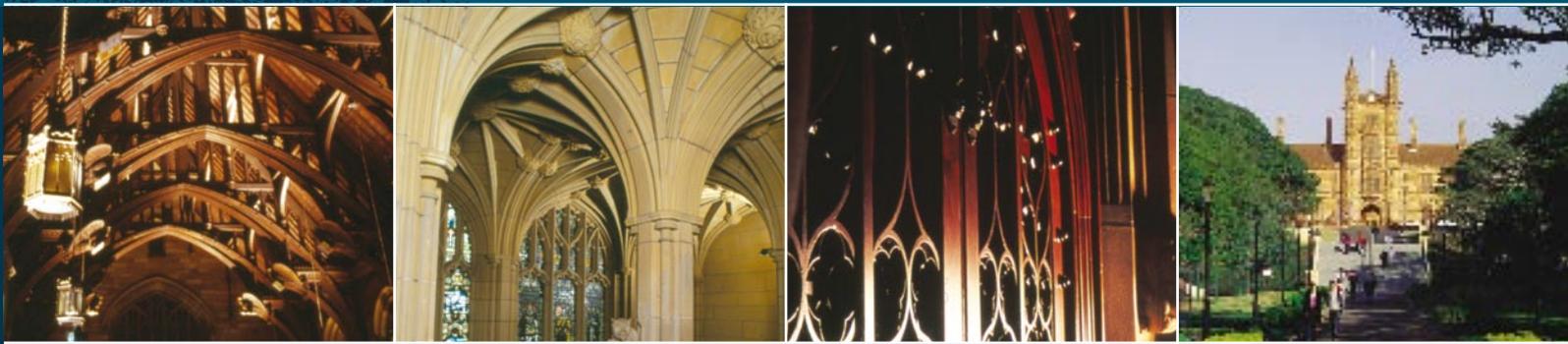


# THE UNIVERSITY OF SYDNEY



## CALENDAR 2007



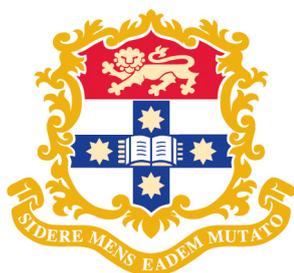
The University of Sydney

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# Calendar 2007



**The University of Sydney**



### **Sidere mens eadem mutato**

*Though the constellation may change  
the spirit remains the same*

### **The Arms**

The following is an extract from the document granting Arms to the University, dated May 1857:

Argent on a Cross Azure an open book proper, clasps Gold, between four Stars of eight points Or, on a chief Gules a Lion passant guardant also Or, together with this motto "Sidere mens eadem mutato" ... to be borne and used forever hereafter by the said *University of SYDNEY* on their Common Seal, Shields, or otherwise according to the Law of Arms.

The motto, which was devised by F L S Merewether, Second Vice-Provost of the University, conveys the feeling that in this hemisphere all feelings and attitudes to scholarship are the same as those of our predecessors in the northern hemisphere.

### **Disclaimer**

This publication is copyright and remains the property of the University of Sydney.

This information is valid at the time of publication and the University reserves the right to alter information contained in the Calendar.

### **Updates**

All updates and approved amendments to the information in the 2007 Calendar can be found at <http://www.usyd.edu.au/calendar>

### **Numbering of Resolutions**

Renumbering of Resolutions is for convenience only and does not affect the interpretation of the Resolutions, unless the context otherwise requires.

### **The University of Sydney**

NSW 2006 Australia  
Phone: +61 2 9351 2222  
Website: [www.usyd.edu.au](http://www.usyd.edu.au)

### **Production**

Publications Office  
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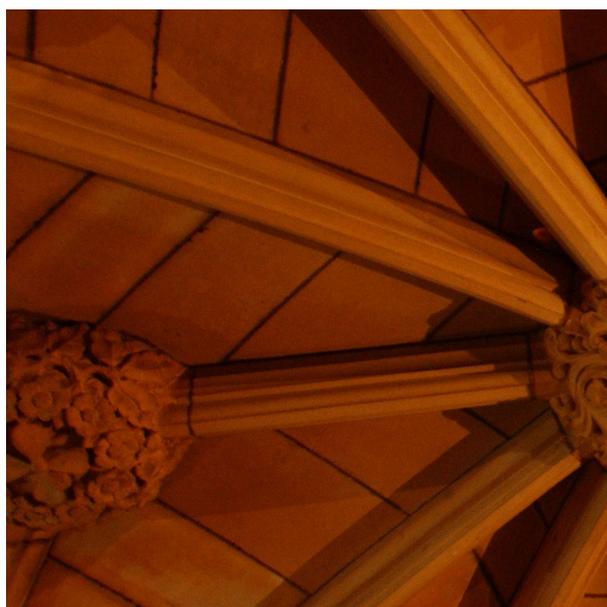
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# Introduction





# Introduction

The University of Sydney was incorporated by an Act of the Legislature of New South Wales on 1 October 1850, and was the first university to be established in Australasia. The Act of incorporation was amended by subsequent Acts enlarging the scope of the University and the whole were consolidated in the *University and University Colleges Act 1900, (as amended)*. This was then replaced by the *University of Sydney Act 1989, (as amended)*.

By a Royal Charter issued 27 February 1858, the degrees of Bachelor of Arts, Master of Arts, Bachelor of Laws, Doctor of Laws, Bachelor of Medicine and Doctor of Medicine granted by the University of Sydney are entitled to rank, precedence and consideration as if the degrees had been granted by any university of the United Kingdom. At the time of its inauguration on 11 October 1852 in the Sydney College Building – now the Sydney Grammar School near Hyde Park – the University had a staff of three professors and a total enrolment of 24 students. Women were admitted to membership of the University in 1881, the degree of Bachelor of Arts being conferred on the first two women graduates in 1885.

By the *University of Sydney Act 1989, (as amended)*, the University is a body corporate consisting of a Senate constituted of official, appointed and elected members. The official members comprise the Chancellor (if the Chancellor is not otherwise a member of the Senate), the Vice-Chancellor and the presiding member of the Academic Board. The appointed members comprise six external persons appointed by the Minister of whom one is to be appointed on the nomination of the Senate (and with Senate having the option of nominating up to two Members of Parliament as part of the six appointed members), and one external person appointed by the Senate. The elected members comprise four persons elected by and from the members of the academic staff of the University, one person elected by and from the non-academic staff of the University, one person elected by and from the undergraduate students of the University (who is not a member of the academic or non-academic staff of the University), one person elected by and from the postgraduate students of the University (who is not a member of the academic or non-academic staff of the University), and five persons elected by and from the graduates of the University (who are not members of the academic or non-academic staff or undergraduate or postgraduate students of the University). Elections must take place in the manner prescribed by the *University of Sydney By-law 1999 (as amended)*.

Of the members of the Senate, at least two must have financial expertise (as demonstrated by relevant qualifications and by experience in financial management at a senior level in the public or private sector), and at least one must have commercial expertise (as demonstrated by relevant experience at a senior level in the public or private sector). All appointed members of the Senate must have expertise and experience relevant to the functions exercisable by the Senate and an appreciation of the object, values, functions and activities of the University. The majority of members of the Senate must be external persons.

The Senate has power to provide courses, confer degrees, appoint all academic and other staff, and has the entire management and superintendence over the affairs of the University, with power to make

by-laws governing discipline, curriculum, and other matters, subject to the approval of the Governor.

The functions of the Academic Board, the University's principal academic decision-making body subject to the Senate, include maintaining the highest standards in teaching, scholarship and research and, in that process, safeguarding the academic freedom of the University. The Academic Board advises the Senate and the Vice-Chancellor on all academic matters relating to and affecting the University's teaching and research activities and its educational programs, including general advice on the academic priorities and policies of the University. The faculties and board of studies are responsible for the supervision of teaching and the conduct of examinations.

The faculties/academic colleges/graduate schools in order of establishment in the University are as follows: Arts, Law, Medicine, Science, Engineering (renamed Engineering and Information Technologies in December 2006), Dentistry, Veterinary Science, Agriculture (renamed Agriculture, Food and Natural Resources in January 2002), Economics (renamed Economics and Business in September 1999), Architecture (renamed Architecture, Design and Planning in December 2006), Education (renamed Education and Social Work from January 2003), Sydney College of the Arts, Sydney Conservatorium of Music, Nursing (renamed Nursing and Midwifery in 2005), Health Sciences, Pharmacy, the Australian Graduate School of Management (at the University of Sydney and the University of New South Wales) (dissolved as a joint venture in 2005), Rural Management (transferred to Charles Sturt University in 2006) and the Graduate School of Government. There is also a Board of Studies in Indigenous Studies that supervises the award of degrees.

In 2006 the former College structure was replaced by a new arrangement of academic entities, as follows:

- Faculties of Engineering and Architecture, comprising the Faculties of Engineering and Information Technologies; and Architecture, Design and Planning
- Faculties of Health, comprising the Faculties of Medicine; Pharmacy; Nursing and Midwifery; and Dentistry
- Faculties of Science, comprising the Faculties of Science; Agriculture, Food & Natural Resources; and Veterinary Science
- Faculties of Arts, comprising the Faculty of Arts and the Sydney College of the Arts
- Faculty of Economics and Business, including the Graduate School of Government
- Faculty of Education and Social Work
- Faculty of Health Sciences
- Faculty of Law
- Sydney Conservatorium of Music

The Camperdown and Darlington campuses, adjoining Parramatta Road and City Road, cover a total area of about 72 hectares, comprising 50.6 hectares administered by the University and 21 hectares granted to the six affiliated colleges. In addition, several important parts of the University are located away from these campuses. These include the Sydney Conservatorium of Music at the redeveloped Greenway Building in Macquarie Street; the Law School in Phillip Street (which will be relocating to the Camperdown Campus); the Faculty of Dentistry at the United Dental Hospital in Chalmers Street and at Westmead; the Faculty of Health Sciences at Lidcombe; Sydney College of the Arts at Rozelle; the Faculty of Nursing at Camperdown; the Faculty of Rural Management at Orange (pending its formal transfer to Charles Sturt University); the University Farms, University Veterinary Centre, Camden and teaching and research

facilities for the Faculties of Veterinary Science and Agriculture, Food and Natural Resources at Camden; the Crommelin Biological Research Station at Pearl Beach; One Tree Island Marine Biology Research Station; the Plant Breeding Institute, Camden; I.A. Watson Wheat Research Centre, Narrabri; the McGarvie Smith Animal Husbandry Farm near St Marys, the Molonglo Radio Observatory at Bungendore, the Fleurs Radio Astronomy Station near St Marys; the Livingston Farm Management Institute at Moree; and 'Arthursleigh' and Mount Pleasant at Marulan. In addition, there are eight major teaching hospitals and over forty other hospitals where medical teaching and research are carried out.

There are over 40 schools and departments in the University, spanning a wide range of interests, and a number of faculties have a unitary structure. In all of them active research and other scholarly activities are carried out aimed at advancing the fund of human knowledge. The University of Sydney has the largest academic library collection in Australia.

The published record of the work and proceedings of the University is contained in the Calendar and the Annual Report. In addition, the University issues annually (or biennially in some cases) a handbook for each faculty, academic college and board of studies. The University also issues a *Postgraduate Research and Coursework Handbook* and prospectuses for intending undergraduate and graduate students, a *Map Guide* and various other publications about the University's achievements.

Copies of all publications may be obtained on application to the Registrar, and the following are available online:

- this *Calendar* at:  
<http://www.usyd.edu.au/calendar>  
with links to significant Calendar updates during the year
- the *Annual Report* at: <http://www.usyd.edu.au/publications>
- Faculty handbooks at: <http://www.usyd.edu.au/handbooks/>
- the *Postgraduate Research and Coursework Handbook* at:  
<http://www.usyd.edu.au/fstudent/postgrad/study/pub/handbooks.shtml>

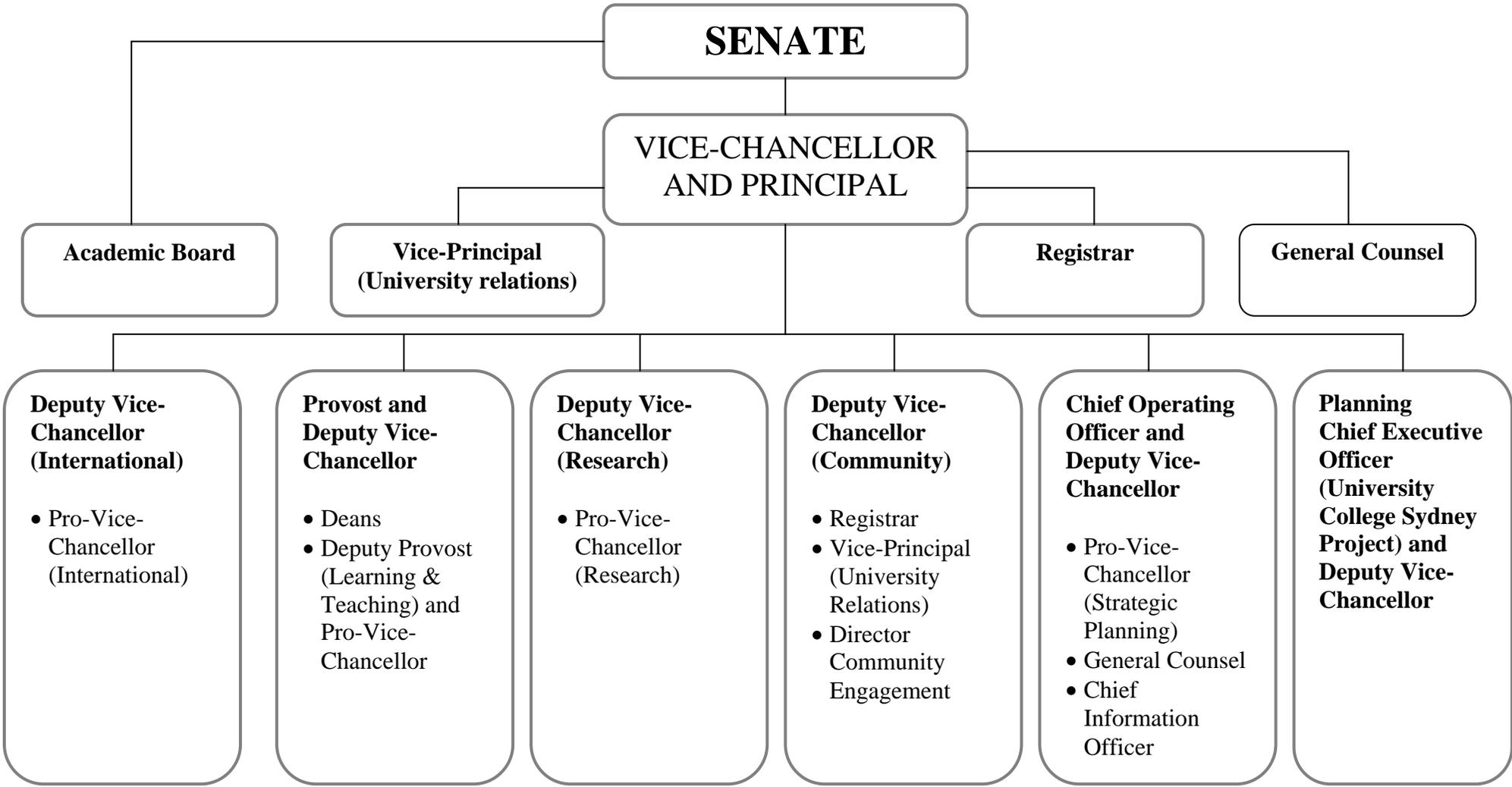
A full list of current policies, procedures and guidelines of the University is available in Policy online at [www.usyd.edu.au/policy/](http://www.usyd.edu.au/policy/)

A major two-volume history of the University, entitled *Australia's First: A History of the University of Sydney*, has been published. *Volume I 1850–1939* was published in 1991, and *Volume II 1940–1990* was published in 1995. There is also *Australia's First: A pictorial history of the University of Sydney 1850–1990*, published in 1994 and *Liberal Education and Useful Knowledge: A brief history of the University of Sydney – 1850–2000* by Professor Sir Bruce Williams published in 2002.

Any information required about the University, about courses offered and about to the University, will be readily supplied on application to the Registrar. All correspondence should be addressed to:

**The Registrar**  
**University of Sydney NSW 2006**  
**Australia**

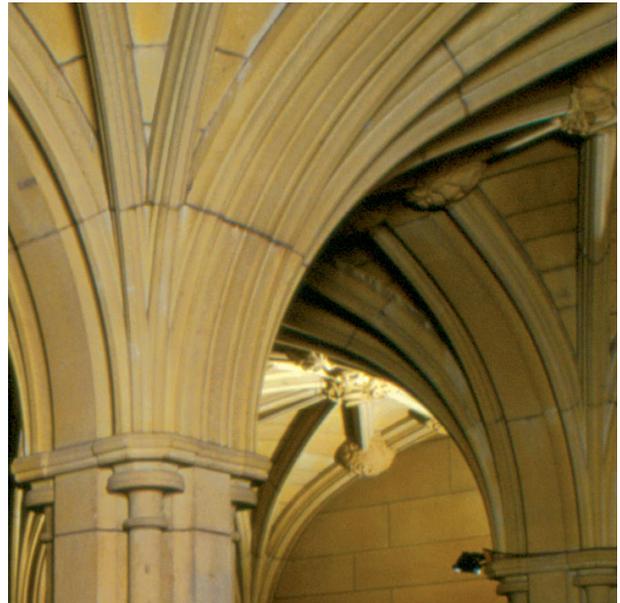
# ORGANISATIONAL CHART





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# General information about the University of Sydney





# General information about the University of Sydney

As at 26 April 2007

## Principal officers

### Visitor

Her Excellency Professor Marie Roslyn Bashir AC  
MB BS HonMD  
From 1 March 2001

### Chancellor

The Hon Justice GFK Santow OAM  
BA LL.M.  
Elected 2 October 2001

### Deputy Chancellor

Emeritus Professor Ann Elizabeth Sefton AO  
BSc(Med) MB BS PhD DSc  
Elected 20 February 2004

### Vice-Chancellor and Principal

Professor Gavin Brown AO  
MA *StAnd* PhD *Newcastle(UK)* HonLLD *StAnd* HonLLD *Dundee*, FAA  
Appointed 1 July 1996

### Deputy Vice-Chancellors

Professor Don Nutbeam  
BEd MA PhD *S'ton*  
[Provost and Deputy Vice-Chancellor]  
Appointed 3 April 2006

Borislav (Bob) Kotic  
BBus *NSWIT* MEc *Macq*, FCPA  
[Chief Operating Officer and Deputy Vice-Chancellor]  
Appointed 17 June 2002

Professor Andrew J S Coats  
MB BChir *Camb* MA DM *Oxf* MBA *Lond* Bus DSc *Lond*, FRACP FRCP  
FESC FACC FAHA  
[Deputy Vice-Chancellor (Community)]  
Appointed 18 September 2006

Professor P Merlin Crossley  
BSc *Melb* DPhil *Oxf*  
[Acting Deputy Vice-Chancellor (Research)]  
Appointed 3 April 2006

Professor Ann M Brewer  
BA *Macq* MCom PhD *UNSW*  
[Planning Chief Executive Officer (University College Sydney Project)  
and Deputy Vice-Chancellor]  
Appointed 3 April 2006

Professor John Patrick Hearn  
MSc *Dublin* PhD *ANU*  
[Deputy Vice-Chancellor (International)]  
Appointed 5 January 2004

### Pro-Vice-Chancellors

Professor Derrick Armstrong  
BA *UCLond* MA PhD *Lanc*  
[Acting Deputy Provost (Learning & Teaching) and  
Pro-Vice-Chancellor]  
Appointed 10 December 2006

Professor Carol L Armour  
BPharm PhD, MPS  
[Acting Pro-Vice-Chancellor (Research)]  
Appointed 3 April 2006

vacant  
[Pro-Vice-Chancellor (International)]

Professor Shalom 'Charlie' Benrimoj  
BPharm PhD *Bradford*, MPS  
[Pro-Vice-Chancellor (Strategic Planning)]  
Appointed 3 April 2006

### Registrar

William G Adams  
BSc LLB PhD *UNSW*  
Appointed 1 January 1998

### General Counsel

Richard Fisher  
MEc *UNE* LLB  
Appointed 2 April 2007

### Vice-Principal (University Relations)

Donald William Wilson  
BS MBA *Bryant*  
Appointed 5 January 2004

### University Librarian

John Shipp  
BA *Macq* BA *W'gong* DipEd *Macq* DipArchiveAdmin *UNSW*, FALIA  
Appointed 11 August 1997

### Chair of the Academic Board

Professor Bruce Sutton  
BAgrSc *Qld* PhD *ANU*  
From 13 April 2006

## Senate

### Chancellor

The Hon Justice GFK Santow OAM  
BA LL.M.  
Chancellor from 2 October 2001

### Deputy Chancellor

Emeritus Professor Ann Elizabeth Sefton AO  
BSc(Med) MB BS PhD DSc  
(a Fellow elected by and from the graduates of the University)  
Deputy Chancellor from 20 February 2004

### Vice-Chancellor and Principal

Professor Gavin Brown AO  
MA StAnd PhD Newcastle(UK) HonLLD StAnd HonLLD Dundee, FAA  
Fellow from 1 July 1996

### Chair of the Academic Board

Professor Bruce Sutton  
BAgrSc Qld PhD ANU  
From 13 April 2006

### Appointed

*Six external Fellows appointed by the Minister for Education and Training for four years to 31 December 2009:*

Alexander Norman Brennan  
BSc(Food Technology) UNSW MBA CUL  
Fellow from 1 January 2006

Alan Cameron AM  
BA LL.M.  
Fellow from 20 February 2004

John Anthony McCarthy QC  
LLM Virg BA LLB  
Fellow from 4 August 1995

Joseph Skrzynski, AM  
BEc  
Fellow from 1 January 2006

Margaret Varady AO  
BSc Otago MEd EdD UNSW DipEd Auck, FACE  
Fellow from 1 January 2002

Vacancy

*One external Fellow appointed by Senate for two years to end February 2009:*

Kim Anderson  
DipLibInfSc UTS BA  
Fellow from 1 March 2004

### Elected

*Four Fellows elected by and from the academic staff to 31 May 2007:*

Roslyn Bohringer  
BSc PhD MEdAdmin UNSW  
Fellow from 1 December 2005

Professor Margaret Ann Harris  
PhD Lond MA  
Fellow from 1 December 2001

Associate Professor Anthony Frederick Masters  
BSc Melb PhD ANU, FRACI CChem  
Fellow from 1 December 2003

Professor Iqbal Ramzan  
BPharm NZ MSc PhD  
Fellow from 1 December 2005

*One Fellow elected by and from the non-academic staff to 31 May 2007:*

Kim Wilson  
MA  
Fellow from 1 December 2001

*One Fellow elected by and from the undergraduate students for one year to 30 November 2007:*

Rose Jackson  
Fellow from 1 December 2005

*One Fellow elected by and from the postgraduate students for one year to 30 November 2007:*

Norman W Chan  
BSc Tor MB BS  
Fellow from 1 December 2007

*Five Fellows elected by and from the graduates of the University for four years to 30 November 2009:*

Michael Charles Copeman  
DPhil Oxf MB BS BA  
Fellow to 30 November 2001 and from 1 December 2005

Robin Beryl Fitzsimons  
MB BS BSc(Med) PhD, FRACP  
Fellow from 1 December 1997

Irene Kwong Moss AO  
LLM Harv HonLLD UNSW BA LLB  
Fellow from 1 December 2005

Emeritus Professor Ann Elizabeth Sefton AO  
BSc(Med) MB BS PhD DSc  
Fellow from 1 December 2001

Adam Barrington Spencer  
BA  
Fellow to 30 November 1995 and from 1 December 2001

## Professors

### Agriculture, Food and Natural Resources

#### Professor

Les Copeland, BSc PhD Syd, FRACI CChem

Appointed 2001

#### Professor in Soil Science

Alexander B McBratney, BSc PhD DSc Aberd

Appointed 1995

#### Personal Chair in Agricultural and Environmental Chemistry

Ivan R Kennedy, PhD DSc(Agric) WAust, FRACI CChem

Appointed 1996

#### GRDC Professor of Cereal Rust Research

Robert F Park, BSc PhD La Trobe

Appointed 2003

#### Professor of Molecular Plant Breeding

Peter J Sharp, BAgSc PhD Adel

Appointed 2003

#### Professor of Horticulture

David Guest, BScAgr PhD Syd

Appointed 2004

#### Professor of Plant Breeding

Richard Trethowan, BScAgr PhD Syd

Appointed 2006

### Architecture, Design and Planning

#### Professor of Architecture

Tom Heneghan, AADipl Syd

Appointed 2002

#### Professor of Design Computing

Mary Lou Maher, BS Col MS PhD Carnegie-Mellon

Appointed 1998

#### Professor of Design Science

John S Gero, BE UNSW MBdgSc PhD Syd, FRSA FIEAust FAAA

Appointed 1985

#### Professor of Environment Behaviour Studies

Gary T Moore, BArch Calif MA PhD Clark, ARAPI RAI A PIA FAPA

Appointed 1997

#### Professor of Urban and Regional Planning

Edward Blakely, BA Calif MA Berkeley PhD Carnegie-Mellon

Appointed 2004

### Arts

#### School of Letters, Art and Media

##### Professor of Australian Literature

Elizabeth Anne Webby, MA PhD Syd, FAHA

Appointed 1990

##### McCaughey Professor of English Language and Early English Literature

Margaret Beryl Clunies-Ross, BA Adel MA BLitt Oxfil dr hc Göteborg, FAHA

Appointed 1990

##### Challis Professor of English Literature

Margaret Ann Harris, PhD Lond MA Syd

Appointed 1994

##### Professor of English Literature and Drama (Personal Chair)

Penny Gay, BA Melb PhD Lond MA Syd, FAHA

Appointed 2005

##### Professor of Medieval Literature (Personal Chair)

Professor Geraldine Barnes, PhD Lond BA Syd, FAHA

Appointed 2006

##### Director and Power Professor of Art History and Visual Culture

Roger Benjamin, BA Melb MA PhD Bryn Mawr

Appointed 2003

##### Professor of Art History (Personal Chair)

John Clark, BA Lanc PhD Sheff CertFineArt Croydon, FAHA

Appointed 2003

##### Professor (Linguistics)

William A Foley, BA Brown MA PhD Berkeley, FAHA

Appointed 1988

##### Professor (Linguistics)

James R Martin, BA York(Can) MA Tor PhD Essex, FAHA

Appointed 2000

### School of Languages and Cultures

#### Professor (Arabic and Islamic Studies)

Rifaat Yassa Ebied, BA AinShams, FRAsiaticS FAHA

Appointed 1979

#### Professor (Chinese Studies)

Helen Dunstan, MA Oxf PhD Camb

Appointed 1997

#### Professor of Italian Studies (Personal Chair)

Nerida Newbigin, BA PhD Syd, FAHA

Appointed 2001

#### McCaughey Professor of French Studies

Margaret Sankey, BA PhD DipEd Syd, FAHA

Appointed 2002

#### Professor (Languages and Cultures)

Jeffrey Riegel, BA Miami MA PhD Stanford

Appointed 2007

#### Professor of Asian Studies (Personal Chair)

Mayfair Mei-hui Yang, PhD Berkeley

Appointed 2007

#### Professor of South East Asian Studies (Personal Chair)

Adrian Vickers, BA PhD Syd

Appointed 2007

### School of Philosophical and Historical Inquiry

#### Arthur and Renee George Professor of Classical Archaeology

Margaret Miller, BA BrCol MA Oxf AM PhD Harv

Appointed 2005

#### Edwin Cuthbert Hall Professor in Middle Eastern Archaeology

Daniel T Potts, AB PhD Harv DPhil Copenhagen, FAHA FSA

Appointed 1991

#### Challis Professor of History

Stephen R Garton, PhD UNSW BA Syd, FAHA FASSA FRAHS

Appointed 2004

#### Challis Professor of Philosophy

Huw Price, BA ANU MSc Oxf PhD Camb, FAHA

Appointed 1998

#### Professor of History of Philosophy and History of Science (Personal Chair)

Stephen W Gaukroger, BA Lond MA PhD Camb, FAHA

Appointed 1999

#### Professor of History (Personal Chair)

Shane White, BA PhD Syd, FAHA

Appointed 2004

#### Professor of Philosophy (Personal Chair)

Maira Gatens, BA UNSW PhD Syd, FASSA

Appointed 2001

#### Bicentennial Professor of Australian History

Richard Waterhouse, MA PhD JohnsH BA Syd

Appointed 2002

#### Professor of European History (Personal Chair)

Robert Aldrich, BA Emory MA PhD Brandeis

Appointed 2006

#### Professor of Gender Studies (Personal Chair)

Elsbeth Probyn, PhD Concordia, FAHA

Appointed 2003

#### William Ritchie Professor of Classics

Peter Wilson, PhD Camb BA Syd

Appointed 2003

*Professor (Classics and Ancient History)*

Eric Csapo, BA *BrCol* MA PhD *Tor*

Appointed 2005

*Professor (Anthropology)*

Diane J Austin-Broos, MA *ANU* MA PhD *Chic*

Appointed 1995

*Professor (Sociology and Social Policy)*

Michael Humphrey, BA PhD *Macq*

Appointed 2007

## Dentistry

*Professor of Prosthodontics*

Iven J Klineberg, PhD *Lond* BSc MDS *Syd*, FRACDS FDSRCS FICD

Appointed 1978

*Professor of Conservative Dentistry*

Roland W Bryant, MDS PhD *Syd*, FRACDS

Appointed 1993

*Australian Society of Orthodontists (NSW Branch) Inc Professor of Orthodontics*

M Ali Darendeliler, MS(BDS) *Istanbul* PhD DipOrthod *Gazi* CertifOrthod

*Geneva* PrivDoc *Turkey*

Appointed 1997

*Professor of Biomaterials Science*

Michael V Swain, BSc PhD *UNSW*

Appointed 1998

*Professor*

Gregory M Murray, PhD *Tor* MDS *Syd*, FRACDS

Appointed 2005

*Professor of Accounting*

Peter W Wolnizer, BEc *Tas* MEc PhD *Syd*, FCA FCPA

Appointed 1999

*Professor of Work and Organisational Studies*

Russell D Lansbury, MA *Melb* PhD *Lond* DipEd *Melb*, FASSA

Appointed 1987

*Professor of Management*

David A Hensher, BCom PhD *UNSW*, FASSA FCIT FAITPM

CompIEAust MAPA

Appointed 1990

*Professor of Organisational Logistics*

Ann M Brewer, BA *Macq* MCom PhD *UNSW*

Appointed 1999

*Professor of Marketing*

Charles Areni, BS PhD *Flor*

Appointed 2001

*Professor of Accounting*

Graeme W Dean, MEc *Syd*, CPA TIA

Appointed 2001

*Professor of Finance*

Alex Frino, MCom *W'gong* MPhil *Camb* PhD *Syd*

Appointed 2001

*Professor of Accounting*

Stewart Jones, BCA PhD *Well*, FCPA CMA

Appointed 2001

*Professor of Transport Planning*

Peter R Stopher, BSc(Eng) PhD *Lond*, FASCE MITE

Appointed 2001

*Professor of Information Systems*

Stephen Elliott, MAppSc *UTS* PhD *Warwick* BA *Syd*

Appointed 2002

*Professor of Information Systems*

Marcus O'Connor, MCom PhD *UNSW*

Appointed 2002

*Professor of International Business*

Sid Gray, PhD *Lanc* BEc *Syd*, FCCA CPA ACIS MCFI

Appointed 2003

*Professor of International Business (Personal Chair)*

F Ben Tipton, AB *Stan* AM PhD *Harv*

Appointed 2003

*Professor of Organisational Studies*

David Grant, BA *Essex* MSc PhD *Lond*

Appointed 2004

*Professor of Accounting*

James Guthrie, BBus RMIT MBus *Curtin* PhD *UNSW*

GradDipAcct *Deakin* DipEd *SQld*, FCPA FACA

Appointed 2004

*Professor of Finance (National Australia Bank)*

David Johnstone, BA BCom PhD *Syd*, CA

## Economics and Business

*Professor of Business Law*

Gail Pearson, BA *Qld* LLB *UNSW* PhD *JNehru* U

Appointed 2004

*Professor of Marketing*

Chris Styles, BCom *WAust* PhD *Lond*

Appointed 2004

*Professor of Accounting*

Robert Walker, BCom *UNSW* MEc PhD *Syd*, CA

Appointed 2004

*Professor of Econometrics*

Alan D Woodland, BA PhD *UNE*, FASSA

Appointed 1982

*Professor of Government and Public Administration*

Graeme J Gill, MA *Monash* PhD *Lond*, FASSA

Appointed 1990

*Professor in Government and Public Administration (Personal Chair)*

Michael W Jackson, BA *Nebraska* MA PhD *Alta*

Appointed 1993

*Professor of Economics*

Kunal Sengupta, BA *Calc* PhD *Cornell*

Appointed 2001

*Professor of Economics*

Rohan Pitchford, BEc *ANU* PhD *MIT*

Appointed 2004

*Professor in Political Economy (Personal Chair)*

Frank J Stilwell, BSc *S'ton* PhD *R'dg* GradDipEd *Syd*

Appointed 2001

*Professor in Government and International Relations (Personal Chair)*

Linda Weiss, BA *Griff* PhD *Lond*

Appointed 2002

*Professor of Economics*

Andrew McLennan, BA *Chic* PhD *Prin*

Appointed 2005

*Professor of Economics*

Anthony Aspromourgous, BEc *Qld* MCom *Melb* MA *Chic* PhD *Syd*

Appointed 2005

*Professor of Government and Intentional Relations*

Rod Tiffen, BA PhD *Syd*

Appointed 2005

*Michael Hintze Professor in International Security*

Alan Dupont, MA PhD *ANU*

Appointed 2006

## Education and Social Work

*Personal Chair in History of Education*

Geoffrey Sherington, MA *UNSW* PhD *McM* BA *Syd*, FRAHS

Appointed 1997

*Professor*

Raewyn Connell, BA *Melb* PhD *Syd*, FASSA

Appointed 1995

*Professor*

Peter Goodyear, BSc DPhil *Ulster*

Appointed 2003

*Professor*

Peter Reimann, PhD DipPsych *Freib*

Appointed 2003

*Professor*

Barbara Fawcett, BSc *Brad* MSc CQSW *Oxf* PhD *Manc*, ILT  
Appointed 2004

*Professor*

Derrick Armstrong, BA *UCLond* MA PhD *Lanc*  
Appointed 2005

*Professor*

Wing On Lee, BA *HK* PhD *Durham* DipEd *Chinese HK*, MH  
Appointed 2005

*Professor*

Peter Freebody, PhD *III* BA DipEd *Syd*  
Appointed 2006

*Professor*

Gabrielle Meagher, BEc(Soc Sc) PhD *Syd*  
Appointed 2007

## Engineering and Information Technologies

### Aerospace, Mechanical and Mechatronic Engineering

*PN Russell Professor of Mechanical Engineering*

Roger I Tanner, BSc *Brist* MS *Calif* PhD *Manc*, FRS FAA FTSE  
FASME FIEAust

Appointed 1975

*Lawrence Hargrave Professor*

TBA

*Professor*

Yiu-Wing Mai, BSc(Eng) PhD DSc *HK* DEng *Syd*, FAA FTSE FHKEng  
FWIF FIEAust FASME FHKIE

Appointed 1987

*Professor*

Hugh F Durrant-Whyte, BSc(Eng) *Lond* MSE PhD *Penn*, FTSE FIEEE  
Appointed 1995

*Professor*

Assaad R Masri, BE PhD *Syd*

Appointed 2002

*Professor*

Eduardo M Nebot, BS *Bahia* MS PhD *Colorado State*

Appointed 2003

*Professor*

Lin Ye, BSc *Harbin* MS PhD *Beijing Aeron & Astron*, FTSE

Appointed 2003

*Professor*

Liangchi Zhang, BSc MEng *Zhejiang* PhD *Peking* DEng *Syd*, FTSE  
MASME MASPE MJSPE MJSME

Appointed 2003

*Professor*

Liyong Tong, BSc MEngSc *Dalian* PhD *Beijing Aeron & Astron*,  
FIEAust MAIAA

Appointed 2004

*Professor*

Steven W Armfield, BSc *Flin* PhD *Syd*

Appointed 2006

### Chemical Engineering

*Professor*

James G Petrie, BSc PhD *Cape Town*

Appointed 1997

*Professor*

Brian S Haynes, BE PhD *UNSW*, FICHEM FIEAust CPEng

Appointed 1997

*Professor*

Hans GL Coster, MSc PhD MInst P *Syd*, FAIP FTSE

Appointed 2005

### Civil Engineering

*Bluescope Steel Professor of Steel Structures*

Gregory J Hancock, BE BSc PhD DEng *Syd*, FTSE FIEAust CPEng

Appointed 1990

*Challis Professor of Civil Engineering*

TBA

*Professor*

J Small, BSc(Eng) *Lond* PhD *Syd*, FIEAust MASCE

Appointed 2005

*Professor*

Kim JR Rasmussen, MEngSc *TU*Denmark PhD *Syd*

Appointed 2005

### Electrical and Information Engineering

Hong Yan, BE *Nanjing*UPT MSE *Mich* PhD *Yale*, FIAPR FIEAust  
SMIEEE MISPCB

Appointed 1997

*P N Russell Professor and University Professorial Fellow*

Branka S Vucetic, MSc PhD *Belgrade*, FIEEE

Appointed 1999

*Professor*

Robert A Minasian, BE PhD *Melb* MSc *Lond*, FIEEE FIEAust CPEng  
Appointed 2002

*Professor*

Vojin Oklobdzija, MSc PhD *Calif*, FIEEE

Appointed 2005

*Energy Australia Professor of Power Engineering*

Vassilios Agelidis, BE *Democritus U of Thrace* MAppSc *C'dia*  
GradDipBusAdmin GradCertEd PhD *Curtin*

Appointed 2007

### Information Technologies

*Professor, Chair of Software Technology*

Peter Eades, BA PhD *ANU*

Appointed 2000

*Professor*

David (Dagan) Feng, MS PhD *UCLA* ME *SJTU*

Appointed 2000

*CISCO Systems Professor of Internetworking*

Albert Y Zomaya, BEng PhD *Sheff*, FAAAS FIEE FIEEE CEng

Appointed 2002

*Professor, Chair of Language Technologies*

Jon D Patrick, DipBehHealthPsych *LaTrobe* Dipl Surv

*RMIT* BSc *Deakin* MSc *Dub* PhD *Monash*

Appointed 2004

### Australian Centre for Innovation & International Competitiveness Ltd

*Professor*

Ron Johnston, BSc(Chem) *UNSW* PhD *Manc*, FTSE

Appointed 1992

### Graduate School of Government

*Professor and Director*

Hon Dr Geoff Gallop, BEc *WAust* MA DPhil *Oxf* MPhil DLitt(Hon)

*Murd*, FIPAA

Appointed 2006

### Health Sciences

*Chair of Medical Radiation Sciences*

Richard Banati, MD PhD *Mainz*

Appointed 2004

*Chair of Occupation and Leisure Sciences*

Anita Bundy, BSc(OT) *WMich* MSc ScD *Boston*, OTR FAOTA

Appointed 2002

*Chair of Mental Health*

Stewart Einfeld, DCH *RCP&S(UK)* GradCert(Mana) *CSturt* MD *Syd*,

*FRANZCP* MRACMA

Appointed 2006

*John Sutton Chair of Exercise and Sport Science*

Maria Fiatarone Singh, MD *Calif*, FRACP

Appointed 1999

*Professor*

Joy Higgs, BSc MHPEd PhD UNSW GradDipPhy Cumb  
Appointed 1994

*Research Professor Ageing and Health*

Hal Kendig, AB Calif MPI PhD SCalif, FASSA

Appointed 1998

*Professor*

Dianna T Kenny, MA PhD Macq DipEd SydTeachColl BA Syd

Appointed 2007

*Sesquicentenary Chair of Occupation and Leisure Sciences*

Gwynnyth M Llewellyn, BA MEd UNE PhD DipContEd UNE DipOT  
Syd

Appointed 2002

*Sesquicentenary Chair of Ageing, Health and Disability*

R Mark Mathews, BGS(Psych&HD) MA(HD) PhD Kansas

Appointed 2005

*Chair of Physiotherapy*

Kathryn M Refshauge, MBiomedE PhD UNSW DipPhy  
GradDipManipTher Cumb

Appointed 2003

*Professor in Health Information Sciences*

Johanna Westbrook, GradDipAppEpid NSWVETAB BAppSc(MRA)  
Cumb MHA UNSW PhD Syd

Appointed 2006

**Australian Stuttering Research Centre**

*Professor*

Mark Onslow, MAppSc Cumb PhD Syd

Appointed 2003

**National Centre for Classification in Health**

*Professor*

Richard Madden, BSc Syd PhD Prin, FIAA

Appointed 2006

**Law**

*Challis Professor*

Richard J Vann, BA LLB Qld BCL Oxf

Appointed 1987

*Professor*

Terry R Carney, LLB Melb PhD Monash DipCrim Melb

Appointed 1991

*Professor in Public Economics in Law (Personal Chair)*

Patricia Apps, BArch UNSW MEd Yale PhD Camb, ARAIA

Appointed 1993

*Blake Dawson Waldron Professor of Industrial Law*

Ron McCallum, BJur LLB Monash LLM Qu

Appointed 1993

*Professor of Legal Philosophy (Personal Chair)*

Wojciech Sadurski, DrJur Warsaw

Appointed 1994

*Professor in Commercial Law (Personal Chair)*

John W Carter, PhD Camb BA LLB Syd

Appointed 1996

*Professor*

Hilary Astor, BTech(Law) PhD Brunel

Appointed 1997

*Professor*

Reg Graycar, LLB Adel LLM Harv

Appointed 1997

*Professor in Environmental Law (Personal Chair)*

Bernhard W Boer, BA LLM Melb

Appointed 1998

*Professor*

Margaret Allars, DPhil Oxf BA LLB Syd

Appointed 1999

*Professor*

Patrick Parkinson, MA Oxf LLM III

Appointed 2000

*Professor*

Mark Findlay, BA LLB ANU LLD Nott DipCrimMSc Edin LLM Syd

Appointed 2001

*Professor*

Jennifer Hill, BCL Oxf BA LLB Syd

Appointed 2002

*Professor of Taxation Law*

Graeme Cooper, LLM III LLM JSD Col BA LLM Syd

Appointed 2002

*Professor*

Peter Butt, BA LLM LLD Syd

Appointed 2003

*Professor of Constitutional Law*

George Winterton, LLM WAust JSD Col

Appointed 2004

*Professor of Human Rights Law*

David Kinley, BA CNA MA Sheff PhD Camb

Appointed 2005

*Professorial Research Fellow*

Pat O'Malley, PhD LSE MA Well BA Melb

Appointed 2007

**Medicine**

*Professor of Clinical Ophthalmology*

Francis Alfred Billson, MB BS Melb DO Lond, FRCSEd FRCS FRACS

FRACO FACS FRCOPH

Appointed 1977

*Professor of Medicine*

Martin Henry Norman Tattersall, MA BChir MD Camb MSc Lond,

FRCP FRACP

Appointed 1977

*Bosch Professor (Surgery)*

James May, MD MS Syd, FRACS FACS

Appointed 1979

*Professor of Pharmacology*

Graham Allen Ross, PhD Camb MSc Syd, FRACI FTSE

Appointed 1980

*Professor*

Philip William Kuchel, DSc hc Cluj-Napoca BMedSc MB BS Adel PhD

ANU, FAA

Appointed 1980

*Professor of Medical Genetics*

David Owen Sillence, MD Melb MB BS Syd, FRACP FRCPA FAFPHM

FAFRM(Hon) MACMG

Appointed 1982

*Professor of Physiology (Personal Chair)*

Maxwell Richard Bennett, BE MSc PhD Melb DSc Syd, FAA

Appointed 1983

*Tyree Professor of Otolaryngology*

William Peter Rea Gibson, MD BS Lond, FRCS FRACS

Appointed 1983

*Professor of Surgery*

Robert James Lusby, MB BS UNSW MD Brist, FRCS FRACS

Appointed 1983

*Professor of Neuropathology*

Clive Gordon Harper, MD BS Syd, FRCPA

Appointed 1985

*Professor of Microbiology*

Peter Richard Reeves, BSc PhD Lond, MASM FAA

Appointed 1985

*Professor of Public Health and Community Medicine*

Stephen Ross Leeder, BSc(Med) MB BS PhD Syd, FRACP FFPHM

FAFPHM

Appointed 1985

*Professor of Gynaecological Oncology*

Clyde Roger Sydney Houghton, DPhil Oxf BSc(Med) MB BS Syd,

FRACOG FRCOG CGO

Appointed 1986

*Professor*

Martin Silink, MD BS Syd, FRACP

Appointed 1986

*Professor of Clinical Infectious Diseases*

Tania Christine Sorrell, MD BS Adel, FRACP

Appointed 1987

*Professor of Perinatal Medicine*

David John Henderson-Smart, MB BS PhD Syd, FRACP

Appointed 1988

*Professor of Physiology*

David Grant Allen, BSc MB BS PhD Lond

Appointed 1989

*Professor of Pathology*

Nicholas Henry Hunt, BSc PhD Aston

Appointed 1989

*Professor of Anaesthesia and Pain Management*

Michael John Cousins, MD BS Syd, FANZCA FRCA FFPMANZCA

FACHPM (RACP)

Appointed 1990

*Professor of Colorectal Surgery*

Elie Leslie Bokey, MB MS Syd, FRACS

Appointed 1991

*Professor of Anaesthesia and Analgesia (Research)*

Laurence Edward Mather, BSc UNSW MSc PhD Syd DipAppChem

STC, FANZCA FRCA FFPMANZCA

Appointed 1991

*Professor of Medical Molecular Genetics*

Ronald John Anthony Trent, DPhil Oxf BSc(Med) MB BS PhD Syd,

FRACP FRCPA FHGSA

Appointed 1991

*Professor*

Robert Charles Baxter, BSc PhD DSc Syd, FAACB FAA

Appointed 1992

*Professor of Sexual Health Medicine*

Adrian Mindel, MB BCh WitwMSc(CTM) MD Lond, FRCP(UK) FRACP

FACVen

Appointed 1992

*Professor of Medicine (Endocrinology)*

Bruce Gregory Robinson, MD BS MSc Syd, FRACP

Appointed 1992

*Professor*

Peter Russell, BSc(Med) MB BS MD Syd, FRCPA

Appointed 1992

*Professor of Clinical Pharmacology*

John Paul Seale, MB BS PhD Lond, FRACP FRCP

Appointed 1992

*Professor in Medicine (Personal Chair)*

Colin Edward Sullivan, BSc(Med) MB BS PhD Syd, FRACP FAA

Appointed 1992

*Professor of Obstetrics and Gynaecology*

Brian John Trudinger, BSc(Med) MB BS UNSW MD Syd, DDU

(AustSocUltMed) FRCSEd FRANZCOG FRCOG CMFM(RANZCOG)

Appointed 1993

*Professor of Respiratory Medicine*

Norbert Berend, MD BS Syd, FRACP

Appointed 1994

*Professor of Cancer Medicine*

James Frank Bishop, MD MMed BS Melb, FRACP FRCPA

Appointed 1994

*Professor of Psychological Medicine*

Philip Manley Boyce, MB BS Lond DP Adel MD UNSW, FRANZCP

Appointed 1994

*Professor of Surgery*

Leigh W Delbridge, BSc(Med) MD BS Syd, FRACS

Appointed 1994

*Professor in Reproductive Medicine (Personal Chair)*

Ian Stewart Fraser, BSc MD ChB Edin, FRCOG FRACOG CREI

Appointed 1994

*James Fairfax Professor of Paediatric Nutrition*

Kevin J Gaskin, MB ChB Otago, MD FRACP

Appointed 1994

*Professor of General Practice*

Timothy Paul Usherwood, BSc MD BS Lond, FRCGP FRCP FRACGP

FAICS DMS

Appointed 1994

*Professor of Psychological Medicine*

Stewart Maxwell Dunn, MA PhD MPH Syd, MAPsS

Appointed 1995

*Professor of Cardiology*

Saul Benedict Freedman, BSc(Med) MB BS PhD Syd, FRACP FACC

FESC

Appointed 1995

*Professor of General Practice*

Michael Richard Kidd, MB BS Melb DipRACOG DCCH Flin MD

Monash, FRACGP

Appointed 1995

*Professor of Medicine (Haematology)*

James Saville Wiley, BSc Oxf MD BS Syd, FRACP FRCPA

Appointed 1995

*Kellion Professor of Endocrinology*

Dennis Koon-See Yue, MB BS PhD Syd, FRACP

Appointed 1995

*Boden Professor of Human Nutrition*

Ian Douglas Caterson, BSc(Med) MB BS PhD Syd, FRACP

Appointed 1996

*Professor*

Anthony Lawrence Cunningham, MD BS BMedSc Melb, FRACP

FRCPA

Appointed 1996

*Professor in Visual Neuroscience (Personal Chair)*

Bogdan Dreher, MS PhD Warsaw DSc Syd

Appointed 1996

*Professor of Medicine*

Richard F Kefford, MB BS PhD Syd, FRACP

Appointed 1996

*Laura Bushell Professor of Neurology*

John David Pollard, BSc(Med) MB BS PhD Syd, FRACP

Appointed 1996

*Florance and Cope Professor of Rheumatology*

Philip Neil Sambrook, MD BS LLB UNSW, FRACP

Appointed 1996

*Professor*

Judith Lee Black, MB BS PhD Syd, FRACP

Appointed 1997

*Professor of Cardiovascular Neuroscience (Personal Chair)*

Roger Alan Loftus, BSc PhD DSc Syd

Appointed 1997

*Professor of Surgery*

John P Fletcher, MB BS WAust MD MS DDU Syd, FRCS FRACS

Appointed 1997

*Professor of Reproductive Endocrinology & Andrology (Personal Chair)*

David J Handelsman, MB BS Melb PhD Syd, FRACP

Appointed 1997

*Professor of Developmental Disability*

Trevor Reginald Parmenter, BA UNE PhD Macq, FACE FAAMR

FIASSID FASSID

Appointed 1997

*North Shore Heart Research Foundation Professor of Cardiology*

Helge Hans Rasmussen, MB BS DMSc Arahus, FRACP

Appointed 1997

*William Dunlop Professor of Paediatric Surgery*

Daniel Thomas Cass, BMedSc MB BS Monash PhD Syd, FRCS

FRACS

Appointed 1998

*Professor of Cellular Physiology (Personal Chair)*

David Ian Cook, BSc(Med) MD BS MSc Syd, FAA FRACP

Appointed 1998

*Professor of Anatomy and Pain Research*

Richard Bandler, BA Miami (Ohio) PhD Carnegie-Mellon DSc Syd

Appointed 1998

*Professor*

Peter W Gunning, BSc PhD *Monash*

Appointed 1998

*Professor*

Richard I Christopherson, BSc PhD *Melb*

*Professor of Vascular Surgery*

John Preston Harris, MB MS *Syd*, FRCS FRACS FACS DDU(Vascular)

Appointed 1998

*Professor in Epidemiology (Personal Chair)*

Leslie M Irwig, BSc MB BCh PhD *Witw*, FFPHM FFCM FACE AFOM (Epid)

Appointed 1998

*AW Morrow Professor in Medicine (Gastroenterology and Hepatology)*

Geoffrey William McCaughan, MB BS PhD *Syd*, FRACP

Appointed 1998

*Professor of Hand Surgery*

Michael Alan Tonkin, MD BS *Syd*, FRCS EdOrth FRACS FAOA

Appointed 1998

*Professor of Public Health*

George L Rubin, MB BS *Syd*, FRACP FAFPHM FACHAM FACPM FACE

Appointed 1998

*Professor of Rural Health*

David M Lyle, MB BS *UNSW PhD Syd*, FAFPHM

Appointed 1998

*Professor of Neonatal Medicine*

William Odita Tarnow-Mordi, BA MBChB *Camb*, FRCPCH

Appointed 1998

*Professor of Medicine*

Michael J Field, BSc MD BS *Syd*, FRACP

Appointed 1999

*Professor of Cardiovascular Medicine and Epidemiology*

Stephen William MacMahon, BSc MA *Cant PhD UNSW MPH Syd*, FACC FAHA

Appointed 1999

*Professor of Physiology (Molecular Hypertension)*

Brian J Morris, BSc *Adel PhD Monash DSc Syd*

Appointed 1999

*Professor of Public Health*

Robyn Norton, MA *Cant MPH PhD Syd*

Appointed 1999

*Professor of Melanoma and Surgical Oncology*

John F Thompson, BSc(Med) MD BS *Syd*, FRACS FACS

Appointed 1999

*Professor of Preventive Cardiology*

Geoffrey H Tofler, MD BS *WAust*, FRACP FACC

Appointed 1999

*Bosch Professor of Medicine*

Warwick Britton, BSc(Med) MB BS PhD DTM&H *Syd*, FRACP FRCP FRCPA

Appointed 2000

*Scandrett Professor of Cardiology*

David Stephen Celermajer, MSc *Oxf PhD Lond MBBS Syd*, FRACP

Appointed Professor

*Professor of Geriatric Medicine*

David George Le Couter, MB BS PhD *Qld*, FRACP

Appointed 2000

*Sydney Medical Research Foundation Professor in Experimental Ophthalmology*

Johnston W McAvoy, BSc *Belf PhD Flin*

Appointed 2000

*Professor of Medicine*

Carol A Pollock, MB BS *UNSW PhD Syd*, FRACP

Appointed 2000

*Professor*

R John Simes, SM *Harv BSc(Med) MD BS Syd*, FRACP

Appointed 2000

*Professor*

Michael John Peek, BSc(Med) MB BS PhD *Syd*, FRANZCOG MRCOG DDU CMFM

Appointed 2000

*Professor*

Macdonald J Christie, BSc *Flin*, PhD

Appointed 2001

*Professor*

Simon F Chapman, BA *UNSW PhD Syd*

Appointed 2001

Appointed 1998

*Petre Foundation Professor of Paediatric Neurology*

Robert Arthur Ouvrier, BSc(Med) MD BS *Syd*, FRACP

Appointed 2001

*Professor*

Cristobal G dos Remedios, DSc PhD *Syd*

Appointed 2001

*Professor of Endocrinology*

Markus Joachim Henry Seibel, MD PhD *Heidelberg*, FRACP

Appointed 2001

*Professor of Orthopaedic and Traumatic Surgery*

David Harry Sonnabend, MD BSc(Med) *Syd*, FRACS FAOrthA

Appointed 2001

*Professor*

Bruce K Armstrong, BMedSc MB BS DPhil *Oxf*, FAA FRACP FAFPHM

Appointed 2001

*Professor*

R Paul Mitchell, MD BS *UNSW PhD Syd*, FRACO FRACS FRCOphth

FAFPHM

Appointed 2002

*Bosch Professor of Histology and Embryology*

Christopher Raymond Murphy, BSc *Adel PhD Flin DSc Syd*

Appointed 2002

*Professor of Human Nutrition*

Janette C Brand-Miller, BSc PhD *UNSW*, FAIFST

Appointed 2002

*Professor*

David Burke, MD DSc *UNSW MBBS Syd*, FRACP FAA FTSE

Appointed 2002

*Professor of Epidemiology and Geriatric Medicine*

Robert G Cumming, MB BS *UNSW MPH PhD Syd*, FAFPHM

Appointed 2002

*Professor*

Andrew JS Coats, MB BChir *Camb MA DM Oxf MBA Lond Bus DSc Lond*, FRACP FRCP FESC FACC FAHA FCSANZ

Appointed 2003

*Professor*

Richmond W Jeremy, MB BS PhD *Syd*, FRACP FAHA FESC

Appointed 2003

*Professor*

Philip J Barter, MBBS *Adel PhD ANU*, FRACP

Appointed 2003

*Professor of Transplantation Surgery*

Richard David Morsley Allen, MB BS *Melb*, FRACS

Appointed 2003

*Professor of Psychiatry*

Ian B Hickie, MD BS *UNSW*, FRANZCP

Appointed 2003

*Professor*

Gary M Halliday, BSc PhD *Monash DSc Syd*

Appointed 2003

*Professor*

Garth A Nicholson, MBBS PhD *Syd*, FRACP

Appointed 2003

*Douglas Burrows Professor of Paediatrics and Child Health*

Kathryn N North, BSc(Med) MD BS *Syd*, FRACP

Appointed 2003

*Professor*

William S Webster, BSc PhD *Lond*

Appointed 2003

*Professor*

Anthony S Weiss, BSc PhD *Syd*

Appointed 2003

<i>Professor of Obstetrics and Gynaecology</i> Jonathan Mark Morris, MB ChB <i>Edin</i> MM PhD <i>Syd</i> , FRANZCOG DDU CMFM Appointed 2003	<i>Professor</i> Nicholas JC King, MB ChB <i>Cape Town</i> PhD <i>ANU</i> Appointed 2005
<i>Professor of Paediatric Allergy and Clinical Immunology</i> Andrew Stewart Kemp, MB BS <i>Melb</i> PhD <i>ANU</i> , FRACP Appointed 2003	<i>Professor</i> John EJ Rasko, PhD <i>Melb</i> BSc(Med) MB BS <i>Syd</i> , FRCPA FRACP Appointed 2005
<i>Professor of Injury Prevention</i> Mark Robert Stevenson, MPH <i>Curtin</i> PhD(Dist) <i>WAust</i> Appointed 2003	<i>Professor</i> P Merlin Crossley, BSc <i>Melb</i> DPhil <i>Oxf</i> Appointed 2005
<i>Moran Foundation for Older Australians Professor of Geriatric Medicine</i> Richard Lindley, MD BS <i>Newcastle(UK)</i> , FRCP Appointed 2003	<i>Professor</i> Robert Booy, MD BS <i>Qld</i> MSc <i>Lond</i> , FRACP Paediatrics Appointed 2005
<i>Professor</i> Louise Alison Baur, BSc(Med) MB BS PhD <i>Syd</i> , FRACP Appointed 2004	<i>Plunkett Professor of Molecular Biology (Molecular Medicine)</i> Jürgen Kurt Viktor Reichardt, BA <i>Freiburg</i> MS <i>Basel</i> PhD <i>Stan</i> Appointed 2005
<i>Professor</i> John Christodoulou, PhD <i>Melb</i> MBBS <i>Syd</i> , FRACP ARCPA Appointed 2004	<i>Professor of Respiratory Medicine</i> Peter Anthony Cistulli, MB BS <i>UNSW</i> PhD <i>Syd</i> MBA <i>Macq</i> , FRACP FCCP FAICD Appointed 2005
<i>Professor</i> David Charles Hamlyn Harris, MD BS <i>Syd</i> , FRACP Appointed 2004	<i>Professor</i> Simon Hugh Binney Hawke, MB BS <i>Syd</i> DPhil <i>Oxf</i> , FRACP Appointed 2005
<i>Professor</i> John Hearn, MSc <i>Dublin</i> PhD <i>ANU</i> Appointed 2004	<i>Professor</i> Roger John Willis Truscott, BSc PhD <i>Melb</i> Appointed 2005
<i>Professor</i> Don Nutbeam, BEd MA PhD <i>S'ton</i> , FFPHM Appointed 2004	<i>Professor of Child and Adolescent Psychiatry</i> Garry James Walter, BMedSc MB BS <i>UNSW</i> PhD <i>Syd</i> , FRANZCP Appointed 2005
<i>Sesquicentenary Professor of Public Health (Behavioural Epidemiology and Health Promotion)</i> Adrian Bauman, MB BS PhD <i>Syd</i> , FAFPHM Appointed 2004	<i>Macintosh Professor of Paediatric Respiratory Medicine</i> Paul Peter Van Asperen, MB BS MD <i>Syd</i> , FRACP Appointed 2005
<i>Professor of Medicine</i> Stephen John Clarke, PhD <i>Lond</i> MB BS <i>Syd</i> , FRACP FACHPM Appointed 2004	<i>Professor</i> Des Raymond Richardson, MSc PhD DSc <i>WA</i> Appointed 2005
<i>Professor</i> Stephen N Hunyor, MD BS <i>Syd</i> , FRACP FACC MTM(Griff) Appointed 2004	<i>Professor of Gynaecological Oncology</i> Jonathan Robert Carter, MD BS <i>UNSW</i> MS <i>Minn</i> , DipRACOG FRACOG Appointed 2006
<i>Professor</i> John Stephen Horvath, MB BS <i>Syd</i> , FRACP Appointed 2004	<i>Professor of Rehabilitation Medicine</i> Ian Cameron, MBBS PhD <i>Syd</i> , FACRM FAFRM Appointed 2006
<i>Professor</i> Craig M Mellis, MB BS MPH MD <i>Syd</i> , FRACP Appointed 2004	<i>Professor of Developmental and Marine Biology</i> Maria Byrne, BSc <i>Galway</i> PhD <i>VicBC</i> Appointed 2006
<i>Professor</i> Michael Jonathan Davies, BSc DPhil <i>York</i> , FRACI Appointed 2004	<i>Professor of Paediatrics and Child Health</i> Elizabeth Jane Elliott, MD BS <i>Syd</i> , FRACP FRCP FRCPCH Appointed 2006
<i>Professor</i> Peter Bruce McIntyre, MB BS <i>Qld</i> PhD <i>Syd</i> , FRACP FAFPHM Appointed 2004	<i>Robert W Storr Professor of Gastroenterology and Hepatic Medicine</i> Jacob George, MD BS <i>Qld</i> PhD <i>Syd</i> , FRACP Appointed 2006
<i>Professor</i> Christopher John O'Brien, MD BS MS <i>Syd</i> , FRACS Appointed 2004	<i>Professor of Medicine, Cardiology and Epidemiology</i> Anthony Clifford Keech, MB BS <i>Monash</i> MScEpid <i>Lond</i> , FRACP Appointed 2006
<i>Professor of Medicine</i> Jack Ronald Wall, MD BS <i>Adel</i> PhD <i>Lond</i> , FRACP FRCP(C) Appointed 2004	<i>Professor of Clinical Pharmacology and Hepatology</i> Christopher Liddle, MB BS BSc <i>UNSW</i> PhD <i>Syd</i> , FRACP Appointed 2006
<i>Professor of Molecular Biology</i> Jürgen Martin Götz, DiplBiol <i>Basel</i> PhD <i>Freiburg</i> Habil <i>Zurich</i> Appointed 2004	<i>Professor of Structural Biology</i> Mitchell Guss, PhD <i>Syd</i> Appointed 2006
<i>Professor of Paediatrics</i> Ralph Kay Heinrich Nanan, MD PhD <i>Würzburg</i> , FRACP Appointed 2004	<i>Professor</i> Paul Martin Pilowsky, BMedSc BM BS PhD <i>Flin</i> , FAHA Appointed 2006
<i>Professor of Stroke Medicine and Clinical Neuroscience</i> Craig Stuart Anderson, BMedSci MB BS <i>Tas</i> PhD <i>WA</i> , FRACP FAFPHM Appointed 2004	<i>Nuffield Professor of Anaesthetics</i> Chin-Aik Peter Kam, MB BS MD <i>Malaya</i> , FFARCSI FRCA FANZCA FHKCA(Hon) Appointed 2006
<i>Professor of Molecular Biology</i> Iain Campbell, BSc PhD <i>Syd</i> Appointed 2004	<i>Professor of Vascular Immunology</i> Emile Raymond Georges Grau, DM <i>Liege</i> MD <i>Geneva</i> Appointed 2006

*Professor*

Raina Chandini MacIntyre, MBBS Syd MAppEpid PhD ANU, FRACP FAFPHM

Appointed 2006

*Professor*

Paul Steven Haber, BMedSc MD BS UNSW, FRACP FACHAM

Appointed 2006

*Professor of Vascular Biology*

Jennifer Gamble, BAppSc MIT Vic MSc Melb PhD Adel

Appointed 2006

*Professor and Director, Centenary Institute of Cancer Medicine and Cell Biology*

Mathew Vadas, PhD Melb BSc MBBS Syd DSc Adel, FRACP FRCPA

Appointed 2006

*Professor of Endocrine Physiology*

Rebecca Mason, MB BS PhD Syd

Appointed 2007

*Professor of Medical Entomology*

Richard Russell, MSc PhD Syd, FACTM

Appointed 2007

*Professor of Haematology*

David Gottlieb, MD BS Syd, FRACP FRCPA

Appointed 2007

*Professor*

Ross Smith, MD BS Syd, FRACS

Appointed 2007

*Professor of Biochemistry in Vascular Medicine*

Roland Stocker, Dipl Natw ETH Zurich PhD ANU

Appointed 2007

*Professor in International Public Health*

Lalit Dandona

Appointed 2007

*Professor of Metabolic Health*

Stephen Colagiuri, MB BS Syd, FRACP

Appointed 2007

*Raymed E Purves Professor of Dermatology*

Wolfgang Weninger, MD Vienna

Appointed 2007

*Bosch Professor of Infectious Diseases*

Peter McMinn, MB BS Syd BMedSc Tas PhD ANU, FRCPA FBRCP

Appointed 2007

*Professor of Psychiatry*

Timothy John Robert Lambert, BSc MB BS WA PhD Melb, FRANZCP

Appointed 2007

**Honorary professors**

*Honorary Professor*

Ronald J Benzie, MB ChB Aberd, FRCOG FRCSC FRANZCOG ARDMS

Appointed 2001

*Honorary Professor*

Marie Roslyn Bashir, MB BS Hon MD Syd, FRANZCP

Appointed 2001

*Honorary Professor*

Deborah Claire Saltman, MD UNSWMB BS Syd, FRACGP FAFPHM

Appointed 2001

*Honorary Professor*

Jonathan Stone, BSc(Med) PhD DSc Syd, FAA

Appointed 2003

*Honorary Professor*

Jane Hall, BA Macq PhD Syd

Appointed 2003

*Honorary Professor*

Sally Redman, BA PhD Well

Appointed 2003

*Honorary Professor*

Margaret Anne Burgess, MD BS Syd, FRACP FAFPHM

Appointed 2003

*Honorary Professor*

John W Prineas, MB BS Syd, FRCP FRCP(Edin)

Appointed 2003

*Honorary Professor*

David B Morris, PhD Minn, FACLS

Appointed 2004

*Honorary Professor*

Barry J Allen, PhD W'gong DSc Melb, FAIP FAPS FACPSEM FIP

Appointed 2004

*Honorary Professor*

Peter Frank Heywood, BRurSc UNE MS(Nutr) PhD Cornell

Appointed 2004

*Honorary Professor*

Issy Pilowsky

Appointed 2004

*Honorary Professor*

Christopher Charles Tennant, MD UNSW MPH Harv DPM Lond MB

BS Syd, FRANZCP MRCPsych

Appointed 2005

*Honorary Professor*

Bruce Henry Barraclough, MB BS Syd, FRACS FACS

Appointed 2005

*Honorary Professor*

Richard John Taylor, DTM&H Lond MB BS PhD Syd, FRCP FAFPHM

Appointed 2005

*Honorary Professor*

John Mitrofanis, BSc UNSW PhD Syd

Appointed 2005

*Honorary Professor*

Rick McLean, MD Syd, FRACP

Appointed 2006

*Honorary Professor*

Richard Southby, BCom Melb MPA Cornell PhD

Monash

Appointed 2006

*Honorary Professor*

Joseph Rey, MBBS PhD Saragossa, FRANZCP

Appointed 2006

*Honorary Professor*

Michael Poole

Appointed 2006

*Honorary Professor*

Michael K Morgan, MD BS Syd, FRACS

Appointed 2006

*Honorary Professor*

John Ambler Snowdon, MA MD BChir Camb MPhil Lond, FRACP

FRCPsych FRANZCP

Appointed 2006

*Honorary Professor*

Andrew Francis Geczy, PhD DSc UNSW

Appointed 2006

*Honorary Professor*

Carolyn Mountford, MSc DPhil Somerville

Appointed 2006

*Honorary Professor*

John Saunders

Appointed 2006

**Clinical Professors**

*Clinical Professor*

Creswell John Eastman, MD BS Syd, FRACP FRCPA

Appointed 1990

*Clinical Professor*

Gwendolyn Lesley Gilbert, MD BS Melb MBioethics Monash, FRACP

FRCPA FASM

Appointed 1990

*Clinical Professor*

Malcolm McDougal Fisher, MB ChB NZ MD Otago, FJFICM FRCA

Appointed 1991

*Clinical Professor*

Eileen Dolores Mary Gallery, MB BS UNSW MD Syd, FRACP

Appointed 1992

*Clinical Professor*

Phillip John Harris, BSc(Med) DPhil Oxf MB BS Syd, FRACP FACC  
Appointed 1992

*Clinical Professor*

Gordon Stewart Stokes, MD UNSW MB BS Syd, FRACP  
Appointed 1992

*Clinical Professor*

Lloyd Stanley Ibels, MD BS Syd, FRACP  
Appointed 1993

*Clinical Professor*

Robert Paul Siebrand Jansen, BSc(Med) MD BS Syd, FRACP  
FRANZCOG CREI  
Appointed 1993

*Clinical Professor*

Gillian Myrna Shenfield, MA BCh DM Oxf, FRCP FRACP  
Appointed 1993

*Clinical Professor*

John Anthony Levi, MB BS MD Syd, FRACP  
Appointed 1994

*Clinical Professor*

David Leslie Ross, MB BS Melb, FRACP FACC  
Appointed 1994

*Clinical Professor*

Douglas Edgar Joshua, BSc MB BS DPhil Oxf, FRACP FRCPA  
Appointed 1996

*Clinical Professor*

Michael Mira, BSc(Med) MB BS PhD Syd  
Appointed 1996

*Clinical Professor*

David Isaacs, BA MD BChir Cant, FRACP MRCP(UK)  
Appointed 1998

*Clinical Professor*

J Norelle Lickiss, BSc(Med) MD BS DTM&H Syd, FRCPEd FRACP  
Appointed 1998

*Clinical Professor*

Alan S Coates, MD BS Melb, FRACP  
Appointed 1999

*Clinical Professor*

James Paton Isbister, MB BS UNSW, FRACP FRCPA  
Appointed 1999

*Clinical Professor*

G Michael Halmagyi, BSc(Med) MB BS Syd, FRACP  
Appointed 1999

*Clinical Professor*

John Beard, MB BS PhD GradDipPubHlth Adel, FAFPHM FRIPH  
Appointed 2002

*Clinical Professor*

Cheok Soon Lee, MD BS Melb, FRCPA FRCPATH(UK) MRACMA  
MIAC  
Appointed 2003

*Clinical Professor*

John Ambler Snowdon, MA MD BChir Camb MPhil Lond, FRACP  
FRCPsych FRANZCP

*Clinical Professor*

Clifford Frederick Hughes, MB BS UNSW, FRACS FACS FACCP  
Appointed 2003

*Clinical Professor*

Michael John Solomon, MB BCh BAO(NUI) MSc Toronto, FRACS  
LRCPI LRCSI

*Clinical Professor*

John Gruffyd Luther Morris, BA DM BCh Oxf, FRACP FRCP  
Appointed 2004

*Clinical Professor*

Jeremy Robert Chapman, MA MD BChir Camb, FRACP FRCP  
Appointed 2004

*Clinical Professor*

Bridget Wilcken, MB ChB Edin, FRACP  
Appointed 2004

*Clinical Professor*

Christine Russell Jenkins, MB BS UNSW MD Syd, FRACP  
Appointed 2005

*Clinical Professor*

Graeme John Stewart, BSc(Med) MB BS PhD Syd, FRACP FRCPA  
Appointed 2005

*Clinical Professor*

Steven Constantine Boyages, MB BS PhD Syd, FRACP FAFPHM  
Appointed 2005

*Clinical Professor*

Sadanand Rajkumar, MB BS Madras MD AIIMS, FRCPsych FRANZCP  
Appointed 2005

*Clinical Professor*

Gillian Straker-Bryce, BA(Psych) MA PhD Witw  
Appointed 2005

*Clinical Professor*

Robert Ronald Grunstein, PhD Goth MB BS MD Syd, FRACP  
Appointed 2005

*Clinical Professor*

Robert Howman-Giles, MD BS Syd, FRACP DDU  
Appointed 2006

*Clinical Professor*

Ian Olver, MD BS PhD Melb, FRACP FACHPM  
Appointed 2006

*Clinical Professor*

Richard Anthony Scolyer, BMedSci MBBS Tas, FRCPA MIAC  
Appointed 2006

*Clinical Professor*

Michael Joseph Fulham, MB BS UNSW, FRACP  
Appointed 2006

*Clinical Professor*

Greg Ronald Fulcher, MB BS Syd MD N'cle upon Tyne, FRACP  
Appointed 2006

*Clinical Professor*

Iven Hunter Young, BSc(Med) MB BS PhD Syd, FRACP  
Appointed 2006

*Clinical Professor*

Roger Francis Uren, MD BS Syd, FRACP DDU  
Appointed 2006

**Adjunct Professors***Adjunct Professor*

Susan M Pond, MB BS MD UNSW DSc Qld, FRACP  
Appointed 1997

*Adjunct Professor*

Michael Reid, BE ANU  
Appointed 2002

*Adjunct Professor*

Michael Sidney Frommer, MB BS MPH DObstRCOG Syd, FAFOM  
FAFPHM

*Adjunct Professor*

Kerryn Phelps, MB BS Syd, FRACGP FAMA  
Appointed 2003

*Adjunct Professor*

Clyde S Thomson, GM MBA Monash MAP Lond, FAIM  
Appointed 2004

*Adjunct Professor*

Kenneth George Wyatt, BEd Churchlands CAE  
Appointed 2004

*Adjunct Professor*

William Patrick Bellew, BEd Lond MPH Syd  
Appointed 2005

*Adjunct Professor*

Diana Glen Horvath, MPH UNSW MB BS Syd, FRACMA FCHSE  
FFPHM

*Adjunct Professor*

Stephen Christley, MB BS DObstRCOG Syd  
Appointed 2005

#### *Adjunct Professor*

Leslie Burnett, BSc(Med) MB BS PhD DBA(SCU) Syd, FRCPA MAACB  
FHGSA FACB FASCP FCAP FCHSE FAIM FAICD

Appointed 2005

#### *Adjunct Professor*

John Wyn Owen, D.UNIV(Hon) Wales DSc(Hon) Lond

Appointed 2006

#### *Adjunct Professor*

Abby Lois Bloom, BA Yale MA Northwestern PhD Syd

Appointed 2006

#### *Adjunct Professor*

Daniel Michael Fox, AM PhD Harvard

Appointed 2006

#### *Adjunct Professor*

Melanie Ann Wakefield, MA PhD Adelaide

## Nursing and Midwifery

#### *Professor of Nursing*

Jocalyn Lawler, BSocSc MEd UNE PhD UNSW AssDipNursEd

Armidale CAE CertOpThNursing UNE, FCN(NSW) RN

Appointed 1992

#### *Professor of Nursing*

Kate White, MN OnciCert ACU PhD Syd, RN

Appointed 2005

#### *Professor of Nursing*

Trudy Rudge, BA(Hons) Adelaide PhD La Trobe, RN(NZ) RMHN(NSW)

Appointed 2007

## Office of the Dean of Graduates Studies

Masud Behnia, MSME PhD Purdue, FIEAust FASME MAIAA CPEng  
PE (USA)

Appointed 2003

## Pharmacy

#### *Professor of Pharmaceutical Chemistry*

Basil Don Roufogalis, MPharm PhD DSc Syd, MPS

Appointed 1989

#### *Professor of Pharmacy Practice*

Shalom Isaac Benrimoj, BPharm PhD Bradford, MPS

Appointed 1991

#### *Professor of Pharmacy*

Carol L Armour, BPharm PhD Syd, MPS

Appointed 2000

#### *Pfizer Australia Chair in Clinical Pharmacy (St Vincents Hospital)*

Jo-anne Brien, BPharm BS(Pharm) PharmD MCPAHS, MPS MSHPA

MRPharmS RPh

Appointed 2000

#### *Professor of Pharmacogenomics (Pharmaceutics)*

Michael Murray, BPharm PhD DSc Syd

Appointed 2003

#### *Professor of Pharmacy (Aged Care)*

Andrew J McLachlan, BPharm PhD Syd, FPS FACPP MSHPA MCPA

Appointed 2006

#### *Professor of Pharmaceutics (Advanced Drug Delivery)*

Hak-Kim Chan, BPharm PhD Syd

Appointed 2006

## Science

#### *Challis Professor of Biology and Professor of Biology (Genetics)*

Ronald Anthony Skurray, AUAPharm PhD DSc Adel, MASM FAIBiol

Appointed 1991

#### *Professor in Experimental Ecology (Personal Chair)*

Antony J Underwood, PhD DSc Brist, FAA FLS FIBiol FAIBiol CBiol

Appointed 1992

#### *ARC Federation Fellow*

Richard Shine, BSc ANU PhD UNE DSc Syd

Appointed 2006

#### *ARC Federation Fellow*

Stephen Simpson, BSc Qld PhD Lond

Appointed 2005

#### *ARC Federation Fellow*

Andrew Parker, BSc John Moores PhD Macq

*Professor in Terrestrial Ecology (Personal Chair)*

Christopher Dickman, BSc Leeds PhD ANU, FRZS

Appointed 2004

## Chemistry

#### *Professor of Chemistry (Organic Chemistry)*

Maxwell J Crossley, BSc PhD Melb, FAA FRACI CChem

Appointed 1999

#### *Professor in Chemistry (Polymer Chemistry) (Personal Chair)*

Robert G Gilbert, BSc Syd PhD ANU, FAA FRACI CChem

Appointed 1992

#### *Professor in Chemistry (Inorganic Chemistry) (Personal Chair)*

Peter A Lay, BSc Melb PhD ANU, FRACI CChem

Appointed 1997

#### *Professor of Chemistry*

Trevor W Hambley, BSc WAust PhD Adel, FRACI CChem

Appointed 2002

#### *Professor of Chemistry*

Gregory G Warr, BSc PhD Melb, FRACI CChem

Appointed 2004

## Geosciences

#### *Professor of Chemistry (Organic Chemistry)*

Maxwell J Crossley, BSc PhD Melb, FAA FRACI CChem

Appointed 1999

#### *Professor in Chemistry (Polymer Chemistry) (Personal Chair)*

Robert G Gilbert, BSc Syd PhD ANU, FAA FRACI CChem

Appointed 1992

#### *Professor in Chemistry (Inorganic Chemistry) (Personal Chair)*

Peter A Lay, BSc Melb PhD ANU, FRACI CChem

Appointed 1997

#### *Professor of Chemistry*

Trevor W Hambley, BSc WAust PhD Adel, FRACI CChem

Appointed 2002

#### *Professor of Chemistry*

Gregory G Warr, BSc PhD Melb, FRACI CChem

Appointed 2004

## Information Technologies

#### *Professor*

David (Dagan) Feng, ME SJTU MS PhD Calif

Appointed 2000

#### *Professor*

Peter Eades, BA PhD ANU

Appointed 2000

#### *Professor*

David Everitt, BE PhD Qld

Appointed 2001

#### *Professor*

Mary Lou Maher, BS Col MS PhD Carnegie-Mellon

Appointed 2003

#### *Professor*

Jon D Patrick, BSc Deakin MSc Dub PhD Monash

DipBehHealthPsych La Trobe DiplSurv RMIT

Appointed 2004

#### *Professor and Head of School*

Albert Zomaya, BEng Cairo MSc PhD McG

Appointed 2001

## Mathematics and Statistics

#### *Professor in Mathematical Statistics (Personal Chair)*

John Joseph Cannon, MSc PhD Syd

Appointed 2000

#### *Professor in Pure Mathematics*

Edward Norman Dancer, BSc ANU PhD Camb, FAA

Appointed 1993

#### *Professor in Applied Mathematics*

Nalini Joshi, BSc Syd MA PhD Prin

Appointed 2002

*Professor in Mathematical Statistics (Personal Chair)*

John Robinson, BSc Qld PhD Syd

Appointed 1991

*Professor in Mathematical Statistics*

Neville C Weber, MSc PhD Arizona State

Appointed 2005

**Molecular and Microbial Biosciences**

*Biochemistry*

*Professor of Molecular Biology*

Iain L Campbell, BSc PhD Syd

Appointed 2004

*Professor*

P Merlin Crossley, BSc Melb DPhil Oxf

Appointed 2005

*Professor*

Richard I Christopherson, BSc PhD Melb(Personal Chair)

Appointed 1998

*McCaughey Professor*

Philip William Kuchel, BMedSc MB BS Adel PhD ANU, FAA

Appointed 1980

*Human Nutrition Unit*

*Boden Professor of Human Nutrition*

Ian Douglas Caterson, BSc(Med) MB BS PhD Syd, FRACP

Appointed 1997

*Professor (Personal Chair)*

Janette C Brand-Miller, BSc PhD UNSW, FAIFST

Appointed 2002

*Microbiology*

*Professor*

Peter Richard Reeves, BSc PhD Lond, FAA MASM

Appointed 1985

*Molecular Biotechnology*

*Professor*

Anthony S Weiss, BSc PhD Syd

Appointed 2003

**Physics**

*Professor in Physics (Material Physics)*

David R McKenzie, BSc PhD UNSW

Appointed 1997

*Australian Professorial Fellow*

Ross C McPhedran, BSc PhD Tas

Appointed 1994

*Professor in Theoretical Physics*

Martijn de Sterke, MEng Delft PhD Roch

Appointed 2003

*Professor in Astrophysics*

Richard W Hunstead, BSc PhD Syd

Appointed 2003

*Professor*

Donald Blair Melrose, BSc Tas DPhil Oxf, FAA

Appointed 1979

**Psychology**

*Professor of Vestibular Function (Personal Chair)*

Ian S Curthoys, BA PhD Monash

Appointed 1997

*Professor of Clinical Psychology*

Stephen W Touyz, BSc PhD Cape Town BSc Witw

Appointed 1996

*Professor and Head of School*

Sally Andrews, BA PhD UNSW

Appointed 2002

*Professor*

Alex Blaszczyński, MA PhD DipPsych UNSW

Appointed 2001

*Professor*

Phyllis Butow, MCLinPsych ANU PhD Syd

Appointed 2004

**Sydney College of the Arts**

*Professor*

Colin Rhodes, BA(Hons) Lond MA PhD Essex

Appointed 2006

*Professor of Contemporary Visual Art and Artist-in-Residence*

Richard Dunn, MA RCA

Appointed 2001

**Sydney Conservatorium of Music**

*Professor*

Kim Walker, EPNL Stan Performance Certificate Scuola Cant orum

Basel Premier Prix de Virtuosité Conservatoire de Musique de Genève

Appointed 2004

*Professor (Music)*

Anne E Boyd, DPhil York BA Syd

Appointed 1990

*Professor in Historical Musicology and ARC Senior Research Fellow*

Richard Charteris, BA Well MA PhD Cant, ATCL FAHA

Appointed 1995

*Professor (Music)*

Allan Marett, BA Well MA Lond PhD Camb

Appointed 2003

*Professor in Conducting*

Imre Palló, DipChoralConducting DipOrchestralConducting Vienna

Academy of Music

Appointed 2006

**Veterinary Science**

*Professor*

Paul J Canfield, BVSc PhD DVSc Syd GradCertEdStud(HigherEd)

Syd, FACVSc FRCPath MRCVS

Appointed 2004

*Professor*

Gareth Evans, BA Oxf PhD Syd

Appointed 2002

*Professor*

William J Fulkerson, BAgSci WAust PhD Syd

Appointed 2001

*Professor*

David R Hodgson, BVSc PhD Syd DipACVIM Syd, FACBS FACSM

MACVSc MRCVS

Appointed 2000

*Professor*

Leo Jeffcott, MA Camb BVetMed PhD Lond DVSc Melb VetMedDr

Uppsala, FRCVS

Appointed 2004

*Professor*

WM Chisholm Maxwell, BScAgr PhD Syd

Appointed 2003

*Professor*

Christopher Moran, BSc PhD ANU

Appointed 2004

*Professor*

Frank Nicholas, BScAgr PhD Edin

Appointed 2002

*Professor*

Herman W Raadsma, MSc(Agr) PhD Syd

Appointed 2000

*Professor*

Richard J Whittington, BVSc PhD Syd, MACVSc

Appointed 2002

*Hughes Professor*

Alan J Husband, BScAgr DSc Newcastle(NSW) PhD Syd, FASM

Appointed 1992

## Deans, Pro-Deans, Faculty Managers

### Agriculture, Food and Natural Resources

#### Dean

Professor Les Copeland, BSc Syd PhD Syd, FRACI CChem

#### Pro-Dean

Professor Alexander B McBratney, BSc Aberd PhD Aberd DSc Aberd  
Student Liaison and Administration Manager

Pam Brass, BSocSc NSW MBAExec NSW

### Architecture, Design and Planning

#### Acting Dean

Associate Professor Warren G Julian, BSc Syd BE Syd MSc(Arch)  
Syd PhD Syd DipBdgSc Syd, LFIES ANZ IALD

#### Associate Dean (Staff)

Associate Professor Warren G Julian, BSc Syd BE Syd MSc(Arch)  
Syd PhD Syd DipBdgSc Syd, LFIES ANZ IALD

#### Associate Dean (Undergraduate Studies)

Dr Michael A Rosenman, BArch Syd MBdgSc Syd PhD Syd

#### Associate Dean (Graduate Studies)

Bruce Forwood, BArch Syd

#### Associate Dean (Research)

Dr Densil Cabrera, BMus Con MA UTS PhD Syd GradDipCom UTS

#### Associate Dean (Learning and Teaching)

Kristine S Sodersten, BArch Syd DipHEd NSW, ARAIA

Secretary to the Faculty and Student Administration Manager

Martin Hesse, BA Macq

### Arts

#### Dean

Professor Stephen Garton, PhD NSWBA Syd, FAHA FASSA FRAHS

#### Business Manager

Molloy Mark, BA Macq GDip JNI, CPA

#### Academic Planning Manager

Terry Heath, BA Syd

#### Student Administration Services Manager

Naomi Ramanathan

### Dentistry

#### Dean

Professor Eli Schwarz, DDS Jerusalem PhD Copenhagen, FHKAM  
FCDHK FACD

#### Pro-Dean

Professor Iven Klineberg, PhD Lond BSc Syd MDS Syd, FRACDS

FDSRCS FICD

#### Faculty Manager

Hugh McCuaig

### Economics and Business

#### Dean

Professor Peter Wolnizer, BEc Tas MEc Syd PhD Syd, FCA FCPA

#### Pro-Dean

Professor Marcus O'Connor, MCom NSW PhD NSW

#### Faculty Executive Officer

Nigel Smith, BA NSW MED Monash

### Education and Social Work

#### Dean

Professor Derrick Armstrong, BA UCLond MA Lanc PhD Lanc

#### Pro-Dean (Staffing)

Dr Lindsay Napier, MA Aberd MSW Syd PhD Syd DipSocStud Edin

DipMH LSE

#### Pro-Dean (Development)

Dr John Hughes, BA Syd DipEd Syd MA NSW EdD UWS  
AdCertTESOL Lond

#### Faculty Manager

Shona Smith, BA Syd LLB Syd GradDipMuseumStud Syd

### Engineering and Information Technologies

#### Dean

Professor Hancock J Gregory, BE Syd BSc Syd PhD Syd DEng Syd,  
FTSE FIEAust CPEng

#### Pro-Dean

Professor J Small, BSc(Eng) Lond PhD Syd, FIEAust MASCE

#### Secretary to the Faculty and Faculty Finance Manager

Michael Whitley, BA EAnglia MCom NSW, ASA CIA FCIS FICD Dip

#### Executive Officer

Eric van Wijk, BSc ANU DipEd UCan DipAppEcon UCan

### Health Sciences

#### Dean

Professor Gwynnyth M Llewellyn, BA UNEMEd UNEDipContEd UNE  
DipOT NSWCollOT PhD Syd

#### Pro-Dean

Dr Alistair Davison, BSc Melb PhD Melb

#### Executive Director, Faculty Services

Scott Avery, BCom W'gong GradDip(Law) W'gong MAppSc(HIM) Syd,  
GAICD

### Law

#### Dean

Professor Ron McCallum, BJur Monash LLB Monash LLM Qu

#### Pro-Dean (Staff Development)

Associate Professor Helen Irving, LLB Syd PhD Syd MPhil Camb BA  
Melb

#### Pro-Dean (Teaching Programs)

Associate Professor Elizabeth Peden, BA Syd LLB Syd PhD Camb

#### Faculty Manager

Florence Ma, BA HK GradDipEd Chinese HK

### Medicine

#### Acting Dean

Professor Bruce Gregory Robinson, MD BS Syd MSc Syd, FRACP

#### Pro-Dean

Professor Saul Benedict Freedman, BSc(Med) Syd MB BS Syd PhD  
Syd, FRACP FACC FESC

#### Executive Officer

Mr Tom Rubin, BA Ohio MA Ohio DipEd Ohio

### Nursing and Midwifery

#### Dean

Professor Jocelyn Lawler, BSocSc UNE MED UNE PhD NSW  
CertOpThNursing UNE AssDipNursEd Armidale CAE, FCN(NSW)  
RN

#### Pro-Dean

Dr Maureen Boughton, BEd(Nurs) UNE PhD Cumb CM UNE  
M'CraftCert UNE DipNursEd Cumb ADCHN Cumb, FCN(NSW)  
FRNCA MACM RN

#### Executive Officer

Lynda Rose, BSc Monash GradDipAdmin CIT MBA(HRM) UNE,  
ATEMM

### Pharmacy

#### Dean

Professor Iqbal Ramzan, MSc Syd PhD Syd DipPharm CIT(NZ), MPS

#### Pro-Dean

Professor Basil Roufogalis, MPharm Syd PhD Syd DSc Syd, MPS

#### Faculty Manager

Ms Carroll Graham, BASc(Elec Eng) Tor, ATEMM

## Science

### Dean

Professor David A Day, BSc *Adel* PhD *Adel* DipTeach *Adelaide TC*

### Pro-Dean

Jenny Henderson, DipEd *Flin* MSc *Syd*

### Executive Director

Kim Schwieters, BA *Well* MA *Syd*

### Faculty Manager

Shari MG Lee, BA *Sing* MA *Syd*

## Sydney College of the Arts

### Dean

Professor Colin Rhodes, BA(Hons) *Lond* MA *Essex* PhD *Essex*

### Associate Dean (Learning and Teaching)

Jane Gavan, BFA *Syd* BVA *Syd* GradCertHEd *Syd*

### Associate Dean (Research)

Merilyn Fairsky, MVA *Syd* DipArtEd *SCAE*

### Faculty Manager

Charlene Griffiths, BA *Syd*

## Sydney Conservatorium of Music

### Dean

Kim Walker, EPNL *Stan* Performance Certificate *Scuola Cantorum*

*Basel* Premier Prix de Virtuosite *Conservatoire de Musique de Geneve*

### Pro-Dean

Dr Jennifer Shaw, MA *SUNYStonyBrook* PhD *SUNYStonyBrook* BA

*Syd* LLB *Syd*

### Associate Dean (Research)

Associate Professor Michael Halliwell, BA *Witw* DipEd *Witw* MA *Natal*

PhD *Natal* DipOp *LondOpCtr* GradCertHigherEd *Syd*

### Associate Dean (Graduate Studies)

Dr Peter Dunbar-Hall, MMus *NSW* PhD *NSW* BA *Syd* DipEd *Syd*

### Associate Dean (Undergraduate Studies)

Dr Jennifer Shaw, MA *SUNYStonyBrook* PhD *SUNYStonyBrook* BA

*Syd* LLB *Syd*

### Associate Dean (Learning and Teaching)

Dr Diane Collins, BA *NSW* PhD *Syd*

### Associate Dean (Information and Communication Technology)

tbc

### Faculty Manager

Kylie Mayes, BBus *USQ* AssDipBus *USQ*

## Veterinary Science

### Dean

Professor Leo Jeffcott, MA *Camb* BVetMed *Lond* PhD *Lond* DVSc

*Melb* VetMedDr *Uppsala*, FRCVS

### Pro-Dean

Professor WM C Maxwell, BScAgr *Syd* PhD *Syd*

### Associate Dean (Learning and Teaching)

Associate Professor Jennifer Hodgson, BVSc *WashState* DipVetPath

*WashState* PhD *WashState* GradCertEdStud(HigherEd) *Syd*

### Associate Dean (Research)

Professor Gareth Evans, BA *Oxf* PhD *Syd*

### Acting Associate Dean (Staff)

Professor WM Chisholm Maxwell, BScAgr *Syd* PhD *Syd*

### Associate Dean (Students)

Dr Rhondda Canfield, BVSc *Syd* PhD *Syd*, MRCVS

### Sub-Dean (BVSc Teaching)

Associate Professor David Evans, BVSc *Syd* PhD *Syd*

### Sub-Dean (Animal Bioscience Teaching)

Professor Chris Moran, BSc *ANU* PhD *ANU*

### Sub-Dean (BSc(Vet))

Dr Glenn Shea, BVSc *Syd* PhD *Syd*

### Sub-Dean (Animal Welfare)

Dr Robert Dixon, BVSc *Massey* BSc(Vet) *Massey*

### Sub-Dean (Camden Campus)

Dr Imke Tammen, DrMedVet *Hannover* MEd(Higher Ed) *Syd*

### Sub-Dean (Extramural Animal Husbandry)

Dr Pietro Celi, DVM *Bari*

### Sub-Dean (eLearning)

Dr Paul Sheehy, BScAgr *Syd* PhD *Syd* GradCertEdStud(HigherEd)

*Syd*

### Sub-Dean (International)

Vacant

### Sub-Dean (Postgraduate Coursework)

Hannah Forsyth, MA *Syd*

### Pro-Dean

Dr Merran Govendir, BVSc *Syd* PhD *Syd* MEd(HigherEd) *Syd* MACVSc

*Syd*

### Sub-Dean (Research Development)

Associate Professor David Eemery, BSc(Vet) *Syd* BVSc *Syd* PhD

*Syd*

### Sub-Dean (Students)

Irene Van Ekris, BSc *JCU* GradCertEducStudies (HigherEd) *Syd*

### Sub-Dean (students) – Sydney

Dr Melanie Collier, BSc *Leeds* PhD *Leeds*

### Sub-Dean (Sydney Campus)

tba

### Acting Sub-Dean (Undergraduate Admissions)

Shirley Ray, BAppSc *NSWIT* MSc *NSW* DipEd(Sec) *Syd*

### Faculty Manager

Shirley Ray, BAppSc *NSWIT* MSc *NSW* DipEd(Sec) *Syd*

### Faculty Finance Manager

Janice Bert, BEnglit *Witwatersrand (SA)* GradDipAcctg *Macq*, CPA

## Graduate School of Government

### Professor and Director

Adjunct Professor Geoff Gallop, BEc *WAust* MA *Oxf* DPhil *Oxf* MPhil

*Murd* DLitt(Hon) *Murd*, FIPAA

### ANZOG Chair of Public Management

Professor Ian Marsh, BA(NCL) *Harv* MPA *Harv* AM *Harv* PhD *Harv*

### Executive Officer

Leanne Howie, BA(Hons) *Syd*

### Administration Assistant

Ann-Maree Ormiston

## Dean of Graduate Studies

Professor Masud Behnia, MSME *Purdue* PhD *Purdue*, FIEAust FASME

MAIAA CPEng PE(USA)

## Board of Studies

### Board of Studies in Indigenous Studies

#### Chair

Janet Mooney, BA(VisArts) *CAI* MEd *Syd* GradDipEd *Syd*

## Heads of Schools

### Agriculture, Food and Natural Resources

No schools

### Architecture, Design and Planning

No schools

### Arts

#### Head, School of Letters, Art and Media

Professor Geraldine Barnes, PhD *Lond* BA *Syd*, FAHA

#### Head, School of Languages and Cultures

Professor Jeffrey Riegel, BA *Miami* MA PhD *Stan*

#### Head, School of Philosophical and Historical Inquiry

Associate Professor Duncan Ivison, BA *McGill* MSc PhD *Syd*, LSE

### Dentistry

No schools

### Economics and Business

No schools

### Education and Social Work

#### Head, School of Education and Social Work

Professor Barbara Fawcett, BSc *Brad* MSc CQSW *Oxf* PhD *Manc*,  
ILT

### Engineering and Information Technologies

#### Head, Chemical Engineering

Associate Professor Geoffrey W Barton, BE PhD *Syd*

#### Head, Civil Engineering

Professor Kim JR Rasmussen, MEngSc *TUDenmark* PhD *Syd*

#### Head, Electrical and Information Engineering

Professor Robert A Minasian, BE PhD *Melb* MSc *Lond*

#### Head, Aerospace, Mechanical and Mechatronic Engineering

Professor Lin Ye, BSc *Harbin* MS PhD *Beijing Aeron & Astron*

#### Head, Information Technologies

Professor Albert Y Zomaya, BEng PhD *Sheff*

### Health Sciences

#### Head, Orthoptics

Associate Professor Elaine Cornell, MA *Macq* DipAppSc *Cumb* PhD  
*Syd*, DOBA

#### Head, Behavioural and Community Health Sciences

Professor R Mark Mathews, BGS(Psych & HD) MA(HD) PhD *Kansas*

#### Head, Speech Pathology

Associate Professor Michelle Lincoln, BAppSc *Cumb* PhD *Syd*

#### Head, Exercise and Sport Science

Associate Professor Nicholas O'Dwyer, MA *Dublin* PhD *NSW*

#### Head, Health Information Management

Dr Joanne Callen, BA PhD *UNSW* MPH(Research) DipEd *Syd*

#### Head, Medical Radiation Sciences

Associate Professor Steven Meikle, BAppSci *TechnoSyd* PhD *UNSW*

#### Head, Occupational Therapy

Professor Anita Bundy, BSc(OT) *Mich* MSc ScD *Boston*, OTR FAOTA

#### Head, Physiotherapy

Associate Professor Jennifer Alison, MSc *Lond* PhD DipPhy *Syd*

#### Head, Rehabilitation Counselling

*TBA*

#### Head, Yooroang Garang, Indigenous Health Studies

Freidoon A Khavarpour, BA *Pahlavi* MA PhD *Mich*

### Law

No schools

### Medicine

#### Head, School of Medical Sciences

Professor Christopher R Murphy, BSc *Adel* PhD *Flin* DSc *Syd*

#### Acting Head, School of Public Health

Associate Professor Glenn Salkeld, BBus *Kuring-gai* DipHlthEcon  
*Tromso* MPH PhD *Syd*

#### Acting Head, School of Rural Health

Adjunct Professor Joe Canalese, MB BS *Syd*, FRACP

#### Head, Central Clinical School

Professor Craig M Mellis, MB BS MPH MD *Syd*, FRACP

#### Head, Northern Clinical School

Professor Michael J Field, BSc MD BS *Syd*, FRACP

#### Head, Nepean Clinical School

Professor Michael John Peek, BSc(Med) MB BS PhD *Syd*,  
FRANZCOG MRCOG DDU CMFM

#### Head, Western Clinical School

Professor David Harris, MD BS *Syd*, FRACP

#### Head, Concord Clinical School

Professor Robert James Lusby, MB BS *NSW* MD *Brist*, FRCS

#### Head, Children's Hospital at Westmead Clinical School

Professor Kathryn N North, BSc(Med) MD BS *Syd*, FRACP

### Nursing and Midwifery

No schools

### Pharmacy

No schools

### Science

#### Head, Biological Sciences

Associate Professor Michael B Thompson, BSc PhD *Adel*

#### Head, Chemistry

Professor Gregory G Warr, BSc PhD *Melb*, FRACI CChem

#### Head, Geosciences

Professor Geoffrey L Clarke, BSc PhD *Melb*

#### Head, Mathematics and Statistics

Professor Nalini Joshi, BSc MA PhD *Prin*

#### Head, Molecular and Microbial Biosciences

Associate Professor Arthur D Conigrave, BSc(Med) MB BS MSc PhD  
*Syd*, FRACP

#### Head, Physics

Associate Professor Anne Green, BSc *Melb* PhD *Syd*

#### Head, Psychology

Professor Sally Andrews, BA PhD *UNSW*

### Sydney College of the Arts

No schools

### Sydney Conservatorium of Music

#### Head, Performance and Academic Studies

Dr Jennifer Shaw, MA PhD *SUNYStonyBrook* BA LLB *Syd*

### Veterinary Science

No schools

## Central Senior Administrative Staff

### Vice-Chancellor

Professor Gavin Brown AO, MA *StAnd* PhD *Newcastle(UK)* HonLLD *StAnd* HonLLD *Dundee*, FAA

### Executive Officer

Christopher Coffey, BA *ANU*

### Community Portfolio

#### Deputy Vice-Chancellor (Community)

Professor Andrew Coats, MA DM *Oxon* MB BChir *Cantab* DSc *Syd*, FRCP FRACP FACC FESC FAHA FCSANZ GAICD MBA

#### Pro-Vice-Chancellor (Community)

Vacant

#### Chief Operating Officer (Community)

Ms Deborah Lambourne, MAppFin *Macq* GradDipFinPlan *SIA*, FCA FFin

#### Community Engagement

Director: Marian Theobald, BA DipEd *Macq*

##### Careers Centre

Head: Inta Heimans, BA GradDipEd *MCAE* DipEarlyChildhood *SCAE*  
*Centre for Continuing Education*

Director: Geoff Pearman, BA MA(Hons) *Cant* DipSocWk CertContgEd *Cant* LTh *Melbourne College of Divinity*, UCEA

##### Media Office

Manager: Andrew Potter, BA *ANU*

##### Publications Office

Acting Publications Manager: Michelle Shepherd

##### Seymour Theatre Centre

General Manager: Julie Mullins, BA *UNE* MComm *UOW*

##### University Museums

Director: David Ellis, BA(VisArts) *TCAE*

##### Web Services

Head: Charlie Forsyth

#### Office of University Relations

Vice-Principal: Don Wilson, MBA BSc *Bryant*

##### Alumni Relations

Director: Tracey Beck, DipArt GradDipEd *RCAE*

##### Development Office

Director: Nick Jaffer, BComm *Alberta*

##### Prospect Development

Manager: Conor McCarthy, BA PhD *Dublin*

##### Advancement Services

Director: David Collins, MBA *UNSW* BA DipEd *Syd*

##### Database Operations

Manager: Denise Wenderoth, BA GCertMgmt *W'gong*

##### Advancement Systems

Manager: Greg O'Dea, BA *Syd*

#### Registrar's Division

##### Registrar

Dr William Adams, BSc LLB PhD *UNSW*

##### Marketing and Student Recruitment

Director: Adrienne Jerram, BA *Macq* MA(Comm) *UTS*

##### Secretariat and Archives and Records Management Services

Director: Judith Russell, GradDipInfMgtArchivAdmin *UNSW* BA *Syd*

##### Student Centre

Director: David Bowan, BA *Syd*

##### Student Services

Director: Dr Margaret Edmond, BSW *Qld* PhD *NSW*

##### Counselling Service

Head: Jordi Austin, BA(Hons) MPsyh *UNSW* MAPS *Syd*

##### Equity Support Services

Head: Annette Cairnduff, BAppSc HEd DipT *Canberra* MEd *UTS*

##### International Student Support Unit

Head: Lidia Nemitschenko, BA DipEd *Adelaide* MA(Counselling) *Macq*

##### MAPS Syd, MAPA

##### Learning Centre

Head: Janet Jones, BA DipEd *UNE* MA *Syd*

##### Mathematics Learning Centre

Head: Jackie Nicholas, BSc *Syd* MSc *Hull*

##### University Health Service

Director: Dr Patricia Pearce, MB BS DCH MPshc(Acting) *Syd*

#### Chief Operating Officer and Deputy Vice-Chancellor

Bob Kotic, BBus(Acc) *NSWIT* MEc *Macq*, FCPA

Executive Officer: Helen Ware, BBus(Acc) *UTS*, CPA

##### Audit, Risk Management and Assurance

Director: Craig Prosser, BEc GradDipFinMgmt *UNE*, CPA

##### Business Liaison Office

Director: Dr Isaac Shariv, BSc MSc PhD *Syd*, MBA

##### Campus Infrastructure and Services

Acting Pro Vice-Chancellor: Professor Richmond Jeremy, MB BS PhD

*Syd*, FRACP FAHA FESC

Director: Alan Masterton, FRICS AAPI MBA

##### Chief Financial Officer

Vacant

Deputy CFO and Director, Corporate Finance: Paul W Slater, BEc *Syd*, FCPA FCIS MAICD

Chief Accountant: Piyush Bhatt, BSc *Syd*, FCA FCPA MAICD

Director, Finance-Faculty Operations: Ian Ford, BFin.Admin *UNE*, CPA

Acting Director, Financial Operations and Systems: Lawrence Gingold, BS (Accounting / Economics) *Syd*, MBA

##### Financial Shared Services

Manager: Helen Wilder

##### General Counsel

General Counsel: Richard Fisher MEcon *UNE* LLB *Syd*

Senior Solicitor Employment and Industrial Law: Kerry Rehn, LLB *Adel* MPolicy & Law *La Trobe*

Senior Solicitor Corporate, Commercial and Intellectual Property:

Olivia Perks BA *Syd* LLB *UTS*

##### Human Resources

SydneyPeople: Director John Dyer, BA DipLABREL&LAW *Syd*

SydneyLearning: Director Professor Andrew Goncz, MA MEd(hons) PhD *Syd*

SydneyLearning: Director Change and Development (General Staff): Anne Scahill, BA LLB *Syd*

SydneyLearning: Director Workers Compensation & Injury

Management: Rosemary Sexton, BAppSc *Syd*

SydneyLearning: Director OH&S: Jon D'Astoli, BTHC COHM

GradDipOH&S *Syd*, CPRM MRMIA

SydneyRecruitment: Head: John Hackett

##### Information and Communications Technology

Chief Information Officer: Bruce Meikle, DipDatametrics *SAF*

##### Investment and Capital Management

Director: Greg Fernance, BEc *UNE* MCom(PropDev) *WSyd*

##### Procurement Shared Services

Director: Declan Devenney, HND BusFin *UCE* MSc ProcMgmt

*Strathclyde*, MCIPS MCIPSA MNZIPMM

##### Strategy Implementation and Sustainability Planning

Pro Vice-Chancellor: Professor Shalom Isaac (Charlie) Benrimoj, BPharm PhD *Bradford*, MPS

Director, Financial Analysis and Budgeting: Graham Moon, ACID ACIS ACIM MNIA

Director, Planning: Sandra Harrison, BA(Hons) MHEd *Macq*

## International Portfolio

### **Deputy Vice-Chancellor (International)**

Professor John Hearn, MSc *Dublin* PhD *ANU*

### **Pro-Vice-Chancellor (International)**

Vacant

#### *International*

Director, International: Peter Ball, BA(AsianStud) *ANU* DipEd *CCAE*  
*Centre for English Teaching*

Director: Janet Conroy, BA GradDipTEFL *PNG* MA *Birm*

#### *International House*

Director: Jessica Carroll, BA MA(Psych) *MAPS Syd*

#### *Summer School*

Director: Dr Jillian Stewart, BA BEd MEdStuds PhD GradDipMarketing  
*Monash*

## Research Portfolio

### **Deputy Vice-Chancellor (Research)**

Professor Merlin Crossley (Acting), BSc *Melb* DPhil *Oxon*

### **Pro-Vice-Chancellor (Research)**

Professor Carol Armour (Acting), BPharm PhD *Syd*, FPS

#### *Executive and Research Policy Officer*

Professor Masud Behnia, MSME PhD *Purdue*, FIEAust FASME MAIAA  
CPEng PE(USA)

#### *Research Development*

Director: Merrilee Robb, MA *Lond* BA

#### *Research Office*

Director: Warwick Dawson, BCom LLB *UNSW*

## Provost's Portfolio

### **Provost and Deputy Vice-Chancellor**

Professor Don Nutbeam, BEd MA PhD *S'ton*

#### *Executive Director*

Mr John Dixon, MA *UNSW* BEc *Syd*

#### *Executive Manager*

Mr Simon Malcolm, BA *Syd*

#### *Finance Director – Faculty Operations*

Mr Ian Ford, BFin Admin *UNE*

#### *University Librarian*

John Shipp, BA *W'gong* DipEd *Macq* DipArchiveAdmin *UNSW*, FALIA

### **Learning and Teaching**

*Acting Deputy Provost (Learning and Teaching) and*  
*Pro-Vice-Chancellor*

Professor Derrick Armstrong, BA *Lond* MA PhD *Lanc*

#### *Executive Officer (Learning and Teaching)*

Sally Paynter, BA (Hons) *Tas*

#### *Institute for Teaching and Learning*

Director: Professor Keith Trigwell, BSc PhD *WAust*

#### *Koori Centre*

Director: Janet Mooney, BA(VisualArts) *UNSW* MEd GradDipEd *Syd*

#### *Integrated Learning*

Director: Associate Professor Robert Ellis, MEd *NSW* GradDipAE  
*UTS* MA PhD *Syd*

## University Library

### **University Librarian**

John Shipp, BA *Macq* BA *W'gong* DipEd *Macq* DipArchiveAdmin  
NSW, FALIA

### **Deputy University Librarian**

Catherine Sexton, BA DipLib NSW, AALIA

### **Director, Digital and Technical Services**

Karen Johnson, BA *La Trobe* BCom *Melb* GradDipLib *RMIT*

### **Director, Health and Medical Libraries**

Libby O'Reilly, BA *Macq* GradDipLibSc *KCAE*

### **Director, Humanities and Social Sciences Libraries**

John Rodwell, BA *Macq* DipLib *NSW* DipLaw *BAB*, AALIA

### **Director, Sciences and Technology Libraries**

Su Hanfling, BA *Can* DipLib *Well*

### **Director, Sydney eScholarship**

Ross Coleman, BA(Hons) *Macq* LibCert *Syd*

## Museums and Collections

### **University Museums**

#### *Director*

David Ellis, BA(VisArts) *TCAE*

#### *Collections Manager*

Maree Darrell, BA *Macq*

#### *Education and Public Programs Manager*

Dr Craig Barker, PhD *Syd*

#### *Curator, Indigenous Heritage*

Rosemary Stack, RN

#### *Senior Curator, Macleay Museum*

Dr Jude Philp, PhD *Camb*

#### *Honorary Curator, Nicholson Museum*

Professor Daniel T Potts, AB PhD *Harv* DPhil *Copenhagen*, FAHA  
FSA

#### *Senior Curator, Nicholson Museum*

Michael Turner, BA *Syd*

#### *Senior Curator, University Art Gallery*

Louise Tegart, BA Grad Dip *ANU*

### **Museum of Pathology**

#### *Curator*

Dr Murat Kekic, MSc PhD *Syd*

### **Raymond Bullock Veterinary Anatomy Museum**

#### *Curator (Acting)*

Donald Slade

### **Tin Sheds Gallery**

#### *Director*

Jan Fieldsend, MA *UNSW*

### **Wilson Anatomy Museum**

#### *Curator*

Peter Mills, DipMT *Syd*, AAIMLS

### **Shellshear Museum**

#### *Curator*

Denise Donlon, BA PhD *UNE* BSc DipEd *Syd*

### **Anatomy Museum (Cumberland)**

#### *Anatomy Laboratory Manager*

Dianne Borg

## Centres, Research Centres and Institutes

### Australian Research Council Centres of Excellence

ARC Centre of Excellence for Autonomous Systems  
ARC Centre of Excellence for Quantum Computing  
ARC Centre of Excellence for Ultrahigh-bandwidth Devices for Optical Systems (CUDOS)  
National Information and Communication Technology Australia (NICTA)  
ARC Centre of Excellence in Design in Light Metals  
ARC Centre of Excellence for Free Radical Chemistry and Biotechnology  
ARC Centre of Excellence in Vision Science  
ARC Centre of Excellence in Plant Energy Biology  
ARC Centre of Excellence in Structural and Functional Microbial Genomics

### Australian Research Council Special Research Centres

Ecological Impacts of Coastal Cities

### Australian Research Council Key Centres of Teaching and Research

Key Centre for Polymer Colloids

### International Centres of Excellence

International Centre of Excellence in Sports Science and Management (Sport Knowledge Australia)

### National Health and Medical Research Council Centres of Clinical Research Excellence

Centre for Clinical Research Excellence to Improve Outcomes in Chronic Liver Disease  
Centre for Clinical Research Excellence in Renal Medicine  
Clinical Centre of Research Excellence in Interdisciplinary Clinical and Health Ethic Research and Training

### Major National Research Facilities

Australian Proteome Analysis Facility  
Gemini and Square Kilometre Array  
Nanostructural Analysis Network Organisation (NANO)

### Cooperative Research Centres

Australian Biosecurity Cooperative Research Centre for Emerging Infectious Disease  
Australian Invasive Animal Cooperative Research Centre  
Australian Poultry Cooperative Research Centre  
Australian Sheep Industry Cooperative Research Centre  
Capital Markets Cooperative Research Centre  
Cooperative Research Centre for Advanced Composite Structures  
Cooperative Research Centre for Asthma and Airways  
Cooperative Research Centre for Cochlear Implant Speech and Hearing Research  
Cooperative Research Centre for Construction Innovation  
Cooperative Research Centre for Innovative Dairy Products  
Cooperative Research Centre for Mining  
Cooperative Research Centre for Polymers  
Cooperative Research Centre for Smart Internet Technology  
Cooperative Research Centre for Sustainable Resource Processing

Cooperative Research Centre for Value Added Wheat  
Cotton Catchment Communities Cooperative Research Centre  
CRC for an Internationally Competitive Pork Industry

### University Centres

Accounting Research Centre  
Australian Archaeological Institute at Athens  
Australian Centre for Applied Research in Music Performance (ACARMP)  
Australian Centre for Agricultural Health and Safety  
Australian Centre for Asian Art and Archaeology  
Australian Centre for Health Promotion  
Australian Centre for Environmental Law (ACEL)  
Australian Centre for Innovation and International Competitiveness  
Australian Centre for Precision Agriculture  
Australian Health Policy Institute  
Australian Key Centre for Microscopy and Microanalysis  
Australian Marine Mammal Research Centre  
Australian Mekong Resource Centre  
Australian National Genomic Information Service  
Australian Stuttering Research Centre  
Brain Dynamics Centre  
Brain and Mind Research Institute  
Centre for Advanced Materials Technology  
Centre for Advanced Structural Engineering  
Centre for Advanced Technologies in Animal Genetics and Reproduction (Reprogen)  
Centre for Animal and Plant Biosecurity  
Centre for Animal Immunology Research  
Centre for Asian and Pacific Law in the University of Sydney (CAPLUS)  
Centre for Continuing Education  
Centre for Cypriot Archaeology  
Centre for Early Interventions  
Centre for Education and Research on Ageing  
Centre for English Teaching  
Centre for European Studies  
Centre for Geotechnical Research  
Centre for Health Governance, Law and Ethics  
Centre for Heavy Metals Research  
Centre for Human Aspects of Science and Technology  
Centre for International Security Studies  
Centre for Mathematical Biology  
Centre for Medieval Studies  
Centre for Midwifery and Nursing Research  
Centre for the Mind  
Centre for Perinatal Health Services Research  
Centre for Practitioner Research  
Centre for Research and Teaching in Civics  
Centre for Research on Computer-supported Learning and Cognition  
Centre for Risk, Environment and Systems Technology Analysis  
Centre for Salinity Assessment and Management  
Centre for Structural Biology and Structural Chemistry  
Centre for Wave Physics Cognition  
Centre for Time  
Centre for Wind, Waves, Water  
Centre for Women's Health Nursing  
Centre for Values, Ethics and the Law in Medicine  
China Education Centre  
Classical Languages Acquisition Research Unit  
Clinical Immunology Research Centre  
EJ Holtsbaum Agricultural Institute  
Electron Microscope Unit (EMU) (includes NWG Macintosh Centre for Quaternary Dating)  
Family Medicine Research Centre  
Finite Element Analysis Centre  
Fruit Fly Research Centre  
Herbal Medicines Research and Education Centre  
IAWatson Grains Research Centre  
Ian Buchan Fell Housing Research Centre  
Institute for Biomedical Research

Institute for Teaching and Learning  
 Institute of Astronomy  
 Institute of Criminology  
 Institute of Medical Physics  
 Institute of Transport and Logistics Studies  
 Institute of Wildlife Research  
 International Institute for Educational Development (iiED)  
 Julius Stone Institute of Jurisprudence  
 Key Centre for Design Computing and Cognition  
 The Koori Centre  
 Learning Centre  
 Mathematics Learning Centre  
 Molonglo Observatory  
 Multimedia and Education Technologies in Arts (META)  
 National Centre for Classification in Health  
 National Health and Medical Research Council Clinical Trials Centre  
 Nursing History Research Unit  
 One Tree Island Research Station  
 Optical Fibre Technology Centre  
 Organic Synthesis Centre  
 Pacific and Regional Archive for Digital Sources in Endangered  
 Cultures (PARADISEC)  
 Pain Management and Research Centre  
 Planning Research Centre  
 Plant Breeding Institute  
 Rehabilitation Research Centre  
 Research Institute for Asia and the Pacific (RIAP)  
 Research Institute for Humanities and Social Sciences (RIHSS)  
 Ross Parsons Centre of Commercial, Corporate and Taxation Law  
 Spatial Science Innovation Unit  
 Sydney Centre for International and Global Law  
 Sydney Regional Visualisation Laboratory (VISLAB)  
 Sydney University Nitrogen Fixation Centre (SUNFix)  
 Sydney University Stellar Interferometer  
 The Sydney Summer School  
 The Bosch Institute  
 University of Sydney Institute of Marine Science  
 WHO Collaborating Centre for Rehabilitation  
 WHO Collaborating Centre in Health Promotion  
 Wildlife Health and Conservation Centre  
 Workplace Research Centre, the University of Sydney

Sutton Arthritis Research Laboratories  
 Sydney Melanoma Unit  
 Westmead Millennium Institute  
 Woolcock Institute of Medical Research

### **Associated Research Units**

ANZAC Research Institute  
 Australian Red Cross Blood Bank (NSW branch)  
 AW Morrow Gastroenterology and Liver Centre  
 Centenary Institute of Cancer Medicine and Cell Biology  
 Centre for Developmental Disability Services  
 Children's Medical Research Institute  
 CSAHS Drug and Alcohol Unit  
 Department of Anatomical Pathology, Royal Prince Alfred Hospital  
 Department of Endocrinology, Royal Prince Alfred Hospital  
 Department of Forensic Medicine, Central Sydney Area  
 The George Institute for International Health  
 Heart Research Institute  
 Institute for Immunology and Allergy Research  
 Institute of Bone and Joint Research  
 Institute of Clinical Neurosciences  
 Institute of Clinical Pathology and Medical Research  
 Institute of Magnetic Resonance Research  
 Institute of Neuromuscular Research, Children's Hospital  
 Institute of Paediatric Endocrinology and Diabetes  
 James Fairfax Institute of Paediatric Clinical Nutrition  
 Kanematsu Laboratories  
 Kolling Institute of Medical Research  
 Melanoma and Skin Cancer Research Institute  
 Menzies School of Health Research  
 National Centre for Immunisation Research and  
 Surveillance of Vaccine Preventable Diseases  
 The Pam McLean Cancer Communications Centre  
 NSW Breast Cancer Institute

## Foundations

Accounting Foundation  
Aeronautical, Mechanical and Mechatronic Engineering Foundation  
Ageing and Alzheimer's Research Foundation\*  
Australian Archaeological Institute at Athens  
Australian Lebanese Foundation  
Bone and Joint Research Foundation\*  
Brain and Mind Research Foundation  
Celtic Studies Foundation  
Chemical and Biomolecular Engineering Foundation  
Civil Engineering Foundation  
Cornforth Foundation for Chemistry  
Dairy Research Foundation  
Dermatology Research Foundation\*  
Ear and Allied Research Foundation (EAR)  
Earth Resources Foundation  
Electrical and Information Engineering Foundation  
Endocrinology and Diabetes Research Foundation\*  
Foundation for Information Technology  
Inorganic Chemistry Foundation  
Hoc Mai, the Australia Vietnam Foundation  
The Medical Foundation  
The Melanoma Foundation  
Microsearch Research Foundation\*  
Moran Foundation for Older Australians  
Near Eastern Archaeology Foundation  
The Nepean Medical Research Foundation  
Nerve Research Foundation  
Nutrition Research Foundation  
Oral Health Foundation  
Pharmacy Practice Foundation  
Poultry Research Foundation  
Power Institute, Foundation for Art and Visual Culture  
Save Sight Institute  
Science Foundation for Physics  
Sydney Conservatorium of Music Foundation  
Sydney Law School Foundation  
Sydney Peace Foundation  
Sydney University Cricket Club Foundation  
University of Sydney Union Foundation  
The University of Sydney Sports Foundation  
Veterinary Science Foundation

### **Note**

\* These Foundations are Divisions of The Medical Foundation

# Senior officers since establishment

## Visitors

The Governor of New South Wales for the time being is ex officio Visitor of the University.

1850	His Excellency Sir Charles Augustus Fitz Roy, KCB KH
1855	His Excellency Sir William Thomas Denison, KCB
1861	His Excellency the Right Hon Sir John Young, Bart GCMG KCB
1868	His Excellency the Right Hon The Earl of Belmore
1872	His Excellency Sir Hercules George Robert Robinson GCMG
1879	His Excellency the Right Hon Lord Augustus, W Loftus GCB
1886	His Excellency the Right Hon Charles Robert, Baron Carrington PC GCMG
1891	His Excellency the Right Hon Victor Albert George Child Villiers, Earl of Jersey GCMG
1893	His Excellency the Right Hon Sir Robert William Duff PC GCMG
1895	His Excellency the Right Hon Henry Robert Viscount Hampden
1899	His Excellency the Right Hon William Lygon, Earl Beauchamp KCMG
1902	His Excellency Vice-Admiral Sir Harry Holdsworth Rawson GCB
1909	His Excellency the Right Hon Frederick John Napier, Baron Chelmsford GCMG CB
1913	His Excellency Sir Gerald Strickland, Count della Catena GCMG
1918	His Excellency Sir Walter Edward Davidson KCMG
1924	His Excellency Sir Dudley de Chair KCB
1930	His Excellency Air Vice-Marshal Sir Philip Woolcott Game GBE KCB DSO
1935	His Excellency Brigadier-General the Hon Sir Alexander Gore Arkwright Hore-Ruthven VC KCMG CB CMG DSO
1936	His Excellency Admiral Sir Murray Anderson KCB KCMG MVO
1937	His Excellency the Right Hon John De Vere Loder, Baron Wakehurst KCMG
1946	His Excellency Lieutenant-General Sir John Northcott KCMG KCVO CB KStJ
1957	His Excellency Lieutenant-General Sir Eric Winslow Woodward KCMG KCVO CB CBE DSO
1966	His Excellency Sir Arthur Roden Cutler VC KCMG KCVO CBE KStJ
1981	His Excellency Air Marshal Sir James Rowland KBE DFC AFC KStJ
1989	His Excellency Rear Admiral Sir David Martin KCMG AO
1990	His Excellency Rear Admiral Peter Sinclair AO
1996	His Excellency the Honourable Gordon Samuels AC
2001–	Her Excellency Professor Marie Roslyn Bashir, AC MB BS HonMD

## Chancellors

The Chancellor is elected by the Fellows of the Senate for such period as the Senate may from time to time appoint. The period is at present limited by by-law to four years, but the retiring Chancellor is eligible for re-election.

1851	Edward Hamilton, MA <i>Camb</i> (Provost)
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1854	Sir Charles Nicholson, Bt, MD <i>Edin</i> HonDCL <i>Oxf</i> HonLLD <i>Camb</i> (Provost)*
1862	The Hon Francis Lewis Shaw Merewether BA <i>Camb</i>
1865	The Hon Sir Edward Deas-Thomson KCMG CB
1878	The Hon Sir William Montagu Manning KCMG, LLD
1895	The Hon Sir William Charles Windeyer LLD MA
1896	The Hon Sir Henry Normand MacLaurin MA LLD <i>StAnd</i> MD LLD <i>Edin</i>
1914	The Hon Sir William Portus Cullen, KCMG MA LLD
1934	Sir Mungo William MacCallum KCSG, MA <i>Glas</i> HonDLitt <i>Oxf</i> LLD
1936	The Hon Sir Percival Halse Rogers KBE, BCL <i>Oxf</i> BA
1941	Lieutenant-Colonel Sir Charles Bickerton Blackburn KCMG OBE, BA <i>Adel</i> HonDLitt <i>UNE&amp;Syd</i> HonDSc <i>Tas, NSW&amp;Qld</i> HonLLD <i>Melb&amp;W Aust</i> MD ChM, FRCP FRSM FRACP HonFRCPEd
1964	Sir Charles George McDonald KCMG KSG, MB ChM, FRCP FRACP
1970	Sir Hermann David Black AC, HonDLitt <i>N'cle(NSW)</i> DUniv <i>UNE</i> MEc DUniv, FCIS FASA
1990	Sir James Rowland AC KBE DFC AFC, BE HonDEng, FRAeS CEng FIEAust
1991	Emeritus Professor Dame Leonie Judith Kramer, AC DBE, BA <i>Melb</i> DPhil <i>Oxf</i> HonDLitt <i>Tas</i> HonLLD <i>Melb&amp;ANU</i> HonDLitt <i>Qld&amp;UNSW</i> DUniv GUPSS <i>Petersburg</i> MA, FACE FAHA
2001–2007	The Hon Justice G F K Santow OAM, BA LLM

\* Title changed to Chancellor, 1860

## Deputy Chancellors

The Deputy Chancellor is elected every two years by the Fellows of the Senate out of their own body. The retiring Deputy Chancellor is eligible for re-election.

1924	Cecil Purser, BA MB ChM
1926	The Hon Sir Philip Street KCMG, BA (Chief Justice of NSW)
1928	Sir Mungo William MacCallum KCMG, MA <i>Glas</i> DLitt <i>Oxf</i> LLD
1934	The Hon Sir Percival Halse Rogers KBE, BCL <i>Oxf</i> BA
1936	Arthur Edward Mills MB ChM
1939	Lieutenant-Colonel Sir Charles Bickerton Blackburn OBE, BA <i>Adel</i> HonDLitt <i>UNE&amp;Syd</i> HonDSc <i>Tas, NSW&amp;Qld</i> HonLLD <i>Melb&amp;W Aust</i> MD ChM, FRCP FRSM FRACP HonFRCPEd
1942	John Job Crew Bradfield CMG, DScEng
1943	Dame Constance D'Arcy DBE, MB ChM
1946	The Hon Mr Justice Ernest David Roper BA LLB
1953	Charles George McDonald MB ChM, FRACP
1954	The Hon Sir Victor Windeyer CBE CB DSO ED, MA LLB
1958	Major-General Ivan Noel Dougherty CBE DSO ED, BEc
1966	The Reverend Bertram Russell Wyllie, MA BD
1969	Sir Hermann David Black MEc
1970	The Hon Mr Justice Russell Le Gay Brereton, BA LLB
1971	The Hon Mr Justice David Mayer Selby ED, BA LLB
1986	Daphne Anne Kok BA LLM
1989	Emeritus Professor Dame Leonie Judith Kramer, AC DBE, BA <i>Melb</i> DPhil <i>Oxf</i> HonDLitt <i>Tas</i> HonLLD <i>Melb&amp;ANU</i> HonDLitt <i>Qld&amp;NSW</i> MA, FACE FAHA

1991	Daphne Anne Kok BA LLM
2000	Renata Ruzena Kaldor AO, BA DipEd <i>UNSW</i>
2004–	Emeritus Professor Ann Elizabeth Sefton AO, BSc(Med) MB BS PhD DSc

### Pro-Chancellors

Two Pro-Chancellors are appointed by Senate to carry out, by arrangement with the Chancellor, the functions of delegate of the Chancellor to preside at graduation ceremonies when the Chancellor is not available, in addition to the Deputy Chancellor and the Chair of the Academic Board.

2003–2005	David Martin Hoare, BEc, FCPA
2003–2004	Emeritus Professor Ann Elizabeth Sefton AO, BSc(Med) MB BS PhD DSc
2005–	John Anthony McCarthy QC, LLM <i>Virg</i> BA LLB

### Vice-Chancellors

The Vice-Chancellor was, up to 1924, annually elected by the Fellows of the Senate out of their own body.

1851	Sir Charles Nicholson Bt, MD <i>Edin</i> HonDCL <i>Oxf</i> HonLLD <i>Camb</i> (Vice-Provost)
1854	The Hon Francis Lewis Shaw Merewether, BA <i>Camb</i> (Vice-Provost)*
1862	The Hon Edward Deas-Thomson, CB
1865	The Hon John Hubert Plunkett, BA
1869	The Rev Canon Robert Allwood, BA
1883	The Hon Mr Justice William Charles Windeyer, LLD MA
1887	The Hon. Henry Normand MacLaurin, MA LLD <i>StAnd</i> MD LLD <i>Edin</i>
1889	The Hon. Arthur Renwick, MD <i>Edin</i> BA
1891	Henry Chamberlaine Russell, CMG, BA, FRS
1892	His Honour Judge Alfred Paxton Backhouse, MA
1895	The Hon. Henry Normand MacLaurin, MA LLD <i>StAnd</i> MD LLD <i>Edin</i>
1896	His Honour Judge Alfred Paxton Backhouse, MA
1900	The Hon Sir Arthur Renwick, MD <i>Edin</i> BA
1902	The Hon Mr Justice Archibald Henry Simpson, MA <i>Camb</i>
1904	Sir Philip Sydney Jones, MD <i>Lond</i>
1906	The Hon Sir Arthur Renwick, MD <i>Edin</i> BA
1908	The Hon Sir William Portus Cullen, MA LLD
1911	His Honour Judge Alfred Paxton Backhouse, MA
1914	Frank Leverrier KC, BA BSc
1917	Cecil Purser, BA MB ChM
1919	The Hon Mr Justice David Gilbert Ferguson, BA
1921	Frank Leverrier KC, BA BSc
1923	Cecil Purser, BA MB ChM

\*Title changed to Vice-Chancellor and Principal, 1955

### Under new Constitution:

1924	Professor Sir Mungo William MacCallum KCMG, MA <i>Glas</i> DLitt <i>Oxf</i> LLD
1928	Sir Robert Strachan Wallace, MA <i>Aberd</i> LLD
1947	Emeritus Professor Sir Stephen Henry Roberts CMG, MA LittD <i>Melb</i> DSc(Econ) <i>Lond</i> HonLLD <i>Brist</i> , Br Col&McG HonDCL Durh HonDLitt <i>UNE</i>
1967	Professor Sir Bruce Rodda Williams, KBE, BA <i>Melb</i> MA <i>Adel</i> MA(Econ) <i>Manc</i> HonDLitt Keele HonLLD <i>Melb</i> HonDEcon <i>Qld</i> , FASSA
1981	Professor John Manning Ward AO, MA LLB, FAHA FASSA FRAHS
1990	Professor Donald McNicol, BA <i>Adel</i> PhD <i>Camb</i>
1996	Professor Derek John Anderson, BSc Nott PhD Wales, FLS

1996–	Professor Gavin Brown AO, MA <i>StAnd</i> PhD <i>Newcastle(UK)</i> HonLLD <i>StAnd</i> HonLLD <i>Dundee</i> , FAA
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### Senior Deputy Vice-Chancellors

2002–2004	Professor Kenneth John Eltis, BA <i>UNE</i> MA PhD <i>Macq</i> DipEd <i>UNSW</i>
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### Deputy Vice-Chancellors

1955	Emeritus Professor Christopher Ralph McRae, MA DipEd <i>Melb</i> PhD <i>Lond</i>
1961	Emeritus Professor Alexander George Mitchell, PhD <i>Lond</i> MA
1965–1978	Emeritus Professor William Matthew O'Neil AO, MA DipEd, FASSA
1975–1991*	Professor Michael Gleeson Taylor, MD BS <i>Adel</i> PhD DSc <i>Lond</i> , FRAC
1979–1981*	Professor John Manning Ward, MA LLB, FAHA FASSA FRAHS
1982–1986*	Professor Arthur John Dunston, Cav, BA <i>R'dg</i> MA <i>Camb</i>
1989–1995	Professor Susan Evelyn Dorsch, MBBS PhD
1992–1999	Professor Derek John Anderson, BSc Nott. PhD Wales
1995–1996	Professor Lawrence Cram, BSc BE PhD (Acting)
1996	Professor Kenneth John Eltis, BA <i>UNE</i> MA PhD <i>Macq</i> DipEd <i>UNSW</i> (Acting)
1997–2002	Professor Kenneth John Eltis, BA <i>UNE</i> MA PhD <i>Macq</i> DipEd <i>UNSW</i>
1997–2003	Professor Judith Kinnear, MSc PhD <i>Melb</i> BEd <i>LaT</i> GradDipComputerSim <i>SIT</i>
2002–	Mr Borislav (Bob) Kotic, BBus(Accounting) NSWIT MEc <i>Macq</i> , FCPA
2003	Professor Geoffrey Sherington, MA NSW PhD <i>McM</i> BA, FRAHS (Acting)
2003–2006	Professor Timothy Raymond Hirst, BSc <i>Kent</i> DPhil <i>York</i>
2004–	Professor John Patrick Hearn, MSc <i>UCD</i> PhD <i>ANU</i>
2004	Professor Michael Fry, ME <i>Camb</i> MSc <i>Lond</i> PhD (Acting)
2005–2006	Professor Ann Brewer, BA <i>Macq</i> MCom PhD <i>UNSW</i> (Acting)
2005–2006	Professor Don Nutbeam, BEd MA PhD <i>S'ton</i> (Acting)
2006–	Professor Ann Brewer, BA <i>Macq</i> MCom PhD <i>UNSW</i>
2006	Professor Andrew J S Coats, MB BChir <i>Camb</i> MA DM <i>Oxf</i> MBA <i>Lond</i> Bus DSc <i>Lond</i> , FRACP FRCP FESC FACC FAHA
2006–	Professor P Merlin Crossley, BSc <i>Melb</i> DPhil <i>Oxf</i> (Acting)
2006–	Professor Don Nutbeam, BEd MA PhD <i>S'ton</i>

\* Referred to in Chapter VI 2(3)(a) of the by-laws (1975–1986)

### Pro-Vice-Chancellors

1986–1989	Professor Maxwell Howard Brennan AO, HonDSc <i>Flin</i> BSc PhD
1986–1989	Professor Susan Evelyn Dorsch, MB BS PhD
1987–1991	Dr Patricia M Lahy, PhD <i>Belf</i> BA
1990–1993	Professor Bruce Graham Thom, BA PhD <i>Louisiana State</i>
1991–1993	Professor Samuel Ball, PhD Iowa BA MEd, FAPA
1994–1997	Professor John R Glastonbury, BE MEngSc PhD, FICHEM FAIE MAUSIMM CEng
1994–1997	Professor Robert G Hewitt, BSc PhD
1994–1997	Professor Roger Ian Tanner, BSc <i>Brist</i> MS <i>Calif</i> PhD <i>Manc</i> , FAA FTS FIEAust MASME MAIChE
1994–2003	Professor John Atherton Young AO, BSc(Path) MD BS DSc <i>Qld</i> , FAA FRACP

1995	Professor Kenneth J Eltis, BA <i>UNE</i> MA PhD <i>Macq</i> DipEd <i>UNSW</i> (Acting)	1993–1996	Chris Burgess, BA <i>Tas</i> (Deputy Principal (Policy and Planning))
1995–1998	Professor Richard Johnstone, BA <i>N'cle(NSW)</i> PhD <i>Camb</i>	1993–1999	Lorraine Phelan, BEd <i>LaT</i> DipTeach <i>SecTeachColl Parkville (Vic)</i> (Deputy Principal (External Relations))
1997–2003	Professor Donald Harold Napper, PhD <i>Camb</i> MSc, FAA FRACI CChem	1994–1999	Paul W Slater, BEc, FCPA FCIS FCIM (Deputy Principal (Financial Services))
1997–1999	Professor David Weisbrot, BA <i>CUNY</i> JD <i>UCLA</i>	1997	William G Adams, BSc LLB PhD <i>UNSW</i> (Acting Registrar and Deputy Principal (Administrative Support Services))
1997–2002	Professor Graeme J Gill, MA <i>Monash</i> PhD <i>Lond</i> (Acting)		
1997–2001	Professor David Siddle, BA PhD <i>Qld</i>		
1998–2002	Professor Leslie Michael Koder, AM, BSc PhD <i>UNSW</i> MSc <i>N'cle(NSW)</i>		
1999–2003	Professor Roslyn Louise Pesman, PhD <i>Lond</i> BA		
1999–2004	Professor Paul Ramsden, BSc <i>Lond</i> MPhil CNAA PhD <i>Lanc</i>		
2001–2003	Professor Leslie David Field, PhD DSc, FAA FRACI CChem (Acting)		
2002	Professor Ann Brewer, BA <i>Macq</i> MCom PhD <i>UNSW</i> (Acting)		
2002–2005	Professor Michael Fry, ME <i>Camb</i> MSc <i>Lond</i> PhD		
2003–2006	Professor Beryl Hesketh, BA C'Town MA Well PhD Massey, FAPsS		
2003–2006	Professor Don Nutbeam, BEd MA PhD <i>S'ton</i>		
2003–2006	Professor June Sinclair, BA LLB LLD <i>Witw</i>		
2004–2005	Professor Judyth Sachs, BA PhD <i>Qld</i> MA <i>WMich</i> DipTeach <i>Kelvin Grove</i> CAE(Acting)		
2005–2006	Professor Judyth Sachs, BA PhD <i>Qld</i> MA <i>WMich</i> DipTeach <i>Kelvin Grove</i> CAE		
2005–2006	Professor Shalom 'Charlie' Benrimoj, BPharm PhD <i>Bradford</i> , MPS (Acting)		
2006–	Professor Shalom 'Charlie' Benrimoj, BPharm PhD <i>Bradford</i> , MPS		
2006–	Professor Carol L Armour, BPharm PhD, MPS (Acting)		
2006–	Professor Derrick Armstrong BA <i>UCLond</i> PhD <i>Lanc</i> (Acting)		
<b>Assistant Pro-Vice-Chancellors</b>			
1998–2002	Associate Professor Simon Carlile, BSc PhD		
2002–2006	Professor Ann M Brewer, BA <i>Macq</i> MCom PhD <i>UNSW</i>		
2005	Professor Stephanie Fahey, PhD <i>ANU</i> BA (Acting)		
2005–2006	Professor Shalom I 'Charlie' Benrimoj, BPharm PhD <i>Bradford</i> , MPS		
<b>Assistant Vice-Chancellors</b>			
1990–1998	Professor Leslie Michael Koder AM, BSc PhD <i>UNSW</i> MSc <i>N'cle(NSW)</i>		
<b>Vice-Principals</b>			
2004–2007	Donald William Wilson, BSBA MBA <i>Bryant Coll</i>		
<b>Deputy Principals</b>			
1955–1973	Wilson Harold Maze, MBE, MSc (title changed from Assistant Principal, 1968)		
1974–1982	Hugh McCredie, LLB, FCIS FASA		
1986–1991	Stephen Barry Morgan Harrison, MEd (Deputy Principal and Bursar)		
1986–1993	Keith Lynden Jennings, BA MEd (Registrar and Deputy Principal)		
1993	B Challice Moldrich, BA <i>Ceyl</i> MA <i>W'gong</i> DipTertEd <i>UNE</i> (Acting Registrar and Deputy Principal)		
1993–1997	Susan Louise Chapman, BA MBA <i>W'gong</i> DipHealthAdmin <i>CSturt</i> (Registrar and Deputy Principal (Administrative Support Services))		
1993–1996	Chris Burgess, BA <i>Tas</i> (Deputy Principal (Policy and Planning))		
1993–1999	Lorraine Phelan, BEd <i>LaT</i> DipTeach <i>SecTeachColl Parkville (Vic)</i> (Deputy Principal (External Relations))		
1994–1999	Paul W Slater, BEc, FCPA FCIS FCIM (Deputy Principal (Financial Services))		
1997	William G Adams, BSc LLB PhD <i>UNSW</i> (Acting Registrar and Deputy Principal (Administrative Support Services))		
<b>Secretaries</b>			
1972–1974	Hugh McCredie, LLB, FCIS FASA		
<b>Registrars</b>			
1851	Richard Greenup, MD		
1852	William Louis Hutton		
1852	Hugh Kennedy, BA <i>Oxf</i>		
1882	Henry Ebenezer Barff CMG, MA (from 1893–1914 had title Registrar and Librarian, from 1914–1924 changed to Warden and Registrar)		
1924	Walter Albert Selle, MA		
1947	Geoffrey Dale, BEc		
1950	Wilson Harold Maze, MSc		
1955	Margaret Alison Telfer OBE, BA DipEd		
1967	Hugh McCredie, LLB, FCIS FASA		
1972	Ralph Burns Fisher, MA NZ		
1975	Lady Jean Duncan Foley, BA DipSocStud		
1975	Kenneth Wilson Knight, PhD <i>Qld</i> MEd, ALAA (Assistant Vice-Chancellor and Registrar from 1 August 1977)		
1983–1993	Keith Lynden Jennings, BA MEd (Registrar and Deputy Principal from 19 March 1986)		
1993	B Challice Moldrich, BA <i>Ceyl</i> MA <i>W'gong</i> DipTertEd <i>UNE</i> (Acting Registrar and Head, Division of Administrative Support Services)		
1993–1997	Susan Louise Chapman, BA MBA <i>W'gong</i> DipHealthAdmin <i>CSturt</i> (Registrar and Head, (Administrative Support Services)); (Registrar and Deputy Principal (Administrative Support Services) from 6 June 1994)		
1997	William G Adams, BSc LLB PhD <i>UNSW</i> (Acting Registrar and Deputy Principal (Administrative Support Services))		
1998–	William G Adams, BSc LLB PhD <i>UNSW</i> (Registrar)		
<b>Bursars</b>			
1982–1991	Stephen Barry Morgan Harrison, MEd (Deputy Principal and Bursar from 19 March 1986)		
1991–1993	Keith Lynden Jennings, BA MEd (Acting Deputy Principal and Bursar)		
<b>Directors, Finance</b>			
1991–1993	Brian A Young, MSc(Management Services) <i>Durh</i> BCom <i>UNSW</i> , CPA ASIA		
<b>Directors, Financial Services</b>			
1994–2003	Paul W Slater, BEc, FCPA FCIS FCIM		
<b>Accountants</b>			
1855	James Graham (part-time appointment) (held appointment for one year and was replaced over the next four years by other part-time appointees whose names have not been traced)		
1861	William Clark (part-time appointment)		

## Senior officers since establishment

1855	James Graham (part-time appointment) (held appointment for one year and was replaced over the next four years by other part-time appointees whose names have not been traced)	1891	Professor A Liversidge
1882	PJ Clark (part-time appointment)	1892	Professor WH Warren
1887	Robert Ambrose Dallen, OBE, FIIA (Chief Clerk and Accountant)	1893	Professor WA Haswell
1922	Henry Mayo de la Poer Beresford (Accountant 1922–47 and Treasurer from 14 April 1947 to 3 January 1948)	1894	Professor MW MacCallum
1947	Jack Clarence Bongers, FASA (Accountant from 14 April 1947)	1895	Professor JT Wilson
1964	Colin Arthur McClenahan, BEc, FASA	1896	Professor F Anderson
1965	Donald Frederick Nicholls, BEc, AASA	1897	Professor GA Wood
1973	Kevin Alan Shorten, FASA	1898	Professor T Butler
1982	Ian Alastair Ramage, BEc, FASA FCIS (also Associate Bursar)	1899	Professor TW Edgeworth David
1985–1991	Desmond Thomas McCammon, FASA CPA FAIM ACANZ (also Associate Bursar)	1900	Professor P Cobbett

## University Librarians\*

1852	Frederick Hale Forshall (Librarian not named again until 1885, then as Assistant Librarian)
1885	Ralph Hardy (Assistant Librarian)
1888	Caleb Hardy, BA (Assistant Librarian)
1893	Henry Ebenezer Barff CMG, MA (Registrar and Librarian)
1914	John Le Gay Brereton, BA
1921	Henry MacKenzie Green, BA LLB
1946	Edward Victor Steel, BA
1959	Andrew Delbridge Osborn, MA <i>Melb</i> PhD Col AMLS <i>Mich</i>
1963	Harrison Bryan, MA <i>Qld</i> , FLAA
1980	Neil Anthony Charles Radford AM, PhD Chic DipLib <i>UNSW</i> BEc, FLAA
1996	Catherine M Sexton, DipLib <i>UNSW</i> BA, AALIA (Acting)
1997	Judith Campbell, DipLib <i>UNSW</i> BA, AALIA (Acting)
1997–	John Shipp, BA DipEd <i>Macq</i> DipArchiveAdmin <i>UNSW</i>

\* Title changed from Librarian in 1982

## General Counsels

2004–2006	Nancy Dolan, BA <i>Cant</i> LLB <i>Well</i>
2007–	Richard Fisher, MEc <i>UNE</i> LLB

## Chief Information Officers

2002	Associate Professor Simon Carlile, BSc PhD
2003	Professor Michael Fry, ME <i>Camb</i> MSc <i>Lond</i> PhD (Acting)
2004–2005	Edward George Binney, BAppSc(Computing Science) <i>UTS</i>
2006	Robert Mackinnon
2007–	Bruce Meikle

## Chairmen of the Professorial Board

(dissolved 17 June 1975)

From 1852 the Chairman of the various antecedents of the Professorial Board prior to 1887 was normally the Senior Professor or Dean of the Faculty of Arts.

(The years are not exact calendar years)

1887	Professor TP Anderson Stuart
1888	Professor TT Gurney
1889	Professor WJ Stephens
1890	Professor R Threlfall

1891	Professor A Liversidge
1892	Professor WH Warren
1893	Professor WA Haswell
1894	Professor MW MacCallum
1895	Professor JT Wilson
1896	Professor F Anderson
1897	Professor GA Wood
1898	Professor T Butler
1899	Professor TW Edgeworth David
1900	Professor P Cobbett
1901	Professor TT Gurney
1902–1907	Professor TW Edgeworth David
1908–1912	Professor JT Wilson
1913–1915	Professor TW Edgeworth David
1916–1919	Professor JT Wilson
1920–1923	Professor WH Warren
1924	Professor TW Edgeworth David
1925–1933	Professor JB Peden
1934–1941	Professor RC Mills
1942–1944	Professor E Ashby
1945–1946	Professor SH Roberts
1947–1949	Professor J Madsen
1949–1950	Professor AD Trendall
1950–1951	Professor CR McRae
1952–1953	Professor AD Trendall
1953–1955	Professor CR McRae
1955–1959	Professor WM O'Neil
1959–1961	Professor AG Mitchell
1961–1965	Professor WM O'Neil
1965–1969	Professor JL Still
1970–1973	Professor MG Taylor
1974	Professor DW George
1974–1975	Professor JM Ward

## Deputy Chairmen of the Professorial Board

(dissolved 17 June 1975)

1974	Professor JM Ward
1974–1975	Professor MG Pitman

## Chairs of the Academic Board\*

The Academic Board was reconstituted after reviews, from November 1996 and from January 2004.

1975–1977	Professor JM Ward
1978–1981	Professor D Campbell-Allen
1982–1985	Professor N Collis-George
1986–1987	Mr JG Mackinolty
1988–1991	Professor S Ball
1991	Professor JM Mack
1992–1996	Professor JM Mack
1996–1997	Professor JM Mack
1997–1999	Professor RL Pesman
1999–2001	Professor LE Cram
2001–2004	Professor J Sachs
2004–2005	Professor JP Carter
2006	Associate Professor AF Masters (Acting)
2006–	Professor B Sutton

\* Title changed from Chairman in 1992

## Deputy Chairs of the Academic Board\*

1975	Professor MG Pitman
1976–1977	Professor ST Butler
1978–1980	Professor JA Young
1980–1981	Professor DT Anderson
1982–1983	Professor GA Wilkes
1984–1985	Professor DM Schreuder
1986	Professor SE Dorsch
1986–1987	Professor S Ball
1986–1987	Associate Professor AE Sefton
1988–1989	Professor TW Cole
1988–1989	Associate Professor M Clunies-Ross
1989	Professor DR Fraser
1990	Professor LE Cram
1990	Professor SJ Rees
1990	Professor M Rosenthal
1991	Professor G Gill
1991	Professor J Reid
1991–1995	Professor B Cass
1991–1993	Professor A Pettigrew
1992–1996	Professor JR Lawrence AO
1992–1994	Associate Professor M Harris
1993–1996	Professor D J H Cockayne
1994–1995	Associate Professor R Shepherd (Acting)
1995–1996	Associate Professor R Pesman
1996	Professor A Sefton
1996	Professor R Waterhouse
1996	Professor B Cass
1996–1999	Professor DJH Cockayne
1996–1997	Professor RL Pesman
1996–1997	Professor R Waterhouse
1996–1999	Professor J Lawler
1996–1998	Professor JR Lawrence AO
1997–1998	Professor R McPhedran
1997–1998	Professor A Sefton
1999	Associate Professor R Atherton
1999–2000	Professor G Steven
1999–2001	Professor J Sachs
2000–2002	Professor S Armitage
2000–2001	Associate Professor R Arnold
2000–2001	Professor L Field
2001–2003	Associate Professor P McCallum
2001–2003	Associate Professor A Reynolds
2001–2003	Associate Professor R Ross
2002–2003	Professor G Gill
2003	Professor J Carter
2002–2003	Associate Professor D Dragovitch
2003	Professor B Reid
2004–2006	Associate Professor AF Masters
2006–	Associate Professor P McCallum

\* Title changed from Deputy Chairman in 1992

## Chairs of the Academic Forum

(dissolved in 2003)

1997–1998	Professor G J Gill
1998–2000	Professor A Sefton
2000–2003	Associate Professor AF Masters

## Fellows of the Senate

1850–1854	Davis, The Rt Rev Charles Henry, DD
1850–1854	Hamilton, Edward, MA <i>Camb</i>
1850–1856	Broadhurst, The Hon Edward, BA <i>Camb</i>
1850–1859	Boyce, The Rev William Binnington
1850–1859	Therry, His Honour Sir Roger
1850–1860	Denison, Alfred, BA
1850–1860	Macarthur, The Hon James
1850–1861	Donaldson, The Hon Sir Stuart Alexander
1850–1868	Darvall, Sir John Bayley, MA <i>Camb</i>
1850–1869	O'Brien, Bartholomew, MD
1850–1869	Plunkett, The Hon John Hubert, BA <i>Dub</i>
1850–1870	Purves, The Rev William, MA
1850–1872	Wentworth, The Hon William Charles
1850–1875	Merewether, The Hon Francis Lewis Shaw, BA <i>Camb</i>
1850–1879	Deas-Thomson, The Hon Sir Edward, KCMG CB
1850–1883	Nicholson, Sir Charles, Bt, MD <i>Edin</i> HonDCL <i>Oxf</i> HonLLD <i>Camb</i>
1853–1865	Douglass, Henry Grattan, MD <i>Dub</i>
1855–1886	Allwood, The Rev Canon Robert, BA <i>Camb</i>
1856–1877	Polding, The Most Rev Archbishop John Bede, DD
1857–1861	Cooper, Sir Daniel, Bt, GCMG
1858–1878 1885–1886	Martin, The Hon Sir James
1859–1878	Allen, The Hon George
1859–1894	Faucett, The Hon Peter, BA <i>Dub</i>
1860–1880	Macarthur, The Hon Sir William
1861–1879	Pell, Professor Morris Birkbeck, BA <i>Camb</i>
1861–1885	Smith, Professor the Hon John, CMG, MD LLD <i>Aberd</i> ( <i>ex officio</i> )
1861–1866	Woolley, The Rev John, DCL <i>Oxf</i> (Principal) ( <i>ex officio</i> )
1861–1895	Manning, The Hon Sir William Montagu, KCMG, LLD
1866–1897	Windeyer, The Hon Sir William Charles, LLD MA
1867–1884	Badham, Professor Charles, MA <i>Oxf</i> DD <i>Camb</i> HonLittD <i>Ley</i> ( <i>ex officio</i> )
1868–1872	Nathan, Charles, MD
1868–1874	Arnold, The Hon William Munnings
1869–1873	Stenhouse, Nichol Drysdale, MA
1872–1882	Forster, The Hon William
1872–1888	Rolleston, Christopher, CMG
1872–1892	Hay, The Hon Sir John, KCMG, MA <i>Aberd</i>
1873–1878	Dalley, The Rt Hon William Bede, PC
1875–1891	Macleay, The Hon Sir William
1875–1907	Russell, Henry Chamberlaine, CMG, BA, FRS
1877–1885	Allen, The Hon Sir George Wigram, KCMG
1877–1892 1894–1896	Gurney, Professor Theodore Thomas, MA <i>Camb</i> ( <i>ex officio</i> )
1877–1908	Renwick, The Hon Sir Arthur, MD <i>Edin</i> BA
1878–1887	Stephen, The Rt Hon Sir Alfred, GCMG CB, PC
1879–1887	Darley, The Hon Sir Frederick Matthew, BA <i>Dub</i>
1879–1904	Liversidge, Professor Archibald, MA <i>Camb</i> LLD <i>Glas</i> , FRS ( <i>ex officio</i> )

## Senior officers since establishment

1879–1904	Oliver, The Hon Alexander, MA	1916–1924	Dwyer, Catherine
1880–1889	Barton, The Rt Hon Sir Edmund, GCMG, HonLLD	1918–1919	Garnsey, The Rev. Canon Arthur Henry, MA
1892–1920	<i>Edin</i> HonDCL <i>Oxf</i> MA	1934–1942	
1883–1891	Jennings, The Hon Sir Patrick Alfred, KCMG, HonLLD <i>Dub</i>	1919–1929	Abbott, George Henry, BA MB ChM
1883–1914	MacLaurin, The Hon Sir Henry Normand, MA LLD <i>StAnd</i> MD LLD <i>Edin</i>	1919–1929	Braddon, The Hon Sir Henry Yule, KBE, MLC
1883–1920	Anderson Stuart, Professor Sir Thomas Peter, MD HonLLD <i>Edin</i> DSc ( <i>ex officio</i> )	1919–1949	D'Arcy, Dame Constance Elizabeth, DBE, MB ChM
1884–1890	Stephens, Professor William John, MA <i>Oxf</i> ( <i>ex officio</i> )	1919–1964	Blackburn, Lt-Col. Sir Charles Bickerton, KCMG OBE, BA <i>Adel</i> /HonDLitt <i>UNE&amp;Syd</i> /HonDSc <i>Tas, NSW&amp;Qld</i> HonLLD <i>Melb&amp;W Aust</i> MD ChM, FRCP FRSM FRACP HonFRCPEd
1884–1919	Teece, Richard, FIA FFA	1920–1924	Ashton, The Hon James, MLC
1885–1894	Scott, Professor Walter, MA <i>Oxf</i> ( <i>ex officio</i> )	1920–1925	Mills, Arthur Edward, MB ChM
1896–1898		1929–1939	
1886–1889	Barry, The Most Rev Alfred, DD <i>Camb</i> LLD Durh & <i>Adel</i>	1921–1923	Carruthers, The Hon Sir Joseph Hector, MA, MLC
1887–1888	Knox, George, MA	1921–1925	Holme, Professor Ernest Rudolph, OBE, MA ( <i>ex officio</i> )
1887–1918	Jones, Sir Philip Sydney, MD <i>Lond</i>	1923–1929	Fawsitt, Professor Charles Edward, DSc <i>Edin</i> PhD Leipzig ( <i>ex officio</i> )
1887–1938	Backhouse, His Honour Judge Alfred Paxton, MA	1923–1931	Smith, Stephen Henry, CBE
1888–1910	Stephen, Cecil Bedford, KC, MA	1923–1934	O'Connor, The Hon Broughton Barnabas, BA LLB, MLC
1888–1913	Butler, Professor Thomas, BA	1924–1925	Barff, Henry Ebenezer, CMG, MA
1889–1913	Rogers, His Honour Judge Francis Edward, MA LLB	1924–1929	Mackinnon, Eleanor
1890–1909	Cobbett, Professor Pitt, MA DCL <i>Oxf</i> ( <i>ex officio</i> )	1924–1939	Fletcher, Charles Brunson
1892–1896	Manning, The Hon Mr Justice Charles J, MA	1924–1944	Eedy, Arthur Malcolm
1893–1912	O'Connor, The Hon Richard Edward, MA	1925–1929	Welsh, Professor David Arthur, MA BSc MD <i>Edin</i> , FRCP ( <i>ex officio</i> )
1894–1919	Knox, Edward	1925–1929	Woodhouse, Professor William John, MA <i>Oxf</i> ( <i>ex officio</i> )
1895–1919	Anderson, Henry Charles Lennox, MA	1925–1933	Barracrough, Emeritus Professor Sir Samuel Henry Egerton, KBE CBE (Mil.Div.) VD, MME <i>C'nell</i> Hon MME <i>Adel</i> BE, HonMIMEchE HonMIEAust HonFSE
1896–1934	Cullen, The Hon Sir William Portus, KCMG, MA LLD	1944–1954	
1897–1915	Simpson, The Hon Mr Justice Archibald Henry, MA <i>Camb</i>	1925–1934	Mitchell, The Hon Ernest Meyer, KC, BA LLB
1898–1914	MacCallum, Professor Sir Mungo William, CMG, MA <i>Glas</i> DLitt <i>Oxf</i> LLD ( <i>ex officio</i> 1898–1914, 1916–1919)	1928–1947	Wallace, Sir Robert Strachan, MA LLD <i>Aberd</i> LLD ( <i>ex officio</i> )
1916–1936		1929–1934	Kidd, Mary Differs
1904–1907	Edgeworth David, Professor Sir Tannatt William, KBE CMG, DSc <i>Oxf</i> MA, FRS ( <i>ex officio</i> )	1929–1941	Rogers, The Hon Sir Percival Halse, KBE, BCL <i>Oxf</i> BA
1913–1916		1930–1931	Windeyer, Professor John Cadell, MD ChM, FRACS FRCOC MRCS LRCP
1919–1924	Griffith, The Rt Hon Sir Samuel Walker, GCMG, LLD MA	1939	
1904–1919		1930–1933	Osborn, Professor Theodore George Bentley, DSc <i>Manc</i> ( <i>ex officio</i> )
1907–1939	Leverrier, Frank, KC, BA BSc	1930–1936	Todd, Professor Frederick Augustus, PhD <i>Jena</i> BA
1908–1912	Warren, Professor William Henry, HonLLD <i>Glas</i> , MInstCE ( <i>ex officio</i> )	1930–1937	Thomas, George Ross, BA
1917–1919		1939	
1920–1923		1934–1935	Watt, Professor Robert Dickie, MA BSc <i>Glas</i> 1946
1909–1939	Purser, Cecil, BA MB ChM	1934–1939	Cleary, William James, BEc
1910–1924	Piddington, Albert Bathurst, KC, BA	1934–1939	Gibson, Alexander James, ME
1910–1941	Peden, Professor The Hon Sir John Beverley, KCMG KC, BA LLB, MLC ( <i>ex officio</i> 1925–1933)	1934–1939	Maguire, Frederick Arthur, CMG DSO VD, MD ChM, FRCS FRACS
1912–1917	Haswell, Professor William Aitcheson, MA DSc <i>Edin</i> , FRS ( <i>ex officio</i> )	1934–1944	Cohen, Fanny, BSc MA
1913	Carmichael, The Hon Ambrose Campbell, MLA (April to September)	1934–1944	Mills, Professor Richard Charles, LLM <i>Melb</i> DSc(Econ) <i>Lond</i> ( <i>ex officio</i> 1934–1941)
1913–1915	Suttor, The Hon Sir Francis Bathurst, MLC	1934–1944	Windeyer, Richard, KC, BA
1913–1916	Kavanagh, The Hon Edward John, MLC	1934–1948	Manning, The Hon Sir Henry Edward, KBE KC, BA LLB, MLC
1913–1923	Dawson, James, MA <i>Glas</i> & <i>Syd</i>	1936	Earl, Professor John Campbell, PhD <i>StAnd</i> DSc <i>Adel</i> , FIC
1913–1924	Board, Peter, CMG, MA	1936–1938	Dakin, Professor William John, DSc Liv&W Aust, FLS FZS
1913–1934	Ferguson, The Hon Sir David Gilbert, BA	1936–1938	Dew, Professor Harold Robert, MB BS <i>Melb</i> , FRCS FACS FRACS
1913–1934	Nangle, James, OBE, FRAS	1940–1952	
1913–1936	Levy, The Hon Sir Daniel, BA LLB, MLA	1936–1954	Hawkes, Robert Joseph
1913–1942	Bradfield, John Job Crew, CMC, DScEng	1937–1939	Ellis, Kevin William Colin, LLB
1914–1916	Anderson, Professor Francis, MA <i>Glas</i> ( <i>ex officio</i> )		
1919–1921			
1915–1921	Garland, The Hon John, KC, MA <i>Aberd</i> LLB <i>Edin</i> , MLC		
1915–1934	Street, The Hon Sir Philip Whistler, KCMG, BA		
1916–1920	Wilson, Professor James Thomas, MB ChM <i>Edin</i> MA, FRS ( <i>ex officio</i> )		

1937–1941	Lovell, Professor Henry Tasman, PhD <i>Jena</i> MA	1952–1961	Arnott, Professor Alwyn James, DDSc, FDSRCS FACD FICD
1937–1941	Martin, The Hon Lewis Ormsby, BA LLB, MLA	1952–1969	Wyndham, Sir Harold Stanley, CBE, EdD Stan MA DipEd
1938–1939	Harkness, Bertie Clarence, MA	1953–1956	Walsh, Louis Andrew, BEc, MLA
1939–1941	Davidson, The Hon Mr Justice Colin George Watt, BA LLB	1954–1969	Stout, Emeritus Professor Alan Ker, MA <i>Oxf</i>
1939–1941	Vonwiller, Professor Oscar Ulric, BSc	1954–1969	Wyllie, The Reverend Bertram Russell, MA BD
1939–1943	Conlon, Alfred Austin Joseph, BA	1954–1974	Dougherty, Major-General Sir Ivan Noel, CBE DSO ED, BEc
1939–1944	Mackinnon, Malcolm, BA BSc	1955–1957	Langley, Alfred Robert McKenzie, BE
1939–1944	Spender, The Hon Percy Claude, KC, BA LLB	1955–1959	O'Neil, Professor William Matthew, MA DipEd ( <i>ex officio</i> )
1939–1954	Collins, Archibald John, DSO MC MB ChM, FRACP	1955–1959	Still, Professor Jack Leslie, PhD Camb BSc ( <i>ex officio</i> 1965–1969)
1940	Gunn, Acting Professor Reginald, MC, BScAgr DVSc	1956–1965	Tully, Laurence John, BA LLB, MLA
1940–1942	Howie, The Hon Sir Archibald, MLC	1957–1959	Macken, James Ernest, MB BS BEc
1940–1942	Clunies Ross, Ian DVSc	1957–1959	Mayes, Professor Bruce Too'mba, MVO, MB BS, FRCSEd FRACS FRCOG
1944–1949		1958–1964	Robson, Leonard Charles, CBE MC, MA <i>Oxf</i> BSc
1940–1949	Tout, The Hon Sir Frederick Henry, MLC	1959–1961	Mitchell, Professor Alexander George, PhD <i>Lond</i> MA ( <i>ex officio</i> )
1940–1952	McKenzie, John Gordon, BA BEc	1959–1963	Meagher, Roderick Pitt, BA LLB
1941–1953	Martin, The Hon Clarence Edward, QC, LLB MEc, MLA	1959–1969	Elkin, Emeritus Professor Adolphus Peter, CMG, MA PhD
1942–1944	Woodcock, Lucy Godiva, BA BEc	1959–1969	Hooke, Sir Lionel George Alfred
1942–1946	Ashby, Professor Eric, DSc DIC <i>Lond</i> , ARCS ( <i>ex officio</i> 1942–1944)	1959–1983	Deer, Sir Arthur Frederick, CMG, BA LLB BEc
1942–1958	Roper, The Hon Mr Justice Ernest David, BA LLB	1959–1984	Archdale, Helen Elizabeth, MBE, BA McG LLM <i>Lond</i>
1942–1967	Roberts, Sir Stephen Henry, CMA, MA LittD <i>Melb</i> DSc(Econ) <i>Lond</i> HonLLD <i>Brist</i> , Br Col &McG HonDCL Durh HonDLitt <i>UNE</i> ( <i>ex officio</i> )	1960–1965	Magarey, Professor Frank Rees, MD BS <i>Adel</i> , HonFRACS FCPATH MRCP MCPA
1942–1970	McDonald, Sir Charles George, KBE KCSG, MB ChM, FRCP FRACP	1962–1963	Wittrick, Professor William Henry, MA ScD <i>Camb</i> PhD, FRAeS AFAIAA FAA
1943–1945	Fowler, Frank William, MA	1962–1967	Butlin, Professor Sydney James Christopher Lyon, MA DLitt <i>Camb</i> BEc
1943–1949	Ogilvie, Florinda Katharine, MBE, BA	1963–1964	Wilenski, Peter Stephen, MA <i>Oxf</i> MPA <i>Harv</i> MA Car
1943–1966	Landa, The Hon Abram, LLB	1975–1988	MB BS
1944–1949	Madsen, Professor Sir John Percival Vissing, DSc <i>Adel</i> BE BSc ( <i>ex officio</i> 1947–1949)	1993–1994	
1944–1959	Knight, Henry William, BE	1964–1967	Fink, Professor Peter Thomas, BE, FRAeS MIMechE MAIAA
1944–1964	Bland, Emeritus Professor Francis Armand, CMC, MA LLB	1964–1968	Murray, Sir Angus Johnston, OBE, MB ChM, FRCSEd FRCOG
1944–1964	Selle, Walter Albert, CBE, MA	1964–1969	Dougan, The Reverend Alan Abernethy, MA
1944–1965	Evatt, The Rt Hon Herbert Vere, MA DLitt LLD HonDSc, FRAHS HonMAAS	1964–1969	Kirby, Michael Donald, MA BEc LLM
1944–1969	Ferguson, John Alexander	1964–1974	Brereton, The Hon Mr Justice Russell Le Gay, BA LLB
1945–1947	Travers, William Holmes, BEc	1964–1989	Selby, The Hon David Mayer, AM ED QC, BA LLB
1947–1949	Le Couteur, George Sugden, MA	1965–1967	Pettingell, William Walter, CBE, BSc
1947–1950	Trendall, Professor Arthur Dale, MA <i>Camb</i> LittD MA NZ, FSA ( <i>ex officio</i> 1949–1950, 1952–1953)	1965–1976	Doyle, Keith Ralph, BEc, MLA
1952–1953		1966–1967	Farrell, Professor Ralph Barstow, DPhil <i>Berl</i> MA
1947–1951	McMillan, Professor John Rustin Alfred, MSc <i>C'nell</i> DScAgr	1966–1967	Loewenthal, Professor John, CMG ED, MS <i>Melb</i> MB BS, FRCS FRACS FACS HonFACS Hon FRCSEd FCS(SA)
1964–1965		1966–1967	Roderick, Professor Jack William, MA <i>Camb</i> MSc PhD <i>Brist</i> , FAA AFRAeS MISTRUCTE MICE MASCE MIEAust
1948	Priestley, Professor Henry, MD ChM BSc	1966–1978	Edgar, Grahame, OBE, DVSc, ARCVS FACVS
1949–1952	Burges, Professor Norman Alan, PhD <i>Camb</i> MSc, FLS ( <i>ex officio</i> )	1967–1968	Bridges, The Hon Arthur Dalgety, MLC, FCA
1949–1955	Watson, John Glenton, BA MB BS BEc	1967–1971	Priddle, Raymond Arthur, BE, MIEAust
1949–1959	Lions, Francis, BSc PhD <i>Manc</i> , ARIC	1967–1981	Williams, Professor Sir Bruce, KBE, BA <i>Melb</i> MA <i>Adel</i> MA(Econ) <i>Manc</i> HonDLitt Keele HonLLD <i>Melb</i> & <i>Manc</i> HonDEcon <i>Qld</i> HonDsc <i>Aston</i> HonDLitt, Hon FIE Aust FASSA
1949–1959	Windeyer, The Hon Sir Victor, KBE CB DSO ED, MA LLB	1994–1997	
1949–1967	Downing, The Hon Robert Reginald, LLB HonLLD, MLC	1968	Benjafield, Professor David Gilbert, DPhil <i>Oxf</i> LLB
1949–1990	Black, Sir Hermann David, AC, HonDLitt <i>N'cle(NSW)</i> DUniv <i>UNE</i> MEc DUniv, FCIS FASA	1968–1969	Bain, Associate Professor Robert Vernon Stuart, MSc <i>Adel</i> BVSc
1950–1951	McRae, Professor Christopher Ralph, MA DipEd	1968–1969	Rogers, Professor Harold Leslie, MA <i>Oxf</i>
1953–1955	<i>Melb</i> PhD <i>Lond</i> ( <i>ex officio</i> )	1974–1975	
1950–1961	Shatwell, Professor Kenneth Owen, MA BCL <i>Oxf</i>		
1969–1971			
1952–1956	Room, Professor Thomas Gerald, ScD <i>Camb</i> , FRS FAA		
1960–1963			
1952–1957	Ford, Professor Edward, OBE, BS MD <i>Melb</i> DPH <i>Lond</i> DTM, FZS FRSanI FRACP		

## Senior officers since establishment

1968–1971	Johnson, Professor Richard Norman, BArch, FRAIA ARIBA	1976–1977	O'Donnell, Roderick Macduff, BE MEngSc <i>Qld</i>
1968–1976	Hewitt, The Hon Frederick Maclean, MLC	1976–1978	Johnson, Anthony Valentine Patrick, MP
1969–1971	Spigelman, James Jacob, BA LLB	1976–1979	Hunter, Associate Professor Robert John, BSc PhD, FRACI
1969–1972	Verco, David James Armour, MA DipEd	1976–1982	Renwick, Professor Charles Cyril, MEC
1969–1973	Taylor, Professor Michael Gleeson, MD BS <i>Ade/PhD Lond</i> , MRACP ( <i>ex officio</i> 1969–1973)	1976–1977	Bennett, Professor John Makepeace, BE(Civ)
1969–1974	Blackburn, Professor Charles Ruthven Bickerton, ED, MD BS, FRCP FRACP	1980–1983	BE(Mech&Elec) BSc <i>Qld</i> PhD <i>Camb</i> , FTS FBCS FIEAust FIMA LMACS
1969–1974	Kramer, Emeritus Professor Dame Leonie Judith, AC DBE, BA <i>Melb</i> DPhil <i>Oxf</i> HonDLitt <i>Tas</i> HonLLD <i>Melb&amp;ANU</i> HonDLitt <i>Qld</i> & NSW DUniv GUPS <i>St Petersburg</i> MA, FACE FAHA	1977–1978	Fisk, Nicholas Maxwell
1989–2001		1978	Ramjan, Barbara Mary
1969–1974	Langley, Doreen Moira, MBE, BSc DipDiet DipCrim	1978–1979	Naple, Alexander Edward, BEc LLB
1969–1974	Wheelwright, Associate Professor Edward Lawrence DFC, MA <i>StAnd</i> MEC	1981	
1976–1977		1978–1980	Landa, The Hon David Paul, LLB, MLC
1986–1993		1981–1984	
1995–1997		1978–1981	Ashley, John Jaye, PhD <i>Calif</i> MSc, MPS
1969–1975	Barton, Gordon Page, BA LLB BEc	1978–1981	Bandler, Faith
1969–1975	Kelly, Sir Theo, OBE	1978–1981	Campbell-Allen, Professor Denison, MA <i>Camb</i> , FICE FIEAust MRAeS
1969–1978	Lowndes, Arthur George, CBE, MSc	1978–1982	Nield, Lawrence, MLitt <i>Camb</i> BArch, FRAIA RIBA
1970–1971	Butterfield, Professor Rex Milton, PhD DVSc <i>Qld</i>	1978–1981	Young, Professor John Atherton, BSc(Path) MD BS
1978–1979	MVSc, FACVSc	1984–1985	DSc <i>Qld</i> , FRACP
1970–1975	Hope, The Hon Mr Justice Robert Marsden, LLB	1988–1989	
1970–1977	Butler, Professor Stuart Thomas, PhD <i>Birm</i> MSc <i>Adel</i>	1990–1993	
1979–1982	DSc <i>ANU</i> , FAA	1978–1984	Cavalier, Rodney Mark, BA MP
1971–1973	Waters, William James, MEC	1978–1986	Short, Laurence Elwyn, AO OBE
1972	Willis, Eric Archibald, BA, MLA	1979	Abbott, Anthony John, BEc
1972–1973	Balaam, Leslie Norman, BSc <i>Qld</i> MSc	1979	Havyatt, David Stephen
1972–1973	Jones, Alexander Idrisyn, MA LLB	1979–1983	Boden, Alexander, BSc, FRACI
1972–1973	Martin, Professor Noel Desmond, MDS, FACD FAPHA FICD FRACDS AIAOP	1979–1993	Georgouras, Katherine Evelyn, MB BS DDM, FACD
1972–1978	Richardson, Harold Robert, BScAgr	1980	Britton, Anne Kathleen
1972–1982	Buchan, Arthur John, BSc DipEd	1980	Coleman, Tanya Pamela
1973–1974	Curthoys, Jean, BA	1980	Pik, Andrew John, MSc <i>Calg</i> BSc <i>Syd</i>
1973–1974	Gerofi, John Paul, BSc BE	1980–1981	Kaldis, The Hon James, MLC
1973–1974	Joseph, Michael John, BA LLB	1980–1981	Stanbury, Peter John Terence Cathcart, BSc PhD <i>Adel</i> , AMAA
1974	Coles, Bernard Anthony, BA LLB	1980–1987	Mackinolty, John George, LLM <i>Melb</i>
1974	George, Professor Donald William, BSc BE PhD, FIEE FIEAust FIMechE AAIP ( <i>ex officio</i> )	1981	Brereton, Paul Le Gay, BA <i>Syd</i>
1974	Phillips, Associate Professor Jack Raymond, BMEchE PhD <i>Melb</i> , FIEAust	1981	Sheehan, Sarah Hamline Jean
1974–1975	Lees, Edith May, BSc PhD <i>Lond</i>	1981–1983	Whitlam, The Hon Edward Gough, BA LLB <i>Syd</i>
1974–1977	Ward, Professor John Manning, AO, HonDLitt	1986–1989	HonDLitt <i>Syd</i> , AC QC
1981–1990	<i>Waseda</i> MA LLB DUniv, FAHA FASSA FRAHS	1982	Bastick, Susan Mary, BA <i>Syd</i>
1974–1979	Simons, Associate Professor John Ronald, PhD <i>Lond</i> MSc	1982	Farrar, Adam, BA <i>Syd</i>
1974–1983	Brown, Harold Thomas	1982–1983	Wormell, Paul, BSc <i>Syd</i>
1974–1983	Watson, Professor Thomas Robert, MSc <i>NZ</i> PhD, ARACI	1982–1993	Bauer, Gaston Egon, MB BS <i>Syd</i> , FRACP FRCP FACC
1975	Brimaud, Kenneth Maurice	1982–1987	Berzins, Baiba Beata, MA DipArch Admin <i>UNSWBA Syd</i>
1975	McNaught, Helen Jane	1982–1987	Collis-George, Professor Neville, MSc <i>Manc</i> PhD <i>Camb</i>
1975–1976	Webb, The Rev Norman Charles, MA <i>Camb</i>	1982–1985	Lahy, Patricia Mary, PhD <i>Belf</i> BA <i>Syd</i>
1975–1977	Patch, David Hugh	1982–1985	Sabine, Associate Professor Jean Margaret, MSc <i>Melb</i> PhD <i>Lond</i> , HonFACVSc MASM
1975–1978	Parsons, Robin June, PhD <i>Macq</i> BA	1988–1989	1991
1975–1979	Maze, Wilson Harold, MBE, MSc	1982–1986	Swan, Douglas Arthur, AO, BA <i>Syd</i> , FACE
1975–1979	Munro, Barbara Constance Wyburn, BArch	1982–1985	Wilson, Professor Peter Robert, BA MSc <i>Melb</i> PhD <i>Syd</i> , FRAS
1975–1982	Kok, Daphne Anne, BA LLM	1987–1991	
1984–2001		1983	Ingram, Katherine, BSc <i>Macq</i>
1975–1983	Proud, Sir John Seymour, BE	1983	Martin, John Kenneth, BEc <i>Syd</i>
1975–1989	Burfitt-Williams, Grosvenor Charles Thomas, DO RCP&S MB BS, FRACO FRACS	1983–1987	Block, David Greenberg, AO
1975–1989	McBride, William Griffith, AO CBE, MD BS, FRCOG	1983–1987	Chambers, Emeritus Professor Raymond John, AO, BEc DScEcon <i>Syd</i> , FASA FASSA
1976	Gaussen, Robert Peter	1983–1986	Hill, David, MEC <i>Syd</i>
		1983–1986	McClelland, The Hon Mr Justice James Robert, BA LLB <i>Syd</i>

1983–1997	Coles, Kenneth George, BE <i>Syd</i> , MIEAust FIEMechE FAIM	1990–1991	Smith, Natalie Anne, BSc(Med) <i>Syd</i>
1983–1986 1987–1988	Refshauge, Andrew John, MB BS <i>Syd</i> , MP	1990–1991	Trott, Louise Amanda Landers, DiplInfMan(ArchivAdmin) <i>UNSW</i> BA
1984–1991	Johnson, Betty Dorothy	1991–1997	Mack, Professor John Michael, MA <i>Camb</i> BSc PhD <i>Syd</i>
1984–1985	Egerton, Professor John Ross, BVSc <i>Qld</i> DipBact <i>Lond</i> , MACVSc MASM	1991–1992	Metherell, Terry Alan, BA PhD DipEd <i>Syd</i> , MTCP MP
1984–1987	Ferguson, Laurie Donald Thomas, BEc MA <i>Syd</i> , MP	1991–1995	Samios, The Hon James Miltiadis, MBE, BA LLB <i>Syd</i> , MLC
1984–1988 1995–1999	Vaughan, The Hon Bryan Henry, LLB <i>Syd</i> , MLC	1991–1995	O'Reilly, Jan Christine, BA <i>Syd</i>
1984	Bunbury, Jude Charles	1991–1999	Armstrong, Associate Professor Robert Sowerby, MSc PhD <i>Syd</i> , MRACI
1984–1985	Paterson, Bruce Robert	1991–1992	Jenkins, Andrew Cramond, BSc <i>Syd</i>
1984	Plummer, Julie Anne	1991–1992	Vaughan, Caitlin
1984–1987	Yen, Stephen Mark, BEc <i>Syd</i>	1992–1995	Dominguez, James Thomas, CBE AM, BCom <i>Melb</i> BA <i>Syd</i> , FCA
1985	Heyward, Trevor Mark	1992–1995	Kernohan, Elizabeth Anne, MScAgr PhD <i>Syd</i> , MP
1986–1989	McAuley, Naomi Gay Dawson, BA PhD <i>Brist</i>	1992–1993	Nott, Fiona Louise, BA <i>Syd</i>
1986	Reekie, Gail Patricia, BA <i>Murd</i> MA <i>NY State</i> ( <i>Binghamton</i> )	1992–1995 2001–	Spencer, Adam, BA <i>Syd</i>
1986–1994	Ryan, Adrian John, PhD <i>Manc</i> MSc	1993–1995	Baird, Professor Douglas Kevin, AM, MB BS <i>Syd</i>
1986–1987	Spate, Professor Virginia Margaret, MA <i>Melb</i> & <i>Camb</i> PhD <i>Bryn Mawr Coll</i> , FAHA	1993–1995	Caine, Associate Professor Barbara, MPhil <i>Sus</i> BA <i>Syd</i>
1986	Spowart, Helen, BA <i>Syd</i>	1993–1995	Farr-Jones, Nicholas, AM, LLB <i>Syd</i>
1986–1987	Temple, Associate Professor Diana Marmion, BSc <i>W Aust</i> MSc PhD <i>Syd</i>	1993–1997	Rees, Professor Stuart John, BA DipSocStud <i>CertSocCasework S'ton</i> PhD <i>Aberd</i>
1986–1987	Walker, Professor Norman Alan, BSc <i>Qld</i> PhD <i>Tas</i> , FAA	1993–1994	Turville, Genevieve Frances
1986–1989	George, Jennie, BA DipEd <i>Syd</i>	1994–2001	Eyland, Evelyn Ann, PhD <i>Aberd</i> MSc <i>Syd</i>
1987	Berwick, Devleena Ghosh, MA <i>Jadavpur</i>	1994–1995	Hayman, Mark William
1987	Cass, Alan	1994–1997	McDonald, Donald Benjamin, AO, BCom <i>Syd</i>
1987–1989	McGrath, Amy Gladys, OAM, MA PhD <i>Syd</i>	1995–1996	Corby, Marrette Louise
1987–1989	O'Neill, John Anthony	1995–1997	Green, Carl, BA <i>Syd</i>
1987–1988	Winder, Robert Bruce, BA <i>UNE</i>	1995–2002	Leeder, Professor Stephen Ross, BSc(Med) MB BS PhD <i>Syd</i> , FRACP FFCM
1988–1993 1994–1995	Glastonbury, Associate Professor John Reginald, BE MEngSc PhD <i>Syd</i> , FICChemE FAIE MAustIMM	1995–2001	Macnab, Kenneth Keith, BA <i>UNE</i> DPhil <i>Sus</i>
1988	Ferland, Marie Ann, BA Mass MSc <i>Rutgers</i>	1995–	McCarthy, John Anthony, QC, LLM <i>Virg</i> BA LLB <i>Syd</i>
1988	Marquard, Jane Louise	1995–2004	Pratt, Valerie, AM, BA DipSocStud <i>HonDLitt Macq</i>
1988	Parry, David Ronald	1995–1997	Stratford, Jacquie
1988–1991	Ball, Professor Samuel, PhD <i>Iowa</i> BA MEd <i>Syd</i> , FAPA	1995–1999	Tripodi, Joseph Guerino, BE <i>Syd</i> , MP
1988–1991	Solomons, The Hon Sir Adrian, BA LLB <i>Syd</i> , MLC	1996	Anderson, Professor Derek John, BSc <i>Nott</i> PhD <i>Wales</i> , FLS
1988–1991	Booth, John David, BA LLB <i>Syd</i> , MP	1996–2001 2005–	Copeman, Michael Charles, DPhil <i>Oxf</i> MBBS BA <i>Syd</i>
1988	Ziller, Alison Margaret, MA <i>Syd</i>	1996–	Brown, Professor Gavin, AO, MA <i>StAnd</i> PhD <i>Newcastle(UK)</i> HonLLD <i>StAnd</i> HonLLD <i>Dundee</i> , FAA
1989–2003	Kaldor, Renata Ruzena, AO, BA DipEd <i>UNSW</i>	1996–1997	Sriskandarajah, Dhananajayan
1989	Donald, Anna Katherine	1997–1999	Pesman, Professor Roslyn Louise, PhD <i>Lond</i> BA <i>Syd</i>
1989	Gardiner, Elizabeth Mary	1997–2001	Beatson, Jenny, DipClinBiochem <i>NZ</i>
1989	Sara, Tony, MB BS <i>Syd</i>	1997–1998	Beattie, Kate
1989	Wegman, Eric, MB BS <i>Syd</i>	1997–2001	Burrows, Peter Irving, BEc <i>Syd</i> , ASIA
1989	Sharpe, Fenton George, BA LittB MEd Admin <i>UNE</i> PhD <i>Oregon</i> , FACE	1997–	Fitzsimons, Robin Beryl, MBBS BScMed PhD <i>Syd</i> , FRACP
1989	Neal, Sir Eric James, AC, HonDEng, FAIM CEng FIGasE HonFIEAust	1997–2000	Frohlich, Larina Alexander, BSc GradDipEd
1990–1991	Street, Val, BSc <i>NY State</i> MSc <i>Oregon</i> , MACE	1998–2002	Cujes, George Milton, MEd <i>Melb</i> DipEd <i>UNE</i> DipSchAdmin <i>ACAE</i> BEc MA <i>Syd</i> , MACE <i>MACAE</i> FAIM
1990–1993	Mair, Judith Lena May, RN CM, LLB <i>UNSW</i> DNE <i>NSW College of Nursing</i> , MCN	1998–2005	Hoare, David Martin, BEc <i>Syd</i> , FCPA
1990–1996	McNicol, Professor Donald, BA <i>Adel</i> PhD <i>Camb</i> , FAPsS	1998–1999	Buchanan, Louise, BA <i>Syd</i>
1989–1990	Meagher, Andrew Gerard	1999–2001	Cram, Professor Lawrence Edward, BSc BE PhD <i>Syd</i>
1990–1991	Rowland, Sir James, AC KBE DFC AFC, BE HonDEng <i>Syd</i> , FRAeS CEng FIEAust	1999–2003	Hatzistergos, The Hon John, BEc LLM <i>Syd</i> , MLC
1990–1995	Scott, Brian Walter, AO, MBA Stan DBA <i>Harv</i> BEc <i>Syd</i>		
1990	Sherrington, Cathie		
1990	Wooding, Jonathan, BA <i>Syd</i>		

Senior officers since establishment

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1999–2003	Greene, Kevin, BEd <i>ACU</i> DipTeach <i>Milperra CAE</i> , MP
1999–2001	Charlton, Andrew Henry
1999–2005	Jamieson, Suzanne Patricia, BA LLB <i>UNSW</i> GradDipPubSectMgt <i>UTS</i> LLM SJD <i>Syd</i>
2000	Clark, Tom, BA <i>Syd</i>
2001–2004	Sachs, Professor Judyth, BA PhD <i>Qld</i> MA <i>WMich</i> DipTeach <i>Kelvin Grove CAE</i>
2001	Arnold, Associate Professor Roslyn M, MA MEd PhD DipEd <i>Syd</i>
2001	Cameron, Sandy (Alexander) William
2001–2007	Santow, The Hon Justice G F K, OAM, BA LLM <i>Syd</i>
2001–2003	Anthony, Thalia, BA <i>Syd</i>
2001–2005	Bilinsky, Bohdan, MA LLM <i>Syd</i>
2001–2005	Corlett, Robert Bruce, BA LLB <i>Syd</i>
2001–	Harris, Professor Margaret Ann, PhD <i>Lond</i> MA <i>Syd</i>
2001–	Sefton, Emeritus Professor Ann Elizabeth, AO, BSc(Med) MB BS PhD DSc <i>Syd</i>
2001–2003	Watts, Moksha
2001–	Wilson, Kim, MA <i>Syd</i>
2002–	Varady, Margaret, AO, BSc <i>Otago</i> MEd EdD <i>UNSW</i> DipEd Auck, FACE
2003–2005	Field, Professor Leslie David, PhD DSc <i>Syd</i> , FAA FRACI CChem
2003–2004 2005	Tsang, The Hon Henry Shui-Lung, OAM MLC, BArch <i>UNSW</i> DipBdgSc <i>Syd</i>
2003–2004 2005–2007	Aquilina, The Hon John Joseph, MP, BA DipEd, FACE
2003–2004	Hall, Matthew David, BSc PhD <i>Syd</i>
2003–2005	Haylen, Joanna (Jo) Elizabeth
2003–2007	Masters, Associate Professor Anthony Frederick, BSc <i>Melb</i> PhD <i>ANU</i> , FRACI CChem
2004–	Cameron, Alan, AM, BA LLM <i>Syd</i>
2004–	Anderson, Kim, DipLibInfSc <i>UTS</i> B <i>SydA</i>
2004–2005	Carter, Professor John P, BE PhD DEng <i>Syd</i> , MASCE FIEAust CPEng FTSE
2004–2006	Clegg, Jack Kay, BLibStuds <i>Syd</i>
2005	Mooney, Janet, BA(Visual Arts) <i>UNSWFineArts</i> GradDipEd MEd <i>Syd</i>
2005–	Bohringer, Roslyn, BSc PhD MEdAdmin <i>UNSW</i>
2005–	Jackson, Rose
2005–	Moss, Irene Kwong, AO, LLM <i>Harv</i> HonLLD <i>UNSW</i> BA LLB <i>Syd</i>
2005–	Ramzan, Professor Iqbal, BPharm <i>NZMSc</i> PhD <i>Syd</i>
2006–	Brennan, Alexander Norman, BSc(Food Technology) <i>UNSW</i> MBA <i>CUL</i>
2006–	Skrzynski, Joseph, AM, BEc <i>Syd</i>
2006–	Sutton, Professor Bruce, BAgSc <i>Qld</i> PhD <i>ANU</i>
2006–	Chan, Norman W, BSc <i>Tor</i> MB BS <i>Syd</i>

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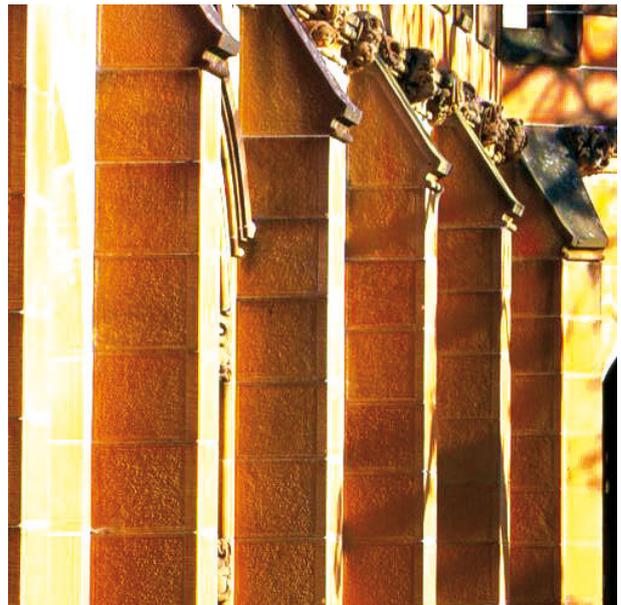
**Emeritus Professors**

DJ Anderson	I Curthoys	K Lester	DM Saunders
DT Anderson	MT Daly	P Ley	P Sculthorpe
RA Anderson	J Davis	JM Little	AE Sefton
EF Annison	PM de Burgh	JS Lyell	E Seneta
DM Armstrong	B Deverall	G MacAuley	E Sharpe
B Baker	S Domicelj	JG MacLeod	IA Shearer
S Ball	SE Dorsch	R MacLeod	AGR Sheil
IP Barko	AJ Dunston	RK Macpherson	CW Shoppee
R Barnetson	M Edwards	FR Magarey	CGF Simkin
R Bartels	JR Egerton	G Markus	BW Smith
A Basten	K Eltis	D Marshall	S Smith-White
JM Bennett	CW Emmens	A Martin	V Spate
G Berry	BRH Farrow	ND Martin	D Spearitt
RW Bilger	D Ferguson	L Mather	T Stapleton
LC Birch	B Fletcher	H Mayer	A Stephens
GA Bird	D Fraser	BT Mayes	F Stephens
RH Black	HC Freeman	WH McCarthy	S Sternhell
CR Blackburn	CH Gallagher	CBA McCusker	G Stevens
R Boakes	KJ Goulston AO	JRA McMillan	JL Still
MH Brennan	CH Graham	RA Meares	JP Sutcliffe
C Bridges-Webb	JR Green	H Messel	A E-S Tay
M Bryden	P Groenwegen	HK Messerle	MG Taylor
N Buchanan	RS Gye	BY Mills	TKF Taylor
W Burke	AZ Gyory	GW Milton	WC Taylor
CRB Blackburn	MAK Halliday	AG Mitchell	YT Tchan
RM Butterfield	R Hanbury Brown	WJ Moore	BG Thom
A Cambitoglou	D Harland	WL Morison	JA Thomson
DA Cameron	JB Hennessy	DH Napper	F Teiwes
K Campbell	W Hogan	MJT Norman	DA Titchen
KO Campbell	ID Hume	K Oates	NS Trahair
G Carsaniga	NS Hush	RW Parsons	AD Trendall
B Cass	MG Jacobs	P Patterson	AS Truswell
P Castaldi	AE Jenkins	RL Pesman	C Turney
J Chalmers	DHN Johnson	MT Pheils	JR Turtle
RJ Chambers	G Johnson	DW Piper	J Uther
RA Champion	RN Johnson	MG Pitman	G Von Wilpert
WN Christiansen	M Jolly	C Phegan	RGM Wake
JW Chudleigh	GM Kelly	WO Phoon	DM Walker
H Clarke	D Kemp	P Platt	GE Wall
KW Cleland	CB Kerr	RG Prince	TR Watson
T Cole	LM Koder	HG Poulos	G Webber
R Collins	K Knox	VA Reed	D Weisbrot
N Collis-George	LJ Kramer	S Rees	MG Wells
WF Connell	HO Lancaster	TS Reeve	M Wilding
Y Cossart	PH Lane	W Ritchie	GA Wilkes
HJ Cowan	T Langford-Smith	GL Rizzo	PR Wilson
A Craswell	T Larkum	TJ Robinson	P Worsley
P Crittenden	BDH Latter	R Rose	RVS Wright
A Crown	JR Lawrence	RL Russell	JA Young



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# Awards and honours





# Awards and honours

## Honorary awards

The University makes the award of honorary degrees and honorary fellows:

- Phillip Adams, Hon DLitt (2005)  
 Robert Stevenson Aitken, Hon DSc (1952)  
 Adrien Albert, Hon DSc (1990)  
 Robert Otto Albert, Hon Fellow (2002)  
 William Robert (Jim) Allen, Hon DVisArts (2007)  
 George Faunce Allman, Hon DLitt (1961)  
 John Leslie Allsop, Hon MD (1992)  
 Brian David Outram Anderson, Hon DEng (1995)  
 John H Andrews, Hon DArch (1988)  
 John Douglas Anthony, DUniv (1997)  
 Tristan Antico, AC, Hon Fellow (1994)  
 Raymond Apple, Hon Fellow (2005)  
 Edward Victor Appleton, Hon DSc (1952)  
 Helen Elizabeth Archdale, Hon DLitt (1985)  
 Robyn Archer, Hon DLitt (2005)  
 Fred Argy, Hon DScEcon (2003)  
 Neil Armfield, Hon DLitt (2006)  
 Eric Ashby, Hon DLitt (1973)  
 David James Asimus, Hon DAgrEc (1997)  
 James Johnston Auchmuty, Hon DLitt (1974)  
 Harry Babbage, Hon Fellow (1987)  
 Robert Vernon Stuart Bain, Hon DVSc (1986)  
 Douglas Kevin Baird, Hon MS (1996)  
 Marjorie Faith Barnard, Hon DLitt (1986)  
 Peter Deane Barnard, Hon Fellow (2002)  
 Hugh Collis Barry, Hon MD (1989)  
 Derek Harold Richard Barton, Hon DSc (1976)  
 Garfield Edward John Barwick, Hon LLD (1972)  
 Marie Roslyn Bashir, Hon MD (2002)  
 Adolph Basser, Hon DSc (1955)  
 Gaston Egon Bauer, Hon MD (1995)  
 Louis Hopewell Bauer, Hon DSc (1955)  
 John Cawte Beaglehole, Hon DLitt (1970)  
 Alexander Craig Beattie, Hon LLD (1982)  
 Gillian Beattie, Hon DSc (2007)  
 Bryan Alan Beaumont, Hon LLD (2005)  
 Bruce Beaver, Hon DLitt (2004)  
 Kim Edward Beazley, Hon DLitt (1979)  
 John Anthony Bell, Hon DLitt (1996)  
 Isobel I Bennett, Hon MSc (1962)  
 Marie Bentivoglio, Hon DSc (1994)  
 Charles Findlay Bentley, Hon MA (1974)  
 Kenneth Robert Bickle, Hon MPharm (1998)  
 Margaret Bickle, Hon MPharm (1998)  
 Arthur John Birch, Hon DSc (1977)  
 Louis Charles Birch, Hon DSc (2000)  
 Peter Orlebar Bishop, Hon MD (1983)  
 Hermann David Black, DUniv (1989)  
 Joyce Black, Hon Fellow (1986)  
 Charles Bickerton Blackburn, Hon DLitt (1965)  
 Charles Ruthven Bickerton Blackburn, Hon MD (1991)  
 Clifford Douglas Blake, Hon DEdAdmin (2001)  
 Alexander Boden, Hon DSc (1984)  
 Wilfred David Borrie, Hon DScEcon (1979)  
 Edward George Bowen, DSc (1957)  
 Nigel Hubert Bowen, Hon LLD (1990)  
 Per-Ingvar Branemark, Hon DDSc (2003)  
 John David Brockhoff, Hon Fellow (2006)  
 Lyn Bronger, Hon Fellow (2007)  
 Arthur James Brook, Hon BA (1976)  
 Geraldine Brooks, Hon DLitt (2007)  
 Esmond Ross Brown, Hon MPharm (1997)  
 Keith Osborne Brown, Hon DEng (1983)  
 Robert Hanbury Brown, Hon DSc (1984)  
 Harrison Bryan, Hon DLitt (1987)  
 Amyand David Buckingham, Hon DSc (1993)  
 Keith Edward Bullen, Hon DSc (1976)  
 Volney G Bulteau, Hon MS (1988)  
 Frank Macfarlane Burnet, Hon DSc (1961)  
 Donald Vernon Burrows, Hon DMus (2000)  
 Peter Irving Burrows, Hon Fellow (2005)  
 Lydia Bushell, Hon MA (1991)  
 Rex Milton Butterfield, Hon DSc (1996)  
 Kenneth John Cable, Hon DLitt (1990)  
 John Joseph Cahill, Hon LLD (1952)  
 Alexander Cambitoglou, DUniv (1991)  
 Enid Mona Campbell, Hon LLD (2002)  
 Keith Oliver Campbell, Hon DScAgr (1993)  
 Denison Campbell-Allen, Hon DEng (1987)  
 Edmund Campion, Hon DLitt (2005)  
 Arthur Capell, Hon DLitt (1981)  
 John L Carrick, Hon DLitt (1988)  
 Harold Burnell Carter, Hon DVSc (1996)  
 Richard Gardiner Casey, Hon DSc (1968)  
 Lester Gerard Cashen, Hon MPhil (1991)  
 Judith Cassab, Hon DLitt (1995)  
 Stuart Challender, Hon DMus (1991)  
 John Chalmers, Hon MD (2006)  
 Ivan Cher, Hon Fellow (1990)  
 Neville D Chidgey, Hon Fellow (1989)  
 Vere Gordon Childe, Hon DLitt (1957)  
 Peter Chippendale, Hon Fellow (2007)  
 Freddy Chong, Hon DSc (1999)  
 Wilbur Norman Christiansen, Hon DScEng (1980)  
 Charles Manning Hope Clark, Hon DLitt (1988)  
 Graeme Milbourne Clark, Hon MD (1989)  
 David Stuart Clarke, Hon DScEcon (2000)  
 Douglas Cockcroft, Hon DSc (1952)  
 Harold George Cogger, Hon DSc (1997)  
 Brian John Keith Cohen, Hon Fellow (2000)  
 Kenneth George Coles, DUniv (1999)  
 Neville Collis-George, Hon DScAg (1990)  
 Peter Colman, Hon DSc (2000)  
 William Fraser Connell, Hon DLittEd (2000)  
 Jill K Ker Conway, Hon DLitt (2006)  
 Herbert Cole Coombs, Hon LLD (1969)  
 Suzanne Cory, Hon DSc (2000)  
 John Warcup Cornforth, Hon DSc (1977)  
 Robert Cotton, Hon DSc (1995)  
 Henry Jacob Cowan, Hon DArch (1987)  
 Zelman Cowen, Hon DLitt (1980)  
 Ruth Winifred Cracknell, Hon DLitt (1985)  
 David Parker Craig, Hon DSc (1985)

John Grenfell Crawford, Hon DScEcon (1972)  
Robert Crichton-Brown, Hon Fellow (1987)  
Frank Clements Crofts, Hon DScAgr (1998)  
John Kirkwood Curdie, Hon MEng (1995)  
Cuthbert Grace Johnston Browne, Hon MD (1986)  
Arthur Roden Cutler, Hon LLD (1967)  
John Dauth, Hon Fellow (1996)  
James Arthur Davidson, Hon DEng (1983)  
Beatrice Deloitte Davis, Hon DLitt (1992)  
(Alice) Madge Dawson, Hon MA (1989)  
His Excellency the Rt Hon Viscount De L'Isle, Hon LLD (1963)  
William Patrick Deane, Hon LLD (1990)  
Frank Debenham, Hon DSc (1959)  
Arthur Frederick Deer, Hon DScEcon (1984)  
John Louis Dillon, Hon DAgEc (1995)  
Allan Disney, Hon MDesSc (1994)  
Theodosius Dobzhansky, Hon DSc (1960)  
Rosemary Dobson, Hon DLitt (1996)  
Lorimer Fenton Dods, Hon DSc (1974)  
Susan Evelyn Dorsch, DUniv (1996)  
Ivan Noel Dougherty, Hon LLD (1976)  
Robert Reginald Downing, Hon LLD (1972)  
Roma Dulhunty, Hon Fellow (1988)  
Arthur John Dunston, Hon DLitt (1987)  
Stefan Einhorn, Hon Fellow (1987)  
Adolphus Peter Elkin, Hon DLitt (1970)  
Peter Mervyn Elliott, Hon MD (2003)  
Lauris M Elms, Hon DMus (1988)  
Rae Else-Mitchell, Hon DLitt (1984)  
Clifford Walter Emmens, Hon DVSc (1982)  
Gerald (Alfred) English, Hon DMus (1989)  
Albert Coulston Evans, Hon DScEcon (1993)  
Elizabeth Andreas Evatt, Hon LLD (1985)  
Herbert Vere Evatt, Hon DSc (1952)  
Neil Hamilton Fairley, Hon DSc (1956)  
George Brereton Sadleir Falkiner, Hon DSc (1955)  
Victor Warren Fazio, Hon MS (1997)  
John Alexander Ferguson, Hon DLitt (1955)  
William Kenneth Fisher, Hon DScEcon (1998)  
Barry Peter Flanagan, Hon DEng (1993)  
Francis Stanislaus Flynn, Hon MD (1981)  
Jean Duncan Foley, Hon DLitt (1995)  
(Thomas John) Noel Foley, DUniv (1989)  
Edward Ford, Hon DLitt (1971)  
Thomas John Forgan, Hon DEng (1996)  
Joan Maie Freeman, Hon DSc (1993)  
Persia Galleghan, Hon MA (1995)  
Alan Allman Gamble, Hon MA (1991)  
Rachel Trixie Anne, Baroness Gardner of Parkes, Hon Fellow (2007)  
Robert Randolph Garran, Hon LLD (1952)  
Mary Genevieve Gaudron, Hon LLD (1999)  
Hector John Geddes, Hon DScAgr (1980)  
Robert William Gee, Hon DVetSc (1997)  
Arthur Thomas George, Hon Fellow (1985)  
Harry Christian Giese, Hon Fellow (1991)  
Enid Gilbert-Barness, Hon MD (1999)  
Mollie Gillen, Hon DLitt (1995)  
Allan John Gillespie, Hon Fellow (2001)  
Romaldo Giurgola, Hon DScArch (2003)  
Peggy Glanville-Hicks, Hon DMus (1987)  
Anthony Murray Gleeson, Hon LLD (1999)  
David Campbell Glenn, Hon MS (1997)  
Chye Keat Goh, Hon Fellow (1996)  
John Douglas Gordon, Hon MMus (1984)  
Stanley Jack Marcus Goulston, Hon MD (1983)  
John MacDonald Grant, Hon MD (2007)  
Cecil Howard Green, Hon DSc (1961)  
James Harold Greenwood, Hon MEc (1981)  
Germaine Greer, Hon DLitt (2005)  
Norman McAlister Gregg, Hon DSc (1952)  
Robert George Grey, Hon Fellow (1996)  
Walter Gropius, Hon DSc (1954)  
Joseph Neparrnga Gumbula, Hon DMus (2007)  
William Montague Charles Gummow, Hon LLD (1992)  
John Thomson Gunther, Hon MD (1973)  
Richard Spencer Butler Gye, Hon MD (1993)  
Frederick Leonard Hall, Hon Fellow (1995)  
George Clifton Halliday, Hon Fellow (1985)  
Aubrey Halloran, Hon LLD (1961)  
Thomas Hamilton, Hon Fellow (1999)  
E Catherine Hamlin, Hon MD (2005)  
John Hammond, Hon Fellow (1993)  
Robert Hanbury-Brown, Hon DSc (1984)  
Brendan Hannelly, Hon Fellow (2001)  
Parameswaran Hariharan, Hon DSc (2001)  
Henry Harris, Hon MD (1983)  
John Charles Harsanyi, Hon DScEcon (1995)  
John Newbold Hazard, Hon LLD (1986)  
Robert James Heffron, Hon DLitt (1952)  
John Basil Hennessy, Hon DLitt (1993)  
Chris Heyde, Hon DSc (1998)  
Donald Graham Hill, Hon LLD (2002)  
Dorothy Hoddinott, Hon Fellow (2006)  
Herbert Ian Priestley Hogbin, Hon DLitt (1983)  
Ernest Rudolph Holme, Hon DLitt (1952)  
Robert Marsden Hope, Hon LLD (1993)  
Marsden C Hordern, Hon DLitt (2004)  
Donald Richmond Horne, Hon DLitt (2005)  
Wen Zhong Hu, Hon DLitt (1990)  
Ian George Hudson, Hon Fellow (2002)  
William Morris Hughes, Hon LLD (1952)  
TG Hungerford, Hon Fellow (1989)  
Daisaku Ikeda, Hon DLitt (2000)  
Ronald Arthur Irish, Hon Fellow (1986)  
Clive James, Hon DLitt (1999)  
Keith Lynden Jennings, DUniv (1994)  
Henry David Jocelyn, Hon DLitt (1995)  
Betty Dorothy Johnson, Hon MIR (1992)  
David Johnson, Hon DScEcon (1998)  
Richard Norman Johnson, Hon DArch (1990)  
Keith Jones, Hon Fellow (1998)  
Peter D Jones, Hon Fellow (2000)  
Maurice R Joseph, Hon MD (1988)  
Edwin A Judge, Hon DLitt (2006)  
Renata Ruzzene Kaldor, Hon Fellow (2005)  
John Douglas Kelly, Hon DVSc (1996)  
Paul Kelly, Hon MAppSc(Physiotherapy) (1998)  
Leslie Charles Dunstan Kemp, Hon Fellow (1989)  
Yvonne Kenny, Hon DMus (1999)  
Keith Valentine Leighton Kesteven, Hon DVSc (1971)  
MM Killingback, Hon MS (1994)  
Dae-Jung Kim, Hon LLD (1996)  
Michael Kirby, Hon LLD (1996)  
Raymond Kirby, Hon Fellow (1987)  
Wallace Kirsop, Hon DLitt (1999)  
Frank Walters Kitto, Hon LLD (1982)  
Lou Klepac, Hon DLitt (2006)  
Daphne Ann Kok, Hon Fellow (2005)  
Jacqueline Kott, Hon Fellow (1990)  
Kazmierz Stanislaw Kozlowski, Hon MD (1995)  
Mah Weng Kwai, Hon Fellow (1994)  
Patricia Mary Lahy, Hon DLitt (1992)  
Patricia Mary Lance, Hon MAppSc (1992)  
John Archibald Landels, Hon DEng (1992)  
John Landerer, Hon Fellow (1990)  
Doreen Moira Langley, Hon Fellow (1986)  
Stanley Lorin Larnach, Hon MSc (1973)  
Helge Larsen, Hon DVisArts (2007)  
Raymond James Wood Le Fevre, Hon DSc (1985)  
James Learmonth, Hon DSc (1954)  
Frederick John Lehany, Hon DSc (1976)  
Max Rudolf Lemberg, Hon DSc (1970)

Darani Lewers, Hon DVisArts (2007)  
 Ann Lewis, Hon DFA (2001)  
 Essington Lewis, Hon DSc (1952)  
 Lin Cheng Ton, Hon Fellow (1996)  
 Jimmy Little, Hon DMus (2005)  
 Sidney Londish, Hon Fellow (1993)  
 Daniel Keith Ludwig, Hon Fellow (1985)  
 Daniel Lunney, Hon DSc (2006)  
 Valda Lyle, Hon Fellow (1989)  
 Elwyn Augustus Lynn, Hon DLitt (1989)  
 Oliver Ormond Gerard MacDonagh, Hon DLitt (1989)  
 Ian John Macfarlane, Hon DScEcon (2004)  
 Ann Margaret Macintosh, Hon Fellow (1993)  
 George Mackaness, Hon DSc (1961)  
 Iven Giffard Mackay, Hon LLD (1952)  
 James Joseph Macken, Hon LLD (1992)  
 Norman Archibald MacRae MacKenzie, Hon LLD (1955)  
 (Alan) Charles (MacLaurin) Mackerras, Hon DMus (2003)  
 Ian Murray Mackerras, Hon DSc (1971)  
 John George Mackinoly, Hon Fellow (1991)  
 Richard Cawley Madden, Hon DSc (2005)  
 John Percival Vissing Madsen, Hon DSc (1954)  
 Robert Bowden Madgwick, Hon DLitt (1961)  
 Dennis Leslie Mahoney, Hon LLD (2002)  
 David Malin, Hon DSc (1989)  
 David Malouf, Hon DLitt (1998)  
 Nelson Mandela, Hon LLD (2000)  
 William T Mansell, Hon DEng (2006)  
 Bruce Edgar Mansfield, Hon DLitt (1991)  
 Michael Marmot, Hon MD (2006)  
 Leslie Harold Martin, Hon DLitt (1966)  
 Noel Desmond Martin, Hon Fellow (2004)  
 Anthony F Mason, Hon LLD (1988)  
 Keith Mason, Hon LLD (2005)  
 Jane Hamilton Mathews, Hon LLD (2000)  
 Dennis Matthews, Hon MScAgr (2000)  
 C J Matthews, Hon MPharm (2001)  
 Douglas Mawson, Hon DSc (1952)  
 Clifton Murray Maxwell, Hon Fellow (1994)  
 R M May, Hon DSc (1995)  
 Bruce Too'mba Mayes, Hon MD (1988)  
 Wilson Harold Maze, Hon DSc (1982)  
 Geoffrey McCorquodale, Hon Fellow (1993)  
 Hugh G McCredie, Hon LLD (1988)  
 Janet McCredie, Hon Fellow (2007)  
 Geoffrey Lance McDonald, Hon MD (1983)  
 Douglas Donald McGregor, Hon DVSc (2007)  
 Margaret Mary McGovern, Hon DSW (1996)  
 Martin McClrath, Hon LLD (1952)  
 William John McKell, Hon LLD (1952)  
 Judith Arundell Wright McKinney, Hon DLitt (1976)  
 Mary Sylvester McLelland, Hon DSW (1990)  
 Roderick Pitt Meagher, Hon LLD (2000)  
 Leslie Galfreid Melville, Hon DScEcon (1980)  
 Robert Gordon Menzies, Hon LLD (1952)  
 Harry Messel, Hon DSc (1992)  
 Olivier Messiaen, Hon DMus (1988)  
 Donald Metcalf, Hon DSc (1988)  
 Jacques Francis Albert Pierre Miller, Hon MD (1986)  
 Ian Douglas Miller, Hon MD (1979)  
 Peter Owen Miller, Hon DEng (1983)  
 Frank Harland Mills, Hon MD (2005)  
 Gerald White Milton, Hon MD (1993)  
 William John Mitchell, Hon DScArch (2007)  
 John Cochrane Moore, Hon LLD (1989)  
 Brian Patrick Morgan, Hon MS (1992)  
 Charles Richard Morris, Hon DLitt (1954)  
 The Lord Morton of Henryton, Hon LLD (1957)  
 Alice M Moyle, Hon DMus (1989)  
 Margaret Mulvey, Hon MD (1985)  
 Jack Munday, Hon MEnvt (2001)  
 Glenn Marcus Murcutt, Hon DScArch (2004)  
 Andrew Murray, Hon Fellow (2006)  
 Les Murray, Hon DLitt (2001)  
 Gabriel Stephen Nagy, Hon MD (1990)  
 Eric James Neal, Hon DEng (1989)  
 Selwyn Graham Nelson, Hon MD (1984)  
 Ernest Newbrun, Hon DDSc (1997)  
 Sheila Nicholas, Hon Fellow (1986)  
 Peter Nicholson, Hon DEng (1993)  
 Rowan Nicks, Hon MD (1985)  
 Haruo Nishihara, DUniv (1989)  
 Sidney Robert Nolan, Hon DLitt (1977)  
 John Northcott, Hon DLitt (1952)  
 Gustav Joseph Victor John Nossal, Hon DSc (1985)  
 Margaret Hannah Olley, Hon DVisArts (2000)  
 Kathleen O'Neil, Hon Fellow (1985)  
 William Matthew O'Neil, Hon DLitt (1979)  
 Rikki O'Neill, Hon Fellow (1997)  
 Andrew Delbridge Osborn, Hon DLitt (1978)  
 Virginia Esther Osborne, Hon MVSc (1983)  
 Anthony Oxley, Hon Fellow (1988)  
 Earle Christmas Grafton Page, Hon DSc (1952)  
 Arvi Hillar Parbo, Hon LLD (2000)  
 Norma Alice Parker, Hon DLitt (1986)  
 Richard Godfrey Christian Parry Okeden, Hon DSc (1957)  
 Ross Parsons, Hon LLD (1999)  
 Arvo Part, Hon DMus (1996)  
 John Arthur Passmore, Hon DLitt (1981)  
 George Whitecross Paton, Hon LLD (1955)  
 Christopher Francis Patten, Hon DLitt (2001)  
 Vladimir Edorovich Pavlov, Hon Fellow (1996)  
 William James Peacock, Hon DScAgr (2002)  
 Donald Richard Peart, Hon DMus (1980)  
 Charles Nelson Perkins, Hon LLD (2000)  
 James Alfred Perkins, Hon LLD (1968)  
 Van Khai Phan, Hon DScEcon (1999)  
 Murray Theodore Pheils, Hon MD (1994)  
 James Plimsoll, Hon DScEcon (1984)  
 Roslyn Poignant, Hon DLitt (2006)  
 Peter Porter, Hon DLitt (1999)  
 Robert Porter, Hon DSc (2001)  
 Colin Power, Hon DLitt (2002)  
 Lyndel Vivien Prott, Hon LLD (2004)  
 John Seymour Proud, Hon DEng (1984)  
 James Patrick Quirk, Hon DScAgr (1997)  
 Thiagarajah Sri Ramanathan, Hon Fellow (1996)  
 Ian Alastair Ramage, Hon MEc (1997)  
 Fidel Valdez Ramos, Hon LLD (1998)  
 Alan Randall, Hon DAgEc (2004)  
 Robert Raymond, Hon DLitt (2003)  
 Sydney Ralph Reader, Hon MD (2006)  
 John Boyd Reid, Hon Fellow (2004)  
 Lloyd Frederic Rees, Hon DLitt (1970)  
 Thomas Smith Reeve, Hon MD (1991)  
 William D Refshauge, Hon MD (1988)  
 Bruce Reid, Hon DScEcon (1993)  
 Frank HT Rhodes, Hon DSc (1995)  
 Verna Eileen Rice, Hon MN (1993)  
 Charles Rowland ("Rowley") B Richards, Hon MD (2006)  
 Oliver Richter, Hon Fellow (1992)  
 Stephen Henry Roberts, Hon DLitt (1968)  
 Geoffrey Robertson, Hon LLD (2006)  
 Robert Robinson, Hon DSc (1960)  
 Jack William Roderick, Hon DEng (1985)  
 Josephine Frances Rogers, Hon MNutrDiet (1992)  
 Robert Turner McIntosh Rose, Hon Fellow (1989)  
 Bruce W Ross, Hon Fellow (2003)  
 Phyllis Margaret Rountree, Hon DSc (1987)  
 David Rowe, Hon MDesSc(Building Services) (2002)  
 Alfred Gordon Rowell, Hon DDSc (1988)  
 James Anthony Rowland, Hon DEng (1983)

Edna Ryan, Hon DLitt (1985)  
 Joan Rydon, Hon DLitt (1999)  
 Margaret Sabine, Hon Fellow (2001)  
 Edward Togo Salmon, Hon DLitt (1982)  
 Edwin E Salpeter, Hon DSc (1994)  
 Gordon Jacob Samuels, Hon LLD (1994)  
 Alan McLeod Sargeson, Hon DSc (1990)  
 Thomas J Savige, Hon MScAgr (1994)  
 Fred Schonell, Hon LLD (1965)  
 Peter Joshua Sculthorpe, Hon DMus (2005)  
 Harry Seidler, Hon DScArch (2000)  
 Barbara Selby, Hon Fellow (1991)  
 David Mayer Selby, DUniv (1991)  
 Helen Selle, Hon Fellow (1994)  
 Walter Albert Selle, Hon LLD (1967)  
 Mary Shanahan, Hon MPhil (1992)  
 Michael Sharpe, Hon DScEcon (1999)  
 Rodney Phillip Shearman, Hon MD (1993)  
 Laurence Elwyn Short, Hon DScEcon (1994)  
 Kevin Alan Shorten, Hon MA (1996)  
 Marie Sim, Hon MA (1991)  
 Keith Val Sinclair, Hon DLitt (1994)  
 Michael Sinclair, Hon Fellow (1988)  
 Peter Sinclair, DUniv (1992)  
 George Hermon Slade, Hon Fellow (1994)  
 William Joseph Slim, Hon LLD (1953)  
 Jeffrey Smart, DUniv (1999)  
 Bernard Smith, Hon DLitt (1997)  
 Phillip Smith, Hon DEng (1997)  
 Percy Claude Spender, Hon LLD (1973)  
 James Jacob Spigelman, Hon LLD (2004)  
 Stephen Henry Stackpole, Hon LLD (1955)  
 Fiona Juliet Stanley, Hon MD (2005)  
 Tom Stapleton, Hon MD (1995)  
 Ninian Martin Stephen, Hon LLD (1984)  
 Julius Stone, Hon LLD (1981)  
 David Stratton, Hon DLitt (2006)  
 Kenneth Whistler Street, Hon LLD (1952)  
 Laurence Whistler Street, Hon LLD (1984)  
 Val Street, Hon MEd (1992)  
 Dulcie Stretton, Hon MA (1997)  
 Bernard Sugerman, Hon LLD (1976)  
 Joan Sutherland, Hon DMus (1984)  
 Norman Swan, Hon MD (2006)  
 Michael Gleeson Taylor, DUniv (1994)  
 Thomas Griffith Taylor, Hon DLitt (1959)  
 Victor Julius Techritz, Hon Fellow (1991)  
 Rosina Tedeschi, Hon MA (1971)  
 Margaret Alison Telfer, Hon DLitt (1969)  
 Diana Marmion Temple, Hon Fellow (2000)  
 John Meurig Thomas, Hon DSc (2005)  
 Roland Herbert Thorp, Hon DSc (1986)  
 Cecil Edgar Tilley, Hon DSc (1964)  
 Alexander Robertus Todd, Hon DLitt (1968)  
 Richard Leo Tognetti, Hon DMus (2005)  
 Arthur Dale Trendall, Hon DLitt (1972)  
 Kenneth Wilberforce Tribe, Hon Fellow (1985) Hon DMus (1995)  
 Barry Tuckwell, Hon DMus (1994)  
 Tunku Abdul Rahman Putra Al-Haj, Hon LLD (1959)  
 Clifford Turney, Hon DLitt (2003)  
 Leo Tutt, Hon Fellow (1996)  
 Desmond Tutu, Hon LLD (1999)  
 Tommy Tycho, Hon DMus (2007)  
 Harry Danvers David Tyer, Hon MS (1990)  
 William Tyree, Hon Fellow (1985)  
 Thomas Uren, Hon DScArch (2002)  
 Jorn Utzon, Hon DScArch (2003)  
 Giancarlo Elia Valori, Hon DScEcon (2002)  
 Ian Roger Vanderfield, Hon Fellow (1991)  
 James Vernon, Hon DSc (1965)  
 James Vincent, Hon DSc (1987)  
 William Vines, AC CMG, Hon DScEcon (1993)  
 Tony Vinson, Hon DLittSW (2005)  
 Thomas William Waddell, Hon LLD (1989)  
 Nanette Waddy, MD (1988)  
 Ronald Walker, Hon DScEcon (1973)  
 Nancy Bird Walton, Hon MEng (1987)  
 Gung Wu Wang, Hon DLitt (1993)  
 John Manning Ward, DUniv (1990)  
 Grace Warren, Hon MD (1985)  
 Guy Wilkie Warren, Hon DVisArts (2007)  
 Irvine Armstrong Watson, Hon DScAgr (1979)  
 Phyllis Watson, Hon DHSc (2001)  
 Arthur Farquhar Webster, Hon DVSc (1990)  
 Arthur Webster, Hon Fellow (2002)  
 Wentworth William Charles IV, DUniv (1996)  
 Morris Langlo West, Hon DLitt (2000)  
 Edward Gough Whitlam, Hon DLitt (1981)  
 Jack Whittemore, Hon MBdGSc (1991)  
 Judith Ann Whitworth, Hon MD (2004)  
 Leslie Wilkinson, Hon DLitt (1971)  
 Warwick Wilkinson, Hon MPharm (1991)  
 Bruce Rodda Williams, Hon DLitt (1982)  
 David Glyndwr Tudor Williams, Hon LLD (1990)  
 Mack Geoffrey Williams, Hon Fellow (1996)  
 Raymond Reginald Williams, Hon Fellow (1990)  
 Robyn Williams, Hon DSc (1988)  
 Thomas Williams, Hon MEc (1969)  
 David Williamson, Hon DLitt (1988)  
 Malcolm Benjamin Graham Christopher Williamson, Hon DMus (1982)  
 David Wilson, Hon DLitt (1991)  
 Brian Wellingham Windeyer, Hon MD (1979)  
 William John Victor Windeyer, Hon LLD (1975)  
 Kathleen Winning, Hon MD (1988)  
 James David Wolfensohn, Hon DScEc (1997)  
 John Wong, Hon MD (1995)  
 David Roy Vernon Wood, Hon DLitt (1994)  
 David Roy Vernon Wood, Hon MEc (1981)  
 Eric Winslow Woodward, Hon DLitt (1959)  
 Roger Woodward, Hon DMus (1996)  
 Neville Wran, Hon LLD (1995)  
 Peter E Wright, Hon DSc (2003)  
 Wallace Charles Wurth, Hon LLD (1959)  
 Iannis Xenakis, Hon DMus (1993)  
 Ron Yates, Hon DEng (2000)  
 John Samuel Yu, Hon MD (1997)  
 Muhammad Yunus, Hon DScEcon (1998)

## Distinguished International Fellows

Professor Lord May of Oxford OM AC Kt PRS (2001)  
 James David Wolfensohn, Hon Kt (2001)

## Awards for Excellence in Teaching 1989–1999

### 1989

Geoffrey R Ball, Senior Lecturer, Pure Mathematics  
 Michael W Jackson, Associate Professor, Government and Public Administration  
 Julia M James, Senior Lecturer, Chemistry  
 Ian DS Johnston, Senior Lecturer, Physics  
 Ann E Sefton, Associate Professor, Physiology  
 John H Wade, Associate Professor, Law

### 1990

Humphrey Gastineau-Hills, Senior Tutor, Pure Mathematics  
 Robert G Gilbert, Associate Professor, Theoretical Chemistry  
 Olga Katchen, Senior Lecturer, Psychology  
 Alistair D MacLachlan, Senior Lecturer, History  
 Frank JB Stilwell, Associate Professor, Economics  
 Michael B Walker, Senior Lecturer, Psychology

### 1991

Kathryn Arneman, Senior Tutor, Preventive Dentistry  
 Gareth Evans, Senior Lecturer, Animal Science  
 Tzee-Char Kuo, Reader, Pure Mathematics  
 Damon D Ridley, Associate Professor, Organic Chemistry  
 James Tulip, Associate Professor, English

### 1992

Roger AL Dampney, Reader, Physiology  
 Gregory A Doran, Senior Lecturer, Anatomy  
 Terence M Gagen, Associate Professor, Pure Mathematics  
 Susan E Gordon, Associate Lecturer, Mathematics Learning Centre  
 Anthony J Koppi, Senior Lecturer, Crop Sciences  
 Joan F Wilcox, Senior Lecturer, Teaching and Curriculum Studies

### 1993

Ross L Anderson, Senior Lecturer, Law  
 Helen Beh, Associate Professor, Psychology  
 Richard Collins, Professor, Physics  
 Lindsay Heywood, Senior Lecturer, Veterinary Physiology  
 Judy Kay, Senior Lecturer, Computer Science  
 Michael Shortland, Senior Lecturer, History and Philosophy of Science

### 1994

Roslyn Arnold, Senior Lecturer, Teaching and Curriculum Studies  
 Sandra Britton, Associate Lecturer, Mathematics and Statistics  
 Michael J Field, Associate Professor, Medicine  
 Mary Peat, Director of First Year Biology, Biological Sciences  
 Paul Walker, Lecturer, Physics

### 1995

Gareth Denyer, Lecturer, Biochemistry  
 Susan Franklin, Associate Lecturer, Biological Sciences  
 Les Irwig, Associate Professor, Public Health and Community Medicine  
 Gilbert Vella, Lecturer, Biomedical Sciences

### 1996

Anthony Greening, Associate Lecturer, Basser Department of Computer Science  
 Ove Hoegh-Guldberg, Senior Lecturer, School of Biological Sciences  
 Paula Jarzabkowski, Lecturer, Orange Agricultural College

Colin Noble, Lecturer, School of Asian Studies  
 Peter Robinson, Senior Lecturer, School of Physics

### 1997

Kerry Cochrane, Lecturer, Orange Agricultural College  
 James Dalziel, Associate Lecturer, Department of Psychology  
 Linda English, Senior Lecturer, Department of Accounting  
 Jennifer Henderson, Lecturer, School of Mathematics and Statistics  
 Alison Winkworth, Lecturer, School of Communication Disorders

### 1998

Erica Sainsbury, Associate Lecturer, Department of Pharmacy  
 Trevor Hambley, Associate Professor, School of Chemistry  
 Louise Baur, Associate Professor, Department of Paediatrics and Child Health  
 Scott Kable, Senior Lecturer, School of Chemistry  
 Dimity Kingsford-Smith, Senior Lecturer, Faculty of Law  
 Sharynne McLeod, Lecturer, School of Communication Sciences and Disorders  
 Richard Walker, Lecturer, Department of Educational Psychology, Measurement and Technology Learning Assistance Centre

### 1999

#### Individual awards category

Tim Bedding, Lecturer, School of Physics  
 Robyn Ewing, Senior Lecturer, School of Social, Policy and Curriculum Studies  
 Adrian George, Lecturer, School of Chemistry  
 Tom Hubble, Lecturer, Department of Geology and Geophysics

#### Group award category

Alan Fekete, Senior Lecturer, Judy Kay, Senior Lecturer, Jeffrey Kingston, Senior Lecturer, Tony Greening, Lecturer, Basser Department of Computer Science  
 Kathryn Patricia Crawford, Senior Lecturer, School of Educational Psychology, Literacies and Learning

## Vice-Chancellor's Awards for Outstanding Teaching

2000

### Individual awards category

Christine Crowe, Lecturer, Department of Social Work, Social Policy & Sociology

### Group awards category

Mary Peat, Associate Dean; Sue Franklin, Associate Lecturer; Charlotte Taylor, Lecturer; Alison Lewis, Associate Lecturer; Murray Thomson, Associate Lecturer, School of Biological Sciences  
Paul McHugh, Senior Lecturer; Lynne Bilston, Senior Lecturer, Department of Mechanical & Mechatronic Engineering  
Catherine Dauvergne, Lecturer; Mark Findlay, Professor; Jenni Millbank, Lecturer, Faculty of Law

2001

### Individual awards category

Sybille Lechner, Honorary Associate Professor, Faculty of Dentistry  
Michelle Hyde, Associate Lecturer, Faculty of Veterinary Science  
Henry Collins, Senior Lecturer, Faculty of Veterinary Science

### Group awards category

Erica Sainsbury, Lecturer; Andrew McLachlan, Senior Lecturer; Susan Taylor, Lecturer; Parisa Aslani, Lecturer, Faculty of Pharmacy

2002

### Individual awards category

Rosanne Taylor, Senior Lecturer, Faculty of Veterinary Science  
Nerida Jarkey, Lecturer, School of European, Asian and Middle Eastern Languages and Studies  
Nicholas King, Associate Professor, Department of Pathology & Department of Medical Education

2003

### Individual awards category

Tania Gerzina, Senior Lecturer, Faculty of Dentistry  
Kristine Sodersten, Lecturer, Faculty of Architecture  
Phil McManus, Senior Lecturer, Faculty of Science  
Peter Harrowell, Associate Professor, Faculty of Science  
Laura Batmanian, Senior Lecturer, Faculty of Health Sciences

2004

### Individual awards category

Lyn Carson, Senior Lecturer, Faculty of Economics and Business  
Jennifer Milam, Lecturer, Faculty of Arts  
Helen Wozniak, Lecturer, Faculty of Health Sciences

### Group awards category:

Jennifer L Hodgson, Associate Professor, and Jacqui Norris, Lecturer, Faculty of Veterinary Science

2005

### Individual awards category

Christine Chapparo, Senior Lecturer, Faculty of Health Sciences  
Michelle Lincoln, Senior Lecturer, Faculty of Health Sciences  
Roger Pamphlett, Senior Lecturer, Faculty of Medicine  
Frank Stilwell, Professor, Faculty of Economics and Business  
Penelope Van Toorn, Lecturer, Faculty of Arts

### Group awards category

Susan Page, Lecturer, and Sally Farrington, Senior Lecturer, Faculty of Health Sciences

2006

### Individual awards category

Donna O'Connor, Senior Lecturer, Faculty of Education and Social Work  
Manjula Sharma, Senior Lecturer, Faculty of Science  
Mary Jane Mahony, Associate Professor, Faculty of Health Sciences

### Early Career Award

Guiseppa Carabetta, Lecturer, Faculty of Economics and Business

## Vice-Chancellor's Awards for Excellence in Research Higher Degree Supervision

### 2001

Janette Brand-Miller, Associate Professor, Department of Biochemistry, Human Nutrition Unit

Deirdre Coleman, Associate Professor, Postgraduate Arts Research, Department of English

Phillip Kuchel, Professor, Department of Biochemistry

### 2002

Russell D Lansbury, Professor, Industrial Relations

Margaret Harding, Associate Professor, School of Chemistry

### 2003

Christopher Dickman, Senior Lecturer, School of Biological Sciences

Peter Robinson, Professor, School of Physics

### 2004

John Christodoulou, Professor, Discipline of Paediatrics and Child Health, Faculty of Medicine

Penny Russell, Senior Lecturer, School of Philosophical and Historical Inquiry, Faculty of Arts

### 2005

Merlin Crossley, Professor, Faculty of Science

Terry Carney, Professor, Faculty of Law

Anthony Masters, Associate Professor, Faculty of Science

### 2006

Mark Onslow, Professor, Faculty of Health Sciences

Maureen Boughton, Senior Lecturer, Faculty of Nursing and Midwifery

Robyn Overall, Professor, Faculty of Science

## Vice-Chancellor's Awards for the Support of the Student Experience

### 2005

Simon Myers, Postdoctoral Fellow, David Handelsman, Professor, Yamini Sandiran, Research Officer, and Joanne Elliot, Research Support Officer, Summer Research Scholarship Program, Faculty of Medicine

David Rose, Honorary Associate, Koori Centre's Scaffolding Literacy Program

Chris Scarlett, President, Michelle O'Han, Vice-President, Hamish Ross, Treasurer, Postgraduate Research Students Society, Northern Clinical School, Faculty of Medicine

### 2006

Nerida Jarkey, Senior Lecturer, Faculty of Arts Network Mentoring Program

Deborah Kirby-Parsons and Curtis Flood, Koori Centre Web Presence  
Roxane Healy, Australian Physiotherapy Association, University of Sydney Group



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# Statutes, regulations and resolutions





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# Charter of the University of Sydney

February 27th, 1858

Recites Act of Incorporation. VICTORIA, by the Grace of God, of the United Kingdom of Great Britain and Ireland, Queen, Defender of the Faith, to all to whom these presents shall come Greeting: Whereas under and by virtue of the provisions of an Act of the Governor and Legislative Council of our Colony of New South Wales, passed in the fourteenth year of our reign, No. 31, intituled 'An Act to Incorporate and Endow the University of Sydney', and to which our Royal Assent was granted on the 9th day of December, One Thousand Eight Hundred and Fifty-one, a Senate, consisting of Sixteen Fellows, was incorporated and made a body politic with perpetual succession, under the name of the University of Sydney, with power to grant, after Examination, the several degrees of Bachelor of Arts, Master of Arts, Bachelor of Laws, Doctor of Laws, Bachelor of Medicine, and Doctor of Medicine, and to examine for Medical Degrees in the four Branches of Medicine, Surgery, Midwifery and Pharmacy. And whereas our trusty and well-beloved Sir William Thomas Denison, Knight Commander of our most honourable Order of the Bath, Lieutenant-Colonel in the Royal Engineers, our Captain-General and Governor-in-Chief in and over our said Colony, has transmitted to us the humble Petition of the Senate of the said University of Sydney under their common seal, dated the 9th day of February, One Thousand Eight Hundred and Fifty-seven, wherein is set forth a statement of the establishment of the said University, the appointment of learned Professors of the Faculty of Arts, and the Provisions adopted and to be adopted in respect of the Faculties of Laws and Medicine, and the course of Education and discipline for the Scholars, Undergraduates, and Graduates of the said University, and Soliciting recognition of Degrees conferred by the University.

in which it is humbly submitted that the standard of acquirements which must be attained by Graduates in the University of Sydney is not below that prescribed by the most learned Universities of the United Kingdom, and the direction of the studies in the said University has been committed to Professors who have highly distinguished themselves in British Universities, that the rules under which the high standard in the University has been fixed cannot be altered without the approval of our representative in the Colony, and that there is invested in him the power of interference should the rules laid down be unduly relaxed in practice, and that, therefore, the Memorialists confidently hope that the Graduates of the University of Sydney will not be inferior in scholastic requirements to the majority of Graduates of British Universities, and that it is desirable to have the degrees of the University of Sydney generally

recognised throughout our dominions; and it is also humbly submitted that although our Royal Assent to the Act of Legislature of New South Wales hereinbefore recited fully satisfies the principle of our law that the power of granting degrees should flow from the Crown, yet that as that assent was conveyed through an Act which has effect only in the territory of New South Wales, the *Memorialists believe that the degrees granted by the said University under the authority of the said Act, are not legally entitled to recognition beyond the limits of New South Wales*; and the Memorialists are in consequence most desirous to obtain a grant from us of Letters Patent requiring all our subjects to recognise the degrees given under the Act of the Local Legislature in the same manner as if the said University of Sydney had been an University established within the United Kingdom under a Royal Charter or an Imperial enactment; and the Memorialists therefore hereby most humbly pray that we will be pleased to take the premises into our gracious consideration and grant to the University of Sydney Letters Patent effective of the object therein set forth.

Now know ye that we, taking the premises into consideration, and deeming it to be the duty of our Royal office, and for the advancement of religion and morality and the promotion of useful knowledge to hold forth to all classes and denominations of our faithful subjects, without any distinction whatsoever, throughout our dominions *encouragement for pursuing a regular and liberal course of education*, and considering that many persons do prosecute and complete their studies in the Colony of New South Wales, on whom it is just to confer such distinctions and rewards as may induce them to persevere in their laudable pursuits; do, by virtue of our Prerogative Royal and our especial Grace and certain knowledge and mere motion, by these presents of us, our heirs and successors, will, grant and declare that the Degrees of Bachelor of Arts, Master of Arts, Bachelor of Laws, Doctor of Laws, Bachelor of Medicine, and Doctor of Medicine, already granted or conferred or hereafter to be granted or conferred by the Senate of the said University of Sydney shall be recognised as Academic distinctions and rewards of merit *and be entitled to rank, precedence, and consideration* in our United Kingdom and in our Colonies and possessions throughout the world *as fully as if the said Degree had been granted by any University of our said United Kingdom*. And we further will and ordain that *any variation of the Constitution of the said University* which may at any time or from time to time be made by an Act of the said Governor and Legislature shall not, *so long as the same or a like standard of knowledge is in the opinion of the said Governor preserved as a necessary condition for obtaining the aforesaid degrees therein*, in any manner annul, abrogate, circumscribe, or diminish the privileges conferred on the said University by these our Royal Letters Patent, nor the ranks, rights, privileges, and consideration conferred by such degrees. And, lastly, we do hereby for us, our heirs, and successors, grant and declare that these our Letters Patent or the enrolment or exemplification thereof shall be in and by all things valid and effectual in law according to the true intent and meaning of same, and shall be construed and adjudged in the most favourable and beneficial sense to the best advantage of the said University, as well in all our courts as elsewhere, notwithstanding any non-recital, uncertainty, or imperfection in these our Letters Patent. In witness whereof we have caused these our Letters to be made Patent.

Witness ourself at Westminster, the Twenty-seventh day of February, in the Twenty-first year of our Reign.

BY WARRANT under the Queen's sign manual.

C ROMILLY



# University of Sydney Act 1989 (as amended)

Part 1 – Preliminary

Part 2 – Constitution and Functions of the University

Part 3 – The Senate, Authorities and Officers of the University

Part 4 – Functions of Senate

Part 5 – Establishment of Academic Colleges

Schedule 1 – Provisions relating to Fellows and to the Procedures of Senate

Schedule 2 – Investment

Schedule 3 – Savings and Transitional Provisions

# University of Sydney Act 1989 (as amended)

[Proclaimed to start on 1 January 1990]

## Part 1 – Preliminary

### 1 Name of Act

This Act may be cited as the *University of Sydney Act 1989*.

### 2 Commencement

- (1) This Act (section 40(2)–(4) excepted) commences on a day or days to be appointed by proclamation.
- (2) The provisions of section 40(2)–(4) commence on the date of assent to this Act.

### 3 Definitions

- (1) In this Act:
  - academic college** means a college established by or under Part 5.
  - advisory council** means an advisory council established under Part 5.
  - Bachelor** means any person on whom the degree of Bachelor has been conferred by the University.
  - commercial functions of the University** means the commercial functions described in section 6(3)(a).
  - Doctor** means any person on whom the degree of Doctor has been conferred by the University.
  - Fellow** means a member of the Senate.
  - incorporated college** means Sancta Sophia College, St Andrew's College, St John's College, St Paul's College, Wesley College or the Women's College.
  - Master** means any person on whom the degree of Master has been conferred by the University.
  - principal**, in relation to an incorporated college, means the master, warden, rector or other person who is the head of the college.
  - residential college** means an incorporated college or a college (other than an academic college) established under this Act.
  - Senate** means the Senate of the University.
  - University** means the University of Sydney established by this Act.
- (2) In this Act, a reference to a graduate of the University is a reference to:
  - (a) a person who is the recipient of a degree, or of such other diploma, award or certificate as may be prescribed by the by-laws, conferred or awarded by the University, or
  - (b) a person who is the recipient of a degree or diploma, or of such other award or certificate as may be prescribed by the by-laws, conferred or awarded:
    - (i) by or on behalf of any former institution that has, pursuant to this Act or to the *Higher Education (Amalgamation) Act 1989* or otherwise, become a part of the University, or
    - (ii) by any predecessor of any such institution.
- (3) In this Act:
  - (a) a reference to a function includes a reference to a power, authority and duty, and
  - (b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.
- (4) Notes included in this Act do not form part of this Act.

## Part 2 – Constitution and functions of the University

### 4 Establishment of University

A University, consisting of:

- (a) a Senate,
- (b) Convocation,
- (c) the professors and full-time members of the academic staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe, and
- (d) the graduates and students of the University,

is established by this Act as a continuation of the University of Sydney established by Act 14 Vic No 31.

### 5 Incorporation of University

The University is a body corporate under the name of the University of Sydney.

### 6 Object and functions of University

- (1) The object of the University is the promotion, within the limits of the University's resources, of scholarship, research, free inquiry, the interaction of research and teaching, and academic excellence.
- (2) The University has the following principal functions for the promotion of its object:
  - (a) the provision of facilities for education and research of university standard,
  - (b) the encouragement of the dissemination, advancement, development and application of knowledge informed by free inquiry,
  - (c) the provision of courses of study or instruction across a range of fields, and the carrying out of research, to meet the needs of the community,
  - (d) the participation in public discourse,
  - (e) the conferring of degrees, including those of bachelor, master and doctor, and the awarding of diplomas, certificates and other awards,
  - (f) the provision of teaching and learning that engage with advanced knowledge and inquiry,
  - (g) the development of governance, procedural rules, admission policies, financial arrangements and quality assurance processes that are underpinned by the values and goals referred to in the functions set out in this subsection, and that are sufficient to ensure the integrity of the University's academic programs.
- (3) The University has other functions as follows:
  - (a) the University may exercise commercial functions comprising the commercial exploitation or development, for the University's benefit, of any facility, resource or property of the University or in which the University has a right or interest (including, for example, study, research, knowledge and intellectual property and the practical application of study, research, knowledge and intellectual property), whether alone or with others,
  - (b) the University may develop and provide cultural, sporting, professional, technical and vocational services to the community,
  - (c) the University has such general and ancillary functions as may be necessary or convenient for enabling or assisting the University to promote the object and interests of the University, or as may complement or be incidental to the promotion of the object and interests of the University,
  - (d) the University has such other functions as are conferred or imposed on it by or under this or any other Act.
- (4) The functions of the University may be exercised within or outside the State, including outside Australia.

### 7 Facilities for students, staff and others

The University may, for the purposes of or in connection with the exercise of its functions, provide such facilities for its students and staff and other members of the university community as the University considers desirable.

## Part 3 – The Senate, authorities and officers of the University

### 8 The Senate

- (1) There is to be a Senate of the University.
- (2) The Senate is the governing authority of the University and has the functions conferred or imposed on it by or under this Act.

### 9 Constitution of Senate

- (1) The Senate is to consist of:
  - (a) three official members, being:
    - (i) the Chancellor (if the Chancellor is not otherwise a member of the Senate), and
    - (ii) the Vice-Chancellor, and
    - (iii) the person for the time being holding the office of presiding member of the Academic Board (if that person is not the Vice-Chancellor) or of deputy presiding member of the Academic Board (if the presiding member is the Vice-Chancellor), and
  - (b) six external persons appointed by the Minister, one of whom is nominated by the Senate for appointment otherwise than pursuant to subsection (2), and
  - (c) one external person appointed by the Senate, and
  - (d) four persons:
    - (i) who are members of the academic staff of the University, and
    - (ii) who have such qualifications as may be prescribed by the by-laws, and
    - (iii) who are elected by members of the academic staff of the University in the manner prescribed by the by-laws, and
  - (e) one person:
    - (i) who is a member of the non-academic staff of the University, and
    - (ii) who has such qualifications as may be prescribed by the by-laws, and
    - (iii) who is elected by members of the non-academic staff of the University in the manner prescribed by the by-laws, and
  - (f) one person:
    - (i) who is an undergraduate student of the University but who is not a member of the academic or non-academic staff of the University, and
    - (ii) who has such qualifications as may be prescribed by the by-laws, and
    - (iii) who is elected by undergraduate students of the University in the manner prescribed by the by-laws, and
  - (g) one person:
    - (i) who is a postgraduate student of the University but who is not a member of the academic or non-academic staff of the University, and
    - (ii) who has such qualifications as may be prescribed by the by-laws, and
    - (iii) who is elected by postgraduate students of the University in the manner prescribed by the by-laws, and
  - (h) five external persons:
    - (i) who are graduates of the University, and
    - (ii) who have such qualifications as are prescribed by the by-laws, and
    - (iii) who are elected by graduates of the University in the manner prescribed by the by-laws.
- (2) The Minister may appoint a person who is a member of the Parliament of New South Wales under subsection (1)(b) but only if the person is nominated by the Senate for appointment. No more than two such persons may hold office at any one time as appointed members under subsection (1)(b).
- (3) Of the members of the Senate:
  - (a) at least two must have financial expertise (as demonstrated by relevant qualifications and by experience in financial management at a senior level in the public or private sector), and
  - (b) at least one must have commercial expertise (as demonstrated by relevant experience at a senior level in the public or private sector).
- (4) All appointed members of the Senate must have expertise and experience relevant to the functions exercisable by the Senate and an appreciation of the object, values, functions and activities of the University.

- (5) The majority of members of the Senate must be external persons.
- (6) The by-laws are to prescribe the procedures for the nomination of persons for appointment as members of the Senate.
- (7) Schedule 1 has effect in relation to the members and procedure of the Senate.
- (8) A reference in this section to members of the academic staff of the University includes a reference to such persons as the by-laws declare to be members of the academic staff of the University for the purposes of this section.
- (9) A reference in this section to external persons is a reference to persons who are not members of the academic or non-academic staff of the University or undergraduate or postgraduate students of the University.

### 10 Chancellor

- (1) Whenever a vacancy in the office of Chancellor occurs, the Senate must elect a person (whether or not a Fellow) to be Chancellor of the University.
- (2) The Chancellor, unless he or she sooner resigns as Chancellor or ceases to be a Fellow, holds office for such period (not exceeding four years), and on such conditions, as may be prescribed by the by-laws.
- (3) The Chancellor has the functions conferred or imposed on the Chancellor by or under this or any other Act.

### 11 Deputy Chancellor

- (1) Whenever a vacancy in the office of Deputy Chancellor occurs, the Senate must elect a Fellow to be Deputy Chancellor of the University.
- (2) The Deputy Chancellor, unless he or she sooner resigns as Deputy Chancellor or ceases to be a Fellow, holds office for such period (not exceeding two years), and on such conditions, as may be prescribed by the by-laws.
- (3) In the absence of the Chancellor, or during a vacancy in the office of Chancellor or during the inability of the Chancellor to act, the Deputy Chancellor has all the functions of the Chancellor.

### 12 Vice-Chancellor

- (1) Whenever a vacancy in the office of Vice-Chancellor occurs, the Senate must appoint a person (whether or not a Fellow) to be Vice-Chancellor of the University.
- (2) The Vice-Chancellor, unless he or she sooner resigns as Vice-Chancellor, holds office for such period, and on such conditions, as the Senate determines.
- (3) The Vice-Chancellor is the principal executive officer of the University and has the functions conferred or imposed on the Vice-Chancellor by or under this or any other Act.
- (4) If a person who is not a Fellow is appointed at any time to act in the place of the Vice-Chancellor, that person is, while so acting, to be taken to be a Fellow.

### 13 Visitor

- (1) The Governor is the Visitor of the University but has ceremonial functions only.
- (2) Accordingly, the Visitor has no functions or jurisdiction with respect to the resolution of disputes or any other matter concerning the affairs of the University (other than a matter involving the exercise of ceremonial functions only).

### 14 Convocation

- (1) Convocation consists of:
  - (a) the Fellows and former Fellows of the Senate,
  - (b) the graduates of the University,
  - (c) the persons referred to in section 34,
  - (d) the professors and full-time members of the academic staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe, and
  - (e) such graduates of other universities, or other persons, as are, in accordance with the by-laws, admitted as members of Convocation.
- (2) Subject to the by-laws, meetings of Convocation are to be convened and the business at the meetings is to be as determined by Convocation.

- (3) A quorum at any meeting of Convocation is to be such number of members as may be prescribed by the by-laws.
- (4) Convocation has such functions as may be prescribed by the by-laws.
- (5) The Senate may establish a Standing Committee and such other committees of Convocation as it considers necessary.

## 15 Academic Board

- (1) There is to be an Academic Board of the University, consisting of:
  - (a) the Vice-Chancellor, and
  - (b) such other persons as the Senate may, in accordance with the by-laws, determine.
- (2) Subject to subsection (1), the constitution and functions of the Academic Board are to be as prescribed by the by-laws.

## Part 4 – Functions of Senate

### Division 1 – General

#### 16 Functions of Senate

- (1A) The Senate:
  - (a) acts for and on behalf of the University in the exercise of the University's functions, and
  - (b) has the control and management of the affairs and concerns of the University, and
  - (c) may act in all matters concerning the University in such manner as appears to the Senate to be best calculated to promote the object and interests of the University.
- (1B) Without limiting the functions of the Senate under subsection (1A), the Senate is, in controlling and managing the affairs and concerns of the University:
  - (a) to monitor the performance of the Vice-Chancellor, and
  - (b) to oversee the University's performance, and
  - (c) to oversee the academic activities of the University, and
  - (d) to approve the University's mission, strategic direction, annual budget and business plan, and
  - (e) to oversee risk management and risk assessment across the University (including, if necessary, taking reasonable steps to obtain independent audit reports of entities in which the University has an interest but which it does not control or with which it has entered into a joint venture), and
  - (f) to approve and monitor systems of control and accountability for the University (including in relation to controlled entities within the meaning of section 16A), and
  - (g) to approve significant University commercial activities (within the meaning of section 26A), and
  - (h) to establish policies and procedural principles for the University consistent with legal requirements and community expectations, and
  - (i) to ensure that the University's grievance procedures, and information concerning any rights of appeal or review conferred by or under any Act, are published in a form that is readily accessible to the public, and
  - (j) to regularly review its own performance (in light of its functions and obligations imposed by or under this or any other Act), and
  - (k) to adopt a statement of its primary responsibilities, and
  - (l) to make available for Fellows a program of induction and of development relevant to their role as a Fellow.
- (1) Without limiting the functions of the Senate under subsection (1A), the Senate may, for and on behalf of the University in the exercise of the University's functions:
  - (a) provide such courses, and confer such degrees (including ad eundem degrees and honorary degrees) and award such diplomas and other certificates, as it thinks fit,
  - (b) appoint and terminate the appointment of academic and other staff of the University,
  - (c) (Repealed)
  - (d) borrow money within such limits, to such extent and on such conditions as to security or otherwise as the Governor on the recommendation of the Treasurer may approve,
  - (e) invest any funds belonging to or vested in the University,
  - (f) promote, establish or participate in (whether by means of debt, equity, contribution of assets or by other means) partnerships, trusts, companies and other incorporated bodies, or joint ventures (whether or not incorporated),

- (g) (Repealed)
  - (h) authorise any other university or educational institution (whether in New South Wales or elsewhere) to confer degrees, or to award diplomas or other certificates, on behalf of the University,
  - (i) make loans and grants to students, and
  - (j) impose fees, charges and fines.
- (2) The functions of the Senate under this section are to be exercised subject to the by-laws.
  - (3) Schedule 2 has effect in relation to the investment of funds by the Senate.

**Note:** The *Annual Reports (Statutory Bodies) Act 1984* regulates the making of annual reports to Parliament by the Senate and requires the Senate to report on the University's operations (including in relation to risk management and insurance arrangements) and a range of financial and other matters.

#### 16A Controlled entities

- (1) The Senate must ensure that a controlled entity does not exercise any function or engage in any activity that the University is not authorised by or under this Act to exercise or engage in, except to the extent that the Senate is permitted to do so by the Minister under this section.
- (2) The Minister may, by order in writing, permit the Senate to authorise a controlled entity to exercise a function or engage in an activity of the kind referred to in subsection (1). Permission may be given in respect of a specified function or activity or functions or activities of a specified class.
- (3) The Governor may make regulations providing that subsection (1) does not apply to functions or activities of a specified class.
- (4) Nothing in the preceding subsections confers power on a controlled entity to engage in any activity.
- (5) Nothing in the preceding subsections affects any obligations imposed on a controlled entity by or under any Act or law, other than an obligation imposed on the controlled entity by the Senate at its discretion.

#### (5A) The Senate is, as far as is reasonably practicable, to ensure:

- (a) that the governing bodies of controlled entities:
    - (i) possess the expertise and experience necessary to provide proper stewardship and control, and
    - (ii) comprise, where possible, at least some members who are not members of the Senate or members of staff, or students, of the University, and
    - (iii) adopt and evaluate their own governance principles, and
    - (iv) document, and keep updated, a corporate or business strategy containing achievable and measurable performance targets, and
  - (b) that a protocol is established regarding reporting by governing bodies of controlled entities to the Senate.
- (6) In this section:  
**controlled entity** means a person, group of persons or body of which the University or Senate has control within the meaning of a standard referred to in section 39 (1A) or 45A (1A) of the *Public Finance and Audit Act 1983*.

#### 17 Delegation by Senate

The Senate may, in relation to any matter or class of matters, or in relation to any activity or function of the University, by resolution, delegate all or any of its functions (except this power of delegation) to:

- (a) any member or committee of the Senate,
- (b) any authority or officer of the University (including any advisory council), or
- (c) any other person or body prescribed by the by-laws.

#### 17A Operation of certain Acts

Nothing in this Act limits or otherwise affects the operation of the *Ombudsman Act 1974*, the *Public Finance and Audit Act 1983* or the *Annual Reports (Statutory Bodies) Act 1984* to or in respect of the University or the Senate.

## 17B Recommendations of Ombudsman or Auditor-General

The Senate must include in each annual report of the Senate as part of the report of its operations a report as to any action taken by the Senate during the period to which the report relates to implement any recommendation made in a report of the Ombudsman or the Auditor-General concerning the Senate or the University:

- (a) whether or not the recommendation relates to a referral by the Minister under section 26E, and
- (b) whether or not the recommendation relates to a University commercial activity (as defined in section 26A).

## Division 2 – Property

### 18 Powers of Senate relating to property

- (1) The Senate:
  - (a) may acquire by gift, bequest or devise any property for the purposes of this Act and may agree to carry out the conditions of any such gift, bequest or devise, and
  - (b) has the control and management of all property at any time vested in or acquired by the University and may, subject to this section, dispose of property in the name and on behalf of the University.
- (2) The Senate is not, except with the approval of the Minister, to alienate, mortgage, charge or demise any lands of the University.
- (3) Notwithstanding subsection (2), the Senate may, without the approval of the Minister, lease any lands of the University if:
  - (a) the term of the lease does not exceed 21 years, and
  - (b) the Senate is satisfied that it is to the benefit of the University, whether from a financial or educational standpoint or otherwise, that the lease be entered into.
- (4) In the case of a lease of any lands of the University, or any renewal of the lease, to a residential college affiliated with the University, the lease:
  - (a) is to be for a term not exceeding 99 years, and
  - (b) is to be at a nominal rent, and
  - (c) is to contain a condition that the lease is not to be assigned and such other conditions as the Senate thinks fit.
- (5) The rule of law against remoteness of vesting does not apply to or in respect of any condition of a gift, bequest or devise to which the University has agreed.

### 19 Powers of Senate over certain property vested in Crown

- (1) Where any property used for the conduct of the University is vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise), the Senate has the control and management of that property and is responsible for its maintenance.
- (2) Nothing in subsection (1) enables the Senate to alienate, mortgage, charge or demise any land vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise).
- (3) Notwithstanding subsection (2), the Senate may (on behalf of the Crown or a Minister of the Crown) lease land of which it has, pursuant to this section, the control and management.
- (4) Such a lease:
  - (a) is to be for a term not exceeding 21 years, and
  - (b) is to contain a condition that the lease is not to be assigned and such other conditions as the Senate thinks fit.
- (5) The Senate is, in the exercise of its functions under this section, subject to the control and direction of the Minister.

### 20 Acquisition of land

- (1) The Minister may, for the purposes of this Act, acquire land (including an interest in land) by agreement or by compulsory process in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.
- (2) The Minister may do so only if the University:
  - (a) applies to the Minister for acquisition of the land, and
  - (b) makes provision to the satisfaction of the Minister for the payment of the purchase price or of compensation for compulsory acquisition (together with all necessary charges and expenses incidental to the acquisition).

(3) For the purposes of the *Public Works Act 1912*, any acquisition of land under this section is taken to be for an authorised work and the Minister is, in relation to that authorised work, taken to be the Constructing Authority.

(4) Sections 34, 35, 36 and 37 of the *Public Works Act 1912* do not apply in respect of works constructed under this section.

### 21 Grant or transfer of certain land to University

- (1) If land on which the University is conducted is vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise), the land may:
  - (a) if it is vested in the Crown-be transferred to the University subject to such trusts, conditions, covenants, provisions, exceptions and reservations as the Minister for Natural Resources thinks fit, or
  - (b) if it is vested in a Minister of the Crown-be conveyed or transferred to the University for such estate, and subject to such trusts and rights of way or other easements, as the Minister in whom the land is vested thinks fit.
- (2) A conveyance, transfer or other instrument executed for the purposes of this section:
  - (a) is not liable to stamp duty under the Stamp Duties Act 1920, and
  - (b) may be registered under any Act without fee.

## Division 3 – Variation of trusts

### 22 Definitions

In this Division:

- donor**, in relation to a trust, means the person creating the trust, whether or not the trustee is a volunteer.
- prize** includes a scholarship or exhibition.

### 23 Trusts to which Division applies

This Division applies to a trust, whether created before or after the commencement of this section:

- (a) by which any property is held:
  - (i) by the University on trust for a particular purpose, or
  - (ii) by any person on trust for the University for a particular purpose, and
- (b) the terms of which, by reason of the death or incapacity of the donor or otherwise, could not, but for the provisions of this Division, be varied without the order of a court.

### 24 Variation of amount of prize, scholarship or exhibition

- (1) If:
  - (a) by the terms of a trust for the award from time to time, out of the income from the trust property or its proceeds, of a prize, the prize to be awarded is a fixed amount of money, and
  - (b) in the opinion of the Senate, the value of the amount so fixed has been so affected by monetary inflation that it no longer reflects the intentions of the donor with respect to the value and significance of the prize,
 the Senate may request the Minister to effect a variation of the amount of the prize.
- (2) The Minister, if satisfied that it is just and equitable to do so, may determine to vary the amount of the prize in accordance with the Senate's request.
- (3) On delivery to the Senate of an instrument in writing signed by the Minister and specifying such a variation, the trust concerned is varied accordingly.

### 25 Variation of terms of trust

- (1) If:
  - (a) by the terms of a trust, any property is held:
    - (i) on trust for a charitable purpose, or
    - (ii) on trust for a purpose of the University other than its general purposes, and
  - (b) in the opinion of the Senate, it is impossible or inexpedient to carry out or observe the terms of the trust, whether as to its purpose or any other of its terms,
 the Senate may request the Minister to effect a variation of the terms of the trust.
- (2) The Minister, if satisfied that it is just and equitable to do so, and with the concurrence of the Attorney General, may determine

to vary the terms of the trust concerned in accordance with the Senate's request.

- (3) In the making of any such determination, regard is to be had:
- to the extent to which it may be necessary to depart from the terms of the trust concerned in order to avoid the impossibility or in expediency complained of, and
  - to what appear to have been the intentions of the donor in creating the trust.
- (4) On delivery to the Senate of an instrument in writing signed by the Minister and specifying a variation of the terms of the trust concerned, the trust is varied accordingly.

## 26 Further variation

A trust that has been varied in accordance with this Division may, in the same manner, be further varied from time to time.

## Division 4 – Commercial activities

### 26A Definitions

In this Division:

the Guidelines means the guidelines approved for the time being under section 26B.

University commercial activity means:

- any activity engaged in by or on behalf of the University in the exercise of commercial functions of the University, and
- any other activity comprising the promotion of, establishment of or participation in any partnership, trust, company or other incorporated body, or joint venture, by or on behalf of the University, that is for the time being declared by the Guidelines to be a University commercial activity.

### 26B Guidelines for commercial activities

- The Minister on the advice of the Treasurer may approve Guidelines requiring specified processes and procedures to be followed in connection with University commercial activities.
- The Senate may submit proposals for the Guidelines to the Minister for approval.
- Without limitation, the Guidelines may contain provision for or with respect to the following in connection with University commercial activities:
  - requiring feasibility and due diligence assessment,
  - requiring the identification of appropriate governance and administrative arrangements (including as to legal structures and audit requirements),
  - requiring the undertaking of risk assessment and risk management measures,
  - regulating and imposing requirements concerning the delegation by the Senate of any of its functions under this Act in connection with University commercial activities,
  - declaring a specified activity to be a University commercial activity for the purposes of paragraph (b) of the definition of that expression in section 26A,
  - establishing a protocol regarding the rights and responsibilities of members of the Senate in relation to commercialisation, with a view to avoiding real or apparent conflicts of interest.
- The Senate must ensure that the Guidelines are complied with.
- The Minister's power to approve Guidelines is not limited by any proposals for Guidelines submitted by the Senate or any failure by the Senate to submit proposals for the Guidelines.
- Guidelines are approved by the Minister by giving notice in writing to the Senate of the approved Guidelines. The power of the Minister on the advice of the Treasurer to approve Guidelines under this section includes the power to amend or rescind and replace the Guidelines from time to time.

### 26C Register of commercial activities

- (1) The Senate is to maintain a Register of University commercial activities and is to enter and keep in the Register the following details of each of those activities:
- a description of the activity,
  - details of all parties who participate in the activity,
  - details of any appointment by or on behalf of the University to relevant boards or other governing bodies,

- details of any meetings at which relevant matters were considered and approved for the purposes of compliance with the Guidelines,
- such other details as the Guidelines may require.

- (2) The Guidelines may make provision for the following:
- exempting specified activities or activities of a specified class from all or specified requirements of this section,
  - altering the details to be included in the Register in respect of specified activities or activities of a specified class,
  - enabling related activities to be treated as a single activity for the purposes of the Register.
- (3) The Senate must comply with any request by the Minister to provide the Minister with a copy of the Register or any extract from the Register.

### 26D Reports to Minister on commercial activities

- The Minister may request a report from the Senate as to University commercial activities or as to any particular University commercial activity or aspect of a University commercial activity.
- The Senate must provide a report to the Minister in accordance with the Minister's request.

### 26E Referral of matters to Ombudsman or Auditor-General

The Minister may refer a University commercial activity or any aspect of a University commercial activity (whether or not the subject of a report by the Senate to the Minister):

- to the Auditor-General for investigation and report to the Minister, or
- as a complaint to the Ombudsman that may be investigated by the Ombudsman as a complaint under the *Ombudsman Act 1974*.

## Part 4A – Duties of Fellows

### 26F Duties of Fellows

The Fellows have the duties set out in Schedule 2A.

### 26G Removal from office for breach of duty

- The Senate may remove a Fellow from office for breach of a duty set out in Schedule 2A.
- The removal from office may be effected only at a meeting of the Senate of which notice (including notice of the motion that the Fellow concerned be removed from office for breach of duty) was duly given.
- The removal from office may be effected only if the motion for removal is supported by at least a two-thirds majority of the total number of Fellows for the time being.
- The motion for removal must not be put to the vote of the meeting unless the Fellow concerned has been given a reasonable opportunity to reply to the motion at the meeting, either orally or in writing.
- If the Fellow to whom the motion for removal refers does not attend the meeting, a reasonable opportunity to reply to the motion is taken to have been given if notice of the meeting has been duly given.
- A Fellow may not be removed from office by the Senate for breach of duty except pursuant to this section.

## Part 5 – Establishment of academic colleges

### 27 Establishment of academic colleges

- (1) The following academic colleges of the University are established:
- Sydney Conservatorium of Music
  - Cumberland College of Health Sciences
  - Sydney College of the Arts
  - Orange Agricultural College
- (2) The Governor may, by order published in the Gazette, establish:
- an educational institution set up by the University,
  - any other public educational institution or body, or
  - any part of any such institution or body, as an academic college.

(3) If, before the establishment of an academic college, any property has been vested in or acquired by any person on trust for the purposes for which the college is established, the person may, when the college is established, convey or transfer the property to the University on trust to apply the property, or the proceeds of it or the income from it, for the benefit of the college.

## 28 Advisory councils

- (1) An advisory council may be constituted for an academic college.
- (2) An advisory council is to consist of no fewer than 10, and no more than 20, members.
- (3) The members of an advisory council are to be appointed by the Senate.
- (4) An advisory council has such functions as may be prescribed by the by-laws.

## Part 6 – General

### 29 Advance by Treasurer

The Treasurer may, with the approval of the Governor, advance to the Senate money for the temporary accommodation of the University on such terms and conditions in relation to repayment and interest as may be agreed upon.

### 29A Stamp duty exemption

- (1) Unless the Treasurer otherwise directs in a particular case, neither the University nor the Senate is liable to duty under the *Duties Act 1997*, in respect of anything done by the University or Senate for the purposes of the borrowing of money or the investment of funds of the University under this Act.
- (2) The Treasurer may direct in writing that any other specified person is not liable to duty under the *Duties Act 1997* in respect of anything done for the purposes of the borrowing of money or the investment of funds of the University under this Act, and the direction has effect accordingly.

### 30 Financial year

The financial year of the University is:

- (a) if no period is prescribed as referred to in paragraph (b) – the year commencing on 1 January, or
- (b) the period prescribed by the by-laws for the purposes of this section.

### 31 No religious test or political discrimination

A person is not, because of his or her religious or political affiliations, views or beliefs, to be denied admission as a student of the University or to be taken to be ineligible to hold office in, to graduate from or to enjoy any benefit, advantage or privilege of the University.

### 32 Exemption from membership of body corporate or Convocation

A student or graduate of the University or a member of staff of the University is entitled to be exempted by the Senate, on grounds of conscience, from membership of the body corporate of the University or of Convocation, or both.

### 33 Re-appointment or re-election

Nothing in this Act prevents any person from being re-appointed or re-elected to any office under this Act if the person is eligible and otherwise qualified to hold that office.

### 34 Academic status

- (1) Persons belonging to the following classes of persons have the same rights and privileges within the University as have Masters and Doctors:
  - (a) professors and other full-time members of the academic staff of the University,
  - (b) principals of the incorporated colleges,
  - (c) persons declared by the by-laws to be superior officers of the University.
- (2) Persons who possess qualifications that are recognised by the by-laws as being of the same rank as the degree of Bachelor

have the same rights and privileges within the University as have Bachelors.

### 35 Seal of University

The seal of the University is to be kept in such custody as the Senate may direct and is only to be affixed to a document pursuant to a resolution of the Senate.

### 36 By-laws

- (1) The Senate may make by-laws, not inconsistent with this Act, for or with respect to any matter that is required or permitted to be prescribed or that is necessary or convenient to be prescribed for carrying out or giving effect to this Act and, in particular, for or with respect to:
  - (a) the management, good government and discipline of the University,
  - (b) the method of election of members of the Senate who are to be elected,
  - (c) the manner and time of convening, holding and adjourning the meetings of the Senate or Academic Board,
  - (d) the manner of voting (including postal voting or voting by proxy) at meetings of the Senate or Academic Board,
  - (e) the functions of the presiding member of the Senate or Academic Board,
  - (f) the conduct and record of business of the Senate or Academic Board,
  - (g) the appointment of committees of the Senate or Academic Board,
  - (h) the quorum and functions of committees of the Senate or Academic Board,
  - (i) the resignation of members of the Senate, the Chancellor, the Deputy Chancellor or the Vice-Chancellor,
  - (j) the tenure of office, stipend and functions of the Vice-Chancellor,
  - (k) the designation of members of staff of the University as academic staff, non-academic staff, full-time staff, part-time staff or otherwise and the designation of students of the University as undergraduate students, postgraduate students or otherwise,
  - (l) the number, stipend, manner of appointment and dismissal of officers and employees of the University,
  - (m) admission to, enrolment in and exclusion from courses of studies,
  - (n) the payment of such fees and charges, including fines, as the Senate considers necessary, including fees and charges to be paid in respect of:
    - (i) entrance to the University,
    - (ii) tuition,
    - (iii) lectures and classes,
    - (iv) examinations,
    - (v) residence,
    - (vi) the conferring of degrees and the awarding of diplomas and other certificates,
    - (vii) the provision of amenities and services, whether or not of an academic nature, and
    - (viii) an organisation of students or of students and other persons,
  - (o) the exemption from, or deferment of, payment of fees and charges, including fines,
  - (p) without limiting the operation of paragraphs (n) and (o), the imposition and payment of penalties for parking and traffic infringements,
  - (q) the courses of lectures or studies for, the assessments for and the granting of degrees, diplomas, certificates and honours and the attendance of candidates for degrees, diplomas, certificates and honours,
  - (r) the assessments for, and the granting of, memberships, scholarships, exhibitions, bursaries and prizes,
  - (s) the admission of students and former students of other universities and institutions of higher education to any status within the University or the granting to graduates of such universities or institutions, or other persons, of degrees or diplomas without examination,
  - (t) the establishment and conduct of places of accommodation for students (including residential colleges and halls of residence within the University) and the affiliation of residential colleges,
  - (u) the discipline of academic and residential colleges,

- (v) the classes and courses of instruction provided at academic colleges and the conduct of examinations at such colleges,
  - (w) the constitution and functions of advisory councils,
  - (x) the delegation of functions of the Senate to advisory councils,
  - (y) the affiliation with the University of any educational or research establishment,
  - (z) the creation of faculties, schools, departments, centres, institutes or other entities within the University,
  - (aa) the provision of schemes of superannuation for the officers and employees of the University,
  - (bb) the form and use of academic costume,
  - (cc) the form and use of an emblem of the University or of any body within or associated with the University,
  - (dd) the use of the seal of the University, and
  - (ee) the making, publication and inspection of rules.
- (2) A by-law has no effect unless it has been approved by the Governor.

### 37 Rules

(1) The by-laws may empower any authority (including the Senate) or officer of the University to make rules (not inconsistent with this Act or the by-laws) for or with respect to any or all of the matters for or with respect to which by-laws may be made, except the matters referred to in sections 3(2), 9(1)(d)–(h), (6) and (8), 10(2), 14(1), 16(1)(d) and (e), 30 and 36(1)(b) and (k) and clauses 1(1)(c) and (d) and 3 of Schedule 1.

(2) A rule:

- (a) has the same force and effect as a by-law, and
- (b) may, from time to time, be amended or repealed by the Senate (whether or not the Senate is empowered to make such a rule), or by the authority or officer of the University for the time being empowered to make such a rule, and
- (c) takes effect on the day on which it is published or on such later day as may be specified in the rule, and
- (d) must indicate the authority or officer who made the rule and that it is made under this section.

(3) In the event of an inconsistency between a by-law and a rule, the by-law prevails to the extent of the inconsistency.

(4) The fact that a provision of this Act specifically provides for a matter to be the subject of by-laws (without mention of rules) does not prevent the matter from being the subject of rules made in accordance with this section.

### 38 Recovery of charges, fees and other money

Any charge, fee or money due to the University under this Act may be recovered as a debt in any court of competent jurisdiction.

### 39 Repeal etc

- (1) *The University and University Colleges Act 1900* is repealed.
- (2) The Senate of the University of Sydney, as constituted immediately before the repeal of the *University and University Colleges Act 1900*, is dissolved.
- (3) The persons holding office as members of the Senate and Deputy Chancellor immediately before the repeal of the *University and University Colleges Act 1900* cease to hold office as such on that repeal.

### 40 Savings and transitional provisions

- (1) Schedule 3 has effect.
- (2) For the purpose only of enabling the Senate to be duly constituted on or after the commencement of section 9, elections may be conducted and appointments made before that commencement as if:
  - (a) the whole of this Act, and
  - (b) sections 7, 10, 13, 19, 20 and 21 of the *Higher Education (Amalgamation) Act 1989*, were in force.
- (3) A Fellow who is elected or appointed to the Senate under this section does not assume office before the commencement of section 9.
- (4) The Senate of the University of Sydney referred to in the *University and University Colleges Act 1900* is to make the nomination for the purposes of section 9(4) in respect of the first Senate to be constituted under this Act.

## Schedule 1 Provisions relating to Fellows and to the procedure of the Senate

(Section 9)

### 1 Term of office

- (1) Subject to this Act, a Fellow holds office as follows:
  - (a) in the case of an official member, while the member holds the office by virtue of which he or she is a member,
  - (b) in the case of a member appointed under section 9(1)(b) or (c), for such term (not exceeding four years) as may be specified in the member's instrument of appointment,
  - (c) in the case of an elected member referred to in section 9(1)(d), (e), (f) or (g), for such term (not exceeding two years) as may be prescribed by the by-laws,
  - (d) in the case of an elected member referred to in section 9(1)(h), for such term (not exceeding four years) as may be prescribed by the by-laws.
- (2) The need to maintain an appropriate balance of experienced and new members on the Senate must be taken into account:
  - (a) by the Senate, when making the by-laws required under this clause, and
  - (b) by the Minister and the Senate, when appointing members to the Senate.
- (3) A person must not be appointed or elected to serve more than 12 consecutive years of office (unless the Senate otherwise resolves in relation to the person).

### 2 Vacation of office

The office of a Fellow becomes vacant if the Fellow:

- (a) dies, or
- (b) declines to act, or
- (c) resigns the office by writing under his or her hand addressed:
  - (i) in the case of a Fellow appointed by the Minister, to the Minister, or
  - (ii) in the case of a Fellow appointed by the Senate, to the Chancellor, or
  - (iii) in the case of an elected Fellow, to the Vice-Chancellor, or
- (d) becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with his or her creditors or makes any assignment of his or her estate for their benefit, or
- (e) becomes a mentally incapacitated person, or
- (f) is convicted in New South Wales of an offence that is punishable by imprisonment for 12 months or more or is convicted elsewhere than in New South Wales of an offence that, if committed in New South Wales, would be an offence so punishable, or
- (g) is, or becomes, disqualified from managing a corporation under Part 2D.6 of the *Corporations Act 2001* of the Commonwealth, or
- (h) is removed from office by the Senate pursuant to section 26G, or
- (i) is absent from 3 consecutive meetings of the Senate of which reasonable notice has been given to the Fellow personally or in the ordinary course of post and is not, within 6 weeks after the last of those meetings, excused by the Senate for his or her absence, or
- (j) in the case of an elected Fellow, ceases to be qualified for election, or
- (k) in the case of a Fellow appointed by the Minister, is removed from office by the Minister, or
- (l) in the case of a Fellow appointed by the Senate, is removed from office by the Senate.

### 3 Filling of vacancy in office of Fellow

- (1) If the office of an appointed or elected Fellow becomes vacant, a person is, subject to this Act and the by-laws, to be appointed or elected to fill the vacancy.
- (2) The by-laws may provide that, in such circumstances as may be prescribed, a person is to be appointed or elected in such manner as may be prescribed instead of in the manner provided for by this Act.

## 4 Committees of the Senate

- (1) The Senate may establish committees to assist it in connection with the exercise of any of its functions.
- (2) It does not matter that any or all of the members of a committee are not Fellows.
- (3) The procedure for the calling of meetings of a committee and for the conduct of business at those meetings is to be as determined by the Senate or (subject to any determination of the Senate) by the committee.

## 5 Liability of Fellows and others

No matter or thing done or omitted to be done by:

- (a) the University, the Senate or a Fellow, or
- (b) any person acting under the direction of the University or the Senate,

if the matter or thing was done or omitted to be done in good faith for the purpose of executing this or any other Act, subjects a Fellow or a person so acting personally to any action, liability, claim or demand.

## 6 General procedure

The procedure for the calling of meetings of the Senate and for the conduct of business at those meetings is, subject to this Act and the by-laws, to be as determined by the Senate.

## 7 Presiding member

- (1) The Chancellor is to preside at all meetings of the Senate at which the Chancellor is present.
- (2) At any meeting of the Senate at which the Chancellor is not present, the Deputy Chancellor is to preside and, in the absence of both the Chancellor and the Deputy Chancellor, a member elected by and from the members present is to preside.
- (3) Except as provided by subclause (4), at the meetings of a committee constituted by the Senate a Fellow appointed by the Senate (or, if no Fellow is so appointed, elected by and from the Fellows present) is to preside.
- (4) At any meeting of a committee constituted by the Senate at which the Chancellor is present, the Chancellor is entitled, if he or she so desires, to preside at that meeting.

## 8 Quorum

At any meeting of the Senate, a majority of the total number of Fellows for the time being constitutes a quorum.

## 9 Voting

A decision supported by a majority of the votes cast at a meeting of the Senate at which a quorum is present is the decision of the Senate.

## Schedule 2 Investment

(Section 16)

### 1 Definition of 'funds'

For the purposes of this Schedule, the funds of the University include funds under the control of the University and real property, securities or other property comprising an investment.

### 2 Investment powers

- (1) The Senate may invest the funds of the University in any manner approved by the Minister from time to time by order in writing with the concurrence of the Treasurer.
- (2) The Minister is to maintain a Register of approvals in force under this clause. The Register is to be open to inspection by any person on payment of such fee as the Minister may require.
- (3) A certificate issued by the Minister certifying as to an approval in force under this clause is evidence of the matter certified.

### 2A Funds managers

- (1) The Senate may, with the written approval of the Treasurer and in accordance with that approval, engage an approved funds manager to act in relation to the management of the funds of the University.
- (2) An approved funds manager is a person designated as an approved funds manager for the University in the Treasurer's approval.

(3) The Treasurer's approval may be given only on the recommendation of the Minister and may be given subject to terms and conditions.

(4) An approved funds manager may on behalf of the Senate, subject to any terms and conditions of the Treasurer's approval, invest funds of the University in any investment in which the funds manager is authorised to invest its own funds or other funds.

(5) The terms and conditions of an approval under subclause (4) are to restrict the investment powers of an approved funds manager in connection with the University to the investments in which the funds of the University may be invested under clause 2.

## 3 Investment common funds

(1) The Senate may establish one or more investment common funds.

(2) The Senate may from time to time, without liability for breach of trust, bring into or withdraw from any such investment common fund the whole or any part of trust funds or other funds of the University.

(3) Subject to subclause (4), the Senate must periodically distribute the income of each investment common fund among the funds participating in the common fund, having regard to the extent of the participation of each fund in the common fund during the relevant accounting period.

(4) The Senate may, if it considers it expedient to do so, from time to time add some portion of the income of an investment common fund to the capital of the common fund or use some portion of the income to establish or augment a fund or funds as a provision against capital depreciation or reduction of income.

(5) If an investment is brought into an investment common fund:

- (a) the University is to be taken to hold that investment on behalf of and for the benefit of the common fund instead of the participating trust fund or other fund, and
- (b) that participating fund is to be taken to have contributed to the common fund an amount of money equivalent to the value attributed to the investment by the Senate at the time it is brought into the common fund, and
- (c) on the withdrawal of that participating fund from the common fund, the amount of money to be withdrawn is to be the amount equivalent to the value attributed by the Senate to the equity in the common fund of that participating fund at the time of withdrawal.

(6) The inclusion in an investment common fund of trust funds does not affect any trust to which those trust funds (or money attributed to them) are subject.

(7) On the withdrawal of trust funds from an investment common fund, the funds (or money attributed to them) continue to be subject to the trust.

## 4 Terms of trust to prevail

In respect of the trust funds of the University:

- (a) the investment powers of the Senate, and
- (b) the power of the Senate to bring the trust funds into an investment common fund,

are subject to any express direction in or express condition of the trust.

## Schedule 2A Duties of Fellows

(Section 26F)

### 1 Duty to act in best interests of University

A Fellow must carry out his or her functions:

- (a) in good faith in the best interests of the University as a whole, and
- (b) for a proper purpose.

### 2 Duty to exercise care and diligence

A Fellow must act honestly and exercise a reasonable degree of care and diligence in carrying out his or her functions.

### 3 Duty not to improperly use position

A Fellow must not make improper use of his or her position:

- (a) to gain, directly or indirectly, an advantage for the Fellow or another person, or
- (b) to cause detriment to the University.

## 4 Duty not to improperly use information

A Fellow must not make improper use of information acquired because of his or her position:

- (a) to gain, directly or indirectly, an advantage for the Fellow or another person, or
- (b) to cause detriment to the University.

## 5 Disclosure of material interests by Fellows

(1) If:

- (a) a Fellow has a material interest in a matter being considered or about to be considered at a meeting of the Senate, and
- (b) the interest appears to raise a conflict with the proper performance of the Fellow's duties in relation to the consideration of the matter,

the Fellow must, as soon as possible after the relevant facts have come to the Fellow's knowledge, disclose the nature of the interest at a meeting of the Senate.

(2) A disclosure by a Fellow at a meeting of the Senate that the Fellow:

- (a) is a member, or is in the employment, of a specified company or other body, or
- (b) is a partner, or is in the employment, of a specified person, or
- (c) has some other specified interest relating to a specified company or other body or to a specified person,

is a sufficient disclosure of the nature of the interest in any matter relating to that company or other body or to that person which may arise after the date of the disclosure and which is required to be disclosed under subclause (1).

(3) Particulars of any disclosure made under this clause must be recorded by the Senate in a book kept for the purpose and that book must be open at all reasonable hours for inspection by any person on payment of a reasonable fee determined by the Senate.

(4) After a Fellow has disclosed the nature of an interest in any matter, the Fellow must not, unless the Senate otherwise determines:

- (a) be present during any deliberation of the Senate with respect to the matter, or
- (b) take part in any decision of the Senate with respect to the matter.

(5) For the purpose of the making of a determination by the Senate under subclause (4), a Fellow who has a material interest in a matter to which the disclosure relates must not:

- (a) be present during any deliberation of the Senate for the purpose of making the determination, or
- (b) take part in the making by the Senate of the determination.

(6) A contravention of this clause does not invalidate any decision of the Senate.

(7) This clause does not prevent a person from taking part in the consideration or discussion of, or from voting on any question relating to, the person's removal from office by the Senate pursuant to section 26G.

(8) This clause applies to a member of a committee of the Senate and the committee in the same way as it applies to a member of the Senate and the Senate.

(9) For the purposes of this clause, a Fellow has a material interest in a matter if a determination of the Senate in the matter may result in a detriment being suffered by or a benefit accruing to the Fellow or an associate of the Fellow.

(10) In this clause:

**associate** of a Fellow means any of the following:

- (a) the spouse, de facto partner, parent, child, brother or sister, business partner or friend of the Fellow,
- (b) the spouse, de facto partner, parent, child, brother or sister, business partner or friend of a person referred to in paragraph (a) if that relationship is known to the Fellow,
- (c) any other person who is known to the Fellow for reasons other than that person's connection with the University or that person's public reputation.

## Schedule 3 Savings and transitional provisions

(Section 40)

## 1A Savings or transitional regulations

(1) The Governor may make regulations containing provisions of a savings or transitional nature consequent on the enactment of the following Acts:

*University Legislation Amendment Act 2004*

(2) Any such provision may, if the regulations so provide, take effect from the date of assent to the Act concerned or a later date.

(3) To the extent to which any such provision takes effect from a date that is earlier than the date of its publication in the Gazette, the provision does not operate so as:

- (a) to affect, in a manner prejudicial to any person (other than the State or an authority of the State), the rights of that person existing before the date of its publication, or
- (b) to impose liabilities on any person (other than the State or an authority of the State) in respect of anything done or omitted to be done before the date of its publication.

## 1 University a continuation of the old University

The University is a continuation of, and the same legal entity as, the University of Sydney referred to in the *University and University Colleges Act 1900*.

## 2 Chancellor

(1) The person who, immediately before the commencement of this clause, held office as the Chancellor of the University of Sydney:

- (a) remains Chancellor of the University, and
- (b) continues to hold office as such (unless he or she sooner resigns) for the residue of the term for which he or she was appointed as Chancellor.

(2) Section 10(2) does not apply to or in respect of the Chancellor referred to in this clause.

## 3 Deputy Chancellor

The Senate must, at its first meeting that takes place after the commencement of this clause or as soon as practicable thereafter, appoint a Deputy Chancellor of the University.

## 4 Vice-Chancellor

(1) The person who, immediately before the commencement of this clause, held office as the Vice-Chancellor of the University of Sydney:

- (a) remains Vice-Chancellor of the University, and
- (b) continues to hold office as such (unless he or she sooner resigns) for the residue of the term for which he or she was appointed as Vice-Chancellor.

(2) Section 12(2) does not apply to or in respect of the Vice-Chancellor referred to in this clause.

(3) Any appointment made by the Senate of the University of Sydney referred to in the *University and University Colleges Act 1900* before the commencement of this clause (not being an appointment that has been revoked) under which a person has been appointed to succeed, as Vice-Chancellor, the person who was the Vice-Chancellor immediately before the commencement of this clause continues to have effect, unless sooner revoked, as if it had been made by the Senate on or after that commencement.

## 5 Convocation

(1) Convocation includes:

- (a) past members of the governing body of any of the former institutions that have, pursuant to this Act or to the *Higher Education (Amalgamation) Act 1989* or otherwise, become a part of the University, and
- (b) graduates of any of those institutions.

(2) In this clause, a reference to a former institution includes a reference to any predecessor of the institution.

## 6 Savings of delegations

Any delegation made or taken to have been made by the Senate of the University of Sydney under the *University and University Colleges Act 1900* is to be taken to be a delegation under this Act by the Senate.

## 7 Existing investments

Nothing in this Act affects the validity of any investment made on behalf of the University before the commencement of Schedule 2.

## 8 Advisory councils

An advisory council constituted under section 43 of the *University and University Colleges Act 1900* and in existence immediately before the commencement of this clause is to be taken to have been constituted under section 28.

## 9 By-laws

The By-laws of the University of Sydney:

- (a) continue in force as if they had been made by the Senate, and
- (b) may be amended and revoked accordingly.

## 10 Visitor

- (1) Section 13(2) extends to disputes and other matters arising before the commencement of this clause.
- (2) However, if an inquiry by or at the direction of the Visitor into a dispute or other matter has commenced or been completed before the commencement of this clause, the dispute or other matter is to be dealt with and determined as if the *University Legislation (Amendment) Act 1994* had not been enacted.

## 11 Effect of the University Legislation (Amendment) Act 1994 on existing by-laws and rules

- (1) Any by-law made or taken to have been made under this Act and in force immediately before the commencement of this clause is taken to have been made under this Act as amended by the *University Legislation (Amendment) Act 1994*, but only to the extent to which it could have been made under this Act if this Act had been so amended at the time the by-law was made.
- (2) Any rule in force immediately before the commencement of this clause is taken to have been made under this Act as amended by the *University Legislation (Amendment) Act 1994*, but only to the extent to which it could have been made under this Act if this Act had been so amended at the time the rule was made.

## 12 Investment powers

Until an order is made under clause 2 of Schedule 2 (as substituted by the *Universities Legislation Amendment (Financial and Other Powers) Act 2001*), approval is taken to have been given by order under that clause to the investment by the Senate of any funds of the University in any manner that the Senate was authorised to invest those funds immediately before the Senate ceased to be an authority for the purposes of Part 3 (Investment) of the *Public Authorities (Financial Arrangements) Act 1987*.

## 13 Validation

Any act or omission occurring before the substitution of section 6 by the *Universities Legislation Amendment (Financial and Other Powers) Act 2001* that would have been valid had that section as so substituted been in force from the commencement of that section as originally enacted is (to the extent of any invalidity) taken to be, and always to have been, valid.

## 14 Provisions consequent on enactment of University Legislation Amendment Act 2004

- (1) In this clause:
  - amending Act** means the *University Legislation Amendment Act 2004*.
  - former section 9** means section 9 as in force immediately before its substitution by the amending Act.
  - new section 9** means section 9 as substituted by the amending Act.
  - relevant day** means the date of assent to the amending Act.
- (2) Subject to this Act, on the relevant day:
  - (a) a person holding office under former section 9(2) ceases to hold that office, and
  - (b) a person holding office under former section 9(4) or (6) is taken to be appointed as a member under new section 9(1)(b) or (c), respectively, for the balance of the person's term of office, and

(c) a person holding office under former section 9(5)(a), (b), (c), (d) or (e) is taken to be elected as a member under new section 9(1)(d), (e), (f), (g) or (h), respectively, for the balance of the person's term of office.

(3) On, or as soon as is reasonably practicable after, the relevant day, the Minister must appoint the balance of the members required to be appointed under new section 9(1)(b).

(4) The Senate is to make all necessary by-laws and take all necessary steps to ensure, as far as possible, that the Senate is duly constituted under new section 9 as soon as is reasonably practicable after the relevant day.

(5) For the purposes of making the by-laws referred to in subclause (4), the Senate must be constituted so as to include all of the members required to be appointed under new section 9(1)(b).

(6) The Senate is taken to be properly constituted until such time as it is constituted in accordance with new section 9.

(7) A casual vacancy occurring in the office of a Fellow before the Senate is duly constituted under new section 9 is to be filled as follows:

- (a) if the vacancy occurs in the office of a Fellow appointed under new section 9(1)(b), the Minister is to appoint a person whom the Minister considers appropriate,
- (b) if the vacancy occurs in the office of a Fellow appointed under new section 9(1)(c), the Senate is to appoint a person whom the Senate considers appropriate,
- (c) if the vacancy occurs in the office of a Fellow elected under new section 9(1)(d) or (e), the Senate is to appoint a person qualified to hold that office,
- (d) if the vacancy occurs in the office of a Fellow elected under new section 9(1)(f) or (g), the Senate is to appoint a person qualified to hold that office following consultation with the relevant student body or bodies recognised by the Senate,
- (e) if the vacancy occurs in the office of a Fellow elected under new section 9(1)(h), the Senate is to appoint a person qualified to hold that office following consultation with the alumni association or body for the University.

(8) Subject to this Act, a Fellow appointed under subclause (7) holds office from the time that person is appointed under that subclause until the expiry of the term of that Fellow's predecessor.

(9) Subject to this Act, if, on the expiry:

- (a) of a Fellow's term of office that is continued under subclause (2)(b) or (c), or

(b) in the case of a Fellow appointed under subclause (7), of the term of office of the Fellow's predecessor, the by-laws necessary to enable a person to be duly appointed or elected (as the case may be) to that office under new section 9 are not yet in force, the Fellow may continue to hold that office until such time as a person is so duly appointed or elected.

(10) For the purposes of subclause (2), a Fellow filling a casual vacancy and holding office immediately before the relevant day is taken to hold that office immediately before the relevant day under the provision under which the Fellow's predecessor was elected or appointed.

(11) A person who ceases to hold office under subclause (2)(a):

- (a) is not entitled to any remuneration or compensation because of loss of that office, and
- (b) is eligible (subject to this Act and if otherwise qualified) to be appointed as a Fellow.

(12) Consecutive years of office served by a Fellow immediately before the relevant day are to be taken into account in applying clause 1(3) of Schedule 1 in respect of the Fellow.

(13) However, clause 1(3) of Schedule 1 does not affect the operation of subclause (2)(b) or (c) or (9) of this Schedule.

(14) Section 26G, as inserted by the amending Act, applies only in relation to breaches of duty constituted by acts or omissions occurring after the relevant day.

(15) No amendment made by the amending Act affects the continuity of the Senate.

(16) The provisions of this clause are subject to any regulations made under clause 1A.



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# University of Sydney By-law 1999 (as amended)

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# University of Sydney By-law 1999 (as amended)

## Chapter 1 Preliminary

### 1. Name of By-law

This By-law is the *University of Sydney By-law 1999*.

### 2. Commencement

This By-law commences on 6 August 1999.

### 3. Definitions

(1) In this By-law and in any rule:

**Academic Board** means the Academic Board established under section 15 of the Act.

**Appeals Committee** means the Student Disciplinary Appeals Committee constituted under clause 78.

**Nominations Committee** means the Committee established under clause 46A.

**official University notice board** means a notice board (including any electronic notice board) designated as such by the Senate.

**Registrar** means the Registrar of the University.

**rule** means a rule made under section 37(1) of the Act.

**the Act** means the University of Sydney Act 1989.

(2) In this By-law and in any rule, a reference to:

(a) a board, committee or other body established within the University means the board, committee or other body established by that name within the University, and

(b) an officer of the University means the incumbent of that position from time to time (including any person acting in that capacity), and

(c) a reference to a chair of a board, committee or other body established within the University means the incumbent of that office from time to time, and includes any person acting or deputising in that office.

### 4. Notes

The explanatory note and table of contents do not form part of this By-law.

## Chapter 2 Making rules

### 5. Who may make rules

(1) The Senate may make rules, not inconsistent with the Act or this By-law, for or with respect to any matter for which by-laws may be made, except those matters referred to in section 37(1) of the Act.

(2) The Vice-Chancellor may make rules, not inconsistent with the Act or this By-law, for or with respect to the direction and management of the administrative, financial and other business of the University.

(3) The University Librarian may make rules, not inconsistent with the Act or this By-law, for or with respect to any matter concerning the management of any University library, including:

(a) conditions of use or borrowing of library items or facilities, and

(b) the imposition or payment of penalties in connection with library items or facilities, and

(c) determining the category or categories of persons eligible to borrow items or use facilities of a University library.

(4) The Academic Board may make rules, not inconsistent with the Act or this By-law, for or with respect to the meeting procedures of the Academic Board.

### 6. How rules must be promulgated

(1) A rule must be displayed on all official University notice boards for at least 24 hours after it is made.

(2) A rule must also be published in at least one official publication of the University.

(3) Failure to comply with subclause (1) or (2) does not invalidate a rule.

### 7. Inconsistency between rules

(1) If there is any inconsistency between a rule made by the Senate and a rule made by another person or body empowered to make rules under this By-law, then the rule made by the Senate prevails to the extent of that inconsistency.

(2) If there is any inconsistency between a rule made by the Vice-Chancellor and a rule made by the University Librarian, then the rule made by the Vice-Chancellor prevails to the extent of that inconsistency.

### 8. Amendment or repeal of rules

(1) A person or body with power to make a rule under this By-law also has power to amend or repeal that rule from time to time.

(2) Any amendment or repeal of a rule must be promulgated in the manner prescribed in clause 6.

## Chapter 3 Chancellor and Deputy Chancellor

### Division 1 – Chancellor

#### 9. Term of office and election procedure

(1) Subject to section 10 of the Act, an election to the office of Chancellor must take place at an ordinary meeting of the Senate held between 1 January and 31 May:

(a) in 2003, and

(b) every fourth year after that year.

(2) A Chancellor holds office for a term of four years, commencing on 1 June following election, and is eligible for re-election.

(2A) It is a condition on which the Chancellor holds office that he or she retains the confidence of the Senate and the Chancellor shall cease to hold office if the Senate decides, by resolution passed at two consecutive ordinary meetings of the Senate, that the Chancellor does not have the confidence of the Senate.

(2B) Subclause (2A) applies to:

(a) the Chancellor holding office at the date on which that subclause comes into effect, and

(b) all subsequent holders of that office.

(3) Elections for Chancellor are to be held in accordance with those procedures prescribed by resolution of the Senate for an election to the office of Chancellor.

#### 10. Casual vacancies

(1) If a casual vacancy in the office of Chancellor occurs, the Senate must elect a successor at the second regular meeting of the Senate after that vacancy occurs in accordance with any procedures prescribed by resolution of the Senate for an election to the office of Chancellor.

(2) A person elected under this clause holds office from the date of election and for the balance of the term of office of the preceding Chancellor.

(3) The Deputy Chancellor is to act as the Chancellor from the date on which the casual vacancy occurs until the date on which a successor to the Chancellor is elected under this clause.

### Division 2 – Deputy Chancellor

#### 11. Term of office and election procedure

(1) Subject to section 11 of the Act, an election to the office of Deputy Chancellor must take place at an ordinary meeting of the Senate held:

(a) in February 2000, and

(b) in February of every second year after that year.

(2) The Deputy Chancellor holds office until his or her successor is elected, and is eligible for re-election.

(2A) It is a condition on which the Deputy Chancellor holds office that he or she retains the confidence of the Senate and the Deputy Chancellor shall cease to hold office if the Senate decides, by resolution passed at two consecutive ordinary meetings of the Senate, that the Deputy Chancellor does not have the confidence of the Senate.

(2B) Subclause (2A) applies to:

(a) the Deputy Chancellor holding office at the date on which that subclause comes into effect, and

(b) all subsequent holders of that office.

(3) Elections for Deputy Chancellor are to be held in accordance with those procedures prescribed by resolution of the Senate for election to the office of Deputy Chancellor.

## 12. Casual vacancies

- (1) If a casual vacancy in the office of Deputy Chancellor occurs, the Senate must elect a successor in accordance with those procedures prescribed by resolution of the Senate for election to the office of Deputy Chancellor.
- (2) A person elected under this section holds office from the date of election and for the balance of the term of office of the preceding Deputy Chancellor.

## Division 3 – Miscellaneous

### 13. Chancellor may preside at meetings

- (1) The Chancellor may preside at any meeting of:
  - (a) a committee established by this By-law or by a rule or resolution of the Senate, or
  - (b) a faculty or board (other than a Student Proctorial Board convened under Chapter 8) within the University,and, while so presiding, has the powers and duties of the presiding officer of (as the case may be) that committee, faculty or board.
- (2) If:
  - (a) the Chancellor is not present at a meeting, or does not wish or is unable to preside at the meeting, or
  - (b) the office of Chancellor is vacant,the Deputy Chancellor may preside at the meeting and has the same powers and duties as the Chancellor has when doing so.

### 14. Savings and transitional provisions

- (1) The person who, immediately before the commencement of this By-law, held office as Chancellor of the University:
  - (a) remains Chancellor of the University, and
  - (b) continues to hold office as such for the residue of the term for which that person was appointed as Chancellor, subject to the Act and this By-law.
- (2) The person who, immediately before the commencement of this By-law, held office as Deputy Chancellor of the University:
  - (a) remains Deputy Chancellor of the University, and
  - (b) continues to hold office as such for the residue of the term for which that person was appointed as Deputy Chancellor, subject to the Act and this By-law.

## Chapter 4 Election of Fellows of the Senate

### Division 1 – Preliminary

#### 15. Definitions

In this Chapter:

**absolute majority of votes** means a number greater than 50 per cent of valid votes.

**election** means an election held for the purposes of section 9(1)(d)–(h) of the Act.

**exhausted ballot paper** means a ballot paper containing votes which can no longer be allocated according to the procedure in (as the case may be) Division 6 or 7, and which is to be set aside as having been finally dealt with.

**notice of ballot** means a notice of an election given by the returning officer under clause 27.

**poll** means an election poll conducted in accordance with (as the case may be) Division 6 or 7.

**primary** votes means:

- (a) in the case of elections to fill one position only under Division 6 – votes on ballot papers marked '1', and
- (b) in the case of elections to fill more than one position under Division 7 – votes on a ballot paper marked '1', '2' and so on up to the number of positions to be filled.

**roll** means a roll established by the returning officer in accordance with clause 17.

**secondary vote** means the first preference vote marked on a ballot paper beyond the primary votes.

#### 16. Returning officer

- (1) The Registrar is the returning officer for all elections.
- (1A) The returning officer is to take all reasonable steps to ensure the fairness and integrity of the election process.
- (2) Subject to the Act and this By-law, the returning officer's decision is final in connection with any matter affecting the conduct of an election including, without limitation, eligibility of candidates and the results of any election.
- (3) The returning officer may authorise another person to exercise any function of the returning officer under this By-law. Any function

exercised by that authorised person is taken to have been exercised by the returning officer.

## Division 2 – Rolls and provisional voting

### 17. Rolls

(1) The returning officer must, for the purposes of elections, establish and maintain separate Rolls for each of the following categories:

- (a) a Roll of academic staff containing the names and addresses of the full-time and part-time members of the academic staff of the University,
- (b) a Roll of non-academic staff containing the names and addresses of the full-time and part-time members of the non-academic staff of the University,
- (c) a Roll of undergraduate students containing the names and addresses of persons enrolled in an undergraduate award course of the University,
- (d) a Roll of postgraduate students containing the names and addresses of persons enrolled in a postgraduate award course of the University,
- (e) a Roll of graduates containing the names and addresses of graduates of the University as defined in section 3(2) of the Act.

(2) For the purposes of subclause (1)(a) and (b), a person who is engaged as a casual member of the academic or non-academic staff is not entitled to have his or her name entered on the relevant Roll.

(3) A copy of the relevant Roll must be available for inspection at the office of the returning officer during the University's usual business hours for at least 14 days before the date on which the election is due to be held.

(4) The Registrar is entitled to alter a Roll at any time by:

- (a) correcting any mistake or omission in the details of any eligible voter entered on that Roll, or
- (b) altering, on the written application of any eligible voter, the name or address of the person entered on that Roll, or
- (c) removing the name of any deceased person, or
- (d) removing the superfluous entry where the name of the same eligible voter appears more than once on the Roll, or
- (e) reinstating the name of an eligible voter removed from the Roll, where the Registrar is satisfied that such person is still entitled to be entered on the relevant Roll.

(5) Notwithstanding subclause (4), a Roll is not invalid because any one or more of the following events occurs in connection with that Roll:

- (a) the Roll contains any mistake or omission in the details of any eligible voter entered on that Roll,
- (b) the Roll contains the name of any deceased person,
- (c) the Roll contains more than one entry for the same eligible voter,
- (d) the Roll does not contain the name of any person entitled to be entered on that Roll.

### 18. Provisional voting

(1) This clause applies to a person who claims he or she is entitled to vote in an election even though:

- (a) the person's name cannot be found on the Roll for the election for which the person is claiming an entitlement to vote, or
- (b) the person's name is on the Roll for the relevant election, but his or her address is incorrect, or does not appear on that Roll, or
- (c) a mark on the Roll used in that election indicates incorrectly that the person has already voted in that election.

(2) A person to whom this clause applies may cast a provisional vote if:

- (a) the person makes a request to the Registrar to do so, and
- (b) the person complies with the provisions of clause 36.

## Division 3 – Qualifications for election and terms of office

### 19. Academic staff Fellow

For the purposes of section 9(1)(d) of the Act, a person is eligible for election as an academic staff Fellow if that person's name appears on the Roll of academic staff members at the time for close of nominations specified in the notice of ballot.

**20. Non-academic staff Fellow**

For the purposes of section 9(1)(e) of the Act, a person is eligible for election as a non-academic staff Fellow if that person's name appears on the Roll of non-academic staff members at the time for close of nominations specified in the notice of ballot.

**21. Undergraduate student Fellow**

For the purposes of section 9(1)(f) of the Act, a person is eligible for election as an undergraduate student Fellow if:

- the person's name appears on the Roll of undergraduate students, and
  - the person's name does not appear on the Roll of academic or non-academic staff,
- at the time for close of nominations specified in the notice of ballot.

**22. Postgraduate student Fellow**

For the purposes of section 9(1)(g) of the Act, a person is eligible for election as a postgraduate student Fellow if:

- (a) the person's name appears on the Roll of postgraduate students, and
  - (b) the person's name does not appear on the Roll of academic or non-academic staff,
- at the time for close of nominations specified in the notice of ballot.

**23. Graduate Fellow**

For the purposes of section 9(1)(h) of the Act, a person is eligible for election as a graduate Fellow if:

- (a) the person's name appears on the Roll of graduates, and
  - (b) the person is not a member of the academic or non-academic staff of the University or an undergraduate or a postgraduate student of the University,
- at the time for close of nominations specified in the notice of ballot.

**24. Terms of office**

- (1) A Fellow elected pursuant to section 9(1)(d) of the Act holds office:
  - (a) in the case of a Fellow elected to hold office on and from 1 December 2005, until and including 31 May 2007, and
  - (b) in any other case, for a term of two years on and from 1 June following election.
- (2) A Fellow elected pursuant to section 9(1)(e) of the Act holds office:
  - (a) in the case of a Fellow elected to hold office on and from 1 December 2005, until and including 31 May 2007, and
  - (b) in any other case, for a term of two years on and from 1 June following election.
- (3) A Fellow elected pursuant to section 9(1)(f) or (g) of the Act holds office for a term of one year on and from 1 December following election.
- (4) A Fellow elected pursuant to section 9(1)(h) of the Act holds office for a term of four years on and from 1 December following election.
- (5) A Fellow filling a casual vacancy holds office from the time that person is elected or appointed under Division 8 to fill that casual vacancy, until the expiry of the term of that Fellow's predecessor.

**Division 4 – Commencement of election procedures****25. Time intervals for different stages of the election process**

In any election, there must be:

- (a) no less than 14 days between the date on which publication of a notice of ballot occurs and the date on which nominations close, and
- (b) no more than 28 days between the date on which nominations close and the date of issue of ballot papers, and
- (c) no less than 14 days between the date of issue of ballot papers and the date on which the poll is to be conducted.

**26. Postal ballot required**

Each election must be by a postal ballot.

**27. Notice of ballot**

- (1) A notice of ballot for election of a Fellow must be published in the following manner:
  - (a) by displaying a copy of the notice of ballot on all official University notice boards,

- (b) if the election is for a graduate Fellow elected pursuant to section 9(1)(h) of the Act, by publishing a copy of the notice of ballot in at least two daily newspapers published in Sydney.

**(2) A notice of ballot must specify the following:**

- (a) that an election is necessary to a particular office,
- (b) the category or categories of persons who are eligible for election,
- (c) the number of vacancies to be filled in each category,
- (d) the term of office of each category,
- (e) an invitation for nominations for election,
- (f) the form in which nominations must be made,
- (g) the date and time when nominations close,
- (h) who is eligible to vote in the election,
- (i) the date of the poll,
- (j) the method of election,
- (k) the time and place where the poll is to be conducted,
- (l) any other information about the election that the returning officer decides is appropriate to be included,
- (m) that the election procedures can be found in this Chapter of the By-law.

**28. Nominating candidates**

- (1) A separate nomination form must be completed for each nominee and for each category in which that person is nominated.
- (2) Each person who nominates another for election must be eligible to vote in that election. A person cannot nominate himself or herself for election.
- (3) Each nomination form must contain:
  - (a) a statement to the effect that section 26F of the Act provides that each Fellow has the duties set out in Schedule 2A of the Act and may be removed from office by the Senate in accordance with section 26G of the Act for a breach of such a duty, and
  - (b) an acknowledgment to be signed by the person nominated that the person has read sections 26F and 26G of, and Schedule 2A to, the Act and understands the effect of those provisions.
- (3A) Each nomination form must contain the written consent of the person nominated and an acknowledgment (as referred to in subclause (3)(b)) signed by the person nominated.
- (4) A person cannot nominate more than one person in any election. If this occurs, the returning officer is to treat the first signed nomination form received as the valid nomination for that election.
- (5) At the time of nomination, the nominee may provide a statement of no more than 100 words containing any of the following information:
  - (a) the nominee's name,
  - (b) current occupation or position,
  - (c) if a student, the current course and year of enrolment,
  - (d) academic qualifications,
  - (e) honours and distinctions,
  - (f) employment experience,
  - (g) any other information the nominee thinks relevant.
- (6) The returning officer may edit any information provided by a nominee under subclause (5). Edited statements will be printed as a summary of information and distributed with ballot papers.

**29. Nominations**

Each nomination for the election of a Fellow must be proposed in the nomination form by at least two persons who are eligible to vote in the relevant election.

**30. Deadline for close of nominations**

Nominations for any election close at 12 noon on the date specified in the notice of ballot.

**31. Receiving nominations**

The returning officer must reject a nomination paper if satisfied that the nomination does not comply with the requirements of any of clauses 28, 29 or 30. If a nomination is rejected, then the returning officer must, within seven days of receiving that nomination, send or deliver a notice to each person who has signed or endorsed that nomination paper that the nomination has been rejected.

**32. Dealing with nominations**

- (1) If the number of nominations received is less than or equal to the number of positions to be filled, the returning officer must declare those nominees elected.
- (2) If the number of nominations received is greater than the number of positions to be filled, the returning officer must conduct

an election in accordance with Divisions 5 and (as the case may be) 6 or 7.

## Division 5 – Conduct of ballot

### 33. Death or ineligibility of candidates

If, before the declaration of a poll for an election, a candidate at the election dies or becomes no longer eligible for election, the election must proceed as if:

- (a) the candidate was not nominated for election, and
- (b) the candidate's name was not on the ballot papers printed for the election, and
- (c) any vote for that person was not cast.

### 34. Secret ballots

- (1) An election must be conducted by secret ballot.
- (2) A person involved in administering the conduct of an election (including any scrutineer appointed under clause 38) must not disclose or assist another person to disclose any information as to how a person voted at that election.

### 35. Preparing and sending ballot papers

- (1) The returning officer must prepare ballot papers that contain:
  - (a) instructions for completing the voting paper, and
  - (b) the names of all candidates for election, arranged in an order determined by drawing lots, and
  - (c) a box opposite and to the left of the name of each candidate.
- (2) The returning officer must send the following to each voter on the relevant Roll, at the voter's address as listed on the Roll:
  - (a) a ballot paper prepared in accordance with subclause (1),
  - (b) a notice describing:
    - (i) how the ballot paper must be completed, and
    - (ii) the date and time by which the ballot paper must be returned to the returning officer, and
    - (iii) the address where the ballot paper is to be returned to the returning officer,
  - (c) a summary of information about each candidate, if provided under clause 28(5),
  - (d) a declaration form requiring the voter to state his or her name and that he or she is eligible to vote,
  - (e) 2 envelopes, one marked 'Voting Paper' and the other a returning envelope addressed to the returning officer.

### 36. Marking and returning ballot papers

- (1) Voters must vote by marking the ballot paper with the numbers 1, 2, 3 and so on, next to the name of each candidate, in order of preference.
- (2) Voters:
  - (a) must express their order of preference for a number of candidates at least equal to the number of vacancies to be filled, and
  - (b) may express their order of preference for as many of the other candidates as have been nominated.
- (3) Voters must, after completing the ballot paper:
  - (a) enclose and seal that ballot paper in the envelope marked "Voting Paper", and
  - (b) enclose and seal that envelope in the returning envelope addressed to the returning officer, together with the signed declaration of eligibility to be given under clause 35(2)(d), and
  - (c) send by post or deliver the envelope to the returning officer so that the returning officer receives it no later than the closing date for ballots specified in clause 35(2)(b)(ii).
- (4) The returning officer must ensure that all ballot papers received are stored securely until the counting of votes begins in accordance with (as the case may be) Division 6 or 7.

### 37. Election not invalidated because of certain errors

- (1) An election is not invalid because of any one or more of the following:
  - (a) any one or more of the events described in clause 17(5) occurs,
  - (b) an eligible voter did not receive a ballot paper or did not see a notice of election,
  - (c) an eligible voter's vote has not been accepted at the election.
- (2) Notwithstanding subclause (1) and without limiting any of the returning officer's other powers, the returning officer may at any time declare an election invalid because, in his or her opinion, one or more of the events described in that subclause has materially affected, or is likely to materially affect, the outcome of that election.

### 38. Scrutineers

- (1) Each candidate for election may appoint one person to be present as that candidate's scrutineer at any counting of votes for that election. Any appointment under this clause must be in writing, signed by the candidate, and given to the returning officer before counting of votes commences.
- (2) A candidate for election is not eligible to be a scrutineer.
- (3) A scrutineer may inspect any ballot paper provided that, in the opinion of the returning officer, that scrutiny does not delay the counting of votes unreasonably.

### 39. Informal ballot papers

A ballot paper is informal if, and only if that ballot paper:

- (a) contains any mark or writing that, in the opinion of the returning officer, enables any person to identify the voter, or
- (b) is not validated by the returning officer, or
- (c) in the opinion of the returning officer, contains no vote, or does not include a vote for a number of candidates at least equal to the number of vacancies to be filled.

### 40. Tally sheet to be kept

- (1) The returning officer must keep a tally sheet for each ballot containing the following information:
  - (a) total number of ballot papers,
  - (b) total number of informal ballot papers,
  - (c) a list of candidates,
  - (d) primary votes allocated to each candidate,
  - (e) secondary votes allocated to each candidate,
  - (f) exhausted ballot papers,
  - (g) progressive total votes for each candidate.
- (2) At each stage of counting, the total number of votes divided by the number of candidates to be elected must correspond with the total number of formal ballot papers (including exhausted ballot papers).

## Division 6 – Procedures for election to fill one position only

### 41. Counting votes

In an election to fill one position only, the returning officer must follow the following procedure for counting votes, in the order specified:

- (a) exclude all informal ballot papers,
- (b) count the primary votes for each candidate on the formal ballot papers,
- (c) enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet,
- (d) if a candidate receives an absolute majority of primary votes, declare that candidate elected,
- (e) if no candidate receives an absolute majority of primary votes, distribute secondary votes according to paragraphs (f) to (l) inclusive until one candidate receives an absolute majority of votes,
- (f) exclude the candidate with the fewest primary votes,
- (g) for each ballot paper where the excluded candidate received a primary vote, allocate the next active secondary vote to the remaining candidates,
- (h) indicate on the tally sheet the excluded candidate and that the next active secondary vote has been allocated,
- (i) add together the primary votes and the allocated secondary votes for each remaining candidate, and exclude the candidate with the lowest number of total votes,
- (j) if, after the exclusion of a candidate, the next active secondary vote is to an excluded candidate, disregard that secondary vote and distribute the next active secondary vote,
- (k) repeat the process described in paragraphs (f) to (j) inclusive until one candidate receives an absolute majority of votes,
- (l) if on any count, two or more candidates have an equal number of votes, and that number is the lowest on that count, the returning officer must:
  - (i) eliminate the candidate with the lowest number of primary votes, or
  - (ii) if the number of primary votes is equal, in the presence of any scrutineers present, draw lots with the candidate drawn first remaining in the ballot.

## Division 7 – Procedures for election to fill more than one position

### 42. Counting votes

In an election to fill more than one position, the returning officer must follow the following procedure for counting votes, in the order specified:

- (a) exclude all informal ballot papers,
- (b) count the primary votes for each candidate on the formal ballot papers,
- (c) enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet,
- (d) exclude the candidate with the fewest primary votes,
- (e) for each ballot paper where the excluded candidate received a number 1 vote, allocate the next active secondary vote to the remaining candidates,
- (f) indicate on the tally sheet the excluded candidate and that the next active secondary vote has been allocated,
- (g) add together the primary votes and the allocated secondary votes for each remaining candidate and exclude the candidate with the lowest number of total votes,
- (h) if, after the exclusion of a candidate, the next active secondary vote indicates an excluded candidate, disregard that preference and allocate the next active secondary vote,
- (i) repeat the process described in paragraphs (d) to (h) inclusive until only the number of candidates required to fill the vacancies remain,
- (j) if on any count, two or more candidates have an equal number of votes and that number is the lowest on that count, the returning officer must:
  - (i) eliminate the candidate with the lowest number of primary votes, or
  - (ii) if the number of primary votes is equal, in the presence of any scrutineers present, draw lots with the candidate first drawn remaining in the ballot,
- (k) in order to determine which candidate is next in order of preference:
  - (i) the votes counted for any excluded candidate must not be considered further, and
  - (ii) the order of voters' preferences must be determined on the next available preference indicated on the ballot papers.

## Division 8 – Casual vacancies for elected Fellows

### 43. Academic or non-academic staff Fellows

(1) If a casual vacancy in the office of a Fellow elected pursuant to section 9(1)(d) or (e) of the Act occurs on or before the last six months of the end of that Fellow's term of office:

- (a) that vacancy must be filled by the candidate at the immediately preceding election who, in the vote counting process at the election, was the last remaining candidate for election aside from the person who was declared elected, and who remains eligible to be elected, or
- (b) if there is no eligible candidate, an election must be held.

(2) If a casual vacancy in the office of a Fellow elected pursuant to section 9(1)(d) or (e) of the Act occurs within the last 6 months of that Fellow's term, the Senate must fill the vacancy by appointing a person qualified to hold that office.

### 44. Undergraduate or postgraduate student Fellows

(1) If a casual vacancy in the office of a Fellow elected pursuant to section 9(1)(f) or (g) of the Act occurs within the first six months of that Fellow's term, an election must be held.

(2) If a casual vacancy in the office of a Fellow elected pursuant to section 9(1)(f) or (g) of the Act occurs within the last six months of that Fellow's term, the Senate must fill the vacancy, by no later than the date of the second meeting of the Senate after that casual vacancy occurs, by appointing a person qualified to hold that office, and only after first consulting the relevant student body or bodies recognised by the Senate.

### 45. Graduate Fellows

(1) If a casual vacancy in the office of a Fellow elected pursuant to section 9(1)(h) of the Act occurs and that vacancy is the first or second vacancy occurring during the term of office for which that Fellow was elected, that vacancy must be filled by the candidate at the immediately preceding election who was the last candidate to be excluded, and who remains eligible to be elected.

(2) If a casual vacancy in the office of a Fellow elected pursuant to section 9(1)(h) of the Act occurs and that vacancy:

- (a) is the third or subsequent vacancy occurring during the term of office for which that Fellow was elected, and
- (b) occurs more than 6 months before the end of that Fellow's term of office,

an election must be held.

(3) If a casual vacancy in the office of a Fellow elected pursuant to section 9(1)(h) of the Act occurs and that vacancy:

- (a) is the third or subsequent vacancy occurring during the term of office for which that Fellow was elected, and
- (b) occurs six months or less before the end of that Fellow's term of office,

the vacancy is to remain unfilled until that term of office for which that Fellow was elected expires.

## Division 9 – Miscellaneous

### 46. Savings and transitional provisions

Any person who, immediately before the commencement of this By-law, held office as an elected Fellow of the Senate:

- (a) remains an elected Fellow of the Senate in the category for which he or she was elected, and
- (b) continues to hold office as such for the residue of the term for which that person was elected, subject to the Act and this By-law.

## Chapter 4A Appointed Fellows of the Senate

### 46A. Nominations Committee

(1) The Senate is to establish a Nominations Committee consisting of the following persons:

- (a) the Chancellor,
- (b) the Deputy Chancellor,
- (c) the Vice-Chancellor,
- (d) the Chair of the Academic Board,
- (e) 3 Fellows who are external persons (within the meaning of section 9(9) of the Act), appointed to the Committee by the Senate.

(2) Despite subclause (1), the Nominations Committee may be constituted in accordance with a resolution of the Senate passed by a majority of the number of Fellows present and voting at a meeting of the Senate of which at least seven days' notice has been given.

### 46B. Nominations procedure relating to appointed Fellows

(1) If the Senate is required to make a nomination as referred to in section 9(1)(b) of the Act or intends to make a nomination as referred to in section 9(2) of the Act, the Senate is to request the Nominations Committee to identify persons who may be suitable for nomination.

(2) If the Senate is required to appoint a person under section 9(1)(c) of the Act, the Senate is to request the Nominations Committee to identify persons who may be suitable for appointment.

(3) The Committee is:

- (a) to determine which of the persons identified under subclause (1) or (2) are to be recommended to the Senate:
  - (i) for nomination for consideration for appointment by the Minister, or
  - (ii) for appointment by the Senate,

as the case may be, and

- (b) to recommend the length of appointment for each such person, and
- (c) to forward those recommendations to the Senate.

(4) In determining the persons to be recommended under subclause (3)(a), the Committee is to have regard to:

- (a) the skills and experience of the continuing Fellows, and
- (b) the matters referred to in section 9(3) and (4) of the Act.

(5) The Senate:

- (a) is to consider the recommendations forwarded by the Nominations Committee, and
- (b) is to determine which of the recommended persons are to be nominated for appointment and may select one or more other persons for nomination in place of one or more of the recommended persons, and
- (c) is to determine which of the persons referred to in paragraph (b) are to be:
  - (i) nominated for consideration for appointment by the Minister, or

(ii) appointed by the Senate,  
as the case may be, and

(d) is to determine:

(i) in the case of the persons referred to in paragraph (c)(i),  
the recommended length of appointment for each such  
person, or

(ii) in the case of the persons referred to in paragraph (c)(ii),  
the length of appointment for each such person.

(6) The Senate is, when selecting a person for nomination other  
than a person recommended by the Nominations Committee, to  
have regard to the matters referred to in subclause (4)(a) and  
(b).

(7) The Chancellor is to forward the determinations referred to in  
subclause (5)(c)(i) and (d)(i) to the Minister.

#### 46C. Casual vacancy in office of appointed Fellow

(1) If a casual vacancy occurs in the office of a Fellow appointed  
under section 9(1)(b) of the Act, the Chancellor is to forward to  
the Minister for consideration for appointment the name of a  
person nominated in accordance with the procedures set out in  
clause 46B in respect of such an office.

(2) If a casual vacancy occurs in the office of a Fellow appointed  
under section 9(1)(c) of the Act, the vacancy is to be filled in  
accordance with the procedures set out in clause 46B in respect  
of such an office.

## Chapter 5 Vice-Chancellor

### 47. Functions

(1) The Vice-Chancellor is responsible for promoting the interests  
and furthering the development of the University.

(2) The Vice-Chancellor is, under the Senate and subject to this  
By-law or any rule or resolution of the Senate, to:

(a) manage and supervise the administrative, financial and  
other business of the University, and

(b) collect and prepare for the Senate and Finance Committee  
of the Senate all information required by those bodies about  
the administration, finance and other business of the University,  
and

(c) consult with and advise the Senate and its committees, the  
Academic Board, and all other University boards, faculties,  
committees, professors and heads of department, and

(d) exercise general supervision over the staff and students of  
the University, and

(e) subject to any delegations of authority approved by the  
Senate, apportion administrative authority throughout the  
University, and

(f) exercise supervision over the discipline of the University, in  
accordance with and subject to any law or rule dealing with  
discipline or misconduct of staff or students, and

(g) give effect to this By-law, any rules, or any resolutions made,  
or reports adopted, by the Senate, and

(h) have such functions of the Senate as the Senate may, from  
time to time, delegate to the Vice-Chancellor.

(3) The Vice-Chancellor:

(a) is, ex officio, a member of every board, faculty or committee,  
except a Student Proctorial Board convened under Chapter 8,  
and

(b) may preside at any meeting of such board, faculty or  
committee.

(4) Nothing in this Chapter affects the precedence or authority of  
the Chancellor or the Deputy Chancellor.

### 48. Acting Vice-Chancellor

The Vice-Chancellor may appoint:

(a) a Deputy Vice-Chancellor, or

(b) in the absence of a Deputy Vice-Chancellor, a  
Pro-Vice-Chancellor,

as Acting Vice-Chancellor, when the Vice-Chancellor is absent  
from the University.

## Chapter 6 Academic Governance

### 49. Academic Board

(1) The Academic Board:

(a) is to comprise at least 18 members and (subject to this  
clause) to consist of the membership prescribed by rules made  
by the Senate, and

(b) is to have the functions prescribed by rules made by the  
Senate, and

(c) is to report directly to the Senate.

(2) Of the members of the Academic Board:

(a) one is to be Chair and one is to be Deputy Chair, and

(b) at least nine are to be academic staff, of whom at least four  
are to be professors, and at least four are not to be professors,  
and

(c) at least nine are to be students.

(3) For the purposes of section 17 of the Act, the Academic Board  
is prescribed as a body to which the Senate may delegate its  
functions.

### 50. Definitions applying to rules relating to election procedures for Academic Board

In any rule relating to election procedures for the Academic Board:

**academic staff member** means a person who is employed as  
a member (other than as a casual member) of the academic staff  
of the University by the University (including a person who is  
employed by the Australian Graduate School of Management  
under employment arrangements approved by the Senate) at the  
time for close of nominations for the election concerned, as  
specified in the notice of ballot for the election

**student** means a person (other than a person who is an academic  
staff member) who is enrolled as a student of the University  
(including the University's Australian Graduate School of  
Management faculty) at the time for close of nominations for the  
election concerned, as specified in the notice of ballot for the  
election.

### 51. Savings and transitional provisions

(1) Any person who, immediately before the commencement of  
this clause, held office as:

(a) Chair of the Academic Board, or

(b) Deputy Chair of the Academic Board, or

(c) a member of the Academic Board,

continues to hold office as such up to and including 31 December  
2003.

(2) Any person who, immediately before the commencement of  
this clause, held office as a member of the Student Proctorial  
Panel referred to in clause 64(1)(b) or (c) (as in force immediately  
before that commencement) continues to hold office as such until  
successors are appointed:

(a) at the first meeting of the Academic Board in 2004, or

(b) at another time determined by the Senate under clause  
64(2).

(3) Subclauses (1) and (2) are subject to any provision of this  
By-law and any Rule with respect to cessation of membership,  
or vacation of office, of the body concerned (other than because  
of expiry of term of office).

(4) An election for the Academic Board must be held, in  
accordance with rules made by the Senate, within such time as  
will allow the results of the election to be declared on or before  
31 December 2003.

(5) A casual vacancy occurring in an office the term of which is  
continued under subclause (1) must be filled in accordance with  
rules made by the Senate as they were in force immediately  
before the commencement of this clause except that:

(a) the term of the office expires on 31 December 2003, and

(b) any rule that dictates which gender of person is to fill the  
vacancy does not apply.

(6) A casual vacancy occurring in an office of a member of the  
Student Proctorial Panel the term of which is continued under  
subclause (2) must be filled as follows:

(a) in the case of an undergraduate student member, by  
appointment of a suitably qualified student nominated by the  
Chair of the Student Proctorial Panel after consultation with  
the Student Representative Council,

(b) in the case of a postgraduate student, by appointment of a  
suitably qualified student nominated by the Chair of the Student  
Proctorial Panel after consultation with the Sydney University  
Postgraduate Representative Association,

(c) in the case of a staff member, by a member of the academic  
staff nominated by the Chair of the Student Proctorial Panel  
after consultation with the Pro-Vice-Chancellor of the College  
from which the vacancy occurs.

**Note:** Under the *University of Sydney (Student Proctorial Panel) Rule  
2002*, the academic staff members of the Student Proctorial Panel  
are to be drawn from each of the University's Colleges (being the  
College of Health Sciences, the College of Humanities and Social  
Sciences, and the College of Sciences and Technology).

- (7) The term of an office filled pursuant to subclause (6) expires on the day that the successors to the members of the Student Proctorial Panel whose offices are continued under subclause (2) are appointed (as referred to in subclause (2)).
- (8) Subclauses (2) and (7) are subject to clause 64(5).

## Chapter 7 Convocation

### 52. Standing Committee of Convocation

There is to be a Standing Committee of Convocation which:

- (a) consists of the membership, and
- (b) has those functions, powers and procedures prescribed by rules made by the Senate.

### 53. Savings and transitional provision

- (1) On the commencement of this By-law, those persons who were members of the Standing Committee of Convocation before that commencement continue as members of the Standing Committee of Convocation, for the balance of the term for which they were elected, subject to this By-law and any rule.
- (2) On the commencement of this By-law, the person who held office as President of the Standing Committee of Convocation before that commencement continues to hold office for the balance of the term for which he or she was elected, subject to this By-law and any rule.

## Chapter 8 Student discipline

### Division 1 – Preliminary

#### 54. Definitions

In this Chapter:

**academic staff member** means a member of the academic staff of the University.

**Appeals Committee** means the Student Disciplinary Appeals Committee established pursuant to clause 78(1).

**Board** means a Student Proctorial Board established pursuant to clause 66(1).

**Chair of the Panel** means the member of the Panel referred to in clause 64(1)(a).

**misconduct** includes:

- (a) conduct on the part of a student which is prejudicial to the good order and government of the University or impairs the reasonable freedom of other persons to pursue their studies or research in the University or to participate in the life of the University, and
- (b) refusal by a student to give satisfactory particulars of the student's identity in response to a direction to do so by a prescribed officer and any other form of wilful disobedience to a reasonable direction of a prescribed officer.

**Panel** means a Student Proctorial Panel established pursuant to clause 64(1).

**prescribed officer** means a member of the staff of the University who is designated as a prescribed officer by a resolution of the Senate.

**student** means a person enrolled as a student of the University or registered as a student in a course conducted within or by the University, but does not include any full-time member of the staff of the University.

University grounds includes all land, buildings and other property owned, leased or otherwise used by the University.

#### 55. Miscellaneous provisions

- (1) A prescribed officer must, before giving a direction to a student, state to the student the officer's name and official position or rank.
- (2) A document or notice which is required to be given to any person under this Chapter may be:
  - (a) delivered to or left for the person at the address of the person as last known to the Registrar, or
  - (b) posted by prepaid registered mail to the person at the address of the person as last known to the Registrar,
 and is to be taken to have been given to the person when it has been so delivered or left or at the expiration of two days after it has been so posted.
- (3) If, in the opinion of the Vice-Chancellor, the Vice-Chancellor is required to:
  - (a) exercise any power or discretion, or
  - (b) perform any duty in relation to any matter in which the Vice-Chancellor has been, is or may be personally involved,

the Vice-Chancellor may appoint a Deputy Vice-Chancellor to exercise those powers or discretions and to perform those duties and the Deputy Vice-Chancellor has the power and authority to so act.

### Division 2 – Suspension of students

#### 56. By senior officers

If, in the opinion of the Vice-Chancellor, a Deputy Vice-Chancellor, a Pro-Vice-Chancellor or a Deputy Principal:

- (a) the behaviour of a student amounts to misconduct, or
  - (b) there is an imminent threat of misconduct by a student,
- that officer may, for the purpose of halting or preventing misconduct, suspend the student from entering the University grounds or any part of those grounds for a period not exceeding seven days.

#### 57. By academic staff

- (1) If, in the opinion of a member of the academic staff:
  - (a) the behaviour of a student in the member's class or during other work supervised by the member amounts to misconduct, or
  - (b) there is an imminent threat of misconduct by a student in the member's class or during other work supervised by the member,
 the member may, for the purpose of halting or preventing misconduct, suspend the student from attending the member's classes or other supervised work for a period not exceeding seven days.
- (2) A member of the academic staff who has imposed a period of suspension under subclause (1) exceeding 24 hours must immediately report the suspension and circumstances of the suspension to:
  - (a) the Registrar, and
  - (b) unless the suspension was imposed by the Head of a Department or School, to the Head of the member's Department or School.

#### 58. By University Librarian or nominee

- (1) If, in the opinion of the University Librarian or a member of the Library staff nominated by the University Librarian for the purpose of this subclause:
  - (a) the behaviour of a student in a library of the University or in relation to any property of the Library amounts to misconduct, or
  - (b) there is an imminent threat of misconduct by a student in a library of the University or in relation to any property of the Library,
 the University Librarian or nominated member of the Library staff may, for the purpose of halting or preventing misconduct, suspend the student from the use of or entry to all or any of the libraries of the University for a period not exceeding seven days.
- (2) The University Librarian or a nominated member of the Library staff who has imposed a period of suspension under subclause (1) exceeding 24 hours must immediately report the suspension and circumstances of the suspension to:
  - (a) the Registrar, and
  - (b) unless the suspension was imposed by the University Librarian, to the University Librarian.

#### 59. By Registrar or nominee

- (1) If, in the opinion of the Registrar, a member of the Registrar's staff nominated by the Registrar for the purpose of this clause or a member of the academic staff:
  - (a) the behaviour of a student in, or in respect of, an examination or other test amounts to misconduct, or
  - (b) there is an imminent threat of misconduct by a student in, or in respect of, an examination or other test,
 the Registrar, the nominated member of the Registrar's staff or the member of the academic staff may, for the purpose of halting or preventing misconduct, suspend the student from sitting for the examination or test.
- (2) A person who has imposed a suspension under subclause (1) must immediately report the suspension and circumstances of the suspension:
  - (a) unless the suspension was imposed by the Head of the Department or School within which the examination or test was held, to the Head of that Department or School, and
  - (b) unless the suspension was imposed by the Registrar, to the Registrar.

## 60. Suspension does not prevent subsequent action

A suspension imposed under clause 56, 57(1), 58(1) or 59(1) in respect of conduct alleged to be misconduct does not prevent any subsequent action against the student in respect of the conduct.

## 61. Suspension pending inquiry or disciplinary proceedings

(1) The Vice-Chancellor may:

- (a) suspend a student, or
- (b) extend a suspension of a student, from entering the University grounds or any part of those grounds,

for the purpose of halting or preventing misconduct by the student pending an inquiry into, or disciplinary proceedings in respect of, alleged misconduct by the student but no such suspension is to be imposed, extended or continued unless, in the opinion of the Vice-Chancellor, it is reasonably necessary to do so.

(2) If, in respect of certain conduct, a student is suspended under this Chapter for a period exceeding 24 hours and:

- (a) no subsequent proceedings in respect of the conduct are taken against the student within a reasonable time after the suspension, or
- (b) the student is, in relation to the conduct, found by a Student Proctorial Board or the Vice-Chancellor or on appeal to be not guilty of misconduct,

reasonable allowance must be made by the University for any academic disadvantage incurred by the student as a result of the suspension.

## Division 3 – Complaints, investigations and summary proceedings

### 62. Procedure for investigating complaints

(1) Any member of the University staff or any student may, by written complaint, inform the Registrar of any conduct by a student which the member or student considers to be misconduct.

(2) The Registrar:

- (a) must, upon receipt of a complaint referred to in subclause 0. (1), make a recommendation to the Vice-Chancellor as to whether, in the Registrar's opinion, the conduct which is the subject of the complaint warrants investigation, and
- (b) may, without having received any such complaint, make a recommendation to the Vice-Chancellor that conduct by a student which the Registrar alleges to be misconduct warrants investigation.

(3) Upon receipt of a recommendation referred to in subclause (2) in respect of conduct by a student, the Vice-Chancellor may, whether or not the Registrar has recommended an investigation of the conduct:

- (a) determine that no investigation is to be made, or
- (b) direct the Registrar to cause a full investigation of the conduct to be made.

(4) In making the investigation referred to in subclause (3)(b), the Registrar has power to require any member of the University staff or any student to appear before the Registrar with a view to assisting the investigation, but no person appearing is obliged to answer any question.

(5) Upon completion of an investigation in relation to an allegation of misconduct by a student, the Registrar is to make a recommendation to the Vice-Chancellor:

- (a) that no further action should be taken, or
- (b) that the student be given a notice in the form specified in clause 63(1), or
- (c) that the allegation of misconduct be heard and determined by the Vice-Chancellor or a Student Proctorial Board.

(6) Upon receipt of a recommendation referred to in subclause (5) in relation to action to be taken in respect of an allegation of misconduct by a student, the Vice-Chancellor may, whether or not it is in accordance with the recommendation:

- (a) decide that no further action should be taken, or
- (b) cause the student to be given a notice in the form specified in clause 63(1), or
- (c) refer the allegation of misconduct to the Chair of the Panel or, unless the Registrar recommended that no action should be taken with respect to the allegation, hear and determine the allegation in person.

### 63. Notifying students of allegations of misconduct

(1) A notice given under clause 62(5)(b) is to inform the student to whom it is addressed of the allegation of misconduct made against that student and that:

(a) if, within the period of 14 days immediately following the date upon which the notice is given, the student notifies the Vice-Chancellor that the allegation of misconduct specified in the notice is denied – the allegation of misconduct will be formally heard and determined, and

(b) if, within the period of 14 days immediately following the date upon which the notice is given, the student does not notify the Vice-Chancellor that the allegation of misconduct is denied – the Vice-Chancellor will, at the expiration of that period, impose on the student a specified penalty unless:

- (i) the student has given to the Vice-Chancellor an explanation concerning the alleged misconduct which the Vice-Chancellor considers adequate, in which case no penalty is to be imposed on the student, or
- (ii) the student has satisfied the Vice-Chancellor that, for any reason, a lesser or different penalty from that specified should be imposed, in which case the Vice-Chancellor will impose the lesser or different penalty on the student.

(2) If a student to whom a notice is given under subclause (1) does not, within the period of 14 days immediately following the date upon which the notice is given, notify the Vice-Chancellor that the allegation of misconduct specified in the notice is denied, the Vice-Chancellor must, at the expiration of that period, impose on the student the penalty in the notice unless:

- (a) the student has given to the Vice-Chancellor an explanation concerning the alleged misconduct which the Vice-Chancellor considers adequate, in which case no penalty is to be imposed on the student in relation to the alleged misconduct, or
- (b) the student has satisfied the Vice-Chancellor that, for any reason, a lesser or different penalty from that specified should be imposed, in which case the Vice-Chancellor is to impose that lesser or different penalty on the student, and must lay a report of any penalty so imposed upon the table of the Senate and of the Academic Board.

(3) Clause 76(4) applies to a report referred to in subclause (2) in the same way as it applies to a report referred to in clause 76(3).

(4) If a student to whom a notice is given under subclause (1) denies the allegation of misconduct specified in the notice, the Vice-Chancellor is to refer the allegation to the Chair of the Panel or, unless the Registrar recommended that no action should be taken with respect to the allegation, hear and determine the allegation in person.

## Division 4 – Student Proctorial Panels and Student Proctorial Boards

### 64. Student Proctorial Panel

(1) There is to be a Student Proctorial Panel consisting of:

- (a) the Chair of the Academic Board, and
- (b) nine members of the academic staff (of whom at least four are to be professors and at least four are not to be professors) appointed by and from the members of the Academic Board, and
- (c) nine student members of the Academic Board appointed by and from the student members of the Academic Board.

(2) The members of the Panel referred to in subclause (1)(b) and (c) are to be appointed at the first meeting of the Academic Board held in each calendar year, or at another time determined by resolution of the Senate.

(3) If the office of any member of the Panel referred to in subclause (1)(b) or (c):

- (a) falls vacant for any reason, or
- (b) is not filled at the meeting referred to in subclause (2),

that office may be filled by a person appointed in accordance with the relevant paragraph of subclause (1) which is applicable to that office.

(4) A member of the Panel (other than the member referred to in subclause (1)(a)) is to assume office from the date of appointment by the Academic Board and, subject to subclause (5) and clause 67, is to hold office until a successor is appointed.

(5) The Senate may, at any time, extend the term of office of any member of the Panel and the successor to that member is not to assume office until the expiration of that term as so extended.

(6) The member of the Panel referred to in subclause (1)(a) is to be the Chair of the Panel.

(7) In the case of the illness or absence of the Chair of the Panel, the Deputy Chair of the Academic Board may act as deputy for the Chair during the Chair's illness or absence and, during the

time the Deputy Chair acts as deputy, the Deputy Chair has all the powers and authority of the Chair.

**65. Convening meetings of the Student Proctorial Panel**

(1) The Chair of the Panel must convene a meeting of the Panel as soon as practicable after the Vice-Chancellor has referred an allegation of misconduct against a student to the Chair.

(2) The Panel is to establish, in accordance with this clause and clause 66, a Board to hear and determine the allegation of misconduct.

(3) At a meeting of the Panel the Chair must inform the Panel of the allegation of misconduct in respect of which the meeting was convened and the name of the student against whom the allegation is made and any member of the Panel may, with the consent of Chair of the Panel, be disqualified at the member's own request from membership of a Board to be constituted to hear an allegation against a student on the ground that the member may appear to be biased in relation to any matter concerning the allegation.

(4) When all disqualifications from membership of a Board to be constituted to hear an allegation of misconduct have been made under subclause (3), each of the remaining members of the Panel must disclose to the Panel:

(a) whether the member has been or is involved in or associated with any matter concerning the allegation and, if the member has been or is so involved or associated, the nature or extent of the involvement or association, and

(b) whether the member has or has had any attitude towards or association with any person known to be involved in or associated with. (5) If, in the opinion of the Chair of the Panel, a disclosure made by a member of the Panel under subclause (4) gives rise to a reasonable apprehension that the member would be biased in deciding any matter concerning an allegation of misconduct against a student, the Chair may disqualify that member from membership of the Board to be constituted to hear the allegation.

(6) If the Chair of the Panel seeks to be disqualified under subclause (3) or where the Chair makes a disclosure under subclause (4), the senior member of the members of the Panel referred to in clause 64(1)(b) who has not been disqualified has the power to consent to the Chair being disqualified under subclause (3) or to disqualify the Chair under subclause (5).

**66. Student Proctorial Board**

(1) A Student Proctorial Board is to consist of three persons of whom:

(a) one is to be a member elected by and from the Panel, being an academic staff member who is not disqualified from membership of that Board, and

(b) one is to be a member elected by and from the Panel, being a student member who is not disqualified from membership of that Board, and

(c) one is to be a person appointed by the Senate under subclause (4).

(2) The member of a Board referred to in subclause (1)(c) is the Chair of that Board.

(3) If the Chair of the Panel considers it to be desirable, 2 Boards may be constituted and may hear different allegations of misconduct simultaneously.

(4) The Senate must appoint one or more Chairs of Boards annually, or at such other times as appears to it desirable, from among persons who:

(a) have been admitted to practise as barristers or solicitors of the Supreme Court of New South Wales for at least five years, or

(b) hold or have held office as judge or stipendiary magistrate in any State or federal court in Australia.

(5) If the Senate has appointed more than one person as Chair of the Boards under subclause (4), the Chair of the Panel is to determine which person is to be Chair of a particular Board.

**67. Death of or expiry of term of member of Student Proctorial Panel or Student Proctorial Board**

(1) If the term of office of a member of the Panel expires while the member is a member of a Board constituted to hear an allegation of misconduct, the member is to continue to be a member of the Board until the hearing of the allegation is completed.

(2) If:

(a) a member of the Panel dies or otherwise ceases to be a member of the Panel while the member is a member of a Board constituted to hear an allegation of misconduct, or

(b) a member of a Board is, for any reason unable to attend a meeting of the Board,

the remaining two members of that Board may, with the written approval of the Chair of the Panel, but subject to clause 75, continue the hearing of the allegation and make a determination in relation to the allegation.

(3) If, in the opinion of the Chair of the Panel, it is not possible for a hearing of an allegation of misconduct to be concluded within a reasonable time then a new Board must be constituted and the allegation heard by it de novo.

(4) A Board must not hear any allegation of misconduct or make any decision in relation to such an allegation (other than a decision to adjourn a hearing) in the absence of the Chair of the Board.

**Division 5 – Hearing and determining allegations of misconduct**

**68. Who hears and determines allegations of misconduct**

An allegation of misconduct against a student must be heard and determined:

(a) if the Vice-Chancellor has decided to do so in person – as soon as practicable after the Vice-Chancellor so decides, or

(b) if the Vice-Chancellor has referred the allegation to the Chair of the Panel – as soon as practicable after the Board is constituted for that purpose.

**69. Preliminary matters to be dealt with by Vice-Chancellor or Student Proctorial Board**

(1) In the hearing of an allegation of misconduct against a student, the Vice-Chancellor or a Board has power:

(a) to summon any member of the University staff or any student to appear to give evidence in relation to the allegation, and

(b) to obtain information as to the facts concerning the allegation in any way the Vice-Chancellor or the Board sees fit and may at any stage seek further information in any manner reasonably possible, and

(c) to determine the procedure of the hearing.

(2) The Vice-Chancellor or Board must:

(a) ensure that the student and any witnesses have been correctly identified and that the allegations of misconduct against the student have been made known to the student, and

(b) if satisfied that there is insufficient evidence to establish the allegation of misconduct, dismiss the allegation without calling on the student to answer it, and

(c) if satisfied that there is a case to answer with respect to the allegation, give the student an opportunity to answer the allegation.

**70. Dealing with more than one allegation of misconduct**

(1) One or more different allegations of misconduct may be heard against one or more students at the same hearing.

(2) If at any time before a final determination has been made in relation to an allegation of misconduct against a student, a fresh allegation is made against the student, being an allegation which arises out of or relates to the same conduct which is the subject of the previous allegation, the Vice-Chancellor or, as the case may be, a Board may hear the fresh allegation together with the allegation previously made against the student but the student must be given an opportunity to prepare a response to that fresh allegation.

**71. Failure to appear**

If a student fails to appear at the time and place appointed by the Vice-Chancellor or a Board, for the hearing of an allegation of misconduct against the student, the Vice-Chancellor or the Board, as the case may be, may, if satisfied that reasonable and proper steps have been taken to give to the student notice of the hearing:

(a) proceed in the absence of the student, or

(b) adjourn the hearing to a later date and cause the student to be given a notice stating that the hearing is so adjourned and informing the student that the hearing will proceed on the later date notwithstanding any further absence of the student.

**72. Objections to questions**

(1) A person to whom a question is put at a hearing may object to the question and the Vice-Chancellor or, subject to subclause (2), the Board is to decide whether the objection should be upheld.

(2) A decision in respect of any matter at a hearing of a Board:

- (a) if the matter raises a point of law, must be made by the Chair of the Board, and
- (b) in any other case, must be made by the agreement of at least two members of the Board.

#### 73. Presenting evidence on behalf of the University

The Registrar must designate a person to present evidence in relation to an allegation of misconduct at a hearing of the allegation and that person must attend the hearing and may:

- (a) question any witness giving evidence at the hearing, and
- (b) present witnesses and other evidence, and
- (c) address the Vice-Chancellor or the Board on any issue.

#### 74. Student's rights in respect of hearing

Any student against whom an allegation of misconduct has been made, being an allegation which the Vice-Chancellor has referred to the Chair of the Panel or decided to hear and determine in person must:

- (a) be informed of the allegation and of all relevant particulars relating to the allegation, and
- (b) subject to clause 75(2)(c), has the right to be present at any hearing in which any evidence or submission is given or made in relation to the allegation, and
- (c) be afforded a reasonable opportunity of bringing to the knowledge of the Vice-Chancellor or the Board any factual material relevant to the allegation and of bringing before the Vice-Chancellor or Board any person who can provide that material, and
- (d) be afforded a reasonable opportunity of questioning either in person or by a representative any person who has furnished information at the hearing of the allegation, and
- (e) is entitled to inspect any documentary or other physical evidence placed before the Vice-Chancellor or Board, and
- (f) is entitled to address the Vice-Chancellor or Board on any issue relating to the allegation whether in relation to the allegation or the penalty which may be imposed, and
- (g) is entitled to be represented at the hearing of the allegation or to be accompanied at the hearing by a friend.

#### 75. Conduct at hearing

- (1) All persons appearing before or present at a hearing of an allegation of misconduct against a student must conduct themselves in a proper manner.
- (2) If a person fails to comply with subclause (1):
  - (a) at a hearing by a Board, the Board must, if the person is a member of staff of the University, inform the Vice-Chancellor of the failure, and
  - (b) at a hearing by the Vice-Chancellor or a Board, the Vice-Chancellor or, as the case may be, the Board must, if the person is a student, inform the person that disciplinary action may be taken in respect of the person's behaviour, and
  - (c) at a hearing by the Vice-Chancellor or a Board, the Vice-Chancellor or, as the case may be, the Board may require the person to leave the hearing.
- (3) If a person who is required under subclause (2)(c) to leave a hearing is the student who is the subject of the hearing, the hearing may only continue in the absence of the student if the student was required to leave the hearing by reason of conduct which was so improper as to unreasonably disrupt the hearing.

#### 76. Making a determination

- (1) The Vice-Chancellor or a Board may, after hearing an allegation of misconduct against a student:
  - (a) make a finding that the student is guilty of misconduct but impose no penalty, or
  - (b) impose one or more penalties on the student if satisfied that the student is guilty of misconduct.
- (2) The Vice-Chancellor or a Board may, instead of or in addition to a penalty imposed under subclause (1):
  - (a) if a student is found to have damaged or destroyed any property of the University, order the student to pay to the Registrar such amount as may be determined by the Vice-Chancellor or Board as compensation for the damage or destruction of the property, or
  - (b) if a student is found to have taken or removed any property of the University:
    - (i) order the student to return the property to the University, or
    - (ii) order the student to pay to the Registrar such amount as may be determined by the Vice-Chancellor or Board as compensation for the taking or removal of the property, or both, or

- (c) if a student is found to have taken or removed and damaged or destroyed any property of the University, make orders in respect of the property under subclause (2)(a) and (b).

(3) The Vice-Chancellor and any Board must, as soon as practicable after making a determination under subclause (1)(b) to impose a penalty on any student for misconduct or an order under subclause (2), lay a report of that determination or order upon the table of the Senate and of the Academic Board.

(4) Unless the Senate otherwise determines, only one report referred to in subclause (3) is required to be tabled at a meeting of the Senate or the Academic Board but the Vice-Chancellor or the person who is presiding at the meeting of the Senate or the Academic Board at which the report is tabled must state at the meeting the number of persons mentioned in the report, the nature of the misconduct alleged and the penalties imposed or order made.

### Division 6 – Penalties

#### 77. Penalties that may be imposed

- (1) One or more of the following penalties may be imposed under this Chapter in respect of misconduct by a student:
  - (a) expulsion from the University,
  - (b) suspension from admission to or from the use of University grounds or any part of those grounds, either permanently or for a specified period,
  - (c) suspension from a University course either permanently or for a specified period,
  - (d) a fine,
  - (e) a reprimand or a severe reprimand,
  - (f) a penalty in accordance with academic usage.
- (2) The Vice-Chancellor or a Board, when imposing a penalty, may suspend the operation of that penalty on such terms as may be determined by the Vice-Chancellor or Board.

### Division 7 – Appeals

#### 78. Student Disciplinary Appeals Committee

- (1) There is to be a Student Disciplinary Appeals Committee that consists of:
  - (a) a person who holds, or has held, office as a judge or magistrate in any State or Federal Court in Australia, and
  - (b) a Fellow, and
  - (c) a person admitted and enrolled as a legal practitioner under the *Legal Profession Act 1987* for at least five years.
- (2) The members of the Appeals Committee are to be appointed by the Senate, on the nomination of the Chancellor, for a period of not more than two years.
- (3) The member of the Appeals Committee referred to in subclause (1)(a) or, where applicable, that member's substitute, is the Chairperson of the Committee.
- (4) Members of the Appeals Committee hold office for the period of their appointment or, in the case of the Fellow, until he or she ceases to be a Fellow, whichever is the earlier.
- (5) If a member of the Appeals Committee is unwilling or unable for any reason to hear a particular appeal by a student, or the Chancellor (or, in the Chancellor's absence, the Deputy Chancellor) determines after consultation with the Vice-Chancellor that in the particular circumstances of the appeal it would be inappropriate for a member to sit, then the Chancellor (or Deputy Chancellor) must appoint a substitute member qualified under subclause (1)(a), (b) or (c) to hear the appeal.
- (6) Subject to subclause (5), any casual vacancy in the office of a member of the Appeals Committee must be filled by the Senate, on the nomination of the Chancellor, as soon as practicable after the casual vacancy arises.
- (7) If, before the commencement of this clause, the Student Disciplinary Appeals Committee has commenced the hearing of an appeal by a student but has not made a determination in respect of the appeal, that Committee is to continue to hear and determine the appeal under this Chapter unless that Committee directs that it be heard afresh by the Appeals Committee constituted under subclause (1).

#### 79. Student may appeal against determination

- (1) A student may, in accordance with subclause (2), appeal to the Appeals Committee against a determination being:
  - (a) a finding by the Vice-Chancellor or a Board that the student is guilty of misconduct, or

- (b) the imposition of a penalty upon the student by the Vice-Chancellor under clause 63(2) or by the Vice-Chancellor or a Board under clause 76(1)(b), or
- (c) an order made by the Vice-Chancellor or a Board under clause 76(2).

(2) An appeal by a student against a determination made by the Vice-Chancellor or a Board:

- (a) must be filed with the Registrar within the period of 14 days (or such longer period not exceeding one month as the Vice-Chancellor may allow) immediately following the date upon which the student was given notice of the determination, and
- (b) must be in writing giving full particulars of the grounds of appeal, and
- (c) may be made only on one or more of the following grounds:
  - (i) that the determination is unreasonable or cannot be supported, having regard to the evidence,
  - (ii) that the determination was made in breach of the rules of natural justice,
  - (iii) that particular evidence should not have been admitted or rejected,
  - (iv) that fresh relevant evidence has become available to the student, being evidence that was not available or not known to the student at the time of the hearing,
  - (v) that a provision of this Chapter was not complied with,
  - (vi) that the meaning or effect of any provision of this Chapter was misinterpreted,
  - (vii) that in any way whatever there was a miscarriage of justice,
  - (viii) that the penalty imposed on the student or order made against the student was excessive or inappropriate.

#### 80. Hearing and determining appeals

- (1) (Repealed)
- (2) A Fellow must not participate in or be present at the hearing of an appeal by the Appeals Committee against a determination made by a Board of which the Fellow was a member or, if the Fellow is the Vice-Chancellor, against any determination.
- (3) The Appeals Committee must, on the hearing of an appeal by a student:
  - (a) allow the appeal if it is of the opinion that the determination of the Vice-Chancellor or Board should be set aside on any of the grounds of appeal referred to in clause 79(2)(c), or
  - (b) dismiss the appeal if it is of the opinion that:
    - (i) the determination of the Vice-Chancellor or Board should not be set aside on any of the grounds of appeal referred to in clause 79(2)(c), or
    - (ii) notwithstanding that the determination may be set aside on any 1 or more of the grounds referred to in clause 79(2)(c)(ii) to (vii) (both inclusive), no substantial miscarriage of justice has actually occurred.
- (4) In allowing an appeal by a student, the Appeals Committee may:
  - (a) quash a determination made by the Vice-Chancellor or a Board, or
  - (b) quash a determination made by the Vice-Chancellor or a Board and direct that all or any of the allegations the subject of the appeal be reheard by:
    - (i) if the determination was made by the Vice-Chancellor – a Board, or
    - (ii) if the determination was made by a Board – another Board, or
  - (c) if the appeal was made on the ground specified in clause 79(2)(c)(viii), substitute a different penalty for the one imposed or a different order for the one made, or
  - (d) if an appeal is made on the ground specified in clause 79(2)(c)(iv), consider any fresh evidence offered by the student and determine the matter itself without directing a rehearing.
- (5) In relation to the hearing of an appeal by a student, the student, any representative of the student and the person designated for that purpose by the Registrar may make written submissions or, with the consent of the Appeals Committee, may make oral submissions.
- (6) The Appeals Committee must, except in the case of an appeal made on the ground specified in clause 79 (2) (c) (iv), determine an appeal on the basis of such official record of evidence as may have been taken at the hearing of the allegation in respect of which the determination was made.

(7) The provisions of clauses 69, 71, 72(1), 73, 74 and 75 apply to the Appeals Committee in the same way as they apply to and in respect of the hearing of an allegation by the Vice-Chancellor or a Board.

(8) If a student has filed an appeal in accordance with clause 79(2) against a determination of the Vice-Chancellor or a Board to impose a penalty for misconduct or against an order made by the Vice-Chancellor or a Board under clause 76(2), the penalty or order is not to be enforceable against the student until the appeal is withdrawn or the Appeals Committee has determined the appeal.

(9) Subject to clause 81, the determination of the Appeals Committee on an appeal is final and conclusive.

### Division 8 – Miscellaneous

#### 81. Request to quash determination

The Senate may at any time, on the recommendation of the Vice-Chancellor, quash a determination made by the Vice-Chancellor, a Board or the Appeals Committee, whether or not an appeal has been made against that determination.

#### 82. All hearings to be conducted in camera

All disciplinary hearings in the University under this By-law are limited to those persons who in accordance with this Chapter are required or entitled to be present.

#### 83. Savings and transitional

- (1) If, before the commencement of this By-law:
  - (a) a Board has commenced a hearing but has not made a determination in respect of an allegation of misconduct against a student, or
  - (b) the Senate or an Appeals Committee has commenced the hearing of an appeal by a student arising out of a decision of a Board but has not made a determination in respect of the appeal,

a Board constituted by the same members as the Board, the Senate or the Appeals Committee, as the case may be, is to continue to hear and determine that allegation or appeal under this Chapter as if the initial proceedings had been commenced before or conducted by that Board.

(2) A Panel or a Board constituted in accordance with this Chapter before the commencement of this By-law, the members of which held office as members of the Panel or Board immediately before that commencement, are, subject to this Chapter, to be taken to be duly constituted under this Chapter as a Panel or Board, as the case may be.

### Chapter 9 Miscellaneous

#### 84. Repeal

- (1) The *By-laws of the University of Sydney* are repealed.
- (2) Any act, matter or thing that immediately before the repeal of the *By-laws of the University of Sydney* had effect under the *By-laws of the University of Sydney* is taken to have effect under this By-law.



# University of Sydney (Academic Governance) Rule 2003 (as amended)

Part 1 – Preliminary

Part 2 – Functions and membership of the Academic Board

Part 3 – Chair, Deputy Chair and Chairs of Standing Committees

Part 4 – Meetings and procedures of the Academic Board

Part 5 – Election procedures for the Academic Board

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Academic Governance) Rule 2003 (as amended)

## Part 1 – Preliminary

### 1. Citation and commencement

#### 1.1 Citation

This Rule is made by the Senate of the University of Sydney pursuant to section 37(1) of the Act, and pursuant to Chapter 6 of the *University of Sydney By-law 1999 (as amended)*.

#### 2. Commencement

This Rule commences on the same day that the *University of Sydney Amendment (Academic Board) By-law 2003* comes into force.

### 2. Purpose

This Rule:

- 2.1 repeals and replaces the Rules relating to the constitution and functions of, and elections to the Academic Board and the Academic Forum in force immediately before this Rule came into effect; and
- 2.2 prescribes the membership, functions and procedures of the Academic Board.

### 3. Dictionary

#### 3.1 Definitions

In this Rule the following words or expressions have these meanings:

- absolute majority of votes** – an amount greater than 50 per cent of valid votes
- academic staff member** – as defined in Chapter 6 of the *University of Sydney By-law 1999 (as amended)*
- Act** – the *University of Sydney Act 1989 (NSW) (as amended)*
- Board of Studies** – an academic unit of the University described as such
- By-law** – the *University of Sydney By-law 1999 (as amended)*
- Chair** – a person elected as Chair of the Academic Board pursuant to Part 3 of this Rule
- Dean** – a dean of a Faculty; or a director or a principal of an academic college as defined in Part 5 of the Act
- Deputy Chair** – a person appointed as the Deputy Chair of the Academic Board pursuant to Part 3 of this Rule
- election** – an election conducted according to Part 5 of this Rule
- Faculty** – a faculty of the University; or an academic college as defined in Part 5 of the Act
- majority** – an amount greater than 50 per cent
- non-professorial member of academic staff** – a member of academic staff who is not a professor
- notice of election** – a notice of an election given by the returning officer under Rule 18
- primary vote** – preferences marked on a voting paper equal to the number of vacancies to be filled, and which shall have equal value
- professor** – a member of academic staff who is appointed or promoted to the position of professor
- Roll** – a roll established according to Rule 15.1
- secondary votes** – preferences marked on a voting paper beyond the primary votes to be allocated in rank order according to their numerical values
- special resolution** – a resolution passed at an Academic Board meeting by at least two thirds of all Academic Board members who are present at that meeting and are eligible to vote

**Standing Committee** – a committee of that description established under Rule 12

**student** – as defined in Chapter 6 of the *University of Sydney By-law 1999 (as amended)*

## Part 2 – Functions and membership of the Academic Board

### 4.1 General functions

Subject to the governing authority and powers of the Senate and to the powers of the Vice-Chancellor, the Academic Board has principal responsibility:

- 4.1.1 to maintain the highest standards in teaching, scholarship and research and, in that process, to safeguard the academic freedom of the University;
- 4.1.2 to oversee and monitor the development of all academic activities of the University; and
- 4.1.3 to communicate with the academic community through the Faculties, colleges and boards of studies and similar organisational units.

### 4.2 Advisory functions

The Academic Board will provide advice to the Senate and the Vice-Chancellor on:

- 4.2.1 academic matters relating to and affecting the University's teaching and research activities and its educational programs, including general advice on the academic priorities and policies of the University;
- 4.2.2 academic aspects of the formulation and review of the University's strategic plan;
- 4.2.3 policies concerning the academic aspects of the conditions of appointment and employment of academic staff;
- 4.2.4 any academic matters it considers to be of strategic importance, including any Faculty plans; and
- 4.2.5 the maintenance of academic standards.

### 4.3 Specific functions

Subject to the governing authority and powers of the Senate and to the powers of the Vice-Chancellor, the functions of the Academic Board are to:

- 4.3.1 exercise authority as delegated to the Academic Board to approve new academic courses and changes to existing courses, the delegation being subject to:
  - 4.3.1.1 the Academic Board's reporting to the Senate on important implications of the proposals; and
  - 4.3.1.2 the final endorsement of proposals by Senate, it being intended that Senate would:
    - 4.3.1.2.1 normally endorse the Academic Board's decisions;
    - 4.3.1.2.2 ordinarily give its endorsement promptly;
    - 4.3.1.2.3 refer decisions back to the Academic Board only in exceptional circumstances; and
    - 4.3.1.2.4 exercise its capacity for independent decision again only in exceptional circumstances;
- 4.3.2 determine policy concerning the programs of study or examinations in any Faculty, college or Board of Studies and within such policy, determine requirements to be satisfied by candidates for the award of degrees, diplomas or certificates;
- 4.3.3 determine the terms and conditions of awards, scholarships and prizes established within the University and make awards;
- 4.3.4 formulate and review policies, guidelines and procedures in relation to academic matters;
- 4.3.5 request reports from, or refer matters to Faculties, colleges and boards of studies and similar organisational units for consideration and action as required;
- 4.3.6 consider and take action as required on reports or academic submissions from Faculties, colleges or boards of studies or similar organisational units;
- 4.3.7 play an active role in assuring the quality of teaching, scholarship and research in the University and co-ordinate and maintain an overview of the academic activities of Faculties, colleges and boards of studies and similar organisational units;

- 4.3.8 initiate and oversee a formal and regular program of review of academic activities of Faculties, colleges and boards of studies, and similar organisational units;
- 4.3.9 provide a forum to facilitate information flow and debate within the University and between the senior executive officers of the University and the wider academic community;
- 4.3.10 make regular reports on the range of its activities to the Senate after each meeting of the Academic Board and make a formal, annual report on its activities and its assessment of its performance to the Senate;
- 4.3.11 consider and report on all matters referred to it by the Senate or the Vice-Chancellor; and
- 4.3.12 exercise any powers and perform any other duties delegated to it by the Senate.

## 5. Constitution

### 5.1 Members

The Board consists of:

- 5.1.1 the Chair;
- 5.1.2 the Vice-Chancellor;
- 5.1.3 the following members *ex officio*:
- 5.1.3.1 the Deputy Vice-Chancellors;
- 5.1.3.2 the Pro-Vice-Chancellors and Assistant Pro-Vice-Chancellors;
- 5.1.3.3 the Executive Deans and Deans;
- 5.1.3.4 the Director of the Graduate School of Government;
- 5.1.3.5 the University Librarian;
- 5.1.3.6 the Director of the Koori Centre;
- 5.1.3.7 the Director of the Institute for Teaching and Learning;
- 5.1.3.8 the Director of the International Office;
- 5.1.3.9 the Director of Student Services;
- 5.1.3.10 the President of the Students' Representative Council; and
- 5.1.3.11 the President of the Sydney University Postgraduate Representative Association;
- 5.1.4 the following elected academic staff members, who do not already hold office as members under Rule 5.1.1, 5.1.2 or 5.1.3 elected:
- 5.1.4.1 by a group of voters defined by each relevant Faculty and approved by the Academic Board; and
- 5.1.4.2 according to guidelines approved from time to time by the Academic Board and the Senate:
- 5.1.4.2.1 three academic staff members for each faculty with 40 or fewer full-time academic staff;
- 5.1.4.2.2 four academic staff members for each faculty with more than 40 but fewer than 100 full-time academic staff; and
- 5.1.4.2.3 five academic staff members for each faculty with 100 or more full-time academic staff;
- 5.1.4.3 for each group of academic staff members elected from a faculty at least one should be appointed at professorial level and at least one should be appointed at a non-professorial level;
- 5.1.5 the following elected student members:
- 5.1.5.1 three postgraduate coursework students elected by and from the postgraduate coursework student members of the Faculties and Boards of Studies with no more than one from any faculty;
- 5.1.5.2 three postgraduate research students elected by and from the postgraduate research student members of the Faculties and Boards of Studies with no more than one from any faculty; and
- 5.1.5.3 six undergraduate students elected by and from the undergraduate student members of the Faculties and Boards of Studies with no more than one from any faculty;
- 5.1.6 up to four members, who do not already hold office as members under rules 5.1.1 to 5.1.5 inclusive, appointed by resolution of the Academic Board at an ordinary meeting of the Academic Board on the recommendation of the Chair;
- 5.1.7 up to four members, who do not already hold office as members under Rules 5.1.1 to 5.1.6 inclusive, co-opted by resolution at an ordinary meeting of the Academic Board on the recommendation of the Chair (Note: co-opted members are defined as short-term appointees who are identified to assist the Academic Board with a specific issue or project, and their term of office will normally reflect the time-span of that issue or project).
- 5.2 **Allocation of members**  
For the purposes of Rule 5.1:

- 5.2.1 the Vice-Chancellor may allocate to any one Faculty any member of the academic staff who is not a member of a department or school placed under the supervision of a Faculty; and
- 5.2.2 a member of the academic staff who is a member of more than one Faculty is taken to be a member only of the Faculty that supervises that person through the relevant department or school.
- 5.3 **When membership ceases**  
A person ceases to be a member of the Academic Board if that person at any time during their term of office:
- 5.3.1 resigns from the Academic Board;
- 5.3.2 in the case of a member holding office under Rule 5.1.1, 5.1.2 or 5.1.3, no longer holds the relevant position;
- 5.3.3 in the case of an academic staff member elected under Rule 5.1.4 or 5.1.5, ceases to be:
- 5.3.3.1 an academic staff member; or
- 5.3.3.2 an academic staff member in the category for which that person was elected (for example, if that person transfers to another Faculty);
- 5.3.4 in the case of a student member elected under Rule 5.1.6, is no longer enrolled as a student;
- 5.3.5 is absent from three consecutive ordinary meetings of the Academic Board and is not, within six weeks of the last of those meetings, excused for his or her absence; or
- 5.3.6 dies.

## 6. Terms of office

### 6.1 Elected academic staff members

All academic staff members elected pursuant to Rule 5.1.4 and 5.1.5 hold office for a term of two years from 1 January in the year immediately following the year of their election.

### 6.2 Student members

All student members elected pursuant to Rule 5.1.6 hold office for a term of one year from 1 January in the year immediately following the year of their election.

### 6.3 Appointed and co-opted members

All appointed and co-opted members appointed pursuant to Rule 5.1.6 or 5.1.7 hold office for the term and on such conditions as resolved by the Academic Board at the time of their appointment.

### 6.4 Casual vacancies

A person filling a casual vacancy holds office from the time that person is elected or appointed to fill that casual vacancy, until the expiry of the term of that person's predecessor.

### 6.5 Re-election in the same category

Elected members of the Academic Board are eligible for re-election in the same category, on the conditions that they:

- 6.5.1 are, at the time of their nomination, eligible for membership in that category; and
- 6.5.2 do not serve more than two full, consecutive terms as a member in that category.

## Part 3 – Chair, Deputy Chair and Chairs of Standing Committees

### 7. Chair of the Academic Board

#### 7.1 Role and functions

The Chair of the Academic Board:

- 7.1.1 is responsible for managing and supervising the functions and business of the Academic Board;
- 7.1.2 is the point of contact between the academic community of the University and:
- 7.1.2.1 the Senate; and
- 7.1.2.2 the senior executive management of the University;
- 7.1.3 subject to any delegations of authority approved by the Senate or resolutions of the Academic Board, may apportion authority for carrying out the functions of the Academic Board to other members of the Academic Board; and
- 7.1.4 must present reports to the Senate about matters considered at meetings of the Academic Board held since the previous meeting of the Senate.
- 7.2 **Election and term of office**  
The Chair:

- 7.2.1 must be an academic staff member who is a professor or associate professor;
- 7.2.2 shall be elected by those persons who are members elect of the Academic Board as soon as practicable after elections are held according to Part 5 of this Rule\*; and

Explanatory note: This is to ensure that the Chair is elected by the newly elected membership of the Academic Board, rather than the previous constituency

- 7.2.3 holds office
- 7.2.3.1 if elected in the same year as the members elect, from 1 January following election for a period of two years, or
- 7.2.3.2 in any other case, from election for the remainder of the period of two years from 1 January in the year of election.

#### 7.3 Re-election

A person elected as Chair is eligible for re-election, so long as that person does not serve more than two full, consecutive terms as Chair.

#### 7.4 Disqualification

A person may not hold office as Chair while that person is:

- 7.4.1 the Vice-Chancellor [but subject to the Vice-Chancellor's right to preside at any meeting of the Academic Board pursuant to clause 47(3)(b) of the *University of Sydney By-law 1999 (as amended)*];
- 7.4.2 a Deputy Vice-Chancellor;
- 7.4.3 a Pro-Vice-Chancellor;
- 7.4.4 an Assistant Pro-Vice-Chancellor; or
- 7.4.5 a Dean.

#### 7.5 Casual vacancy

The office of Chair becomes vacant if the person holding that office:

- 7.5.1 resigns in writing, either as Chair or from the University;
- 7.5.2 assumes any of the positions referred to in Rule 7.4; or
- 7.5.3 dies.

### 8. Deputy Chair of the Academic Board

#### 8.1 Role and functions

The Deputy Chair of the Academic Board is to:

- 8.1.1 assist the Chair in the performance of his or her functions as the Chair determines from time to time;
- 8.1.2 act as an alternate chair of meetings of the Academic Board when the Chair is unable to do so or if a casual vacancy in the office of Chair occurs; and
- 8.1.3 attend meetings of the Senate in the place of the Chair when the Chair is unable to do so, or if a casual vacancy in the office of Chair occurs.

#### 8.2 Appointment and term of office

The Deputy Chair of the Academic Board:

- 8.2.1 must be an academic staff member;
- 8.2.2 shall be appointed by the Academic Board from among the Chairs of Standing Committees, on the nomination of the Chair, at the first meeting of the Academic Board following an election of Academic Board members; and
- 8.2.3 holds office for a period of two years following appointment.

#### 8.3 Re-appointment

A person appointed as a Deputy Chair is eligible for re-appointment, so long as that person does not serve more than two full, consecutive terms as Deputy Chair.

#### 8.4 Disqualification

A person may not hold office as Deputy Chair while that person is:

- 8.4.1 the Vice-Chancellor;
- 8.4.2 Chair;
- 8.4.3 a Deputy Vice-Chancellor;
- 8.4.4 a Pro-Vice-Chancellor;
- 8.4.5 an Assistant Pro-Vice-Chancellor; or
- 8.4.6 a Dean.

#### 8.5 Casual vacancy

The office of Deputy Chair becomes vacant if the person holding that office:

- 8.5.1 resigns in writing, either as Deputy Chair or from the University;
- 8.5.2 assumes any of the positions referred to in Rule 8.4; or
- 8.5.3 dies.

#### 8.6 Filling casual vacancies

If a casual vacancy occurs in the office of Deputy Chair, then the Academic Board shall fill that casual vacancy in accordance

with the procedure set out in Rule 8.2 to hold office for the rest of the term of that person's predecessor.

### 9. Chairs of Standing Committees

#### 9.1 Appointment

Chairs of Standing Committees:

- 9.1.1 shall be appointed by and from the members of the Academic Board, on the nomination of the Chair at the first meeting of the Academic Board following an election of Academic Board members; and
- 9.1.2 hold office for a period of two years following appointment.

#### 9.2 Re-appointment

A person appointed as Chair of a Standing Committee is eligible for re-appointment, so long as that person does not serve more than two full, consecutive terms as Chair of that Standing Committee.

#### 9.3 Disqualification

A person may not hold office as Chair of a Standing Committee while that person is:

- 9.3.1 the Vice-Chancellor;
- 9.3.2 a Deputy Vice-Chancellor;
- 9.3.3 a Pro-Vice-Chancellor;
- 9.3.4 an Assistant Pro-Vice-Chancellor; or
- 9.3.5 a Dean.

#### 9.4 Casual vacancy

The office of the Chair of a Standing Committee becomes vacant if the person holding that office:

- 9.4.1 resigns in writing, either as Chair of that Standing Committee or from the University;
- 9.4.2 assumes any of the positions referred to in Rule 9.3; or
- 9.4.3 dies.

#### 9.5 Filling casual vacancies

If a casual vacancy occurs in the office of Chair of a Standing Committee, then the Academic Board shall fill that casual vacancy in accordance with the procedure set out in Rule 9.1 to hold office for the rest of the term of that person's predecessor.

## Part 4 – Meetings and procedures of the Academic Board

### 10. Meetings

#### 10.1 Frequency of meetings

The Academic Board must meet at least eight times in any one calendar year.

#### 10.2 Who convenes meetings

The Chair must convene all meetings.

#### 10.3 Special meetings

The Chair may at any time convene a special meeting of his or her own motion, and must do so if requested by:

- 10.3.1 the Senate;
- 10.3.2 the Vice-Chancellor; or
- 10.3.3 at least 50 per cent of all members of the Academic Board.

#### 10.4 Secretary

The Registrar, or the Registrar's nominee, is to act as secretary of the Academic Board.

#### 10.5 Notices of meetings

Notices of meetings of the Academic Board:

- 10.5.1 must:
- 10.5.1.1 subject to Rule 10.5.1.2, be given at least seven days in advance of the meeting to which it relates; or
- 10.5.1.2 in the case of special meetings convened under Rule 10.3, be given at least three days in advance of the meeting to which it relates; and
- 10.5.1.3 specify the place, date and time of that meeting and a brief description of the business to be transacted at that meeting;
- 10.5.2 may be given in electronic or hard copy form.

#### 10.6 Meetings or resolutions not invalid in certain circumstances

A meeting held or a resolution passed at a meeting is not invalid because:

- 10.6.1 of an accidental failure to give notice of that meeting to a person entitled to receive notice;

- 10.6.2 a person entitled to receive notice of that meeting does not receive it; or
- 10.6.3 less than the prescribed time of notice of that meeting was given.

## 11. Meeting procedures

### 11.1 Quorum

The quorum of the Academic Board is thirty members.

### 11.2 No quorum

Subject to Rule 11.3, no business may be transacted at a meeting unless a quorum of members is present at the meeting within 30 minutes of the time nominated in a notice given under Rule 10.5.

### 11.3 Qualification

If a quorum is not present at a meeting, the meeting may consider procedural matters only.

### 11.4 Minutes

Minutes of each meeting must be kept and must be:

- 11.4.1 signed by the Chair as a true and accurate record; and
- 11.4.2 distributed to each Board member no later than the date when notice of the next meeting is given.

### 11.5 Resolutions

Any motion which is to be put to a vote by members of the Academic Board:

- 11.5.1 must be duly proposed and seconded;
- 11.5.2 subject to Rule 11.6, may be carried or lost by a majority of votes of those present at the meeting and eligible to vote; and
- 11.5.3 together with the results of any vote on that motion, must be recorded in the minutes.

### 11.6 Special resolution

A special resolution is required to make or change a Rule made by the Academic Board.

### 11.7 Motions without notice

Subject to Rule 11.9, only the Chair may put a motion without notice to a meeting of the Academic Board.

### 11.8 Chair's ruling is final

Subject to Rules 11.9 and 11.10, the Chair's decision on all matters relating to meetings (including, without limitation, how meeting procedures are to be interpreted) is final.

### 11.9 Motions of dissent

Members of the Academic Board may [and without the need for notice to be given under Rule 10.5], by resolution of at least two-thirds of members present at the meeting:

- 11.9.1 overrule a ruling of the Chair; and
- 11.9.2 substitute their own ruling for the ruling of the Chair.

### 11.10 Presiding over motions of dissent

The following person must preside at the meeting while a motion is put to, and resolved by, the members of the Academic Board under Rule 11.9:

- 11.10.1 the Deputy Chair; or
- 11.10.2 if that person is not present at that meeting, another member of the Academic Board elected by and from the members of the Academic Board present at that meeting.

### 11.11 Voting at meetings

Voting at meetings must be conducted by:

- 11.11.1 show of hands; or
- 11.11.2 secret ballot, if demanded by any two members who are present and have the right to vote at that meeting, or if the Chair so directs.

### 11.12 Member's vote

Each member present at a meeting of the Academic Board has one deliberative vote.

### 11.13 Casting vote

If there is a tied vote then the person chairing that meeting of the Academic Board has one casting vote, in addition to a deliberative vote. However, this Sub-rule does not apply to a motion under Rule 11.9.

## 12. Standing and other committees

### 12.1 Establishment by Academic Board

The Academic Board may, by resolution, establish such Standing Committees or other committees or working parties as it thinks fit to assist or advise the Academic Board in the performance of its functions.

### 12.2 Establishment by the Chair

The Chair may establish committees (but not Standing Committees) or working parties to provide advice in connection with the role and functions of the Academic Board and the Chair.

### 12.3 Terms of reference and membership

The terms of reference and the membership of Standing Committees or other committees or working parties established under this Rule 12 are to be as determined by (as the case may be) the Academic Board or the Chair, but the following principles apply to all of them:

- 12.3.1 quality assurance matters shall be embedded in their terms of reference; and
- 12.3.2 they must, as appropriate, include the following members, taking into account gender, discipline and expertise:
- 12.3.2.1 academic staff members who are not necessarily members of the Academic Board;
- 12.3.2.2 members of the non-academic staff of the University who have relevant professional expertise or experience; and
- 12.3.2.3 appropriate student representation – with all Standing Committees to include at least one student member and, where appropriate, one undergraduate student and one postgraduate student member.

## Part 5 – Election procedures for the Academic Board

### 13. Procedural requirements

All elections to the Academic Board and for the Chair must be carried out according to the procedure set out in this Part 5.

### 14. Returning Officer

#### 14.1 Who acts as returning officer

The Registrar, or the Registrar's nominee, acts as the returning officer for all elections.

#### 14.2 Decision of returning officer is final

Subject to the By-law and this Rule, the returning officer's decision is final in connection with any matter affecting the conduct of an election including, without limitation, eligibility of candidates and the results of any election.

#### 14.3 Agency

The returning officer may authorise another person to exercise any function of the returning officer under these Rules. Any function exercised by that authorised person is taken to have been exercised by the returning officer.

### 15. Rolls

#### 15.1 Rolls required

The returning officer must, for the purpose of elections, establish and maintain separate Rolls for each category of elected members of the Academic Board prescribed in Rule 5, current as at the date of close of nominations.

#### 15.2 Availability and inspection of Rolls

- 15.2.1 A copy of each relevant Roll must be available for inspection at the office of the returning officer during the University's usual business hours for at least 14 days before the date on which the election is due to be held.
- 15.2.2 A person's entitlement to inspect a Roll is subject to any policies or procedures of the University from time to time concerning privacy of personal information.

#### 15.3 Alteration of Roll

The Registrar is entitled to alter a Roll at any time by:

- 15.3.1 correcting any mistake or omission in the details of any eligible voter entered on that Roll;
- 15.3.2 altering, on the written application of any eligible voter, the name or address of the person entered on that Roll;
- 15.3.3 removing the name of any deceased person;
- 15.3.4 removing the name of any person who is no longer entitled to vote in that election, or in the relevant category of that election;
- 15.3.5 removing the superfluous entry where the name of the same eligible voter appears more than once on the Roll; or
- 15.3.6 reinstating the name of an eligible voter removed from the Roll, where the Registrar is satisfied that such person is still entitled to be entered on the relevant Roll.

#### 15.4 Roll not invalid

Notwithstanding Rule 15.3, a Roll is not invalid because that Roll:

- 15.4.1 contains any mistake or omission in the details of any eligible voter entered on that Roll;
- 15.4.2 contains the name of any deceased person;
- 15.4.3 contains the name of any person who is no longer entitled to vote in that election, or the relevant category of that election;
- 15.4.4 contains more than one entry for the same eligible voter; or
- 15.4.5 does not contain the name of any person entitled to be entered on that Roll.

### 16. Eligibility for election and to vote

#### 16.1 Defined

A person is eligible for election to the Academic Board and/or (as the case may be) to vote in any election of the Academic Board if that person's name appears on the Roll in the relevant category at the time of close of nominations specified in the notice of election.

#### 16.2 Circumstances where a provisional vote may apply

Rule 16.3 applies to a person who claims he or she is entitled to vote in an election even though:

- 16.2.1 that person's name cannot be found on the Roll for the election for which the person is claiming an entitlement to vote;
- 16.2.2 the person's name is on the Roll, but contains an incorrect address, or no address; or
- 16.2.3 a mark on the Roll used in that election indicates incorrectly that the person has already voted in that election.

#### 16.3 Casting a provisional vote

A person to whom Rule 16.2 applies may cast a provisional vote if:

- 16.3.1 the person makes a request to the returning officer to do so; and
- 16.3.2 the person complies with clause 23.3.

### 17. Time intervals for different stages of the election process

When conducting an election, the returning officer must ensure that:

- 17.1 there are not less than 14 days nor more than 28 days between the publication of the notice that an election is to be held and the time for nominations to close;
- 17.2 there are not less than 14 days nor more than 28 days between the time nominations close and the issue of voting papers; and
- 17.3 where a postal vote is held, there are not less than 14 days nor more than 28 days between the issue of voting papers and polling day.

### 18. Notice of election

#### 18.1 What it must contain

When an election becomes necessary, the returning officer must publish a notice of election containing the following information:

- 18.1.1 that an election is necessary to a particular office;
- 18.1.2 the category or categories for election;
- 18.1.3 the number of vacancies to be filled in each category;
- 18.1.4 the term of office of each category;
- 18.1.5 inviting nominations for election;
- 18.1.6 the form in which a nomination must be made;
- 18.1.7 the date and time when nominations close;
- 18.1.8 the polling day for the election;
- 18.1.9 the method of election;
- 18.1.10 where appropriate, the time(s) and place(s) where polling is to take place; and
- 18.1.11 that the election procedures can be found in this Rule.

#### 18.2 How it must be published

The returning officer must give a notice of an election by any one of these methods:

- 18.2.1 placing a notice in the *University News*;
- 18.2.2 displaying the notice on all official University notice boards (including, without limitation, on the University's website); or
- 18.2.3 sending a hard copy or an electronic notice to each person entitled to vote in that election.

### 19. Nominating candidates

#### 19.1 Requirements

- 19.1.1 A separate nomination form must be completed for each candidate and for each category in which that person is nominated.
- 19.1.2 Except under the circumstances outlined in 19.1.5 below, each person who nominates another for election must be eligible for election in that category. A person cannot nominate himself or herself for election.
- 19.1.3 Each nomination must be signed by the candidate, and by the two persons nominating the candidate.
- 19.1.4 A person cannot nominate more than one person in any category of election. If this occurs, the returning officer is to treat the first signed nomination form received as the valid nomination for that election.
- 19.1.5 In the case of nominations for election as an undergraduate, postgraduate coursework or postgraduate research student member, it is acceptable for either one or both of the nominators to be enrolled as a student at the University of Sydney, but otherwise ineligible for election, provided that the nominator is enrolled:
  - 19.1.5.1 as an undergraduate student if nominating an undergraduate candidate,
  - 19.1.5.2 as a postgraduate coursework student if nominating a postgraduate coursework candidate, and
  - 19.1.5.3 as a postgraduate research student if nominating a postgraduate research candidate.

#### 19.2 Nominating in more than one category

An eligible person may be nominated in more than one category of membership of the Academic Board.

#### 19.3 Non-withdrawal

A nomination cannot be withdrawn once nominations have closed.

#### 19.4 Statement of information

At the time of nomination, a candidate may provide a statement of no more than 100 words containing any of the following information:

- 19.4.1 the candidate's name;
- 19.4.2 his or her current occupation or position;
- 19.4.3 if a student, his or her current course of enrolment and year; and
- 19.4.4 any other information the candidate thinks relevant (for example, brief policy statements).

#### 19.5 Editing and distributing statement of information

The returning officer may edit any information provided by a candidate under Rule 19.4. Edited statements will be printed as a summary of information and distributed with voting papers.

#### 19.6 Death or ineligibility of candidate

If, before the declaration of a poll for an election, a candidate dies or is no longer eligible for election, the election must proceed as if:

- 19.6.1 the candidate had not been nominated for election;
- 19.6.2 the candidate's name had not been included on the voting papers printed for the election; and
- 19.6.3 any vote for that person had not been cast.

### 20. Receiving nominations

#### 20.1 Deadline for receipt

Nominations must be received by the returning officer no later than 4pm on the date for close of nominations specified in the relevant notice of election.

#### 20.2 Rejection of nomination

The returning officer must reject a nomination paper if satisfied that the nomination does not comply with the requirements of Rule 19.1. If a nomination is rejected, then the returning officer must, within seven days of receiving that nomination, send or deliver a notice to each person who has signed or endorsed that nomination paper, notifying the person that the nomination has been rejected.

### 21. Dealing with nominations

#### 21.1 Nominations less than or equal to positions vacant

If the number of nominations received is less than or equal to the number of candidates to be elected, then the returning officer must declare those candidates elected.

**21.2 Number of nominations greater than positions vacant**

If the number of nominations received is greater than the number of candidates to be elected, then the returning officer must conduct an election in accordance with these Rules.

**22. Secret ballots****22.1 Election by secret ballot**

All elections must be conducted by secret ballot.

**22.2 Confidentiality**

A person involved in an election (including any scrutineer) must not disclose or assist another person to disclose any information as to how a person voted at that election.

**23. Postal votes****23.1 Postal vote required**

All elections must be conducted by postal vote.

**23.2 Dispatch of electoral material**

The returning officer must, at least 14 days before the ballot is due to be held, send to each voter on the relevant Roll, at the voter's address listed on that Roll:

- 23.2.1 a voting paper;
- 23.2.2 a notice describing:
  - 23.2.2.1 how the voting paper must be completed; and
  - 23.2.2.2 the date and time by which the voting paper must be returned to the returning officer;
  - 23.2.2.3 a declaration requiring the voter to state his or her name and that he or she is eligible to vote; and
  - 23.2.2.4 two envelopes, one marked 'Voting Paper' and the other a returning envelope addressed to the returning officer.

**23.3 Voting**

Each voter must, after completing a postal vote:

- 23.3.1 enclose and seal the voting paper in the envelope marked 'Voting Paper';
- 23.3.2 complete and sign the declaration of eligibility required under Rule 23.2.3;
- 23.3.3 enclose and seal the envelope and declaration, referred to in Rule 23.3.1 and 23.3.2 above, in the returning envelope addressed to the returning officer; and
- 23.3.4 send by post or deliver the envelope to the returning officer so that the returning officer receives it no later than the closing date for voting specified in Rule 23.2.2.2.

**23.4 Security of voting papers**

The returning officer must take all reasonable steps to ensure that all voting papers received under Rule 23.3 are stored securely until the close of the poll concerned.

**24. Marking and returning voting papers****24.1 Preferences must be allocated**

Voters must vote by marking the numbers 1, 2, 3 and so on, next to every candidate, in order of preference.

**25. Errors****25.1 Election not invalidated because of certain errors**

An election is not invalidated if:

- 25.1.1 any one or more of the events described in Rule 15.4 occurs;
- 25.1.2 an eligible voter did not receive a voting paper, or did not see displayed or receive a notice of election; or
- 25.1.3 an eligible voter's voting paper has not been accepted at the election.

**25.2 Returning officer may declare election invalid**

Notwithstanding Rule 25.1, and without limiting any of the returning officer's other powers, the returning officer may, at any time, declare an election invalid because, in his or her opinion, one or more of the events described in that Rule has materially affected, or is likely to materially affect, the outcome of that election.

**26. Scrutineers****26.1 Each candidate may nominate a scrutineer**

Each candidate for election may nominate one person to be present as that candidate's scrutineer at any counting of votes for that election. Any nomination under this Rule must be in

writing, signed by the candidate, and given to the returning officer before counting of votes commences.

**26.2 Candidate may not be a scrutineer**

A candidate for election is not eligible to be a scrutineer.

**26.3 Inspection of voting papers**

A scrutineer is entitled to inspect any voting paper provided that, in the opinion of the returning officer, that scrutiny does not delay the counting of votes unreasonably.

**27. Informal voting papers****27.1 Informality**

A voting paper is informal if it:

- 27.1.1 contains any mark or writing that, in the opinion of the returning officer, enables any person to identify the voter;
- 27.1.2 is not validated by the returning officer; or
- 27.1.3 in the opinion of the returning officer, contains no vote, or does not allocate a preference to each candidate.

**27.2 Not informal for any other reason**

A voting paper:

- 27.2.1 cannot be declared informal for any reason other than a reason specified in Rule 27.1; and
- 27.2 must be given effect to according to the voter's intention so far as that intention is clear.

**28. Tally sheet to be kept****28.1 Contents of tally sheet**

The returning officer must keep a tally sheet for each ballot containing the following information:

- 28.1.1 total number of voting papers;
- 28.1.2 a list of candidates;
- 28.1.3 primary votes allocated to each candidate;
- 28.1.4 secondary votes allocated to each candidate;
- 28.1.5 progressive total vote for each candidate;
- 28.1.6 informal votes, calculated by multiplying informal voting papers by the number of candidates to be elected; and
- 28.1.7 exhausted votes.

**28.2 Number of voting papers must tally**

At each stage of counting the total votes divided by the number of candidates to be elected must correspond with the total number of voting papers.

**29. Procedures for election of one candidate only**

The returning officer must follow the procedures in Rule 30 where one candidate only is to be elected.

**30. Counting votes for one candidate only****30.1 Informal voting papers**

Exclude all informal voting papers.

**30.2 Count primary votes**

Count the primary votes for each candidate on formal voting papers.

**30.3 Total primary votes**

Enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet.

**30.4 Majority of votes**

If a candidate receives an absolute majority of primary votes, then declare that candidate elected.

**30.5 Distribute secondary votes**

Where no candidate receives an absolute majority of primary votes, distribute secondary votes according to Rules 30.6 to 30.11 until one candidate receives an absolute majority.

**30.6 Exclusion of candidates**

Exclude the candidate with the fewest primary votes.

**30.7 Allocation of secondary votes**

For each voting paper where the excluded candidate received a primary vote, allocate the next active secondary vote.

**30.8 Indicate excluded candidate**

Indicate the excluded candidate and that the next secondary vote has been allocated.

**30.9 Exhausted voting papers**

If there is no active secondary vote on any voting paper examined then that voting paper is exhausted.

### 30.10 **Exclusion of candidates**

Add together the primary votes and secondary votes for each remaining candidate and exclude the candidate with the lowest number of total votes.

### 30.11 **Distribution of secondary votes**

If, after the exclusion of a candidate, the next active secondary vote is to an excluded candidate then that secondary vote shall be disregarded and the next secondary vote, if any, distributed.

### 30.12 **Repeat process**

Repeat the process as set down in Rules 30.6 to 30.11 until one candidate receives an absolute majority of votes.

### 30.13 **Equal lowest vote**

If on any count two candidates have an equal number of votes and that number is the lowest on that count then:

- 30.13.1 the candidate with the lowest number of primary votes shall be eliminated; or
- 30.13.2 where the number of primary votes is equal, then the returning officer shall draw lots with the candidate first drawn remaining in the ballot.

## 31. Election procedures for more than one candidate

The returning officer must follow the procedures in Rule 32 where more than one candidate is to be elected.

## 32. Counting votes

### 32.1 **Informal voting papers**

Exclude all informal voting papers.

### 32.2 **Count primary votes**

Count the primary votes for each candidate on the formal voting papers.

### 32.3 **Total primary votes**

Enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet.

### 32.4 **Exclusion of candidates**

Exclude the candidate with the fewest primary votes.

### 32.5 **Allocation of secondary votes**

For each voting paper where the excluded candidate received a primary vote, allocate the next active secondary vote.

### 32.6 **Indicate excluded candidate**

Indicate the excluded candidate and that the next secondary vote has been allocated.

### 32.7 **Exhausted voting papers**

If there is no active secondary vote on any voting paper then that voting paper is exhausted.

### 32.8 **Exclusion of candidates**

Add together the primary votes and secondary votes for each remaining candidate and exclude the candidate with the lowest of total votes.

### 32.9 **Allocation of secondary votes**

If, after the exclusion of a candidate, the next active secondary vote indicates an excluded candidate, then that secondary vote must be disregarded and the next secondary vote, if any, allocated.

### 32.10 **Repeat process**

Repeat the process as set down in Rules 32.5 to 32.9 until only the number of candidates required to fill the vacancies remain.

### 32.11 **Equal lowest vote**

If on any count, two candidates have an equal number of votes and that number is the lowest on that count then:

- 32.11.1 the candidate with the lowest number of primary votes shall be eliminated; or
- 32.11.2 where the number of primary votes is equal, then the returning officer must draw lots with the candidate first drawn remaining in the ballot.

## 33. Election in more than one category

### 33.1 **Order of election**

Where a non-professorial member of academic staff is nominated in more than one category under Rule 5.1, and receives a sufficient number of votes to be declared elected under Rule 5.1.4, that person must be declared elected in that category.

### 33.2 **Removal from subsequent categories**

If a person is declared elected pursuant to Rule 33.1, then that person is no longer eligible for election to another category of membership, and must be removed from any list of candidates for that category of membership.

## 34. Filling casual vacancies or dealing with insufficient nominations

### 34.1 **Elected academic staff members**

34.1.1 If a casual vacancy occurs in the office of any elected academic staff member of the Academic Board [other than in the office of the Chair], then that vacancy must be filled by the candidate at the immediately preceding election who was the last candidate to be excluded, and who remains eligible to be elected.

34.1.2 If:

34.1.2.1 a casual vacancy cannot be filled according to Rule 34.1.1; or

34.1.2.2 there are insufficient nominations for any category of academic staff members,

then the Academic Board may fill that vacancy or position by appointing a person from the relevant Faculty who is eligible to be elected to that category of members, after first consulting with the relevant Dean or Pro-Vice-Chancellor (as the case may be).

34.1.3 If a casual vacancy or position cannot be filled according to Rule 34.1.2, then the position shall remain vacant until it can be filled for the remainder of the term according to Rule 34.1.1 or 34.1.2 [as the case may be].

Explanatory note: This Sub-rule is designed to enable more than one attempt to fill a casual vacancy or position while the relevant term of office remains current.

### 34.2 **Elected students**

34.2.1 If a casual vacancy occurs in the office of any elected student member, then that vacancy must be filled by the candidate at the immediately preceding election who was the last candidate to be excluded, and who remains eligible to be elected.

34.2.2 If:

34.2.2.1 a casual vacancy cannot be filled according to Rule 34.2.1; or

34.2.2.2 there are insufficient nominations for any category of student members,

then that vacancy or position must be filled by a student, who is not already a member of the Academic Board, on the nomination of the Provost, who must first consult with the President of (as the case may be) the Students' Representative Council or the Sydney University Postgraduate Representative Association.

34.2.3 If a casual vacancy or position cannot be filled according to Rule 34.2.2, then the position shall remain vacant until it can be filled for the remainder of the term according to Rule 34.2.1 or 34.2.2 [as the case may be].

Explanatory note: This Sub-rule is designed to enable more than one attempt to fill a casual vacancy or position while the relevant term of office remains current.

### 34.3 **Chair**

If a casual vacancy occurs in the office of the Chair:

34.3.1 on or after the last six months of the end of the Chair's term, then that vacancy must be filled by the Deputy Chair; or

34.3.2 before the last six months of the end of the Chair's term, then an election must be held to fill that vacancy according to Part 5.

# University of Sydney (Amendment Act) Rule 1999 (as amended)

Part 1 – Preliminary

Part 2 – Standard format of Rules

Part 3 – Procedures of Senate

Part 4 – Convocation

Part 5 – Appointment to Student Proctorial Panel  
(Repealed – See University of Sydney (Student Proctorial Panel) Rule 2003)

Part 6 – Seal and Arms of the University

Part 7 – Senior officers of the University

Part 8 – Intellectual property (Repealed – See University of Sydney (Intellectual Property) Rule 2002)

Part 9 – Admission to courses

Part 10 – Awarding degrees, diplomas and certificates (Division 4 has been repealed – See University of Sydney (Doctor of Philosophy (PhD)) Rule 2004)

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Amendment Act) Rule 1999 (as amended)

## Part 1 – Preliminary

### 1. Commencement and purpose of Rule

- 1.1 This Rule is made by the Senate pursuant to section 37(1) of the *University of Sydney Act 1989* for the purposes of the *University of Sydney By-law 1999*.
- 1.2 This Rule comes into force on 6 August 1999.
- 1.3 The purpose of this Rule is to regulate certain matters for which rules may be made by the Senate.

### 2. Definitions

In this Rule, a reference to a Chapter means a reference to a Chapter of the *University of Sydney By-law 1999*.

## Part 2 – Standard format of Rules

### 3. Requirements

All Rules must specify:

- 3.1 by whom they are made;
- 3.2 that they are made pursuant to section 37(1) of the Act for the purposes of the *University of Sydney By-law 1999*;
- 3.3 when they commence;
- 3.4 their purpose; and
- 3.5 if they are intended to replace Rules or resolutions already in existence,
  - 3.5.1 the Rules or resolutions that they will replace; and
  - 3.5.2 that those Rules or resolutions already in existence are taken to be repealed by the Rules replacing them.

## Part 3 – Procedures of Senate

### 4. Secretary

- 4.1 The Registrar is to act as secretary at all meetings of the Senate.
- 4.2 The Registrar is responsible for:
  - 4.2.1 issuing notices for all meetings of the Senate; and
  - 4.2.2 keeping minutes of the proceedings of Senate

### 5. Time and frequency of ordinary meetings of Senate

- 5.1 Meetings of the Senate are normally to be held:
  - 5.1.1 according to the following pattern:
    - 1st Monday in February
    - 3rd Monday in March
    - 1st Monday in May
    - 3rd Monday in June
    - 1st Monday in August
    - 3rd Monday in September
    - 1st Monday in November
    - 1st Monday in December
  - or, if any of the days specified is a public holiday, on the nearest convenient day.
  - 5.1.2 eight times in each calendar year.
- 5.2 Meetings of the Senate may be held at times other than those specified in Rule 5.1 if the Senate so resolves.
- 5.3 Meetings of Senate may be adjourned to a convenient later time to conclude any unfinished business.
- 5.4 Additional meetings of the Senate may be held on an ad hoc basis where required as a matter of urgency or workload.

### 6. Special meetings of the Senate

- 6.1 At any time between meetings convened under Rule 5.1, either:
  - 6.1.1 the Chancellor; or
  - 6.1.2 in the absence of the Chancellor, the Deputy Chancellor; or
  - 6.1.3 in the absence of the Chancellor and the Deputy Chancellor, the Vice-Chancellor,may, if there is an emergency, call a special meeting of the Senate to consider any business he or she may wish to submit, by notifying the Registrar in writing to that effect.

- 6.2 If the Registrar receives a request under Rule 6.1, he or she must convene a meeting of the Senate to be held as soon as conveniently possible.

- 6.3 At any time upon written request given by any 3 Fellows:

- 6.3.1 the Chancellor; or
  - 6.3.2 in the absence of the Chancellor, the Deputy Chancellor; or
  - 6.3.3 in the absence of the Chancellor and the Deputy Chancellor, the Vice-Chancellor; or
  - 6.3.4 in the absence of the Chancellor, the Deputy Chancellor and the Vice-Chancellor, the Registrar
- must convene a special meeting of the Senate, to be held as soon as conveniently possible, and no earlier than seven days after that written request is received.

### 7. Notice of meetings and motions

- 7.1 Subject to Rule 7.2, the Registrar must give at least three days' notice of any meeting of Senate (including any date for re-convening an adjourned meeting).
- 7.2 There is no minimum prescribed time for giving notice of a special meeting of Senate under Rule 6.1.
- 7.3 Except for a motion moved by the Vice-Chancellor which, in the opinion of the Vice-Chancellor and the Chancellor is a matter of urgency, no motion initiating a subject for discussion at a meeting of the Senate may be made unless that motion is included in the notice of meeting given by the Registrar under Rule 7.1, or in a notice of the previous meeting.

### 8. Quorum

- 8.1 If there is no quorum of Senate, as prescribed by clause 8 of Schedule 1 of the Act, within 30 minutes of the hour appointed for that meeting, those Fellows present may appoint a future time convenient to re-convene that adjourned meeting.

### 9. Minutes

- 9.1 All proceedings of Senate are to be recorded in minutes, and must be confirmed as a true and correct record at the ordinary meeting immediately following that to which the minutes relate.
- 9.2 The person presiding at the meeting at which minutes are confirmed as a true and correct record must sign the minutes to that effect.

## Part 4 – Convocation

### 10. Exemption from membership of Convocation

A person may be exempted from membership of Convocation upon satisfying the Senate that he or she objects on the grounds of conscience to such membership.

### 11. Standing Committee of Convocation

- 11.1 The Standing Committee of Convocation shall consist of a President and not less than 40 persons who are members of Convocation. No fewer than 25 per cent of the members of the Standing Committee shall be women and no fewer than 25 per cent shall be men.
- 11.2 Subject to the Act, the members of the Standing Committee shall comprise:
  - 11.2.1.1 members elected by Convocation;
  - 11.2.1.2 the first election of members of the Standing Committee shall be conducted as the Senate may by resolution prescribe;
  - 11.2.1.3 subsequent elections of members of the Standing Committee shall be conducted in accordance with the standing orders of Convocation for the time being. Such standing orders may provide for voting by post and for preferential voting or for proportional representation.
- 11.2.2 Five Fellows of Senate elected by and from the graduates.
- 11.2.3 Nine members or executives of alumni associations or chapters appointed by the Vice-Chancellor on the recommendation of the President of the Standing Committee and the Director of Alumni Relations as coopted members of the Standing Committee.
- 11.3 The Standing Committee of Convocation may be referred to as the University of Sydney Alumni Council.

### 12. Register of graduates and members of Convocation

- 12.1 A register of graduates of the University shall be kept by the Registrar in such manner as the Senate shall from time to time direct.
- 12.2 A register of members of Convocation shall be kept by the Registrar in such manner as the Senate shall from time to time direct and such register shall be conclusive evidence that any person whose name shall appear thereon at the time of his or her claiming a vote at a meeting of Convocation or for an

election of Fellows of the Senate or members of the Standing Committee is so entitled to vote.

### 13. Meeting procedures of Convocation

- 13.1 The Chancellor, or in his or her absence the Deputy Chancellor, or in the absence of both, the Vice-Chancellor, shall in pursuance of a resolution of the Senate, or upon the receipt of a requisition signed by at least 20 members of Convocation, summon a meeting of Convocation to be held at such time and place as he or she shall direct. Such meeting shall be held accordingly within 28 days from the receipt of the requisition. And notice of such meeting shall be given by public advertisement not less than 14 days before the day appointed for the meeting: provided that every such requisition shall specify the subjects which it is proposed to bring before Convocation. If, in the opinion of the summoning officer, the subjects so specified, or any of them, are such as ought not to be discussed in Convocation, he or she shall refer the matter to the Senate, which shall decide whether the meeting shall be held or not: provided that no such meeting shall be held in the month of January.
- 13.2 At all meetings so summoned, the Chancellor, or in his or her absence, the Deputy Chancellor, or in the absence of both, the Vice-Chancellor, shall preside. In the absence of the Chancellor, the Deputy Chancellor or the Vice-Chancellor, the members of the Convocation present shall elect one of their number to preside at that meeting.
- 13.3 Apart from the meetings of Convocation provided for in this Rule, Convocation shall meet when summoned:
- 13.3.1 by the Standing Committee; or
- 13.3.2 as provided for by standing orders of Convocation.
- 13.4 Convocation shall hold at least 1 meeting in each year.
- 13.5 The presence at any meeting of one hundred members of Convocation shall be necessary to form a quorum. And if within 30 minutes from the time of meeting there shall be no quorum present the meeting shall lapse.
- 13.6 At all meetings of Convocation the Registrar or the Registrar's nominee shall act as secretary and keep the minutes of all proceedings.
- 13.7 Every meeting may be adjourned by the person presiding at the meeting to such day and hour as may be fixed by resolution.
- 13.8 All questions submitted to the Convocation shall be decided by a majority of members present. The person presiding at the meeting shall have a deliberative as well as a casting vote.
- 13.9 All resolutions of Convocation shall be signed by the person presiding at the meeting and shall be laid by the Registrar before the Senate at its next meeting.
- 13.10 Convocation shall make standing orders providing for:
- 13.10.1 the constitution and election of the Standing Committee;
- 13.10.2 the number of ordinary meetings to be held in each year;
- 13.10.3 the time and place of and manner of convening meetings summoned by the Standing Committee;
- 13.10.4 for the regulation of meetings so summoned and of the meetings of the Standing Committee;
- 13.10.5 and for any other matters with respect to which it is empowered by the Senate to make standing orders so far as such standing orders are not inconsistent with the Act or any Rule.
- 13.11 Until standing orders are made by Convocation, the Standing Committee may make provisional standing orders in regard to any of the above matters.
- 13.12 Any standing orders made by Convocation or by the Standing Committee before this Rule commences remain in full force and effect until revoked or amended in accordance with this Rule.
- ### 14. Powers of Convocation and of Standing Committee
- 14.1 Convocation shall submit for the consideration of the Senate such suggestions as it thinks fit with respect to the affairs and concerns of the University, and the Senate may take all such suggestions into consideration and report to Convocation its determinations thereon.
- 14.2 The Standing Committee may submit for the consideration of the Senate such suggestions as it thinks fit in respect of the affairs and concerns of the University: and the Senate may take all such suggestions into consideration and report to the Standing Committee its determinations thereon.
- 14.3 The Standing Committee shall report to the Senate on any matters referred to it by the Senate for report.

- 14.4 The Standing Committee may at any time and shall once at least in every year report to Convocation.
- 14.5 Whenever the Senate proposes to make any new By-laws or to repeal or alter any existing By-laws, it may submit the same to the Standing Committee for its consideration. The Standing Committee shall within 28 days after such submission report to the Senate its opinion thereon.

## Part 5 – Appointment to Student Proctorial Panel

Part 5 has been repealed and replaced by a new Rule, the *University of Sydney (Student Proctorial Panel) Rule 2003*.

## Part 6 – Seal and Arms of the University

### 17. Affixing the Seal

- 17.1 The Seal of the University may not be affixed to any document except as authorised by a resolution of the Senate including, without limitation, pursuant to a delegation of authority given under section 17 of the Act.
- 17.2 Every document to which the Seal is affixed must be signed by:
- 17.2.1 the Chancellor; or
- 17.2.2 the Deputy Chancellor; or
- 17.2.3 the Vice-Chancellor;
- and counter-signed by the Registrar.

### 18. Arms of the University

- 18.1 Consent to use or reproduce the Arms of the University may only be conferred by resolution of the Senate (including, without limitation, pursuant to a delegation of authority conferred under section 17 of the Act). No person, body or organisation may use the Arms except in accordance with this Rule.
- 18.2 Notwithstanding Rule 18.1, any person, body or organisation (including any club, society, foundation or other body established within the University) which, before this Rule commenced, had authority to use or reproduce the Arms of the University, may continue to do so, subject to this Rule and any terms imposed as a condition of such use or reproduction.

### 19. Arms design

- 19.1 The Arms of the University may only be used, reproduced or represented in a design or format approved by the Senate from time to time.
- 19.2 No other design or format representing the Arms of the University may be used, except with the approval of the Senate.
- 19.3 Any design or format representing the Arms which:
- 19.3.1 exists when this Rule commences; and
- 19.3.2 has previously been approved by the Senate, may continue to be used, subject to this Rule and to any terms imposed as a condition of such use.
- 19.4 Any person or body to whom the Senate, before the commencement of this Rule, has given approval to use, reproduce or otherwise deal with the Arms may continue to do so after this Rule commences, subject to any terms imposed as a condition of such use, reproduction or dealing.

## Part 7 – Senior Officers of the University

### 20. Deputy Vice-Chancellors

- 20.1 The Senate may appoint one or more Deputy Vice-Chancellors.
- 20.2 A Deputy Vice-Chancellor shall assist the Vice-Chancellor as the Vice-Chancellor may require.
- 20.3 A Deputy Vice-Chancellor is, while holding office as Deputy Vice-Chancellor, a member of the Academic Board and its committees, and of every Faculty, College Board and Board of Studies.

### 21. Pro-Vice-Chancellors

- 21.1 The Senate may appoint one or more Pro-Vice-Chancellors.
- 21.2 A Pro-Vice-Chancellor shall assist the Vice-Chancellor as the Vice-Chancellor may require.

### 22. University Librarian

- 22.1 The University Librarian shall, under the Vice-Chancellor, be responsible for the operation and management of the University Library and shall assist the Vice-Chancellor on such other matters as the Vice-Chancellor may require.
- 22.2 The University Librarian is, while holding office as University Librarian, a member of every Faculty, College Board and Board of Studies.

- 22.3 The University Librarian may nominate another member of staff of the Library to act as a member of a Faculty, College Board or Board of Studies in the University Librarian's place.

## Part 8 – Intellectual Property

Part 8 has been repealed and replaced by a new Rule, the *University of Sydney (Intellectual Property) Rule 2002*.

## Part 9 – Admission to courses

### Division 1: Preliminary

#### 36. Interpretation

In this Part, unless the contrary intention appears:

- 36.1 **course** is a program of studies at undergraduate or postgraduate degree, diploma or certificate level unless specified otherwise;
- 36.2 **Dean of a Faculty** or **Dean** includes a College Principal or Director, the Dean of the Australian Graduate School of Management Ltd or a Chair of a Board of Studies;
- 36.3 **Faculty** includes a College Board, Board of Studies or the Australian Graduate School of Management Ltd;
- 36.4 a **unit of study** or a **unit** is a stand-alone component of a course.

#### 37. General requirements

- 37.1 Candidates for any of the degrees, diplomas or certificates awarded by the University shall satisfy such requirements for admission to candidature, and at such minimum standards, as may be prescribed from time to time by the Senate on the recommendation of the Academic Board.
- 37.2 The Dean of a Faculty is responsible for the admission of candidates to courses within that Faculty subject to the policies of the Senate and the Academic Board and the authority of the Vice-Chancellor.
- 37.3 The Dean of a Faculty may permit any person to enrol as a non-award student in a specified unit of study within that Faculty.
- 37.4 A person admitted to candidature for a course shall become a candidate in that course by enrolling in accordance with the procedures determined by the University from time to time.
- 37.5 The Academic Board is responsible for the recognition of institutions, programs and courses under this rule.

#### 38. Quotas

- 38.1 Admission to courses at the University will be determined by the standard achieved by applicants in the relevant entry qualification, including any additional specified selection criteria, in the light of:
- 38.1.1 the number of places available in a course or unit of study (quotas); and
- 38.1.2 the number of applicants competing for places.
- 38.2 The Vice-Chancellor may determine quotas for commencing students in courses, in units of study and in special categories of admission on the basis of such measures of merit and upon such notice as the Vice-Chancellor may think proper.
- 38.3 The Vice-Chancellor may, on the advice of the Academic Board, determine quotas in particular units of study for continuing students.
- 38.4 The University may decline to admit to any course or unit of study any applicant for whom appropriate and satisfactory provision cannot be made.

### Division 2: Fees and other charges

#### 39. Requirements

- 39.1 Except as provided in Rule 39.2, an applicant for enrolment in the University or a student enrolled in the University:
- 39.1.1 shall pay such fees and other charges as the Senate, on the advice of the Finance Committee, may determine from time to time;
- 39.1.2 shall pay those fees and other charges at such times as the Senate may determine from time to time; and
- 39.1.3 shall not attend any lecture, tutorial, class or other form of tuition or any examination, nor undertake any supervised study or investigation if the fees and other charges referred to above have not been duly paid.
- 39.2 The Vice-Chancellor or the Vice-Chancellor's nominee, may, by an authority given in writing to an applicant for enrolment in the University or to a student enrolled in the University:

- 39.2.1 exempt that applicant or student from payment of, or permit deferment of, such of the fees and other charges referred to in Rule 39.1.1 as may be specified in the authority; and
- 39.2.2 permit that applicant or student to attend such lectures, tutorials, classes and other forms of tuition or such examinations, or to undertake such supervised study or investigation, as may be specified in the authority.
- 39.2.3 Except with the permission of the Vice-Chancellor or the Vice-Chancellor's nominee, a person who has received an authority to defer any of the fees and charges set out in Rule 39.1.1 shall not be awarded a degree, diploma or certificate of the University until those deferred fees and charges have been duly paid.

### Division 3: – Eligibility for admission to undergraduate courses for local applicants

#### 40. Secondary and tertiary studies and other qualifications

Applicants shall become eligible for consideration for admission to candidature for the undergraduate courses of the University if they complete secondary or tertiary studies or other qualifications as set out below at the minimum standard required for admission.

#### 41. Secondary studies

- 41.1 Applicants shall become eligible for consideration for admission to candidature if they successfully complete:
- 41.1.1 a program of study at the NSW Higher School Certificate examination (HSC) leading to the calculation of a Universities Admission Index (UAI) [Tertiary Education Rank (TER) prior to the 1998 HSC] in accordance with procedures prescribed from time to time by the New South Wales Vice-Chancellor's Conference; or
- 41.1.2 a state or territory school-leaving examination equivalent to the HSC; or
- 41.1.3 any other school-leaving examination, within or outside Australia, provided that the program of study and the standard of the examination are considered to be equivalent to the program and the standard required of candidates for the HSC.
- 41.2 The University will accept conversion of interstate or overseas school-leaving results according to procedures agreed to from time to time by the Academic Board.
- 41.3 The Academic Board is responsible for approval of additional procedures relating to the UAI or TER used as a basis for admission.

#### 42. Tertiary studies

- 42.1 Applicants shall become eligible for consideration for admission to candidature if they successfully complete the equivalent of at least two full-time semesters of approved tertiary study.
- 42.2 Except where specifically provided otherwise in the resolutions of the course(s) concerned, in determining eligibility for admission, consideration shall normally be given to an applicant's record of both tertiary and secondary studies, unless the applicant does not have acceptable secondary qualifications, in which case only the tertiary record will be considered.

#### 43. Other qualifications

- 43.1 Applicants shall become eligible for consideration for admission to candidature if they successfully complete:
- 43.1.1 an approved University preparation program which was commenced as an international student; or
- 43.1.2 another preparatory course provided that the program of study and standard of the examination are considered to be equivalent to the program and standard required of candidates for the HSC; or
- 43.1.3 another approved form of prior learning.
- 43.2 The Academic Board is responsible for the approval of preparatory programs of study or prior learning referred to in this Rule 43.1.

### Division 4: Special admission to undergraduate courses for local applicants

#### 44. Mature-age applicants

- 44.1 Applicants shall become eligible for consideration for admission to candidature under the Mature-age Entry Scheme if they will be at least 21 years of age on 1 March in the year of admission; and
- 44.1.1 do not have a competitive UAI or TER or equivalent;

- 44.1.2 have not completed a minimum of the equivalent of two full-time semesters of a relevant Associate Diploma, Diploma, Bachelor's degree or higher qualification at a recognised tertiary institution; and
- 44.1.3 have completed an approved university preparation course or other course of study or possess appropriate prior learning and/or experience in accordance with criteria determined by the Undergraduate Studies Committee of the Academic Board.

#### 45. **Educationally disadvantaged applicants**

- 45.1 Applicants shall become eligible for consideration for admission to candidature if they, in the opinion of the Undergraduate Studies Committee of the Academic Board, have been educationally disadvantaged and satisfy the requirements for consideration under either:

- 45.1.1 the Broadway Scheme; or
- 45.1.2 the Educational Disadvantage Admission Scheme.

#### 46. **Aboriginal and Torres Strait Islander applicants**

Aboriginal or Torres Strait Islander persons shall become eligible for consideration for admission to candidature if they satisfy the requirements for admission under the Cadigal Scheme.

#### 47. **Admission on basis of earlier qualifications**

A person who has satisfied the University's requirements for admission under earlier by-laws or resolutions of the Senate previously in force may be admitted under these resolutions provided the minimum standard required for admission as converted at the time of application is met.

#### 48. **Approval of schemes**

The Academic Board is responsible for the approval of the schemes referred to in this Division.

### Division 5: Eligibility for admission to undergraduate courses for international applicants

#### 49. **Selection criteria**

- 49.1 Applicants shall become eligible for consideration for admission to candidature for the undergraduate courses of the University if they successfully complete one or more of the secondary and tertiary studies or other qualifications as set out in Division 3 of this Part.
- 49.2 Subject to confirmation by the Undergraduate Studies Committee of the Academic Board, the Dean of each Faculty shall set academic selection criteria for each course that should ensure that those admitted as international students will have a reasonable likelihood of success.

#### 50. **Immigration status**

Applicants who are not Australian citizens or permanent residents must hold an appropriate immigration authority enabling them to undertake courses of study in Australia.

### Division 6: Additional selection criteria, entry requirement prerequisites and assumed knowledge for local and international students

#### 51. **General**

Applicants shall become eligible for consideration for admission to candidature to particular courses if they satisfy such other selection criteria as may be prescribed by the Senate or the Academic Board.

#### 52. **Additional entry requirements**

Additional entry requirements may be prescribed. These are additional selection criteria that must be satisfied before applicants are admitted to candidature for particular courses.

#### 53. **Prerequisites**

- 53.1 For enrolment in some units of study, applicants must successfully complete specified subjects in the HSC or equivalent or an audition. These are called prerequisites.
- 53.2 Prerequisites apply to some foreign languages, where first year units of study are given at a number of different levels. A prescribed level of knowledge may be necessary before a student is admitted to the higher level units of study.

#### 54. **Assumed knowledge**

- 54.1 For some first year units of study, students are assumed to have reached a certain level of knowledge, expressed in terms of programs studied and performance achieved at the HSC or equivalent.

- 54.2 Students who have not reached the level of knowledge assumed may enrol in any unit of study as part of a course for which they have received an offer of a place, but before enrolling they should undertake any supplementary work recommended. Information on the supplementary work is available from the relevant department.

- 54.3 Students who proceed with the units of study for which they have not previously reached the specified level of assumed knowledge place themselves at considerable disadvantage.

#### 55. **English language requirements**

- 55.1 Students are required to meet the University's English language requirements, as determined by the Academic Board, as a condition of admission.
- 55.2 The Academic Board is responsible for approval of changes to program requirements.

### Division 7: Deferred admission of commencing undergraduate applicants

#### 56. **Conditions of deferment**

- 56.1 Persons admitted to candidature for undergraduate courses on the basis of secondary studies completed in the preceding year may be permitted to defer commencement of studies for a maximum period of 1 year, provided that:
- 56.1.1 they are not undertaking another tertiary course unless that course has a direct bearing on the deferred course;
- 56.1.2 applicants granted deferment from a course at the Sydney Conservatorium of Music are required to complete a further satisfactory audition prior to commencement of studies.
- 56.2 All other categories of applicant (that is, those admitted under tertiary or other criteria, or those who completed secondary studies other than in the preceding year) will not be permitted to defer enrolment unless there have been extreme and unpredictable changes in circumstances.

### Division 8: Granting credit

#### 57. **Credit for previous study or recognised prior learning**

- 57.1 A candidate may be granted credit towards the requirements of a course on the basis of previous study or recognised prior learning. Credit will be granted in accordance with Academic Board policy and the specific resolutions for the course concerned. Candidates granted credit are also described as having been admitted with advanced standing.
- 57.2 Generally, credit will not be granted for units of study completed more than 10 years before admission to candidature for the course concerned.
- 57.3 When granting credit for units of study, faculties may impose requirements with respect to progression to more advanced units within a particular course and with respect to the time limits for completion of the course.
- 57.4 A candidate seeking credit for units of study completed towards an uncompleted course should indicate that he or she has abandoned credit in respect of that course.
- 57.5 A graduate may be granted a limited amount of credit in respect of a completed course. Except where provided otherwise in the specific resolutions for the course concerned, a graduate who is admitted to candidature for a degree of bachelor with credit for completed units of study shall attend units of study for the equivalent of at least two full-time years in that course, unless additional credit from an uncompleted course or courses has also been granted.

#### 58. **Credit for units of study after exclusion from another institution**

A student who has been admitted to candidature for a course at the University of Sydney after having been excluded, or having been asked to show good cause why he or she should not be excluded, from another tertiary institution, should not be automatically granted credit for units of study completed at the other institution. Such a student may, however, at the discretion of the faculty concerned, be granted credit for or exemption from or in particular units of study on the grounds of the work completed at the other institution.

### Division 9: Concurrent enrolment

#### 59. **Approval must be sought**

- 59.1 A candidate for a course at the University of Sydney must seek approval from the Deans of the Faculties concerned before

enrolling in a further concurrent course or courses at any level, other than approved combined degree programs.

- 59.2 A candidate enrolled in more than one course (other than approved combined degree programs) may not count any particular unit of study towards meeting the requirements of more than one of those courses, other than satisfying prerequisite, corequisite and qualifying requirements.

## Division 10: Admission to candidature for postgraduate courses

### 60. Admission requirements

- 60.1 Admission requirements for each postgraduate course are defined within the resolutions of the Senate relating to that course in terms of the minimum qualifications required of University graduates.
- 60.2 A Dean may admit to candidature for any postgraduate course an applicant who:
- 60.2.1 is either:
- 60.2.1.1 a graduate of another institution holding equivalent qualifications that should ensure that a person admitted to candidature will make satisfactory progress; or
- 60.2.1.2 is considered to have standing equivalent to that required of a graduate of the University who is qualified for admission to candidature for the degree or diploma concerned;
- and
- 60.2.2 is considered to be suitably prepared in the particular field of study in which the applicant proposes to be a candidate.
- 60.3 Qualifications obtained subsequently to those referred to in Rule 60.2.1 may be taken into account in the assessment referred to in Rule 60.2.2.

## Division 11: Conditions of postgraduate study

### 61. Conditions

- 61.1 Subject to the approval of the supervisor, head of a department and Faculty, a candidate for a postgraduate research course shall pursue the program of advanced study and research either:
- 61.1.1 within the University including its research stations and teaching hospitals;
- 61.1.2 on fieldwork either in the field or in libraries, museums or other repositories;
- 61.2.3 within industrial laboratories or research institutions or other institutions considered by the faculty concerned to provide adequate facilities for that candidature; or
- 61.2.4 within a professional working environment;
- and shall attend at the University for such consultation with the supervisor and shall participate in such departmental and faculty seminars as shall annually be specified.
- 61.2 A candidate shall be regarded as engaging in work within the University if he or she is undertaking approved distance and/or off-campus study, this being a mode of study in which the student would not be in regular physical attendance on a designated campus of the University.
- 61.3 Except in respect to a candidate undertaking approved distance and/or off-campus study, a candidate pursuing candidature outside Australia must also complete a cumulative minimum period of candidature within the University that, in the case of a candidate for the degree of Doctor of Philosophy is a minimum of two semesters, and in the case of a research master's candidate is a minimum of one semester.

### 62. Review of progress

Each year after admission the head of department and supervisor must review the progress of each candidate, the nature of the supervision arrangements and determine detailed conditions for the following year.

## Part 10 – Awarding degrees, diplomas and certificates

### Division 1: Preliminary

#### 63. Awards (including honorary degrees)

- 63.1 The Senate may confer such degrees of bachelor, master and doctor and award such diplomas and certificates as the Senate may determine from time to time.

- 63.2 The Senate may determine the requirements to be satisfied by candidates for a degree, diploma or certificate for the award of the degree, diploma or certificate concerned.

- 63.3 The Senate may confer *ad eundem gradum* any of the degrees available within the University upon graduates of such other universities and other tertiary institutions as the Senate may from time to time approve.

## Division 2: Requirements for degrees, diplomas and certificates

### 64. New and amended award programs and courses

- 64.1 The Senate has resolved that the procedures for consideration, and deadlines for submission of proposals for new and amended award programs and courses will be determined by the Academic Board.
- 64.2 Refer to the *Creation, variation and deletion of award courses and units of study*.

## Division 3: Higher doctorates

### 65. Applicability of this Division

This Division applies to the following degrees:

- 65.1 Doctor of Science in Agriculture  
65.2 Doctor of Agricultural Economics  
65.3 Doctor of Science in Architecture  
65.4 Doctor of Letters  
65.5 Doctor of Dental Science  
65.6 Doctor of Science in Economics  
65.7 Doctor of Letters in Education  
65.8 Doctor of Engineering  
65.9 Doctor of Laws  
65.10 Doctor of Medicine  
65.11 Doctor of Music  
65.12 Doctor of Science  
65.13 Doctor of Letters in Social Work  
65.14 Doctor of Veterinary Science.

### 66. Published works

- 66.1 The Academic Board may, on the recommendation of the faculty or board of studies concerned, award the appropriate degree of doctor for published work which, in the opinion of the examiners, has been generally recognised by scholars in the field concerned as a distinguished contribution to knowledge or creative achievement.
- 66.2 Without limiting the generality of Rule 66.1, the published work may be regarded as a distinguished contribution to knowledge if:
- 66.2.1 it represents a significant advance in knowledge in its chosen field; or
- 66.2.2 it has given rise to or is a major part of a significant debate in scholarly books and journals among recognised scholars in its chosen field; or
- 66.2.3 it has directly given rise to significant changes in the direction of research or of practice of a newer generation of recognised scholars in its chosen field.

### 67. Application procedure

- 67.1 An applicant for admission to candidature must satisfy the eligibility for admission criteria in Rules 68, 69 and 70 and be considered under the preliminary assessment procedure specified in Rule 72 before being permitted to enrol as a candidate for the degree.
- 67.2 An applicant should submit to the Registrar:
- 67.2.1 an application which states the degree being applied for; gives details of academic qualifications held; and gives details of association with the University;
- 67.2.2 a list of the published work which it is proposed to submit for examination; and
- 67.2.3 a description of the theme of the published work and, where there is a large number of publications whose dates range over a period of time and which contain some range of subject matter, a statement of how these are related to one another and to the theme.

### 68. Eligibility for admission

- 68.1 An applicant for admission to candidature for the degree of doctor shall either have qualified for the award of a degree of the University of Sydney and have met the specific requirements of Rule 68.2, or shall satisfy the requirements of Rule 69.

- 68.2.1 An applicant for the degree of Doctor of Dental Science must have qualified for the award of the degree of Bachelor of Dental Surgery.
- 68.2.2 An applicant for the degree of Doctor of Medicine must have qualified for the award of the degree of Bachelor of Medicine.
- 68.2.3 An applicant for the degree of Doctor of Music must have qualified for the award of the degree of Bachelor of Music, or for the award of the degree of Bachelor of Arts including a 3 year sequence of courses in Music.
- 68.2.4 An applicant for the degree of Doctor of Veterinary Science must have qualified for the award of the degree of Bachelor of Veterinary Science.
- 69. Awards to non-graduates**
- 69.1 The Academic Board, on the recommendation of the faculty or board of studies concerned, may admit as a candidate for the degree of doctor an applicant, not being a graduate of the University of Sydney, who:
- 69.1.1 is either a graduate of another university or institution or is a person who is accepted by that faculty or board of studies and by the Academic Board as having standing equivalent to that required of a graduate of the University; and
- 69.1.2 in the case of an applicant for one of the degrees of doctor referred to in Rule 68.2, is accepted by the faculty or board of studies concerned as having standing equivalent to that required in that Rule; and
- 69.1.3 has been a full-time member of the academic staff of the University for at least 3 years, or has had such a similar significant involvement with the teaching and research of the University as the Academic Board, on the recommendation of the faculty or board of studies concerned, considers equivalent.
- 69.2 A candidate admitted under Rule 68 must be a graduate of at least 5 years' standing before the degree of doctor can be awarded.
- 69.3 A candidate admitted under Rule 69.1 must have held the qualification by virtue of which he or she was admitted for at least 5 years before the degree of doctor can be awarded.
- 70. Nature of work to be submitted**
- 70.1 The publications submitted for examination shall be a record of original research undertaken by the candidate, who shall state the sources from which the information was derived, the extent to which the work of others has been made use of, and the portion of the work claimed as original.
- 70.2 The publications submitted for the degree of Doctor of Letters shall include at least one substantial work.
- 70.3 A major musical work or works of the candidate's own composition may be submitted for the degree of Doctor of Music.
- 70.4 If the publications submitted, whether published in the candidate's sole name or under conjoint authorship, record work carried out conjointly, the candidate shall state the extent to which the candidate was responsible for the initiation, conduct or direction of such conjoint research, however published.
- 70.5 Where the principal publications, as distinct from any supporting papers, incorporate work previously submitted for a degree in this or in any other university, the candidate shall clearly indicate which portion of the publications was so submitted.
- 71. Preliminary assessment**
- 71.1 The dean of the faculty or chairperson of the board of studies concerned shall appoint, in respect of each application made, a committee normally comprising 5 persons being:
- 71.1.1 the dean of the faculty or chairperson of the board of studies concerned;
- 71.1.2 the head of the department and the professor most closely associated with the field of the applicant's work; and
- 71.1.3 other persons appointed by the dean or chairperson.
- 71.2 The committee shall consider whether the applicant is eligible for admission to candidature, whether the published work is in a field appropriate for the nominated degree and which the faculty is competent to examine at that level and, if so, shall make an assessment of the prima facie worthiness for examination of the published work in terms of Rule 66 of these resolutions.
- 71.3 The committee, if it finds that a prima facie case exists, shall recommend to the faculty or board of studies concerned that it recommend to the Academic Board:
- 71.3.1 the admission to candidature if not qualified under Rule 68; and
- 71.3.2 the appointment of at least three examiners of whom at least 2 shall be external examiners.
- 71.4 The Academic Board may appoint further examiners in addition to those recommended by the faculty or board of studies.
- 72. Enrolment**
- After the Academic Board has admitted the applicant, if necessary, and appointed examiners, the applicant shall submit to the Registrar five copies of the published work and of the description of the theme of the published work and shall enrol as a candidate at the next enrolment period.
- 73. Examination**
- 73.1 Each examiner shall make a separate report as to whether the published work meets the requirements as specified in Rule 66 of being generally recognised by scholars in the field concerned as a distinguished contribution to knowledge.
- 73.2 The reports of the examiners shall be considered by the committee appointed under Rule 71.1 and a recommendation made to the faculty or board of studies concerned which shall take note of the terms of Rule 66.
- 73.3 The faculty or board of studies may:
- 73.3.1 recommend to the Academic Board that the degree be awarded;
- 73.3.2 recommend to the Academic Board that the degree not be awarded;
- 73.3.3 recommend to the Academic Board the appointment of a further examiner or examiners.
- 73.4 In making its report to the Academic Board under Rule 73, the faculty or board of studies shall transmit the names of the examiners and the substance of their reports.
- 73.5 The Academic Board shall determine the result of the candidature.
- 73.6 On the award of the degree the Registrar shall lodge one bound copy of the published work with the University Librarian.
- Division 4: Doctor of Philosophy (PhD)**
- Part 10, Division 4 has been repealed and replaced by a new Rule, the *University of Sydney (Doctor of Philosophy (PhD)) Rule 2004*.
- Division 5: Higher degree theses**
- 89. Lodgment**
- 89.1 In all cases where a higher degree has been awarded, after examination of a thesis the Registrar shall lodge with the University Librarian one bound copy of the thesis, printed on permanent or archival paper.
- 89.2 It is the policy of the Senate that a candidate for a higher degree should not normally be permitted to undertake a program of advanced study and research which is likely to result in the lodgment of a thesis which cannot be available for use immediately, to be read, photocopied or microfilmed, except as provided in Rule 92 below.
- 89.3 An applicant for admission to candidature for a higher degree shall be required to acknowledge awareness of this policy when applying for such admission.
- 89.4 Subject to Rules 90 and 91, a higher degree thesis lodged in the University Library or in a departmental library shall be available immediately for use. The University Librarian (or, in the case of a departmental library, the head of department) may supply a copy of the thesis to an individual for research or study, or to a library.
- 89.5 Except as provided in Rule 90, a candidate for a higher degree lodging a thesis for examination shall sign the following undertaking:
- "I ..... understand that if I am awarded a higher degree for my thesis entitled '.....' being lodged herewith for examination, the thesis will be lodged in the University Library and be available immediately for use. I agree that the University Librarian (or, in the case of a departmental library, the head of department) may supply a copy of the thesis to an individual for research or study or to a library.  
Signed.....Date....."
- 90. Use of confidential material**
- 90.1 If, at any time between application for admission to candidature and the lodgment of the thesis, it shall appear to the supervisor and to the head of the department that successful prosecution

of the candidature will require the use of confidential material which the candidate would not be at liberty fully to disclose in the thesis, the matter shall be reported as soon as practicable to the faculty or board of studies concerned.

- 90.2 The faculty or board of studies may, if it thinks fit, recommend to the Research and Research Training Committee of the Academic Board that the candidate be granted:
- 90.2.1 permission to include in an appendix to the thesis such material as is essential to the thesis but which, for a limited period, may not be available for general inspection; and
- 90.2.2 exemption, in respect of such an appendix, from the requirement to give the undertaking specified in Rule 89.5.
- 90.3 Subject to the provisions of Rule 91, if the Research and Research Training Committee of the Academic Board resolves to grant such permission and exemption, the University Librarian shall restrict access, for a period to be specified by the Research and Research Training Committee of the Academic Board, to any appendix referred to in Rule 90.2.2. This period of restriction shall not exceed five years unless there are exceptional reasons for an extension of the period.

#### 91. Access to restricted thesis

- 91.1 The University Librarian may grant access to an appendix to a thesis to which access has been restricted in accordance with Rule 90.3, to a scholar who:
- 91.1.1 demonstrates bona fide concern with the material in that appendix; and
- 91.1.2 has the written consent of either:
- 91.1.2.1 the author of the thesis, or
- 91.1.2.2 the head of the department concerned in a case where the author cannot be contacted, notwithstanding that all reasonable steps have been taken to contact him or her.
- 91.2 Notwithstanding any other provision of these resolutions, the examiners of a thesis, including any committee or board of postgraduate studies of a faculty or board of studies or any committee of the Academic Board which is directly concerned with the examination of such thesis, shall have access to the thesis and any appendix of it for the purposes of any examination or re-examination.
- 91.3 Immediately a candidate for a higher degree lodges the prescribed number of copies of the thesis with the Registrar for examination, the Registrar shall arrange for a label stating the rights of the author under the laws relating to copyright to be affixed to the inside of the front cover of each copy or to any disk or other electronic medium on which the thesis is submitted.

#### 92. Public availability of theses

- 92.1 For the purposes of this Part 10, references to 'theses' shall be taken to include also reference to treatises, dissertations and other similar productions where there is a requirement that a copy of the production be lodged by the Registrar with the University Librarian.
- 92.2 The Senate recognises that there are certain circumstances where deferment of the public availability of the thesis is appropriate.
- 92.3 In a case where a candidate or potential candidate is to be associated with a project in collaboration with industry that has potential for concern over exploitation of intellectual property, the Dean, if satisfied that the circumstances warrant it, may recommend to the Research and Research Training Committee of the Academic Board that:
- 92.3.1 the candidate or prospective candidate be granted exemption from the requirement to give the undertaking specified in Rules 89.3 and 89.5; and
- 92.3.2 authorisation be given to the Registrar to delay lodgment of the thesis in the Library for a period that, except in exceptional circumstances, shall not exceed 18 months from the date of the award of the degree.
- 92.4 The Senate authorises the Chair of the Research and Research Training Committee to approve such applications where the Chair is satisfied that they are appropriate.
- 92.5 If, at any time between application for admission to candidature and the lodgment of the thesis, it shall appear to the candidate, supervisor and to the head of the department that there are reasons to believe that the candidate's interests would be at risk if the thesis were immediately made available, the candidate may apply in writing for deferment of the availability of that thesis in the University Library for a specific period of

time. Any such application should set out clearly the reasons for the request and include supporting evidence, as appropriate.

- 92.6 The dean, if satisfied that such a deferment is necessary to protect the interests of the candidate, may:
- 92.6.1 authorise the Registrar not to lodge the thesis in the Library for a period not exceeding 6 months from the date of award of the degree; and may also
- 92.6.2 recommend to the Research and Research Training Committee of the Academic Board that a longer period of deferment, or an extension of the original deferment, be approved provided that, except in exceptional circumstances, the total period shall not exceed 18 months.

# University of Sydney (Appointment of Delegated Officers) Rule 2004

Part 1 – Preliminary

Part 2 – Appointment of Delegated Officers

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Appointment of Delegated Officers) Rule 2004

## Part 1 – Preliminary

### Citation

This Rule is made by the Senate of the University, pursuant to section 37(1) of the University of Sydney Act 1989 for the purpose of the University of Sydney By Law 1999.

#### 1.2 **Commencement**

This Rule will commence on the day when it is published.

#### 1.3 **Purpose**

The purpose of this Rule is to provide for the appointment of Delegated Officers who may perform the functions given to them under clause 66 of the *University of Sydney Academic and Teaching Staff Agreement 2003–2006* (an agreement certified under the *Workplace Relations Act 1996*).

This Rule does not replace any Rule or resolution already in existence.

## Part 2 – Appointment of Delegated Officers

2.1 For the purpose of section 17(c) of the *University of Sydney Act 1989*, the Senate may delegate to a person nominated by the Vice Chancellor as a Delegated Officer under clause 66 of the *University of Sydney Academic and Teaching Staff Agreement 2003–2006* the functions and powers which that person requires to perform the role of Delegated Officer under clause 66 of the *University of Sydney Academic and Teaching Staff Agreement 2003–2006*.

2.2 The Senate delegates to each person nominated by the Vice Chancellor as a Delegated Officer under clause 66 of the *University of Sydney Academic and Teaching Staff Agreement 2003–2006* the functions and powers which that person requires to perform the role of Delegated Officer under clause 66 of the *University of Sydney Academic and Teaching Staff Agreement 2003–2006*.

# University of Sydney (Appointment of Delegated Officers) Rule 2006

Part 1 – Preliminary

Part 2 – Appointment of Delegated Officers

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Appointment of Delegated Officers) Rule 2006

## Part 1: Preliminary

### 1.1 Citation

This Rule is made by the Senate of the University, pursuant to section 37(1) of the *University of Sydney Act 1989* and section 5(1) of the *University of Sydney By-law 1999 (as amended)*.

### 1.2 Commencement

This Rule will commence on 2 May 2006.

### 1.3 Purpose

The purpose of this Rule is to provide for the appointment of Delegated Officers (Staffing) and Delegated Officers (Investigation) who may perform the functions given to them under:

- 1.3.1 clause 46 of the *University of Sydney Academic Staff Agreement 2006–2008*;
- 1.3.2 clause 58 of the *University of Sydney General Staff Agreement 2006–2008*; and
- 1.3.3 clause 45 of the *University of Sydney English Teaching Staff Agreement 2006–2008*;  
(agreements certified under the *Workplace Relations Act 1996*).

## Part 2: Appointment of Delegated Officers

- 2.1 For the purpose of section 17(c) of the *University of Sydney Act 1989*, the Senate may delegate to a person nominated by the Vice Chancellor as a Delegated Officer (Staffing) or Delegated Officer (Investigation) under clause 46 of the *University of Sydney Academic Staff Agreement 2006–2008*, clause 58 of the *University of Sydney General Staff Agreement 2006–2008* or clause 45 of the *University of Sydney English Teaching Staff Agreement 2006–2008* the functions and powers which that person requires to perform the role of Delegated Officer (Staffing) or Delegated Officer (Investigation) to which they have been appointed.
- 2.2 The Senate delegates to each person nominated by the Vice Chancellor as a Delegated Officer (Staffing) or Delegated Officer (Investigation) under clause 46 of the *University of Sydney Academic Staff Agreement 2006–2008*, clause 58 of the *University of Sydney General Staff Agreement 2006–2008* or clause 45 of the *University of Sydney English Teaching Staff Agreement 2006–2008* the functions and powers which that person requires to perform the role of Delegated Officer (Staffing) or Delegated Officer (Investigation) to which they have been appointed.

# University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)

## Preliminary

1. Chapter 8 – University of Sydney By-law 1999
2. Other University instruments

# University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)

## Preliminary

The Senate of the University of Sydney has approved the following Rule pursuant to section 37(1) of the *University of Sydney Act 1989* for the purposes of the *University of Sydney By-law 1999*.

This Rule takes effect from 16 May 2003.

### 1. Chapter 8 – University of Sydney By-law 1999

- 1.1 For the purposes of clauses 57(2)(b) and 59(2)(b) of Chapter 8 of the *University of Sydney By-law 1999*, a reference to a 'Head of School' or 'Head of Department' includes a reference to:
  - 1.1.1 the Dean of the relevant Faculty or the Chair of the Board of Studies in Rural Management (or the equivalent of that position, for example the Principal of the Sydney Conservatorium of Music); or
  - 1.1.2 any person (such as a Pro-Dean or Associate Dean) to whom the Dean apportions authority for that purpose.
- 1.2 Sub-rule 1.1 takes effect on and from the date on which this Rule comes into force.

### 2. Other University instruments

- 2.1 In any:
  - 2.1.1 Rule or Resolution made by the Senate;
  - 2.1.2 Resolution of the Academic Board or of any Faculty;
  - 2.1.3 Policy or Procedure of the University, in force as at the date on which this Rule is made,
    - any reference to a 'Head of School' or 'Head of Department' contained in that instrument shall be taken to be a reference to:
      - 2.1.1.1 a Dean or the Chair of the Board of Studies in Rural Management (or the equivalent of that position, for example the Principal of the Sydney Conservatorium of Music); or
      - 2.1.1.2 any other person (such as a Pro-Dean or Associate Dean) to whom (as the case may be) the Vice-Chancellor, Deputy Vice-Chancellor, Pro-Vice-Chancellor or Dean apportions authority.
- 2.2 Subclause 2.1 is taken to amend the instruments specified in it on and from the date this Rule comes into force.

# University of Sydney (Coursework) Rule 2000 (as amended)

## Preliminary

### Rules relating to coursework award courses

Division 1 – Award course requirements, credit points and assessment

Division 2 – Enrolment

Division 3 – Credit, cross-institutional study and their upper limits

Division 4 – Progression

Division 5 – Discontinuation of enrolment and suspension of candidature

Division 6 – Unsatisfactory progress and exclusion

Division 7 – Exceptional circumstances

Division 8 – Award of degrees, diplomas and certificates

Division 9 – Transitional provisions

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Coursework) Rule 2000 (as amended)

## Preliminary

### 1. Commencement and purpose of Rule

- 1.1 This Rule is made by the Senate pursuant to section 37(1) of the *University of Sydney Act 1989* for the purposes of the *University of Sydney By-Law 1999*.
- 1.2 This Rule comes into force on 1 January 2001.
- 1.3 This Rule governs all coursework award courses in the University. It is to be read in conjunction with the *University of Sydney (Amendment Act) Rule 1999* and the Resolutions of the Senate and the faculty resolutions relating to each award course in that faculty.

## Rules relating to coursework award courses

### 1. Definitions

In this Rule:

- 1.1 **award course** means a formally approved program of study which can lead to an academic award granted by the University.
- 1.2 **coursework** means an award course not designated as a research award course. While the program of study in a coursework award course may include a component of original, supervised research, other forms of instruction and learning normally will be dominant. All undergraduate award courses are coursework award courses.
- 1.3 **credit** means advanced standing based on previous attainment in another award course at the University or at another institution. The advanced standing is expressed as credit points granted towards the award course. Credit may be granted as specific credit or non-specific credit.
  - 1.3.1 **specific credit** means the recognition of previously completed studies as directly equivalent to units of study;
  - 1.3.2 **non-specific credit** means a 'block credit' for a specified number of credit points at a particular level. These credit points may be in a particular subject area but are not linked to a specific unit of study; and
  - 1.3.3 **credit points** means a measure of value indicating the contribution each unit of study provides towards meeting award course completion requirements stated as a total credit point value.
- 1.4 **dean** means the dean of a faculty or the director or principal of an academic college or the chairperson of a board of studies.
- 1.5 **degree** means a degree at the level of bachelor or master for the purpose of this Rule.
- 1.6 **embedded courses/programs** means award courses in the graduate certificate/graduate diploma/master's degree by coursework sequence which allow unit of study credit points to count in more than one of the awards.
- 1.7 **faculty** means a faculty, college board, a board of studies or the Australian Graduate School of Management Limited as established in each case by its constitution and in these Rules refers to the faculty or faculties responsible for the award course concerned.
- 1.8 **major** means a defined program of study, generally comprising specified units of study from later stages of the award course.
- 1.9 **minor** means a defined program of study, generally comprising units of study from later stages of the award course and requiring a smaller number of credit points than a major.
- 1.10 **postgraduate award course** means an award course leading to the award of a graduate certificate, graduate diploma, degree of master or a doctorate. Normally, a postgraduate award course requires the prior completion of a relevant undergraduate degree or diploma.
- 1.11 **research award course** means an award course in which students undertake and report systematic, creative work in order to increase the stock of knowledge. The research award

courses offered by the University are: higher doctorate, Doctor of Philosophy, doctorates by research and advanced coursework, and certain degrees of master designated as research degrees. The systematic, creative component of a research award course must comprise at least 66 per cent of the overall award course requirements.

- 1.12 **stream** means a defined program of study within an award course, which requires the completion of a program of study specified by the award course rules for the particular stream, in addition to the core program specified by award course rules for the award course.
- 1.13 **student** means a person enrolled as a candidate for a course.
- 1.14 **testamur** means a certificate of award provided to a graduate, usually at a graduation ceremony.
- 1.15 **transcript or academic transcript** means a printed statement setting out a student's academic record at the University.
- 1.16 **unit of study** means the smallest stand-alone component of a student's award course that is recordable on a student's transcript. Units of study have an integer credit point value, normally in the range 3–24.
- 1.17 **undergraduate award course** means an award course leading to the award of an associate diploma, diploma, advanced diploma or degree of bachelor.

### 2. Authorities and responsibilities

- 2.1 Authorities and responsibilities for the functions set out in this Rule are also defined in the document *Academic Delegations of Authority*. The latter document sets out the mechanisms by which a person who has delegated authority may appoint an agent to perform a particular function.
- 2.1 The procedures for consideration of, and deadlines for submission of, proposals for new and amended award courses will be determined by the Academic Board.

## Division 1: Award course requirements, credit points and assessment

### 3. Award course requirements

- 3.1 To qualify for the award of a degree, diploma or certificate, a student must:
  - 3.1.1 complete the award course requirements specified by the Senate for the award of the degree, diploma or certificate concerned;
  - 3.1.2 complete any other award course requirements specified by the Academic Board on the recommendation of the faculty and published in the faculty resolutions relating to the award course;
  - 3.1.3 complete any other award course requirements specified by the faculty in accordance with its delegated authority and published in the faculty resolutions relating to the award course; and
  - 3.1.4 satisfy the requirements of all other relevant by-laws, rules and resolutions of the University.

### 4. Units of study and credit points

- 4.1.1 A unit of study comprises the forms of teaching and learning approved by a faculty. Where the unit of study is being provided specifically for an award course which is the responsibility of another faculty, that faculty must also provide approval.
- 4.1.2 Any faculty considering the inclusion of a unit of study in the tables of units available for an award course for which it is responsible may review the forms of teaching and learning of that unit, may consult with the approving faculty about aspects of that unit and may specify additional conditions with respect to inclusion of that unit of study.
- 4.2 A student completes a unit of study if the student:
  - 4.2.1 participates in the learning experiences provided for the unit of study;
  - 4.2.2 meets the standards required by the University for academic honesty;
  - 4.2.3 meets all examination, assessment and attendance requirements for the unit of study; and
  - 4.2.4 passes the required assessments for the unit of study.
- 4.3 Each unit of study is assigned a specified number of credit points by the faculty responsible for the unit of study.
- 4.4 The total number of credit points required for completion of an award course will be as specified in the Senate resolutions relating to the award course.

- 4.5 The total number of credit points required for completion of award courses in an approved combined award course will be specified in the Senate or faculty resolutions relating to the award course.
- 4.6 A student may, under special circumstances, and in accordance with faculty resolutions, be permitted by the relevant dean to undertake a unit or units of study other than those specified in the faculty resolutions relating to the award course and have that unit or those units of study counted towards fulfilling the requirements of the award course in which the student is enrolled.
- 5. Unit of study assessment**
- 5.1 A student who completes a unit of study will normally be awarded grades of high distinction, distinction, credit or pass, in accordance with policies established by the Academic Board. The grades high distinction, distinction and credit indicate work of a standard higher than that required for a pass.
- 5.2 A student who completes a unit of study for which only a pass/fail result is available will be recorded as having satisfied requirements.
- 5.3 In determining the results of a student in any unit of study, the whole of the student's work in the unit of study may be taken into account.
- 5.4 Examination and assessment in the University are conducted in accordance with the policies and directions of the Academic Board.
- 6. Attendance**
- 6.1 A faculty has authority to specify the attendance requirements for courses or units of study in that faculty. A faculty must take into account any University policies concerning modes of attendance, equity and disabled access.
- 6.2 A faculty has authority to specify the circumstances under which a student who does not satisfy attendance requirements may be deemed not to have completed a unit of study or an award course.

## Division 2: Enrolment

### 7. Enrolment restrictions

- 7.1 A student who has completed a unit of study towards the requirements of an award course may not re-enrol in that unit of study, except as permitted by faculty resolution or with the written permission of the dean. A student permitted to re-enrol may receive a higher or lower grade, but not additional credit points.
- 7.2 Except as provided in section 7.1, a student may not enrol in any unit of study which overlaps substantially in content with a unit that has already been completed or for which credit or exemption has been granted towards the award course requirements.
- 7.3 A student may not enrol in units of study additional to award course requirements without first obtaining permission from the relevant dean.
- 7.4 Except as prescribed in faculty resolutions or with the permission of the relevant dean:
- 7.4.1 a student enrolled in an undergraduate course may not enrol in units of study with a total value of more than 32 credit points in any one semester, or 16 credit points in the summer session; and
- 7.4.2 a student enrolled in a postgraduate award course may not enrol in units of study with a total value of more than 24 credit points in any one semester, or 12 credit points in the summer session.

## Division 3: Credit, cross-institutional study and their upper limits

### 8. Credit for previous studies

- 8.1 Students may be granted credit on the basis of previous studies.
- 8.2 Notwithstanding any credit granted on the basis of work completed or prior learning in another award course at the University of Sydney or in another institution, in order to qualify for an award a student must:
- 8.2.1 for undergraduate award courses, complete a minimum of the equivalent of two full-time semesters of the award course at the University; and
- 8.2.2 for postgraduate award courses, complete at least 50 per cent of the requirements prescribed for the award course at the University.

These requirements may be varied where the work was completed as part of an embedded program at the University or as part of an award course approved by the University in an approved conjoint venture with another institution.

- 8.3 The credit granted on the basis of work completed at an institution other than a university normally should not exceed one third of the overall award course requirements.
- 8.4 A faculty has authority to establish embedded academic sequences in closely related graduate certificate, graduate diploma and master's degree award courses. In such embedded sequences, a student may be granted credit for all or some of the units of study completed in one award of the sequence towards any other award in the sequence, irrespective of whether or not the award has been conferred.
- 8.5 In an award course offered as part of an approved conjoint venture the provisions for the granting of credit are prescribed in the Resolutions of the Senate and the faculty resolutions relating to that award course.
- 9. Cross-institutional study**
- 9.1 The relevant dean may permit a student to complete a unit or units of study at another university or institution and have that unit or those units of study credited to the student's award course.
- 9.2 The relevant dean has authority to determine any conditions applying to cross-institutional study.

## Division 4: Progression

### 10. Repeating a unit of study

- 10.1 A student who repeats a unit of study shall, unless granted exemption by the relevant dean:
- 10.1.1 participate in the learning experiences provided for the unit of study; and
- 10.1.2 meet all examination, assessment and attendance requirements for the unit of study.
- 10.2 A student who presents for re-assessment in any unit of study is not eligible for any prize or scholarship awarded in connection with that unit of study without the permission of the relevant dean.
- 11. Time limits**
- 11.1 A student must complete all the requirements for an award course within ten calendar years or any lesser period if specified by resolution of the Senate or the faculty.

## Division 5: Discontinuation of enrolment and suspension of candidature

### 12. Discontinuation of enrolment

- 12.1 A student who wishes to discontinue enrolment in an award course or a unit of study must apply to the relevant dean and will be presumed to have discontinued enrolment from the date of that application, unless evidence is produced showing:
- 12.1.1 that the discontinuation occurred at an earlier date; and
- 12.1.2 that there was good reason why the application could not be made at the earlier time.
- 12.2 A student who discontinues enrolment during the first year of enrolment in an award course may not re-enrol in that award course unless:
- 12.2.1 the relevant dean has granted prior permission to re-enrol; or
- 12.2.2 the student is reselected for admission to candidature for that course.
- 12.3 No student may discontinue enrolment in an award course or unit of study after the end of classes in that award course or unit of study, unless he or she produces evidence that:
- 12.3.1 the discontinuation occurred at an earlier date; and
- 12.3.2 there was good reason why the application could not be made at the earlier time.
- 12.4 A discontinuation of enrolment may be recorded as 'Withdrawn (W)' or 'Discontinued – not to count as failure (DNF)' where that discontinuation occurs within the time-frames specified by the University and published by the faculty, or where the student meets other conditions as specified by the relevant faculty.
- 13. Suspension of candidature**
- 13.1 A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course. A student who wishes to suspend candidature must first obtain approval from the relevant dean.

- 13.2 The candidature of a student who has not re-enrolled and who has not obtained approval from the dean for suspension will be deemed to have lapsed.
- 13.3 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the relevant faculty.
- 13.4 A student who enrolls after suspending candidature shall complete the requirements for the award course under such conditions as determined by the dean.

## Division 6: Unsatisfactory progress and exclusion

### 14. Satisfactory progress

- 14.1 A faculty has authority to determine what constitutes satisfactory progress for all students enrolled in award courses in that faculty, in accordance with the policies and directions of the Academic Board.

### 15. Requirement to show good cause

- 15.1 For the purposes of this Rule, 'good cause' means circumstances beyond the reasonable control of a student, which may include serious ill health or misadventure, but does not include demands of employers, pressure of employment or time devoted to non-University activities, unless these are relevant to serious ill health or misadventure. In all cases the onus is on the student to provide the University with satisfactory evidence to establish good cause. The University may take into account relevant aspects of a student's record in other courses or units of study within the University and relevant aspects of academic studies at other institutions provided that the student presents this information to the University.
- 15.2 The relevant dean may require a student who has not made satisfactory progress to show good cause why he or she should be allowed to re-enrol.
- 15.3 The dean will permit a student who has shown good cause to re-enrol.

### 16. Exclusion for failure to show good cause

The dean may, where good cause has not been established:

- 16.1 exclude the student from the relevant course; or
- 16.2 permit the student to re-enrol in the relevant award course subject to restrictions on units of study, which may include, but are not restricted to:
  - 16.2.1 completion of a unit or units of study within a specified time;
  - 16.2.2 exclusion from a unit or units of study, provided that the dean must first consult the head of the department responsible for the unit or units of study; and
  - 16.2.3 specification of the earliest date upon which a student may re-enrol in a unit or units of study.

### 17. Applying for re-admission after exclusion

- 17.1 A student who has been excluded from an award course or from a unit or units of study may apply to the relevant dean for re-admission to the award course or re-enrolment in the unit or units of study concerned after at least four semesters, and that dean may readmit the student to the award course or permit the student to re-enrol in the unit or units of study concerned.
- 17.2 With the written approval of the relevant dean, a student who has been excluded may be given credit for any work completed elsewhere in the University or in another university during a period of exclusion.

### 18. Appeals against exclusion

Repealed and replaced by the *University of Sydney (Student Appeals against Academic Decisions) Rule 2006*.

## Division 7: Exceptional circumstances

### 19. Variation of award course requirements in exceptional circumstances

- 19.1 The relevant dean may vary any requirement for a particular student enrolled in an award course in that faculty where, in the opinion of the dean, exceptional circumstances exist.

## Division 8: Award of degrees, diplomas and certificates

### 20. Classes of award

- 20.1 Undergraduate diplomas may be awarded in five grades – pass, pass with merit, pass with distinction, pass with high distinction or honours.

- 20.2 Degrees of bachelor may be awarded in two grades – pass or honours.
- 20.3 Graduate diplomas and graduate certificates may be awarded in one grade only – pass.
- 20.4 Degrees of master by coursework may be awarded three grades – pass, pass with merit or honours.

### 21. Award of the degree of bachelor with honours

- 21.1 The award of honours is reserved to indicate special proficiency. The basis on which a student may qualify for the award of honours in a particular award course is specified in the faculty resolutions relating to the course.
- 21.2 Each faculty shall publish the grading systems and criteria for the award of honours in that faculty.
- 21.3 Classes which may be used for the award of honours are:
  - 21.3.1 First Class
  - 21.3.2 Second Class/Division 1
  - 21.3.3 Second Class/Division 2
  - 21.3.4 Third Class
- 21.4 With respect to award courses which include an additional honours year:
  - 21.4.1 a student may not graduate with the pass degree while enrolled in the honours year;
  - 21.4.2 on the recommendation of the head of the department concerned, a dean may permit a student who has been awarded the pass degree at a recognised tertiary institution to enrol in the honours year in that faculty;
  - 21.4.3 faculties may prescribe the conditions under which a student may enrol part-time in the honours year;
  - 21.4.4 a student who fails or discontinues the honours year may not re-enrol in it, except with the approval of the dean.

### 22. University Medal

- 22.1 An honours bachelor's degree student with an outstanding academic record throughout the award course may be eligible for the award of a University Medal, in accordance with Academic Board policy and the requirements of the faculty resolutions relating to the award course concerned.

### 23. Award of the degree of master with honours or merit

- 23.1 The award of honours or pass with merit is reserved to indicate special proficiency or particular pathways to completion. The basis on which a student may qualify for the award of honours or the award with merit in a particular degree is specified in the Faculty Resolutions relating to that degree.

### 24. Transcripts and testamurs

- 24.1 A student who has completed an award course or a unit of study at the University will receive an academic transcript upon application and payment of any charges required.
- 24.2 Testamurs may indicate streams or majors or both as specified in the relevant faculty resolutions.

## Division 9: Transitional provisions

### 25. Application of this Rule during transition

- 25.1 This Rule applies to all candidates for degrees, diplomas and certificates who commence candidature after 1 January 2001.
- 25.2 Candidates who commenced candidature prior to this date may choose to proceed in accordance with the resolutions of the Senate in force at the time they enrolled, except that the faculty may determine specific conditions for any student who has re-enrolled in an award course after a period of suspension.

# University of Sydney (Doctor of Philosophy (PhD)) Rule 2004

Part 1 – Preliminary

Part 2 – Admission to candidature

Part 3 – Supervision

Part 4 – Candidature

Part 5 – Submission of thesis

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Doctor of Philosophy (PhD)) Rule 2004

## Part 1 – Preliminary

### 1. Citation and commencement

#### 1.1 Citation

1.1.1 This Rule is made by the Senate of the University of Sydney pursuant to section 37(1) of the University of Sydney Act 1989 for the purposes of the University of Sydney By-law 1999.

#### 1.2 Commencement

1.2.1 This Rule commences on the day after it is made in accordance with Chapter 2 of the University of Sydney By-law 1999.

### 2. Purpose

2.1 This Rule:

- 2.1.1 repeals and replaces Part 10, Division 4 of the University of Sydney (Amendment Act) Rule 1999 in its entirety; and
- 2.1.2 deals with matters relating to the degree of Doctor of Philosophy.

## Part 2 – Admission to candidature

### 3. Heads of department

3.1 A head of department may delegate to a specified member of the academic staff his or her responsibilities under these Rules by countersigning a specific recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

### 4. Admission to candidature

4.1 An applicant for admission as a candidate for the degree shall, except as provided in 4.2 and 4.3 below, hold or have fulfilled all the requirements for:

- 4.1.1 the degree of master, or
- 4.1.2 the degree of bachelor with first or second class honours.

4.2 A faculty may admit as a candidate for the degree an applicant holding the degree of bachelor without first or second class honours after the applicant has passed a qualifying examination at a standard equivalent to the bachelor's degree with first or second class honours, provided that a faculty may exempt an applicant from the qualifying examination if the applicant has obtained a high distinction or distinction in the highest course available in the subject or subjects relevant to the proposed course of advanced study and research.

4.3 The Academic Board has endorsed an interpretation of the qualifying examination as including completion of a period of relevant full-time or part-time advanced study and research towards a master's degree in the University of Sydney, at such a standard as would demonstrate to the satisfaction of the faculty that the candidate is suitably prepared in the particular field of study to undertake candidature for the degree of Doctor of Philosophy.

4.4 The Academic Board may, in accordance with this Rule, admit as a candidate for the degree an applicant holding qualifications which, in the opinion of the faculty concerned and of the Academic Board, are equivalent to those prescribed in 4.1 or 4.2 above and such candidate shall proceed to the degree under such conditions as the Academic Board may prescribe.

4.5 An applicant for admission to candidature shall submit to the faculty concerned:

- 4.5.1 a proposed course of advanced study and research, approved by the head of the department in which the work is to be carried out, to be undertaken by the applicant in a department of the University, and
- 4.5.2 satisfactory evidence of adequate training and ability to pursue the proposed course.

4.6 The faculty may require a candidate, as part of the evidence of the candidate's training and ability to pursue the proposed course, to pass a special examination.

4.7 A reference in this section to a department includes a reference to one or more departments, one or more schools, an interdepartmental committee and an interschool committee.

### 5. Probationary acceptance

5.1 A candidate may be accepted by a faculty on a probationary basis for a period not exceeding one year and upon completion of this probationary period, the faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

5.2 In the case of a candidate accepted on a probationary period under 5.1 above, the candidature shall be deemed to have commenced from the date of such acceptance.

### 6. Control of candidature

6.1 Each candidate shall pursue his or her course of advanced study and research wholly under the control of the University.

6.2 Where a candidate is employed by an institution other than the University, the faculty or college board may require a statement by that employer acknowledging that the candidature will be under the control of the University.

### 7. Other studies during the candidature

7.1 A candidate may be required by the head of department or the supervisor to attend lectures, seminar courses or practical work courses or to undertake courses and, if required, the assessment for such courses, subject to the approval of any other head of department concerned.

### 8. Credit for previous studies

8.1 A candidate who, at the date of admission to candidature, has completed not less than six months as a candidate for the degree of master in any faculty or board of studies of the University of Sydney, may be permitted by the faculty concerned to be credited for the whole or any part of the period of candidature completed for the degree of master as a period of candidature completed for the degree of Doctor of Philosophy, provided that the period of candidature for the degree of master for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the faculty or board of studies concerned and directly related to the candidate's proposed course of advanced study and research for the degree of Doctor of Philosophy.

8.2 A candidate who, at the date of admission has completed not less than six months as a candidate for a higher degree in another university or institution may be permitted by the Academic Board, on the recommendation of the faculty concerned, to be credited for the whole or any part of the period of candidature completed as a period completed for the degree of Doctor of Philosophy of the University of Sydney, provided that:

- 8.2.1 at the date of admission to candidature for the higher degree of the other university or institution concerned the candidate shall have fulfilled the requirements of admission to candidature set out in section 3 above;
- 8.2.2 the period of candidature for the higher degree of the other university or institution concerned for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the other university or institution concerned and directly related to the candidate's proposed course of advanced study and research in the University of Sydney;
- 8.2.3 the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought;
- 8.2.4 the amount of credit which may be so granted shall not exceed one year; and
- 8.2.5 no candidate who has been granted credit shall present a thesis for examination for the degree earlier than the end of the second year after acceptance.

8.3 The Faculty of Medicine may grant credit not exceeding one year to a candidate for the degree of Doctor of Philosophy in that Faculty who has submitted documented evidence of having previously completed supervised study towards the degree of Doctor of Medicine of the University of Sydney.

## Part 3 – Supervision

### 9. Appointment and qualifications of supervisors and associate supervisors

- 9.1 The faculty or college board, on the recommendation of the head of department concerned, shall appoint a suitably qualified supervisor and associate supervisors for each candidate to take primary responsibility for the conduct of the candidature and to be responsible for the progress of the candidature to the head of department and the faculty or college board concerned in accordance with policy established by the Academic Board.

## Part 4 – Candidature

### 10. Location

- 10.1.1 Subject to the annual approval of the supervisor, head of department and faculty or college board, the candidate shall pursue the course of advanced study and research either:
- 10.1.1.1 within the University including its research stations and teaching hospitals;
- 10.1.1.2 on fieldwork either in the field or in libraries, museums or other repositories;
- 10.1.1.3 within industrial laboratories or research institutions or other institutions considered by the faculty or college board concerned to provide adequate facilities for that candidature; or
- 10.1.1.4 within a professional working environment;
- 10.1.2 and shall attend at the University for such consultation with the supervisor and shall participate in such departmental and faculty or college seminars as shall annually be specified.
- 10.2.1 A candidate pursuing candidature outside Australia must also complete a minimum of two semesters of candidature within the University [but not necessarily immediately before submission, not necessarily as a continuous two-semester period] before submission of the thesis.
- 10.2.2 The corresponding period for candidates for whom the minimum length of candidature is four semesters is a minimum of one semester.
- 10.3 When recommending the detailed annual conditions for each candidate's particular course of advanced study and research the supervisor and head of department must indicate whether they are satisfied that the proposed supervision arrangements will be satisfactory.

### 11. Progress

- 11.1 At the end of each year each candidate shall provide evidence of progress and attend a progress review interview to the satisfaction of the supervisor and head of department concerned and any Departmental or Faculty Postgraduate Review Committee.
- 11.2 On the basis of evidence provided and the interview, the head of department shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as the head of department considers appropriate.
- 11.3 If a candidate fails to submit evidence of progress or if the head of department concerned considers that the evidence submitted does not indicate satisfactory progress, the faculty or college board may, on the head's recommendation, call upon that candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the faculty or college board, the candidate does not show good cause the faculty or college board may terminate that candidature or may impose conditions on the continuation of that candidature.

## Part 5 – Submission of thesis

### 12. The thesis

- 12.1.1 On completing the course of advanced study and research, a candidate shall present a thesis embodying the results of the work undertaken, which shall be a substantially original contribution to the subject concerned.
- 12.1.2 The candidate shall state, generally in the preface and specifically in notes, the sources from which the information is derived, the animal and human ethical approvals obtained, the extent to which the work of others has been made use

of, and the portion of the work the candidate claims as original.

- 12.2 A candidate may also submit in support of the candidature any publication of which the candidate is the sole or joint author. In such a case the candidate must produce evidence to identify satisfactorily the sections of the work for which the candidate is responsible.
- 12.3 Except where the candidature has been governed by an approved cotutelle agreement, a candidate may not present as the thesis any work which has been presented for a degree or diploma at this or another university, but the candidate will not be precluded from incorporating such in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.
- 12.4 Theses shall be written in English, except that:
- 12.4.1 in the case of a candidature governed by an approved cotutelle agreement, the thesis may be written in English or in another language; and
- 12.4.2.1 in the Faculty of Arts, in the case of language departments, theses may be written either in English or in their target language as determined by the department, unless a department has specified by means of a Faculty resolution that it will consider applications to submit the thesis in a language other than:
- 12.4.2.1.1 English; or
- 12.4.2.1.2 a target language of the department.
- 12.4.2.2 Such applications should be made in writing; and approved by the head of department concerned and the Dean of the Faculty, before the commencement of candidature.
- 12.4.2.3 In considering applications a head of department shall take into account arrangements for supervision and examination.
- 12.5 A candidate shall submit to the Registrar four copies of the thesis in a form prescribed by resolution of the Academic Board and four copies of a summary of about 300 words in length.
- 12.6 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- ### 13. Earliest date for submission
- 13.1 Except as provided below, a candidate may not submit a thesis for examination earlier than the end of the sixth semester of candidature.
- 13.2 A faculty or college board may permit a candidate holding any of the following qualifications of the University of Sydney or from such other institution as the faculty or college board may approve, to submit a thesis for examination not earlier than the end of the fourth semester of candidature:
- 13.2.1 a degree of master completed primarily by research;
- 13.2.2 both the degrees of Bachelor of Dental Surgery with honours and Bachelor of Science (Dental) with honours;
- 13.2.3 both the degrees of Bachelor of Medicine with honours and Bachelor of Science (Medical) with honours; or
- 13.2.4 both the degrees of Bachelor of Veterinary Science with honours and Bachelor of Science (Veterinary) with honours.
- 13.3 Notwithstanding 13.1 and 13.2 above, a faculty may, on the recommendation of the head of department and supervisor concerned, permit a candidate to submit a thesis for examination up to one semester earlier than prescribed if, in the opinion of the faculty, evidence has been produced that the candidate has made exceptional progress in his or her candidature.
- 13.4.1 Notwithstanding 13.1, 13.2 and 13.3 above, the Chair of the Academic Board may, on the recommendation of the dean of the faculty in which the candidate is enrolled, permit a candidate to submit a thesis for examination earlier than prescribed if, in the opinion of the Chair of the Academic Board, evidence has been produced that the candidate has made exceptional progress in his or her candidature.
- 13.4.2 The Chair of the Academic Board may take advice from the Chair of the Research and Research Training Committee and shall report any applications under this provision and the action taken to the next meeting of the Academic Board.
- ### 14. Latest date for submission
- 14.1 Except as provided in 14.1 to 14.3 below, a candidate shall submit the thesis for examination not later than the end of the eighth semester of candidature.

- 14.2 A candidate whose candidature has been part-time throughout shall submit the thesis for examination not later than the end of the 16th semester of candidature.
- 14.3 The time limits set out in 14.1 to 14.2 above, apply to candidates who commence candidature after 31 December 2000. Candidates who commenced candidature prior to this date may choose to proceed in accordance with the Rules in force at the time when they commenced candidature.
- 14.4 The relevant dean may permit a candidate to submit the thesis for examination after a period of time greater than the maximum periods specified.
15. **Examination**
- 15.1 The procedures for examination shall be prescribed by the Academic Board.

# University of Sydney (Intellectual Property) Rule 2002

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# University of Sydney (Intellectual Property) Rule 2002

## Preliminary

The Senate of the University of Sydney has approved the following Rule pursuant to section 37(1) of the *University of Sydney Act 1989* for the purposes of the *University of Sydney By-law 1999*.

This Rule:

takes effect from 14 March 2002 and replaces Part 8 of the *University of Sydney (Amendment Act) Rule 1999* in its entirety.

The purpose of this Rule is to deal with matters relating to ownership and development of intellectual property generated by staff and students of, and visitors to, the University of Sydney, recognising that there are sometimes competing demands between publication and the need and desirability for the commercialisation of intellectual property.

## Division 1 – Dictionary

### 1. Definitions

In this Part:

- 1.1 **Business Liaison Office** means the administrative unit of the University of Sydney that has that name, or any replacement of it;
- 1.2 **commercial benefit** means any benefit that the University receives (whether income, in-kind or otherwise) from the development of intellectual property;
- 1.3 **computer program** has the meaning ascribed to it by s10 of the *Copyright Act (1968 (C'wlth))*;
- 1.4 **costs** mean any amount (including, without limitation, any Australian or foreign taxes, charges or other imposts, or any legal costs) the University incurs to protect or develop intellectual property;
- 1.5 **course** means any program of study, in whole or part, conducted by or on behalf of the University to any student;
- 1.6 **create** means to produce, invent, design, enhance, generate, discover, make, originate or otherwise bring into existence (whether alone or with another person) and **creation** has a corresponding meaning;
- 1.7 **develop** (and, by extension, **development**) means, in relation to intellectual property, to make the most of it by any means (whether alone or with another person) for commercial or non-commercial purposes including, without limitation, to apply, publish, exhibit, transmit, enhance, use, assign, license, sub-license, franchise, adapt or modify intellectual property;
- 1.8 **Department** means an academic or an administrative unit of the University and includes, without limitation, a centre or an institute of the University;
- 1.9 **Head of Department** means a person who is designated as head of a Department;
- 1.10 **intellectual property** includes rights (including, without limitation, rights of registration or application for registration) relating to:
  - 1.10.1 literary (including computer programs), artistic, musical and scientific works;
  - 1.10.2 multimedia subject matter;
  - 1.10.3 performances of performing artists, phonograms and broadcasts;
  - 1.10.4 inventions in all fields of human endeavour;
  - 1.10.5 scientific discoveries;
  - 1.10.6 industrial designs;
  - 1.10.7 trade secrets and confidential information;
  - 1.10.8 trademarks, service marks and commercial names and designations;
  - 1.10.9 plant varieties; and
  - 1.10.10 circuit layouts;
 but does not include any moral right.

- 1.11 **moral right** has the meaning ascribed to that term in the *Copyright Act 1968* [as amended by the *Copyright Amendment (Moral Rights) Act 2000*] and recognises three types of moral rights:
  - 1.11.1 an author's right to be identified as the author of a work – known as the right of attribution of authorship;
  - 1.11.2 the right of an author to take action against false attribution – known as the right not to have authorship of a work falsely attributed; and
  - 1.11.3 an author's right to object to derogatory treatment of his or her work that prejudicially affects his honour or reputation – known as the right of integrity of authorship of a work;
- 1.12 **originator** means a staff member, student or visitor, who creates intellectual property that is subject to this Rule regardless of whether he or she creates the relevant intellectual property alone or jointly with another person;
- 1.13 **protect** means any thing done or that is necessary to do to protect a claim in connection with intellectual property and includes, without limitation, registration anywhere in the world or enforcement or assertion of that intellectual property in any legal proceedings;
- 1.14 **reported intellectual property** means any intellectual property reported by a staff member under Rule 12 or by a student under Rule 16;
- 1.15 **staff member** means a person who is a member of the University's academic or non-academic staff (whether full-time, part-time or casual) at the time he or she creates any intellectual property;
- 1.16 **student** means a person who is enrolled as a student of the University at the time he or she creates any intellectual property;
- 1.17 **teaching material** means any thing created in any medium by a staff member in pursuance of the terms of his or her employment with the University (but regardless of whether this occurs under a specific direction to do so) as an aid or a tool for instruction in a course;
- 1.18 **third party agreement** means an agreement between the University and another person (other than a staff member or a student) that regulates intellectual property and includes, without limitation, agreements with research funding bodies;
- 1.19 **third party activity** means any activity in which the University engages or otherwise participates and which is the subject of a third party agreement;
- 1.20 **visitor** means a person who is not a staff member or student of the University (but who may be a staff member or student of another university), who:
  - 1.20.1 takes part in any research, teaching or other activity that would normally be conducted by a staff member or student; or
  - 1.20.2 visits a part of the University in which research or scholarship, or any related activity, is conducted, at the time he or she creates any intellectual property;
- 1.21 **work** means a literary work, a dramatic work, a musical work an artistic work, cinematograph film, multimedia work or computer program.

### 2. Interpretation

- 2.1 In this Rule, a reference to any law includes any amendment or replacement of it.
- 2.2 This Rule is to be read and interpreted in conjunction with the University's *Code of Conduct for Responsible Research*, as amended from time to time.

## Division 2 – Ownership of intellectual property created by staff members

### 3. University asserts ownership

- 3.1 Subject to Rule 4.1, the University asserts ownership of all intellectual property created by a staff member in pursuance of the terms of his or her employment with the University, including, without limitation, copyright in any material that is
  - 3.1.1 teaching material,
  - 3.1.2 computer programs; or
  - 3.1.3 created at the express request or direction of the University.
- 3.2 In the absence of a third party agreement to the contrary, the ownership and the associated rights of all intellectual property generated from a research project funded by any publicly funded research agency will vest in the University.

#### 4. Exceptions to Rule 3

- 4.1 The University does not assert copyright ownership over any work created by a staff member that is a work of a scholarly nature, including, without limitation, a journal article, conference paper, creative works or proceeding or text ("**exempt intellectual property**") but subject to the conditions that:
- 4.1.1 the University retains a non-exclusive, royalty-free, perpetual licence to develop that exempt intellectual property anywhere in the world and in any manner the University thinks fit, subject to any obligation that the University may have relating to any moral right subsisting in that work; and
- 4.1.2 if the University exercises its rights under Rule 4.1.1, then the originator is entitled to a share of any commercial benefit in accordance with Rule 14.
- 4.2 The University grants to the author of any teaching material that is subject to Rule 3.1 a non-transferable, perpetual, royalty-free licence to use the teaching material created for the sole purpose of teaching any course. This licence does not:
- 4.2.1 include any right of sub-licence; or
- 4.2.2 where the teaching material is a work of joint authorship as defined in section 10 of the *Copyright Act 1968 (C'wth)*, does not confer on the author any additional rights to deal with the teaching materials except as a joint author.
- #### 5. Sharing commercial benefits
- 5.1 Subject to Rule 5.2, staff members who create intellectual property over which the University asserts ownership under Rule 3 are entitled to a share of any commercial benefits that the University receives from developing it in accordance with Rule 14.
- 5.2 The sharing of commercial benefits with staff members in accordance with Rule 5.1 does not apply to any use of teaching materials as an aid or tool for instruction in a course.

### Division 3 – Intellectual property created by students

#### 6. Ownership

- 6.1 The University does not assert any claim in respect of intellectual property created by a student, unless:
- 6.1.1 prescribed otherwise by law; or
- 6.1.2 that the student agrees otherwise (including in any form prescribed by law).

#### 7. Assignment

- 7.1 A student cannot be required by the University to assign his or her intellectual property:
- 7.1.1 in order to qualify for enrolment, or to remain enrolled in a course, or to complete the requirements of a course in which he or she has enrolled, under any circumstances; or
- 7.1.2 otherwise, including where that student is engaged in or otherwise participates in any third party activity, unless that student does so freely and with consent.
- Subject to the provisions of any prior agreement between the student and the University, where a student creates intellectual property jointly with a staff member or a visitor, the University will negotiate with that student in connection with the development of that intellectual property.
- 7.2 If a student wishes to participate in any third party activity or in any activity that has, or may in future create intellectual property that may be the subject of development ("**activity**") then, before that student is permitted to begin that activity:
- 7.2.1 the University may, as a condition of the student participating in that activity, require the student to:
- 7.2.1.1 assign his or her intellectual property; and
- 7.2.1.2 give consent with respect to any moral right subsisting in a work, to the extent that either of these relate to or affect the activity concerned;
- 7.2.2 it is the responsibility of (as the case may be):
- 7.2.2.1 the person who is in charge of that activity (for example, the chief researcher); and
- 7.2.2.2 the student's supervisor, to notify the student about all requirements for participating in that activity including, without limitation:
- 7.2.2.2.1 any requirement to assign that student's intellectual property or give consent in relation to any moral right he or she may have in the relevant work; and
- 7.2.2.2.2 especially where a student is required to assign his or her intellectual property or give consent in relation to

any moral right he or she may have in a work, a recommendation that the student should seek advice (which may include legal advice).

*Note: Legal advice may be arranged through, as the case may be, the Students' Representative Council or the Sydney University Postgraduate Representative Association.*

- 7.3 If a student is required to do any thing under Rule 7.2, then that student should be given a reasonable period ("**response deadline**") to review all documentation and seek appropriate advice (including legal advice), which in most cases should not be less than 14 days. However, the response deadline may be reduced by the University, depending on what is reasonable under the circumstances including taking into account any obligations to third parties that the University may have in respect of that activity.
- 7.4 If a student does not agree to do any thing required under Rule 7.2, or else does not respond to a request to do so, on or before the response deadline, then the University may decline to permit the student to participate in that activity.
- #### 8. Sharing commercial benefits
- 8.1 Students who assign their intellectual property rights and, if required to do so, give consent in respect of any moral right under Rule 7.2 are, subject to any agreement, entitled to a share of any commercial benefits that the University receives from developing that intellectual property according to Rule 14.
- 8.2 If a student assigns his or her intellectual property under Rule 7.2, the University will pay any stamp duty assessable on any instrument that the University deems necessary to give effect to that assignment.

### Division 4 – Ownership of intellectual property created by visitors

#### 9. Requirement of confidentiality and assignment

- 9.1 As a condition of any visitor:
- 9.1.1 having access to and use of any University facilities, equipment or accommodation;
- 9.1.2 having access to and use of any intellectual property of the University; or
- 9.1.3 participating in any teaching or research activities of the University (including any third party activity), ("**visitor privileges**"),
- 9.2 the University may require that visitor to do one or more of the following things:
- 9.2.1 sign a confidentiality agreement on terms acceptable to the University;
- 9.2.2 disclose to the Business Liaison Office, within 14 days of its creation, full details of any intellectual property created by that visitor and arising from the visitor being granted those visitor privileges;
- 9.2.3 do all things and sign all instruments necessary to assign to the University, or another person designated by the University, any intellectual property created by that visitor arising from that visitor being granted any visitor privileges; and
- 9.2.4 give consent in relation to any moral right he or she may have in the relevant work.

#### 10. Assumption

- 10.1 Unless and until the University gives a visitor notice under Rule 9:
- 10.1.1 a visitor is entitled to assume that the University:
- 10.1.1.1 makes no claim in respect of any intellectual property;
- 10.1.1.2 does not require the consent of the visitor in relation to any moral right he or she may have in any work that the visitor creates in respect of any research conducted by the visitor using any University facilities or intellectual property of the University; but
- 10.1.2 must still observe the visitor's obligations under Rule 9.2.2.

### Division 5 – Reporting and developing intellectual property

#### 11. Staff responsibilities

The *Code of Conduct for Responsible Research*, as amended from time to time, makes it clear that staff have responsibilities in relation to intellectual property protection including, where appropriate, the maintenance of research laboratory records and the prevention of

premature public disclosure of research results prior to obtaining intellectual property protection.

## 12. Reporting by staff members

12.1 Staff members who believe they have created any intellectual property for which the University asserts ownership pursuant to Rule 3 must, as soon as possible after its creation:

12.1.1 report that fact to their Head of Department and to the Business Liaison Office; and

12.1.2 provide full details of the intellectual property created and the names of the originators in a form prescribed by the Business Liaison Office from time to time.

12.2 Staff members who create exempt intellectual property within the meaning of Rule 4.1 must provide a copy of the thing to which that intellectual property relates to their Head of Department within 90 days of its creation or modification.

12.3 In the event that the Head of Department considers that the intellectual property reported in accordance with Rule 12.2 is intellectual property over which the University asserts ownership and is subject to Rules 3 and 12.1 then that Head of Department shall:

12.3.1 notify both the staff member and the Business Liaison Office within seven days;

12.3.2 together with the staff member take such actions as required to protect the value of the intellectual property; and

12.3.3 provide sufficient disclosure to the Business Liaison Office to enable assessment of the value of the intellectual property.

12.4 If notice is given under Rule 12.1, the University has eight weeks from the time the Business Liaison Office receives full details of intellectual property reported under Rule 12.1.2 ("**notice period**") in which to decide whether it wishes to protect or develop that intellectual property ("**reported intellectual property**"). The notice period may be extended beyond 8 weeks with the consent of the staff member who gave notice under Rule 12.1.

12.5 Until the University makes a decision under Rule 12.4, the staff member who gives notice under Rule 12.1 must take all reasonable steps to protect the reported intellectual property. The University encourages staff members to seek advice from the Business Liaison Office on how best to do so.

## 13. Dealing with reported intellectual property

13.1 If the University:

13.1.1 makes no decision by the end of a notice period (or any extension of it); or

13.1.2 decides it does not wish to protect or develop the reported intellectual property, then the originator is free, at his or her own cost, to protect or develop the reported intellectual property in any manner he or she chooses.

13.2 Nothing in Rule 13.1 prejudices any right of the University to:

13.2.1 claim a share in any commercial benefit received; or

13.2.2 recover any establishment costs or continuing costs already incurred by the University, because of any subsequent development of reported intellectual property, unless that right is expressly waived by the Vice-Chancellor in writing.

13.3 If the University decides that it wishes to protect or develop reported intellectual property, then the Business Liaison Office must notify:

13.3.1 the staff member concerned; and

13.3.2 that staff member's Head of Department.

13.4 If the University decides to protect or develop reported intellectual property in collaboration with a third party, then the originator should be given the opportunity to participate in any negotiations concerning ownership, protection or development of that reported intellectual property, but:

13.4.1 negotiations will be undertaken on a case-by-case basis, according to the relevant circumstances; and

13.4.2 the University shall make any decisions arising from those negotiations which shall be binding on the originator.

## 14. Distribution of commercial benefits

14.1 All commercial benefits received by the University shall be distributed as follows, after the University first deducts any costs:

14.1.1 one-third to the originator;

14.1.2 one-third to the originator's Department; and

14.1.3 one-third to the Vice-Chancellor's Innovative Development Fund.

14.2 If it is not practicable to distribute commercial benefits of a non-monetary kind in accordance with Rule 14.1.2, then the University, after first consulting with the originator, may determine a mechanism for distributing commercial benefits by some other means, which may include, without limitation, the University holding commercial benefits in trust for the originator.

## 15. Where more than one originator

If there is more than one originator of any reported intellectual property, then any commercial benefits must be distributed according to the individual contribution of each originator to the reported intellectual property, unless those originators agree otherwise, and subject to Rule 14.2.

## 16. Protecting and developing intellectual property created by students

If students create any intellectual property that they wish the University to protect or develop, then the procedures specified in Rules 10, 12, 13 [except Rule 13.2], 14 and 15 apply, except that, for the purposes of Rule 12.1, they must notify their supervisor and the Business Liaison Office.

## 17. Application of Rules 14 and 15

The application of Rules 14 and 15 may not be varied in individual circumstances except with the prior written approval of the Vice-Chancellor, or the Vice-Chancellor's nominee.

## Division 6 – Dispute resolution

### 18. Inapplicability of Rule

18.1 Rule 19 does not apply to disputes:

18.1.1 normally dealt with pursuant to the University's *Code of Conduct for Responsible Research*, as amended from time to time; or

18.1.2 involving third party agreements, unless all parties to those third party agreements first agree to be bound by the procedure set out in it.

### 19. Procedure

19.1 If an originator has any concerns about the manner in which this Rule is interpreted or applied ("**dispute**"), then that person may notify:

19.1.1 any other originators; and

19.1.2 the Director of the Business Liaison Office, about that dispute. Any notice given under this Rule 19 must be in writing and must specify full details of the dispute.

19.2 The Director of the Business Liaison Office must, within 14 days of receiving a notice under Rule 19.1 convene a meeting between all persons notified of a dispute in order to try and resolve that dispute.

19.3 If:

19.3.1 a meeting is not convened under Rule 19.2 within the deadline specified; or

19.3.2 a meeting is convened under Rule 19.2, but the dispute is not resolved within 14 days of convening it, then the party who gave notice under Rule 19.1 or the Director of the Business Liaison Office must notify the Pro-Vice-Chancellor (Research) to that effect, giving full details of the dispute (including any attempts to resolve it).

19.4 If the Pro-Vice-Chancellor (Research) cannot resolve a dispute referred to him or her under Rule 19.3 within 14 days of that dispute being so referred, then the Pro-Vice-Chancellor must refer that dispute to the Vice-Chancellor, giving full details of the dispute and any attempts to resolve it.

19.5 The Vice-Chancellor must consider any dispute referred to him or her under Rule 19.4 and determine that dispute within 31 days of it being so referred. The Vice-Chancellor's determination is final and binding on all parties to the dispute.

## Division 7 – Miscellaneous

### 20. Review Committee

20.1 There shall be an Intellectual Property committee of the University comprising:

20.1.1 the Vice-Chancellor or his or her nominee (who shall act as Chair);

20.1.2 the Deputy Vice-Chancellor (Research);

20.1.3 the Chair of the Research and Research Training Committee of the Academic Board;

20.1.4 one academic staff member nominated by the Provost;

- 20.1.5 one non-academic staff member of the University nominated by the Registrar; and
  - 20.1.6 one postgraduate student nominated by the President of the Sydney University Postgraduate Representative Association.
  - 20.2 The role of the Committee is to monitor the operation of this Rule and, where the Committee considers it necessary, to recommend changes for approval by the Senate.
  - 20.3 The Committee should meet at least once annually, but may meet more frequently if required by the Pro-Vice-Chancellor (Research) to do so.
  - 20.4 At each meeting of the Committee, the Pro-Vice-Chancellor (Research) shall give a report to the Committee about the operation of this Rule during the preceding year.
21. **Savings and transitional**
- 21.1 This Rule applies to any intellectual property created after the date on which this Rule takes effect.
  - 21.2 If, before the commencement of this Rule a dispute has been notified under Rule 19 but has not been resolved when this Rule commences, that dispute shall continue to be dealt with in the manner prescribed by Part 8 of the *University of Sydney (Amendment Act) Rule 1999* before its amendment.



# University of Sydney (Library) Rule 2003

## 1. Citation and commencement

### Schedule 1 – New Library Rule

1. Dictionary
2. Library resources generally
3. Borrowing library resources
4. Suspension or revocation of library resources
5. Fees, fines and charges
6. Library notices

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Library) Rule 2003

## 1. Citation and commencement

### 1.1 Citation

This Rule is made by the University Librarian pursuant to section 37(1) of the Act, and pursuant to Chapter 6 of the *University of Sydney By-law 1999*.

### 1.2 Commencement

This Rule commences on the day after it is made in accordance with Chapter 2 of the *University of Sydney By-law 1999*.

## 2. Purpose

This Rule:

- 2.1 Prescribes in Schedule 1 those matters set out in clause 5(3)(a), (b) and (c) of the *University of Sydney By-law 1999*;
- 2.2 Applies to anyone defined as a User in Schedule 1; and
- 2.3 Repeals all existing Library Regulations in force before the commencement of this Rule.

## Schedule 1 – New Library Rule

### 1. Dictionary

In this Rule:

- 1.1 **borrowed item** means any library resource that can be borrowed from the library;
- 1.2 **borrower** means any user who borrows anything from the library;
- 1.3 **library** means any library of the University of Sydney;
- 1.4 **library resource** means anything or any facility or service (including any online or networked resource) available, in from or through a library to some or all users;
- 1.5 **Librarian** means the University Librarian, and includes, where appropriate, any person acting in that position or any library staff acting as a delegate or agent of the Librarian;
- 1.6 **library staff** means staff of a library;
- 1.7 **staff** means any person who is a member of the academic or non-academic staff of the University;
- 1.8 **student** means a person who is enrolled as a student of the University or registered as a student in a course conducted within or by the University, but does not include any full-time member of the staff of the University;
- 1.9 **user** means any person (including borrowers) who uses a library.

### 2. Library resources generally

#### Conditions of use

1. Libraries and library resources are provided:
  - 1.1 primarily for staff and students of the University, who have priority of access and use at all times;
  - 1.2 to facilitate and assist the educational and research activities of the University and its staff and students.

However, the Librarian may determine from time to time who else may use library resources and under what conditions.

#### All users:

- 2.1 Should be able to work in a library without unnecessary or unreasonable disturbance or distraction;
- 2.2 Must not do any thing that unreasonably:
  - 2.2.1 Impedes other users or library staff through noisy, annoying, dangerous or otherwise disruptive behaviour;
  - 2.2.2 Restricts or limits other users or library staff from having access to or using library resources;
  - 2.2.3 Diverts library staff from carrying out their normal duties.
- 2.3 Must, if and when directed by library staff to do so:
  - 2.3.1 produce their library card or other form of identification;

- 2.3.2 make any bag, receptacle or folder brought into a library available for inspection.
- 2.4 Must not bring any animal into a library – except a guide dog, hearing assistance dog or other animal trained to alleviate the effect of a disability as defined in section 9 of the *Disability Discrimination Act 1992 (Cth)*;
- 2.5 Must not damage or destroy any library property;
- 2.6 Comply with all notices or signs in a library or on the library's website from time to time, including those about:
  - 2.6.1 Use, borrowing or reservation of library resources;
  - 2.6.2 Payment of fees, charges and fines;
  - 2.6.3 Opening and closing times;
  - 2.6.4 Copyright (especially in relation to photocopying) and other laws, such as data protection and privacy
  - 2.6.5 Use of mobile phones and other electronic devices;
  - 2.6.6 Eating or drinking in or around a Library;
  - 2.6.7 Occupational health and safety (including smoking and emergency evacuation procedures).
- 2.7 Are expected to make reasonable attempts to familiarise themselves with and must, in any case, comply with:
  - 2.7.1 Laws relating to use of internet and other online or networked resources, including copyright and other intellectual property rights, defamation, pornography and data protection;
  - 2.7.2 This Rule and any other conditions imposed by the University about access to or use of library resources;
- 2.8 Must not use any library resources for:
  - 2.8.1 any commercial use; or
  - 2.8.2 in a way which interferes or is inconsistent with the educational and research activities of the University.

### 3. Borrowing Library Resources

#### Prescribed borrowers

1. The following categories of User may borrow Library Resources specified in this Rule or designated by the Librarian from time to time:
  - 1.1 Students of the University of Sydney;
  - 1.2 Staff of the University of Sydney;
  - 1.3 Visiting and adjunct staff, professorial fellows, honorary associates or visiting scholars;
  - 1.4 Research assistants working with a University of Sydney staff member;
  - 1.5 All retired staff of the University of Sydney;
  - 1.6 Professors emeriti of the University of Sydney;
  - 1.7 Fellows and former Fellows of Senate;
  - 1.8 The following who are regarded as affiliate borrowers:
    - 1.8.1 graduates of the University, including those who have received an honorary degree;
    - 1.8.2 graduates of other universities, or persons with equivalent qualifications first approved by the Librarian;
    - 1.8.3 students of other Australian universities participating in University Library Australia;
    - 1.8.4 staff of residential colleges of the University;
    - 1.8.5 staff and students of schools which are members of the University's SchoolsLink Program;
    - 1.8.6 staff of research institutes established by the University, or of which the University is a member;
    - 1.8.7 staff of foundations established by the University;
    - 1.8.8 students and staff of the Conservatorium High School (Sydney Conservatorium of Music Library only).
2. Other temporary or permanent categories of borrowers (including affiliate borrowers) are as published on the library's website from time to time.

#### Library cards

3. No one may borrow a library resource without a library card.
4. In the case of students, their library card is the student card issued to them by the University.
5. All other prescribed borrowers may obtain library cards according to the procedure prescribed on the library website.

#### Loan periods

6. Loan periods (including renewals) for each category of borrower are as published on the library website from time to time.
7. A Library may recall a Borrowed Item early at any time by notifying the Borrower. If this occurs, the due return date specified in the recall notice becomes the due return date.

#### What may or may not be borrowed

8. Users may borrow library resources from the open access collections of the Library, subject to subclause 10.

9. Notwithstanding subclause 10, the Librarian has discretion to decide what may or may not be borrowed.
10. The following categories of library resources items are not available for loan:
  - 10.1 Periodicals, including newspapers, University calendars and examination papers;
  - 10.2 Any items marked, **NOT FOR LOAN**;
  - 10.3 Reference Collection items;
  - 10.4 Schaeffer Fine Arts Library Resources;
  - 10.5 Rare Books and Special Collections Library;
  - 10.6 Fisher Library Browsing Collection items;
  - 10.7 Any other library resource determined by the Librarian from time to time.
3. Users may request notices to be sent by post, however, the library accepts no responsibility if a user does not receive a particular notice by a certain time or at all.
4. All users are responsible for notifying the library promptly about change of email or postal address.
5. The library accepts no responsibility if a user does not receive a particular notice by a certain time or at all.

#### **Borrowing conditions**

11. Nothing may be borrowed from a library unless the person intending to borrow:
  - 11.1 Falls within a category of borrower specified in clause 3;
  - 11.2 Holds a current library card; and
  - 11.3 Is the person named on the library card produced.
12. A borrower remains personally responsible for:
  - 12.1 Keeping all borrowed items reasonably safe and secure and in his or her possession;
  - 12.2 Notifying the library immediately if a borrowed item becomes lost, stolen, damaged or destroyed;
  - 12.3 Returning all borrowed items on or before their due return date or any earlier date specified in a recall notice;
  - 12.4 Returning all borrowed items in the same condition and repair as that when they were borrowed (subject to reasonable wear and tear);
  - 12.5 Notifying the library immediately if his or her borrower's card:
    - 12.5.1 becomes lost, stolen or destroyed; or
    - 12.5.2 is used by a person other than the borrower;
    - 12.5.3 the return, replacement or cost of replacement of any library resources issued on their library card before it was reported by the borrower as lost, stolen or destroyed.

#### **4. Suspension or revocation of Library Resources**

1. The librarian may, in the case of users who are not students:
  - 1.1 Temporarily suspend or (except in the case of users who are staff) permanently revoke a user's entitlement to enter a library, or have access to or use library resources if that person does not comply with this Rule;
  - 1.2 Require that user to pay an amount decided by the Librarian (which must be reasonable) as compensation for the loss, damage or destruction of any library resource by, or in the possession of, that User;
2. Clause 58 of the *University of Sydney By-law 1999*, relating to dealing with allegations of misconduct against students, applies in the case of users who are students.
3. The University's enterprise agreements allegations of misconduct against staff, applies in the case of users who are staff.

#### **5. Fees, fines and charges**

1. All fees, fines and charges are as published on the library website, or leaflets or brochures produced by the library, from time to time. Fees and other charges may be charged on a once-only, periodical or user-pays basis.
2. Membership fees may be charged for Affiliate Borrowers.
3. Additional fees or charges may be imposed for access to or use of library resources not normally available to a particular category of user or borrower.
4. Fines or charges may be imposed for:
  - 4.1 Overdue borrowed items (including where recalled early);
  - 4.2 Replacing a library card;
  - 4.3 Loss, damage, destruction or unauthorized removal of library resources;
  - 4.4 Otherwise doing anything contrary to this Rule.
- 4.5 The Librarian may, in his or her absolute discretion, waive or suspend a requirement to pay a fee, fine or charge.

#### **6. Library notices**

1. All general notices about libraries and library resources will be available on the library website.
2. Electronic mail is the default means of communication between the library and users. In the case of users who are staff or students, notices will be sent to their University email address.



# University of Sydney (Senate) Rule 2002

1. Citation and commencement
2. Purpose
3. Duty of Fellows

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Senate) Rule 2002

## 1. Citation and commencement

### 1.1 **Citation**

This rule is made by the Senate pursuant to section 37(1) of the *University of Sydney Act 1989 (as amended)*.

### 1.2 **Commencement**

This rule commences on the day after it is made in accordance with Chapter 2 of the *University of Sydney By-law 1999*.

## 2. Purpose

The purpose of this rule is to recognise the common law principle that an appointed or elected member of a governing body such as the Senate must act in the best interests of the institution as a whole.

## 3. Duty of Fellows

A Fellow has a fiduciary duty of loyalty to act in the best interests of the University. This duty is paramount and in addition to any other duties a Fellow may have, this being consistent with the common law.

# University of Sydney (Student Appeals against Academic Decisions) Rule 2006

Part 1 – Preliminary

Part 2 – Student Appeals against Academic Decisions

Part 3 – Student Appeals Panel

Part 4 – Student Appeals Body

Part 5 – Appeal Hearings

Part 6 – Transitional Provisions

# University of Sydney (Student Appeals against Academic Decisions) Rule 2006

## Part 1: Preliminary

### 1.1 Citation

This Rule is made by the Senate of the University, pursuant to section 37(1) of the *University of Sydney Act 1989* and section 5(1) of the *University of Sydney By-law 1999 (as amended)*.

### 1.2 Commencement

This Rule will commence on 28 November 2006.

### 1.3 Purpose

The purpose of this Rule is to provide a mechanism for the hearing of Student Appeals against Academic Decisions that reflects the University's commitment to fair academic decision-making.

### 1.4 Effect

This Rule repeals and replaces:

- 1.4.1 clause 18 of the *University of Sydney (Coursework) Rule 2000 (as amended)*; and
- 1.4.2 the Resolutions of the Senate relating to *Student Appeals against Academic Decisions*.

### 1.5 Associated Resolutions

This Rule should be read in conjunction with the Resolutions of the Academic Board on:

- 1.5.1 *Student Appeals against Academic Decisions*; and
- 1.5.2 *Assessment and Examination of Coursework*.

### 1.6 Definitions

In this Rule:

- 1.6.1 **Academic Decision** means a decision by the University that affects the academic assessment or progress of a Student within his or her Award Course, including a decision:
  - 1.6.1.1 to exclude a Student in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)*;
  - 1.6.1.2 not to readmit or re-enrol a Student following exclusion in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)*;
  - 1.6.1.3 to terminate a Student's candidature for a post-graduate award.
- 1.6.2 **Appeal Hearing** means an Appeal Hearing under Part 5.
- 1.6.3 **Award Course** means a formally approved program of study that can lead to an academic award granted by the University.
- 1.6.4 **Faculty** means a Faculty or College of the University.
- 1.6.5 **Registrar** means the Registrar of the University of Sydney for the time being, or his or her nominee.
- 1.6.6 **Special Consideration** is to be determined *mutatis mutandis* by reference to the Resolutions of the Academic Board on *Assessment and Examination of Coursework*.
- 1.6.7 **Student** means:
  - 1.6.7.1 a person enrolled in an Award Course or Unit of Study at the University at the time of, or in the semester immediately preceding, the lodgement of his or her appeal; or
  - 1.6.7.2 in the case of an Academic Decision by the University regarding an application for readmission or re-enrolment, a person who was excluded in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)*.
- 1.6.8 **Student Appeals Body** means a Student Appeals Body constituted by the Registrar in accordance with Part 4.
- 1.6.9 **Student Appeals Panel** means the Student Appeals Panel constituted by the Senate in accordance with Part 3.
- 1.6.10 **Unit of study** means a stand-alone component of an Award Course.
- 1.6.11 **University** means the University of Sydney established by the *University of Sydney Act 1989 (as amended)*.

## Part 2: Student Appeals against Academic Decisions

- 2.1 Any Student may appeal to the Student Appeals Body against an Academic Decision on the ground that due academic process has not been observed by the relevant Faculty in relation to the Academic Decision.
- 2.2 A Student must lodge his or her written appeal with the Registrar (on behalf of the Student Appeals Body) in accordance with clause 2.3.2, within 21 days of the date of the written decision of the Dean of the relevant Faculty regarding the Academic Decision, or within such extended time as the Registrar, in his or her absolute discretion, authorises.
- 2.3 An appeal will not be heard by the Student Appeals Body unless:
  - 2.3.1 the basis for the Student's appeal has previously been considered by the relevant Faculty;
  - 2.3.2 the Student has set out in the written appeal his or her reasons, including any written evidence and written submissions, for believing that due academic process has not been observed by the Faculty in relation to the Academic Decision, including matters pertaining to Special Consideration; and
  - 2.3.3 the Registrar has confirmed that the requirements under clause 2.3.1 and 2.3.2 above have been satisfied.
- 2.4 A Student who has been excluded in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)* (other than a Student whose appeal concerns a decision not to readmit or re-enrol the Student following exclusion, save where the Registrar is satisfied that it is reasonable to permit re-enrolment, in that regard the Registrar retaining a discretion), and who has complied with this Part 2, may re-enrol pending determination of his or her appeal if it has not been determined prior to commencement of classes in the next appropriate semester.

## Part 3: Student Appeals Panel

- 3.1 The Student Appeals Panel will comprise no fewer than 12 and no more than 20 persons appointed by Senate as members of the Student Appeals Panel on the recommendation of the Registrar.
- 3.2 At least one half of all members of the Student Appeals Panel will be a combination of members of the academic staff and students of the University.
- 3.3 At least six members of the Student Appeals Panel will be undergraduate or postgraduate students of the University, and at least six members of the Student Appeals Panel will be members of the Academic staff of the University.
- 3.4 The Registrar will consult with the Presidents of the Students' Representative Council and the Sydney University Postgraduate Representative Association, on behalf of the Senate, regarding student appointments to the Student Appeals Panel, without prejudice to the Registrar retaining the ultimate discretion as to whom to recommend.
- 3.5 The Senate will not appoint a Senate Fellow (other than the Chair of the Academic Board) as a member of the Student Appeals Panel, and the Chair of the Academic Board is appointed in that capacity and not as a Fellow of Senate.

## Part 4: Student Appeals Body

- 4.1 A Student Appeals Body will comprise three members of the Student Appeals Panel, including a Chairperson, selected by the Registrar to sit on the Student Appeals Body, such Student Appeals Body not being a committee of Senate.
- 4.2 The Chairperson of the Student Appeals Body will normally be, but is not required to be, the Chair of the Academic Board, who may in a particular case nominate a substitute from the Student Appeals Panel advising the Registrar accordingly.
- 4.3 The Student Appeals Body will normally include, but is not required to include:
  - 4.3.1 a member with academic qualifications (who may but need not be a member of the academic staff of the University); and
  - 4.3.2 a student (who may but need not be a student of the University).

- 4.4 The Registrar will not select a member of the Student Appeals Panel to sit on a Student Appeals Body responsible for hearing a Student Appeal arising from the member's Faculty.
- 4.5 The Registrar will report annually to the Senate on:
  - 4.5.1 Student Appeals Body decisions; and
  - 4.5.2 the number of appeal hearings for which the membership of the Student Appeals Body did not include a student of the University, as a proportion of the total number of appeal hearings.

## Part 5: Appeal Hearings

- 5.1 A Student will receive at least 10 business days notice of the date of an Appeal Hearing
- 5.2.1 The relevant Faculty must provide written evidence and written submissions to the Registrar (on behalf of the Student Appeals Body), at least eight business days before the Appeal Hearing.
- 5.2.2 The Faculty's submissions must provide reasons for the Academic Decision, and may also address whether the Faculty believes that due academic process has been observed by the Faculty.
- 5.2.3 The Registrar (on behalf of the Student Appeals Body) will provide copies of written evidence and written submissions made by the Faculty to the Student at least five business days before the Appeal Hearing.
- 5.3.1 A Student will be invited to appear in person at an Appeal Hearing.
- 5.3.2 A Student may be accompanied by a representative, who may speak on the Student's behalf.
- 5.4 A representative of the relevant Faculty will be invited to appear in person at an Appeal Hearing.
- 5.5 The Medical Director of the University Health Service and/or a member of the Counselling Service will be invited to attend an Appeal Hearing, to advise the Student Appeals Body on interpretation of health and personal issues.
- 5.6 Members of the Student Appeals Body may address questions to the Student, the Student's representative, or the Faculty representative.
- 5.7 The purpose of an Appeal Hearing is for the Student and the Faculty to address any questions posed by the Student Appeals Body, but not to give further oral evidence or oral submissions unless the Student Appeals Body, in its absolute discretion, allows such further oral evidence or oral submissions.
- 5.8 If, due notice having been given, a Student or his or her representative does not attend an Appeal Hearing, the Student Appeals Body may, in its absolute discretion:
  - 5.8.1 defer consideration of the appeal; or
  - 5.8.2 hear and determine the appeal in the Student's or representative's absence.
- 5.9 A Student Appeals Body may uphold or dismiss a Student's appeal and, in its absolute discretion:
  - 5.9.1 refer the Academic Decision back to the relevant Faculty for reconsideration in accordance with due academic process;
  - 5.9.2 make a new or amended Academic Decision; or
  - 5.9.3 determine that no further action should be taken in relation to the matter.
- 5.10 A decision of a Student Appeals Body is final.
- 5.11 The Student will be advised as soon as practicable of the Student Appeals Body's decision and the reasons for it.
- 5.12 Where a decision of a Student Appeals Body reveals a systemic or other serious failure by the Faculty to observe due academic process, the Chair of the Student Appeals Body will send a copy of the decision to the Provost and Deputy Vice-Chancellor for consideration and action.

## Part 6: Transitional Provisions

- 6.1 This Rule applies to all appeals against Academic Decisions, whether lodged before or after 28 November 2006.
- 6.2 A Student who has lodged an appeal prior to Commencement of this Rule will be exempt from the requirement in clause 2.2 above, provided that his or her appeal has not previously been considered and determined under the *University of Sydney (Coursework) Rule 2000 (as amended)* or the Academic Board Resolutions on *Student Appeals against Academic Decisions*.



# University of Sydney (Student Proctorial Panel) Rule 2003 (as amended)

Part 1 – Preliminary

Part 2 – Appointment to Student Proctorial Panel

Part 3 – Meetings of the Student Proctorial Panel

Please also see the *University of Sydney (Authority Within Academic Units) Rule 2003 (as amended)*

# University of Sydney (Student Proctorial Panel) Rule 2003 (as amended)

## Part 1 – Preliminary

### 1. Citation and commencement

#### 1.1 Citation

This Rule is made by the Senate of the University of Sydney pursuant to section 37(1) of the *University of Sydney Act 1989* for the purposes of the *University of Sydney By-law 1999*.

#### 1.2 Commencement

This Rule commences on the day after it is made in accordance with Chapter 2 of the *University of Sydney By-law 1999*.

### 2. Purpose

This Rule:

- 2.1 repeals and replaces Part 5 of the *University of Sydney (Amendment Act) Rule 1999* in its entirety; and
- 2.2 repeals any and all Resolutions of the Senate relating to the Student Proctorial Board and the Student Proctorial Panel; and
- 2.3 deals with matters relating to the Student Proctorial Board and Student Proctorial Panel.

## Part 2 – Appointment to Student Proctorial Panel

### 3. Nominating for Student Proctorial Panel

- 3.1 For the purposes of clause 64(1)(b) of Chapter 8 of the *University of Sydney By-law 1999*, the Provost must on or before 31 January in each calendar year submit to the Chair of the Academic Board, nine (9) names of members of the faculties who are members of the Academic Board:
  - 3.1.1 at least three (3) of whom are professors; and
  - 3.1.2 at least three (3) of whom are not professors; who are willing and have consented to serve as members of the Student Proctorial Panel.
- 3.2 For the purposes of clause 64(1)(c) of Chapter 8 of the *University of Sydney By-law 1999*, the student members of the Academic Board must on or before 31 January in each calendar year submit to the Chair of the Academic Board, nine (9) names of student members of the Academic Board who are willing and have consented to serve as members of the Student Proctorial Panel.

### 4. Notice of appointment

For the purposes of clause 64(2) of Chapter 8 of the *University of Sydney By-law 1999*, the Chair of the Academic Board must ensure that the names of the persons described in Rules 3(1) and (2) above are included in the agenda of the first meeting of the Academic Board held in the relevant calendar year, for appointment by the Academic Board.

### 5. Filling casual vacancies

For the purposes of clause 64(3) of Chapter 8 of the *University of Sydney By-law 1999*, a suitably qualified person may be appointed to office to fill a vacancy at the next available meeting of the Academic Board.

### 6. Term of office

For the purposes of clauses 64(4) of Chapter 8 of the *University of Sydney By-law 1999*, all appointments, including appointments to fill casual vacancies, shall be from the date of appointment until the first meeting of the Academic Board in the following calendar year.

## Part 3 – Meetings of the Student Proctorial Panel

### 7. Senior member

- 7.1 For the purposes of clause 65(6) of Chapter 8 of the *University of Sydney By-law 1999*, the senior member shall be determined in the following order:
  - 7.1.1 the member appointed in accordance with clause 64(1)(b) of Chapter 8 of the *University of Sydney By-law 1999*, who is a professor who has served the longest cumulative term as a member of the Student Proctorial Panel and who is not disqualified under clause 65(3) or (5) of Chapter 8 of the *University of Sydney By-law 1999*; or
  - 7.1.2 if there is no professor who is eligible to act in accordance with Rule 6(1)(a), a member appointed in accordance with clause 64(1)(b) of Chapter 8 of the *University of Sydney By-law 1999*, who is not a professor and who has served the longest cumulative term as a member of the Student Proctorial Panel and who is not disqualified under clause 65(3) or (5) of Chapter 8 of the *University of Sydney By-law 1999*.

# Academic dress

## Resolutions of the Senate

Members of the University may, on all public occasions convened for academic purposes, appear in their academic dress.

### 1. The academic dress for officers of the University

The academic dress for officers of the University shall be:

**The Chancellor** – a robe and cap similar to those worn by the Chancellor of the University of Oxford; in undress, the silk gown worn by other Fellows of the Senate, black velvet trencher cap and gold tassel.

**The Deputy Chancellor** – a robe and cap as approved by the Senate; in undress, as for the Chancellor.

**A Pro-Chancellor** – a black silk gown with yoke and facing trimmed with gold and a black velvet trencher with a gold tassel.

**The Vice-Chancellor** – a robe and cap as approved by the Senate; in undress, as for the Chancellor.

**Fellows of the Senate** – the habit of the Fellow's degree, or a stole 15 centimetres wide of gold silk edged to a depth of 5 centimetres with royal blue silk.

**The Dean of a Faculty** – the habit of the dean's degree, or a black silk gown similar to that worn by graduates holding the degree of master, with tippet of black silk edged with white fur and lined with dark blue silk, and a black cloth trencher cap.

**An officer not being a graduate** – black silk gown similar to that worn by a civilian at the University of Oxford or of Cambridge not holding a degree, and a black cloth trencher cap.

### 2. The academic dress for the Doctor of the University

The academic dress for the Doctor of the University shall be a robe similar in style to that worn by the Chancellor and Deputy Chancellor of the University, being a festal gown of blue cloth faced to a width of 15 centimetres with gold silk, sleeves edged to a depth of 25 centimetres with gold silk, and a black velvet bonnet with gold cords.

### 3. The academic dress for an Honorary Fellow

The academic dress for an Honorary Fellow shall be a stole 15 centimetres wide of royal blue silk edged to a depth of 5 centimetres with gold silk.

### 4. The academic dress for doctors

The academic dress for doctors (except for doctors of philosophy) shall be a black velvet bonnet with gold cord, and a festal gown and hood of scarlet cloth, faced and lined as follows:

**Faculty of Agriculture, Food and Natural Resources:**

**Doctor of Science in Agriculture** – gown faced with green silk, and hood lined with green silk.

**Doctor of Agricultural Economics** – gown faced with green silk and edged to a depth of 5 centimetres with copper silk and hood lined with green silk and edged to a depth of 5 centimetres with copper silk.

**Faculty of Architecture, Design and Planning:**

**Doctor of Science (Architecture)** – gown faced with red-brick silk, and hood lined with brick-red silk with a 5 centimetres line of white silk between the scarlet cloth and red-brick silk lining.

**Faculty of Arts:**

**Doctor of Letters** – gown faced with cream silk, and hood lined with cream silk.

**Faculty of Dentistry:**

**Doctor of Dental Science** – gown faced with purple and cream silk, and hood lined with purple silk and edged to a depth of 5 centimetres with cream silk.

**Faculty of Economics and Business:**

**Doctor of Science in Economics** – gown faced with amber and murrey silk, and hood lined with amber silk and edged to a depth of 5 centimetres with murrey silk.

**Faculty of Education and Social Work:**

**Doctor of Letters in Education** – gown and hood of scarlet cloth faced and lined with white silk.

**Doctor of Letters in Social Work** – gown faced with royal blue silk and hood lined with royal blue silk edged to a depth of 5 centimetres with white silk.

**Faculty of Engineering and Information Technologies:**

**Doctor of Engineering** – gown faced with light maroon silk, and hood lined with light maroon silk.

**Faculty of Law:**

**Doctor of Laws** – gown faced with blue silk, and hood lined with blue silk.

**Faculty of Medicine:**

**Doctor of Medicine** – gown and hood of scarlet cloth, faced with purple silk and hood lined with purple silk.

**Faculty of Science:**

**Doctor of Science** – gown faced with amber silk, and hood lined with amber silk.

**Faculty of Veterinary Science:**

**Doctor of Veterinary Science** – gown faced with amber and purple silk, and hood lined with amber silk edged to a depth of 5 centimetres with purple silk.

**Sydney Conservatorium of Music:**

**Doctor of Music** – gown faced with lilac silk, and hood lined with lilac silk.

### 5. The academic dress for the Doctor of Philosophy

The academic dress for the Doctor of Philosophy shall be a festal gown of black cloth faced to a width of 15 centimetres with scarlet cloth, a hood of scarlet cloth lined with black silk, and a black cloth trencher cap.

### Faculty of Arts:

**Doctor of Arts** – a festal gown of black cloth faced with powder blue silk and a hood lined with powder blue silk.

**Doctor of Social Sciences** – a festal gown of black cloth faced with buttercup silk and a hood lined with buttercup silk.

### Faculty of Education and Social Work:

**Doctor of Education** – a festal gown of black cloth faced to a depth of 15 centimetres with crushed strawberry cloth, a hood of crushed strawberry cloth lined with black silk and a black cloth trencher cap.

**Doctor of Social Work** – a festal gown faced with royal blue silk and hood lined with royal blue silk edged to a depth of 5 centimetres with white silk.

### Faculty of Engineering and Information Technologies:

**Doctor of Engineering Practice** – a festal gown of black cloth faced to a depth of 15 centimetres with light maroon cloth, a hood of light maroon cloth lined with black silk and a black cloth trencher cap.

### Faculty of Health Sciences:

**Doctor of Health Science** – a festal gown of black cloth faced to a width of 15 centimetres with amber cloth, a hood of amber cloth lined with black silk and a black cloth trencher cap.

### Faculty of Law:

**Doctor of Juridical Studies** – a festal gown of black cloth faced to a width of 15 centimetres with ultramarine cloth, a hood of ultramarine cloth lined with black silk and a black cloth trencher cap.

### Faculty of Medicine:

**Doctor of Public Health** – a festal gown of black cloth faced to a width of 15 centimetres with imperial purple cloth, a hood of imperial purple cloth lined with black silk and a black cloth trencher cap.

### Faculty of Nursing and Midwifery:

**Doctor of Health Services Management** – a festal gown of black cloth faced with gold silk and a hood lined with cream silk.

### Faculty of Science:

**Doctor of Clinical Psychology** – a festal gown faced to a width of 15 centimetres with cream cloth and royal blue edging, a hood of cream cloth with royal blue edging lined with black silk and a black trencher cap.

### Australian Graduate School of Management

For continuing University of Sydney students only, as the joint venture has been terminated.

**Doctor of Philosophy awarded by the Australian Graduate School of Management** – a festal gown of black cloth with cherry facing to a width of 15 centimetres, a hood of old gold silk with black stripes to a width of 6.5 centimetres to design, with a black neckband and lined with cherry silk, and a black velvet bonnet with red cord.

## 6. The undress gown for doctors

The undress gown for all doctors shall be black and of the same shape as the gown prescribed for masters but with the sleeves bound with scarlet piping.

## 7. The academic dress for masters

The academic dress for masters shall be a gown similar to that worn by graduates holding the degree of Master of Arts in the University of Oxford or of Cambridge, a black cloth trencher cap, and a hood of black silk, lined as follows:

### Faculty of Agriculture, Food and Natural Resources:

**Master of Agriculture** – lined with light green silk.

**Master of Agricultural Economics** – lined with green silk and edged to a depth of 5 centimetres with copper silk.

**APEC Master of Sustainable Development** – lined with green silk and edged with white silk.

**Master of Science in Agriculture** – lined with green silk.

### Faculty of Architecture, Design and Planning:

**Master of Architecture** – lined with brick-red silk and edged to a depth of 5 centimetres with white silk.

**Master of Design Science** (formerly **Master of Building Science and Master of Design Computing**) – lined with brick-red silk, then edged to a depth of 5 centimetres with amber silk, then edged to a depth of 5 centimetres with light maroon silk.

**Master of Heritage Conservation** – lined with brick-red silk, then a line 2 centimetres wide of green silk and then edged to a depth of 5 centimetres with copper silk.

**Master of Housing Studies** – lined with red-brick silk, then a line 2 centimetres wide of straw silk and edged to a depth of 5 centimetres with peat brown silk.

**Master of Philosophy (Architecture)** – lined with red-brick silk and edged to a depth of 5 centimetres with white silk.

**Master of Science (Architecture)** – lined with amber silk and edged to a depth of 5 centimetres with brick-red silk.

**Master of Urban Design** – lined with brick-red silk, then a line 2 centimetres wide of white silk and edged to a depth of 5 centimetres with amber silk.

**Master of Urban and Regional Planning** (formerly **Town and Country Planning**) – lined with brick-red silk, then a line 2 centimetres wide of amber silk, and edged to a depth of 5 centimetres with turquoise blue silk.

**Master of Urban Studies** – lined with brick-red silk, then a line 2 centimetres wide of white silk and edged to a depth of 5 centimetres with amber silk.

### Faculty of Arts:

**Master of Arts** – lined with blue silk.

**Master of Letters** – lined with blue silk and edged with royal blue silk.

**Master of Liberal Studies** – lined with blue silk and edged to a depth of 5 centimetres with brick red silk.

**Master of Media Practice** – lined with blue silk and edged with copper silk.

**Master of Medical Humanities** – lined with blue silk, then edged to a depth of 2 centimetres with scarlet silk and edged to a depth of 5 centimetres with purple silk.

**Master of Philosophy** – lined with blue silk and edged with cream silk.

**Master of Professional Communication** – lined with blue silk and edged with light maroon silk.

**Master of Theology** – lined with scarlet silk and edged to a depth of 10 centimetres with white silk.

### Faculty of Dentistry:

**Master of Dental Science** – lined with cream silk and edged to a depth of 5 centimetres with purple silk.

**Master of Dental Surgery** – lined with purple silk and edged to a depth of 5 centimetres with cream silk.

**Master of Science in Dentistry** – lined with cream silk, then edged to a depth of 5 centimetres with purple silk, then edged to a depth of 5 centimetres with gold silk.

### Faculty of Economics and Business:

**Master of Business** – lined with copper silk edged to a depth of 5 centimetres with gold silk.

**Master of Commerce** – lined with copper silk and edged to a depth of 5 centimetres with white silk.

**Master of Economics** – lined with copper silk.

**Master of Economics (Social Sciences)** – lined with copper silk and edged to a depth of 5 centimetres with royal blue silk.

**Master of Economics (Social Sciences) in Australian Political Economy** – lined with copper silk then edged to a depth of 5 centimetres with ultramarine blue silk.

**Master of Human Resource Management and Coaching** – lined with copper silk and edged to a depth of 10 centimetres with amber silk.

**Master of Industrial Relations and Human Resources** – lined with copper silk and edged to a depth of 5 centimetres with purple silk.

**Master of International Business** – lined with copper silk and edged to a depth of 5 centimetres with pale blue silk.

**Master of International Business and Law** – lined with copper silk and edged to a depth of 10 centimetres comprising two stripes of equal width of string and on the outside edge ultramarine.

**Master of International Studies** – lined with copper silk and edged to a depth of 5 centimetres with brick-red silk.

**Master of Logistics Management** – lined with copper silk and edged to a depth of 5 centimetres with grey silk.

**Master of Philosophy in Economics** – lined with copper silk and edged to a depth of 5 centimetres with cream silk.

**Master of Public Affairs** – lined with copper silk and edged to a depth of 5 centimetres with green silk.

**Master of Public Policy** – lined with copper silk and edged to a depth of 5 centimetres with scarlet silk.

**Master of Transport Management** – lined with scarlet silk and edged with copper silk.

### Faculty of Education and Social Work:

**Master of Education** – lined with white silk.

**Master of Learning Science and Technology** – lined with white silk and edged to a depth of 5 centimetres with peony red silk.

**Master of Philosophy in Education** – lined with white silk and edged to a depth of 5 centimetres with crushed strawberry silk.

**Master of Policy Studies** – lined with peony red silk and edged to a depth of 5 centimetres with moss green silk.

**Master of Social Work** – lined with white silk and edged with royal blue silk.

**Master of Teaching** – lined with crushed strawberry silk.

### Faculty of Engineering and Information Technologies:

**Master of Engineering** – lined with light maroon silk.

**Master of Engineering (Research)** – lined with light maroon silk, then edged to a depth of 5 centimetres with white silk, then edged to a depth of 5 centimetres with dark maroon silk.

**Master of Engineering Science** – lined with light maroon silk and edged to a depth of 5 centimetres with dark maroon silk.

**Master of Engineering Studies** – lined with light maroon silk, then edged to a depth of 5 centimetres with light blue silk, then edged to a depth of 5 centimetres with dark maroon silk.

### Faculty of Health Sciences:

**Master of Applied Science** – lined with amber silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Diagnostic Radiography** – lined with amber silk then a line 2 centimetres wide of turquoise silk, and edged to a depth of 5 centimetres with ultramarine silk.

**Master of Health Information Management** – lined with amber silk, then a line two centimetres wide of copper silk, and edged to a depth of 5 centimetres with turquoise silk.

**Master of Health Science** – lined with amber silk and edged to a depth of 5 centimetres with dark blue silk.

**Master of Nuclear Medicine** – lined with amber silk then a line 2 centimetres wide of turquoise silk, and edged to a depth of 5 centimetres with maroon silk.

**Master of Occupational Therapy** – lined with amber silk then a line 2 centimetres wide of purple silk, and edged to a depth of 5 centimetres with dark blue silk.

**Master of Physiotherapy** – lined with amber silk, then a line two centimetres wide of jade silk, and edged to a depth of 5 centimetres with dark blue silk.

**Master of Radiation Therapy** – lined with amber silk then a line 2 centimetres wide of turquoise silk, and edged to a depth of 5 centimetres with dark green silk.

**Master of Rehabilitation Counselling** – lined with amber silk, then a line 2 centimetres wide of light maroon silk, then edged to a depth of 5 centimetres with dark blue silk.

### Faculty of Law:

**Master of Administrative Law and Policy** – lined with ultramarine silk and edged to a depth of 5 centimetres with new fuchsia silk.

**Master of Asian and Pacific Legal Systems** – lined with ultramarine silk and edged to a depth of 5 centimetres with murrey silk.

**Master of Business Law** – lined with ultramarine silk and edged to a depth of 5 centimetres with amber silk.

**Master of Criminology** – lined with ultramarine silk and edged to a depth of 5 centimetres with scarlet silk.

**Master of Environmental Law** – lined with ultramarine silk and edged to a depth of 5 centimetres with green silk.

**Master of Health Law** – lined with ultramarine silk and edged to a depth of 5 centimetres with academic gold silk.

**Master of International Law** – lined with ultramarine silk and edged to a depth of 5 centimetres with new sapphire silk.

**Master of International Taxation** – lined with ultramarine silk and edged to a depth of 5 centimetres with maroon silk.

**Master of Jurisprudence** – lined with ultramarine silk and edged to a depth of 5 centimetres with yellow silk.

**Master of Labour Law and Relations** – lined with ultramarine silk, then edged to a depth of 5 centimetres with purple silk, then edged to a depth of 5 centimetres with copper silk.

**Master of Laws** – lined with ultramarine silk.

**Master of Taxation** – lined with ultramarine silk and edged to a depth of 5 centimetres with copper silk.

### Faculty of Medicine:

**Master of Biostatistics** – lined with turquoise silk, then a line 2 centimetres wide of scarlet silk and edged to a depth of 5 centimetres with purple silk.

**Master of International Public Health** – lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of International Public Health (Honours)** – lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Medical Education** – lined with white silk and edged to a depth of 10 centimetres with purple silk.

**Master of Medicine (research or coursework)** – lined with white silk, then a line 2 centimetres wide of scarlet silk and edged to a depth of 5 centimetres with purple silk.

**Master of Philosophy in International Public Health** – lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Philosophy in Public Health** – lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Public Health** – lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Public Health (Honours)** – lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Science in Medicine (research or coursework)** – lined with amber silk, then a line 2 centimetres wide of scarlet silk and edged to a depth of 5 centimetres with purple silk.

**Master of Surgery** – lined with scarlet silk.

### Faculty of Nursing and Midwifery:

**Master of Cancer Nursing** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Clinical Education** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Clinical Nursing** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Emergency Nursing** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Gerontic Nursing** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Health Services Management** – lined with gold silk and edged to a depth of 10 centimetres with cream silk.

**Master of Intensive Care Nursing** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Mental Health Nursing** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Midwifery** – lined with white silk, then a line 2 centimetres wide of royal blue silk, then edged to a depth of 5 centimetres with turquoise silk.

**Master of Midwifery Research** – lined with white silk, then a line 2 centimetres wide of royal blue silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Nursing** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Nursing (graduate entry)** – lined with white silk and edged to a depth of 10 centimetres with imperial purple silk.

**Master of Nursing Research** – lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Philosophy (Nursing)** – lined with turquoise silk and edged to a depth of 10 centimetres with white silk.

### Faculty of Pharmacy:

**Master of Herbal Medicines** – lined with amber silk, then a line 2 centimetres wide of green silk and edged to a depth of 5 centimetres with copper silk.

**Master of Pharmacy** – lined with amber silk and edged to a depth of 5 centimetres with copper silk.

**Master of Pharmacy (Clinical)** – as for the Master of Pharmacy (lined with amber silk and edged to a depth of 5 centimetres with copper silk).

### Faculty of Rural Management:

For continuing University of Sydney students only, as the Faculty of Rural Management has transferred to Charles Sturt University.

**Master of Management** – lined with dove grey silk, and edged to a depth of 10 centimetres with jade silk.

**Master of Rural Management** – lined with jade silk, and edged to a depth of 10 centimetres with dove grey silk.

**Master of Rural Management Studies** – lined with dove grey silk, and edged to a depth of 10 centimetres with jade silk.

**Master of Strategic Marketing (Agribusiness)** – lined with dove grey silk, and edged to a depth of 10 centimetres with cardinal silk.

**Master of Sustainable Agriculture** – lined with dove grey silk, and edged to a depth of 10 centimetres with brick red silk.

### Faculty of Science:

**Master of Applied Science** – lined with amber silk and edged with forest green silk.

**Master of Bioethics** – lined with amber silk and edged with imperial purple silk.

**Master of Bioethics (Hons)** – lined with amber silk and edged with imperial purple silk.

**Master of Environmental Science and Law** – lined with amber silk, then a line 2 centimetres wide of ultramarine silk and edged to a depth of 5 centimetres with green silk.

**Master of Information Technology** – lined with amber silk and edged with ultramarine blue silk.

**Master of Information Technology Management** – lined with amber silk and edged with royal blue silk.

**Master of Medical Physics** – lined with amber silk and edged with copper silk.

**Master of Nutrition and Dietetics** – lined with amber silk and edged with pink silk.

**Master of Nutritional Science** – lined with amber silk, then edged to a depth of 5 centimetres with white silk, then edged to a depth of 5 centimetres with pink silk.

**Master of Psychology** – lined with royal blue silk.

**Master of Quantitative Marine Ecology** – lined with amber silk and edged with electric blue silk.

**Master of Science** – lined with amber silk.

**Master of Science (Environmental Science)** – as for the Master of Science (lined with amber silk).

**Master of Science (Microscopy and Microanalysis)** – as for the Master of Science (lined with amber silk).

### Faculty of Veterinary Science:

**Master of Veterinary Clinical Studies** – lined with imperial purple silk and edged to a depth of 5 centimetres with Master of Science in Veterinary Science – lined with purple silk, then edged to a depth of 5 centimetres with amber silk, then edged to a depth of 5 centimetres with gold silk.

**Master of Veterinary Public Health Management** – lined with purple silk and edged to a depth of 5 centimetres with ultramarine silk, then edged to a depth of 5 centimetres with gold silk.

**Master of Veterinary Science** – lined with amber silk and edged to a depth of 5 centimetres with purple silk.

**Master of Veterinary Studies** – lined with purple silk, then edged to a depth of 5 centimetres with gold silk, then edged to a depth of 5 centimetres with amber silk.

### Graduate School of Government:

**ANZOG Executive Master of Public Administration** – lined with salvia blue silk.

**Master of Public Administration** – lined with salvia blue silk and edged to a depth of 5 centimetres with copper silk.

### Sydney College of the Arts:

**Master of Visual Arts (formerly Master of Arts (Visual Arts))** – lined with chile silk and edged with spectrum violet silk.

**Master's Coursework** – lined with spectrum violet silk, then edged to a depth of 5 centimetres with chile silk.

### Sydney Conservatorium of Music:

**Master of Applied Science (Music Performance)** – lined with buttercup silk edged to a depth of 5 centimetres in grass green.

**Master of Music** – lined with buttercup silk.

**Master of Music Studies** – lined with medici crimson silk and edged to a depth of 5 centimetres with black silk.

**Master of Performance** – lined with buttercup silk and edged to a depth of 5 centimetres with black silk.

### Board of Studies in Indigenous Studies:

**Master of Indigenous Languages Education** – lined with brick red silk and edged to a depth of 5 centimetres with sky blue silk.

### Australian Graduate School of Management:

For continuing University of Sydney students only, as the joint venture has been terminated.

**The academic dress for masters awarded by the Australian Graduate School of Management** shall be a black master's gown, a black cloth trencher cap, and a hood of old gold silk with black stripes to a width of 6.5 centimetres to design, with a black neckband and lined as follows:

**Master of Business Administration** – lined with ultramarine blue silk.

**Master of Business Administration Executive** – lined with kingfisher blue silk.

**Master of Management** – lined with jade blue silk.

## 8. The academic dress for bachelors

The academic dress for bachelors shall be a gown similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Oxford or of Cambridge, a black cloth trencher cap, and a hood of black silk–

### Faculty of Agriculture, Food and Natural Resources:

**Bachelor of Agriculture** – edged with light green silk.

**Bachelor of Agricultural Economics** – edged with green and copper silk.

**Bachelor of Animal Science** – edged with green and purple silk

**Bachelor of Horticultural Science** – lined with green silk and edged with dark maroon silk

**Bachelor of Land and Water Science** – edged with green and gold silk

**Bachelor of Resource Economics** – edged with copper and gold silk

**Bachelor of Science in Agriculture** – edged with green silk.

### Faculty of Architecture, Design and Planning:

**Bachelor of Architecture** – lined with white silk and edged with brick-red silk.

**Bachelor of Design** – edged with silver grey and red-brick silk.

**Bachelor of Design Computing** – edged with string and red-brick silk

**Bachelor of Science (Architecture)** – edged with amber and brick-red silk.

### Faculty of Arts:

**Bachelor of Arts** – similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Cambridge.

**Bachelor of Arts (Advanced)** – similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Cambridge.

**Bachelor of Arts (Asian Studies)** – similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Cambridge.

**Bachelor of Arts (Languages)** – similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Cambridge.

**Bachelor of Arts (Media & Communications)** – similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Cambridge.

**Bachelor of Arts and Sciences** – edged with white silk and amber silk, each to a depth of 5 centimetres.

**Bachelor of Arts Informatics** – similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Cambridge.

**Bachelor of Global Studies** – edged with bronze green and white silk.

**Bachelor of Liberal Studies** – edged with cream and amber silk.

**Bachelor of Social Sciences** – edged with buttercup silk and white silk.

**Bachelor of Socio-Legal Studies** – edged with medici crimson and white silk.

#### Faculty of Dentistry:

**Bachelor of Dental Surgery** – edged with purple and cream silk.

**Bachelor of Dentistry** – edged with purple and cream silk.

**Bachelor of Oral Health** – edged with purple, cream and pantome green silk.

**Bachelor of Science (Dental)** – edged with neyron rose and imperial purple silk.

#### Faculty of Economics and Business:

**Bachelor of Commerce** – lined with black silk and edged with copper silk and with white silk, each to a depth of 5 centimetres.

**Bachelor of Commerce (Liberal Studies)** – lined with black silk and edged with copper silk and jade blue silk, each to a depth of 5 centimetres.

**Bachelor of Economics** – edged with copper silk.

**Bachelor of Economics (Social Sciences)** – lined with black silk and edged with copper silk and royal blue silk each to a depth of 5 centimetres.

#### Faculty of Education and Social Work:

**Bachelor of Education** – edged with white silk.

**Bachelor of Teaching** – edged with crushed strawberry silk.

**Bachelor of Social Work** – edged with dark blue and white silk.

#### Faculty of Engineering and Information Technologies:

**Bachelor of Engineering** – edged with light maroon silk.

**Bachelor of Science in Chemical Engineering** – edged with light maroon and amber silk.

#### Faculty of Health Sciences:

**Bachelor of Applied Science** – lined to a depth of 15 centimetres with amber silk and edged to a depth of 3.5 centimetres with turquoise silk.

**Bachelor of Health Science** – lined to a depth of 15 centimetres with amber silk and edged to a depth of 3.5 centimetres with dark blue silk.

#### Faculty of Law:

**Bachelor of Laws** – edged with blue silk.

#### Faculty of Medicine:

**Bachelor of Medicine** – edged with purple silk.

**Bachelor of Surgery** – edged with scarlet silk.

**Bachelor of Science (Medical) (Honours)** – edged with amber and crimson silk.

#### Faculty of Nursing and Midwifery:

**Bachelor of Nursing** – lined to a depth of 15 centimetres with white silk and edged to a depth of 3.5 centimetres with turquoise silk.

**Bachelor of Nursing (Honours)** – lined to a depth of 15 centimetres with white silk and edged to a depth of 3.5 centimetres with turquoise silk.

**Bachelor of Nursing (Indigenous Australian Health)** – lined to a depth of 15 centimetres with white silk and edged to a depth of 3.5 centimetres with turquoise silk then edged to a depth of 3.5 centimetres with gold silk.

#### Faculty of Pharmacy:

**Bachelor of Pharmacy** – edged with amber and copper silk.

#### Faculty of Rural Management:

For continuing University of Sydney students only as the Faculty of Rural Management has transferred to Charles Sturt University.

**Bachelor of Business (Agricultural Commerce)** – lined with dove grey silk and edged with dove grey and cardinal, each to a depth of 5 centimetres.

**Bachelor of Equine Business Management** – lined with dove grey silk and edged with dove grey and royal purple silk, each to a depth of 5 centimetres.

**Bachelor of Farm Management** – lined with dove grey silk and edged with dove grey and satinwood silk, each to a depth of 5 centimetres.

**Bachelor of Horticultural Management** – lined with dove grey silk and edged with dove grey and pea green silk, each to a depth of 5 centimetres.

**Bachelor of Land Management** – lined with dove grey silk and edged with dove grey and mace silk, each to a depth of 5 centimetres.

**Bachelor of Management** – lined with dove grey and edged with dove grey and jade, each to a depth of 5 centimetres.

**Bachelor of Rural Business Administration** – lined with dove grey silk and edged with dove grey and turquoise blue silk, each to a depth of 5 centimetres.

#### Faculty of Science:

**Bachelor of Computer Science and Technology** – edged with ultramarine blue silk trim on amber silk.

**Bachelor of Information Technology** – lined with burnt orange silk trim on amber silk.

**Bachelor of Liberal Studies** – edged with cream and amber silk.

**Bachelor of Medical Science** – edged with crimson and amber silk.

**Bachelor of Psychology** – edged with Irish green silk trim on ivory silk.

**Bachelor of Science** – edged with amber silk.

**Bachelor of Science in Media and Communications** – lined with cerise silk trim on amber silk.

#### Faculty of Veterinary Science:

**Bachelor of Science (Veterinary)** – edged with purple and gold silk.

**Bachelor of Veterinary Science** – edged with amber and purple silk.

#### Sydney College of the Arts:

**Bachelor of Visual Arts** (formerly **Bachelor of Arts (Visual Arts)**) – lined with jet black silk, then edged to a depth of 5 centimetres with chile silk, then edged to a depth of 5 centimetres with spectrum violet.

#### Sydney Conservatorium of Music:

**Bachelor of Music** – lined with buttercup silk and edged to a depth of 5 centimetres with union jack red silk.

**Bachelor of Music Studies** – lined with union jack red silk edged to a depth of 5 centimetres with buttercup yellow silk.

## 9. The academic dress for holders of graduate diplomas or postgraduate diplomas

The academic dress for holders of graduate diplomas or postgraduate diplomas shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and a pleated neck stole as follows:

#### Faculty of Architecture, Design and Planning:

**Graduate Diplomas in the Faculty of Architecture** – a stole 10 centimetres wide of red-brick silk.

#### Faculty of Economics and Business:

**Graduate Diploma of Business** – a stole 10 centimetres wide of silk comprising two stripes of equal width, one of copper and one of gold.

**Graduate Diploma in Transport Management** – a stole 10 centimetres wide of silk comprising two stripes, one of scarlet 5 centimetres wide and one of copper 5 centimetres wide.

#### Faculty of Education and Social Work:

**Graduate Diploma in Educational Studies** – a stole 10 centimetres wide of silk comprising two stripes, one of old rose 5 centimetres wide and one of honeysuckle 5 centimetres wide.

**Graduate Diploma in Human Resource Management and Coaching** – a stole 10 centimetres wide of silk comprising two stripes, one of copper 5 centimetres wide and one of amber 5 centimetres wide.

**Graduate Diploma in Learning Science and Technology** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of peony red 5 centimetres wide.

### Faculty of Health Sciences:

**Graduate Diploma of Health Science** – a stole 10 centimetres wide of turquoise silk with a band of dark blue silk 2.5 centimetres wide and an edging of amber braid 2.5 centimetres wide.

**Graduate Diploma of Rehabilitation Counselling** – a stole 10 centimetres wide of turquoise silk with a band of dark blue silk 2.5 centimetres wide and an edging of amber braid 2.5 centimetres wide.

### Faculty of Law:

**Graduate Diploma in Commercial Law** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of purple 5 centimetres wide.

**Graduate Diploma in Corporate, Securities and Finance Law** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of ivory 5 centimetres wide.

**Graduate Diploma in Criminology** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of scarlet 5 centimetres wide.

**Graduate Diploma in Environmental Law** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of green 5 centimetres wide.

**Graduate Diploma in Health Law** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of academic gold 5 centimetres wide.

**Graduate Diploma in International Business Law** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of helio 5 centimetres wide.

**Graduate Diploma in International Law** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of new sapphire 5 centimetres wide.

**Graduate Diploma in Jurisprudence** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of buttercup 5 centimetres wide.

**Graduate Diploma of Law** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of blue 5 centimetres wide.

**Graduate Diploma in Taxation** – a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of copper 5 centimetres wide.

### Faculty of Medicine:

**Graduate Diploma in Biostatistics** – a stole 10 centimetres wide of silk comprising three stripes of equal width, namely turquoise, scarlet and purple.

**Graduate Diploma in Health Economics** – a stole 10 centimetres wide of silk comprising two stripes of equal width, one of imperial purple and one of scarlet.

**Graduate Diploma in Indigenous Health Promotion** – a stole 10 centimetres wide of silk comprising three stripes of equal width, namely sky blue, yellow and ochre.

**Graduate Diploma in International Public Health** – a stole 10 centimetres wide of silk comprising two stripes of equal width, one of imperial purple and one of scarlet.

**Graduate Diploma of Medical Education** – a stole 10 centimetres wide of silk comprising two stripes of equal width, namely white and purple.

**Graduate Diploma in Medicine** – a stole 10 centimetres wide of silk comprising three stripes of equal width, namely white, scarlet and purple.

**Graduate Diploma in Physical Medicine (Musculoskeletal)** – a stole 10 centimetres wide of silk comprising three stripes of equal width, namely white, scarlet and purple.

**Graduate Diploma in Public Health** – a stole 10 centimetres wide of silk comprising two stripes of equal width, one of imperial purple and one of scarlet.

**Graduate Diploma of Science in Medicine** – a stole 10 centimetres wide of silk comprising three stripes of equal width, namely amber, scarlet and purple.

### Faculty of Nursing and Midwifery:

**Graduate Diploma of Cancer Nursing** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

**Graduate Diploma of Clinical Education** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

**Graduate Diploma of Clinical Nursing** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

**Graduate Diploma of Emergency Nursing** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

**Graduate Diploma of Gerontic Nursing** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

**Graduate Diploma of Health Services Management** – a stole 10 centimetres wide of silk comprising two stripes, one of gold 5 centimetres wide and one of cream 5 centimetres wide.

**Graduate Diploma of Intensive Care Nursing** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

**Graduate Diploma of Mental Health Nursing** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

**Graduate Diploma in Midwifery** – a stole 10 centimetres wide of silk comprising two stripes, one of turquoise 5 centimetres wide and one of royal blue 5 centimetres wide.

**Graduate Diploma in Nursing** – a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

### Faculty of Pharmacy:

**Graduate Diploma in Herbal Medicines** – a stole 10 centimetres wide of silk comprising three stripes of equal width, namely amber, green and copper.

### Faculty of Rural Management:

For continuing University of Sydney students only, as the Faculty of Rural Management has transferred to Charles Sturt University.

**Graduate Diploma in Rural Management Studies** – a stole 10 centimetres wide of silk comprising two stripes, one of dove grey 5 centimetres wide and one of jade 5 centimetres wide.

**Graduate Diploma in Sustainable Agriculture** – a stole 10 centimetres wide of silk comprising two stripes, one of dove grey 5 centimetres wide and one of brick red 5 centimetres wide.

### Faculty of Veterinary Science:

**Graduate Diploma of Veterinary Public Health Management** – a stole 10 centimetres wide of silk comprising three stripes of equal width, namely purple, ultramarine and gold.

### Graduate School of Government:

**Graduate Diploma in Public Administration** – a stole 10 centimetres wide of salvia blue silk.

### Sydney Conservatorium of Music:

**Graduate Diploma in Music (Creative Sound Production)** – a stole 10 centimetres wide of buttercup silk.

**Graduate Diploma in Music (Pedagogy)** – a stole 10 centimetres wide of buttercup silk.

**Graduate Diploma in Music (Accompaniment)** – a stole 10 centimetres wide of medici crimson silk.

**Graduate Diploma in Music (Opera)** – a stole 10 centimetres wide of grass green silk.

**Graduate Diploma in Music (Performance)** – a stole 10 centimetres wide of buttercup silk.

### Board of Studies in Indigenous Studies:

**Graduate Diploma of Indigenous Languages Education** – a stole 10 centimetres wide of brick red silk and edged to a depth of 2 centimetres with sky blue silk.

### Australian Graduate School of Management:

For continuing University of Sydney students only, as the joint venture has been terminated.

The academic dress for the **Graduate Diploma in Management** awarded by the Australian Graduate School of Management shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and hood of old gold silk with black stripes to a width of 6.5 centimetres to design and a black neckband.

Where a graduate diploma or a postgraduate diploma does not have a designated neck stole, the dress shall be that of the highest award for which the diplomate has qualified. In the event that the diplomate has not attained an undergraduate or postgraduate qualification the dress shall be a gown as worn by bachelors of the University without a hood.

## 10. The academic dress for holders of advanced diplomas

The academic dress for holders of advanced diplomas shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and a pleated neck stole as follows:

### Faculty of Rural Management:

For continuing University of Sydney students only, as the Faculty of Rural Management has transferred to Charles Sturt University.

**Advanced Diploma of Business (Agricultural Commerce)** – a stole 12 centimetres wide of dove grey silk with an inner edging of cardinal silk to a depth of 2 centimetres and an outer edging of white silk to a depth of 2 centimetres.

**Advanced Diploma of Equine Business Management** – a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of royal purple silk to a depth of 2 centimetres.

**Advanced Diploma of Farm Management** – a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of satinwood silk to a depth of 1 centimetre.

**Advanced Diploma of Horticultural Management** – a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of pea green silk to a depth of 2 centimetres.

**Advanced Diploma of Horticulture** – a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of pea green silk to a depth of 2 centimetres.

**Advanced Diploma of Land Management** – a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of mace silk to a depth of 1 centimetre.

**Advanced Diploma of Management** – a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of white silk to a depth of 2 centimetres.

**Advanced Diploma of Rural Business Management** – a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of turquoise blue silk to a depth of 1 centimetre.

**Advanced Diploma of Viticultural Management** – a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of pea green silk to a depth of 2 centimetres.

## 11. The academic dress for holders of diplomas

The academic dress for holders of diplomas shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and a pleated neck stole as follows:

### Faculty of Health Sciences:

**Diploma of Applied Science** – a stole 10 centimetres wide of turquoise silk edged to a depth of 2 centimetres with amber silk.

**Diploma of Applied Science (Nursing)** – a stole 10 centimetres wide of grass green silk edged to a depth of 2 centimetres with salvia blue silk.

**Diploma of Health Science** – a stole 10 centimetres wide of turquoise silk.

**Diploma of Health Science (Nursing)** – a stole 10 centimetres wide of blue silk edged to a depth of 2 centimetres with white silk.

### Sydney Conservatorium of Music:

**Diploma of Music** – a stole 12 centimetres wide of medici crimson silk edged to a depth of 2 centimetres with buttercup silk.

**Diploma of Opera** – a stole 12 centimetres wide of medici crimson silk edged to a depth of 2 centimetres with grass green silk.

## Board of Studies in Indigenous Studies:

**Diploma in Education (Aboriginal)** – a stole 10 centimetres wide with edgings of equal depth of jet black silk, buttercup silk and post office box red silk.

## 12. The academic dress for holders of associate diplomas

The academic dress for holders of associate diplomas shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and a pleated neck stole as follows:

### Faculty of Medicine:

**Associate Diploma in Community Health and Development** – a stole 12 centimetres wide of buttercup silk edged to a depth of 2 centimetres with scarlet with an outer edging of imperial purple silk to a depth of 1 centimetre.

## 13. The academic dress for undergraduates

The academic dress for undergraduates shall be a plain black cloth gown, and a black cloth trencher cap.

## 14. Colours

14.1 The colours shall be as defined by the Academic Board.

14.2 Unless otherwise stated, 'edged' shall mean edged to a depth of 10 centimetres.

14.3 Where two colours are stated, the second shall be to the outside.

The colours mentioned shall be as defined in the British Colour Council Dictionary of Standard Colours, 1934 edition, and the numbers which follow are those by which the Dictionary identifies the colours approved for the purpose of academic dress:

Scarlet, BCC No. 185

Ultramarine, BCC No. 148

Blue, BCC No. 193

White, BCC No. 151

Dark blue, BCC No. 148

Dark maroon, BCC No. 39

Cream, BCC No. 3

Copper, BCC No. 73

Purple, BCC No. 109

Brick red, BCC No. 125

Amber, BCC No. 5

Turquoise blue, BCC No. 193

Light maroon, BCC No. 36

Crimson, BCC No. 185

Green, BCC No. 213

Gold, BCC No. 54

Light green, BCC No. 99

Murrey, BCC No. 135

Lilac, BCC No. 176

Royal blue, BCC No. 197

Bronze green, BCC No. 79

Imperial purple, BCC No. 109

Neyron rose, BCC No. 35

Buttercup, BCC No. 53

Chile, BCC No. 98

Grass green, BCC No. 103

Jet black, BCC No. 220

Medici crimson, BCC No. 240

Post office box red, BCC No. 209

Salvia blue, BCC No. 146

Spectrum violet, BCC No. 214

Turquoise, BCC No. 118

Cherry, BCC No. 185

Crushed Strawberry, BCC No. 158

Honeysuckle, BCC No. 62

Old Rose, BCC No. 157



# Appointment

## Resolutions of the Senate

### Appointment of a Dean, Director or College Principal

For the definitions of terms refer to the Delegations of Authority. As appropriate for local nomenclature and reporting lines, when this refers to department read also school or unit; to faculty read also college; to dean read also director or college principal.

#### Policy statement

- 1.1 A dean is appointed by Senate to lead and manage the academic, administrative, staffing and financial affairs of the faculty.
- 1.2 There is provision for a simultaneous appointment of a dean and a professor.
- 1.3 All deanships will be advertised both internally and externally, except where Senate agrees otherwise on the recommendation of the Vice-Chancellor.

#### Governing principles

- 2.1 The dean of a faculty has a dual role first in regard to academic leadership and decision-making, and second in regard to the management of the financial and other resources allocated to the faculty. The process of selecting the dean will reflect this dual role, and the dean will be accountable for performance in both areas.
- 2.2 Not all academic units (departments, schools, centres and so forth) assigned to a faculty for the purposes of academic cohesion and coordination will fall within a dean's responsibilities for managing financial and other resources. Deans will be given clear directions by their supervisor on the scope of their academic and resource management role.

#### Procedures

3. Refer to the Policy Document on the appointment of a dean, director or college principal as approved by Senate, 5 May 1997; Attachment 1: Position Description for a Dean; and Attachment 2: Related Issues, available at <http://www.usyd.edu.au/policy/>

#### Pro-Deans

- 4.1 The dean may nominate from the full-time members of the academic staff who are members of the faculty, and the faculty may appoint the person so nominated, a pro-dean to hold office for such period within the term of office of the dean as the faculty may determine; and
- 4.2 subject to section 1 the pro-dean shall have such duties and powers as may from time to time be assigned to him or her by the dean.

#### Associate Deans

- 5.1 A faculty may elect from the full-time members of the academic staff who are members of the faculty one or more persons as associate dean or associate deans to assist the dean in the exercise of his or her duties or powers.
- 5.2 An associate dean holds office for such period within the term of the dean as the faculty may determine.
- 5.3 An associate dean has such duties and powers as may from time to time be assigned to him or her by the dean.
- 5.4 Where a faculty so recommends, the Senate may appoint a person as an associate dean of that faculty and that person shall hold office for such period as the Senate may determine.

- 5.5 On the termination of office of an appointed associate dean a further recommendation of the faculty concerned shall be made before any other person is appointed to that office.
- 5.6 The selection committee for an appointed associate dean shall be either:
  - 5.6.1 where the associate dean is to be appointed from within the University, on the recommendation of an appointments committee appointed by the Senate on the recommendation of the Standing Committee of the Academic Board,
    - 5.6.1.1 the Vice-Chancellor or a deputy vice-chancellor nominated by the Vice-Chancellor, who is to preside at meetings of the Committee;
    - 5.6.1.2 five nominees of the Vice-Chancellor, at least two of whom shall be members of the faculty concerned;
    - 5.6.1.3 the dean of the faculty concerned; and
    - 5.6.1.4 five nominees of the faculty concerned;
  - or
  - 5.6.2 where the associate dean is to be appointed following advertisement both within and outside the University, on the recommendation of an appointments committee appointed by the Senate on the recommendation of the Standing Committee of the Academic Board,
    - 5.6.2.1 the Vice-Chancellor or a deputy vice-chancellor nominated by the Vice-Chancellor, who is to preside at meetings of the Committee;
    - 5.6.2.2 the Chair of the Academic Board or a deputy chair;
    - 5.6.2.3 three nominees of the Vice-Chancellor;
    - 5.6.2.4 the dean of the faculty concerned;
    - 5.6.2.5 four nominees of the faculty concerned; and
    - 5.6.2.6 two persons nominated by the Standing Committee of the Academic Board.

#### Sub-Deans

- 6.1 A faculty may elect from the full-time members of the academic staff who are members of the faculty one or more persons who shall be sub-dean or sub-deans to assist the dean in the exercise of his or her duties or powers.
- 6.2 In the case of the Faculties of Dentistry, Health Sciences, Nursing, Medicine and Pharmacy, a faculty may elect from the members of the faculty one or more persons who shall be sub-dean or sub-deans to assist the dean in the exercise of her or his duties or powers.
- 6.3 The sub-dean or sub-deans shall hold office for such period or periods within the term of the dean as the faculty may determine.
- 6.4 A sub-dean has such duties and powers as may from time to time be assigned to him or her by the dean.

#### Acting Deans

7. Where a dean is from time to time absent from that office through illness or any other cause the Vice-Chancellor, or a deputy vice-chancellor nominated by the Vice-Chancellor, may appoint an acting dean from the full-time members of the academic staff who are members of the faculty to hold office during that absence and the acting dean shall be deemed to be, and shall have the duties and powers of, the dean.

#### Election of person to preside at meetings of the faculty

- 8.1 Where a faculty has decided that a person other than the dean is to preside at meetings of the faculty and of its standing committee, if any, the election shall be held after the dean has assumed office.
- 8.2 The person to be elected as presiding member shall be a full-time member of the academic staff being a member of the faculty and shall be elected by the members of the faculty at a meeting of the faculty, due notice having been given in accordance with the Senate resolutions relating to the election of chairs of faculties and college boards.
- 8.3 The presiding member of a faculty shall hold office for a period to be determined by the faculty but not exceeding the period of office of the dean.

### Attendance at meetings of the Senate

- 9.1 The dean of a faculty, the director of a college or a college principal or an elected chair of a faculty or college board who is not a Fellow of Senate may be present and shall be entitled to be heard during the confidential section of any meeting of Senate if any matter is to be discussed which in the opinion of the Chancellor directly relates to that faculty or college.
- 9.2 The dean of a faculty, the director of a college or a college principal or an elected chair of a faculty or college board who is not a Fellow of Senate may be present during the open section of any meeting of Senate and shall be entitled to be heard if any matter is to be discussed which in the opinion of the Chancellor directly relates to that faculty or college and may ask the Chancellor that any matter on the agenda that would not otherwise be discussed may be so discussed.

- competence in order to maximise the University's capacity to approach possible outstanding applicants on a strictly confidential basis in the first instance in order to ascertain their interest who may not otherwise respond and to have the benefit of objective external input and additional due diligence.
2. In order to represent the width of interest on the Board, it would be desirable to have four members appointed under (1.3). The Joint Committee will be a committee of the Senate which will report to that body.
  3. The members of the Board to be nominated to Senate for appointment to the Joint Committee will be nominated to the Board by the Chair of the Academic Board.
  4. The Senate is to approve the final composition of the committee, maintaining the equality of number referred to in (1.3) above and be in a position, should circumstances warrant this, to replace a member of the Committee or require in the case of those nominated by the Academic Board that the Chair of the Academic Board nominate a replacement for appointment by Senate.
  5. A majority of the members of the Committee must be external, but so that a student Fellow may constitute an external member.

## Selection Committee for Deputy Vice-Chancellor

### *Ex Officio:*

Chancellor  
Deputy Chancellor  
Chair of the Academic Board  
Vice-Chancellor and Principal

### **Appointed by Senate:**

Two nominees of Senate (to be current Fellows) nominated to Senate by the Chancellor following consultation after receipt of expressions of interest from Fellows  
One additional member of the Academic Board, on the nomination of the Chair of the Board  
One member, external to the University, on the nomination of the Vice-Chancellor

## Selection Committee for Pro-Vice-Chancellor

### *Ex Officio:*

Vice-Chancellor and Principal  
Chair of the Academic Board or nominee  
Deputy Vice-Chancellor to whom the Pro-Vice-Chancellor reports

### **Appointed by Senate:**

Two nominees of Senate (to be current Fellows) nominated to Senate by the Chancellor following consultation after receipt of expressions of interest from Fellows  
Two members (plus one reserve) nominated by the Academic Board  
One member, external to the University, on the nomination of the Vice-Chancellor

## Procedures for consultation between the Senate and the Academic Board in respect of appointment of Vice-Chancellor and for selection of a Vice-Chancellor – Selection Committee

1. Senate will appoint a Joint Committee of Senate to be chosen in accordance with principles of good governance consisting of:
  - 1.1 members *ex officio* (namely, the Chancellor, the Deputy Chancellor, and the Chair of the Academic Board),
  - 1.2 members of Senate appointed by the Senate, and
  - 1.3 members equal in number to those appointed under 1.2, to be appointed by the Senate on the nomination of the Academic Board through its chair,to identify and review applicants for appointment as the next Vice-Chancellor and to make recommendations to Senate for its determination in respect of such appointment reporting to Senate on a regular basis. Such will include the appointment by the committee of a suitable search firm of the highest integrity and

# Degree of Doctor of Philosophy

## Resolutions of the Academic Board

Please see also the *University of Sydney (Doctor of Philosophy (PhD)) Rule 2004*. Additional Academic Board Policy relating to the PhD can be found at the following Web address: <http://www.usyd.edu.au/policy/>

### Form of the thesis

Four copies of the thesis shall be submitted for examination for the degree of Doctor of Philosophy and shall normally be submitted in one of the forms set out below in sections 1 and 2.

1. The four copies may be bound in either a permanent or temporary form as set out in sections 1.1 and 1.2.
  - 1.1 A thesis submitted in permanent binding shall be on international standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric. The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page. The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated. Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.
  - 1.2 A thesis submitted in a temporary binding should be strong enough to withstand ordinary handling and postage. The preferred form of temporary binding is the 'perfect binding' system – ring-back or spiral binding is not acceptable. A thesis submitted in temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis and the year of submission.

The Xerox Demand Binding system is acceptable both for temporary and permanent purposes.

2. A thesis may also be submitted in electronic form in accordance with the provisions of section 3.
  - 2.1 When a thesis is submitted in electronic form, four copies must be submitted as set out in section 2.2.
  - 2.2 A thesis submitted in electronic form must normally be submitted on disk and must be in a format which the faculty determines as acceptable to both the candidate and the examiner(s), with the same structure as the ultimate printed version referred to in sections 1.1 and 4, and each chapter must be in a separate document.

The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear on the title page and on a label affixed to the disk.

A hard copy of the thesis should normally be submitted for retention by the faculty office, and further copies for any examiner(s) unwilling or unable to examine the thesis electronically. Individual faculties may determine, however, that the copy for retention in the faculty office may also be submitted in electronic form.

### 3. Procedures for electronic submission of theses

Provision for electronic submission of theses for the purpose of examination may occur where both the candidate wishes to submit in this form and examiners are prepared to examine in this way.

Candidates wishing to submit electronically are required to advise of their intent to submit so that arrangements may be made with prospective examiners.

The usual examination process will be followed when a thesis is submitted electronically, except as set out below.

- 3.1 A student who wishes to submit electronically must so advise the supervisor and the department at least three months prior to submission. This advice should be by the completion of a (centrally-designed) form, on which the student must indicate the likely length of the thesis and any special features relating to its format.
  - 3.2 Examiners must be selected in the normal way and no regard paid to whether or not they would wish to examine electronically.
  - 3.3 When confirming the appointment of examiners, the faculty office should confirm their willingness or otherwise to examine an electronic version of the thesis.
  - 3.4 Prospective examiners must be advised of the format in which the thesis is available and they must be asked whether they prefer to accept it in that form (on disk, but possibly as an email attachment) or in the traditional hard copy form.
  - 3.5 Under certain circumstances particular specialised electronic applications may form part of the thesis. In such circumstances, it should be ascertained that the examiner has the capability to accept this format, and this must be done three months prior to submission.
  - 3.6 If an examiner advises that he or she does not wish to examine electronically, then the examiner will be sent a hard copy of the thesis.
4. The degree shall not be awarded until the candidate has submitted a permanently bound copy of the thesis (containing any corrections or amendments that may be required) and printed on acid-free or permanent paper, for lodgement in the University Library.

## The examination process

### 1. Appointment of examiners

*Faculty or college board to seek recommendation for examiners*

- 1.1 After the prescribed number of copies of the thesis have been lodged and the supervisor's certificate has been received, the faculty or college board, having considered the certificate, shall seek a recommendation for the appointment of examiners from the head of department concerned, unless the faculty or college board considers that examiners should not be appointed.

*Examiners not appointed*

- 1.2 If a faculty or college board, after consideration of the supervisor's certificate, has resolved not to proceed to the appointment of examiners, it shall report the circumstances and the reasons for the decision to the PhD Award Sub-Committee which may note the decision or require the faculty or college board to appoint examiners.

*Delays in appointment to be avoided*

- 1.3.1 The head of department and the faculty or college board shall take all possible steps to ensure that examiners are appointed within four weeks of the submission of the thesis and, where this does not occur, shall report the circumstances to the PhD Award Subcommittee.
- 1.3.2 The head of department should normally have taken the steps outlined below in sections 1.4 to 1.11, noting the provisions of section 1.13, before the thesis is submitted.

*Head to consult and recommend*

- 1.4 The head of department shall, if reasonably possible, before making his or her recommendation for the appointment of examiners, consult the supervisor and, if it is considered by the supervisor to be necessary, any appointed associate supervisor.

- 1.5 The head of department shall recommend the appointment of three examiners of the thesis of whom at least two shall be external to the University, i.e. not being a member of the staff of the University or holding a clinical academic title. The supervisor shall not be an examiner.
- 1.6 The head of department may also recommend the appointment of one or more qualified additional persons who may be called on to act in place of one or more of the three first appointed examiners.

#### *Qualifications of examiners*

- 1.7.1 Examiners recommended should be known to be familiar with the supervision and examination of research theses and should normally still be active in research and/or scholarship.
- 1.7.2 An examiner appointed to act as an assessor under section 4.3.5 should possess very high standing in the subject in question.

#### *Examiners free from bias*

- 1.8 A head of department, in making a recommendation, shall take all reasonable steps to ensure that the examiners proposed are free from bias either for or against the candidate or the supervisor.

#### *Involvement of candidate*

- 1.9 The head of department or the supervisor or the candidate may initiate a general discussion with the candidate by the supervisor and/or the head of department of a wide range of possible examiners, including the possibility of the student submitting to an oral examination of the thesis.
- 1.10 The head of department or the supervisor or the candidate may initiate a general discussion with the candidate by the supervisor and/or the head of department of a wide range of possible examiners, including the possibility of the student submitting to an oral examination of the thesis.

#### *Faculty to appoint examiners*

- 1.11.1 The head of department shall make a recommendation to the faculty for the appointment of examiners. In making this recommendation, the head of department should indicate: whether or not he or she has ascertained the prospective examiners' willingness to examine
- 1.11.1.1 electronically; or
- 1.11.1.2 conduct an oral examination whether or not they wish to examine in this way, and, if so, the format(s) in which they are able to receive the thesis. Examiners must be selected in the normal way and no regard paid to whether or not they would wish to examine electronically or participate in an oral examination of the thesis
- 1.11.2 The faculty or college board, on receipt of a recommendation for the appointment of examiners from a head of department, and having considered through its dean or chair of the board of postgraduate studies any advice from the candidate, may appoint the examiners as recommended or appoint different examiners after consultation with the head of department.

#### *Report to PhD Award Subcommittee*

- 1.12 The faculty or college board shall, using the prescribed form, report the names and qualifications of the examiners appointed to the PhD Award Subcommittee which may itself appoint, or may request the faculty or college board to recommend for appointment, one or more additional examiners. When an unusual choice of internal examiner is made, a short justification of why that examiner was chosen should be provided by the faculty concerned. The faculty or college board shall indicate on the form which, if any, of the examiners will be examining the thesis electronically or if the student will be submitting to an oral examination of the thesis.

#### *Names not to be disclosed*

- 1.13 Except as may be necessary when an oral examination is required, the names of the examiners appointed shall not be disclosed to the candidate until a determination has been made about the award of the degree.

#### *Invitation to examiners*

- 1.14 After the appointment of examiners by the faculty or college board, the Registrar shall write to each external examiner inviting him or her to act, specifying the conditions applicable to the examination process and enclosing the resolutions for the degree, an information statement. An examiner's report form will be enclosed with the letter and, if possible, will also be sent to the examiner in electronic form via electronic mail if

the examiner is able to receive it in one of the formats available. If the examiner has indicated a willingness to participate in an oral examination of the thesis the date and arrangements for the oral examination will also be notified.

- 1.15 On receipt of an acceptance of the invitation to act, or on advice from the head of department concerned that the examiner is willing to act under those conditions, the Registrar shall dispatch a copy of the thesis in either hard copy or electronic form if the examiner has indicated willingness to examine in electronic form.
- 1.16 The Registrar shall similarly write to any internal examiner advising him or her of the appointment and the conditions which apply and enclosing the resolutions for the degree and the examiner's report form together with a copy of the thesis either in hard copy or electronic form.

#### *Delay between appointment of examiners and receipt of thesis*

- 1.17 In the event of a candidate's thesis not being received within three months of the acceptance by the examiners of their appointment, the faculty shall write to all examiners concerned, both internal or external, to ascertain their willingness to continue to act as examiners of the thesis in question.

#### *Delegations of authority*

- 1.18 A head of department may delegate to a specified member of the academic staff his or her responsibilities under this section by countersigning a specific recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

## **2. Consideration by examiners**

#### *Examiners to report within two months*

- 2.1 An examiner is required to complete the examination of the thesis and submit a report on the prescribed form within two months of receipt of the thesis. The examiner may return the report by electronic mail, but if using this medium must also send a signed, hard copy of the report by mail or facsimile.

#### *Examiners to submit independent reports*

- 2.2 The examiner shall be advised by the Registrar of the names of the other examiners who have agreed to act and may consult these co-examiners directly at any stage of the examining process, but shall submit an independent report and shall not have any right of access to other examiners' reports.

#### *Content of report*

- 2.3 The report shall include the recommendation that:
- 2.3.1 the candidate be awarded the degree without further examination; or
- 2.3.2 the candidate be awarded the degree subject to correcting typographical errors before the degree is conferred (typographical errors include spelling, grammar, punctuation, capitalisation and reference dates); or
- 2.3.3 the candidate be awarded the degree subject to conditions listed in the examiner's report being addressed to the satisfaction of the University (which may include a recommendation that if reasonably possible the candidate should be required to take an additional oral or other examination); or
- 2.3.4 the candidate be not awarded the degree, but be permitted to resubmit the thesis in a revised form for re-examination following a further period of study, the examiner having formed the opinion that the errors or deficiencies substantially affect the argument or the thesis; or
- 2.3.5 the candidate be not awarded the degree.
- 2.3.6 In the case of a thesis which is also to be examined by an oral examination, the report of the examiners shall be an interim report, to be completed following the conclusion of the oral examination.
- 2.4 The report shall also record whether in the opinion of the examiner:
- 2.4.1 the thesis is a substantially original contribution to the knowledge of the subject concerned;
- 2.4.2 the thesis affords evidence of originality by the discovery of new facts;
- 2.4.3 the thesis affords evidence of originality by the exercising of independent critical ability;
- 2.4.4 the thesis is satisfactory as regards literary presentation; and
- 2.4.5 a substantial amount of material in the thesis is suitable for publication.
- 2.5 The examiner shall state the grounds on which his or her recommendation is based, indicating the strengths and

weaknesses of the thesis and the particular contributions made by the candidate and may list emendations that it is considered should be made and shall indicate the extent of any consultation with other examiners or associate or co-examiners.

#### *Release of examiners' names*

- 2.6 As part of the report form, the examiner shall be asked to indicate whether he or she is willing to have his or her name and/or his or her report in full or in part released to the candidate, either at the conclusion of the examination, or in the circumstances outlined in sections 4.17 to 4.20.

#### *Receipt of reports to be monitored*

- 2.7 The Registrar shall acknowledge receipt of reports as received and arrange for payment of the examiner's fee to external examiners.
- 2.8 The Registrar shall contact any examiner who has not submitted his or her report within six weeks of despatch of the thesis, reminding the examiner of the due date for the report, and the Registrar shall contact any examiner who has not submitted his or her report within ten weeks of despatch of the thesis, requesting advice as to when it will be submitted and reminding the examiner of the conditions of the examination.

#### *Replacement examiner if report not received*

- 2.9 The Registrar shall contact any examiner who has not submitted the report by the end of the fourteenth week after despatch of the thesis, advising that it will be necessary to proceed to the appointment of a replacement examiner if the report is not received within a further two weeks and shall proceed to do so if the report is not received within that time.
- 2.10 Notwithstanding the fact that replacement examiners may previously have been appointed, the Registrar shall seek advice from the head of department as to who should act as a replacement examiner in the event of an examiner being replaced under the circumstances referred to in section 2.9 and, if necessary, the faculty or college board shall appoint a further qualified examiner on the recommendation of the head of department who shall, if necessary, have carried out the same consultative procedures as applied to the initial appointment of examiners.
- 2.11 Should the process of appointing a replacement examiner under the circumstances referred to in section 2.9 have proceeded to the point where a copy of the thesis has been dispatched to the replacement examiner, any report subsequently received from the examiner who has been replaced shall not be considered in determining the result of the candidature.
- 2.12 Notwithstanding the provisions of sections 2.9 to 2.11, the PhD Award Subcommittee or its Chair may, in such circumstances as it shall determine are exceptional, and on the recommendation of the faculty or college board concerned, allow some specific variation to those requirements.
- 2.13 In the case of a thesis also being examined by an oral examination, the procedures for the conduct of the oral examination and the consideration of the examiners' reports shall be those adopted by the Academic Board.

### **3. Consideration of examiners' reports**

#### *By the faculty*

- 3.1 When all three examiners' reports have been received,
- 3.1.1 if all examiners have recommended either that the degree be awarded without qualification or the degree be awarded subject to correction of typographical errors, the faculty may award the degree either without further examination or subject to the correction of typographical errors (as specified by the examiners) being made in all copies of the thesis to be retained in the University before the degree is conferred and shall forward the reports to the head of department and supervisor for information; or
- 3.1.2 if any other recommendations have been made, the faculty shall forward the reports to the head of department for a recommendation and to the supervisor.
- 3.1.3 In the case of a thesis also being examined by an oral examination, the procedures for the consideration of the examiners' reports shall be those adopted by the Academic Board.
- 3.2 Neither head of department nor supervisor shall have a right of access to the examiners' reports before they have all been received, except where the dean of the faculty or chair of the college board considers that special circumstances exist.

#### *Head of department to consult*

- 3.3 The head of department, if there is disagreement among the examiners, or, if asked to comment of the report of an oral examination, shall, before making a recommendation, if reasonably possible, consult the candidate's supervisor and shall consult the candidate's annual progress reports.
- 3.4 The head of department shall indicate when making his or her recommendation the nature and extent of consultation that has been carried out and shall forward a copy of any written report he or she has received from the supervisor.

#### *Head of department's recommendation*

- 3.5 The head of department, having considered the reports of the examiners and carried out any required consultation, may make one of the following recommendations:
- 3.5.1 that the degree be awarded without further conditions; or
- 3.5.2 that the degree be awarded subject to the correction of typographical errors being made in all the copies of the thesis to be retained in the University before the degree is conferred; or
- 3.5.3 that the degree be awarded subject to emendations being made in all copies of the thesis to be retained in the University; or
- 3.5.4 except in the case of the report of an oral examination, that the candidate be required to take an additional oral or other examination or answer specific questions put by an examiner; or
- 3.5.5 except in the case of the report of an oral examination, that an additional examiner be appointed; or
- 3.5.6 except in the case of the report of an oral examination, that an additional examiner be appointed to examine the thesis and act as an assessor of the reports of the other examiners, and the comments of the supervisor, whether or not already an examiner, subject to endorsement by the PhD Award Subcommittee which will consider the reports of the examiners and the justification forwarded by the Board of Postgraduate Studies. In cases where the faculty had previously formed the intention to resolve that the degree be not awarded, or the candidate be allowed to revise and resubmit, and the candidate's comments have been received, the faculty's Postgraduate Committee should determine whether the candidate's comments should be forwarded to the assessor.
- 3.5.7 except in the case of the report of an oral examination, that the reports of the examiners, together with comments from the supervisor, whether or not already an examiner, shall be referred to all the examiners for their comment; or
- 3.5.8 that the candidate not be awarded the degree, but be allowed to revise and resubmit the thesis within a prescribed maximum period of time; or
- 3.5.9 that the degree be not awarded.

#### *Head of department to specify emendations*

- 3.6 A head of department, if recommending under section 3.5.2 or 3.5.3 that the degree be awarded subject to typographical corrections or emendations, shall specify the typographical corrections or emendations to be made, if not already specified in the report of an oral examination, noting that the PhD Award Subcommittee normally expects any typographical corrections or emendations or errors identified by examiners to be corrected after consideration of the examiners' reports and head of department's recommendation.

#### *Release of examiners' reports*

- 3.7 The head of department shall, with his or her recommendation, after noting the wishes of the examiners, indicate what portions of the examiners' reports may be released to the candidate, but the reports shall remain confidential until after consideration by the PhD Award Subcommittee, faculty or college board.

#### *Delegation of authority*

- 3.8 A head of department may delegate to a specified member of the academic staff his or her responsibilities under this section by countersigning a specific recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

#### 4. Examiners' reports and head of department's recommendation

##### *Referral of head of department's recommendation and faculty or college board action*

- 4.1.1 The head of department shall forward his or her recommendation to the dean of the faculty or chair of the college board.
- 4.1.2 If the head of department has recommended that the degree be awarded, under section 3.5.3 subject to emendations as specified by one or more of the examiners, and one or more of the examiners have recommended that the degree be awarded subject to emendations and the remaining examiners have recommended award without further examination or subject to the correction of typographical error, the faculty may award the degree subject to all the corrections and/or emendations required by the examiners being carried out in all the copies of the thesis to be retained in the University before the degree is conferred.
- 4.1.3 If the head of department has recommended, under section 3.5.3, that the degree be awarded but that not all the emendations required by all the examiners should be carried out, the faculty may not award the degree, and the reports of the examiners, together with the recommendation of the head of department and of the faculty or college board, shall be forwarded to the PhD Award Subcommittee. The recommendation of the Faculty shall specify the nature of such corrections, emendations or other conditions as may be intended.
- 4.1.4 Except as provided under section 3.1.1 or 4.1.2, the dean of the faculty or chair of the college board shall refer the recommendation of the head of department to the faculty or college board, which shall forward a recommendation to the PhD Award Subcommittee together with the recommendation of the head of department and copies of the reports of the examiners. The recommendation of the Faculty shall specify the nature of such corrections, emendations or other conditions as may be intended.

##### *PhD Award Subcommittee action*

- 4.2 The PhD Award Subcommittee, after consideration of the examiners' reports and the recommendation of the head of department and where these have been made any recommendation from the faculty or college board:
- 4.2.1 may award the degree without further examination; or
- 4.2.2 may award the degree subject to the correction of typographical errors being made in all the copies of the thesis to be retained in the University before the degree is conferred; or
- 4.2.3 may award the degree subject to emendations specified by the head of department or the Subcommittee being made in all copies of the thesis to remain available in the University; or
- 4.2.4 may refer the candidature to the faculty or college board concerned; and shall refer the candidature to the faculty or college board concerned if a member of the Subcommittee so requires and the examiners' reports and the recommendation of the head of department have not already been considered by the faculty or college board.

##### *Faculty or college board action*

- 4.3 The faculty or college board, after considering the recommendation of the head of department and the reports of the examiners that have been referred directly to it or by the PhD Award Subcommittee, may resolve:
- 4.3.1 to recommend to the PhD Award Subcommittee that the degree be awarded without further examination; or
- 4.3.2 to recommend to the PhD Award Subcommittee that the degree be awarded subject to the correction of typographical errors being made in all the copies of the thesis to be retained in the University before the degree is conferred; or
- 4.3.3 to recommend to the PhD Award Subcommittee that the degree be awarded subject to emendations specified by the head of department or the faculty or college board being made in all copies of the thesis to remain available in the University; or
- 4.3.4 except in the case of the report of an oral examination, that the candidate be required to take an additional oral or other examination or answer specific questions put by an examiner, this not being a substitute for requiring the candidate to make

emendations to the thesis or to revise and resubmit the thesis; or

- 4.3.5 except in the case of the report of an oral examination, that an additional examiner be appointed; or
- 4.3.6 except in the case of the report of an oral examination, that an additional examiner be appointed to examine the thesis and act as an assessor of the reports of the other examiners, and the comments of the supervisor, whether or not already an examiner, subject to endorsement by the PhD Award Subcommittee which will consider the reports of the examiners and the justification forwarded by the Board of Postgraduate Studies. In cases where the faculty had previously formed the intention to resolve that the degree be not awarded, or the candidate be allowed to revise and resubmit, and the candidate's comments have been received, the faculty's Postgraduate Committee should determine whether the candidate's comments should be forwarded to the assessor.
- 4.3.7 except in the case of the report of an oral examination, that the reports of the examiners, together with comments from the supervisor, whether or not already an examiner, shall be referred to all the examiners for their comment; or
- 4.3.8 that the candidate not be awarded the degree, but be allowed to revise and resubmit the thesis within a prescribed maximum period of time; or
- 4.3.9 that the degree be not awarded.

##### *Award without further conditions*

- 4.4 Where the faculty or college board or PhD Award Subcommittee has approved the award of the degree without further conditions, the Registrar shall advise the candidate that the degree has been awarded subject to the lodgement of a permanently bound copy of the thesis printed on archival or permanent paper, shall lodge this copy with the University Librarian, and shall advise the examiners, head of department and supervisor.

##### *Award subject to correction of typographical errors*

- 4.5 Where the faculty or college board or PhD Award Subcommittee has approved the award of the degree subject to the correction of typographical errors, the Registrar shall advise the candidate that the degree has been awarded subject to the lodgement of a permanently bound copy of the thesis printed on archival or permanent paper in which the typographical corrections have been made to the satisfaction of the head of department, shall lodge this copy with the University Librarian, and shall advise the examiners, head of department and supervisor.

##### *Award subject to emendations*

- 4.6 When the award of the degree has been approved by a faculty or college board or by the PhD Award Subcommittee, subject to specified emendations being made in all copies of the thesis to remain available in the University, the Registrar shall advise the candidate of the decision and of the nature of the emendations required and the latest date by which the emendations shall be made, being, unless otherwise determined by the faculty or college board, within a further three months, and shall provide such detail in relation to the examiners' reports as the head of department recommends.

##### *Additional oral or other examination*

- 4.7.1 Where a faculty or college board has resolved under section 4.3.4 that the candidate be required to take an additional oral or other examination, or answer specific questions put by an examiner, unless the faculty or college board has determined otherwise, the faculty or college board shall be responsible for the oversight of these further examining processes.
- 4.7.2 At the completion of an additional oral or other examination, or once a specific question(s) put by an examiner have been answered, the faculty or college board shall obtain a further recommendation from the head of department and shall then resolve in accordance with section 4.3.1–4.3.3, 4.3.8 or 4.3.9

##### *Conduct of oral examination*

- 4.8 Those present at an oral examination may include one or more of the examiners and persons, other than the examiners, nominated by the faculty or college board; shall include the supervisor if he or she wishes; and may include, with the approval of the dean of the faculty or chair of the college board, a member of the University nominated by the candidate.

- 4.9 A candidate shall be given reasonable notice of any oral examination and of the nature of the examination and the names of the persons who will be present, and may advise the dean of the faculty or chair of the college board of reservations he or she may have about the presence of any particular person, giving reasons in writing.

*Additional examiner*

- 4.10 Where a faculty or college board resolves under section 4.3.5 that an additional examiner be appointed, the provisions of sections 1, 2 and 3 shall apply as appropriate and the Registrar shall write to the examiner as provided in section 1.14 or 1.15 and shall advise the previously appointed examiners of the name of the additional examiner.
- 4.11 A faculty or college board, having received a further recommendation from the head of department together with an additional examiner's report, may then resolve as provided in section 4.3.1–4.3.4, 4.3.8 or 4.3.9.

*Additional examiner as assessor*

- 4.12 Except in special circumstances, an additional examiner acting as assessor will be an external appointment.
- 4.13 Where a faculty or college board resolves under section 4.3.6 that an additional examiner be appointed to examine the thesis and act as an assessor of the reports of the other examiners, the provisions of sections 1, 2 and 3 of these resolutions shall apply as appropriate and the Registrar shall seek comments from the supervisor and then write to the examiner as provided in section 1.14 or 1.15, inviting the examiner to act as an assessor of the examiners' reports as well as an examiner of the thesis and shall provide copies of the unidentified examiners' reports, and the comments of the supervisor, whether or nor already an examiner. In cases where the faculty had previously formed the intention to resolve that the degree be not awarded, or the candidate be allowed to revise and resubmit, and the candidate's comments have been received, the faculty's Postgraduate Committee should determine whether the candidate's comments should be forwarded to the assessor. The Registrar shall also advise the previously appointed examiners of the name of the additional examiner who is also to act as assessor.
- 4.14 A faculty or college board, having received a further recommendation from the head of department (with any written report provided by the supervisor) together with an additional examiner-as-assessor's report, may then resolve as provided in section 4.3.1–4.3.3, 4.3.8 or 4.3.9, except that, where the faculty or college board does not substantially resolve in the terms recommended by the assessor, it shall include a report of the reasons for its decision with any recommendation to the PhD Award Subcommittee.

*Referral of reports to examiners*

- 4.15 Where a faculty or college board resolves under section 4.3.7 that the reports of the examiners, together with comments from the supervisor, shall be referred to all the examiners for their comment, the Registrar shall seek comments from the supervisor and then send copies of the examiners' reports and the supervisor's comments to each of the examiners, advising them that it is in order for them to confer and seeking a further report from each examiner within a period of four weeks.
- 4.16 The Registrar shall forward the responses received, following the circulation of reports, to the head of department for such consultation as is required under section 3 and to make a recommendation, and the faculty or college board on receipt of that recommendation may then resolve as provided in section 4.3.

*Candidate to be consulted before degree not awarded*

- 4.17 Where a faculty or college board forms the intention, either to resolve under section 4.3.8 that the degree not be awarded but that the candidate be allowed to revise and resubmit the thesis within a prescribed maximum period of time, or to resolve under section 4.3.9 that the degree not be awarded, that resolution shall be deferred to allow a process of consultation with the candidate.
- 4.18 The Registrar shall advise the candidate in writing of the faculty or college board's intent; shall provide unidentified copies of such of the examiners' reports as the examiners have indicated may be released and shall advise the candidate that he or she may within a period of four weeks give notice of intention to provide comment on the foreshadowed recommendation of the faculty or college board, such comments to be submitted in

writing by no later than a total of eight weeks from the date of the Registrar's advice.

- 4.19 The faculty or college board shall further consider the examiners' reports and the head of department's recommendation, together with any comments provided by the candidate and any further comments provided by the head of department or supervisor and may then resolve as provided in section 4.3.
- 4.20 The dean of a faculty or chair of a college board may extend either of the time limits set out in section 4.17.

*Revise and resubmit*

- 4.21 Where a faculty or college board, following the consultation process referred to in sections 4.17–4.20, resolves under section 4.3.8 that the degree not be awarded but the candidate be allowed to revise and resubmit the thesis within a prescribed maximum period of time, this decision shall be reported to the PhD Award Subcommittee, which may note the decision or refer it back to the faculty or college board for further consideration, and the Registrar shall advise the candidate of the decision, of any provisions relating to appeals, the particular conditions applying and the general requirements in respect of revision and resubmission and shall provide such detail in relation to the examiners' reports as the head of department recommends and shall also advise the examiners, head of department and supervisor of the terms of the decision.

*Degree not awarded*

- 4.22 Where a faculty or college board, following the consultation process referred to in sections 4.17–4.20, resolves under section 4.3.10 that the degree not be awarded, this decision shall be reported to the PhD Award Subcommittee which may note the decision or refer it back to the faculty or college board for further consideration, and the Registrar shall advise the candidate of the decision, of any provisions relating to appeals, shall provide such detail in relation to the examiners' reports as the head of department recommends and shall also advise the examiners, head of department and supervisor of the decision.

*Emendations and lodging of corrected thesis*

- 4.23 A candidate, on receipt of advice from the Registrar that the degree has been awarded subject to emendations being made, shall make these emendations in consultation with his or her supervisor or head of department on all the copies of the thesis which are to be available within the University, including the copy printed on permanent or acid-free paper which is to be lodged with the University Librarian; shall comply with the requirements with respect to permanently binding a copy of the thesis; shall request the head of department to certify that the corrections have been made and shall submit the thesis copies to the Registrar by no later than the latest date advised for completing such action.
- 4.24 The Registrar, on receipt of at least one corrected, permanently bound copy of the thesis and a statement from the head of department that the corrections have been made to his or her satisfaction, shall cause all corrected hard copies submitted to be stamped, and electronic copies to be annotated and stored as 'read-only file' to indicate that the thesis is in the form which has been accepted for the degree; shall advise either the PhD Award Subcommittee or the faculty, as appropriate, that the corrections have been made and that the faculty or Subcommittee can therefore approve the award of the degree; shall write to the candidate advising that all the requirements for the award of the degree have been met; shall lodge the permanently printed copy with the University Librarian, and shall so advise the examiners, head of department and supervisor.
- 4.25 If a candidate does not carry out the required emendations within the time limit set, or the head of department after consultation with the supervisor does not consider that the emendations made are satisfactory, the head of the department shall refer the matter to the faculty or college board which may grant additional time or set different conditions or may initiate proceedings under the provisions for the termination of candidature.

*Transfer to master's candidature*

- 4.26 A faculty or college board may permit a candidate for the degree of Doctor of Philosophy who, after examination, has not been awarded the degree, to use part or all of the material in the

thesis as a thesis to be submitted for a master's degree, subject to completing all of the necessary administrative requirements.

*Participation of supervisor and head of department*

4.27 The supervisor and head of department may be present at any discussion by a faculty or college board of a recommendation by the head of department in respect to examiners' reports on the thesis of a candidate.

*Delegation of authority*

4.28 A head of department may delegate to a specified member of the academic staff his or her responsibilities under this section by countersigning a specific recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

4.29 The Subcommittee may delegate to its chair, or in the absence of the chair to the chair's nominee from the Sub-Committee, its powers to award the degree under section 4.2.1, 4.2.2 or 4.2.3.

4.30 The Subcommittee may delegate to its chair, or in the absence of the chair to the chair's nominee from the Subcommittee, its powers under section 4.21, where the candidate has been consulted in accordance with section 4.17 and agrees with the recommendation of the faculty.

4.31 Where the PhD Award Subcommittee has delegated to faculties and colleges the authority to approve the award of the degree under sections 3.1.1 or 4.1.2, the authority for the approval of the award shall be the responsibility of the faculty's or college board's postgraduate committee which may delegate authority to act on its behalf to its chair, or in the absence of the chair to the chair's nominee.

**5. Revision and re-examination**

*Faculty or college board to prescribe conditions*

5.1 A faculty or college board which has resolved that a candidate not be awarded the degree but be permitted to revise and resubmit the thesis for re-examination, shall prescribe a maximum period of further candidature and may prescribe particular conditions to be met.

*Candidate to re-enrol*

5.2 A candidate permitted to revise and resubmit shall re-enrol while remaining a candidate for the degree and shall proceed according to the provisions of these resolutions.

*Appointment of examiners*

5.3 A head of department shall recommend examiners for a revised and resubmitted thesis after the consultation processes provided for in section 1, but the faculty shall normally reappoint the original examiners of the thesis, provided that they are available, unless one or more of those examiners has required modifications of the thesis that the faculty or college board consider to be unnecessary or undesirable or, in the opinion of the faculty or college board, there are academic reasons for not reappointing any or all of the original examiners.

*Process of examination*

5.4 Subject to section 5.5, all the provisions of sections 1, 2, 3 and 4 relating to the examination process apply to the examination of a revised and resubmitted thesis.

5.5 Except where the Graduate Studies Committee on the recommendation of the faculty or college board permits otherwise, the recommendation that a candidate be not awarded the degree but be permitted to resubmit the thesis in a revised form for re-examination shall not be available to examiners of a thesis that has itself been submitted for re-examination.

**6. Faculty and college board delegations**

Where in these resolutions reference is made to a faculty or a college board or action to be taken by a faculty or a college board, that reference shall also include a faculty or college board of postgraduate studies or equivalent and any dean, chair, associate dean or other officer of the faculty or college board acting with the authority of the faculty or college board.

**7. Annual quarterly reports to the PhD Award Subcommittee**

Where the degree is awarded by faculty delegation, the faculty shall report to the PhD Award Subcommittee at the end of March, June, September and December of each year the details of such awards for the previous three months showing for each the name of the candidate, the department, the title of the thesis, the category of award recommended by each examiner, the final result, the date of

submission of the thesis and the date on which the candidate was informed of the result.

**8. Cotutelle agreements**

8.1 Where a candidature has been conducted under an approved cotutelle agreement with a French university four examiners shall be appointed, two being on the recommendation of each participating institution.

8.2 Where a candidature has been conducted under an approved cotutelle agreement with other than a French university the examination arrangements must be approved by the Graduate Studies Committee.

# Governance: University Governance

## Resolutions of the Senate

### Introduction

Following an extensive process of consultation by Cordiner King and a constructive meeting between the senior executive group and Senate, on the 6 October 2001, the Senate of the University of Sydney met in colloquium. The Senate considered a lengthy report on governance from Cordiner King and discussed a number of suggestions that were made in that document. The Senate reached a clear resolution on those matters for final ratification at a subsequent November 2001 Senate meeting.

The discussions centred on the working arrangements and governance role of the Senate. It was recognised that executive matters properly rested with the Vice-Chancellor and his team seeking the counsel of Senate, as appropriate, and ultimately accountable to the Senate as the governing body of the University under its Act. It was recognised that academic matters fell within the purview of the Academic Board, advising the Vice-Chancellor and Senate under the Rules.

In the broadest sense, the Senate felt that there are two main groupings of their resolutions, those that relate to outcomes and those that refer to means of achieving outcomes.

The first group reinforces the fundamental that governance is vested solely in the Senate through the collective action of the Fellows, presided over by the Chancellor and supported and advised by the Vice-Chancellor, directing the development of policy, assessing strategy, monitoring performance and reporting to the community. Those resolutions define the following:

1. Role of the Senate
2. Role of the Chancellor
3. Role of the Vice-Chancellor
4. Evaluation of Senate Performance

The second group gives effect to Senate's determination to be fully supported in this governance role, through the establishment of working committees, the development of governance skills in Fellows, the review of Senate performance and the provision of adequate resources:

5. Executing the Senate's Task
6. Establishing Committees and Task Forces
7. Induction and Development of Fellows
8. Support for the Office of Chancellor and the Senate

To give effect to the outcome of the colloquium, Senate ratified resolutions earlier reached in or to the effect of the following matters pertaining to governance.

#### 1. Role of the Senate

The Senate is the governing body of the University. It is accountable for the delivery of teaching, learning and research outcomes which extend the knowledge base of the wider community taking into account the resources available to the University. The executive is accountable to it. The statutory powers and responsibilities of the Senate are defined under Section 16 of the Act (and elsewhere in the Act, By-laws and Rules). In this regard, the Senate should, without fettering such powers and discretions as derive from the office, undertake the following:

- 1.1 Accept the fiduciary responsibilities and accountability of Fellows as derive from the office while respecting academic freedom, ethical standing and legal requirements.

- 1.2 Ensure that academic standards are maintained, working through the Academic Board and the Vice-Chancellor.
  - 1.3 Set and continually review the relevance of important policy and strategy, ensuring that it is properly informed about matters pertaining to its governance functions.
  - 1.4 Appoint the Vice-Chancellor, agree on limitations to executive authority and regularly evaluate performance.
  - 1.5 Set strategic direction within overall University policy on the advice of the Vice-Chancellor.
  - 1.6 Reconcile capital plans and operating budgets against the strategic direction agreed with the Vice-Chancellor.
  - 1.7 Monitor the progress of plans and audit compliance with overall policy.
  - 1.8 Deepen and widen the links and communication between the University and the wider community.
  - 1.9 Report formally to the wider community on strategic direction and outcomes.
  - 1.10 Develop the collective knowledge of the Senate through a process of comprehensive induction of Fellows and ongoing learning.
  - 1.11 Seek out expert advice from knowledgeable authorities on major issues to complement the skill base and experience of the Fellows and from within the University.
  - 1.12 Formally review the collective performance of the Senate in discharging its responsibilities. (See 4)
  - 1.13 Elect the Chancellor in accordance with the Act.  
Insofar as certain of these functions may from time to time be properly carried out in Committee, this is only to be done under that authority and without detracting from the Senate's ultimate accountability. (See 6) Interaction between the Senate and senior executives should be based on mutual respect and the maintenance of high standards.
- #### 2. Role of the Chancellor
- The Chancellor is elected by the Senate to facilitate its work and collegiality by effective and ethical means, providing a focal point to ensure the high standing of the University in the wider community. The statutory powers and responsibilities of the Chancellor are defined under Section 10 of the Act (and elsewhere in the Act, By-laws and Rules). The Chancellor should, without fettering such powers and discretions as derive from the office, undertake the following:
- 2.1 Preside over Senate meetings, oversee the development of Senate agendas and exercise the functions conferred by the By-laws working collaboratively with the Senate, the Vice-Chancellor and the University community; promoting the aims, ethos, independence, morale and spirit of the University and encouraging high standards.
  - 2.2 With the Vice-Chancellor, ensure the Senate, the senior executives and the relevant Committees work fairly, with integrity, respecting confidentiality within transparent process and in an atmosphere of mutual trust and respect in an informed fashion; in particular ensuring that the Senate functions as it should, as a cohesive, accessible, effective, enquiring and informed body with a paramount fiduciary duty of loyalty to act in the best interests of the University owed by its members both individually and collectively. (See 3.6)
  - 2.3 Preside on important ceremonial occasions such as graduation ceremonies, public lectures or seminars, sharing that responsibility as the Chancellor judges appropriate and facilitating the visibility and accessibility of the Senate within the University community and in particular to staff, students and alumni.
  - 2.4 Work co-operatively with the Vice-Chancellor, available to give counsel and encouraging free, trusting and frank communication on all issues concerning the well being of the University.
  - 2.5 In consultation with the Vice-Chancellor, provide a high level bridge to members of the wider community, promoting the aims of the University and responding to interest and concerns of society. (See 3.8)

In particular:

- 2.5.1 **Regarding graduation ceremonies:**
- 2.5.1.1 a small Task Force will review the post-2002 format and procedures, to report to the Senate meeting in December 2001 (and Fellows may contact the Chancellor by email about joining this Task Force),
- 2.5.1.2 in 2002 the Chancellor will preside at about three-quarters of the graduations, including Hong Kong and Singapore, and the rest will be shared between the Deputy Chancellor and the Chair of the Academic Board, by mutual arrangement.
- 2.5.2 **Regarding reporting of the Chancellor's role:**
- 2.5.2.1 the personal assistant to the Chancellor will keep a record of public appearances by the Chancellor and Senators in a representative role for tabling at Senate meetings.
- 2.5.3 **Regarding communications about University matters:**
- 2.5.3.1 the overriding principle is that the Senate should be properly informed on all important matters or matters pertaining to the exercise of the Senate's functions.
- 2.5.3.2 the Vice-Chancellor is free to communicate directly to Senate Fellows keeping the Chancellor informed. (See 8)
- 2.5.3.3 sensitivity in particular cases may justify communication first to the Chancellor, then at an appropriate time for the Senate to be informed, by the Chancellor or as agreed by the Vice-Chancellor, although this and other communications may be with safeguards to maintain confidentiality, where this is warranted.
- 3. Role of the Vice-Chancellor**
- The Vice-Chancellor is the Chief Executive Officer of the University and while a Fellow, is in essence the only officer of the University employed as such while a member of the Senate, other than officers of the Senate Secretariat (see 8). The statutory responsibilities of the Vice-Chancellor are defined under Section 12 of the Act (and elsewhere in the Act, By-laws and Rules). The Vice-Chancellor should, without fettering such powers and discretions as derive from the office, undertake the following:
- 3.1 Promote the interests of and further the development of the University through prudent, effective and ethical means as chief executive and Fellow of the Senate and as the senior representative of its academic body, participating in ceremonial occasions.
- 3.2 Manage all the business of the University except where the Senate has explicitly determined limitations, such as:
- 3.2.1 matters of self interest or reward;
- 3.2.2 the appointment and termination of particular officers serving the Senate (the Secretariat); (See 8)
- 3.2.3 the composition of the Academic Board; and
- 3.2.4 the work of the internal auditor and audit committee.
- 3.3 Delegate to senior officers and academics the conduct of that business as appropriate and ensure that such delegations are effectively monitored.
- 3.4 Ensure that the Senate is thoroughly informed of administrative or academic implications and fiduciary risks or legal constraints which affect policy recommendations and strategic direction.
- 3.5 Establish supporting systems to monitor the performance of the University against agreed strategic direction and operating plans.
- 3.6 With the Chancellor, ensure the Senate, the senior executives and the relevant Committees work fairly, with integrity respecting confidentiality within transparent process and in an atmosphere of mutual trust and respect in an informed fashion; in particular ensuring that the Senate functions as it should, as a cohesive, accessible, effective, enquiring and informed body with a paramount fiduciary duty of loyalty to the University to act in the best interests of the University owed by its members both individually and collectively. (See 2.2)
- 3.7 Provide Senate with the particular background knowledge to support Fellows in the discharge of their governance responsibilities. (See 7)
- 3.8 Act as the key representative of the University with the wider community; sharing that responsibility with nominated officers and Fellows as appropriate and, in particular, with the Chancellor. (See 2.5)
- 4. Evaluation of Senate Performance**
- The prime concern of Senate and, indeed, all executive and academic leaders, must be on outcomes which improve the University. There is an increasing emphasis on a range of

- performance measures, which apply to the Vice-Chancellor and senior executive officers. However, the Senate itself should undertake a process of self-evaluation and form a collective view of its own performance.
- Early in each year, and perhaps at an annual retreat, there should be a facilitated assessment of the Senate's performance. The Senate should consider disclosing the result to the University. Annually, there should also be an assessment of past performance of the University against its earlier goals, and a determination of goals for the ensuing year. The goals will be derived from the present Strategic Plan, as refined from time to time, and others identified by the Vice-Chancellor and his executive team.
- Although this annual assessment will need to be coordinated with the budget process, the goals in question are likely to be not only budgetary, but of a qualitative nature related to the Strategic Plan.
- 5. Executing the Senate's Task**
- The policy making role of Senate is not an isolated task, but requires informed views and the input of those who will, in due course, implement policy. So, meetings of Senate require a structured approach. Senate should:
- 5.1 Ensure that Fellows have ready access to all relevant information about the University through, inter alia:
- 5.1.1 well-developed induction processes for new Fellows (See 7);
- 5.1.2 direct access by Fellows via the Vice-Chancellor to any officer to develop a background understanding;
- 5.1.3 direct requests for information to the most senior officers, being the senior executive team;
- 5.1.4 channelled requests for more detailed information via the Secretariat; (See 5.3) and
- 5.1.5 focussed background issue papers for meetings and colloquia.
- 5.2 Recognise that, subject to 1.3 above, the provision of information for Fellows should not unduly burden the officers concerned. It should be relevant to key issues of interest to the Senate as a whole and focussed in terms of scope and detail. The Chancellor and Vice-Chancellor may be asked to intercede in cases where requests are too onerous. (See 2.2)
- 5.3 Provide and separately account for the Secretariat (which would include the Secretary to the Chancellor) responsible for the concise assembly of material, in conjunction with the Registrar, to enable Senate to consider relevant issues in a fully informed manner and with appropriate input. The Secretariat will prepare and issue draft agendas and minutes for Senate and Committees of Senate and support the Fellows in other official aspects of their roles. (See 8)
- 5.4 Establish agendas for meetings of Senate through the Chancellor and Vice-Chancellor that reflect, in order:
- 5.4.1 priorities for important issues of policy and strategy;
- 5.4.2 urgent decisions for ratification;
- 5.4.3 matters of a legal or compliance nature;
- 5.4.4 progress reports on operating performance and strategic goals;
- 5.4.5 minutes of Committee or Taskforce work;
- 5.4.6 review of matters deferred from other meetings; and other important initiatives of a policy nature.
- 5.5 Establish, subject to the necessary rule changes, a reduced number of six routine Senate meetings per year in the Senate room. Routine Senate meetings will consist of whatever is not allocated to Senate colloquia within the ambit of Senate business. (See 5.6)
- In addition, routine Senate meetings should have an identified opportunity, where practicable for the consideration of confidential matters, after which time the public may enter to listen to proceedings in public session.
- 5.6 Establish up to five Senate colloquia per year, at which matters of broad policy or subjects otherwise appropriate for colloquia will be dealt with and resolutions reached. The colloquia should be held from time to time at other University sites, particularly where a colloquium relates to activities at a certain site. Such colloquia should be identified as constituting formal Senate meetings. However, these formal meetings would not ordinarily deal with any other matter than the pre-set subject of the colloquium, save exceptional or urgent cases which can be dealt with in short compass. To deal with matters otherwise, a special separate Senate meeting should be convened.

- 5.7 Through the Secretariat (See 8), prepare minutes of all Senate meetings, colloquia and Senate committees, which:
- 5.7.1 provide concise background on the issue;
  - 5.7.2 reflect decisions reached and action agreed; and
  - 5.7.3 incorporate key points of dissent from recommendations or where policy might need to be reviewed.
- Such minutes should be issued to Fellows as quickly as practicable after Senate meetings. On confidentiality, the general approach should be for all minutes – save those on matters dealt with in confidential session and justifying continuing confidential treatment – to be made publicly available.
- 5.8 Review via a Task Force to be established (also for the purpose of 6.4), the legislative and regulatory implications of limiting consecutive terms of membership of Senate, to ensure that Senate retains sufficient history and yet refreshes its objectivity and resources.
- 5.9 Establish a formal procedure of personal commitment to the values and collective unity of the Senate by new Fellows (and at this time initially by all Fellows); and, ways of enhancing collegiality. (See 7.1)
- 5.10 Review with the Vice-Chancellor ways of co-opting both internal and external expertise to assist with specific tasks or strategic goals.
- 6. Establishing Committees and Task Forces**
- Initially, the Senate should establish a Convening Committee, comprising the Chancellor, the Deputy Chancellor, the Vice-Chancellor, the Chair of the Finance Committee and the Chair of the Academic Board. This Committee should be responsible for recommending to the Senate the charter, composition, chair and mode of communication of all Committees and Task Forces of the Senate. Like all other Committees, this Convening Committee would not be a decision-making body except where expressly delegated so by the Senate.
- The Senate should restructure its Senate Committees so that they include the following Committees (and Task Force) with the following responsibilities and composition (whilst leaving in place those other Committees such as the Advisory Committee for the Selection of Candidates for Honorary Awards (Honorary Awards Committee) now in existence as have separate responsibilities not inconsistent with the restructure):
- 6.1 An Audit Committee, reporting directly to Senate, comprising only non-executive and non-staff Fellows but with the capacity to add outside persons of appropriate expertise, and charged with reviewing:
- 6.1.1 compliance with policy;
  - 6.1.2 the effectiveness of policy; and
  - 6.1.3 the integrity of reporting.
- 6.2 A Finance Committee, to include oversight of investments, controlled or affiliated commercial entities and capital works, as well as oversight of financial, administration and policy implementation matters generally but so that the formation and continuous operation of commercial arrangements, joint ventures and corporate entities shall be reviewed and monitored in such a way that the Senate is kept fully informed by a set of protocols and accountabilities that are prudent and effective, consisting of quantitative and qualitative outcomes measured against pre-set objectives and benchmarks, such to be developed and reviewed by that Committee on a continuous basis.
- 6.3 A Remuneration Committee or Committees, as follows, to deal with sensitive personal aspects relating to:
- 6.3.1 the remuneration and performance evaluation of the Vice-Chancellor – to be evaluated by a Committee comprising the Chancellor, the Deputy Chancellor, the Chair of the Finance Committee) and one person appointed from outside the University, and
  - 6.3.2 the performance criteria and assessment against the criteria for senior executives, on the recommendation of the Vice-Chancellor – to be evaluated by such Committee that does not include staff or student Fellows,
- with the understanding that once those Committees have established outcomes, they will report back to the Senate.
- 6.4 A Task Force referred to in 5.8 to take submissions on, and then consider, the preferred balance and composition of the Senate in future, and frame any recommendations with regard to Fellows to be appointed to the Senate.
- 6.5 Maintain the Honorary Awards Committee as recommends honorary degrees and Honorary Fellows – in line with the conclusions of the recent review presented to the Senate.
- 6.6 Consider whether to establish a Human Resources Task Force, with a sunset clause, to assist Senate, after a presentation, through the Vice-Chancellor, on the following:
- 6.6.1 identifying and ordering in priority the numerous human resources policies embedded in the Rules and Resolutions of Senate;
  - 6.6.2 establishing where those policies do not meet best practice and which might be considered redundant;
  - 6.6.3 framing overriding policies which emphasise Senate's commitment to the effective oversight of the University's human resources;
  - 6.6.4 issues concerning harassment or the Ombudsman;
  - 6.6.5 recruitment, career paths and age distribution actual and projected at different levels within the academic and administration staff; and
  - 6.6.6 identifying human resource policy matters and issues that should be reported to Senate on a regular basis.
- While human resources play the major part within the University, and related issues cover matters as diverse as student needs and academic resources, it is felt that strong policy-making by the Senate would give the right emphasis to this critical function. However, establishing a Committee, rather than a Task Force, might be seen to unduly interfere in management.
- 6.7 Allow any Senate Fellow to attend any Committee meeting except the Remuneration Committees. In relation to the Finance Committee, it is expected that the Chair will invite Senate Fellows not serving on this Committee to attend it on a rotating basis.
- 7. Induction and Development of Fellows**
- Given the widely different nature of appointments and the very diverse backgrounds from which Senate Fellows are drawn, it is critical to the effective working of Senate that Fellows be properly prepared for their role. Senate should:
- 7.1 Design an induction program which brings new Fellows up to speed with the work of Senate, including:
    - 7.1.1 governance discussion with the Chancellor and the Vice-Chancellor
    - 7.1.2 express formal commitment to the work of the Senate; (See 5.9)
    - 7.1.3 comprehensive information package;
    - 7.1.4 briefing from two (or more) faculties of the University;
    - 7.1.5 mentoring provided by particular experienced Fellows;
    - 7.1.6 immediate assignment to a Committee or Taskforce; (See 6)
    - 7.1.7 training program on governance (perhaps from the AGSM), and
    - 7.1.8 continuing education.
  - 7.2 Ensure on-going maintenance of governance skills through a program which includes:
    - 7.2.1 further faculty briefings and review of specific administration functions;
    - 7.2.2 mentorship role with new Fellows;
    - 7.2.3 transfers between Committees to broaden understanding; (See 6) and
    - 7.2.4 feedback from the Chancellor on his/her perception of each Fellow's contribution. (See 4)
  - 7.3 Ensure that all Fellows are fully supported in their representative roles within the wider community, by:
    - 7.3.1 pre-briefing on particular issues by senior executives; and
    - 7.3.2 assistance with logistics and communications. (See 8)
- 8. Support for the Office of Chancellor and the Senate**
- Fellows give freely of their time and many have personal commitments outside the University. Most do not have personal resources to facilitate their work as Fellows, yet for the effective working of Senate adequate support for all Fellows is essential. The Senate should:
- 8.1 Ensure the Secretariat has an appropriate line budget and is enabled to support the Senate and the Chancellor in their respective roles. The monitoring of that budget and the approval of expenditure should be the responsibility of the Audit Committee and the amounts should be fully disclosed in the University's annual financial statements.
  - 8.2 Maintain an ongoing program of Faculty briefings. (See 7)
- In particular:

- 8.2.1 The resolutions covered in this Section are to be evaluated by the Finance Committee to establish the cost, the principle being full disclosure of:
  - 8.2.1.1 a line item showing the costs of servicing the Senate; and
  - 8.2.1.2 a sub-item of the costs of the Chancellor.
- 8.2.2 It was also agreed that the Chancellor should immediately appoint a suitable person to:
  - 8.2.2.1 act as personal assistant to the Chancellor,
  - 8.2.2.2 be available, through the Chancellor, to Senate,
  - 8.2.2.3 appropriately assist the Chancellor in carrying out the Chancellor's tasks,
  - 8.2.2.4 assist as appropriate in maintaining active communications with Fellows; and
  - 8.2.2.5 facilitate the reasonable requirements of Senate Fellows in relation to their tasks.
- 3. Consideration will also be given to a system by which individual Fellows can be reimbursed for reasonable out of pocket expenses in the Senate duties.

## Governance: Senate committees

Advisory Committee for Honorary Awards  
Audit and Risk Management Committee  
Chair Appointments Committee  
Finance and Infrastructure Committee  
Investment and Commercialisation Committee  
Nominations Committee  
Remuneration Committee  
Senate/Sports Liaison Committee  
Senate/SRC Liaison Committee  
Senate/Supra Liaison Committee

## Governance: Senate committees

### Advisory Committee for Honorary Awards

#### Terms of Reference

1. To consider suggestions for honorary fellowships and honorary degrees, and submit a report to Senate. The confidential report to Senate, which will be circulated to Fellows of Senate with the Senate agenda, will include minutes giving reasons for the Advisory Committee's recommendations. Documentation received by the Committee will be available to Fellows for inspection.
2. To review annually its procedures at the final meeting for the year.

#### Constitution

##### *Ex-officio:*

- The Chancellor
- The Deputy Chancellor
- The Vice-Chancellor and Principal
- The Chair of the Academic Board
- The Deputy Vice-Chancellors (non-voting)

Not more than six other Fellows, elected by Senate for two years  
 Chair: The Committee elects one of the members in the category "Not more than six other Fellows" as Chair, for appointment by Senate.

### Audit and Risk Management Committee

#### Terms of Reference

1. The Audit and Risk Management Committee's primary role is to monitor and report to Senate on:
  - 1.1 Effective management of financial and non-financial risks.
  - 1.2 Reliable management and financial reporting.
  - 1.3 Compliance with laws and regulations.
  - 1.4 Maintenance of an effective and efficient internal audit capability.
  - 1.5 Maintenance of an effective and efficient risk management capability.
  - 1.6 the financial and non-financial risks of subsidiaries and controlled entities such as Foundations and CRC's and commercial activities.
2. **Effective management of financial and non-financial risks**
  - 2.1 To be aware of the current areas of greatest financial and non-financial risk and monitor whether management is effectively managing those risks.
  - 2.2 To satisfy itself that effective systems of accounting, internal control and risk monitoring, are established and maintained to manage financial and non-financial risks.
  - 2.3 To satisfy itself as regards the integrity and prudence of management control systems, including the review of policies and/or practices.
  - 2.4 To ensure that the Senate is aware of any matters that might have a significant impact on the financial condition, reputation or affairs of the University.
3. **Reliable management and financial reporting**
  - 3.1 To review and assess the adequacy of management reporting to Senate in terms of the quantity, quality and timing of information on the entity's risks, operations and financial condition.
  - 3.2 To review the University's accounting policies and practices in the light of Corporations Law, Australian Accounting Standards, DEST requirements, and Auditor General's best practice recommendations.
  - 3.3 To review the University's annual accounts in terms of compliance with relevant accounting standards and best

practice, including monitoring the representations made by University staff with respect to the statements.

#### 4. **Compliance with laws and regulations**

- 4.1 To monitor developments and changes in the law relating to the responsibilities and liabilities of Fellows of Senate and to monitor and review the extent to which the Senate is meeting its obligations.
- 4.2 To monitor developments and changes in the various rules, regulations and laws which relate generally to the University's operations and to monitor and review the extent to which the University is complying with such laws.

#### 5. **Maintenance of an effective audit capability**

- 5.1 To review the efficiency and effectiveness of both the internal and external auditors in relation to their respective responsibilities.
- 5.2 To ensure there have been no unjustified restrictions or limitations placed on the auditors.
- 5.3 To ensure that the scope of the audit (external and internal) is appropriate, and emphasis is placed on areas where the Audit and Risk Management Committee believe additional attention is necessary.
- 5.4 To review and assess the findings of the internal and external auditors and the action taken and timetable proposed by management in response to the findings.

#### 6. **Maintenance of effective risk management capability**

- 6.1 To ensure that effective risk management strategies and policies are in place.
- 6.2 To review the adequacy and effectiveness of the risk management framework and satisfy itself that the risk management framework is operating and meeting its objectives.
- 6.3 To exercise appropriate supervisory responsibility with respect to ensuring the reporting of significant risk exposures and non-compliance incidents.
- 6.4 To review the risk management guidelines, policies and procedures.
- 6.5 To review the University's Governance performance and practice.
- 6.6 To review and monitor risk aspects arising from external review of the University's performance such as AUQA
- 6.7 to review and monitor risk aspects pertaining to research including research acquittal reporting confirming appropriate expenditure of research funds.

#### 7. **Other responsibilities**

- 7.1 To report any matter identified during the course of carrying out its duties that the Audit and Risk Management Committee considers should be brought to the attention of Senate.
- 7.2 To make recommendations to Senate on issues of risk management and financial management improvement, internal control and operational risk mitigation.
- 7.3 To perform or undertake on behalf of Senate such other tasks or actions as Senate may from time to time authorise.

The Audit and Risk Management Committee is authorised by Senate to investigate any activity within its terms of reference. It is authorised to seek any information it requires from any employee and all employees are directed to co-operate with any requests made by the Committee. The Committee is expected to meet at least once each year with the external auditor in the absence of all staff of the University, and with the Chief Financial officer in the absence of any other staff.

The Committee is authorised by Senate to obtain outside legal or other independent professional advice and to secure the attendance of external advisers with relevant experience and expertise if it considers this necessary, but only after consultation with the Chancellor.

#### Constitution

The Chair of the Audit and Risk Management Committee is elected by Fellows of Senate (and should not be a member of the University of Sydney staff or student) for two years. It is recommended that nominators consult with the Chancellor and Vice-Chancellor before submitting a nomination.

Two Fellows of Senate appointed by Senate after consultation by the Chair of the Audit and Risk Management Committee (none of whom should be members of the University of Sydney staff or student) for two years (or for so long as in office if shorter).

Two external members, with appropriate professional expertise and experience, appointed by Senate on the nomination of the Chair of

the Audit and Risk Management Committee with appropriate consultation for up to two years.

## Chair Appointments Committee

### Terms of Reference

1. to approve appointments to Chairs
2. to approve appointments to Conjoint Chairs
3. to approve appointment of a Dean, Director or College Principal
4. to approve appointment of a Pro-Vice-Chancellor
5. to approve promotions to Professor
6. to approve proposals for the establishment of/change of name of named lectureships, senior lectureships, associate professorships and chairs
7. to award the title of University Chair
8. to award the title of Adjunct Professor where the appointment is for twelve months or more
9. to award the title of Bosch/Challis/Kellion/McCaughey/Peter Nicol Russell Professor
10. to award the title of Clinical Professor where the appointment is for twelve months or more
11. to award the title of Emeritus Professor
12. to award the title of Honorary Professor to retired or current academic staff of other universities where the appointment is for 12 months or more
13. to award the (academic) title of Professor
14. to award the title of Visiting Professor where the appointment is for 12 months or more
15. to advise the Vice-Chancellor on appropriate procedures relating to senior academic appointments
16. to discuss quantitative information on the shape of the University's Professoriate in a College and foreshadow likely Chair appointments in the forthcoming year
17. to note quarterly reports on chairs under recruitment
18. to report its decisions to Senate at its next meeting

### Constitution

#### *Ex-officio:*

- The Chancellor
- The Deputy Chancellor
- The Vice-Chancellor and Principal
- The Chair of the Academic Board
- A Deputy Vice-Chancellor on the nomination of the Vice-Chancellor
- Five other Fellows, elected by Senate for two years

## Finance and Infrastructure Committee

### Terms of Reference

The Finance and Infrastructure Committee's primary role is to monitor and advise Senate on issues relating to the financial performance and sustainability of the University of Sydney.

It performs this role by reviewing and evaluating information provided by management on the financial impact of strategic proposals, on budget and planning priorities, and on resource and capital allocation. The Committee has particular responsibility for reviewing the capital works program, major projects, systems and general administration. The Committee is responsible for providing assurance to Senate on the professionalism and achievement of best practice standards in financial management and management processes in the areas monitored.

The Committee will receive reports on and discuss with management, and will as it sees fit report to Senate on matters such as:

1. the strategic planning basis for annual and rolling triennial budgets;
2. the relationship between strategic planning objectives and the budget;
3. the strategic fit of capital development (campus and ICT) plan with University goals and ambition of 1:5:40;
4. the integration into budgeting and planning of critical success factors and key performance indicators;
5. general budget and planning policy and structure;
6. policies and budget for the development and submission of Capital Development Program;
7. the relationship between budget provisions and actual expenditure patterns;

8. capital management and operating resource allocation, and assessment of priorities;
9. infrastructure capability and significant gaps;
10. Capital Development Programs;
11. implementation plans for new developments as well as major improvements and upgrades including IT;
12. the effectiveness of financial operations, structures, systems and processes;
13. cost reduction strategies, initiatives and benefits realisation;
14. surpluses, debit balances and deficit accounts and assessment of recovery strategies; and
15. the outcomes and implications of the University's Annual Financial Report, together with assessment of financial sustainability.

### Constitution

#### *Ex-officio:*

- The Chancellor
- The Deputy Chancellor
- The Vice-Chancellor and Principal
- The Chair of the Academic Board

The Chair of the Finance and Infrastructure Committee is elected by Fellows of Senate (and should not be a member of the University of Sydney staff or student) for two years. It is recommended that nominators consult with the Chancellor and Vice-Chancellor before submitting a nomination.

Two other Fellows elected by Fellows of Senate for two years (or for so long as in office if shorter).

Three other Fellows appointed by Senate for two years (or for so long as in office if shorter) on the nomination of the Chair of the Finance and Infrastructure Committee, this to be done at the Senate meeting next following the election of a Chair and the other two positions, and after the Chair has consulted with Fellows of Senate, having regard to the balance of expertise on the Committee. Pending appointment by Senate, these three positions would be filled by the most senior of those still serving on the Committee, on the basis of length of service as Fellows of Senate.

Two external members, with appropriate professional expertise and experience, appointed by Senate on the nomination of the Chair of the Finance and Infrastructure Committee with appropriate consultation for up to two years.

## Investment and Commercialisation Committee

### Terms of Reference

The primary role of the Investment and Commercialisation Committee is to monitor and report to the Senate the appropriateness of policies, performance of management and achievement against plans in the investment and commercialisation of the University.

In achieving its primary role, the Committee will have the following functions:

1. **Investment**
  - 1.1 Advise Senate on risk weighted target investment returns, monitor appropriateness of established policies and asset allocation strategies, and recommend changes as required to achieve the target returns.
  - 1.2 Monitor asset class actual investment against target allocations and recommend changes to parameters as required.
  - 1.3 Monitor reporting of individual manager mandates and performance, and internal management action in cases of under performance in implementation of external and internal mandates, including the Treasury function.
  - 1.4 Receive recommendations as to the appointment and retirement, as appropriate, of consultants and external managers, and make such decisions subject to reporting to Senate.
  - 1.5 Regularly review the efficiency and effectiveness of risk management strategies used to manage the portfolio.
2. **Commercialisation**
  - 2.1 Monitor adequacy and appropriateness of policies governing commercialisation of intellectual property owned by the University, participation in 'for profit' joint ventures and 'spin off' strategies, and consultancy engagements by the University and its staff, and recommend to Senate changes as needed.
  - 2.2 Monitor reporting by management of the performance of commercialisation activities and corrective actions taken in

- cases of underperformance, both in internally managed commercial ventures and external commercialisations.
- 2.3 Recommend to Senate investment decisions to enter/exit commercial ventures, where such are beyond delegated authorities, and monitor such decisions carried out under delegation.
- 2.4 Regularly review the efficiency and effectiveness of risk management strategies employed in relation to commercialisation activity.

## Constitution

### *Ex-officio:*

The Vice-Chancellor and Principal

The Chair of the Investment and Commercialisation Committee is elected by Fellows of Senate (and should not be a member of the University of Sydney staff or student) for two years. It is recommended that nominators consult with the Chancellor and Vice-Chancellor before submitting a nomination.

Two Fellows of Senate appointed by Senate after consultation by the Chair of the Investment and Commercialisation Committee with the Vice-Chancellor and the Chancellor for two years (or for so long as in office if shorter).

Two external members, with appropriate professional expertise and experience, appointed by Senate on the nomination of the Chair of the Investment and Commercialisation Committee with appropriate consultation for up to two years.

## Nominations Committee

### Terms of Reference

- 1.1 to identify, as the case may be:
- 1.1.1 in respect of section 9(1)(b) of the Act, "six external persons appointed by the Minister, one of whom is nominated by the Senate for appointment otherwise than pursuant to subsection (2)" with Section 2 providing "The Minister may appoint a person who is a member of the Parliament of New South Wales under subsection (1)(b) but only if the person is nominated by the Senate for appointment. No more than two such persons may hold office at any one time as appointed members under subsection (1)(b)":
- 1.1.1.1 persons who might be suitable for nomination to the Minister in the category of one external person for appointment by the Minister on the nomination of Senate.
- 1.1.1.2 persons who might be suitable for nomination to the Minister in the category of up to two members of the Parliament of New South Wales for appointment by the Minister on the nomination of Senate.
- 1.1.1.3 persons who might be suitable for suggestions from Senate to the Minister for the balance out of six external persons, i.e. those persons to be appointed by the Minister as Fellows in the Minister's entire discretion who are not the subject of nominations.
- 1.1.2 in respect of section 9(1)(c) of the Act, "one external person appointed by the Senate":
- 1.1.2.1 persons who might be suitable for appointment by Senate.
- 1.2 to determine which of the persons identified, as the case may be, are to be recommended to the Senate:
- 1.2.1 for nomination for consideration for appointment by the Minister, under 1.1.1.1 and 1.1.1.2 above; or
- 1.2.2 for suggestion for consideration for appointment by the Minister, under 1.1.1.3 above; or
- 1.2.3 for appointment by the Senate, under 1.1.2.1 above.
- and to recommend the length of appointment for each such person.
- 1.3 In determining the persons for impartial recommendation to Senate, the Committee is to have regard to:
- 1.3.1 the skills and experience of the continuing Fellows, and
- 1.3.2 the matters referred to in section 9(3), (4) and (5) of the Act, as follows:
- Clause 9(3) Of the members of the Senate:
- (a) at least two must have financial expertise (as demonstrated by relevant qualifications and by experience in financial management at a senior level in the public or private sector), and
- at least one must have commercial expertise (as demonstrated by relevant experience at a senior level in the public or private sector).

Clause 9(4) All appointed members of the Senate must have expertise and experience relevant to the functions exercisable by the Senate and an appreciation of the object, values, functions and activities of the University.

Clause 9(5) The majority of members of the Senate must be external persons.

### Constitution:

#### *Ex-officio:*

The Chancellor

The Deputy Chancellor

The Vice-Chancellor and Principal

The Chair of the Academic Board

Three Fellows who are external persons (within the meaning of section 9(9) of the Act), appointed to the Committee by the Senate Section 46A(2) of the By-law: The Nominations Committee may be constituted in accordance with a resolution of the Senate passed by a majority of the number of Fellows present and voting at a meeting of the Senate of which at least 7 days' notice has been given.

## Remuneration Committee

### Terms of reference

- To deal with sensitive personal aspects relating to the remuneration and performance evaluation of the Vice-Chancellor
- To deal with sensitive personal aspects relating to the evaluation of performance criteria and assessment against the criteria for senior executives, on the recommendation of the Vice-Chancellor including general advice on employment and contractual policies applicable to that group
- Once the Committee has established outcomes, to report back to the Senate.

### Constitution

#### *Ex-officio:*

The Chancellor

The Deputy Chancellor

The Chair of the Finance Committee (Chair)

One person from outside the University appointed by Senate for two years

An additional member appointed by Senate

but such composition would not include staff or student Fellows or any appointee (including as above) for whom there could be persistent issues of conflict, actual or perceived, and having regard to the fact that the Committee considers sensitive personal aspects relating to the evaluation and remuneration of the Vice-Chancellor and the senior executive. Senate in the event of such conflict would appoint another person not precluded from appointment under the above criteria, for a limited term of not less than one year.

## Senate/Sports Liaison Committee

### Terms of Reference

To be a forum for Sydney University Sports representatives to liaise with Senate and the University administration to discuss issues relating to the objectives and strategies listed in the University of Sydney Mission Statement for Sport, or matters which SU Sport feels it is important for Senate to be made aware, and to report regularly to Senate.

### Constitution

#### *Ex-officio:*

The Vice-Chancellor and Principal\*

The Chair of the Academic Board

The Executive Director, Sydney University Sport

The President, Sydney University Sport

The Senior Vice-President, Sydney University Sport

Undergraduate Fellow of Senate

Postgraduate Fellow of Senate

Not less than three Fellows of Senate, elected by Senate for two years

Not less than three alumni representatives, including at least one female alumni representative or alternate, recommended by the Executive Director, SU Sport and appointed by Senate for two years

\* The Chief Financial Officer represents the Vice-Chancellor at meetings.

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## Senate/SRC Liaison Committee

### Terms of Reference

To be a forum for the SRC to discuss policy matters relating to undergraduate students with Senate.

### Constitution

*Ex-officio:*

The Chancellor  
 The Deputy Chancellor  
 The Vice-Chancellor and Principal\*

Four other Fellows (by convention including the Undergraduate Student Fellow of Senate), elected by Senate for two years

Four SRC nominees (varies each meeting)

\*The Pro-Vice-Chancellor (Learning and Teaching) represents the Vice-Chancellor at meetings of the Committee.

## Senate/SUPRA Liaison Committee

### Terms of Reference

To be a forum for SUPRA to discuss policy matters relating to postgraduate students with Senate.

### Constitution

*Ex-officio:*

The Chancellor  
 The Deputy Chancellor  
 The Vice-Chancellor and Principal\*  
 The Dean of Graduate Studies  
 The Chair of the Academic Board's Graduate Studies Committee  
 The Chair of the Academic Board's Research and Research Training Committee

Four other Fellows (by convention including the Postgraduate Student Fellow of Senate) elected by Senate for two years

Four SUPRA nominees (varies each meeting)

\* The Deputy Vice-Chancellor (Research) represents the Vice-Chancellor at meetings of the Committee.

## Governance: Election of Principal Officers of the Senate and of Committees of the Senate and of the Fellow referred to in Section 9(1)(c) of the Act

### Resolutions of the Senate

#### Application

- 1.1 Unless the Senate otherwise decides, these resolutions shall apply to elections held for:
  - 1.1.1 the Chancellor, the Deputy Chancellor and the Chair of the Finance Committee;
  - 1.1.2 any of the standing committees of the Senate or any ad hoc committee established by the Senate for any purpose; and
  - 1.1.3 the Fellow appointed by the Senate under section 9(1)(c) of the Act.
- 1.2 The voting papers at an election at which one candidate is to be elected shall be counted in accordance with section 10 of these resolutions and, at an election at which more than one candidate is to be elected, shall be counted in accordance with section 11 of these resolutions.
- 1.3 The Registrar shall be responsible for the conduct of elections held under these resolutions.

#### Application Nominations for election as Chancellor, Deputy Chancellor, Chair of the Finance Committee or the Fellow referred to in Section 9(1)(c) of the Act

- 2.1 Nominations for election to the office of Chancellor, Deputy Chancellor, Chair of the Finance Committee or the Fellow referred to in Section 9(1)(c) of the Act shall be received by the Registrar not later than 5pm on the thirteenth normal working day prior to the day upon which the meeting of the Senate is to be held at which the ballot for the election is to be conducted.
- 2.2 Each nomination shall be signed by at least two Fellows and shall be accompanied by a written statement signed by the person nominated signifying consent to the nomination.
- 2.3 There shall be a separate nomination paper for each candidate and no Fellow shall sign more than one nomination paper.
- 2.4 If a Fellow signs more than one nomination paper, the signature shall be counted upon the first nomination paper received by the Registrar and not on any other nomination paper.
3. On the expiration of the time for receiving nominations:
  - 3.1 should there be no valid nominations, the Registrar shall report to the next regular meeting of the Senate that there have been no valid nominations, and shall give notice that the election shall be held at the next following regular meeting of the Senate;
  - 3.2 should there be only one valid nomination for any of the offices, the Registrar shall declare elected the person nominated, and shall report that person's election to the next regular meeting of the Senate;
  - 3.3 should there be more than one valid nomination for any of the offices:
    - 3.3.1 the Registrar shall show the name of each person so nominated on the agenda paper for the meeting of the Senate at which the ballot for the election is to be conducted; and
    - 3.3.2 a ballot shall be conducted as provided in these resolutions.

#### Application Nominations for election to committees

- 4.1 Nominations for election to committees shall be received by the Registrar not later than 5pm on the fifth normal working day prior to the day upon which the meeting of the Senate is to be held at which the ballot for the election is to be conducted.
- 4.2 Each nomination shall be signed by one Fellow and shall be accompanied by a written statement signed by the person nominated signifying consent to the nomination. Alternatively,

a Fellow may self-nominate, provided he/she is eligible to do so.

- 4.3 There shall be a separate nomination paper for each candidate. Where there is one position to be filled on a Senate committee, no Fellow shall sign more than one nomination paper. Where there is more than one position to be filled on a Senate committee, the maximum number of nomination forms a Fellow may sign equals the number of positions to be filled.
- 4.4 Where there is one position to be filled on a Senate committee, if a Fellow signs more than one nomination paper, the signature shall be counted upon the first nomination paper received by the Registrar and not on any other nomination paper.
5. At the close of nominations:
  - 5.1 should the number of nominations equal the number of vacancies, the Registrar shall declare elected the person or persons nominated;
  - 5.2 should the number of nominations be less than the number of vacancies, the Registrar shall declare elected the person or persons nominated with the remaining vacancies filled by existing members on the basis of seniority on the committee, subject to the member's agreement, and, if there is equal seniority, on the basis of a name drawn by lot;
  - 5.3 should the number of nominations exceed the number of vacancies, a ballot shall be conducted as provided in these resolutions.

#### Application Preparation of voting papers

- 6.1 In the case of an election for the offices of Chancellor, Deputy Chancellor, Chair of the Finance Committee or the Fellow referred to in Section 9(6) of the Act:
  - 6.1.1 the Registrar shall prepare separate voting papers for the election for each office, and shall give a voting paper for each election to each Fellow at the meeting at which the election is to be held;
  - 6.1.2 the voting paper shall contain:
    - 6.1.2.1 instructions as to the manner in which the voting paper shall be completed;
    - 6.1.2.2 the names of all duly nominated candidates arranged in an order to be determined by lot; and
    - 6.1.2.3 a rectangle opposite and to the left of the name of each candidate.
  - 6.2 In the case of other elections:
    - 6.2.1 The Registrar shall give to each Fellow for each election a separate and similar slip of paper headed 'Voting Paper' and containing instructions as to the manner in which the voting paper is to be completed and a column of rectangles down the left hand edge of the paper;
    - 6.2.2 each Fellow shall write on the voting paper opposite the rectangles printed on it the names of the candidates in the order in which they were nominated.

#### Application Instructions for voting

7. The instructions for completing the voting paper shall provide that:
  - 7.1 in the case of a ballot to fill one vacancy,
    - 7.1.1 the voter shall vote for all candidates; and
    - 7.1.2 the voter shall vote by placing the figure '1' in the rectangle opposite and to the left of the name of the candidate for whom the voter votes as first preference and by placing the figures '2' and '3' in the rectangles opposite and to the left of the names of the candidates for whom the voter votes as second and third preference, and so on, until the voter has voted for all candidates; and
  - 7.2 in the case of a ballot to fill more than one vacancy,
    - 7.2.1 the voter shall mark the voting paper by making a cross in the rectangle opposite the name of each candidate voted for; and
    - 7.2.2 the voter shall vote for as many candidates as there are vacancies to be filled.

#### Application Invalid voting papers

8. The Registrar shall reject any voting paper that is not completed in accordance with the instructions contained in it, or upon which the numbers indicating the order of preference are not consecutive, or upon which the voter has voted for more candidates than the number of vacancies to be filled or for fewer candidates than the number of vacancies to be filled, or that is otherwise invalid, and in any case of doubt as to the validity of a voting paper the Registrar's decision shall be final.

**Application Conduct of ballots to fill one vacancy**

9. The procedure for the counting of votes in a ballot to fill one vacancy shall be as follows:
- 9.1 After any invalid votes have been rejected, the Registrar shall count the total number of first preference votes given for each candidate.
- 9.2 The candidate who has received the largest number of first preference votes shall, if that number constitutes an absolute majority of votes, be declared elected.
- 9.3 If no candidate has received an absolute majority of first preference votes on the first count, the candidate who has received the fewest first preference votes shall be excluded and each voting paper counted to the excluded candidate shall be counted to the continuing candidate next in the order of the voter's preference.
- 9.4 If a candidate then has an absolute majority of votes, that candidate shall be declared elected, but if no candidate then has an absolute majority of votes, the process of excluding the candidate with the fewest votes and counting each of the candidate's voting papers to the continuing candidates next in the order of the voter's preference shall be repeated by the Registrar until one candidate has received an absolute majority of votes, and the Registrar shall declare that candidate elected.
- 9.5 Where in the process of counting there is more than one candidate with the fewest votes the candidate to be excluded shall be determined by the Registrar by lot.

**Conduct of ballots to fill more than one vacancy**

10. The procedure for the counting of votes in a ballot to fill more than one vacancy shall be as follows:
- 10.1 The Registrar shall reject any voting paper in which a voter has voted for more candidates than the number of vacancies to be filled or for fewer candidates than the number of vacancies to be filled or which is otherwise invalid, and in any case of doubt as to the validity of a voting paper the Registrar's decision shall be final.
- 10.2 The Registrar shall rank the candidates in descending order of the number of votes received by each candidate.
- 10.3 Where two or more candidates have received an equal number of votes, the Registrar shall:
- 10.3.1 write the name of each candidate concerned on separate and similar slips of paper;
- 10.3.2 fold the slips so as to prevent identification; and
- 10.3.3 mix the slips and draw the slips at random, and for the purposes only of ranking among those candidates, a candidate whose name is drawn before the name of another candidate shall be deemed to have received one less vote than the candidate whose name is drawn next.
- 10.3.4 The Registrar shall declare elected the candidate who has received the highest number of votes and such further candidates in descending order of the rank as may be required to fill the remaining vacancies, if any.

**Application Casual vacancies**

11. An election shall be held in accordance with these resolutions to fill a casual vacancy.

**Application Definitions**

12. In these resolutions:
- absolute majority of votes** means a greater number than one half of the whole number of voting papers other than invalid voting papers;
- ad hoc committee** includes circumstances in which the Senate is to select one or more persons to be nominees of the Senate for a specified purpose;
- continuing candidate** means a candidate not already excluded from the count;
- determine by lot** means determine in accordance with the following directions: The names of the candidates concerned having been written on separate and similar slips of paper and the slips having been folded so as to prevent identification and mixed, the candidate whose name is drawn first shall:
- in the context of an equality of votes, be excluded; in the context of an equality of surpluses, be first dealt with; or in the context of listing names on a ballot paper, be placed first on the list, and the candidate drawn next be placed second on the list, and so on;
- exhausted voting paper** means a valid voting paper upon which there is not indicated a next preference for a continuing candidate;

**next preference** means the first of the subsequent preferences marked on the voting paper which is not given to an excluded candidate or to a candidate already declared elected.

# Governance: Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees

## Resolutions of the Senate

### Faculties and college boards

1. A faculty or college board shall consist of the full-time permanent and fractional permanent members of the academic staff of departments and schools in the faculty or college and such other persons or classes of persons as are prescribed in the by-laws and by resolution of the Senate.
2. Notwithstanding any other provision of these resolutions a faculty or college board shall exercise its powers and functions subject to the authority of the Senate and the Academic Board and to any determination of, appointment by or reference made by, the Senate or the Board.
- 3.1 Subject to sections 2 and 3, a faculty or college board shall determine all matters concerning the degrees and diplomas in that faculty or college.
- 3.2 Without limiting the generality of section 3.1, a faculty or college board may:
  - 3.2.1 admit to and determine candidature for the degrees and diplomas in that faculty or college;
  - 3.2.2 appoint supervisors and examiners of candidates for higher degrees in that faculty or college;
  - 3.2.3 subject to section 3.3, on the recommendation of a professor in respect of a course of study in the field of his or her chair or of the head of the department or school concerned, approve courses of study for the degrees and diplomas in the faculty or college and arrangements for teaching such courses;
  - 3.2.4 determine the nature and extent of examining in the courses of study in the subjects for the degrees and diplomas in the faculty or college;
  - 3.2.5 determine the grades of pass to be awarded, and the conditions for granting deferred or supplementary examinations in respect of the courses of study in the subjects for the degrees and diplomas in the faculty or college; and
  - 3.2.6 supervise the work of departments and schools and members of the faculty or college under paragraphs 3.2.2, 3.2.3, 3.2.4 and 3.2.5.
- 3.3 Where a proposal for a new or revised course of study will affect a student enrolled in another faculty or college or in a board of studies, the person or body authorised to approve that proposal shall ensure that the dean of that other faculty or the chairperson of that board of studies or college board has been consulted before a decision is taken on the proposal.
4. **Definition**  
Each unit of study is the responsibility of an academic unit. It is often a department but may be a centre, faculty or interdisciplinary committee. In this section 'department' and 'head' refer to that academic unit and its head.
- 4.1 The head of the relevant department shall be responsible for all academic aspects of the conduct of examinations in the undergraduate and postgraduate units of study taught by that department and shall ensure that they are conducted in accordance with the policies and directions of the Academic Board and the relevant faculty. The head shall determine the unit of study results of each of the candidates concerned after considering the recommendations of the Principal Examiner(s) appointed for the unit of study by the head. The head may

- formally appoint a departmental examination board to facilitate this function.
- 4.2 In cases where the teaching of a unit of study is shared by more than one department, the relevant Dean(s) will appoint a head to undertake the responsibilities of a head as set out in section 4.1 above, following consultation between the departments concerned.
- 4.3 The relevant faculty shall determine the award of honours degrees and the levels at which they are awarded.
- 4.4 The relevant faculty shall establish mechanisms for review of results, including those for students affected by illness or misadventure, in accordance with any policies of the Academic Board.
- 5.1 Except as provided in section 5.2 or where the Senate otherwise determines, each faculty or college board shall appoint from its members a board of postgraduate studies which shall exercise in respect of each candidate for a postgraduate degree or diploma the powers and functions of the faculty or college board and shall exercise such other powers and functions in respect of postgraduate degrees and diplomas as the faculty or college board may determine.
- 5.2 In the case of the Faculties of Dentistry, Medicine and Pharmacy:
  - 5.2.1 a joint board of postgraduate studies in Dentistry, Medicine and Pharmacy shall be appointed which shall exercise in respect of each candidate for a postgraduate degree, diploma or certificate the powers and functions of each faculty and shall exercise such other powers and functions in respect of postgraduate degrees, diplomas and certificates as each faculty may determine;
  - 5.2.2 the membership of this committee shall consist of nominees of the Faculties of Dentistry, Medicine and Pharmacy as determined by resolution of the relevant faculty in consultation with the Provost;
  - 5.2.3 the Chair of the Joint Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy shall be appointed by the Provost in consultation with the Deans concerned;
  - 5.2.4 postgraduate course advisory committees may be appointed for any or all of the postgraduate courses in each faculty, as the faculty concerned sees fit; and
  - 5.2.5 the Joint Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy shall seek the advice of relevant postgraduate course advisory committees before making recommendations to the faculty concerned regarding curriculum matters.
- 5.3 A person (other than a member of the teaching staff or the research staff) who is a candidate for a degree or diploma of the University shall not:
  - 5.4.1 be present at any discussion at a meeting of a board of postgraduate studies;
  - 5.4.2 participate in any decision; or
  - 5.4.3 except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty or college concerned,
 being a discussion, decision or material, as the case may be, relating to any matter in respect of any candidature for a degree or diploma.
- 5.4 A member of a board of postgraduate studies who is a member of the teaching staff or the research staff and who is a candidate for a degree or diploma of the University shall not:
  - 5.4.1 be present at any discussion at a meeting of a board of postgraduate studies;
  - 5.4.2 participate in any decision; or
  - 5.4.3 except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty or college concerned,
 being a discussion, decision or material, as the case may be, relating to any matter in respect of the member's own candidature for a degree or diploma.
- 6.1 A member of a faculty or college board who is a member of the teaching staff or the research staff and who is a candidate for a degree or diploma of the University shall not:
  - 6.1.1 be present at any discussion at a meeting of a faculty or college board;
  - 6.1.2 participate in any decision; or

- 6.1.3 except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty or college concerned,  
being a discussion, decision or material, as the case may be, relating to any matter in respect of the member's own candidature for a degree or diploma.
- 6.2 A person (other than a member of the teaching staff or the research staff) who is a candidate for a degree or diploma of the University shall not:
- 6.2.1 be present at any discussion at a meeting of a faculty or college board;
- 6.2.2 participate in any decision; or
- 6.2.3 except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty or college concerned,  
being a discussion, decision or material, as the case may be, relating to any matter in respect of any candidature for a degree or diploma.
- 7.1 A faculty or college board with more than one hundred members as at 1 January in each year shall, and other faculties and college boards may, appoint annually a standing committee on courses of study.
- 7.2 A standing committee referred to in section 7.1 shall be appointed in the manner and for the period prescribed by Senate resolution.
- 7.3 A standing committee referred to in section 7.1 shall consist of the dean of the faculty or chairperson of the college board and the heads of the departments or schools of the faculty or college or their nominees and such other members of the faculty or college as the faculty or college board may appoint.
- 7.4 A standing committee referred to in section 7.1 shall consider and make recommendations to the faculty or college board or, if so empowered by the faculty or college board, make decisions on proposals for new courses of study and on such proposals for revised courses of study as the dean after consultation with the Registrar may determine.
8. A faculty or college board may appoint, in addition to any standing committee appointed under section 7.1, other standing committees with such powers and functions, not being those referred to in section 7.4, as the faculty or college board may determine and any such committee may exercise such of the powers and functions of the faculty or college board as are specified in the resolution constituting the committee or in any subsequent resolution of the faculty or college board.
- 9.1 Where a faculty or college board approves an inter-departmental or inter-school course of study or research, the faculty or college board shall appoint from the persons nominated in accordance with section 9.2 an inter-departmental or inter-school committee to be responsible for that course of study or research.
- 9.2 The head of each department or school from which the staff teaching a course, or supervising research, referred to in section 9.1 is to be drawn shall nominate one or more persons for membership of any committee referred to in that subsection.
10. A faculty or college board shall consider and report on all matters referred to it by the Senate, the Vice-Chancellor or the Academic Board, and may of its own motion report to the Academic Board on all matters relating to research, studies, lectures, examinations, degrees and diplomas in the faculty or college.
- 11.1 A faculty or college board shall meet at least once a semester.
- 11.2 The quorum of a faculty or college board shall be forty members of the faculty or college board or one-eighth of the membership of the faculty or college board as at 1 January in each year, whichever is the lesser.
- 11.3 Notwithstanding section 11.1, where a meeting of a faculty or college board is not held in any semester the dean or chairperson shall report accordingly to the Academic Board at the next meeting of the Board held after the end of that semester.
- 13.1 A board of studies shall have such powers and functions as may be determined by resolution of the Senate.
- 13.2 Without limiting the generality of section 13.1, the Board of Studies in Music shall have the same powers and functions as a faculty in relation to courses provided for the curriculum leading to any degree or diploma under its control.
- 14.1 A member of a board of studies who is a member of the teaching staff or the research staff and who is a candidate for a degree or diploma of the University shall not:
- 14.1.1 be present at any discussion at a meeting of a board of studies;
- 14.1.2 participate in any decision; or
- 14.1.3 except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the board of studies concerned,  
being a discussion, decision or material, as the case may be, relating to any matter in respect of the member's own candidature for a degree or diploma.
- 14.2 A person (other than a member of the teaching staff or the research staff) who is a candidate for a degree or diploma of the University shall not:
- 14.2.1 be present at any discussion at a meeting of a board of studies;
- 14.2.2 participate in any decision; or
- 14.2.3 except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material produced for the purpose of an examination or assessment within the board of studies concerned, being a discussion, decision or material, as the case may be, relating to any matter in respect of any candidature for a degree or diploma.

## Graduate schools

15. A graduate school shall consist of such persons or classes of persons as are either prescribed in the by-laws or by resolution of the Senate.
16. In respect of courses provided for the curriculum leading to any degree or diploma under its control the Graduate School of Business shall have the same powers and functions as a faculty.

## Departments and schools

- 17.1 A department or school shall consist of such of the members of the teaching staff and the research staff of the University and such other persons or classes of persons as are appointed to it or assigned to it by the Senate or the Vice-Chancellor on the recommendation of the faculty or college board concerned.
- 17.2 A department or school shall be placed by the Senate or the Vice-Chancellor under the supervision, referred to in section 3.2.6, of a faculty, college or board of studies.
18. Subject to the authority of the Senate, the Academic Board and the faculties and boards of studies, a department or school shall encourage and facilitate teaching, scholarship and research and coordinate the teaching and examining duties of members of staff in the subjects or courses of study with which it is concerned.
- 19.1 Where there is not already a head of department or school by terms of appointment, the relevant pro-vice-chancellor (college) shall, after consultation with the dean of the faculty or chair of the college board, the professors and the associate professors of the department or school, appoint or reappoint a head of the department or school for a period not exceeding four years and, except where in the opinion of the pro-vice-chancellor or the deputy vice-chancellor nominated by the Vice-Chancellor, there are special circumstances, from among the professors and associate professors.
- 19.2 The head of a department or school shall be responsible to the Senate and the Vice-Chancellor through the dean of the faculty or chairperson of the board of studies or college board by which the department or school is supervised for administering the department or school according to the policies and decisions of the Senate, the Academic Board and the faculty, college board or board of studies concerned.
- 19.3 The head of a department or school shall:
- 19.3.1 arrange to consult from time to time with students on courses of study, teaching and examining within the department or

## Boards of studies

12. A board of studies shall consist of such persons or classes of persons as are prescribed in the by-laws and by resolution of the Senate.

- school and report annually to the faculty or college board concerning these arrangements;
- 19.3.2 arrange to consult and inform members of the departmental or school board on matters of policy and administration at least once each semester; and
- 19.3.3 undertake such other responsibilities and carry out such other duties relating to the work of the department or school as may be required from time to time by the dean of the faculty or chairperson of the board of studies or college board by which the department or school is supervised, by the Vice-Chancellor, or by the faculty, college board or board of studies concerned.
- 20.1 A professor, in respect of the field of his or her chair, shall be responsible for initiating proposals for courses of study, for supervising and participating in teaching and examining and for promoting advanced study and research.
- 20.2 Subject to section 20.1 and to section 21 the head of a department or school shall:
- 20.2.1 submit to the faculty, college board or board of studies concerned proposals relating to courses of study and examinations in the department or school;
- 20.2.2 organise the teaching and examining of courses of study as approved in general form by the faculty, college or board of studies concerned;
- 20.2.3 allocate administrative duties within the department or school; and
- 20.2.4 allocate and supervise the expenditure of funds allotted to the department or school.

## Departmental and school boards

- 21.1 Within each department and school there shall be a departmental or school board.
- 21.2 A departmental or school board shall consist of the following members:
- 21.2.1 the full-time and fractional members of the teaching staff and the research staff assigned to a particular department or school;
- 21.2.2 at least one student, not being a member of the full-time teaching staff, enrolled for a degree or diploma either supervised by a member of, or taking courses in, that department or school, to be selected in a manner to be determined by the full-time members of the teaching staff of the department or school concerned; and
- 21.2.3 persons of such other classes as may be prescribed from time to time by the Senate.
- 21.3 A departmental or school board shall consider and make representations on any matters pertaining to the department or school referred to it by the head of the department or school and may in addition make representations on any matter pertaining to the department or school:
- 21.3.1 to the head of the department or school; and
- 21.3.2 through the head of the department or school, to the faculty, college board or board of studies concerned, the Vice-Chancellor or other appropriate officers of the University.
- 21.4 A person who is a candidate for a degree or diploma of the University shall not:
- 21.4.1 be present at any discussion at a meeting of a departmental or school board;
- 21.4.2 participate in any decision; or
- 21.4.3 except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty, college or board of studies concerned,
- being a discussion, decision or material, as the case may be, relating to any matter concerning the person's own candidature for a degree or diploma.
- 21.5 A person (other than a member of the teaching staff or the research staff) who is a candidate for a degree or diploma of the University shall not:
- 21.5.1 be present at any discussion at a meeting of a departmental or school board;
- 21.5.2 participate in any decision; or
- 21.5.3 except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty, college or board of studies concerned,

- being a discussion, decision or material, as the case may be, relating to any matter in respect of any other person's candidature for a degree or diploma which is either the same as, or deemed by the faculty, college board or board of studies concerned to be of a standing equivalent to or higher than, the degree or diploma for which the first-mentioned person is a candidate.
- 21.6 A departmental or school board shall meet at least once each semester.
- 21.7 The person who shall preside at meetings of a departmental or school board shall be determined in a manner to be prescribed by resolution of the Senate.

## Meetings of boards, faculties, college boards, committees and departmental and school boards

- 22.1 A meeting of a faculty, college board or board of studies or a committee shall be convened at the direction of the Vice-Chancellor, the dean or the chairperson, as the case may be, or on the written requisition of any five members addressed to the Registrar.
- 22.2 A meeting of a departmental or school board shall be convened:
- 22.2.1 by the person who would, in the normal course of events, preside at meetings of the board:
- 22.2.1.1 at the direction of the Vice-Chancellor given to the person;
- 22.2.1.2 where that person is not the head of the department or school concerned, at the direction of that head given to the person; and
- 22.2.1.3 where required by section 21.6 and at any other time the person considers appropriate; and
- 22.2.2 by the head of the department or school concerned, on the written requisition of at least three or one-quarter, whichever is the greater, of the total of the members of the teaching staff and the research staff assigned to that department or school addressed to that head.
- 22.3 A person shall convene a meeting of a departmental or school board pursuant to section 21.3 (whether or not at the direction of the Vice-Chancellor or of the head of the department or school concerned), by arranging for written notice to be given to the members of the board of the time and place fixed for the meeting, but no such meeting shall be convened for such time or place that a Fellow, by attending the meeting, would be prevented from attending any regular meeting of the Senate.
- 22.4 The Registrar shall give written notice of the time and place fixed for any meeting of the Academic Board, a faculty, college board, board of studies or a committee but no such meeting shall be convened for such time or place that a Fellow, by attending such meeting, would be prevented from attending any regular meeting of the Senate.
- 22.5 Except where otherwise provided, at any meeting three members shall form a quorum.
- 22.6 If the person previously elected or appointed to preside at meetings is absent, a member elected by the members present shall preside.
- 22.7 The person presiding at any meeting shall have a vote and in the case of an equality of votes a second or casting vote.

## Departmental and School Boards

The following additional resolutions concerning departmental and school boards have been prescribed by the Senate:

- The full-time and fractional teaching staff and research staff of a department or school, acting through the head of the department or school shall report biennially to the faculty, college board or board of studies concerned the procedures the department or school has adopted for the selection of at least one student to be a member of the departmental or school board.
- The full-time and fractional teaching staff and research staff of a department or school, acting through the head of the department or school may recommend to the faculty, college board or board of studies concerned for its approval the provision for additional members of a departmental or school board from the following categories of staff of, and students taking courses within or supervised by, the department or school, to hold office for a specified period of time not exceeding two years:
  - other members of staff;
  - undergraduate and postgraduate students; and

- 2.3 honorary staff.
- 3.1 Subject to 3.2 and 3.3 below the total number of additional members recommended under section 2 shall not exceed one quarter of the total number of full-time and fractional members of the teaching staff of the department or school at the time the recommendation is made.
- 3.2 A department or school with between one and five members inclusive, comprising the full-time and fractional members of the teaching staff may provide for one additional member of the departmental or school board.
- 3.3 A department with between six and nine members inclusive, comprising the full-time and fractional members of the teaching staff may provide for up to two additional members of the departmental or school board.
4. If the faculty, college board or board of studies concerned does not approve any recommendations for the provision of additional members of a departmental or school board, the faculty, college board or board of studies shall forward the recommendation to the Academic Board for its determination.
- 5.1 The head of a department or school may preside at meetings of the departmental or school board.
- 5.2 If the head of a department or school does not wish to preside at meetings of the departmental or school board the members of the board may elect one of their number to preside at meetings, such election to be for a specified period within the term of office of the appointed head of the department or school at the time of the election.
- 5.3 For purposes of this section, the term of office of an appointed head of a department or school shall be deemed to be the period ending at:
- 5.3.1 the date up to which the head at the time of the election has, in writing from the Registrar, been appointed; or
- 5.3.2 any earlier date at which the head at the time of the election ceases, by death, disqualification or resignation, to be the appointed head of the department or school concerned.
6. All questions which come before a departmental or school board shall be decided at any meeting duly convened, at which a quorum is present, by a majority of the votes of the members of the board present and voting.
7. Subject to section 22.5 of the resolutions of Senate concerning the faculties, colleges, college boards, boards of studies, departments, schools and committees, a departmental or school board may determine the number of members of the board who shall form a quorum, provided that the number shall not exceed one half of the total number of members of the board.
- coursework, or graduate diploma or graduate certificate in the Faculty; and
- 1.2.4 one candidate for a postgraduate degree in the Faculty, undertaken by research.
- 1.3 There shall be eight student members of the **Faculty of Arts**, namely:
- 1.3.1 six undergraduate students, provided they are enrolled as candidates for a degree in the Faculty of Arts; and
- 1.3.2 one postgraduate coursework student, provided they are enrolled for a postgraduate coursework award course in the Faculty of Arts; and
- 1.3.3 one postgraduate student, provided they are enrolled for a postgraduate research degree in the Faculty of Arts.
- 1.4 There shall be five student members of the **Faculty of Dentistry**, namely:
- 1.4.1 the President of the Sydney University Dental Undergraduates' Association, provided the President is enrolled as a candidate for a degree or diploma in the Faculty of Dentistry;
- 1.4.2 four elected students, being:
- 1.4.2.1 three undergraduate students enrolled as candidates for a degree in the Faculty of Dentistry; and
- 1.4.2.2 one postgraduate student enrolled as a candidate for a postgraduate degree or for a diploma in the Faculty of Dentistry.
- 1.5 There shall be six student members of the **Faculty of Economics and Business**, namely:
- 1.5.1 the President of the Sydney University Economics Society or another office-bearer of the Society nominated by the President, being a person who is enrolled as a candidate for a degree in the Faculty;
- 1.5.2 three undergraduate students enrolled as candidates for an undergraduate degree in the Faculty; and
- 1.5.3 one postgraduate student enrolled as a candidate for a postgraduate coursework degree in the Faculty; and
- 1.5.4 one postgraduate student enrolled as a candidate for a postgraduate research degree in the Faculty.
- 1.6 There shall be five student members of the **Faculty of Education and Social Work**, namely:
- 1.6.1 three undergraduate students, provided they are enrolled as candidates for an undergraduate degree offered by the Faculty of Education and Social Work;
- 1.6.2 one postgraduate coursework student, provided they are enrolled for a postgraduate coursework award course offered by the Faculty of Education and Social Work;
- 1.6.3 one postgraduate research student, provided they are enrolled for a postgraduate research award course offered by the Faculty of Education and Social Work.
- 1.7 There shall be five student members of the **Faculty of Engineering**, namely:
- 1.7.1 The Third-Year Vice-President of the Sydney University Engineering Undergraduates' Association, unless, at its last meeting in each year, the Committee of the Association elects to membership of the Faculty a member of the Executive Committee of the Association other than the Third-Year Vice-President, in which case the member so elected shall be a member of the Faculty instead of the Third-Year Vice-President, provided that in either case the person concerned is enrolled as a candidate for the degree of Bachelor of Engineering.
- 1.7.2 four elected students being:
- 1.7.2.1 three undergraduate students enrolled as full-time candidates for:
- 1.7.2.1.1 the degree of Bachelor of Engineering either in the four-year single degree course or in a combined degree course (viz Bachelor of Engineering/Bachelor of Arts, Bachelor of Engineering/Bachelor of Commerce, Bachelor of Engineering/Bachelor of Laws, Bachelor of Engineering/Bachelor of Medical Science or Bachelor of Engineering/Bachelor of Science), or
- 1.7.2.1.2 the degree of Bachelor of Science in the BSc/BE "double degree" course, pursuant to the Resolutions of the Faculty of Science relating to the BSc degree; and
- 1.7.2.2 one postgraduate student enrolled as a full-time candidate for a post-graduate degree or for a diploma in the Faculty of Engineering, not otherwise eligible for membership of the Faculty.
- 1.8 There shall be seven student members of the **Faculty of Health Sciences**, namely:

## Student Membership of the Faculties, College Boards and Boards of Studies

The Senate has made the following resolutions relating to the election or appointment of students to membership of the faculties, college boards and boards of studies:

### Student membership of each faculty, college board and board of studies

- 1.1 There shall be four student members of the **Faculty of Agriculture, Food and Natural Resources**, namely:
- 1.1.1 two undergraduate students enrolled as candidates for the degree of Bachelor of Science in Agriculture or the degree of Bachelor of Agricultural Economics or the degree of Bachelor of Horticultural Science or the degree of Bachelor of Land and Water Science or the degree of Bachelor of Resource Economics ; and
- 1.1.2 two postgraduate students enrolled as full-time candidates for a postgraduate degree or diploma in the Faculty of Agriculture, Food and Natural Resources, not otherwise eligible for membership of the Faculty.
- 1.2 There shall be five student members of the **Faculty of Architecture**, namely:
- 1.2.1 the President of the Sydney University Architecture Society, provided the President is enrolled as a candidate for a degree in the Faculty;
- 1.2.2 two candidates enrolled as candidates for the degrees of Bachelor of Design, Bachelor of Design Computing or Bachelor of Architecture;
- 1.2.3 one candidate enrolled for a postgraduate degree (other than the degree of Bachelor of Architecture), undertaken by

- 1.8.1 five students enrolled as candidates for an undergraduate degree or diploma offered by the Faculty; and
- 1.8.2 one student enrolled as a candidate for a postgraduate coursework degree or diploma or certificate offered by the Faculty; and
- 1.8.3 one student enrolled as a candidate for a postgraduate research degree offered by the Faculty.
- 1.9 There shall be five student members of the **Faculty of Law**, namely:
- 1.9.1 one student enrolled as a candidate for a postgraduate coursework degree or diploma in the Faculty of Law;
- 1.9.2 one student enrolled as a candidate for a postgraduate research degree in the Faculty of Law;
- 1.9.3 two students enrolled as candidates for the degree of Bachelor of Laws, but not including a candidate referred to in section 1.9.4;
- 1.9.4 a student enrolled as a candidate for the degree of Bachelor of Arts, the degree of Bachelor of Economics or the degree of Bachelor of Economics (Social Sciences)\* or the degree of Bachelor of Economic and Social Sciences or the degree of Bachelor of Commerce, or the degree of Bachelor of Science or the degree of Bachelor of Engineering and enrolled in one or more of the units of study in Combined Law I, II or III.
- \* The last intake was in 2002.
- 1.10 There shall be six student members of the **Faculty of Medicine**, namely:
- 1.10.1 the Senior Graduate President of the University of Sydney Medical Society, provided that person is a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Faculty;
- 1.10.2 the President of the Faculty of Medicine Postgraduate Society, provided that person is a candidate for a postgraduate degree in the Faculty; and
- 1.10.3 four elected students, being:
- 1.10.3.1 one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the First Year of that course;
- 1.10.3.2 one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Second Year of that course;
- 1.10.3.3 one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Third Year of that course;
- 1.10.3.4 one student enrolled as a full-time candidate for a postgraduate degree or for a postgraduate diploma in the Faculty.
- 1.11 There shall be five student members of the **Faculty of Nursing**, namely:
- 1.11.1 three students enrolled in an undergraduate degree or diploma offered by the Faculty, and
- 1.11.2 one student enrolled in a postgraduate coursework degree or diploma offered by the Faculty and one student enrolled in a postgraduate research degree offered by the Faculty.
- 1.12 There shall be six student members of the **Faculty of Science**, namely:
- 1.12.1 one student nominated by the Council of the Sydney University Science Society, provided the student is enrolled as a candidate for an undergraduate degree in the Faculty of Science;
- 1.12.2 one student nominated by the Council of the Sydney University Postgraduate Representative Association, provided the student is enrolled as a candidate for a postgraduate degree or for a diploma or certificate in the Faculty of Science; and
- 1.12.3 four elected students, being:
- 1.12.3.1 one postgraduate coursework student elected by and from the postgraduate coursework student members of the Faculty provided the student is enrolled as a candidate for a postgraduate degree or for a diploma or certificate in the Faculty of Science;
- 1.12.3.2 one postgraduate research student elected by and from the postgraduate research student members of the Faculty provided the student is enrolled as a candidate for a postgraduate degree or for a diploma or certificate in the Faculty of Science; and
- 1.12.3.3 two undergraduate students elected by and from the undergraduate student members of the Faculty provided

- the students are enrolled as candidates for an undergraduate degree in the Faculty of Science.
- 1.13 There shall be four student members of the **Sydney College of the Arts Board**, namely:
- 1.13.1 two students enrolled as candidates for an undergraduate degree or diploma offered by the College;
- 1.13.2 one student enrolled as a candidate for a postgraduate coursework degree or diploma offered by the College; and
- 1.13.3 one student enrolled as a candidate for a postgraduate research degree offered by the College.
- 1.14 There shall be two student members of the **Sydney Conservatorium of Music Board** enrolled as candidates for an undergraduate or postgraduate degree or diploma offered by the Conservatorium.
- 1.15 There shall be three student members of the **Faculty of Veterinary Science**, namely:
- 1.15.1 two undergraduate students enrolled as candidates for the degree of Bachelor of Veterinary Science or Bachelor of Science (Veterinary); and
- 1.15.2 one postgraduate student enrolled as a full-time or part-time candidate for a postgraduate degree or diploma in the Faculty of Veterinary Science, not otherwise eligible for membership of the Faculty.
- 1.16 There shall be up to two student members of the **Board of Studies in Indigenous Studies** namely:
- 1.16.1 up to two Aboriginal or Torres Strait Islander students elected by and from the Aboriginal and Torres Strait Island student body of the University.
- 1.17 There shall be four student members of the Faculty of Pharmacy, namely:
- 1.17.1 two students enrolled as candidates for the Bachelor of Pharmacy, and
- 1.17.2 two students enrolled as candidates for a postgraduate degree or diploma in the Faculty of Pharmacy.

## Timing of elections

2. Except as provided in section 3.2, the election of the elected student members of each Faculty, College Board and Board of Studies shall be held in second semester of each year.

## Terms of office

- 3.1 Except as provided in sections 3.2 and 3.3 and in section 4, the term of office of a student elected to membership of a Faculty, College Board or Board of Studies shall be for a period of one year from 1 January in the year following the election.
- 3.2 The names of the student members of the Faculty of Science referred to in sections 1.15.1 and 1.15.2 shall be notified to the Dean of the Faculty by the Council or Executive, as the case may be, of the respective Association not later than the first week of September in each year and, except as provided in Section 4, the term of office shall be for a period of one year from 1 January in the year following the nomination by the Council or Executive.
- 3.3 Except as provided in section 4, the term of office of the student member of the Faculty of Engineering referred to in section 1.8.1 shall be for the period from the date of the last meeting of the Committee of the Association in each year to the date of the last meeting of the Committee in the following year.
4. A student member of a Faculty, College Board or Board of Studies shall cease to hold office upon ceasing to hold the qualification by virtue of which the student is eligible for membership of the Faculty, College Board or Board of Studies or upon otherwise becoming a member or becoming eligible for membership of that Faculty, College Board or Board of Studies.

## Filling of casual vacancies

- 5.1 Except as provided in section 5.2, any vacancy occurring by the death, disqualification or resignation of an elected student member shall be filled by the candidate, if any, who in the immediately preceding election polled the next highest number of votes to the member to be replaced or, if there is no such candidate, by the dean of the faculty, director of the college or the chairperson of the board of studies concerned, at the dean's, director's or the chairperson's discretion, either:
- 5.1.1 appointing a duly qualified student on the recommendation of the remaining student members and, where such exists, the council, committee or executive of the society or

- association representative of the students enrolled in that faculty or college or under that board of studies, or
- 5.1.2 directing that a by-election be held in accordance with the procedures for an election set out in section 9.
- 5.2 Any vacancy occurring by the death, disqualification or resignation of an elected student member subsequent to the commencement of second semester shall be filled by appointment by the dean of the faculty, director of the college or the chairperson of the board of studies concerned of a duly qualified student on the recommendation of the remaining student members and, where such exists, the council, committee or executive of the society or association representative of the students enrolled in that faculty or college or under that board of studies.
- 5.3 Any vacancy occurring by the death, disqualification or resignation of a student member of a faculty, college board or board of studies appointed to membership by virtue of holding office in, or having been duly nominated by, the society or association representative of the students enrolled in that faculty or college or under that board of studies, or by the Council of the Sydney University Postgraduate Representative Association, may be filled by nomination by the council, committee or executive of the society or association concerned within a period of 28 days of the vacancy occurring and the student so nominated shall hold office for the balance of the term of the student being replaced.

## Insufficient nominations

- 6.1 Where an insufficient number of nominations has been received for a position of elected student member of a faculty, college board or a board of studies that position may be filled by appointment by the dean of the faculty, director of the college or the chairperson of the board of studies concerned of a duly qualified student after consultation with any other students who have been elected or appointed to that faculty, college board or board of studies for the term of office in question and, where such exists, the council, committee or executive of the society or association representative of the students enrolled in that faculty or college or under that board of studies.
- 6.2 Where the appointment of a student member of a faculty, college board or board of studies following the provisions for consultation prescribed in section 6.1 has not been made before 31 March, the dean, director or chairperson at his or her discretion may appoint a duly qualified student or direct that the position remain vacant.

## Electoralates

7. Except as provided in section 8:
- 7.1 the electorate for the election of the undergraduate student member or members of a faculty, college board or board of studies shall comprise all students enrolled as candidates for a degree of bachelor or for an undergraduate diploma in that faculty or college or under that board of studies; and
- 7.2 the electorate for the election of the postgraduate student member or members of a faculty, college board or board of studies shall comprise all full-time and part-time students enrolled as candidates for a postgraduate degree or for a postgraduate diploma in that faculty or college or under that board of studies.
- 8.1 The electorate for the election of the student members of the Faculty of Agriculture, Food and Natural Resources referred to in section 1.1.2 shall comprise all full-time postgraduate students enrolled as candidates for a postgraduate degree or for a diploma in that Faculty.
- 8.2 The electorate for the election of the student members of the Faculty of Architecture referred to in section 1.2.3 shall comprise all students enrolled as candidates for a postgraduate degree other than the degree of Bachelor of Architecture or the degree of Bachelor of Landscape Architecture or for a diploma in that Faculty.
- 8.3 The electorate for the election of the student members of the Faculty of Engineering referred to in section 1.8.2.1 shall comprise all undergraduate students enrolled as candidates either for the degree of Bachelor of Engineering or for the degree of Bachelor of Science pursuant to section 13 of the resolutions of the Senate relating to the degree of Bachelor of Science.

- 8.4.1 The electorate for the election of the student member of the Faculty of Law referred to in section 1.10.1 shall comprise all candidates enrolled for a postgraduate degree or diploma in the Faculty of Law.
- 8.4.2 The electorate for the election of the student members of the Faculty of Law referred to in section 1.10.2 shall comprise all students enrolled as candidates for the degree of Bachelor of Laws.
- 8.4.3 The electorate for the election of the student member of the Faculty of Law referred to in section 1.10.3 shall comprise all students enrolled as candidates for the degree of Bachelor of Arts, the degree of Bachelor of Economics or the degree of Bachelor of Economics (Social Sciences) or the degree of Bachelor of Commerce or the degree of Bachelor of Commerce (Social Sciences) or the degree of Bachelor of Science or the degree of Bachelor of Engineering who are also enrolled in any one or more of the units of study in Combined Law I, II or III.
- 8.5.1 The electorate for the election of the student member of the Faculty of Medicine referred to in section 1.11.2.1 shall comprise all students enrolled as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the first year of that course.
- 8.5.2 The electorate for the election of the student member of the Faculty of Medicine referred to in section 1.11.2.2 shall comprise all students enrolled as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the second year of that course.
- 8.5.3 The electorate for the election of the student member of the Faculty of Medicine referred to in section 1.11.2.3 shall comprise all students enrolled either as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the third year of that course or as candidates for the degree of Bachelor of Science (Medical).
- 8.5.4 The electorate for the election of the student member of the Faculty of Medicine referred to in section 1.11.2.4 shall comprise all students enrolled as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the fourth year of that course.
- 8.5.5 The electorate for the election of the student member of the Faculty of Medicine referred to in section 1.11.2.5 shall comprise all students enrolled as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the fifth year of that course.
- 8.5.6 The electorate for the election of the student members of the Board of Studies in Music referred to in section 1.12 shall comprise all students enrolled as candidates for a degree supervised by the Board of Studies in Music.

## Procedure for conduct of election

9. Each election shall be conducted by the Registrar and the following procedures shall apply:
- 9.1 Not less than 14 days nor more than 28 days before the close of nominations a notice of the day of election shall be given by notice displayed at the University.
- 9.2 No person shall be eligible for election unless the person's name shall have been communicated to the Registrar not later than 5pm on the day specified in the notice for nominations to close.
- 9.3 The nomination paper shall be signed by at least two qualified voters and shall be signed by the person nominated and shall signify consent to the nomination.
- 9.4 Each duly nominated candidate may provide at the time of nomination a statement of not more than 100 words containing the following information:
- 9.4.1 full name;
- 9.4.2 academic year;
- 9.4.3 degree(s) and/or diploma(s) held (if any);
- 9.4.4 age;
- 9.4.5 positions or offices (if any) held in public bodies, clubs, and institutions (including University clubs and societies), together with date(s) of tenure. This information shall be edited by the Registrar and printed as a summary of information about each candidate for distribution with the voting paper.
- 9.5 On each of the five working days prior to the day on which nominations close, the Registrar shall post on a University noticeboard the valid nominations, if any, received.
- 9.6 On the expiration of the time for receiving nominations-

- 9.6.1 should the number of nominations not exceed the number of vacancies in any category or categories, the Registrar shall declare that candidate or those candidates duly elected;
- 9.6.2 should the number of nominations exceed the number of vacancies in any category or categories, the election for that category or those categories shall be held as provided in section 9.7.
- 9.7 The election shall be conducted in the following manner:
- 9.7.1 The Registrar shall prepare a list of all persons entitled to vote in each category, completed to the last day for receiving nominations for the election and a copy of that list shall be available for inspection in the Registrar's Office at the University during normal working hours for a period of at least 14 days prior to the day of the election.
- 9.7.2 Not less than 14 days nor more than 28 days after the close of nominations, and not less than 14 days nor more than 28 days before the day of election, the Registrar shall forward to each voter at the voter's address last recorded by the Registrar:
- 9.7.2.1 a voting paper;
- 9.7.2.2 a summary of information in respect of each candidate who has provided information in accordance with section 9.7.2.4;
- 9.7.2.3 a form of declaration providing for the voter to state name and qualification for voting; and
- 9.7.2.4 two envelopes, one marked 'Voting Paper' and the other addressed to the Registrar.
- 9.7.3 The voting paper shall contain all duly nominated candidates arranged in alphabetical order, a rectangle opposite and to the left of the name of each candidate and instructions as to the manner in which the voting paper shall be completed.
- 9.7.4 The voter shall mark the voting paper by making a cross in the rectangle opposite the name of each candidate for whom the voter votes but the voter shall not vote for more candidates than the number of vacancies to be filled.
- 9.7.5 The voter, having marked the voting paper as provided in paragraph (iv), shall place the voting paper without any other matter in the envelope marked 'Voting Paper' which the voter shall seal.
- 9.7.6 The voter shall complete and sign the declaration and transmit to the Registrar in the second envelope the declaration and the sealed envelope marked 'Voting Paper'.
- 9.7.7 All voting papers so transmitted and received by the Registrar not later than 4.00 pm on the day prior to the election shall be counted in the ballot, which shall be conducted by the Registrar assisted by such persons as the Registrar may require.
- 9.7.8 Each candidate may appoint one scrutineer.
- 9.7.9 The Registrar shall reject any voting paper in which a voter has voted for more candidates than the number of vacancies to be filled or which is otherwise invalid, and in any case of doubt as to the validity of a voting paper the Registrar's decision shall be final.
- 9.7.10 Where at the close of counting two or more candidates have received an equal number of votes, the Registrar shall:
- 9.7.10.1 write the name of each candidate concerned on separate and similar slips of paper;
- 9.7.10.2 fold the slips so as to prevent identification; and
- 9.7.10.3 mix the slips and draw the slips at random, and for the purposes only of ranking among those candidates, a candidate whose name is drawn before another candidate shall be deemed to have received one less vote than the candidate whose name is drawn next.
- 9.7.11 The Registrar shall declare duly elected the candidate or candidates equal to the number of vacancies to be filled who have received the greatest number of votes.

2. Prior notice of the appointment of a standing committee on courses of study shall be given on the notice paper of the meeting at which the appointment is to be made.
3. A person appointed to a standing committee on courses of study shall hold office from the date of appointment until the next annual appointment of the committee by the faculty.

## Research Staff

For the purposes of membership of the faculties, and departmental boards, the Senate defines 'research staff' as those staff who hold the title of research fellow, senior research officer, senior research fellow, research scientist, principal research fellow or senior principal research fellow.

## Faculty Standing Committees on Courses of Study

- 1.1 A faculty with more than one hundred members as at 1 January in 1976 and in subsequent years shall appoint a standing committee on courses of study in second semester of each year.
- 1.2 Subject to section 2 other faculties which have resolved to appoint a standing committee on courses of study may appoint such a committee at any time.

# Honorary awards

## Resolutions of the Senate

### Honorary degrees

1. Under Section 16(1)(a) of the *University of Sydney Act 1989* the Senate may confer honorary degrees.
2. The purpose of such awards is for the University of Sydney to recognise excellence.
3. The criteria for selection will be academic eminence, distinguished creative achievement or an outstanding contribution beyond the expectations of the person's particular field of endeavour which has influenced the thinking or general well-being of the wider community.
4. Any degree of the University may be awarded as an honorary award except the Doctor of Philosophy.
5. Names of proposed recipients for honorary degrees will be invited annually from:
  - 5.1 Fellows and former Fellows of Senate.
  - 5.2 The graduates and students of the University.
  - 5.3 The full-time members of the academic and general staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe.
  - 5.4 Such graduates of other universities, or other persons, as are, in accordance with the by-laws, admitted as members of Convocation.
  - 5.5 Principals of the incorporated colleges.
  - 5.6 Persons declared by the by-laws to be superior officers of the University.
  - 5.7 Persons who possess qualifications that are recognised by the by-laws as being of the same rank as the degree of Bachelor.

Each year advertisements will be placed calling for nominations which should include statements in support of academic standing. Names of proposed recipients should come to the Registrar, with sufficient information to identify the person and the case for the award which must be in terms of Guideline 3.

Any person nominated for the award of an honorary degree shall not be consulted beforehand, nor at any time prior to the person being advised of Senate's decision, and all nominations, deliberations, investigations and recommendations relating to the nomination shall be treated as strictly confidential by all persons concerned.
6. The Advisory Committee for Honorary Awards will take into account the names of proposed recipients submitted in framing its recommendations to Senate, noting advice from the relevant Deans and seeking such other advice as is deemed appropriate so as to properly inform the Committee.
7. The Chair will report to Senate the Committee's recommendations which will then be moved. The report should include the detailed minutes of the Advisory Committee and the reasons given for the Committee's recommendations. Other documentation relating to the Committee's recommendations will be available on request.
8. Fellows of Senate or members of staff\* of the University will not be eligible for the award while in office. Former Fellows of Senate or former members of staff\* will not normally be eligible for nomination for an honorary award within two years of their retirement from the relevant office.

\* An exception may be made for compensated work of a minor nature.

9. Honorary Fellows of the University are eligible for nomination for the award of an honorary degree, except where Guideline 8 applies.

### Honorary Fellows of the University

1. Honorary Fellows will be selected on the basis of conspicuous continued involvement in one of the following:
  - 1.1 support of the interests and welfare of the University of Sydney or of a particular part of the University's activities;
  - 1.2 promotion of the academic purposes of the University or of facilitating those purposes in any particular activity of the University;
  - 1.3 fostering the links between the University and other institutions within and without Australia;
  - 1.4 enlarging educational opportunities to enter the University among persons with limited prospects of so doing for reasons which they could not overcome;
  - 1.5 representation of the University's needs for resources for its growth and diversification and supply of such resources.
2. Names of proposed recipients for honorary fellowships will be invited annually from:
  - 2.1 Fellows and former Fellows of Senate.
  - 2.2 The graduates and students of the University.
  - 2.3 The full-time members of the academic and general staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe.
  - 2.4 Such graduates of other universities, or other persons, as are, in accordance with the by-laws, admitted as members of Convocation.
  - 2.5 Principals of the incorporated colleges.
  - 2.6 Persons declared by the by-laws to be superior officers of the University.
  - 2.7 Persons who possess qualifications that are recognised by the by-laws as being of the same rank as the degree of Bachelor.

Each year advertisements will be placed calling for nominations. Names of proposed recipients should come to the Registrar, with sufficient information to identify the person and the case for the award which must be in terms of Guideline 1.

Any person nominated for the award of an honorary fellowship shall not be consulted beforehand, nor at any time prior to the person being advised of Senate's decision, and all nominations, deliberations, investigations and recommendations relating to the nomination shall be treated as strictly confidential by all persons concerned.
3. The Advisory Committee for Honorary Awards will take into account the names of proposed recipients submitted in framing its recommendations to Senate.
4. The Chair will report to Senate the Committee's recommendations which will then be moved. The report should include the detailed minutes of the Advisory Committee and the reasons given for the Committee's recommendations. Other documentation relating to the Committee's recommendations will be available on request.
5. Fellows of Senate or members of staff\* of the University will not be eligible for the award while in office. Former Fellows of Senate or former members of staff\* will not normally be eligible for nomination for an honorary award within two years of their retirement from the relevant office.

\* An exception may be made for compensated work of a minor nature.

6. A person on whom an honorary degree has been conferred is eligible to be nominated for election as an Honorary Fellow, except where Guideline 5 applies.

## Resolutions of the Senate

### Restriction upon re-enrolment

#### Resolutions of the Senate

##### Students in all faculties, colleges and boards of studies

1. The Senate authorises any faculty, college board or board of studies to require a student to show good cause why he or she should be allowed to repeat in that faculty, college or board of studies
  - 1.1 a year of candidature in which he or she has failed or discontinued more than once, or
  - 1.2 any course in which he or she has failed or discontinued more than once, whether that course was failed or discontinued when he or she was enrolled for a degree supervised by that faculty, college board or board of studies, or by another faculty, college board or board of studies.
2. The Senate authorises the several faculties, colleges or boards of studies to require a student who, because of failure or discontinuation has been excluded from a faculty, college or course, either in the University of Sydney or in another tertiary institution, but who has subsequently been admitted or readmitted to the University of Sydney, to show good cause why he or she should be allowed to repeat either
  - 2.1 the first year of attendance in which after such admission or readmission he or she fails or discontinues, or
  - 2.2 any course in which in the first year after admission or readmission he or she fails or discontinues.

##### Postgraduate award programs

- 3.1 The Senate authorises any faculty, college board or board of studies to require a candidate for a coursework higher degree or for a graduate diploma or graduate certificate, to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the award and where, in the opinion of the faculty, college board, or board of studies, the candidate does not show good cause, terminate the candidature.
- 3.2 A student whose candidature for a coursework higher degree or for a graduate diploma or graduate certificate has been terminated by a faculty, college board or board of studies and who wishes to re-enrol in that award program, may apply for readmission to candidature after at least two academic years, and the faculty, college board or board of studies may readmit the student to candidature.
- 3.3 A student may appeal in writing against termination of candidature for a coursework master's degree or for a graduate diploma or graduate certificate, or against being refused readmission to candidature for a postgraduate coursework award program, in accordance with the *University of Sydney (Student Appeals against Academic Decisions) Rule 2006*.

# Sports unions, SRC and faculty societies, SUPRA, union, Cumberland Student Guild and SASCA

## Resolutions of the Senate

1. There shall be the following societies which shall be governed by their respective constitutions subject to these resolutions: the Students' Representative Council, the University of Sydney Union, the Sydney University Postgraduate Representative Association, the Sydney University Sports Union, the Sydney University Women's Sports Association, the Cumberland Student Guild and the Student Association of the Sydney College of the Arts.  
**From 1 July 2006, Resolution 2 below does not apply to persons:**
  - who are enrolled with, or seeking to enrol with, the University for a period of study starting on or after 1 July 2006; and
  - who are not enrolled with, or subject to enrolment with, the University for a period of study in 2006 starting before 1 July 2006.
- 2.1 Except as provided in section 3, the Senate requires a student, other than a student enrolled in the Faculty of Health Sciences, who seeks to enrol:
  - 2.1.1 for a degree of Bachelor; or
  - 2.1.2 as an undergraduate diploma or non-degree student; to be a member of the following organisations provided that the relevant society or societies remain on the list in section 1: the student body that elects the Students' Representative Council, the University of Sydney Union (or in the case of a student enrolled in the Sydney College of the Arts, the Student Association of the Sydney College of the Arts), and, for a male student, the Sydney University Sports Union, and, for a female student, the Sydney University Women's Sports Association.
- 2.2 Except as provided in section 3, the Senate requires a student, other than a student enrolled in the Faculty of Health Sciences, who seeks to enrol:
  - 2.2.1 for a degree, diploma or certificate other than those mentioned in section 2.1;
  - 2.2.2 for the degrees of Bachelor of Teaching or Master of Teaching;
  - 2.2.3 as a master's preliminary student; or
  - 2.2.4 as a postgraduate diploma or non-degree student; to be a member of the following organisations provided that the relevant society or societies remain on the list in section 1: the Sydney University Postgraduate Representative Association, the University of Sydney Union (or in the case of a student enrolled in the Sydney College of the Arts, the Student Association of the Sydney College of the Arts) and, for a male student, the Sydney University Sports Union, and, for a female student, the Sydney University Women's Sports Association.
- 2.3 Except as provided in section 3.1.2 or 3.1.3, the Senate requires a student in the Faculty of Health Sciences, who seeks to enrol:
  - 2.3.1 for a degree of bachelor; or
  - 2.3.2 as an undergraduate diploma or non-degree student; to be a member of the following organisations provided that the relevant society or societies remain on the list in section 1: the student body that elects the Students' Representative Council and the Cumberland Student Guild.
- 2.4 Except as provided in section 3, the Senate requires a student in the Faculty of Health Sciences, who seeks to enrol:
  - 2.4.1 for a degree or diploma other than those mentioned in section 2.3;
- 2.5 as a master's preliminary student; or
- 2.6 as a postgraduate non-degree or non-diploma student; to be a member of the following organisations provided that the relevant society or societies remain on the list in section 1: the Sydney University Postgraduate Representative Association and the Cumberland Student Guild.
- 2.7 A student required to be a member of any of the organisations listed in sections 2.1–4 shall, prior to the completion of enrolment, pay the subscriptions approved by the Senate in accordance with section 5.
- 3.1 The Senate exempts from the requirement to be a member of or to pay subscriptions to either the Sydney University Sports Union, the Sydney University Women's Sports Association or the Cumberland Student Guild a student who:
  - 3.1.1 is enrolled for a degree of master or doctor, for a postgraduate diploma or certificate, as a master's preliminary student or as a postgraduate non-degree or non-diploma student; or
  - 3.1.2 is duly certified as medically unfit; or
  - 3.1.3 has attained the age of 50 years; provided that such a student, notwithstanding this exemption, may become a member of an organisation named in this subsection on the payment of the subscription referred to in section 2.5.
- 3.2 The Senate exempts from the requirement to be a member of or to pay subscriptions to one or more of the following societies a student who is a life member of or has paid the entrance fee, if any, and five annual subscriptions to the society or societies concerned:
  - 3.2.1 the University of Sydney Union
  - 3.2.2 the Sydney University Sports Union
  - 3.2.3 the Sydney University Women's Sports Association
  - 3.2.4 the Cumberland Student Guild
  - 3.2.5 the Student Association of the Sydney College of the Arts.
- 3.3 The Senate exempts from the requirement to be a member of and to pay subscriptions to the Sydney University Postgraduate Representative Association a member of the full-time staff of the University.
- 3.4 The Registrar, after consultation with the President of the organisation concerned or with the President's nominee, may grant exemption:
  - 3.4.1 to an applicant for enrolment in the University from the requirement to be a member of and to pay subscriptions to, or
  - 3.4.2 to a student enrolled in the University from the requirement to be a member of and to pay subscriptions to, one or more of the organisations referred to in section 2, provided that the Registrar is satisfied that the applicant for enrolment or the enrolled student objects to being such a member on grounds of conscience. Students granted such exemption on grounds of conscience are required to pay an equivalent sum into the Jean D Foley Bursary Fund.
- 3.5 In the case of a non-degree student who is enrolled in a course or courses at this University as part of candidature for a degree or diploma at another university or institution the Registrar may grant exemption from the requirement to be a member of and to pay subscriptions to one or more of the organisations referred to in section 2.
- 3.6 An exemption granted in pursuance of this section may, at the discretion of the Registrar, be for one year of enrolment or for such period as the student remains enrolled at the University.
4. For a society to remain on the list in section 1 its constitution must be approved by the Senate and no amendment of the constitution of a society listed in section 1 shall take effect or have any validity or force whatsoever until it is approved by the Senate.
5. The Senate will collect from members of the organisations named in section 2, provided that the relevant society or societies remain

- on the list in section 1, subscriptions for each organisation at rates approved by the Senate at its October meeting each year or at such other meeting as the Senate may determine and shall pay to the Students' Representative Council, the Sydney University Postgraduate Representative Association, the University of Sydney Union, the Student Association of the Sydney College of the Arts, the Sydney University Sports Union, the Sydney University Women's Sports Association and the Cumberland Student Guild, the proceeds of these subscriptions at such times as the Vice-Chancellor in the Vice-Chancellor's discretion may decide.
6. If in the opinion of the Vice-Chancellor any society should breach the provisions of these resolutions the Vice-Chancellor may suspend the payment of further sums collected as subscriptions for the society concerned and report the circumstances to the Senate for its determination.
  7. No society referred to in section 1 shall directly or indirectly expend or cause or allow to be expended its funds or any part of them except in accordance with its constitution.
  8. A society referred to in section 1 shall not act in any way contrary to the provisions of the *University of Sydney Act*.
  9. If the Senate is not satisfied that the constitution or procedures of an organisation outside the University to which a society listed in section 1 wishes to pay affiliation fees are consistent with the purposes of the University the Senate may approve for this purpose an additional subscription which shall be voluntary and no funds other than those paid voluntarily shall be paid to such outside organisation.
  - 10.1 Every society listed in section 1 shall report annually to the Senate on its activities and supply audited financial statements, together with a balance sheet and such further information as the Senate may from time to time require.
  - 10.2 The Senate may from time to time require an audit by an auditor of its own appointment.
  - 11.1 The Senate shall appoint a tenured member of the academic staff of the Faculty of Law as an adviser.
  - 11.2 The adviser shall advise a member of staff or student when requested to do so by that member or that student whether a payment or proposed payment by a society of which the Senate requires a student to be a member is, in the adviser's opinion, *ultra vires*.
  - 11.3 The adviser shall inform the Vice-Chancellor when such advice is sought and given and shall in addition make an annual report to the Senate on advice sought and given.

# Student appeals against academic decisions

## Resolutions of the Academic Board

\* These Resolutions are under review.

### Principles for student appeals against academic decisions

#### Preliminary

1. Any student may complain about an academic decision that affects him or her. This document describes the principles and procedures to be followed by students, academic units and decision-makers when a student complains about an academic decision:
  - 1.1 First, at a local level, to enable a student's concerns to be addressed in an informal way; and
  - 1.2 Secondly, by means of a formal, central procedure.
2. These procedures apply to all academic decisions made in relation to undergraduate and postgraduate course awards. A separate set of procedures applies with respect to postgraduate research awards.
3. In these procedures, an '**academic decision**' means a decision of a member of the academic staff that affects the academic assessment or progress of a student.
4. Each stage below represents an opportunity to resolve the complaint. Members of academic staff are expected to attempt to resolve all students' complaints at a local, informal level, wherever possible.

#### Principles that underpin these procedures

5. The following principles apply with respect to any dispute about an academic decision, whether dealt with formally or informally:
  - 5.1 **Timeliness.** All disputes should, wherever possible, be resolved as quickly as possible. A procedure that creates a number of opportunities to resolve a problem should not be treated as a series of hurdles which prolong the dispute. Unresolved disputes have a detrimental effect on the performance of both students and staff involved.  
Deadlines prescribed in these procedures should always be followed, unless there are exceptional circumstances. If the deadline is to be exceeded by staff, the student must always be informed of the length of, and the reason for, the delay. Time limits allowed to students are generally longer than those allowed to staff. As a general rule, it may be more appropriate to relax time limits for students within reason. Students may find pursuing a complaint or an appeal a difficult and stressful undertaking.  
They may need further time to marshal the confidence, support and evidence they need to pursue a complaint. Students should also be able to express their complaint in their own terms.
  - 5.2 **Confidentiality.** All student appeals must be treated confidentially at all stages of the process. Any information about a complaint must be strictly limited to those staff who need to know about it in order to deal with the complaint. For example, where a complaint is dealt with at departmental or faculty level, any sensitive personal information about the student should only be available to the head of the department, dean (or

college principal) or the staff member assigned to the appeal. If information needs to be distributed at a broader level, then the student's written consent must first be obtained.

- 5.3 **Without disadvantage.** The fact that a student has made a complaint under these procedures should not disadvantage the student in any way, especially by way of victimisation. That said, the fact that a student has had to complain often does, of itself, cause disadvantage, for example, delay in finalising the mark for a unit of study. However, students should be able to complain under these procedures and feel confident that they will not be disadvantaged in any other way.
- 5.4 **Procedural fairness.** All staff involved in a complaint or an appeal have a duty to observe the principles of procedural fairness (sometimes called natural justice), which include the following:
  - 5.4.1 Staff and students involved in a complaint are entitled to raise all issues which are important to them, and to put their points of view in their own terms. In most cases, any formal complaint will be dealt with by means of written submissions. In some cases, however, it may be appropriate to deal with the matter by interviewing the relevant parties. This will be determined by the relevant decision-maker.
  - 5.4.2 Staff and students are entitled to have matters dealt with in an unbiased manner, and lack of bias should always be apparent. It is impossible to list all types of potential bias. One example is where a staff member involved in conciliating a complaint has a close personal relationship with the student. The question for any decision-maker is whether he or she has a pre-conceived view that is so strong, and so related to the matter being decided by the staff member, that it is reasonable to suspect that he or she is unable to listen to the complaint in a fair manner, and to deal with that complaint on its merits alone. Any person concerned about bias is expected to raise it with the appropriate person promptly.
  - 5.4.3 Parties are entitled to know the basis on which decisions about them have been made, and accordingly reasons should be given for a decision, in sufficient detail that it is reasonable to expect a student to be able to understand the decision.
- 5.5 **Support.** Any person involved in this process who is disadvantaged in any way in their ability to present their case should be allowed the support and advice they need to participate effectively. While a conciliatory approach is preferred and encouraged under these rules, it may be appropriate, in some circumstances that the student or staff member has another person speak on his or her behalf.
- 5.6 **Record-keeping.** In order to facilitate resolution of student complaints, it is important that staff establish and maintain proper records (through the Records Management Services filing system) once a complaint becomes formal. Staff are also advised to keep brief notes of any informal discussions with students. Copies of documentation given to students in relation to a unit of study should be kept, as well as a record of the date on which that information was supplied to students and the means by which it was disseminated. This may be important to the speedy resolution of a complaint.
- 5.7 **Access.** Students should normally have a right of free access to all documents concerning their appeal. This right does not apply to any documents for which the University claims legal professional privilege.

#### Procedures for student appeals against academic decisions for undergraduate and postgraduate coursework awards

##### 6. Informal resolution with teacher

- 6.1 If a student is concerned about any academic decision, he or she should first discuss the issue informally with the relevant

- teacher or unit of study coordinator. This should be done within three months of the particular academic decision being made.
- 6.2 The teacher or unit of study coordinator should then deal with the issue promptly, giving a full explanation to the student of the reasons for the academic decision. Many complaints should be resolved at this stage.
- 6.2.1 If the student's concerns are not resolved by this means, then the teacher should:
- 6.2.1.1 Explain the next step and the procedure, which is set out in paragraph 7 below; and
- 6.2.1.2 Give to the student a copy of these principles and procedures.
- 6.3 If the teacher or unit of study coordinator is the head of the department or school, then the student should approach the dean or college principal or director (see 8 below).

## 7. Approach head of department or school

### *Informal complaints*

- 7.1 If the student's concerns cannot be resolved under paragraph 6, or because of a failure to follow procedures, the student may then approach the head of department or school. The student may, at this point, choose to approach the head of department on an informal basis, or else put his or her complaint in writing. The student should do either of these things within 15 working days of the outcome of discussions under paragraph 6.
- 7.2 If a student chooses to approach the head of department informally under paragraph 7.1, this does not later preclude the student from proceeding formally under this paragraph 7 by putting his or her complaint in writing to the head of department.
- 7.3 The head of department should deal with informal complaints promptly, giving a full explanation to the student of the reasons for the academic decision. Many complaints should be resolved at this stage.

### *Formal complaints*

- 7.4 The head of department must acknowledge receipt of a formal complaint in writing within three working days of receipt.
- 7.5 The head of department must try to resolve the complaint within 10 working days of receiving the complaint, and then advise the student in writing of his or her decision:
- 7.5.1 setting out the reasons;
- 7.5.2 advising that if the student does not agree with the decision, then the student has a right of appeal under these procedures; and
- 7.5.3 giving to the student a copy of these principles and procedures, if the student does not already have a copy.

## 8. Approach the dean or college principal or director or their nominee

### *Informal complaints*

- 8.1 If the student's concerns cannot be resolved under paragraph 7, or because of a failure to follow procedures, the student may then approach the dean or college principal or director. The student may, at this point, choose to approach the dean or college principal or director on an informal basis, or else put his or her complaint in writing. The student should do either of these things within 15 working days of the outcome of discussions under paragraph 7. In some cases the dean, college principal or director may nominate another faculty officer, for example a pro-dean or associate dean to deal with the matter.
- 8.2 If the dean or college principal or director is the decision-maker under paragraphs 6 or 7, then the pro-vice-chancellor of the relevant academic college shall act as decision-maker under this paragraph 8.
- 8.3 If a student chooses to approach the dean or college principal informally under paragraph 8.1, this does not later preclude the student from proceeding formally under this paragraph 8 by putting his or her complaint in writing to the dean or college principal or director.
- 8.4 The dean or college principal or director should then deal with informal complaints promptly, giving a full explanation to the student of the reasons for the academic decision. Many complaints should be resolved at this stage.

### *Formal complaints*

- 8.5 The dean or college principal or director must acknowledge receipt of a formal complaint in writing within 3 working days of receipt.

- 8.6 The dean or college principal or director must try to resolve the complaint within 10 working days of receiving the complaint, and then advise the student in writing of his or her decision:

- 8.6.1 setting out the reasons;
- 8.6.2 advising that if the student does not agree with the decision, then the student has a right of appeal under these procedures; and
- 8.6.3 giving to the student a copy of these principles and procedures, if the student does not already have a copy.

## 9. Written appeal

- 9.1 If the student is not satisfied that his or her concerns have been addressed satisfactorily under paragraph 8, the student may lodge a written appeal in accordance with the *University of Sydney (Student Appeals against Academic Decisions) Rule 2006*.

## Procedures for Student Appeals Against Academic Decisions for Postgraduate Research Awards

### 10. Informal resolution

- 10.1 Students are expected to seek to resolve any problems or difficulties through, in order, the supervisor, departmental postgraduate coordinator, the head of department or school, chair of the faculty board of postgraduate studies or equivalent.

### 11. Approach the dean or college director or principal or chair of the board of studies

- 11.1 A student who has not resolved a problem in respect of an academic decision made by the faculty, college or board of studies (hereafter referred to as "the faculty") in respect of the award of a degree or other matter which affects the student's candidature may approach the relevant dean or college principal or director or chairperson of the board of studies.
- 11.2 The student may, at this point, choose to approach the dean or college principal or director or chairperson of the board of studies (hereafter referred to as "the dean") on an informal basis, or else put his or her complaint in writing. A student intending to approach the dean informally or formally must:
- 11.2.1 give notice of this intent to the dean within one calendar month of the date of notification of the decision; and
- 11.2.2 lodge the formal appeal with the dean within two calendar months from the date of the notification of the decision.

### *Informal complaints*

- 11.3 In some cases the dean may nominate another faculty officer, for example a pro-dean or associate dean, to deal with the matter, except that the dean may not nominate any faculty officer to deal with the matter under this paragraph 11. who was the decision-maker in respect of the matter concerned.
- 11.4 If the dean was the decision-maker in respect of the matter concerned, then the pro-vice-chancellor of the relevant academic college shall act as decision-maker under this paragraph 11.
- 11.5 If a student chooses to approach the dean informally under paragraph 11.2, this does not later preclude the student from proceeding formally under paragraph 11.2 by putting his or her complaint in writing to the dean.
- 11.6 The dean should then deal with informal complaints promptly, giving a full explanation to the student of the reasons for the academic decision. Many complaints should be resolved at this stage.

### *Formal complaints*

- 11.7 The dean must acknowledge receipt of a formal complaint in writing within three working days of receipt.
- 11.8 The dean must try to resolve the complaint within ten working days of receiving the complaint, and then advise the student in writing of his or her decision:
- 11.8.1 setting out the reasons;
- 11.8.2 advising that, if the student does not agree with the decision, then the student has a right of appeal under these procedures; and
- 11.8.3 giving to the student a copy of these principles and procedures, if the student does not already have a copy.

### 12. Approach the Chair of the Research and Research Training Committee

- 12.1 A student who has not resolved a problem relating to an academic decision made by the faculty in respect of the award of a degree or which affects the student's candidature under paragraph 11 may approach the Chair of the Research and Research Training Committee.

- 12.2 The student may, at this point, choose to approach the Chair of the Research and Research Training Committee on an informal basis, or else put his or her complaint in writing. A student intending to approach the Chair of the Research and Research Training Committee informally or formally must:
- 12.2.1 give notice of this intent to the Chair within one calendar month of the date of notification of the decision by the dean under paragraph 11; and
- 12.2.2 lodge the formal appeal with the Chair within two calendar months from the date of the notification of the decision under paragraph 11.
- 13. Consideration of appeal by the Chair of the Research and Research Training Committee**
- 13.1 The Chair must acknowledge receipt of a formal complaint in writing within three working days of receipt.
- 13.2 The Chair must seek a report from the dean of the faculty and may consult with other persons as appropriate.
- 13.3 If, after considering that report, the Chair concludes:
- 13.3.1 that the appeal is based solely on a question of academic judgement;
- 13.3.2 that the proper academic procedures (including any procedures specifically established by the faculty or department) have been followed; and
- 13.3.3 that the appeal raises no issue of general principle requiring consideration by the Research and Research Training Committee;
- the Chair should disallow the appeal.
- 13.4 If the Chair does not disallow the appeal he or she must:
- 13.4.1 refer the matter back to the dean for action and report; or
- 13.4.2 refer the matter to the Research and Research Training Committee.
- Having received a report after referring the matter to the dean the Chair may refer the matter to the Research and Research Training Committee.
- 13.5 The Chair shall inform the student in writing of his or her decision. If the decision is to disallow the appeal, the student will be informed of any further avenues of appeal. If the decision is to allow the appeal to proceed, the student will be informed that the appeal has been referred to the Appeal committee of the Research and Research Training Committee.

### Appeal Committee of the Research and Research Training Committee

14. There is to be an Appeal Committee of the Research and Research Training Committee consisting of:
- 14.1 three academic staff members of the Committee (not involved in the candidature),
- 14.2 one postgraduate student member of the Committee selected by the Chair,
- 14.3 the Dean of Graduate Studies, and
- 14.4 the Chair or the Chair's nominee (who is to preside).
- Any four members constitute a quorum.
15. If the appeal raises an issue of general principle, the Appeal Committee may consider that issue and may direct the Chair of the Research and Research Training Committee or the dean of the faculty concerned to deal with the appeal in accordance with its decision on that issue.
16. The Appeal Committee may:
- 16.1 refer the matter back to a faculty with a recommendation for action,
- 16.2 dismiss the appeal, or
- 16.3 if the faculty declines to accept the recommendation for action, amend or alter the decision (including amending the result on behalf of the Board of Postgraduate Studies or Board of Examiners).

### Procedure

17. An Appeal Committee under these resolutions must allow the student to make written observations on the appeal and may, if it thinks the issue raised is sufficiently serious, allow the student to appear in person. The student may be accompanied by a friend.
18. An Appeal Committee must reach a determination under these resolutions within a reasonable period of time. The dean or Chair must keep a record of the process of the appeal.
19. The decision of an Appeal Committee under these resolutions shall be communicated in writing to the parties with a brief statement of the reasons for the decision. If the appeal is

dismissed the appellant shall be advised of any further avenues of appeal and of sources of advice.

### Appeal to Senate

20. If the student is not satisfied that his or her concerns have been addressed satisfactorily under this procedure, the student may lodge a written appeal in accordance with the *University of Sydney (Student Appeals against Academic Decisions) Rule 2006*.



# Faculties, graduate schools, colleges and boards of studies

## Resolutions relating to constitution and courses

The following resolutions are subject to the following clauses:

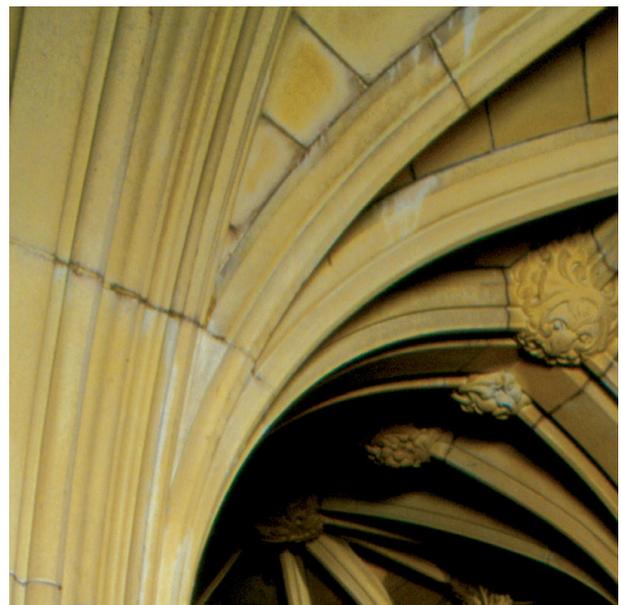
### **The Coursework Clause**

The Resolutions for all coursework, degrees, diplomas and certificates must be read in conjunction with the *University of Sydney (Coursework) Rule 2000 (as amended)*, which sets out the requirements for all coursework degree courses, and with the relevant Faculty Resolutions.

### **The Research Clause**

All postgraduate research courses must be read in conjunction with the relevant rules and Resolutions of the Senate and Academic Board, including but not limited to:

1. The *University of Sydney (Amendment Act) Rule 1999 (as amended)*; and
2. The *University of Sydney (Doctor of Philosophy (PhD)) Rule 2004*;
3. The Resolutions of the Academic Board relating to the Examination Procedure for the Degree of Doctor of Philosophy; and
4. The relevant Faculty Resolutions.





# Faculty of Agriculture, Food and Natural Resources

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Agriculture, Food and Natural Resources

1. The Faculty of Agriculture, Food and Natural Resources shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time and fractional permanent or full-time and fractional temporary members of the teaching staff in the Faculty of Agriculture, Food and Natural Resources;
  - 1.2 the Deans of the Faculties of Veterinary Science, Science, Economics and Business, Rural Management, Arts, and Law;
  - 1.3 nominees of the respective Deans of Veterinary Science, Science, and Economics and Business should be members of the academic staff in relevant areas of undergraduate and postgraduate teaching; the numbers of members so nominated to be seven for Veterinary Science, six for Science, and six for Economics and Business;
  - 1.4 the Director of the IA Watson Grains Research Centre;
  - 1.5 the Director of the Australian Centre for Agricultural Health and Safety;
  - 1.6 not more than three persons distinguished in the field of agriculture appointed by the Senate on the nomination of the Dean of the Faculty of Agriculture, Food and Natural Resources with the approval of the Faculty;
  - 1.7 not more than four students elected in the manner prescribed by resolution of the Senate; and
  - 1.8 such other persons, if any, being full-time members of the research staff assigned to the Faculty of Agriculture, Food and Natural Resources and holding a position at the level of research fellow and above, after they have been employed in the Faculty for more than three years.
- 2.1 A person appointed pursuant to section 1.6 shall be appointed for a period of three years and shall be eligible for reappointment for one period of three years.
- 2.2 The persons, if any, appointed under section 1.8 shall be members of the Faculty for so long as they remain full-time members of the senior research staff in the Faculty.

## Degrees and diplomas in the Faculty of Agriculture, Food and Natural Resources

1. The degrees in the Faculty of Agriculture, Food and Natural Resources shall be:
  - 1.1 Bachelor of Agricultural Economics (BAgrEc)
  - 1.2 Bachelor of Horticultural Science (BHortSc)
  - 1.3 Bachelor of Land and Water Science (BLWSc)
  - 1.4 Bachelor of Resource Economics (BResEc)
  - 1.5 Bachelor of Science in Agriculture (BScAgr)
  - 1.6 Master of Science in Agriculture (MScAgr)
  - 1.7 Master of Agricultural Economics (MAgrEc)
  - 1.8 Master of Agriculture (MAgr)
  - 1.9 APEC Master of Sustainable Development (APEC MSDevel)
  - 1.10 Doctor of Philosophy (PhD)
  - 1.11 Doctor of Science in Agriculture (DScAgr)
  - 1.12 Doctor of Agricultural Economics (DAgrEc)
2. The diplomas in the Faculty of Agriculture shall be:
  - 2.1 Graduate Diploma in Agriculture (GradDipAgr)

- 2.2 Graduate Diploma in Agricultural Science (GradDipAgrSc)
- 2.3 Graduate Diploma in Agricultural Economics (GradDipAgrEc)
- 2.4 Graduate Certificate in Agriculture (GradCertAgr)

## Bachelor's degrees in the Faculty of Agriculture, Food and Natural Resources

1. The bachelor's degrees in the Faculty of Agriculture, Food and Natural Resources shall be:
  - 1.1 Bachelor of Agricultural Economics
  - 1.2 Bachelor of Horticultural Science
  - 1.3 Bachelor of Land and Water Science
  - 1.4 Bachelor of Resource Economics
  - 1.5 Bachelor of Science in Agriculture
2. **Requirements for the degree at pass level**
  - 2.1 To qualify for the award of the degree at pass level students must:
    - 2.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
    - 2.1.2 satisfy the requirements of all other By-laws, Rules and Resolutions of the University.
3. **Requirements for the degree at honours level**
  - 3.1 To qualify for the award of the degree at honours level, students must complete the pass level requirements at the honours level published in the Faculty Resolutions relating to the course.

## Master of Agriculture

1. **Requirements for the Master of Agriculture**
  - 1.1 To qualify for the award of the Master of Agriculture a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Specialisations, streams or majors**
  - 2.1 The award course, Master of Agriculture, will be awarded in the following specialisations/streams/majors:
    - 2.1.1 Agribusiness
    - 2.1.2 Agricultural Economics
    - 2.1.3 Agricultural Technologies
    - 2.1.4 Natural Resource Management
    - 2.1.5 Resource Economics
    - 2.1.6 Sustainable Agriculture
    - 2.1.7 Turf Management

## Master of Science in Agriculture Master of Agricultural Economics

1. A candidate for the degree of Master of Science in Agriculture or for the degree of Master of Agricultural Economics shall proceed by research and submission of a thesis and a candidate for the degree of Master of Agriculture shall proceed by coursework.
- 2.1 A candidate for the degree of Master of Science in Agriculture shall proceed to the degree in the Sciences Discipline, and the Agricultural and Resource Economics Discipline.
- 2.2 A candidate for the degree of Master of Agricultural Economics shall proceed in the Agricultural and Resource Economics Discipline.
- 2.3 A candidate for the degree of Master of Agriculture shall proceed in the Discipline in the Faculty or in an interdisciplinary program approved by the Faculty.
3. **Admission to candidature**
  - 3.1 The Faculty of Agriculture, Food and Natural Resources may admit to candidature for the degree of Master in the Faculty a graduate of the University of Sydney who has completed units of study acceptable to the Faculty.
  - 3.2 On the recommendation of the Faculty, the Academic Board may admit to candidature in accordance with Part 9, section

- 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* a person who has, in the opinion of the Faculty, qualifications equivalent to those required of a graduate of the University of Sydney.
- 3.3 The Faculty may require a person admitted as a candidate for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics to serve a period of probation for not more than one year and to complete such work during the period as it may prescribe; and at the completion of the period, the Faculty shall review the candidature and the work completed, and may confirm or terminate the candidature.
- 3.4 If the Faculty confirms the candidature, it shall be deemed to have commenced at the beginning of the period of probation.
- 4. Periods of candidature**
- 4.1.1 The minimum period of candidature for a full-time candidate for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics shall be two years, except in the case of a candidate who holds:
- 4.1.2.1 the degree of Bachelor of Science in Agriculture; or
- 4.1.2.2 the degree of Bachelor of Agricultural Economics with first- or second-class honours; or
- 4.1.2.3 another qualification accepted by the Faculty as equivalent, for whom the minimum period shall be one year.
- 4.2 The period of candidature for a full-time candidate for the degree of Master of Agriculture shall be one year.
- 4.3.1 The maximum period of full-time candidature for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics shall be three years; but the Faculty may, in special circumstances, extend a candidature.
- 4.4 The Faculty shall determine the minimum and maximum periods of candidature for part-time candidates on a pro-rata basis.
- 4.5 The Faculty may deem time spent or work done for another research degree of the University of Sydney to be time spent or work done for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics if the candidate has ceased to be a candidate for the other degree, and the Faculty may reduce the minimum and maximum periods of candidature accordingly.
- 5. Appointment of supervisor**
- 5.1 The Faculty shall appoint a member of the full-time academic or research staff of the Discipline in which a candidate for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics is proceeding to be the candidate supervisor.
- 5.2 The Faculty may also appoint an associate supervisor of the candidate who may be:
- 5.2.1 a member of the academic or research staff of the University;
- 5.2.2 an honorary associate;
- 5.2.3 or a person with appropriate qualifications in another institution or organisation.
- 6. Coursework to be completed**
- 6.1 A candidate proceeding by coursework shall complete units of study prescribed by the Faculty to a total value of 48 credit points from units of study approved from time to time by the Faculty.
- 7. Progress**
- 7.1 Each candidate shall report regularly to the Faculty on his or her progress towards completing the requirements for the degree.
- 7.2 The Faculty shall consider the report of each candidate; and may, if it considers that a candidate has not made satisfactory progress towards completing the requirements for the degree, terminate the candidature.
- 7.3 The Faculty may accept a candidate's results in coursework examinations in place of reports from the candidate.
- 8. Lodgement of thesis**
- 8.1 Not earlier than the end of the minimum period of candidature, each candidate proceeding by research and thesis shall lodge with the Registrar three copies of a thesis embodying the results of an original investigation carried out by the candidate.
- 8.2 The candidate shall state in the thesis, generally in a preface and specifically in notes:
- 8.2.1 the sources from which the information was derived;
- 8.2.2 the extent to which the candidate has made use of the work of others; and
- 8.2.3 the portion of the thesis the candidate claims to be original.
- 8.3 The thesis shall be accompanied by a certificate from the candidate's supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 9. Examination**
- 9.1 The Faculty shall appoint at least two examiners for a thesis.
- 10. Result of candidature**
- 10.1 The Faculty shall determine the result of the candidature after it has considered:
- 10.1.1 the reports of the examiners of the thesis; or
- 10.1.2 the results of the examinations completed by a candidate proceeding by coursework; and
- 10.1.3 a recommendation on the result of the candidature from the leader of the Discipline in which the candidate is proceeding.
- 11. Award of the degree**
- 11.1 The degree of Master of Agriculture Food and Natural Resources may be awarded in the following subject areas and the testamur for the degree shall specify the subject area:
- 11.1.1 Agricultural Chemistry
- 11.1.2 Agricultural Economics
- 11.1.3 Agricultural Entomology
- 11.1.4 Agricultural Genetics
- 11.1.5 Agronomy
- 11.1.6 Animal Science
- 11.1.7 Biometry
- 11.1.8 Cereal Chemistry
- 11.1.9 Cereal Science
- 11.1.10 Horticultural Science
- 11.1.11 Microbiology
- 11.1.12 Plant Breeding
- 11.1.13 Plant Pathology
- 11.1.14 Plant Protection
- 11.1.15 Soil Conservation
- 11.1.16 Soil Contamination
- 11.1.17 Soil Science
- 11.1.18 Turf Management
- APEC Master of Sustainable Development**
1. A candidate for the degree of APEC Master of Sustainable Development shall proceed by coursework.
2. A candidate for the degree of APEC Master of Sustainable Development shall proceed to the degree in the Faculty of Agriculture, Food and Natural Resources at the University of Sydney.
- 3. Admission to candidature**
- 3.1 The Faculty of Agriculture, Food and Natural Resources may admit to candidature for the degree of APEC Master of Sustainable Development a graduate of the University of Sydney who has completed courses acceptable to the Faculty.
- 3.2 On the recommendation of the Faculty, the Academic Board may admit to candidature in accordance with Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* a person who has, in the opinion of the Faculty, qualifications equivalent to those of a graduate of the University of Sydney.
- 4. Periods of candidature**
- 4.1 The period of candidature for a full-time candidate for the degree of APEC Master of Sustainable Development shall be one year.
- 4.2 The Faculty shall determine the minimum and maximum periods of candidature for part-time candidates on a pro-rata basis.
- 4.3.1 The Faculty may deem time spent on coursework completed for another degree or diploma of the University of Sydney to be time spent or coursework completed for the degree of APEC Master of Sustainable Development in the Faculty, if the candidate has ceased to be a candidate for the other degree or diploma; and
- 4.3.2 the Faculty may reduce the periods of candidature accordingly.
- 5. Appointment of and role of the Program Director**
- 5.1 The Program Director will be appointed by the Dean of the Faculty of Agriculture, Food and Natural Resources for a period of up to two years on the recommendation of the Advisory Committee.
- 5.2 The appointment may be renewed.
- 5.3 The Program Director will provide academic leadership to the program.

- 5.4 Particular decisions made by the Program Director on unit of study provision, admissions, assessment and graduation would be in accordance with policy determined by the Faculty of Agriculture, Food and Natural Resources on the advice of the Advisory Committee.
6. **Appointment of a supervisor**
- 6.1 The Faculty, on the recommendation of the Program Director, shall appoint a member of the full-time academic staff of the conjoint participating organisations as supervisor for the Research Project within the course.
7. **Coursework to be completed**
- 7.1 A candidate shall complete units of study prescribed by the Faculty to a total value of 48 credit points, from units of study approved from time to time by the Faculty.
8. **Progress**
- 8.1 Each candidate shall report regularly to the Faculty, through the Program Director, on his or her progress towards completing the requirements for the degree.
- 8.2 The Faculty shall consider the report of each candidate, and may, if it considers that a candidate has not made satisfactory progress toward completing the requirements for the degree, terminate the candidature.
- 8.3 The Faculty may accept a candidate's results in examinations in place of the reports from the candidate.
9. **Result of candidature**
- 9.1 The Faculty shall determine the result of candidature after it has considered:
- 9.1.1 the results of examinations completed by a candidate;
- 9.1.2 a recommendation on the result from the Program Director.
10. **Award of the degree**
- 10.1 The testamur for the degree shall specify APEC Master of Sustainable Development.
11. **Authority for management**
- 11.1 The program will reside in the Faculty of Agriculture, Food and Natural Resources which will be advised by an Advisory Committee consisting of
- 11.1.1 one representative from each of the participating faculties within the University of Sydney;
- 11.1.2 the Dean of the Faculty of Agriculture, Food and Natural Resources;
- 11.1.3 the Program Director
- 11.1.4 the Director of the Research Institute for Asia and Pacific (or nominee); and
- 11.2 chaired by the Pro-Vice-Chancellor (Research) from the University of Sydney.
- 11.3 Additional members may be seconded by the Advisory Committee.

## Graduate diplomas

1. Candidates for the graduate diplomas shall proceed by coursework.
- 2.1 A candidate for the Graduate Diploma in Agricultural Science shall proceed in the Sciences Discipline, and the Agricultural and Resource Economics Discipline.
- 2.2 A candidate for the Graduate Diploma in Agricultural Economics shall proceed in the Department of Agricultural and Resource Economics.
3. **Admission to candidature**
- 3.1 The Faculty of Agriculture, Food and Natural Resources may admit to candidature for a graduate diploma in the Faculty a graduate of the University of Sydney who has completed units of study acceptable to the Faculty.
- 3.2 On the recommendation of the Faculty, the Academic Board may admit to candidature in accordance with Chapter Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* a person who has, in the opinion of the Faculty, qualifications equivalent to those required of a graduate of the University of Sydney.
- 3.3.1 The Faculty may require a person admitted to candidature;
- 3.3.1.1 to serve a period of probation for not more than one year; and
- 3.3.1.2 to complete such work during the period as it may prescribe; and
- 3.3.2 at the completion of the period, the Faculty shall review the candidature and the work completed; and may confirm or terminate the candidature.

- 3.4 If the Faculty confirms the candidature, it shall be deemed to have commenced at the beginning of the period of probation.

## 4. Periods of candidature

- 4.1 The period of candidature for a full-time candidate for a graduate diploma shall be one year.
- 4.2 The Faculty shall determine the minimum and maximum periods of candidature for part-time candidates on a pro-rata basis.
- 4.3.1 The Faculty may deem time spent or coursework completed for a degree or another diploma of the University of Sydney to be time spent or coursework completed for a diploma in the Faculty if the candidate has ceased to be a candidate for the degree or the other diploma; and
- 4.3.2 the Faculty may reduce the period of candidature accordingly.

## 5. Progress

- 5.1 Each candidate shall report regularly to the Faculty on his or her progress towards completing the requirements for the graduate diploma.
- 5.2 The Faculty shall consider the report of each candidate, and may, if it considers that a candidate has not made satisfactory progress towards completing the requirements for the graduate diploma, terminate the candidature.
- 5.3 The Faculty may accept a candidate's results in coursework examinations in place of reports from the candidate.

## 6. Result of candidature

- 6.1 The Faculty shall determine the result of the candidature after it has considered:
- 6.1.1 the results of the examinations completed by a candidate, and
- 6.1.2 a recommendation on the result of the candidature from the leader of the Discipline in which the candidate is proceeding.

## 7. Award of the graduate diploma

- 7.1 The Graduate Diploma in Agricultural Science shall be awarded in the following subject areas and the testamur for the diploma shall specify the subject area:
- 7.1.1 Agricultural Chemistry
- 7.1.2 Agricultural Entomology
- 7.1.3 Agricultural Genetics
- 7.1.4 Agronomy
- 7.1.5 Animal Science
- 7.1.6 Biometry
- 7.1.7 Horticultural Science
- 7.1.8 Microbiology
- 7.1.9 Plant Pathology
- 7.1.10 Plant Protection
- 7.1.11 Soil Science
- 7.1.12 Turf Management

## Graduate Diploma in Agriculture

### 1. Requirements for the Graduate Diploma in Agriculture

- 1.1 To qualify for the award of the Graduate Diploma in Agriculture a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Specialisations, streams or majors

- 2.1 The award course, Graduate Diploma in Agriculture, will be awarded in the following specialisations/streams/majors:
- 2.1.1 Agribusiness
- 2.1.2 Agricultural Economics
- 2.1.3 Agricultural Technologies
- 2.1.4 Natural Resource Management
- 2.1.5 Resource Economics
- 2.1.6 Sustainable Agriculture
- 2.1.7 Turf Management

## Graduate Certificate in Agriculture

### 1. Requirements for the Graduate Certificate in Agriculture

- 1.1 To qualify for the award of the Graduate Certificate in Agriculture a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

## 2. Specialisations, streams or majors

- 2.1 The award course, Graduate Certificate in Agriculture, will be awarded in the following specialisations/streams/majors:
  - 2.1.1 Agribusiness
  - 2.1.2 Agricultural Economics
  - 2.1.3 Agricultural Technologies
  - 2.1.4 Natural Resource Management
  - 2.1.5 Resource Economics
  - 2.1.6 Sustainable Agriculture
  - 2.1.7 Turf Management

## Postgraduate Candidatures

### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature for a research degree shall:
  - 1.1.1 hold a degree of Bachelor of the Faculty with first or second class honours or equivalent of the University of Sydney; or
  - 1.1.2 hold a degree of Bachelor of the Faculty with a credit or above in the fourth year in the field in which the candidate is proceeding; or
  - 1.1.3 have completed courses in another faculty or institution, these courses being deemed by the Faculty to be equivalent.
- 1.2 Demonstrated research ability will be considered when determining eligibility; applicants proposing to proceed primarily by research and thesis should provide evidence such as publications in scientific journals.
- 1.3 A research topic, which is satisfactory in terms of research interests, resources and availability of supervision within the department, must be agreed upon between the applicant and the relevant department.
- 1.4 An applicant for admission to candidature for the degree of Master of Agriculture by coursework or the Graduate Diploma in Agricultural Economics or the Graduate Diploma in Agricultural Science, both by coursework, shall:
  - 1.4.1 have a bachelor's degree of the University of Sydney, or equivalent; and
  - 1.4.2 have demonstrated an adequate ability for the subject area to be studied.
- 1.5.1 Applicants may be required to provide evidence of adequate financial resources for personal support and compulsory fees during candidature.
- 1.5.2 They may be required to demonstrate to the satisfaction of the Faculty a proficiency in the English language adequate to undertake the proposed candidature.

### 2. Availability

- 2.1 The number of students admitted may be limited and will be determined by:
  - 2.1.1 availability of resources, including space, library, equipment and computing facilities; and
  - 2.1.2 availability of adequate and appropriate supervision, including both the supervision of research candidatures and where appropriate the coordination of coursework programs.
- 2.2. In considering an application for admission to candidature the Faculty will take account of resource limitations and will select in preference applicants who are most meritorious in terms of sections 1.1–1.4 above.

### 3. Control of candidature

- 3.1 Each candidate for the MAgEc or MScAgr degree shall pursue his or her course of advanced study and research wholly under the control of the Faculty.
- 3.2 Where a candidate is employed by an institution other than the University, the Faculty may require a statement by that employer acknowledging that the candidature will be under the control of the Faculty.

### 4. Part-time candidature by research

- 4.1 The Faculty may permit candidates to enrol in part-time candidature provided they supply a satisfactorily detailed plan of their proposed program and attend at the University for such consultation with the supervisor and participate in such departmental and faculty activities as are required by the head of the department/school.
- 4.2 The Faculty may permit part-time candidates for the MAgEc or the MScAgr degree admitted under the provisions of Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* to complete the investigation elsewhere, after two years have been spent in this or equivalent candidature within the University.

- 4.3 Candidates admitted to part-time candidature are expected to devote a minimum of 20 hours per week (or equivalent) to their candidature.

- 4.4 Research assistants or associate lecturers in the University shall enrol part-time unless they can demonstrate to the satisfaction of the Faculty that they have sufficient time to pursue full-time candidature.

### 5. Coursework to be completed

- 5.1 A candidate proceeding by coursework shall satisfactorily complete such coursework as the Faculty on the advice of the Discipline may prescribe.
- 5.2 Coursework, including a research project, will be chosen from the tables of units of study attached to these resolutions.
- 5.3 A result of PCON may not be counted towards the award of a coursework degree or a graduate diploma.
  - 5.4.1 For the MAgEc degree, 48 credit points of coursework must be completed including 8 to 24 credit points of a research project.
  - 5.4.2 For the GradDipAgrEc, 48 credit points of coursework must be completed including 8 or 16 credit points of any prescribed research project.
  - 5.4.3 For the GradDipAgrSc, 48 credit points of coursework must be completed including 8 to 24 credit points of a research project.

### 6. Credit for previous studies

- 6.1 The Board of Postgraduate Studies (Board) may grant credit:
  - 6.1.1 towards MAgEc candidature for coursework completed in graduate diploma candidature in this Faculty;
  - 6.1.2 for up to 12 credit points of unspecified coursework towards MAgEc candidature for units of study completed in another faculty of this University or of other tertiary institutions;
  - 6.1.3 for up to 8 credit points of unspecified coursework towards graduate diploma candidature for units of study completed in another faculty of this University or of other tertiary institutions; provided that:
    - 6.1.3.1 no unit of study for which credit is granted has been a basis for the award of any other degree or diploma;
    - 6.1.3.2 the unit or units were passed at a level of competence or with such additional assessment or other requirements as may be determined by the Board in each case;
    - 6.1.3.3 the unit or units were completed within six years immediately preceding the commencement of candidature for the MAgEc degree or the graduate diploma.

### 7. Form of a thesis

- 7.1 A thesis may be bound for submission in either a temporary or a permanent form.
  - 7.2.1 Temporary binding must be strong enough to withstand ordinary handling and postage.
  - 7.2.2 The preferred form of binding is the 'perfect binding' system;
  - 7.2.3 ring-back or spiral binding is not permitted.
- 7.3 The cover of a temporarily bound thesis must have a label with the candidate's name, name of the degree, the title of the thesis and the year of submission.
- 7.4 The requirements for permanent binding are set out in the Statutes and Regulations in the Academic Board's resolutions for binding of PhD theses.
- 7.5 Following examination, and emendation if necessary, at least one copy of a thesis (the Rare Book Library copy) must be bound in permanent form on acid-free paper.
- 7.6 If emendations are required, all copies of a thesis which are to remain available within the University must be emended.

### 8. Result of candidature

- 8.1 The Board of Postgraduate Studies shall award, or, for the PhD degree, recommend the award of, the degree or graduate diploma whenever:
  - 8.1.1 the examiners have recommended without reservation that the degree be awarded and the Discipline Leader concurs; or
  - 8.1.2 all of the examiners have recommended that the degree be awarded or awarded subject to emendations to all copies of the thesis which are to remain available within the University and the Discipline Leader concurs\*; or
  - 8.1.3 the Board of Postgraduate Studies unanimously accepts a recommendation from the Discipline Leader to award or award subject to emendations, despite reservations expressed by one or more of the examiners; or
  - 8.1.4.1 the coursework results are satisfactory; and

8.1.4.2 the Discipline Leader recommends the award of the degree or graduate diploma.

8.2 The Board of Postgraduate Studies may permit an unsuccessful candidate to prepare for re-examination if, in its opinion, the candidate's work is of sufficient merit to warrant this concession and the head of the department has so recommended.

\* In order to ensure that the copies which are retained in the University are as free of error as possible, the Board of Postgraduate Studies may award the degree subject to emendation even if the Discipline Leader has not recommended the correction of minor errors which examiners have listed. To avoid any confusion as to what is required, the Board of Postgraduate Studies will draw to the attention of the Discipline Leader the emendations it requires.

#### 9. **Satisfactory progress**

9.1 A candidate proceeding by research and thesis shall lodge a progress report annually with the Registrar.

9.2 The Board of Postgraduate Studies may require a candidate proceeding by coursework to show good cause why he or she should be allowed to re-enrol in a course which has been twice failed or discontinued to count as failure.

#### 10. **Preliminary requirements**

10.1 When an applicant is not qualified for admission to a master's degree by research, the Faculty may require satisfactory completion of a preliminary examination before admission to candidature can be granted.

10.2 In such a case a candidate may be enrolled in a master's preliminary program which shall consist of such coursework or other requirements as the Faculty may determine.

#### 11. **Delegation**

11.1 In these resolutions:

11.1.1 Faculty delegates its responsibility to the Board of Postgraduate Studies.

11.1.2 The Board of Postgraduate Studies delegates the following responsibilities to the Dean who in turn delegates them to the Associate Dean (Postgraduate Studies):

11.1.2.1 approval of award of the PhD degree under conditions approved by the University's Graduate Studies Committee;

11.1.2.2 approval of award of the Master of Agriculture degree and the Graduate Diplomas in Agricultural Science and Agricultural Economics;

11.1.2.3 approval of award of the Master of Science in Agriculture and Master of Agricultural Economics degrees when there is no apparent reason for debate at the Board;

11.1.2.4 appointment of examiners;

11.1.2.5 admission to candidature;

11.1.2.6 supervisory arrangements;

11.1.2.7 variation of candidature;

11.1.2.8 extension of candidature;

11.1.2.9 completion of candidature away from the University;

11.1.2.10 suspension of candidature;

11.1.2.11 approval of continuance following receipt of annual progress reports.



# Faculty of Architecture, Design and Planning

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Architecture, Design and Planning

1. The Faculty of Architecture, Design and Planning shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers who are members of the academic staff of the Faculty and whose appointments are at the level of 60 per cent or above;
  - 1.2 *professors emeriti* and other persons holding honorary appointments who were former members of the Faculty;
  - 1.3 other persons holding appointment as adjunct or visiting professor or adjunct or visiting associate professor;
  - 1.4 other members of the academic staff of the Faculty with responsibility for the general conduct of particular parts of the curriculum as are appointed by the Faculty on nomination of the Head of School;
  - 1.5 other members of the research staff in the Faculty holding appointments of research fellow and above whose appointments are at the level of 60 per cent or above;
  - 1.6 one member of each of the Faculties of Arts, Economics and Business, Engineering and Information Technologies, and Science and of the Sydney College of the Arts nominated by the dean of the faculty or director of the college concerned;
  - 1.7 four members of the general staff of the Faculty elected annually by general staff members of the Faculty;
  - 1.8 one representative of the postdoctoral fellows and research assistants of the Faculty, whose appointments are at the level of 60 per cent or above, to be elected annually by postdoctoral fellows and research assistants of the Faculty;
  - 1.9 five students enrolled in undergraduate and postgraduate courses administered by the Faculty, selected in the manner prescribed by resolution of Senate;
  - 1.10 the president (or nominee) of:
    - 1.10.1 the New South Wales Chapter of the Royal Australian Institute of Architects,
    - 1.10.2 the Board of Architects of New South Wales,
    - 1.10.3 the New South Wales Division of the Planning Institute of Australia, and
    - 1.10.4 the Faculty of Architecture Alumni Association;
  - 1.11 such other persons as may be appointed by the Faculty (e.g. to include but not be limited to two chairs of professional advisory committees in the architectural science and design computing disciplinary areas) on the nomination of the Dean; and
  - 1.12 *ex officio* members in accordance with By-laws and Resolutions of Senate.
- 2.1 The members referred to in sections 1.4, 1.6, 1.7, 1.8, 1.9 and 1.11 shall be appointed at the first meeting of the Faculty in each year, and shall hold office until the first meeting of the Faculty in the following year.
- 2.2 Members shall be eligible for re-appointment or re-election.
- 2.3 A person shall cease to hold office if that person ceases to hold the qualification by virtue of which that person was eligible to hold office.
- 2.4 If a vacancy occurs in the office of an appointed or elected member, the vacancy may be filled in like manner as the initial appointment or election, and the person so appointed or elected

subsequently shall hold office for the balance of the term of the person being replaced.

3. Pursuant to the Resolutions of the Senate, the Faculty of Architecture, Design and Planning shall be responsible for all matters concerning policy affecting the Faculty as a whole and the degrees, diplomas and certificates in the Faculty.
4. The Faculty:
  - 4.1 shall consider and report on all matters referred to it by the Senate, the Vice-Chancellor or the Academic Board; and
  - 4.2 may of its own motion report to the Academic Board on all matters relating to research, teaching and learning, degrees, diplomas and certificates in the Faculty.
5. The Faculty of Architecture, Design and Planning shall meet at least four times per annum.

## Degrees, diplomas and certificates in the Faculty of Architecture, Design and Planning

1. The degrees in the Faculty of Architecture, Design and Planning shall be:
  - 1.1.1 Bachelor of Design in Architecture (BDesArch)
  - 1.1.2 Bachelor of Architecture (BArch)
  - 1.1.3 Bachelor of Design Computing (BDesComp)
  - 1.2.1 Master of Architecture (MArch)
  - 1.2.2 Master of Design Science (MDesSc)
  - 1.2.3 Master of Facilities Management (MFM)
  - 1.2.4 Master of Heritage Conservation (MHeritCons)
  - 1.2.5 Master of Housing Studies (MHS)
  - 1.2.6 Master of Urban Design (MUrbDes)
  - 1.2.7 Master of Urban and Regional Planning (MURP)
  - 1.2.8 Master of Philosophy (Architecture) (MPhil(Arch))
  - 1.3.1 Doctor of Philosophy (PhD)
  - 1.3.2 Doctor of Science in Architecture (DScArch)
2. The graduate diplomas and graduate certificates in the Faculty of Architecture, Design and Planning shall be:
  - 2.1.1 Graduate Diploma in Architecture (GradDipArch)
  - 2.1.2 Graduate Diploma in Design Science (GradDipDesSc)
  - 2.1.3 Graduate Diploma in Facilities Management (GradDipFM)
  - 2.1.4 Graduate Diploma in Heritage Conservation (GradDipHeritCons)
  - 2.1.5 Graduate Diploma in Housing Studies (GradDipHS)
  - 2.1.6 Graduate Diploma in Urban Design (GradDipUrbDes)
  - 2.1.7 Graduate Diploma in Urban and Regional Planning (GradDipURP)
  - 2.2.1 Graduate Certificate in Architecture (GradCertArch)
  - 2.2.2 Graduate Certificate in Design Science (GradCertDesSc)
  - 2.2.3 Graduate Certificate in Facilities Management (GradCertFM)
  - 2.2.4 Graduate Certificate in Heritage Conservation (GradCertHeritCons)
  - 2.2.5 Graduate Certificate in Housing Studies (GradCertHS)
  - 2.2.6 Graduate Certificate in Urban Design (GradCertUrbDes)
  - 2.2.7 Graduate Certificate in Urban and Regional Planning (GradCertURP)

## Bachelor of Design in Architecture

1. **Requirements for the pass degree**
  - 1.1 To qualify for the award of the pass degree, candidates must:
    - 1.1.1 successfully complete units of study prescribed by the Faculty giving credit for a total of 144 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Streams**
  - 2.1 The degree of Bachelor of Design in Architecture may also be awarded with the following streams:
    - 2.1.1 Allied Arts in Architecture; and
    - 2.1.2 Digital Architecture; and
    - 2.1.3 Urban Design and Planning.

### 3. Requirements for the honours degree

- 3.1 To qualify for the award of the honours degree candidates must complete the honours requirements published in the Faculty Resolutions relating to the course.

#### Bachelor of Architecture

##### 1. Requirements of the pass degree

- 1.1 To qualify for the award of the pass degree candidates must:
- 1.1.1 complete successfully units of study prescribed by the Faculty giving credit for a total of 96 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

##### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in the Faculty Resolutions relating to the course.

#### Bachelor of Design Computing

##### 1. Requirements for the pass degree

- 1.1 To qualify for the award of the pass degree, candidates must:
- 1.1.1 successfully complete units of study prescribed by the Faculty giving credit for a total of 144 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

##### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in the Faculty Resolutions relating to the course.

### Postgraduate coursework: master's degrees, graduate diplomas and graduate certificates in the Faculty of Architecture, Design and Planning

#### 1. Award of the master's degree, graduate diploma or graduate certificate

- 1.1 The following master's degree shall be awarded in the pass grade except where a candidate fulfils the requirements for award of the degree of master with honours:
- 1.1.1 Master of Architecture
- 1.1.2 Master of Design Science
- 1.1.3 Master of Facilities Management
- 1.1.4 Master of Heritage Conservation
- 1.1.5 Master of Housing Studies\*\*
- 1.1.6 Master of Urban Design
- 1.1.7 Master of Urban and Regional Planning.
- 1.2 The following graduate diplomas shall be awarded in the pass grade only:
- 1.2.1 Graduate Diploma in Architecture
- 1.2.2 Graduate Diploma in Design Science
- 1.2.3 Graduate Diploma of Facilities Management
- 1.2.4 Graduate Diploma in Heritage Conservation
- 1.2.5 Graduate Diploma in Housing Studies\*\*
- 1.2.6 Graduate Diploma in Urban Design
- 1.2.7 Graduate Diploma in Urban and Regional Planning.
- 1.3 The following graduate certificates shall be awarded in the pass grade only:
- 1.3.1 Graduate Certificate in Architecture
- 1.3.2 Graduate Certificate in Design Science
- 1.3.3 Graduate Certificate in Facilities Management
- 1.3.4 Graduate Certificate in Heritage Conservation
- 1.3.5 Graduate Certificate in Housing Studies\*\*
- 1.3.6 Graduate Certificate in Urban Design
- 1.3.7 Graduate Certificate in Urban and Regional Planning
2. Requirements for the master's degree, graduate diploma or graduate certificate
- 2.1 To qualify for the pass award a student must:
- 2.1.1 complete successfully units of study prescribed by the Faculty giving credit for a total of:
- 2.1.1.1 96 credit points for such specified master's degrees; or
- 2.1.1.2 72 credit points for all other master's degrees;
- 2.1.1.3 48 credit points for a graduate diploma; or
- 2.1.1.4 24 credit points for a graduate certificate, and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 3. Specialisations, streams or majors

- 3.1 The Master of Design Science, Graduate Diploma in Design Science and Graduate Certificate in Design Science may be awarded in one of the following specialisations, and the specialisation shall be specified on the testamur:
- 3.1.1 audio design
- 3.1.2 building
- 3.1.3 building services
- 3.1.4 design computing
- 3.1.5 digital media
- 3.1.6 facilities management
- 3.1.7 film and digital video#
- 3.1.8 illumination design
- 3.1.9 sustainable design
- 3.2 The Master of Design Science requiring 96 credit points may be taken in any two of the following specialisations, and the specialisations shall be specified on the testamur:
- 3.2.1 audio design
- 3.2.2 building
- 3.2.3 building services
- 3.2.4 design computing
- 3.2.5 digital media
- 3.2.6 facilities management
- 3.2.7 illumination design
- 3.2.8 sustainable design
- 3.3 The Master of Urban and Regional Planning may be awarded without specialisation or may be awarded in any one of the following specialisations, and if taken with specialisation the specialisation shall be specified on the testamur:
- 3.3.1 heritage conservation
- 3.3.2 housing studies
- 3.3.3 urban design
- 3.4 The Master of Architecture, Graduate Diploma in Architecture and Graduate Certificate in Architecture may be taken in one of the following specialisations, and the specialisation shall be specified on the testamur:
- 3.4.1 architectural history, theory and criticism (*admission suspended in 2005*)
- 3.4.2 architectural design
- 3.5 The Master of Architecture requiring 96 credit points shall be taken with the following specialisation, which will be specified on the testamur:
- 3.5.1 architectural and urban design
- 3.6 The Master of Urban Design requiring 96 credit points shall be taken with the following specialisation, which will be specified on the testamur:
- 3.6.1 urban design and planning
4. Requirements for the master's degree with honours
- 4.1 To qualify for the award of the master's degree with honours a student must complete the honours requirements published in the Faculty Resolutions relating to the program.
- \*\* final admission 2002  
# final admission 2004
- #### Master of Philosophy (Architecture)
1. Admission requirements
- 1.1 An applicant for admission to candidature for the degree of Master of Philosophy (Architecture) shall:
- 1.1.1 be a graduate of the University of Sydney or hold qualifications deemed by the Dean to be equivalent; and
- 1.1.2 have completed any additional requirements at a standard acceptable to the Dean as set out in the Resolutions of the Faculty.
2. Requirements of the course
- 2.1 A candidate for a research degree shall proceed by research and submission of a thesis.
3. Time limits
- 3.1 A candidate for the MPhil(Arch) must complete a minimum of two semesters full-time, or four semesters part-time.
- 3.2 A candidate for the MPhil(Arch) has a maximum candidature of four semesters if full-time and eight semesters if part-time.
4. Award of the degree
- 4.1 The Dean awards the degree whenever:
- 4.1.1 the examiners of a thesis have recommended without reservation that the degree be awarded and the Associate Dean (Graduate Studies) concurs; or

- 4.1.2 all of the examiners of a thesis have recommended the degree be awarded or awarded subject to emendations to all copies of the thesis which are to remain available in the University and the Associate Dean (Graduate Studies) concurs; or
- 4.1.3 the Dean accepts the recommendation of the Associate Dean (Graduate Studies) that the degree be awarded subject to emendations despite reservations expressed by one of the examiners.
- 4.2 The Dean may permit an unsuccessful candidate to prepare for re-examination if, in the Dean's opinion, the candidate's work is of sufficient merit and the Associate Dean (Graduate Studies) has so recommended.
- 4.3 The recommendation to permit a candidate to prepare for re-examination shall not be available for a thesis presented for re-examination.



# Faculty of Arts

For Undergraduate Faculty Resolutions see the Undergraduate Faculty Handbook; for Postgraduate Faculty Resolutions please consult the faculty office.

## Constitution of the Faculty of Arts

1. The Faculty of Arts shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers who are full-time or fractional permanent or temporary members of the teaching staff or research staff of the schools, departments, centres and programs placed under the supervision of the Faculty of Arts;
  - 1.2 the Director of the Multimedia & Educational Technologies in Arts Centre (META Centre), and the full-time or fractional permanent or temporary members of the teaching staff or research staff of the META Centre;
  - 1.3 from the Koori Centre, the Director, or a nominee of the Director;
  - 1.4 from the Faculty of Architecture, the Dean, or a nominee of the Dean;
  - 1.5 from the Faculty of Economics and Business:
    - 1.5.1 the Dean, or a nominee of the Dean; and
    - 1.5.2 the Chairs of the Disciplines of Government & International Relations, Economics, Political Economy and Work & Organisational Studies, or their nominees;
  - 1.6 from the Faculty of Education & Social Work:
    - 1.6.1 the Dean, or a nominee of the Dean; and
    - 1.6.2 three members of the teaching staff nominated by the Faculty of Education & Social Work;
  - 1.7 from the Faculty of Engineering, the Dean, or a nominee of the Dean;
  - 1.8 from the Faculty of Law:
    - 1.8.1 the Dean, or a nominee of the Dean; and
    - 1.8.2 two members of the teaching staff nominated by the Faculty of Law;
  - 1.9 from the Faculty of Nursing & Midwifery, the Dean or a nominee of the Dean;
  - 1.10 from the Faculty of Science:
    - 1.10.1 the Dean, or a nominee of the Dean;
    - 1.10.2 the Heads of the Schools of Mathematics & Statistics, Geosciences, Psychology and Information Technologies, or their nominees; and
    - 1.10.3 the Co-Director of the Bachelor of Liberal Studies;
  - 1.11 from the Sydney Conservatorium of Music:
    - 1.11.1 the Principal, or a nominee of the Principal; and
    - 1.11.2 one member of the teaching staff nominated by the Sydney Conservatorium of Music;
  - 1.12 from the Sydney College of the Arts, the Director, or a nominee of the Director;
  - 1.13 from the Research Institute for the Humanities & Social Sciences (RIHSS), the Director, if not otherwise a member;
  - 1.14 not more than eight students elected annually in the manner prescribed by resolution of the Senate.
- 2.1 Subject to section 2.3, the members appointed in accordance with sections 1.10 to 1.13 shall hold office for a period of two years commencing on 1 January following their appointments;
- 2.2 Members shall be eligible for re-appointment or re-election;
- 2.3 A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office;

- 2.4 If a vacancy occurs in the office of a member appointed in accordance with sections 1.10 to 1.13, the vacancy may be filled in like manner to the appointment and the person so appointed shall hold office for the term of the person being replaced.

## Membership of the Faculty – schools and departments

1. The schools and departments that the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Arts are:
  - 1.1 School of English, Art History, Film and Media comprising the following departments:
    - 1.1.1 Art History and Theory
    - 1.1.2 Australian Studies
    - 1.1.3 English
    - 1.1.4 Linguistics
    - 1.1.5 Media and Communications
    - 1.1.6 Museum Studies
    - 1.1.7 Performance Studies
    - 1.1.8 Studies in Religion
  - 1.2 School of Languages and Cultures comprising the following departments:
    - 1.2.1 Arabic and Islamic Studies
    - 1.2.2 Chinese Studies
    - 1.2.3 Japanese and Korean Studies
    - 1.2.4 French Studies
    - 1.2.5 Germanic Studies
    - 1.2.6 Hebrew, Biblical and Jewish Studies
    - 1.2.7 Indian Studies
    - 1.2.8 Italian Studies
    - 1.2.9 Modern Greek Studies
    - 1.2.10 South East Asian Studies
  - 1.3 School of Philosophical and Historical Inquiry comprising the following departments:
    - 1.3.1 Anthropology
    - 1.3.2 Archaeology
    - 1.3.3 Classics and Ancient History
    - 1.3.4 Gender Studies
    - 1.3.5 History
    - 1.3.6 Philosophy
    - 1.3.7 Sociology and Social Policy

## Degrees, diplomas and certificates in the Faculty of Arts

1. The degrees in the Faculty of Arts shall be:
  - 1.1 Bachelor of Arts (BA)
  - 1.2 Bachelor of Arts (Honours) (BA(Hons))
  - 1.4 Bachelor of Arts (Advanced) (Honours) (BA (Adv)(Hons))
  - 1.5 Bachelor of Arts (Asian Studies) (BA(AsianStud))
  - 1.6 Bachelor of Arts (Asian Studies) (Honours) (BA(AsianStud)(Hons))
  - 1.7 Bachelor of Arts (Digital Technology and Culture) (BA(DigTech&Culture))
  - 1.8 Bachelor of Arts (Digital Technology and Culture) (Honours) (BA(DigTech&Culture)(Hons))
  - 1.9 Bachelor of Arts (Languages) (BA (Lang))
  - 1.10 Bachelor of Arts (Languages) (Honours) (BA (Lang)(Hons))
  - 1.11 Bachelor of Arts (Media and Communications) (BA (Media & Comm))
  - 1.12 Bachelor of Arts (Media and Communications) (Honours) (BA (Media & Comm)) (Hons)
  - 1.13 Bachelor of Arts (Psychology)
  - 1.14 Bachelor of Global Studies (BGS)
  - 1.15 Bachelor of Global Studies (Honours) (BGS(Hons))
  - 1.16 Bachelor of Liberal Studies (BLibStud)
  - 1.17 Bachelor of Liberal Studies (Honours) (BLibStud (Hons))

- 1.18 Bachelor of Liberal Studies (International) (BLibStud (International))
- 1.19 Bachelor of Liberal Studies (Advanced) (BLibStud (Advanced))
- 1.20 Bachelor of Social Sciences (BSocSci)
- 1.21 Bachelor of Social Sciences (Honours) (BSocSci(Hons))
- 1.22 Bachelor of Socio-Legal Studies (BSLS)
- 1.23 Bachelor of Socio-Legal Studies (Honours) (BSLS(Hons))
- 1.24 Bachelor of Arts and Sciences (BASc)
- 1.25 Bachelor of Arts and Sciences (Honours) (BASc(Hons))
- 1.26 Master of Applied Linguistics (MAppLing)
- 1.27 Master of Asian Studies (MAAsianStud)
- 1.28 Master of Arts (MA)
- 1.29 Master of Arts (Research) (MA (Research))
- 1.30 Master of Buddhist Studies (MBuddhistStud)
- 1.31 Master of Creative Writing (MCW)
- 1.32 Master of Crosscultural Communication (MCC)
- 1.33 Master of Development Studies (MDVST)
- 1.34 Master of Digital Communication and Culture
- 1.35 Master of English Language in Australia (MELA)
- 1.36 Master of European Studies (MEuroStud)
- 1.37 Master of Film Studies (MFS)
- 1.38 Master of Liberal Studies (MLibStud)
- 1.39 Master of Media Practice (MMediaPrac)
- 1.40 Master of Medical Humanities (MMedicalHum)
- 1.41 Master of Museum Studies (MMuseumStud)
- 1.42 Master of Peace and Conflict Studies (MPACS)
- 1.43 Master of Professional Communication (MPC)
- 1.44 Master of Publishing (MPub)
- 1.45 Master of Strategic Public Relations (MStratPR)
- 1.46 Master of Letters (MLitt)
- 1.47 Master of Philosophy (MPhil)
- 1.48 Doctor of Philosophy (PhD)
- 1.49 Doctor of Letters (DLitt)
- 1.50 Doctor of Arts (DArts)
- 1.51 Doctor of Social Sciences (DSocSci)
2. The diplomas and certificates in the Faculty of Arts shall be:
- 2.1 Graduate Diploma in Applied Linguistics (GradDipAppLing)
- 2.2 Graduate Diploma in Asian Studies (GradDipAsianStud)
- 2.3 Graduate Diploma in Arts (GradDipArts)
- 2.4 Graduate Diploma in Buddhist Studies (GradDipBuddhistStud)
- 2.5 Graduate Diploma in Creative Writing (GradDipCW)
- 2.6 Graduate Diploma in Development Studies (GradDipDVST)
- 2.7 Graduate Diploma in Digital Communication and Culture (GradDipDCC)
- 2.8 Graduate Diploma in English Language in Australia (GradDipELA)
- 2.9 Graduate Diploma in European Studies (GradDipEuroStud)
- 2.10 Graduate Diploma in Film Studies (GradDipFS)
- 2.11 Graduate Diploma in Liberal Studies (GradDipLibStud)
- 2.12 Graduate Diploma in Media Practice (GradDipMediaPrac)
- 2.13 Graduate Diploma in Medical Humanities (GradDipMedicalHum)
- 2.14 Graduate Diploma in Museum Studies (GradDipMuseumStud)
- 2.15 Graduate Diploma in Peace and Conflict Studies (GradDipPACS)
- 2.16 Graduate Diploma in Professional Communication (GradDipPC)
- 2.17 Graduate Diploma in Publishing (GradDipPub)
- 2.18 Graduate Diploma in Strategic Public Relations (GradDipStratPR)
- 2.19 Graduate Certificate in Applied Linguistics (GradCertAppLing)
- 2.20 Graduate Certificate in Asian Studies (GradCertAsianStud)
- 2.21 Graduate Certificate in Arts (GradCertArt)
- 2.22 Graduate Certificate in Buddhist Studies (GradCertBuddhistStud)
- 2.23 Graduate Certificate in Creative Writing (GradCertCW)
- 2.24 Graduate Certificate in Development Studies (GradCertDVST)
- 2.25 Graduate Certificate in Digital Communication and Culture (GradCertDCC)
- 2.26 Graduate Certificate in E-Communications (GradCertE-Comm)
- 2.27 Graduate Certificate in English Language in Australia (GradCertELA)
- 2.28 Graduate Certificate in European Studies (GradCertEuroStud)
- 2.29 Graduate Certificate in Film Studies (GradCertFS)
- 2.30 Graduate Certificate in HSC English (GradCert(HSC English))
- 2.31 Graduate Certificate in Liberal Studies (GradCertLibStud)
- 2.32 Graduate Certificate in Media Practice (GradCertMediaPrac)
- 2.33 Graduate Certificate in Medical Humanities (GradCertMedicalHum)
- 2.34 Graduate Certificate in Museum Studies (GradCertMuseumStud)
- 2.35 Graduate Certificate in Peace and Conflict Studies (GradCertPACS)
- 2.36 Graduate Certificate in Professional Communication (GradCertPC)
- 2.37 Graduate Certificate in Publishing (GradCertPub)
- 2.38 Graduate Certificate in Strategic Public Relations (GradCertStratPR)
- 2.39 Diploma of Arts (DipArts)
- 2.40 Diploma of Language Studies (DipLangStud)
- 2.41 Diploma of Social Sciences (DipSocSc)
3. The combined degrees in the Faculty of Arts shall be:
- 3.1 Bachelor of Arts and Bachelor of Laws (BA/LLB)
- 3.2 Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery (BA(Advanced)(Hons)/MBBS)
- 3.3 Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery (Honours) (BA(Adv)(Hons)/MBBS)
- 3.4 Bachelor of Arts and Bachelor of Music Studies (BA/BMUS Studies)
- 3.5 Bachelor of Arts and Master of Nursing (BA/MN)
- 3.6 Bachelor of Arts and Bachelor of Social Work (BA/BSW)
- 3.7 Bachelor of Commerce and Bachelor of Arts (BCom/BA)
- 3.8 Bachelor of Education (Secondary: Humanities and Social Sciences) and Bachelor of Arts (BE/BA)
- 3.9 Bachelor of Engineering and Bachelor of Arts (BE/BA)
- 3.10 Bachelor of Science and Bachelor of Arts (BSc/BA)

## Undergraduate degrees offered in the Faculty of Arts

### Bachelor of Arts

#### 1. Requirements for the pass degree of Bachelor of Arts

1.1 To qualify for the award of the pass degree of Bachelor of Arts a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty Resolutions relating to the course.

#### 2. Requirements for the Bachelor of Arts honours degree

2.1 To qualify for the award of the honours degree of Bachelor of Arts a student must complete the requirements published in the Faculty Resolutions relating to the course.

#### 3. Requirements for the Bachelor of Arts (Advanced) (Honours)

3.1 To qualify for the award of the degree of Bachelor of Arts (Advanced) (Honours) a student must:

- 3.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
- 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.

#### 3.2 Requirements for the honours degree

3.2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

### Bachelor of Arts (Asian Studies)

#### 1. Requirements for the Pass degree of Bachelor of Arts (Asian Studies)

1.1 To qualify for the award of the pass degree of Bachelor of Arts (Asian Studies) a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.

#### 2. Requirements for the Bachelor of Arts (Asian Studies) honours degree

2.1 To qualify for the award of the honours degree of Bachelor of Arts (Asian Studies) a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Arts (Digital Technology and Culture)

1. **Requirements for the pass degree of Bachelor of Arts (Digital Technology and Culture)**
  - 1.1 To qualify for the award of the Bachelor of Arts (Digital Technology and Culture) a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.
2. **Requirements for the Bachelor of Arts (Digital Technology and Culture) honours degree**
  - 2.1 To qualify for the award of the honours degree of Bachelor of Arts (Digital Technology and Culture) a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Arts (Languages)

1. **Requirements for the pass degree of Bachelor of Arts (Languages)**
  - 1.1 To qualify for the award of the pass degree of Bachelor of Arts (Languages) a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.
2. **Requirements for the Bachelor of Arts (Languages) honours degree**
  - 2.1 To qualify for the award of the honours degree of Bachelor of Arts (Languages) a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Arts (Media and Communications)

1. **Requirements for the pass degree of Bachelor of Arts (Media and Communications)**
  - 1.1 To qualify for the award of the pass degree of Bachelor of Arts (Media and Communications) a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.
2. **Requirements for the Bachelor of Arts (Media and Communications) honours degree**
  - 2.1 To qualify for the award of the honours degree of Bachelor of Arts (Media and Communications) a students must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Arts (Psychology)

1. **Requirements for the pass degree of the Bachelor of Arts (Psychology)**
  - 1.1 To qualify for the award of the Bachelor of Arts (Psychology) a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University and the Faculty.

## Bachelor of Global Studies

1. **Requirements for the pass degree of the Bachelor of Global Studies**
  - 1.1 To qualify for the award of the Bachelor of Global Studies a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## 2. Requirements for the Bachelor of Global Studies honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Liberal Studies

### 1. Requirements for the pass degree of Bachelor of Liberal Studies

- 1.1 To qualify for the award of the pass degree of Bachelor of Liberal Studies a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.

### 2. Requirements for the Bachelor of Liberal Studies honours degree

- 2.1 To qualify for the award of the honours degree of Bachelor of Liberal Studies a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

### 3. Requirements for the pass degree of Bachelor of Liberal Studies (International)

- 3.1 To qualify for the award of the pass degree of Bachelor of Liberal Studies (International) a student must:
  - 3.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
  - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.

### 4. Requirements for the pass degree of Bachelor of Liberal Studies (Advanced)

- 4.1 To qualify for the award of the pass degree of Bachelor of Liberal Studies (Advanced) a student must:
  - 4.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
  - 4.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.

## Bachelor of Social Sciences

### 1. Requirements for the pass degree of Bachelor of Social Sciences

- 1.1 To qualify for the award of the pass degree of Bachelor of Social Sciences a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.

### 2. Requirements for the Bachelor of Social Sciences honours degree

- 2.1 To qualify for the award of the honours degree of Bachelor of Social Sciences a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Socio-Legal Studies

### 1. Requirements for the pass degree of the Bachelor of Socio-Legal Studies

- 1.1 To qualify for the award of the Bachelor of Socio-Legal Studies a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the Bachelor of Socio-Legal Studies honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Arts and Sciences

### 1. Requirements for the pass degree of Bachelor of Arts and Sciences

- 1.1 To qualify for the award of the pass degree of Bachelor of Arts and Sciences a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, including the Faculty resolutions relating to the course.

### 2. Requirements for the Bachelor of Arts and Sciences honours degree

- 2.1 To qualify for the award of the honours degree of Bachelor of Arts and Sciences a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery

### 1. Requirements for the Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery

- 1.1 To qualify for the award of the Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 336 credit points;
  - 1.1.2 maintain a distinction average in the Bachelor of Arts (Advanced) (Honours);
  - 1.1.3 complete the relevant five SMTP units of study;
  - 1.1.4 complete 18 junior credit points in designated Science units of study; and
  - 1.1.5 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery honours degree

To qualify for the award of the Arts Advanced honours degree a student must complete the honours requirements published in the Faculty Resolutions.

## Postgraduate degrees and diplomas offered in the Faculty of Arts

### Master of Applied Linguistics

#### Graduate Diploma in Applied Linguistics Graduate Certificate in Applied Linguistics

##### 1. Requirements for the Master of Applied Linguistics

- 1.1 To qualify for the award of the Master of Applied Linguistics a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

##### 2. Requirements for the Graduate Diploma in Applied Linguistics

- 2.1 To qualify for the award of the Graduate Diploma in Applied Linguistics a student must:
  - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
  - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

##### 3. Requirements for the Graduate Certificate in Applied Linguistics

- 3.1 To qualify for the award of the Graduate Certificate in Applied Linguistics a student must:
  - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
  - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Asian Studies

### Graduate Diploma in Asian Studies Graduate Certificate in Asian Studies

#### 1. Requirements for the Master of Asian Studies

- 1.1 To qualify for the award of the Master of Asian Studies a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Graduate Diploma in Asian Studies

- 2.1 To qualify for the award of the Graduate Diploma in Asian Studies a student must:
  - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
  - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 3. Requirements for the Graduate Certificate in Asian Studies

- 3.1 To qualify for the award of the Graduate Certificate in Asian Studies a student must:
  - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
  - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Arts

### 1. Requirements for the Master of Arts

- 1.1 To qualify for the award of the degree a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Arts (Research)

The Master of Arts (Research) is designed to meet the needs of those who wish to extend their studies beyond their undergraduate degree primarily by research and thesis but do not have an undergraduate honours degree or other qualification that would allow entry into a postgraduate research degree.

The Master of Arts (Research) will allow students to develop and demonstrate their research capability within the Master's award through thesis only or through thesis combined with one or two postgraduate units of study.

#### 1. Admission to candidature:

- 1.1 An applicant for admission to candidature shall:
  - 1.1.1 Apply in writing to the Dean;
  - 1.1.2 hold a bachelor degree with a major in a relevant subject area with a distinction average from the University of Sydney; or an undergraduate degree deemed to be equivalent;
  - 1.1.3 submit with the application an outline of the proposed program of advanced coursework and research (not less than 1000 words) .

#### 2. Probationary acceptance

- 2.1 A candidate may be accepted on a probationary basis for a period not exceeding two semesters.
- 2.2 Upon completion of this probationary period, the Dean shall review the candidate's work; and
  - 2.2.1 either confirm the candidate's status; or
  - 2.2.2 terminate the candidature.
- 2.3 In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of such acceptance.

#### 3. Availability

- 3.1 Admission to candidature may be limited by quota.
- 3.2 In determining the quota the University will take into account:
  - 3.2.1 availability of resources, including space, library, equipment and computing facilities; and
  - 3.2.2 availability of adequate and appropriate supervision.
- 3.3 In considering an applicant for admission to candidature, the Dean may take account of the quota and will select in preference applicants who are most meritorious in terms of the eligibility for admission criteria.

#### 4. Degree requirements

- 4.1 In order to complete the requirements for the degree, a candidate shall complete an approved course of advanced study and research as follows:
- 4.1.1 one postgraduate unit of study comprising a total of 6 credit points as prescribed by the Faculty; and
- 4.1.2 a thesis of 28,000–30,000 words investigating an appropriate topic approved by their supervisor, the relevant postgraduate coordinator and the Faculty; or
- 4.1.3 two postgraduate units of study as prescribed by the Faculty, comprising 12 credit points; and
- 4.1.4 a thesis of 26,000–28,000 words investigating an appropriate topic approved by their supervisor, the relevant postgraduate coordinator and the Faculty; or
- 4.1.5 a thesis of 30,000–35,000 words investigating an appropriate topic approved by their supervisor, the relevant postgraduate coordinator and the Faculty.

#### 5. Units of study

- 5.1 *Coursework units of study.* A candidate shall complete units of study from the *Table of units of study* for the Master of Arts degree in the Faculty of Arts Postgraduate Handbook.
- 5.2 Candidates who elect to undertake units of study together with the shorter thesis must complete the units of study prior to the submission of the thesis.

#### 6. The thesis

- 6.1 A candidate shall:
- 6.1.1 undertake research to produce a research thesis of the required length;
- 6.1.2 state, throughout the thesis and specifically in chapter or footnotes:
- 6.1.2.1 the sources from which information is derived;
- 6.1.2.2 the extent to which use has been made of the work of others; and
- 6.1.2.3 the portion of the work the candidate claims as original.
- 6.2 The topic of the thesis must have the prior approval of the Dean.
- 6.3.1 A candidate may also submit in support of the candidature any publication of which the candidate is the sole or joint author.
- 6.3.2 In such a case the candidate must produce evidence to identify satisfactorily the sections of the work for which the candidate is responsible.
- 6.4.1 A candidate may not present as the thesis any work that has been presented for a degree or diploma at this or another university; but
- 6.4.2 the candidate will not be precluded from incorporating such in the thesis, provided that, in presenting the thesis;
- 6.4.3 the candidate indicates the part of the work which has been so incorporated.
- 6.5.1 The thesis shall be written in English or, in the case of language departments, either in English or in their target language as determined by the department.
- 6.5.2 Such applications should normally be made in writing and approved by the chair of department concerned and the Dean of Arts before the commencement of candidature.
- 6.5.3 In considering applications a chair of department shall take into account arrangements for supervision and examination.
- 6.6 A candidate shall submit to the relevant department three copies of the thesis and three copies of a summary of about 300 words in length.
- 6.7 The copies of the thesis submitted for examination will be either printed copies or, where prior approval has been obtained from the relevant head of department, in the form of CDs, as provided in the Resolutions of the Academic Board relating to the form of the thesis for the degree of Doctor of Philosophy.
- 6.8 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 6.9 When the degree has been awarded, a hard copy of the thesis printed on archival paper and incorporating any required emendations and revisions shall be lodged in the University Library.

#### 7. Length of candidature

- 7.1 A candidate may proceed either on a full-time or part-time basis.
- 7.2 Except with the express approval of the Dean:
- 7.2.1 a full-time candidate shall complete the degree requirements no earlier than the end of the fourth semester of candidature; and

- 7.2.2 a part-time candidate shall complete the degree requirements no earlier than the end of the eighth semester of candidature.
- 7.3 Where a candidate is granted credit for previous studies in accordance with section 8 below, the candidate's minimum and maximum length of candidature may be adjusted accordingly.
- 7.4 Where a candidate is granted a period of suspension of candidature, this period will not count as part of the time-limits prescribed above in section 7.2.
- 7.5 Where a candidate is granted permission to change from full- to part-time candidature, or the reverse, the minimum and maximum lengths of candidature will be amended pro-rata.

#### 8. Credit transfer

##### 8.1 Coursework component

- 8.1.1 A candidate who, at the date of admission to candidature, has completed postgraduate coursework (whether a degree for that work has been awarded or not) may apply for credit transfer towards the degree.
- 8.1.2 On the recommendation of the relevant head of department, the Dean may grant a candidate credit for previous studies provided that:
- 8.1.2.1 the coursework for which credit is sought is deemed by the Dean to have been completed with a high level of competency (normally at a Distinction level or above) and to be relevant to the candidate's total program of study; and
- 8.1.2.2 no more than 12 credit points shall be so credited.

##### 8.2 Research component

- 8.2.1 A candidate who, at the date of admission to candidature, has completed not less than one semester as a candidate for a degree of master in the Faculty of Arts or in another faculty in the University of Sydney, may be permitted by the Dean to transfer credit for the whole or any part of that candidature towards the Master of Arts (Research) degree, provided that:
- 8.2.1.1 the period of candidature for the degree of master for which credit is sought shall have been in a program of full-time or part-time advanced study directly related to the candidate's proposed course of advanced study and research for the Master of Arts (Research) degree; and
- 8.2.1.2 the candidate shall have abandoned candidature for that degree of master.
- 8.2.2 A candidate who, at the date of admission to candidature, has completed not less than one semester as a candidate for the degree of Doctor of Philosophy or Master of Philosophy in the University of Sydney may be permitted by the Dean to transfer credit for the whole or any part of that candidature towards the Master of Arts (Research) degree, provided that:
- 8.2.2.1 the period of candidature for the PhD or MPhil degree for which credit is sought shall have been in a program directly related to the candidate's proposed course of advanced study and research for the Master of Arts (Research) degree; and
- 8.2.2.2 the candidate shall have abandoned candidature for the PhD or MPhil degree.
- 8.2.3 A candidate who, at the date of admission, has completed not less than one semester as a candidate for a higher degree in another university or institution may be credited for the whole or any part of that period of candidature towards the Master of Arts (Research) degree, provided that:
- 8.2.3.1 the period of candidature for the higher degree for which credit is sought shall have been in a program of full-time or part-time advanced study and research directly related to the candidate's proposed course of advanced study and research for the Master of Arts (Research) degree;
- 8.2.3.2 the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought; and
- 8.2.3.3 the amount of credit which may be so granted shall not exceed two semesters.

#### 9. Control of candidature

- 9.1 Each candidate shall pursue his or her course of advanced study and research wholly under the control of the University.

#### 10. Location of candidature

- 10.1 Subject to the approval of the supervisor, relevant head of department and the Dean, a candidate shall pursue the program of advanced study and research:

- 10.1.1 within the University, including its research centres;
- 10.1.2 on fieldwork either in the field or in libraries, museums or other repositories;
- 10.1.3 within research institutions or other institutions considered by the Dean to provide adequate facilities for that candidature; or
- 10.1.4 within a professional working environment considered to be appropriate by the Dean.
- 10.2 A candidate shall be regarded as engaging in work within the University if he or she is undertaking approved distance and/or off-campus study, this being a mode of study in which the student would not be in regular physical attendance on a designated campus of the University.
- 10.3 A candidate must, however, be able to attend the University at such times and on such occasions for the purposes of consultation and participation in prescribed academic and educational activities, as may be required by the relevant head of department.
- 10.4 Except in respect of a candidate undertaking approved distance and/or off-campus study, a candidate pursuing candidature outside Australia must also complete a cumulative minimum period of one semester of candidature within the University.
- 11. Supervision**
- 11.1 *Appointment of supervisor*
- 11.1.1 The Dean, on the recommendation of the relevant head of department, shall appoint a suitably qualified supervisor for each candidate to take primary responsibility for the conduct of the candidature.
- 11.1.2 The Dean, on the recommendation of the relevant head of department, shall normally appoint one or more associate supervisors for each candidate to assist in the supervision of that candidature.
- 11.2 *Qualifications of supervisors*
- 11.2.1 A person appointed as a supervisor must be:
- 11.2.1.1 a member of the academic staff;
- 11.2.1.2 a member of the senior research staff;
- 11.2.1.3 a person upon whom the Senate has conferred an academic title; or
- 11.2.1.4 such other member of the staff of the University as may be considered appropriate in a particular case by the Graduate Studies Committee of the Academic Board.
- 11.3 *Qualifications of associate supervisors*
- 11.3.1 A person appointed as an associate supervisor must:
- 11.3.1.1 hold the qualifications referred to in section 11.2; or
- 11.3.1.2 have been appointed as an honorary associate of the University.
- 12. Progress**
- 12.1 *Annual review*
- 12.1.1 At the end of each year of candidature, each candidate shall complete and submit an annual progress report form to provide evidence of progress to the satisfaction of the supervisor, the relevant head of department and the Dean.
- 12.1.2 The supervisor shall comment on the candidate's report, and the form will then be referred back to the candidate who shall sign the report to indicate that he or she has sighted the supervisor's comments.
- 12.1.3.1 The form shall then be referred to the head of the relevant department, who, on the basis of the evidence provided, shall recommend the conditions of candidature to apply for the following year.
- 12.1.3.2 The head may require the candidate to provide further evidence of progress at the end of one semester or such other period as the head considers appropriate.
- 12.1.4 The progress report form is then forwarded to the Dean for consideration and comment.
- 12.2 *Interview at the end of the first year of candidature*
- 12.2.1 In addition to the requirement for the submission of an annual progress report, at the end of the first year of candidature each candidate's progress will be reviewed at an interview to be organised by the relevant department.
- 12.2.2 The review shall include an assessment of the research project including the resources being made available, the candidate's progress and the supervisory arrangements.
- 12.2.3 If both the supervisor and the relevant head of department participate in the review, another member of staff – usually the departmental postgraduate coordinator – shall normally also participate in the review.
- 12.2.4 There shall also be a segment where the candidate has the opportunity to discuss in confidence his or her progress in the absence of the supervisor.
- 12.2.5 An outcome will be considered by the head of department, if not directly involved, and the Dean.
- 12.2.6 Where difficulties have been identified, the report will include an agreed course of action which may include discontinuation of candidature.
- 12.3 *Lack of evidence of satisfactory progress*
- 12.3.1 If a candidate fails to submit evidence of progress or if the relevant head of department considers that the evidence submitted does not indicate satisfactory progress, the Dean may:
- 12.3.1.1 on the head's recommendation, call upon the candidate to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- 12.3.1.2 terminate that candidature or may impose conditions on the continuation of that candidature and where, in the opinion of the Dean, the candidate does not show good cause.
- 12.3.2 For the purposes of these Resolutions, good cause means circumstances beyond the reasonable control of a candidate which may include serious ill-health or misadventure; but does not include demands of employers, pressure of employment or time devoted to non-University activities unless these are relevant to serious ill health or misadventure.
- 12.3.3 In all cases the onus is on the candidate to provide the University with satisfactory evidence to establish good cause.
- 13. Discontinuation of enrolment**
- 13.1.1 A candidate who wishes to discontinue enrolment in the degree or in a unit of study must apply to the relevant head of department; and
- 13.1.2 will be presumed to have discontinued enrolment from the date of that application, unless evidence is produced showing:
- 13.1.2.1 that the discontinuation occurred at an earlier date; and
- 13.1.2.2 that there was good reason why the application could not be made at the earlier time.
- 13.2 A candidate who discontinues enrolment in a unit of study shall have that discontinuation recorded as Withdrawn (W) or Discontinued not to count as failure (DNF):
- 13.2.1 where that discontinuation occurs within the time-frames specified by the University; or
- 13.2.2 where the candidate meets other conditions as specified by the relevant head of department.
- 13.3 A candidate who discontinues candidature for the degree shall have that discontinuation recorded as Withdrawn (W) or Not enrolled or Not continuing:
- 13.3.1 where that discontinuation occurs within the time-frames specified by the University; or
- 13.3.2 where the candidate meets other conditions as specified by the relevant head of department.
- 13.4 A candidate who discontinues candidature; and who seeks to re-enrol as a candidate for the degree must apply for re-admission in accordance with procedures determined by the Committee.
- 14. Suspension of candidature**
- 14.1 A candidate must be enrolled in each semester in which he or she is actively completing the requirements for the degree.
- 14.2 A candidate who wishes to suspend candidature must first obtain approval from the Dean.
- 14.3 The candidature of a candidate who has not re-enrolled and who has not obtained approval from the Dean for suspension will be deemed to have lapsed.
- 14.4 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Committee.
- 14.5 If re-admitted to candidature, the candidate shall complete the degree requirements under such conditions as determined by the Dean.
- 14.6 A candidate who enrolls after suspending candidature shall complete the requirements for the degree under such conditions as determined by the Dean.
- 15. Examination**
- 15.1 Except as prescribed in these resolutions, the examination procedures shall be in accordance with the policies and

procedures prescribed by the Academic Board for the degree of Doctor of Philosophy.

## 16. Appointment of examiners

- 16.1 On receiving the thesis and having considered the certificate of the supervisor, the Dean shall consult with the relevant head of department; and if the Dean sees fit, appoint examiners.
- 16.2 If the Dean resolves to appoint examiners, two independent examiners shall be appointed.
- 16.2.1 Of the examiners so appointed:
- 16.2.1.1 at least one examiner shall be external to the University;
- 16.2.1.2 the supervisor may not be appointed as an examiner;
- 16.2.1.3 each examiner shall hold a professional doctorate or PhD-level qualification and/or be a member of staff at a recognised university.
- 16.3 In any case where the Dean, having received the thesis and having considered the report of the supervisor, resolves not to appoint examiners, the Dean shall report the circumstances to the Graduate Studies Committee of the Academic Board.

## 17. Determination of the result of the candidature

- 17.1 The Dean will consider the results of the coursework and the examiners' reports on the thesis, together with a recommendation concerning the award of the degree, and shall determine the result of the candidature.

## 18. Public availability of thesis

- 18.1 It is the policy of the Senate that a candidate for a higher degree should not normally be permitted to undertake a program of advanced study and research which is likely to result in the lodgment of a thesis that cannot be available for use immediately, to be read, photocopied or microfilmed, except as provided in sections 18.3 and 18.4 below.
- 18.2 An applicant for admission to candidature for a higher degree shall be required to acknowledge awareness of this policy when applying for such admission.
- 18.3 *Use of confidential material and access to a restricted thesis*
- 18.3.1 If, at any time between application for admission to candidature and the lodgment of the thesis, it shall appear to the supervisor and to the relevant head of department that successful prosecution of the candidature will require the use of confidential material which the candidate would not be at liberty fully to disclose in the thesis, the matter shall be reported as soon as practicable to the Dean.
- 18.3.2 The Dean may, if the Dean thinks fit, recommend to the Graduate Studies Committee of the Academic Board that the candidate be granted:
- 18.3.2.1 permission to include in an appendix to the thesis such material as is essential to the thesis but which, for a limited period, may not be available for general inspection; and
- 18.3.2.2 exemption, in respect of such an appendix, from the requirement to give the undertaking specified in section 18.2 above.
- 18.3.3 Subject to the provisions in section 18.3.4 below, if the Graduate Studies Committee of the Academic Board resolves to grant such permission and exemption, the University Librarian shall restrict access, for a period to be specified by the Graduate Studies Committee of the Academic Board, to any appendix referred to in section 18.3.2 above.
- 18.3.4 This period of restriction shall not exceed five years unless there are exceptional reasons for an extension of the period.
- 18.3.5 The University Librarian may grant access to an appendix to a thesis to which access has been restricted in accordance with section 18.3.3 above, to a scholar who:
- 18.3.5.1 demonstrates bona fide concern with the material in that appendix; and
- 18.3.5.2 has the written consent of either, the author of the thesis, or the head of the relevant department in a case where the author cannot be contacted, notwithstanding that all reasonable steps have been taken to contact the author.
- 18.3.6 Notwithstanding any other provision of these resolutions, the examiners of a thesis, including any Faculty committee or any committee of the Academic Board which is directly concerned with the examination of such thesis, shall have access to the thesis and any appendix to the thesis for the purposes of any examination or re-examination.

## 18.4 Deferment of public availability of thesis

- 18.4.1 The Senate recognises that there are certain circumstances where deferment of the public availability of the thesis is appropriate.
- 18.4.2 In a case where a candidate or potential candidate is to be associated with a project in collaboration with industry that has potential for concern over exploitation of intellectual property, the Dean, if satisfied that the circumstances warrant it, may recommend to the Graduate Studies Committee of the Academic Board that:
- 18.4.2.1 the candidate or prospective candidate be granted exemption from the requirement to give the undertaking specified in section 18.2 above; and
- 18.4.2.2 authorisation be given to delay lodgment of the thesis in the Library for a period that, except in exceptional circumstances, shall not exceed 18 months from the date of the award of the degree.
- 18.4.3 The Chair of the Graduate Studies Committee of the Academic Board may approve such applications on behalf of the Graduate Studies Committee, where the Chair is satisfied that they are appropriate.
- 18.4.4.1 If, at any time between application for admission to candidature and the lodgment of the thesis, it shall appear to the candidate, supervisor and to the relevant head of department that there are reasons to believe that the candidate's interests would be at risk if the thesis were immediately made available, the candidate may apply in writing for deferment of the availability of that thesis in the University Library for a specific period of time.
- 18.4.4.2 Any such application should set out clearly the reasons for the request and include supporting evidence, as appropriate.
- 18.4.5 The Dean, if satisfied that such a deferment is necessary to protect the interests of the candidate, may:
- 18.4.5.1 give authorisation for the thesis not to be lodged in the Library for a period not exceeding six months from the date of award of the degree; and may also
- 18.4.5.2 recommend to the Graduate Studies Committee of the Academic Board that a longer period of deferment, or an extension of the original deferment, be approved provided that, except in exceptional circumstances, the total period shall not exceed 18 months.

## 19. Chairs of department

- 19.1 A chair of department may delegate to a specified member of the academic staff his or her responsibilities under these resolutions by countersigning a specific recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

## Master of Buddhist Studies Graduate Diploma in Buddhist Studies Graduate Certificate in Buddhist Studies

### 1. Requirements for the Master of Buddhist Studies

- 1.1 To qualify for the award of the Master of Buddhist Studies a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the Graduate Diploma in Buddhist Studies

- 2.1 To qualify for the award of the Graduate Diploma in Buddhist Studies a student must:
- 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 3. Graduate Certificate in Buddhist Studies

- 3.1 To qualify for the award of the Graduate Certificate in Buddhist Studies a student must:
- 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Creative Writing

### Graduate Diploma in Creative Writing

### Graduate Certificate in Creative Writing

1. **Requirements for the Master of Creative Writing**
  - 1.1 To qualify for the award of the Master of Creative Writing a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma in Creative Writing**
  - 2.1 To qualify for the award of the Graduate Diploma in Creative Writing a student must:
    - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
    - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Certificate in Creative Writing**
  - 3.1 To qualify for the award of the Graduate Certificate in Creative Writing a student must:
    - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Crosscultural Communication

1. **Requirements for the Master of Crosscultural Communication**
  - 1.1 To qualify for the award of the Master of Crosscultural Communication a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Development Studies

1. **Requirements for the Master of Development Studies**
  - 1.1 To qualify for the award of the Master of Development Studies a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Digital Communication and Culture

### Graduate Diploma in Digital Communication and Culture

### Graduate Certificate in Digital Communication and Culture

1. **Requirements for the Master of Digital Communication and Culture**
  - 1.1 To qualify for the award of the Master of Digital Communication and Culture a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma in Digital Communication and Culture**
  - 2.1 To qualify for the award of the Graduate Diploma in Digital Communication and Culture a student must:
    - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
    - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Certificate in Digital Communication and Culture**
  - 3.1 To qualify for the award of the Graduate Certificate in Digital Communication and Culture a student must:
    - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and

- 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of English Language in Australia

### Graduate Diploma in English Language in Australia

### Graduate Certificate in English Language in Australia

1. **Requirements for the Master of English Language in Australia**
  - 1.1 To qualify for the award of the Master of English Language in Australia a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma in English Language in Australia**
  - 2.1 To qualify for the award of the Graduate Diploma in English Language in Australia a student must:
    - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
    - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Certificate in English Language in Australia**
  - 3.1 To qualify for the award of the Graduate Certificate in English Language in Australia a student must:
    - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of European Studies

### Graduate Diploma in European Studies

### Graduate Certificate in European Studies

1. **Requirements for the Master of European Studies**
  - 1.1 To qualify for the award of the Master of European Studies a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma in European Studies**
  - 2.1 To qualify for the award of the Graduate Diploma in European Studies a student must:
    - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
    - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Certificate in European Studies**
  - 3.1 To qualify for the award of the Graduate Certificate in European Studies a student must:
    - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Film Studies

### Graduate Diploma in Film Studies

### Graduate Certificate in Film Studies

1. **Requirements for the Master of Film Studies**
  - 1.1 To qualify for the award of the Master of Film Studies a student must complete successfully units of study giving credit for a total of 48 credit points; and satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma in Film Studies**
  - 2.1 To qualify for the award of the Graduate Diploma in Film Studies a student must complete successfully units of study giving credit for a total of 36 credit points; and satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 3. Requirements for the Graduate Certificate in Film Studies

- 3.1 To qualify for the award of the Graduate Certificate in Film Studies a student must complete successfully units of study giving credit for a total of 24 credit points; and satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Letters

#### 1. Requirements for the Master of Letters

- 1.1 To qualify for the award of the Master of Letters a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 72 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Liberal Studies

#### Graduate Diploma in Liberal Studies

#### Graduate Certificate in Liberal Studies

#### 1. Requirements for the Master of Liberal Studies

- 1.1 *To qualify for the award of the Master of Liberal Studies a student must:*

- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Graduate Diploma in Liberal Studies

- 2.1 *To qualify for the award of the Graduate Diploma in Liberal Studies a student must:*

- 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 3. Requirements for the Graduate Certificate in Liberal Studies

- 3.1 *To qualify for the award of the Graduate Certificate in Liberal Studies a student must:*

- 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Media Practice

#### Graduate Diploma in Media Practice

#### Graduate Certificate in Media Practice

#### 1. Requirements for the Master of Media Practice

- 1.1 To qualify for the award of the Master of Media Practice a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Graduate Diploma in Media Practice

- 2.1 To qualify for the award of the Graduate Diploma in Media Practice a student must:
- 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 3. Requirements for the Graduate Certificate in Media Practice

- 3.1 To qualify for the award of the Graduate Certificate in Media Practice a student must:
- 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Medical Humanities

#### Graduate Diploma in Medical Humanities

#### Graduate Certificate in Medical Humanities

#### 1. Award of the master, graduate diploma and graduate certificate

- 1.1 The Master of Medical Humanities shall be awarded in two grades, namely pass and pass with merit; the latter grade will be awarded if the candidate completes the requirements for the degree with a distinction average.
- 1.2 The Graduate Diploma and Graduate Certificate in Medical Humanities shall be awarded in one grade only, namely pass.

#### 2. Eligibility for admission

- 2.1 An applicant for admission to candidature for the Master of Medical Humanities shall normally:
- 2.1.1 be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
- 2.1.2 have completed a Bachelors degree at a standard acceptable to the Faculty; or
- 2.1.3 have completed the Graduate Diploma in Medical Humanities.
- 2.2 An applicant for admission to candidature for the Graduate Diploma in Medical Humanities shall normally:
- 2.2.1 be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
- 2.2.2 have completed a bachelor's degree at a standard acceptable to the Faculty; or
- 2.2.3 have completed the Graduate Certificate in Medical Humanities.
- 2.3 An applicant for admission to candidature for the normally:
- 2.3.1 be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
- 2.3.2 have completed a bachelor's degree at a standard acceptable to the Faculty.

#### 3. Method of progression

- 3.1 A candidate for the degree of Master of Medical Humanities shall proceed by coursework, with provision for a maximum of two units of study undertaken by a research dissertation.
- 3.2 A candidate for the Graduate Diploma or Graduate Certificate shall proceed solely by coursework.
- 3.3 Candidates may undertake, but are not restricted to, two option streams:
- 3.3.1 Humanities; or
- 3.3.2 Social Science

#### 4. Requirements for the degree, diploma and certificate

- 4.1 To be eligible for the award of the Master of Medical Humanities, a candidate must complete units of study totalling 48 credit points, including any core units of study, specified by the Faculty from time to time.
- 4.2 To be eligible for the award of the Graduate Diploma in Medical Humanities, a candidate must complete units of study totally 36 credit points, including any core units of study, specified by the Faculty from time to time.
- 4.3 To be eligible for the award of the Graduate Certificate in Medical Humanities, a candidate must complete units of study totally 24 credit points, including any core units of study, specified by the Faculty from time to time.
- 4.4 A candidate who has completed the requirements for the Graduate Certificate in Medical Humanities may proceed to the Graduate Diploma in Medical Humanities or Master of Medical Humanities without taking out the original qualification.
- 4.5 Enrolment in units additional to course requirements is subject to Faculty permission.

#### 5. Probationary admission

- 5.1 A candidate for the Master of Medical Humanities will be accepted by the Faculty on a probationary basis for a period not exceeding two semesters and for the Graduate Diploma in Medical Humanities for a period not exceeding one semester.
- 5.2 On completion of the probationary period, the Faculty shall review the candidate's work and shall either:
- 5.2.1 confirm the candidate's status; or
- 5.2.2 terminate the candidature.

5.3 In the case of a candidate accepted following a probationary period, the candidature shall be deemed to have commenced from the commencement of the probationary period.

#### 6. Time limits

6.1 A candidate shall be enrolled in the University of Sydney, either in full-time or in part-time study, for not less than two semesters for the master and graduate diploma and not less than one semester for the graduate certificate.

6.2 A full-time candidate shall complete the requirements for the Master within four semesters from the first date of enrolment, within two semesters for the graduate diploma and within one semester for the graduate certificate.

6.3 A part-time candidate shall complete the requirements for the Master within eight semesters from the date of first enrolment, within six semesters for the graduate diploma, and within four semesters for the graduate certificate.

6.4 In special circumstances the Faculty may extend these periods.

#### 7. Progress

7.1 A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### 8. Assessment

8.1 The Program Coordinator shall be responsible for overseeing assessment and examinations in all units counted towards the master, diploma and certificate.

8.2 The Program Coordinator will report to the Faculty of Arts, which shall determine the results of the final assessments in each unit of study.

#### 9. Termination

9.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated, by reason of unsatisfactory progress towards completion of the master, graduate diploma or graduate certificate.

9.2 Where, in the opinion of the Faculty, the candidate does not show good cause, the candidature may be terminated.

#### 10. Availability

10.1 The Faculty reserves the right to impose quotas on the admission to the master, graduate diploma or graduate certificate, or to any units that count towards them.

10.2 The Faculty reserves the right not to offer particular units in any one semester.

10.3 In determining quotas and availability of units, the Faculty will take into account:

10.3.1 University policies on quotas;

10.3.2 availability of resources, including space, library and computing facilities;

10.3.3 availability of staff; and

10.3.4 level of enrolments.

10.4 In considering applicants for admission to candidature where quotas apply, the Faculty shall give preference to applicants judged on merit according to the eligibility requirements in section 10.2 above.

### Master of Museum Studies

#### Graduate Diploma in Museum Studies

##### 1. Requirements for the Master of Museum Studies

1.1 To qualify for the award of the Master of Museum Studies a student must:

1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and

1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

##### 2. Requirements for the Graduate Diploma in Museum Studies

2.1 To qualify for the award of the Graduate Diploma in Museum Studies a student must:

2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and

2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

##### 3. Requirements for the Graduate Certificate in Museum Studies

3.1 To qualify for the award of the Graduate Certificate in Museum Studies a student must:

3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and

3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Peace and Conflict Studies

#### Graduate Diploma in Peace and Conflict Studies Graduate Certificate in Peace and Conflict Studies

##### 1. Requirements for the Master of Peace and Conflict Studies

1.1 To qualify for the award of the Master of Peace and Conflict Studies a student must:

1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and

1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

##### 2. Requirements for the Graduate Diploma in Peace and Conflict Studies

2.1 To qualify for the award of the Graduate Diploma in Peace and Conflict Studies a student must:

2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and

2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

##### 3. Requirements for the Graduate Certificate in Peace and Conflict Studies

3.1 To qualify for the award of the Graduate Certificate in Peace and Conflict Studies a student must:

3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and

3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Philosophy

#### 1. Award of the degree

1.1 The degree of Master of Philosophy shall be awarded in one grade only.

1.2 If the Faculty is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.

1.3 A candidate who has completed the requirements but has not qualified for the award of the degree may be awarded the degree of Master of Arts.

#### 2. Nomenclature

2.1 Candidates admitted to candidature for the degree from 1991 onwards will be admitted to the degree of Master of Philosophy on completion of requirements.

2.2 Candidates for the degree of Master of Arts (Honours) who commenced prior to 1991 may elect to be admitted to the degree of Master of Arts (Honours) or the degree of Master of Philosophy on successful completion of requirements, provided that requirements for the degree are completed not later than December 1994.

2.3 Candidates referred to in section 2.2 who complete the requirements for the degree after 1994 may only be admitted to the degree of Master of Philosophy.

#### 3. Eligibility for admission

3.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:

3.1.1 be a Bachelor of Arts (Honours) of the University of Sydney or, in special cases, be a graduate with honours of another faculty or board of studies of the University; and

3.1.2 have obtained honours in a subject within the subject area in which the applicant seeks to proceed; or

3.1.3 hold the degree of Master of Arts awarded with merit in an appropriate subject area; or

3.1.4 hold the degree of bachelor and have completed courses at a level deemed by the Faculty to be equivalent to honours in an appropriate subject area.

3.2 An applicant for admission to candidature proposing to proceed primarily by research and thesis must in support of the application nominate for the approval of the chair of the department concerned a proposal for a program of study in the subject area nominated.

3.3 Applicants may be required to demonstrate to the satisfaction of the Faculty their ability to proceed by the method nominated.

#### 4. Availability

- 4.1 Admission to candidature for the degree may be limited by quota.
- 4.2 In determining the quota the University will take into account:
- 4.2.1 availability of resources, including space, library, equipment and computing facilities; and
- 4.2.2 availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.
- 4.3 In considering an applicant for admission to candidature the Faculty may take account of the quota and will select in preference applicants who are most meritorious in terms of the eligibility for admission criteria.

#### 5. Probationary admission

- 5.1 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and shall either:
- 5.1.1 confirm the candidate's status; or
- 5.1.2 terminate the candidature.
- 5.2 In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

#### 6. Method of progression

- 6.1 A candidate for the degree shall proceed primarily by research and thesis.

#### 7. Subject areas

- 7.1 The degree may be taken in the following subject areas:
- 7.1.1 Anthropology
- 7.1.2 Applied Linguistics (Language in Education)
- 7.1.3 Arabic and Islamic Studies
- 7.1.4 Archaeology
- 7.1.5 Art History and Theory
- 7.1.6 Asian Studies
- 7.1.7 Celtic Studies
- 7.1.8 Classics
- 7.1.9 English
- 7.1.10 French Studies
- 7.1.11 German
- 7.1.12 Greek
- 7.1.13 Hebrew, Biblical and Jewish Studies
- 7.1.14 Historical Archaeology
- 7.1.15 History
- 7.1.16 Southeast Asian Studies
- 7.1.17 Italian
- 7.1.18 Italian Renaissance Studies
- 7.1.19 Latin
- 7.1.20 Linguistics
- 7.1.21 Medieval Studies
- 7.1.22 Modern Greek
- 7.1.23 Museum Studies
- 7.1.24 Music
- 7.1.25 Peace and Conflict Studies
- 7.1.26 Performance Studies
- 7.1.26 Philosophy
- 7.1.27 Religious Studies
- 7.1.28 Semiotics
- 7.1.29 Social Studies
- 7.1.30 Gender Studies

#### 8. Time limits

- 8.1 A candidate may proceed on either a full-time basis or a part-time basis.
- 8.2.1 A full-time candidate shall complete the requirements for the degree:
- 8.2.1.1 not earlier than the end of the first year of candidature; and
- 8.2.1.2 unless otherwise determined by the Faculty, not later than the end of the third year of candidature.
- 8.2.2 A part-time candidate shall complete the requirements for the degree:
- 8.2.2.1 not earlier than the end of the second year of candidature; and
- 8.2.2.2 unless otherwise determined by the Faculty, not later than the end of the sixth year of candidature.
- 8.2.3 The earliest and latest dates for completion of requirements for the degree shall be adjusted for those candidates wishing

to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

#### 9. Credit

- 9.1 A candidate, who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution, may be deemed by the Faculty to have spent such time after admission to candidature:
- 9.1.1 provided that it represents no more than half of the total candidature, except for special cases where it may be deemed by the Faculty to represent a greater proportion of the candidature up to the total candidature, and
- 9.1.2 provided that attendance requirements as prescribed by resolution of the Faculty are otherwise met.

#### 10. Supervision

- 10.1 The Faculty shall appoint, on the recommendation of the chair of the department concerned, a full-time member of the academic staff of the department to act as supervisor of each candidate proceeding primarily by research and thesis.
- 10.2 The Faculty may appoint, on the recommendation of the chair of the department concerned, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature within the Faculty.

#### 11. Requirements for the degree

- 11.1 A candidate proceeding primarily by research and thesis shall:
- 11.1.1 complete such seminars and such courses as may be prescribed by the head of the department concerned;
- 11.1.2 carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the department concerned;
- 11.1.3 write a thesis embodying the results of the research; and in completion of requirements for the degree; and
- 11.1.4 lodge with the Registrar three copies of this thesis, typewritten and bound in either a temporary or a permanent form.
- 11.2.1 Theses submitted in a temporary binding should be strong enough to withstand ordinary handling and postage;
- 11.2.2 the preferred form of temporary binding is the 'perfect binding' system;
- 11.2.3 ring-back or spiral binding is not acceptable.
- 11.3 Theses submitted in a temporary form shall have fixed to the cover a label clearly identifying the name of the candidate:
- 11.3.1 the title of the thesis;
- 11.3.2 the year of submission.
- 11.4.1 Theses submitted in a bound form shall normally be on international standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric.
- 11.4.2 The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page.
- 11.4.3 The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated;
- 11.4.4 Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.
- 11.5 The degree shall not be awarded until the candidate has caused at least one copy of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.
- 11.6 The candidate shall state in the thesis
- 11.6.1 the sources from which the information was derived;
- 11.6.2 the extent to which the work of others has been used; and
- 11.6.3 the portion of the work claimed as original.
- 11.7 The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 11.8 A candidate may not present as the thesis a work which has been presented for a degree in this or another university; but will not be precluded from incorporating such in the thesis, provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.

#### 12. Requirements for the degree by coursework

- 12.1 A candidate proceeding primarily by coursework shall complete such courses; attend such seminars; and complete such essay or other written work as may be prescribed by the Faculty on the recommendation of the chair of the department concerned.

### 13. Examination

- 13.1 On completion of requirements for the degree by a candidate proceeding primarily by research and thesis, the Faculty, on the recommendation of the chair of the department concerned, shall appoint at least two examiners to examine and report on the thesis.
  - 13.2 The reports of the examiners shall be made available to the chair of the department who shall consult with the professor most concerned, if the professor is not the chair of the department, and the supervisor.
  - 13.3 The chair of the department shall report the result of the examination of the candidature, together with a recommendation concerning the award of the degree, to the Faculty which shall determine the result.
  - 13.4 In special cases the Faculty, on the recommendation of the chair of department concerned, may require the candidate to take a further examination in the area of the thesis.
  - 13.5 The Faculty may:
    - 13.5.1 permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the chair of department concerned, the candidate's work is of sufficient merit to warrant this concession; and
    - 13.5.2 prescribe special conditions to be fulfilled by the candidate.
  - 13.6 On completion of the requirements for the degree by a candidate proceeding primarily by coursework the chair of the department shall report the result of the examination of the coursework to the Faculty, which shall determine the result of the candidature.
- ### 14. Progress
- 14.1 The Faculty may on the recommendation of the chair of the department concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.
- ### 15. Location
- 15.1 A candidate pursuing candidature outside New South Wales must also complete a minimum of one semester of candidature within the University before submission of the thesis.

## Master of Professional Communication Graduate Diploma in Professional Communication Graduate Certificate in Professional Communication

1. **Requirements for the Master of Professional Communication**
  - 1.1 To qualify for the award of the Master of Professional Communication a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma in Professional Communication**
  - 2.1 To qualify for the award of the Graduate Diploma in Professional Communication a student must:
    - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
    - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Certificate in Professional Communication**
  - 3.1 To qualify for the award of the Graduate Certificate in Professional Communication a student must:
    - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Publishing Graduate Diploma in Publishing Graduate Certificate in Publishing

1. **Requirements for the Master of Publishing**
  - 1.1 To qualify for the award of the Master of Publishing a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma in Publishing**
    - 2.1 To qualify for the award of the Graduate Diploma in Publishing a student must:
      - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
      - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
  3. **Requirements for the Graduate Certificate in Publishing**
    - 3.1 To qualify for the award of the Graduate Certificate in Publishing a student must:
      - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
      - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Strategic Public Relations

1. **Requirements for the Master of Strategic Public Relations**
  - 1.1 To qualify for the award of the Master of Strategic Public Relations a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Doctor of Arts Doctor of Social Sciences

The Doctor of Arts and Doctor of Social Sciences are professional doctorate degrees which will allow candidates to pursue a higher degree of rigorous scholarship as well as advance their professional practice.

In that sense, these degrees will be distinct from the more purely research approach associated with the undertaking of a PhD.

The nature of the units of study required in the coursework component will vary from discipline to discipline, reflecting different career and professional skills required in each.

### 1. Admission to candidature

- 1.1 An applicant for admission to candidature shall:
  - 1.1.1 apply in writing to the Dean;
    - 1.1.2.1 hold (in a relevant field of study), or have fulfilled the requirements for:
      - 1.1.2.1.1 a bachelor degree with First or Second Class Honours from the University of Sydney; or
      - 1.1.2.1.2 an undergraduate degree deemed to be equivalent; or
      - 1.1.2.1.3 a bachelor degree from the University of Sydney together with a substantial portfolio of published/professional work (for example, books, films, TV programs, creative work, government reports etc); or
      - 1.1.2.1.4 an undergraduate degree deemed to be equivalent together with a substantial portfolio of published/professional work (for example, books, films, TV programs, creative work, government reports etc); or
    - 1.1.2.2 hold:
      - 1.1.2.2.1 a master degree by research from the University of Sydney; or
      - 1.1.2.2.1 a master degree by coursework from the University of Sydney with merit; or a postgraduate degree deemed to be equivalent; and
  - 1.1.3 have a minimum of three years recent, full-time employment or professional experience in a relevant field.
- 1.2 An applicant for admission to candidature shall submit with the application:
  - 1.2.1 an outline of the proposed program of advanced coursework and research (not less than 1000 words) including the general area of the proposed thesis and whether it falls within the Humanities or Social Sciences;
  - 1.2.2 evidence of at least three years recent full-time experience in a professional area of work as the Dean shall consider appropriate for postgraduate study at this level; and

- 1.2.3 a body of work as evidence of adequate training and ability to pursue the proposed program.
- 1.3 An applicant for admission to part-time candidature, in addition to the above, shall also submit with the application a written undertaking that the applicant will:
- 1.3.1 have sufficient time available to complete the requirements for the degree in accordance with Senate Resolutions, and within the maximum time period prescribed in Senate Resolutions;
- 1.3.2 be able to attend the University at such time and on such occasions for the purposes of consultation and participation in prescribed activities as may be required by the coordinator of the relevant department or on the recommendation of the Dean (through the Associate Dean Research/Coursework).
- 2. Probationary acceptance**
- 2.1 A candidate may be accepted on a probationary basis for a period not exceeding two semesters; and upon completion of this probationary period, the Dean shall review the candidate's work and either:
- 2.1.1 confirm the candidate's status; or
- 2.1.2 terminate the candidature.
- 2.2 In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of such acceptance.
- 3. Availability**
- 3.1 Admission to candidature may be limited by quota.
- 3.2 In determining the quota the University will take into account:
- 3.2.1 availability of resources, including space, library, equipment and computing facilities; and
- 3.2.2 availability of adequate and appropriate supervision.
- 3.3 In considering an applicant for admission to candidature, the Dean may take account of the quota and will select in preference applicants who are most meritorious in terms of the eligibility for admission criteria.
- 4. Degree requirements**
- 4.1 In order to complete the requirements for the degree, a candidate shall complete an approved course of advanced study and research as follows:
- 4.1.1 one core unit plus four elective postgraduate units of study at a graduate level as prescribed by the Faculty; comprising a total of 30 credit points; and
- 4.1.2 a thesis of 50,000 words investigating an appropriate topic approved by their supervisor, the relevant postgraduate coordinator and the Faculty.
- 5. Units of study**
- 5.1 *Coursework units of study*
- 5.1.1 A candidate shall complete the following units of study (normally with a distinction or above average).
- 5.1.1.1 **WMST6902 Arguing the Point.**
- 5.1.1.1.1 The aim of this course is to provide candidates with an understanding of the value and purpose of graduate research in general and what constitutes an acceptable thesis within the Faculty of Arts.
- 5.1.1.1.2 Assessment requirement: at least 8000 words.
- 5.1.1.2 Four units of study from the existing MA offerings of the appropriate discipline.
- 5.1.1.2.1 In these units, candidates will submit assessment as required in the master's program (normally 4000 words).
- 5.2.1 The Dean may permit a candidate to include within the required 30 credit points of units of study up to a maximum of 12 credit points for postgraduate units of study offered by another faculty in the University or by another tertiary institution; having demonstrated a high level of competency (normally Distinction level or above) in the completed graduate coursework for which credit transfer is requested.
- 5.2.2 Normally only credit transfer will be granted for previously completed units of study which can be demonstrated as contributing to the candidate's total program of study in the Doctor of Arts or Doctor of Social Sciences degree.
- 6. The thesis**
- 6.1 On completing the postgraduate units of study, a candidate shall undertake research to produce a research thesis of approximately 50,000 words.
- 6.2 The candidate shall state, throughout the thesis and specifically in chapter or foot notes, the sources from which information is derived, the extent to which use has been made of the work of others, and the portion of the work the candidate claims as original.
- 6.3 The topic of the thesis must have the prior approval of the Dean.
- 6.4.1 A candidate may also submit in support of the candidature any publication of which the candidate is the sole or joint author.
- 6.4.2 In such a case the candidate must produce evidence to identify satisfactorily the sections of the work for which the candidate is responsible.
- 6.5.1 A candidate may not present as the thesis any work that has been presented for a degree or diploma at this or another university; but
- 6.5.2 the candidate will not be precluded from incorporating such in the thesis;
- 6.5.3 provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.
- 6.6 The thesis shall be written in English.
- 6.7 A candidate shall submit to the relevant department four copies of the thesis and four copies of a summary of about 300 words.
- 6.8 The copies of the thesis submitted for examination will be either printed copies or, where prior approval has been obtained from the relevant chair of department, in the form of CDs, as provided in the Resolutions of the Academic Board relating to the Form of the Thesis for the degree of Doctor of Philosophy.
- 6.9 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 6.10 When the degree has been awarded, a hard copy of the thesis printed on archival paper and incorporating any required emendations and revisions shall be lodged in the University Library, except as provided in section 18 below.
- 7. Length of candidature**
- 7.1 A candidate may proceed either on a full-time or part-time basis.
- 7.2 Except with the express approval of the Dean:
- 7.2.1 a full-time candidate shall complete the degree requirements no earlier than the end of the sixth semester of candidature and no later than the end of the eighth semester of candidature; and
- 7.2.2 a part-time candidate shall complete the degree requirements no earlier than the end of the sixth semester of candidature and no later than the end of the 16th semester of candidature.
- 7.3 Where a candidate is granted credit for previous studies in accordance with section 10 below, the candidate's minimum and maximum length of candidature may be adjusted accordingly.
- 7.4 Where a candidate is granted a period of suspension of candidature, this period will not count as part of the time-limits prescribed above in section 7.2.
- 7.5 Where a candidate is granted permission to change from full-time to part-time candidature, or the reverse, the minimum and maximum lengths of candidature will be amended pro-rata.
- 8. Credit transfer**
- 8.1 *Coursework component*
- 8.1.1 A candidate who, at the date of admission to candidature, has completed postgraduate coursework (whether a degree for that work has been awarded or not) may apply for credit transfer towards the degree.
- 8.1.2 On the recommendation of the relevant chair of department, the Dean may grant a candidate credit for previous studies provided that:
- 8.1.2.1 the coursework for which credit is sought is deemed by the Dean to have been completed with a high level of competency (normally at a distinction level or above) and to be relevant to the candidate's total program of study; and
- 8.1.2.2 no more than 12 credit points shall normally be so credited, unless the units of study for which credit is sought were completed in an embedded program at this University, in which case there shall be no restriction on the amount of credit that may be granted.
- 8.2 *Research component*
- 8.2.1 A candidate who, at the date of admission to candidature, has completed not less than one semester as a candidate for a degree of master in the Faculty of Arts or in another faculty in the University of Sydney, may be permitted by the Dean to transfer credit for the whole or any part of that

- candidature towards the DArts or DSocSci degree, provided that:
- 8.2.1.1 the period of candidature for the degree of master for which credit is sought shall have been in a program of full-time or part-time advanced study directly related to the candidate's proposed course of advanced study and research for the DArts or DSocSci degree; and
- 8.2.1.2 the candidate shall have abandoned candidature for that degree of master.
- 8.2.2 A candidate who, at the date of admission to candidature, has completed not less than one semester as a candidate for the degree of Doctor of Philosophy in the University of Sydney may be permitted by the Dean to transfer credit for the whole or any part of that candidature towards the DArts or DSocSci degree, provided that:
- 8.2.2.1 the period of candidature for the PhD degree for which credit is sought shall have been in a program directly related to the candidate's proposed course of advanced study and research for the DArts or DSocSci degree; and
- 8.2.2.2 the candidate shall have abandoned candidature for the PhD degree.
- 8.2.3 A candidate who, at the date of admission, has completed not less than one semester as a candidate for a higher degree in another university or institution may be credited for the whole or any part of that period of candidature towards the DArts or DSocSci degree, provided that:
- 8.2.3.1 the period of candidature for the higher degree for which credit is sought shall have been in a program of full-time or part-time advanced study and research directly related to the candidate's proposed course of advanced study and research for the DArts or DSocSci degree;
- 8.2.3.2 the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought; and
- 8.2.3.3 the amount of credit which may be so granted shall not exceed two semesters.
- 9. Control of candidature**
- 9.1 Each candidate shall pursue his or her course of advanced study and research wholly under the control of the University.
- 9.2 Where a candidate is employed by an institution other than the University, the Dean may require a statement from that employer acknowledging that the candidature will be under the control of the University.
- 10. Location of candidature**
- 10.1 Subject to the approval of the supervisor, relevant chair of department and the Dean, a candidate shall pursue the program of advanced study and research:
- 10.1.1 within the University, including its research centres;
- 10.1.2 on fieldwork either in the field or in libraries, museums or other repositories;
- 10.1.3 within research institutions or other institutions considered by the Dean to provide adequate facilities for that candidature; or
- 10.1.4 within a professional working environment considered to be appropriate by the Dean.
- 10.2 A candidate shall be regarded as engaging in work within the University if he or she is undertaking approved distance and/or off-campus study, this being a mode of study in which the student would not be in regular physical attendance on a designated campus of the University.
- 10.3 A candidate must, however, be able to attend the University at such times and on such occasions for the purposes of consultation and participation in prescribed academic and educational activities, as may be required by the relevant chair of department.
- 10.4 Except in respect of a candidate undertaking approved distance and/or off-campus study, a candidate pursuing candidature outside Australia must also complete a cumulative minimum period of two semesters of candidature within the University.
- 11. Supervision**
- 11.1 Appointment of supervisor
- 11.1.1 The Dean, on the recommendation of the relevant chair of department, shall appoint a suitably qualified supervisor for each candidate to take primary responsibility for the conduct of the candidature.
- 11.1.2 The Dean, on the recommendation of the relevant chair of department, shall normally appoint one or more associate supervisors for each candidate to assist in the supervision of that candidature.
- 11.2 Qualifications of supervisors
- 11.2.1 A person appointed as a supervisor must be:
- 11.2.1.1 a member of the academic staff;
- 11.2.1.2 a member of the senior research staff;
- 11.2.1.3 a person upon whom the Senate has conferred an academic title;
- 11.2.1.4 or such other member of the staff of the University as may be considered appropriate in a particular case by the Graduate Studies Committee of the Academic Board.
- 11.3 Qualifications of associate supervisors
- 11.3.1 A person appointed as an associate supervisor must:
- 11.3.1.1 hold the qualifications referred to in section 11.2; or
- 11.3.1.2 have been appointed as an honorary associate of the University.
- 12. Progress**
- 12.1 Annual review**
- 12.1.1 At the end of each year of candidature, each candidate shall complete and submit an annual progress report form to provide evidence of progress to the satisfaction of the supervisor, the relevant chair of department and the Dean.
- 12.1.2 The supervisor shall comment on the candidate's report, and the form will then be referred back to the candidate who shall sign the report to indicate that he or she has sighted the supervisor's comments.
- 12.1.3.1 The form shall then be referred to the chair of the relevant department, who, on the basis of the evidence provided, shall recommend the conditions of candidature to apply for the following year.
- 12.1.3.2 The chair may require the candidate to provide further evidence of progress at the end of one semester or such other period as the chair considers appropriate.
- 12.1.4 The progress report form is then forwarded to the Dean for consideration and comment.
- 12.2 Interview at the end of the first year of candidature**
- 12.2.1 In addition to the requirement for the submission of an annual progress report, at the end of the first year of candidature each candidate's progress will be reviewed at an interview to be organised by the relevant department.
- 12.2.2.1 The review shall include an assessment of the research project including the resources being made available, the candidate's progress and the supervisory arrangements.
- 12.2.2.2 If both the supervisor and the relevant chair of department participate in the review, another member of staff – usually the departmental postgraduate coordinator – shall normally also participate in the review.
- 12.2.2.3 There shall also be a segment where the candidate has the opportunity to discuss in confidence his or her progress in the absence of the supervisor.
- 12.2.3.1 An outcome will be considered by the chair of department, if not directly involved, and the Dean.
- 12.2.3.2 Where difficulties have been identified, the report will include an agreed course of action which may include discontinuation of candidature.
- 12.3 Lack of evidence of satisfactory progress**
- 12.3.1.1 If a candidate fails to submit evidence of progress or if the relevant chair of department considers that the evidence submitted does not indicate satisfactory progress, the Dean may, on the chair's recommendation, call upon the candidate to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- 12.3.1.2 where, in the opinion of the Dean, the candidate does not show good cause, the Dean may terminate that candidature or may impose conditions on the continuation of that candidature.
- 12.3.2.1 For the purposes of these Resolutions, good cause means circumstances beyond the reasonable control of a candidate, which may include serious ill-health or misadventure, but does not include demands of employers, pressure of employment or time devoted to non-University activities, unless these are relevant to serious ill health or misadventure.
- 12.3.2.2 In all cases the onus is on the candidate to provide the University with satisfactory evidence to establish good cause.

**13. Discontinuation of enrolment**

- 13.1 A candidate who wishes to discontinue enrolment in the degree or in a unit of study must apply to the relevant chair of department and will be presumed to have discontinued enrolment from the date of that application, unless evidence is produced showing:
- 13.1.1 that the discontinuation occurred at an earlier date; and
- 13.1.2 that there was good reason why the application could not be made at the earlier time.
- 13.2 A candidate who discontinues enrolment in a unit of study shall have that discontinuation recorded as Withdrawn (W) or Discontinued not to count as failure (DNF):
- 13.2.1 where that discontinuation occurs within the time-frames specified by the University; or
- 13.2.2 where the candidate meets other conditions as specified by the relevant chair of department.
- 13.3 A candidate who discontinues candidature for the degree shall have that discontinuation recorded as Withdrawn (W) or Not enrolled or Not continuing:
- 13.3.1 where that discontinuation occurs within the time-frames specified by the University; or
- 13.3.2 where the candidate meets other conditions as specified by the relevant chair of department.
- 13.4 A candidate who discontinues candidature and who seeks to re-enrol as a candidate for the degree must apply for re-admission in accordance with procedures determined by the Committee.

**14. Suspension of candidature**

- 14.1 A candidate must be enrolled in each semester in which he or she is actively completing the requirements for the degree.
- 14.2 A candidate who wishes to suspend candidature must first obtain approval from the Dean.
- 14.3 The candidature of a candidate who has not re-enrolled and who has not obtained approval from the Dean for suspension will be deemed to have lapsed.
- 14.4.1 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Committee.
- 14.4.2 If re-admitted to candidature, the candidate shall complete the degree requirements under such conditions as determined by the Dean.
- 14.5 A candidate who enrolls after suspending candidature shall complete the requirements for the degree under such conditions as determined by the Dean.

**15. Examination**

- 15.1 Except as prescribed in these resolutions, the examination procedures shall be in accordance with the policies and procedures prescribed by the Academic Board for the degree of Doctor of Philosophy.

**16. Appointment of Examiners**

- 16.1 On receiving the thesis and having considered the certificate of the supervisor, the Dean shall consult with the relevant chair of department and, if the Dean sees fit, appoint examiners.
- 16.2 If the Dean resolves to appoint examiners, two independent examiners shall be appointed.
- 16.3 Of the examiners so appointed:
- 16.3.1 at least one examiner shall be external to the University;
- 16.3.2 the supervisor may not be appointed as an examiner;
- 16.3.3 an industry-based associate supervisor may not be appointed as an external examiner; and
- 16.3.4 each examiner shall hold a professional doctorate or PhD-level qualification and/or be a member of staff at a recognised university;
- 16.4 The Dean shall report the names of the examiners appointed to the PhD Award Subcommittee of the Graduate Studies Committee of the Academic Board, which may appoint one or more additional examiners.
- 16.5 In any case where the Dean, having received the thesis and having considered the report of the supervisor, resolves not to appoint examiners, the Dean shall report the circumstances to the PhD Award Subcommittee of the Graduate Studies Committee of the Academic Board.

**17. Determination of the result of the candidature**

- 17.1 The Dean will refer the results of the coursework and the examiners' reports on the thesis, together with a recommendation concerning the award of the degree, to the PhD Award Subcommittee of the Academic Board's Graduate

Studies Committee, which shall determine the result of the candidature.

**18. Public availability of thesis**

- 18.1 It is the policy of the Senate that a candidate for a higher degree should not normally be permitted to undertake a program of advanced study and research which is likely to result in the lodgment of a thesis that cannot be available for use immediately, to be read, photocopied or microfilmed, except as provided in sections 18.3 and 18.4 below.
- 18.2 An applicant for admission to candidature for a higher degree shall be required to acknowledge awareness of this policy when applying for such admission.
- 18.3 *Use of confidential material and access to a restricted thesis*
- 18.3.1 If, at any time between application for admission to candidature and the lodgment of the thesis, it shall appear to the supervisor and to the relevant chair of department that successful prosecution of the candidature will require the use of confidential material which the candidate would not be at liberty fully to disclose in the thesis, the matter shall be reported as soon as practicable to the Dean.
- 18.3.2 The Dean may, if the Dean thinks fit, recommend to the Graduate Studies Committee of the Academic Board that the candidate be granted:
- 18.3.2.1 permission to include in an appendix to the thesis such material as is essential to the thesis but which, for a limited period, may not be available for general inspection; and
- 18.3.2.2 exemption, in respect of such an appendix, from the requirement to give the undertaking specified in section 20.2 above.
- 18.3.3.1 Subject to the provisions in section 18.3.4 below, if the Graduate Studies Committee of the Academic Board resolves to grant such permission and exemption, the University Librarian shall restrict access, for a period to be specified by the Graduate Studies Committee of the Academic Board, to any appendix referred to in section 18.3.2 above.
- 18.3.3.2 This period of restriction shall not exceed five years unless there are exceptional reasons for an extension of the period.
- 18.3.4 The University Librarian may grant access to an appendix to a thesis to which access has been restricted in accordance with section 18.3.3 above, to a scholar who:
- 18.3.4.1 demonstrates bona fide concern with the material in that appendix; and
- 18.3.4.2 has the written consent of either the author of the thesis, or the chair of the relevant department, in a case where the author cannot be contacted, notwithstanding that all reasonable steps have been taken to contact the author.
- 18.3.5 Notwithstanding any other provision of these resolutions, the examiners of a thesis, including any Faculty committee or any committee of the Academic Board which is directly concerned with the examination of such thesis, shall have access to the thesis and any appendix to the thesis for the purposes of any examination or re-examination.
- 18.4 *Deferment of public availability of thesis*
- 18.4.1 The Senate recognises that there are certain circumstances where deferment of the public availability of the thesis is appropriate.
- 18.4.2 In a case where a candidate or potential candidate is to be associated with a project in collaboration with industry that has potential for concern over exploitation of intellectual property, the Dean, if satisfied that the circumstances warrant it, may recommend to the Graduate Studies Committee of the Academic Board that:
- 18.4.2.1 the candidate or prospective candidate be granted exemption from the requirement to give the undertaking specified in section 18.2 above; and
- 18.4.2.2 authorisation be given to delay lodgment of the thesis in the Library for a period that, except in exceptional circumstances, shall not exceed 18 months from the date of the award of the degree.
- 18.4.3 The Chair of the Graduate Studies Committee of the Academic Board may approve such applications on behalf of the Graduate Studies Committee, where the Chair is satisfied that they are appropriate.
- 18.4.4.1 If, at any time between application for admission to candidature and the lodgment of the thesis, it shall appear

to the candidate, supervisor and to the relevant chair of department that there are reasons to believe that the candidate's interests would be at risk if the thesis were immediately made available, the candidate may apply in writing for deferment of the availability of that thesis in the University Library for a specific period of time.

- 18.4.4.2 Any such application should set out clearly the reasons for the request and include supporting evidence, as appropriate.
- 18.4.5 The Dean, if satisfied that such a deferment is necessary to protect the interests of the candidate, may:
- 18.4.5.1 give authorisation for the thesis not to be lodged in the Library for a period not exceeding six months from the date of award of the degree; and also
- 18.4.5.2 recommend to the Graduate Studies Committee of the Academic Board that a longer period of deferment, or an extension of the original deferment, be approved provided that, except in exceptional circumstances, the total period shall not exceed 18 months.
- 19. Chairs of department**
- 19.1 A chair of department may delegate to a specified member of the academic staff his or her responsibilities under these resolutions
- 19.1.1 by countersigning a specific recommendation in respect of a particular candidature;
- 19.1.2 or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

## Graduate Diploma in Arts Graduate Certificate in Arts

- 1. Requirements for the Graduate Diploma in Arts**
- 1.1 To qualify for the award of the Graduate Diploma in Arts a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2. Subject areas**
- 2.1 The Graduate Diploma in Arts will be awarded in the following subject areas:
- 2.1.1 Ancient World Studies
- 2.1.2 Arabic and Islamic Studies
- 2.1.3 Art History and Theory
- 2.1.4 Australian Studies
- 2.1.5 English
- 2.1.6 Gender Studies
- 2.1.7 Hebrew, Biblical and Jewish Studies
- 2.1.8 History
- 2.1.9 Holocaust Studies
- 2.1.10 Philosophy
- 2.1.11 Sociology
- 2.1.12 Social Policy
- 2.1.13 Studies in Religion
- 3. Requirements for the Graduate Certificate in Arts**
- 3.1 To qualify for the award of the Graduate Certificate in Arts a student must:
- 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Development Studies Graduate Certificate in Developmental Studies

- 1. Requirements for the Graduate Diploma in Development Studies**
- 1.1 To qualify for the award of the Graduate Diploma in Development Studies a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2. Requirements for the Graduate Certificate in Development Studies**
- 2.1 To qualify for the award of the Graduate Certificate in Strategic Public Relations a student must:

- 2.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Certificate in E-Communications

- 1. Requirements for the degree, diploma and certificate**
- 1.1 To qualify for the award of the Graduate Certificate in E-Communications a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Strategic Public Relations Graduate Certificate in Strategic Public Relations

- 1. Requirements for the Graduate Diploma in Strategic Public Relations**
- 1.1 To qualify for the award of the Graduate Diploma in Strategic Public Relations a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2. Requirements for the Graduate Certificate in Strategic Public Relations**
- 2.1 To qualify for the award of the Graduate Certificate in Strategic Public Relations a student must:
- 2.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Certificate in HSC English Studies

- 1. Requirements for the award course**
- 1.1 To qualify for the award of the degree a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Certificate in Museum Studies

- 1. Award of the graduate certificate**
- 1.1 The Graduate Certificate in Museum Studies shall be awarded in two grades namely Pass, and, in the case of an outstanding student, Pass with Merit.
- 1.2 The testamur for the Graduate Certificate in Museum Studies shall specify the subject area in which the graduate certificate has been undertaken if the candidate has completed an appropriate program of courses in the designated area of study.
- 2. Eligibility for admission**
- 2.1 An applicant for admission to candidature for the Graduate Certificate shall, except as provided for in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
- 2.1.1 be a graduate of the University of Sydney; and
- 2.1.2 have completed sufficient courses in the subject area in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or
- 2.1.3 have completed at a satisfactory level courses deemed by the Faculty to be equivalent.
- 3. Availability**
- 3.1 Admission to the graduate certificate may be limited by quota.
- 3.2 In determining the quota the Faculty will take into account:
- 3.2.1 availability of resources including space, library, equipment, laboratory and computing facilities; and
- 3.2.2 availability of adequate and appropriate supervision.
- 3.3 In considering an application for admission to candidature the Director of the Museum Studies Unit shall take account of the quota and select applicants in order of academic merit.
- 4. Credit**
- 4.1.1 No credit towards the Graduate Certificate in Museum Studies shall be given for work completed prior to admission to candidature for the Graduate Certificate in Museum Studies unless:

- 4.1.2 one unit of study credit may be granted where the work completed prior to admission:
- 4.1.2.1 is through the University's Summer School or Centre for Continuing Education; and
- 4.1.2.2 is for a unit of study being offered to candidates for the Graduate Certificate in Museum Studies.

### 5. Requirements for the graduate certificate

- 5.1 A course shall consist of lectures, together with such seminars, tutorial instruction, essays, exercises or practical work as may be prescribed. In these resolutions 'to complete a course' and derivative expressions mean:
- 5.1.1 to attend the lectures and the meetings, if any, for seminars or tutorial instruction;
- 5.1.2 to complete satisfactorily the essays, exercises and practical work, if any; and
- 5.1.3 to pass the examinations of the course.
- 5.2 A candidate for the certificate is required to complete four semester length postgraduate courses or their equivalent.

### 6. Subject areas

- 6.1 The Graduate Certificate in Museum Studies may be awarded in the following subject areas provided the candidate has completed an appropriate program of courses in the designated area of study:
- 6.1.1 Museum Management
- 6.1.2 Museum Collection Studies
- 6.1.3 Museum Communication

### 7. Time limits

- 7.1 All candidates shall complete the requirements for the Graduate Certificate within two years.

### 8. Progress

- 8.1 A candidate must, by the beginning of each year, either re-enrol or seek approval to suspend, otherwise candidature lapses. A person whose candidature has lapsed shall not re-enrol as a candidate for the degree unless again selected for admission.
- 8.2 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate certificate and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## Diploma of Arts

### 1. Grades of diploma

- 1.1 The diploma is awarded in three grades: pass, pass with merit and honours.

### 2. Eligibility for admission

- 2.1 An applicant must either:
- 2.1.1 have a UAI or equivalent (determined by the Faculty) of at least 80.00; and
- 2.1.1.1 must be enrolled for a degree (other than the Bachelor of Arts) at the University of Sydney or at another university; or
- 2.1.1.2 must be a graduate of the University of Sydney.
- 2.2 Admission requires the approval of the relevant chair of department and may be limited by quota.
- 2.3 If there is a quota, the Faculty will give preference to undergraduate applicants with higher TERs and to graduate applicants with a higher average mark in their undergraduate courses.

### 3. Requirements for the diploma

- 3.1 To qualify for the award of the pass diploma, candidates must hold or have completed a bachelor's degree, and must complete at least 44 credit points, including at least 32 senior credit points, in one of the following areas:
- 3.1.1 Ancient History
- 3.1.2 Arab World, Islam and the Middle East
- 3.1.3 Archaeology
- 3.1.4 Asian Studies
- 3.1.5 Australian Literature
- 3.1.6 Classical Civilisation
- 3.1.7 English
- 3.1.8 Art History and Theory
- 3.1.9 History
- 3.1.10 Jewish Civilisation Thought and Culture
- 3.1.11 Linguistics
- 3.1.12 Medieval Studies
- 3.1.13 Music

- 3.1.14 Philosophy
- 3.1.15 Religious Studies
- 3.1.16 Gender Studies

3.2 The subject area will be shown on the testamur.

3.3 To qualify for the award of the diploma (with merit) candidates must hold or have completed a bachelor's degree, and must obtain an average mark of at least 75 in all of their units of study and have no Fail or Disc results.

3.4 To qualify for the award of the diploma (honours), candidates must hold or have completed a Bachelor's degree, and must complete final year honours in one of the listed subject areas and obtain a mark of at least 60.

3.5 In the honours grade there are:

3.5.1 three classes: I, II and III; and

3.5.2 two divisions within class II: (i) and (ii).

3.6 Candidates may be awarded undergraduate prizes for units of study taken as part of the diploma, but are not eligible for the award of a University medal.

### 4. Time limits

4.1 The requirements for the diploma must be completed within five calendar years of commencement.

### 5. Credit and advanced standing

5.1 A candidate may be granted credit for up to 12 Junior credit points or eight Senior credit points for a unit of study completed at the University of Sydney or at another recognised institution before admission to candidature, subject to the following restrictions:

5.1.1.1 the unit of study must be in the subject area being taken for the diploma;

5.1.1.2 non-specific credit will not be approved;

5.1.2 a candidate will not be granted credit toward the diploma for any units of study:

5.1.2.1 for which the result is a terminating pass or equivalent; or

5.1.2.2 which were completed more than nine years before admission or re-admission to candidature; or

5.1.2.3 upon which the candidate has relied, or intends to rely, to qualify for another degree or academic qualification; or

5.1.2.4 taken at other institutions after admission to candidature.

5.2 A candidate may be granted advanced standing on the basis of previous studies.

## Diploma of Language Studies

### 1. Grades of diploma

1.1 The diploma is awarded in three grades: pass, pass with merit and honours.

### 2. Eligibility for admission

2.1 An applicant must either:

2.1.1 have a UAI or equivalent (determined by the Faculty) of at least 80.00; and

2.1.1.1 must be enrolled for a degree (other than the Bachelor of Arts) at the University of Sydney or at another university, or

2.1.1.2 must be a graduate of the University of Sydney.

2.2 Admission requires the approval of the relevant chair of department and may be limited by quota.

2.3 If there is a quota, the Faculty will give preference to undergraduate applicants with higher TERs and then to graduate applicants with a higher average mark in their undergraduate courses.

### 3. Requirements for the diploma

3.1 To qualify for the award of the pass diploma, candidates must hold or have completed a bachelor's degree, and must complete at least 44 credit points, including at least 32 Senior credit points, in one of the following areas:

3.1.1 Arabic

3.1.2 Chinese

3.1.3 French

3.1.4 German

3.1.5 Greek (Classical)

3.1.6 Greek (Modern)

3.1.7 Hebrew (Classical)

3.1.8 Hebrew (Modern)

3.1.9 Indonesian and Malayan

3.1.10 Italian

3.1.11 Japanese

3.1.12 Korean

3.1.13 Latin

- 3.1.14 Sanskrit
- 3.1.15 Thai
- 3.2 The language study area will be shown in brackets on the testamur.
- 3.3 To qualify for the award of the diploma (with merit) candidates must hold or have completed a bachelor's degree, and must obtain an average mark of at least 75 in all of their units of study and have no Fail or Disc results.
- 3.4 To qualify for the award of the diploma (honours), candidates must;
  - 3.4.1 hold or have completed a Bachelor's degree; and
  - 3.4.2 complete final year honours in one of the listed subject areas; and
  - 3.4.3 obtain a mark of at least 60.
- 3.5 In the honours grade there are:
  - 3.5.1 three classes: I, II and III; and
  - 3.5.2 two divisions within class II: (i) and (ii).
- 3.6 Candidates may be awarded undergraduate prizes for units of study taken as part of the diploma, but are not eligible for the award of a University medal.
- 4. **Time limits**
  - 4.1 The requirements for the diploma must be completed within five calendar years of commencement.
- 5. **Credit and advanced standing**
  - 5.1 A candidate may be granted credit for up to 12 junior credit points or eight senior credit points for a unit of study completed at the University of Sydney or at another recognised institution before admission to candidature, subject to the following restrictions:
    - 5.1.1 the unit of study must be in the subject area being taken for the diploma;
    - 5.1.2 non-specific credit will not be approved;
    - 5.1.3 a candidate will not be granted credit toward the Diploma for any units of study:
      - 5.1.3.1 for which the result is a terminating pass or equivalent; or
      - 5.1.3.2 which were completed more than nine years before admission or re-admission to candidature; or
      - 5.1.3.3 upon which the candidate has relied, or intends to rely, to qualify for another degree or academic qualification; or
      - 5.1.3.4 taken at other institutions after admission to candidature.
  - 5.2 A candidate may be granted advanced standing on the basis of previous studies.

## Diploma of Social Sciences

- 1. **Grades of diploma**
  - 1.1 The diploma is awarded in three grades: pass, pass with merit and honours.
- 2. **Eligibility for admission**
  - 2.1 An applicant must either:
    - 2.1.1 have a UAI or equivalent (determined by the Faculty) of at least 80.00; and
      - 2.1.1.1 must be enrolled for a degree (other than the Bachelor of Arts) at the University of Sydney or at another university, or
      - 2.1.1.2 must be a graduate of the University of Sydney.
  - 2.2 Admission requires the approval of the relevant chair of department and may be limited by quota.
  - 2.3 If there is a quota, the Faculty will give preference to undergraduate applicants with higher TERs and to graduate applicants with a higher average mark in their undergraduate courses.
- 3. **Requirements for the diploma**
  - 3.1 To qualify for the award of the pass diploma, candidates must hold or have completed a bachelor's degree, and must complete at least 44 credit points, including at least 32 senior credit points, in one of the following areas:
    - 3.1.1 Social Anthropology
    - 3.1.2 Sociology
    - 3.1.3 Sociology and Social Policy and Administration
  - 3.2 To qualify for the award of the diploma (with merit) candidates must hold or have completed a bachelor's degree, and must obtain an average mark of at least 75 in all of their units of study and have no Fail or Disc results.
  - 3.3 To qualify for the award of the diploma (honours), candidates must hold or have completed a bachelor's degree, and must complete final year honours in one of the listed subject areas and obtain a mark of at least 60.

- 3.4 In the honours grade there are:
  - 3.4.1 three classes: I, II and III; and
  - 3.4.2 two divisions within class II: (i) and (ii).
- 3.5 Candidates may be awarded undergraduate prizes for units of study taken as part of the diploma, but are not eligible for the award of a University medal.
- 4. **Time limits**
  - 4.1 The requirements for the diploma must be completed within five calendar years of commencement.
- 5. **Credit and advanced standing**
  - 5.1 A candidate may be granted credit for up to 12 Junior credit points or eight Senior credit points for a unit of study completed at the University of Sydney or at another recognised institution before admission to candidature, subject to the following restrictions:
    - 5.1.1 the unit of study must be in the subject area being taken for the diploma;
    - 5.1.2 non-specific credit will not be approved;
    - 5.1.3 a candidate will not be granted credit toward the diploma for any units of study:
      - 5.1.3.1 for which the result is a terminating pass or equivalent; or
      - 5.1.3.2 which were completed more than nine years before admission or re-admission to candidature; or
      - 5.1.3.3 upon which the candidate has relied, or intends to rely, to qualify for another degree or academic qualification; or
      - 5.1.3.4 taken at other institutions after admission to candidature.
  - 5.2 A candidate may be granted advanced standing on the basis of previous studies.

## Master of Arts

- 1. **Supervision**
  - 1.1 Candidates are required to maintain regular contact with their supervisors or advisers.
- 2. **Annual progress reports**
  - 2.1 A candidate proceeding primarily by research and thesis shall:
    - 2.1.1 present annually, before re-enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree; and
    - 2.1.2 submit it on the approved annual progress report form to the appointed supervisor.
  - 2.2.1 The supervisor shall also present a report on the same form on the work done by the candidate which shall be submitted to the chair of department together with the candidate's report, for comment;
  - 2.2.2 the report of the supervisor and comment of the chair of department shall be shown to the candidate for comment; and
  - 2.2.3 the candidate shall sign the report as having been sighted.
  - 2.3 Both reports shall then be forwarded to the Dean.
- 3. **Suspension**
  - 3.1 On written application by the candidate and on recommendation of the chair of the department, the Dean may grant a suspension of candidature for periods measured in whole semesters.
- 4. **Language in which thesis or long essay may be written**
  - 4.1 Theses or long essays shall be written in English or, in the case of language departments, either in English or in their target language as determined by the department unless a department has specified by means of a faculty resolution that it will consider applications to submit the thesis or long essay in a language other than English or a target language of the department.
  - 4.2 Such applications should normally be made in writing and approved by the chair of department concerned before the commencement of candidature.
  - 4.3 In considering applications a chair of department shall take into account arrangements for supervision and examination.
- 5. **Appointment of examiners**
  - 5.1 No more than one of the two examiners shall be an external examiner except in special circumstances.
- 6. **Disagreement between examiners**
  - 6.1 In those cases where there is a disagreement among examiners the procedures prescribed for the PhD shall be applied.
  - 6.2.1 The Faculty will inform all examiners of names of co-examiners and authorise them to consult directly with one

- another at any stage of examining, at the same time stressing the need for an independent report from each examiner.
- 6.2.2 Where examiners disagree in their recommendations, the Faculty may on the recommendation of the chair of department take any or all of the following actions:
- 6.2.2.1 direct that an oral or other examination be held;
- 6.2.2.2 refer to each examiner the reports of the other examiners and refer to the examiners the comments of the supervisor, if the supervisor has not been an examiner;
- 6.2.2.3 decide to appoint an additional examiner who would not be an assessor and who would not be required to consult other examiners.
- 6.3 Notwithstanding 6.2.2, a chair of department may recommend that the degree be awarded or be not awarded although the examiners disagree.
- 7. Award of the degree**
- 7.1 The Faculty delegates to the Dean its authority to determine the result of candidature in cases where the chair of department and the examiners are unanimous in recommending the award of the degree.
- 8. Pass with merit**
- 8.1 The pass with merit may be awarded to a candidate for the degree where that candidate has achieved the result of distinction or better as an average in the whole course.
- 9. Library copy of the thesis**
- 9.1 On completion of the examination one copy of the thesis bound in a permanent form and containing any necessary emendations shall be lodged by the Registrar in the Library.

## Master of Letters

- 1. Supervision**
- 1.1 Candidates are required to maintain regular contact with their supervisors or advisers.
- 2. Suspension**
- 2.1 On written application by the candidate and on the recommendation of the chair of department, the Dean may grant a suspension of candidature for periods measured in whole semesters.
- 3. Award of the degree**
- 3.1 The Faculty delegates to the Dean its authority to determine the result of candidature in cases where the chair of the department and the examiners are unanimous in recommending the award of the degree.
- 4. Pass with merit**
- 4.1 The pass with merit may be awarded to a candidate for the degree where that candidate has achieved the result of High Distinction or better as an average in the whole course.

## Master of Philosophy

- 1. Supervision**
- 1.1 Candidates are required to maintain regular contact with their supervisors or advisers.
- 2. Annual progress reports**
- 2.1 A candidate proceeding primarily by research and thesis shall:
- 2.1.1 present annually, before re-enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree; and
- 2.1.2 submit it on the approved annual progress report form to the appointed supervisor.
- 2.2.1 The supervisor shall also present a report on the same form on the work done by the candidate which shall be submitted to the chair of department, together with the candidate's report, for comment;
- 2.2.2 the report of the supervisor and comment of the chair of department shall be shown to the candidate for comment; and
- 2.2.3 the candidate shall sign the report as having been sighted.
- 2.3 Both reports shall then be forwarded to the Dean.
- 3. Suspension**
- 3.1 On written application by the candidate and on the recommendation of the head of the department, the Dean may grant a suspension of candidature for periods measured in whole semesters.

## 4. Language in which thesis or long essay may be written

- 4.1.1 Theses or long essays shall be written in English or, in the case of language departments, either in English or in their target language as determined by the department:
- 4.1.2 unless a department has specified by means of a faculty resolution that it will consider applications to submit the thesis or long essay in a language other than English or a target language of the department.
- 4.2 Such applications should normally be made in writing and approved by the chair of department concerned and the Dean of the Faculty before the commencement of candidature.
- 4.3 In considering applications a chair of department shall take into account arrangements for supervision and examination.
- 5. Appointment of examiners**
- 5.1 No more than one of the two examiners shall be an external examiner except in special circumstances.
- 6. Disagreement between examiners**
- 6.1 In those cases where there is a disagreement among examiners the procedures prescribed for the PhD shall be applied.
- 6.2.1 The Faculty will inform all examiners of names of co-examiners and authorise them to consult directly with one another at any stage of examining, at the same time stressing the need for an independent report from each examiner.
- 6.2.2 Where examiners disagree in their recommendations, the Faculty may on the recommendation of the head of department take any or all of the following actions:
- 6.2.2.1 direct that an oral or other examination be held;
- 6.2.2.2 refer to each examiner the reports of the other examiners and refer to the examiners the comments of the supervisor, if the supervisor has not been an examiner;
- 6.2.2.3 decide to appoint an additional examiner who would not be an assessor and who would not be required to consult other examiners.
- 6.3 Notwithstanding 6.2.2, a head of department may recommend that the degree be awarded or be not awarded although the examiners disagree.
- 7. Award of the degree**
- 7.1 The Faculty delegates to the Dean its authority to determine the result of candidature in cases where the head of department and the examiners are unanimous in recommending the award of the degree.
- 8. Library copy of the thesis**
- 8.1 On completion of the examination one copy of the thesis bound in a permanent form and containing any necessary emendations shall be lodged by the Registrar in the Library.



# Faculty of Dentistry

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Dentistry

1. The Faculty of Dentistry shall comprise the following persons:
  - 1.1 the Professors, Associate Professors, Senior Lecturers, Lecturers, and Associate Lecturers being full-time members of the teaching staff in the Faculty of Dentistry;
  - 1.2 the Pro Vice-Chancellor, College of Health Sciences, the Deans of the Faculties of Medicine and Health Sciences;
  - 1.3 the Professors, Associate Professors, Senior Lecturers, Lecturers and Associate Lecturers being fractional members of the teaching staff of half-time (0.5) or greater;
  - 1.4 the Head, School of Medical Sciences and the Head, School of Molecular and Microbial Biosciences;
  - 1.5 two members of the part-time academic staff at 0.4 and below, elected by and from the part-time academic staff of the Faculty appointed at 0.4 and below;
  - 1.6 full-time members of the research staff of the disciplines of the Faculty of Dentistry and of the Institute of Dental Research who hold appointments of research fellow and above;
  - 1.7 persons upon whom the title of Clinical Professor, Adjunct Professor, Clinical Associate Professor, Adjunct Associate Professor, Clinical Senior Lecturer, Clinical Lecturer or Adjunct Lecturer has been conferred in accordance with the resolutions of the Academic Board;
  - 1.8 not more than five students elected in the manner prescribed by resolution of the Senate;
  - 1.9 the President of the Oral Health Foundation within the University of Sydney;
  - 1.10 the Area Clinical Director, Westmead Centre for Oral Health, the General Manager, Westmead Centre for Oral Health;
  - 1.11 the Area Clinical Director, Oral Health (Eastern Zone), Sydney South Western Area Health Service and the Clinical Manager, Sydney Dental Hospital;
  - 1.12 the Director of the Institute of Dental Research;
  - 1.13 the Chief Dental Officer of New South Wales;
  - 1.14 one nominee of each of the Royal Australasian College of Dental Surgeons and the Australian Dental Association (New South Wales Branch);
  - 1.15 such other persons as may be appointed by the Faculty on the nomination of the Dean, for such period as determined by the Faculty;
  - 1.16 such other persons as may be appointed by the Faculty as Honorary Members of Faculty on the nomination of the Dean, for such period as determined by the Faculty, in accordance with resolutions adopted by the Faculty at its meeting on 10 November 1995;
  - 1.17 the President of the Dental Therapy Association and Dental Hygienists Association (New South Wales Branch);
  - 1.18 the President of the Dental Alumni Society;
  - 1.19 the Chairperson, Committee for Continuing Education in Dentistry;
  - 1.20 former members of the Faculty upon whom the University has conferred the title of Emeritus Professor; and
  - 1.21 Fellows of the University who were prior members of the Faculty of Dentistry.
2. The election of members pursuant to section 1.6 shall be held at the last meeting of the Faculty in each alternate year and the members so elected shall hold office from 1 January of the year

following their election until the next election but conterminously with their membership of the part-time teaching staff.

3. **Election of Honorary members of faculty (section 1.16)**
  - 3.1 Honorary members will be elected to the Faculty on the basis of conspicuous involvement in one or more of the following:
    - 3.1.1 support of the interested and welfare of the Faculty or of a particular part of the Faculty's activities;
    - 3.1.2 promotion of the academic purposes of the Faculty or facilitating these purposes on any particular activity of the Faculty;
    - 3.1.3 fostering the links between the Faculty and other institutions within and outside Australia;
    - 3.1.4 representation of the Faculty's needs for resources for its growth and diversification and supply of such resources;
    - 3.1.5 any other activity deemed appropriate by the Faculty.
4. Nominations for consideration by the Faculty's Advisory Committee on Selection of Candidates for Honorary Members of the Faculty are invited annually. Nominations may be made by any member of the Faculty and must include a clear statement on the nominee's attainment, position and relationship to the Faculty with particular reference to the criteria outlines above.
5. The number of persons who may be elected each year shall be no more than four.

## Degrees, diplomas and certificates in the Faculty of Dentistry

1. The degrees in the Faculty of Dentistry shall be:
  - 1.1 Bachelor of Dentistry (BDent)
  - 1.2 Bachelor of Dentistry (Honours) (BDent(Hons))
  - 1.3 Bachelor of Science (Dental) (BSc (Dent))
  - 1.4 Bachelor of Oral Health (BORalHlth)
  - 1.5 Master of Philosophy (MPhil)
  - 1.6 Master of Dental Science (MDSoc)
  - 1.7 Doctor of Philosophy (PhD)
  - 1.8 Doctor of Dental Science (DDSc).
2. The diplomas in the Faculty of Dentistry shall be:
  - 2.1 Graduate Diploma in Community Oral Health and Epidemiology (GradDipComOHandEpid)
  - 2.2 Graduate Diploma in Clinical Dentistry (GradDipClinDent)
  - 2.3 Graduate Diploma in Clinical Dentistry (Restorative) (GradDipClinDent (Restorative))
3. The certificate in the Faculty of Dentistry shall be:
  - 3.1 the Graduate Certificate in Clinical Dentistry (Restorative) (GradCertClinDent(Restorative)).

## Bachelor of Dentistry

1. **Requirements for the pass degree**
  - 1.1 To qualify for the award of the pass degree, candidates must:
    - 1.1.1 complete successfully the prescribed units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Bachelor of Dentistry (Honours)

1. **Requirements for the honours degree**
  - 1.1 To qualify for the award of the degree students must:
    - 1.1.1 complete successfully the prescribed units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Bachelor of Science (Dental)

1. a candidate for the degree of bachelor of dental surgery who has shown exceptional merit in the entry qualification(s) for the degree, or in the units of study of the degree, and is considered by the head of discipline/department or the professor or other member

- of the teaching staff most concerned, a suitable candidate for advanced study and research, may be permitted, with the special permission of the Dean, to undertake an approved course of advanced study and research within the Faculty, concurrently with their enrolment in the degree.
2. The course of advanced study and research shall, except with the permission of the Faculty, be completed in not less than three years.
  3. A candidate for the degree of Bachelor of Dental Surgery who has completed the units of study of the third year or the fourth year of the degree, has shown special merit in those studies, and is considered by the head of the appropriate discipline/department, or the Professor or other member of the teaching staff most concerned, a suitable candidate for advanced study and research, may be permitted by the Faculty to interrupt candidature for the degree and undertake an approved course of advanced study and research within the Faculty.
  4. A person who has qualified for the award of the degree of Bachelor of Dental Surgery of the University of Sydney, has shown special merit in those studies, and is considered by the head of the appropriate discipline/department, the Professor or other member of the teaching staff most concerned, a suitable candidate for advanced study and research, may be permitted by the Faculty to undertake, during the year immediately following that in which the candidate qualified for the award of the degree of Bachelor of Dental Surgery, an approved course of advanced study and research within the Faculty.
  5. On completion of the course, a candidate may be recommended to the Faculty for the award of the degree of Bachelor of Science (Dental).
    - 6.1 The degree shall not be awarded before the completion of the units of study of the third year of the degree of Bachelor of Dental Surgery.
    - 6.2 The degree shall only be awarded with honours.
    - 6.3 There shall be three classes of honours, namely Class I, Class II, and Class III.
    - 6.4 If a candidate graduates with First Class Honours and the Faculty is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.

## Bachelor of Oral Health

1. **Requirements for the Bachelor of Oral Health**
  - 1.1 To qualify for the award of the Bachelor of Oral Health a student must:
    - 1.1.1 complete successfully units of study as set out in Table 1 of the Resolutions of the Faculty relating to the degree giving credit for a total of 144 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Philosophy

1. **Requirements for the Master of Philosophy**
  - 1.1 To qualify for the award of the Master of Philosophy a student must:
    - 1.1.1 complete a 6 credit point unit of study on research methods plus such courses or units of study, if any, as may be prescribed by the head of the discipline concerned;
    - 1.1.2 carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the discipline concerned;
    - 1.1.3 write a thesis embodying the results of this research that passes examination; and
    - 1.1.4 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Dental Science

1. The title of the degree shall include in parenthesis the discipline undertaken.
2. The degree of Master of Dental Science may be taken in the following disciplines:
  - 2.1 Endodontics
  - 2.2 Oral and Maxillo-facial Surgery
  - 2.3 Orthodontics
  - 2.4 Paediatric Dentistry
  - 2.5 Periodontics
  - 2.6 Prosthodontics
  - 2.7 Community Oral Health and Epidemiology

- 2.8 Oral Medicine and Oral Pathology.
- 3.1 Sections 4–11 of these Senate Resolutions for the Degree of Master of Dental Science only apply when the degree is taken in disciplines in sections 2.1, 2.2, 2.3, 2.5, 2.5, 2.7 and 2.8.
- 3.2 The Faculty Resolutions for the Degree of Master of Dental Science apply when the degree is taken in discipline 2.6.
- 4.1 An applicant for admission to candidature for the degree of Master of Dental Science shall:
  - 4.1.1 except as provided in section 4.2 be a Bachelor of Dental Surgery of the University of Sydney;
  - 4.1.2 apply in writing to the Faculty for such admission to candidature and for the approval of the Faculty;
  - 4.1.3 have completed at least two years' general dental practice experience; and
  - 4.1.4 in the cases of disciplines in sections 2.1, 2.2, 2.4 and 2.5, unless exempted by the Faculty, have satisfactorily completed the primary Fellowship Examination of the Royal Australasian College of Dental Surgeons, or its equivalent.
- 4.2 A graduate in dentistry of another university or a candidate with equivalent qualifications obtained in an appropriate institution may, with the approval of the Faculty, be admitted to candidature for the degree.
- 4.3 The Faculty may admit an applicant to candidature on probation for a period not exceeding 12 months and at the end of that period shall review the work of the candidate and confirm or terminate the candidature.
- 4.4 A candidate admitted to candidature on probation whose candidature is subsequently confirmed shall be deemed to have commenced candidature on the day of admission to candidature on probation.
5. A candidate for the degree shall:
  - 5.1 unless exempted by the Faculty, pass an examination prescribed by the Faculty, within the first year, and not less than one year before complying with section 9.1;
    - 5.2.1 for all disciplines except the Discipline of Community Oral Health and Epidemiology, engage for not less than three years and not more than four years as a full-time student or its equivalent part-time in the University in a course of advanced study and research in a recognised specialist area, or other area of dentistry approved by the Faculty; or
    - 5.2.2 engage for not less than two years as a full-time student or its equivalent part-time in the University in a course of advanced study and research in the Discipline of Community Oral Health and Epidemiology.
6. The Faculty may deem time spent on work done towards another higher degree by a candidate before admission to candidature for the degree of Master of Dental Science, to be time spent or work done after admission, provided the candidate has ceased to be a candidate for the other degree.
7. The Faculty shall appoint a person who is a member of the academic staff of the University to act as supervisor of the candidate and may at its discretion appoint a suitably qualified person or persons as associate supervisor(s).
8. The Faculty shall review the progress of each candidate annually and on the recommendation of the head of discipline concerned may terminate the candidature of any candidate who, in the opinion of the Faculty, has not shown evidence of sufficient progress towards the degree.
  - 9.1 A candidate shall:
    - 9.1.1 either submit a treatise embodying the results of research, or
    - 9.1.2 submit an article reporting the results of research in a form suitable for publication in a refereed scientific journal.
  - 9.2 The article shall be accompanied by a critical review of the literature.
  - 9.3 A candidate shall:
    - 9.3.1 make an oral research presentation as prescribed by the Faculty;
    - 9.3.2 pass an advanced examination as prescribed by the Faculty.
  - 9.4 A candidate shall state in the treatise, generally in a preface and specifically throughout the treatise:
    - 9.4.1 the sources from which the information was derived;
    - 9.4.2 the extent to which the work of others has been used; and
    - 9.4.3 the portion of the work claimed to be original.
  - 9.5.1 The candidate shall not present as the treatise any work previously submitted for a degree of this or any other university; but
  - 9.5.2 may incorporate such work in the treatise, provided that the work so incorporated is indicated.

- 9.6 The candidate shall lodge with the Faculty three copies (printed or typewritten) of the treatise or research article in accordance with the Faculty resolution.
- 9.7 The form of the article referred to in sections 9.1 and 9.2 shall be as prescribed by the Faculty.
- 9.8 A candidate shall complete all specified requirements, and, where indicated, all clinical requirements of the specialist program.
- 10.1 The Faculty shall appoint two examiners, of whom at least one shall be an external examiner, who is not a member of the Faculty or a member of the part-time teaching staff of the Faculty;
- 10.2 The examiners shall report to the Faculty, which shall determine the result of the examination.
11. The degree of Master of Dental Science may be awarded with honours at graduation to candidates who achieve a minimum average mark of 80 upon completion of all units in the Master of Dental Science.
12. To qualify for the award of the Master of Dental Science in the discipline of Prosthodontics a student must:
  - 12.1 complete successfully units of study giving credit for a total of 144 credit points; and
  - 12.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Diploma in Clinical Dentistry

1. The title of the diploma shall include in parenthesis the discipline undertaken.
2. The Graduate Diploma in Clinical Dentistry may be taken in the following disciplines:
  - 2.1 Conscious Sedation and Pain Control
  - 2.2 Oral Implants
  - 2.3 Advanced Practice.
- 3.1 An applicant for admission to candidature for the Graduate Diploma in Clinical Dentistry shall, except as provided in section 3.2, be a Bachelor of Dental Surgery of the University of Sydney.
- 3.2 An applicant who is a graduate in dentistry of another university or, having obtained equivalent qualifications in an appropriate institution, has completed courses acceptable to the Faculty may be admitted as a candidate by the Academic Board on the recommendation of the Faculty.
- 3.3 An applicant for admission to candidature in the discipline of Oral Implants shall have completed at least two years' general dental practice experience.
4. **Conscious Sedation and Pain Control and Oral Implants**
  - 4.1 A candidate shall:
    - 4.1.1 for a period of not less than one year and not more than five years, complete a course of studies of 500 hours as prescribed by the Faculty which may include up to 200 hours from units of study supervised by the Committee for Continuing Education in Dentistry; and
    - 4.1.2 complete all coursework and assignments and pass the examinations in the approved units of study.
5. **Advanced Practice**
  - 5.1 A candidate shall:
    - 5.1.1 for a period of not less than one year and not more than three years, complete a course of studies of 600 hours as prescribed by the Faculty; and
    - 5.1.2 complete all coursework and assignments and pass the examinations in the approved units of study.

### Graduate Diploma in Community Oral Health and Epidemiology

- 1.1 The Faculty of Dentistry may admit to candidature for the Graduate Diploma in Community Oral Health and Epidemiology:
  - 1.1.1 a graduate in Dentistry of the University of Sydney; or
  - 1.1.2 a graduate of the University of Sydney who has completed courses acceptable to the Faculty of Dentistry.
- 1.2 The Academic Board may, on the recommendation of the Faculty, admit to candidature an applicant who has completed courses acceptable to the Faculty and who:
  - 1.2.1 is a graduate of another university; or
  - 1.2.2.1 is registered or registerable as a dental practitioner in the country in which the dental qualifications were obtained; and

- 1.2.2.2 such qualifications have been approved by the Faculty for the purposes of the diploma.
2. The Faculty shall appoint a person who is a member of the academic staff of the University to act as supervisor of the candidate.
3. A candidate shall:
  - 3.1 for a period of not less than one year as a full-time candidate or two years as a part-time candidate, follow such course of studies as the Head of the Discipline of Community Oral Health and Epidemiology prescribes, including Public Health, Dental Public Health and Preventive Dentistry;
  - 3.2 pass examinations in the subjects of Public Health, Dental Public Health and Preventive Dentistry;
  - 3.3 within such period after such examinations as the Faculty prescribes, submit two copies (printed or typewritten) of an essay of up to 5000 words on a topic approved by the Head of the Discipline.
4. The award of the diploma shall be subject to the completion of the coursework, the essay and the examinations to the satisfaction of the Faculty on the recommendation of the Head of the Discipline of Community Oral Health and Epidemiology.
5. The diploma shall be awarded in three grades; namely pass, credit, distinction.

### Graduate Diploma in Clinical Dentistry (Restorative) Graduate Certificate in Clinical Dentistry (Restorative)

1. **Requirements for the Graduate Diploma in Clinical Dentistry (Restorative)**
  - 1.1 To qualify for the award of the Graduate Diploma in Clinical Dentistry (Restorative) a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Certificate in Clinical Dentistry (Restorative)**
  - 2.1 To qualify for the award of the Graduate Certificate in Clinical Dentistry (Restorative) a student must:
    - 2.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
    - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### The Committee for Continuing Education in Dentistry

1. There shall be a Committee of the Faculty of Dentistry to be known as the Committee for Continuing Education in Dentistry.
2. The objectives of the Committee shall be as follows:
  - 2.1 to develop and promote postgraduate and continuing education and research in the art and science of dentistry;
  - 2.2 to encourage awareness among graduate and undergraduate dental students of the need for postgraduate and continuing education.
3. The Committee may:
  - 3.1 organise postgraduate courses, demonstrations, lectures, seminars and clinical programs and other postgraduate instructions in dentistry;
  - 3.2 engage in such activities as will further its objectives, and cooperate in this work with bodies with similar objectives;
  - 3.3 solicit gifts, donations, bequests to the University of Sydney for the promotion of its objectives;
  - 3.4 recommend grants for equipment, plant, instruments and materials;
  - 3.5 promote visits of teachers, clinicians, research workers and scholars to the University of Sydney and the Faculty of Dentistry whose expertise can help attain its objectives;
  - 3.6 provide grants to support research workers at the University of Sydney or at such other institutions as may be approved for the purpose;
  - 3.7 promote studentships and fellowships tenable in Australia or overseas to encourage research in dentistry; and
  - 3.8 do all such things as are incidental or conducive to the attainment of its objectives.

#### **4. Committee membership**

- 4.1 The Committee shall be widely representative of the dental team and comprise the following persons:
  - 4.1.1 the Dean of the Faculty of Dentistry;
  - 4.1.2 Director of Continuing Education in Dentistry;
  - 4.1.3 ten members of the Committee who shall comprise oral health professionals who demonstrate support for continuing education for the oral health profession.
- 4.2.1 Members shall represent a range of perspectives within the oral health profession.
- 4.2.2 This may include the Faculty, private practitioners, the public service, teaching hospitals, the RACDS, the ADA, the DHAA, the DAAA, dental technicians and other bodies or individuals who will promote continuing education amongst oral health professionals.
- 4.3 Ideally membership will reflect the principles of anti-discrimination and years of experience within the oral health profession.
- 4.4 The Committee may co-opt additional members from time to time, as deemed appropriate by the Committee.

#### **5. Appointment of Committee members**

- 5.1 Members will hold office for a period of three years from the date of their appointment and will be eligible for re-appointment.

#### **6. Chair of the Committee**

- 6.1 Members of the Committee will elect from among themselves a Chair.
- 6.2 The Chair shall convene and preside at meetings of the Committee.
- 6.3 The Chair of the Committee shall be ipso facto a member of the Faculty.
- 6.4 The Chair shall present at each ordinary meeting of the Faculty a report of the activities of the Committee.
- 6.5 Should the Chair not be present at a meeting, the Committee members shall appoint from their number a Chair for the meeting.

#### **7. Committee meetings**

- 7.1 The Committee shall meet not less than three times each year.
- 7.2 Six members shall constitute a quorum at any meeting of the Committee.

#### **8. Monies received**

- 8.1 All monies received by or on behalf of the Committee shall be paid into a fund known as the 'University of Sydney Committee for Continuing Education of the Faculty of Dentistry Account'.
- 8.2 These monies are to be used for the Faculty and appropriate disciplines, as determined by the Committee in consultation with the Dean.

# Faculty of Economics and Business

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Economics and Business

1. The Faculty of Economics and Business shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers, and associate lecturers in the School of Economics and Political Science and the School of Business who are full-time or fractional permanent or temporary members of the academic staff of the University;
  - 1.2 the deans of the Faculties of Agriculture, Food and Natural Resources, Arts, Education, Engineering, Law and Science or their nominees;
  - 1.3 the head or the nominee of the head of each department, discipline or school which offers a major in any degree of the Faculty of Economics and Business;
  - 1.4 not more than six students elected in the manner prescribed by resolution of the Senate;
  - 1.5 up to five members of general staff elected by the Faculty including one from each of the schools.
2. A person nominated by a dean under section 1.2 or by a head of department under section 1.3 shall hold office for a period of two years from 1 January next following the nomination, and shall be eligible for re-nomination for further periods of two years.

## Degrees and diplomas in the Faculty of Economics and Business

1. The degrees in the Faculty of Economics and Business shall be:
  - 1.1 Bachelor of Economics (BEc)
  - 1.2 Bachelor of Economic and Social Sciences (BEcSocSc)
  - 1.3 Bachelor of Economics (Social Sciences) (BEc(SocSc))
  - 1.4 Bachelor of Commerce (BCom)
  - 1.5 Bachelor of Commerce (Liberal Studies) (BCom(Liberal Studies))
  - 1.6 Bachelor of International Studies (BlntS)
  - 1.7 Master of Business (MBus)
  - 1.8 Master of Business Information Systems (MBIS)
  - 1.9 Master of Commerce (MCom)
  - 1.10 Master of Economics (MEc)
  - 1.11 Master of Economics (Social Sciences) (MEc(SocSc))
  - 1.12 Master of Economics (Social Sciences) in Australian Political Economy (MEc(SocSc)APE)
  - 1.13 Master of Industrial Relations and Human Resources Management (MIR&HRM)
  - 1.14 Master of International Business (MIB)
  - 1.15 Master of International Business and Law (MIntBus&L)
  - 1.16 Master of International Studies (MIntS)
  - 1.17 Master of Logistics Management (MLM)
  - 1.18 Master of Organisational Coaching (MOrgCoaching)
  - 1.19 Master of Philosophy in Economics (MPhil)
  - 1.20 Master of Professional Accounting (MPAcc)
  - 1.21 Master of Public Affairs (MPA)
  - 1.22 Master of Public Policy (MPP)
  - 1.23 Master of Professional Accounting (MPAcc)
  - 1.24 Master of Transport Management (MTM)
  - 1.25 Doctor of Philosophy (PhD)

2. The combined degrees in the Faculty of Economics and Business shall be:
  - 2.1 Bachelor of Commerce and Bachelor of Arts (BCom/BA)
  - 2.2 Bachelor of Commerce and Bachelor of Laws (BCom/LLB)
  - 2.3 Bachelor of Commerce and Bachelor of Science (BCom/BSc)
  - 2.4 Bachelor of Economic and Social Sciences and Bachelor of Laws (BEcSocSc/LLB)
  - 2.5 Bachelor of Economics and Bachelor of Laws (BEc/LLB)
  - 2.6 Bachelor of Engineering and Bachelor of Commerce (BE/BCom)
  - 2.7 Bachelor of International Studies and Bachelor of Laws (BlntS/LLB)
  - 2.8 Master of Commerce and Master of Facilities Management (MCom/MFM)
  - 2.9 Master of Commerce and Master of Logistics Management (MCom/MLM)
  - 2.10 Master of Commerce and Master of Transport Management (MCom/MTM)
  - 2.11 Master of International Business and Master of Commerce (MIB/MCom)
  - 2.12 Master of International Business and Master of Logistics Management (MIB/MCom)
  - 2.13 Master of International Business and Master of Transport Management (MIB/ MCom)
  - 2.14 Master of Transport Management and Master of Logistics Management (MTM/MLM)
  - 2.15 Master of Transport Management and Master of Urban and Regional Planning
3. The diplomas in the Faculty of Economics and Business shall be:
  - 3.1 Graduate Diploma in Business (GradDipBus)
  - 3.2 Graduate Diploma in Commerce (GradDipCom)
  - 3.3 Graduate Diploma in Economics (GradDipEc)
  - 3.4 Graduate Diploma in Economics (Social Sciences) in Australian Political Economy (GradDipEc(SocSc)APE)
  - 3.5 Graduate Diploma in Industrial Relations and Human Resources Management (GradDipIR&HRM)
  - 3.6 Graduate Diploma in International Business (GradDipIB)
  - 3.7 Graduate Diploma in International Studies (GradDipIntS)
  - 3.8 Graduate Diploma in Logistics Management (GradDipLM)
  - 3.9 Graduate Diploma in Organisational Coaching (GDipOrgCoaching)
  - 3.10 Graduate Diploma in Public Affairs (GradDipPA)
  - 3.11 Graduate Diploma in Public Policy (GradDipPPP)
  - 3.12 Graduate Diploma in Transport Management (GradDipTM)
4. The certificates in the Faculty of Economics and Business shall be:
  - 4.1 Graduate Certificate in Commerce (GradCertCom)
  - 4.2 Graduate Certificate in Economics (Social Sciences) in Australian Political Economy (GradCertEc(SocSc)APE)
  - 4.3 Graduate Certificate in Industrial Relations and Human Resources Management (GradCertIR&HRM)
  - 4.4 Graduate Certificate in Innovation and Enterprise (GCertInn&Ent)
  - 4.5 Graduate Certificate in International Business (GradCertIB)
  - 4.6 Graduate Certificate in International Studies (GradCertIntS)
  - 4.7 Graduate Certificate in Logistics Management (GradCertLM)
  - 4.8 Graduate Certificate in Marketing (GradCertMktg)
  - 4.9 Graduate Certificate in Public Affairs (GradCertPA)
  - 4.10 Graduate Certificate in Public Policy (GradCertPPP)
  - 4.11 Graduate Certificate in Transport Management (GradCertTM).

## Bachelor of Economics

1. **Requirements for the Bachelor of Economics**
  - 1.1 To qualify for the award of the pass degree a student must:
    - 1.1.1 complete successfully units of study amounting to a total value of 144 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## 2. Majors

2.1 The award course of Bachelor of Economics will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Business Information Systems
- 2.1.3 Commercial Law
- 2.1.4 Econometrics
- 2.1.5 Economics
- 2.1.6 Finance
- 2.1.7 Government and International Relations
- 2.1.8 Industrial Relations and Human Resource Management
- 2.1.9 Marketing
- 2.1.10 Management
- 2.1.11 Management Science
- 2.1.12 Political Economy, and

2.2 may also include any major offered by another Faculty of the University, as approved by the Faculty of Economics and Business.

### 3. Requirements for the honours degree

3.1 To qualify for the award of the honours degree, a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

### 4. Requirements for the combined degrees

4.1 To qualify for the award of the Bachelor of Economics and Bachelor of Laws degrees, a student must complete the requirements specified in the Faculty Resolutions relating to this combined degree.

## Bachelor of Economic and Social Sciences

### 1. Requirements for the Bachelor of Economic and Social Sciences

- 1.1 To qualify for the award of the pass degree a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 144 credit points; and
  - 1.1.2 satisfy the requirements of all relevant other By-laws, Rules and Resolutions of the University.

### 2. Majors

2.1 The award course of Bachelor of Economic and Social Sciences will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Business Information Systems
- 2.1.3 Commercial Law
- 2.1.4 Econometrics
- 2.1.5 Economics
- 2.1.6 Finance
- 2.1.7 Government and International Relations
- 2.1.8 Industrial Relations and Human Resource Management
- 2.1.9 Marketing
- 2.1.10 Management
- 2.1.11 Management Science
- 2.1.12 Political Economy, and

2.2 may also include any major offered by another Faculty of the University, as approved by the Faculty of Economics and Business.

### 3. Requirements for the honours degree

3.1 To qualify for the award of the honours degree a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

### 4. Requirements for the combined degrees

4.1 To qualify for the award of the Bachelor of Economic and Social Sciences and Bachelor of Laws degrees, a student must complete the requirements specified in the Faculty Resolutions relating to this combined degree.

## Bachelor of Commerce

### 1. Requirements for the Bachelor of Commerce

- 1.1 To qualify for the award of the pass degree a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 144 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

2.1 The award course, Bachelor of Commerce, will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Business Information Systems

- 2.1.3 Commercial Law
- 2.1.4 Econometrics
- 2.1.5 Economics
- 2.1.6 Finance
- 2.1.7 Government and International Relations
- 2.1.8 Industrial Relations and Human Resource Management
- 2.1.9 International Business
- 2.1.10 Management
- 2.1.11 Management Decision Sciences
- 2.1.12 Marketing
- 2.1.13 Political Economy, and

2.2 may also include any major offered by another Faculty of the University, as approved by the Faculty of Economics and Business.

### 3. Requirements for the honours degree

3.1 To qualify for the award of the honours degree a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

### 4. Requirements for the combined degrees

4.1 To qualify for the award of the Bachelor of Commerce and Bachelor of Arts, Bachelor of Commerce and Bachelor of Laws, Bachelor of Commerce and Bachelor of Science, or the Bachelor of Engineering and Bachelor of Commerce degrees, a student must complete the requirements specified in the Faculty Resolutions relating to these combined degrees.

## Bachelor of Commerce (Liberal Studies)

### 1. Requirements for Bachelor of Commerce (Liberal Studies)

- 1.1 To qualify for the award of the pass degree a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 192 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

2.1 The award course of Bachelor of Commerce (Liberal Studies) will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Agricultural Economics
- 2.1.3 Business Information Systems
- 2.1.4 Commercial Law
- 2.1.5 Computer Science
- 2.1.6 Econometrics
- 2.1.7 Economics
- 2.1.8 Finance
- 2.1.9 Government and International Relations
- 2.1.10 Industrial Relations and Human Resource Management
- 2.1.11 Marketing
- 2.1.12 Management
- 2.1.13 Management Science
- 2.1.14 Mathematics
- 2.1.15 Political Economy

### 3. Requirements for the honours award course

3.1 To qualify for the award of the honours award course, a student must complete the requirements specified in the Faculty Resolutions relating to this award course.

## Bachelor of International Studies

### 1. Requirements for the Bachelor of International Studies

- 1.1 To qualify for the award of the pass degree a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 144 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

2.1 The award course of Bachelor of International Studies will be awarded in the following majors:

- 2.1.1 Anthropology
- 2.1.2 Arab World, Islam and the Middle East
- 2.1.3 Arabic Language and Literature
- 2.1.4 Asian Studies
- 2.1.5 Chinese Studies
- 2.1.6 Economics
- 2.1.7 Education
- 2.1.8 French Studies
- 2.1.9 Germanic Studies

- 2.1.10 Government and International Relations
- 2.1.11 Hebrew (Modern)
- 2.1.12 Hindi-Urdu
- 2.1.13 History
- 2.1.14 Indonesian and Malay Studies
- 2.1.15 Industrial Relations and Human Resource Management
- 2.1.16 International and Comparative Literary Studies
- 2.1.17 International Business
- 2.1.18 Italian Studies
- 2.1.19 Japanese Studies
- 2.1.20 Jewish Civilisation, Thought and Culture
- 2.1.21 Korean Studies
- 2.1.22 Management
- 2.1.23 Modern Greek Studies
- 2.1.24 Political Economy
- 2.1.25 Russian
- 2.1.26 Sanskrit
- 2.1.27 Spanish
- 2.1.28 Thai
- 2.1.29 Yiddish, and
- 2.2 may also include any other major, as approved by the Faculty of Economics and Business.
- 3. **Requirements for the honours degree**
- 3.1 To qualify for the award of the honours degree, a student must complete the requirements specified in the Faculty Resolutions relating to this degree.
- 4. **Requirements for the combined degrees**
- 4.1 To qualify for the award of the Bachelor of International Studies and Bachelor of Laws degrees a student must complete the requirements specified in the Faculty Resolutions relating to this combined award course.

## Bachelor of Commerce and Bachelor of Arts

- 1. **Requirements for the Bachelor of Commerce and Bachelor of Arts**
- 1.1 To qualify for the award of Bachelor of Commerce and Bachelor of Arts a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 240 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2. **Majors**
- 2.1 The degree of the Bachelor of Commerce will be awarded in the following majors:
  - 2.1.1 Accounting
  - 2.1.2 Business Information Systems
  - 2.1.3 Commercial Law
  - 2.1.4 Econometrics
  - 2.1.5 Economics
  - 2.1.6 Finance
  - 2.1.7 Government and International Relations
  - 2.1.8 Industrial Relations and Human Resource Management
  - 2.1.9 International Business
  - 2.1.10 Management
  - 2.1.11 Management Decision Sciences
  - 2.1.12 Marketing
  - 2.1.13 Political Economy, and
- 2.2 may also include any major offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
- 2.3 The award course, Bachelor of Arts, will be awarded in the following majors:
  - 2.3.1 Aboriginal Studies
  - 2.3.2 Ancient History
  - 2.3.3 Anthropology
  - 2.3.4 Arabic Language and Literature
  - 2.3.5 Arab World, Islam and the Middle East
  - 2.3.6 Archaeology (Classical)
  - 2.3.7 Archaeology (Near Eastern)
  - 2.3.8 Archaeology (Prehistoric and Historical)
  - 2.3.9 Art History and Theory
  - 2.3.10 Asian Studies
  - 2.3.11 Australian Literature
  - 2.3.12 Australian Studies
  - 2.3.13 Biblical Studies
  - 2.3.14 Chinese Studies
  - 2.3.15 Classical Civilisation

- 2.3.16 English
- 2.3.17 European Studies
- 2.3.18 Film Studies
- 2.3.19 French Studies
- 2.3.20 Gender Studies
- 2.3.21 Germanic Studies
- 2.3.22 Greek (Ancient)
- 2.3.23 Greek and Roman Literature
- 2.3.24 Hebrew (Classical)
- 2.3.25 Hebrew (Modern)
- 2.3.26 Heritage Studies
- 2.3.27 Hindi-Urdu
- 2.3.28 History
- 2.3.29 Indonesian and Malay Studies
- 2.3.30 International and Comparative Literary Studies
- 2.3.31 Italian Studies
- 2.3.32 Japanese Studies
- 2.3.33 Jewish Civilisation, Thought and Culture
- 2.3.34 Korean Studies
- 2.3.35 Latin
- 2.3.36 Linguistics
- 2.3.37 Medieval Studies
- 2.3.38 Modern Greek Studies
- 2.3.39 Music
- 2.3.40 Performance Studies
- 2.3.41 Philosophy
- 2.3.42 Sanskrit
- 2.3.43 Social Policy
- 2.3.44 Sociology
- 2.3.45 Spanish
- 2.3.46 Studies in Religion
- 2.3.47 Thai
- 2.3.48 Yiddish

## 3. Requirements for the honours degrees

- 3.1 To qualify for the award of the honours degrees a student must complete the requirements specified in the Faculty Resolutions relating to this combined degree.
- 3.2 Both the Bachelor of Commerce and the Bachelor of Arts may be awarded with honours.

## Bachelor of Commerce and Bachelor of Science

- 1. **Requirements for the Bachelor of Commerce and Bachelor of Science**
- 1.1 To qualify for the award of Bachelor of Commerce and Bachelor of Science a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 240 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2. **Majors**
- 2.1 The Bachelor of Commerce, will be awarded in the following majors:
  - 2.1.1 Accounting
  - 2.1.2 Business Information Systems
  - 2.1.3 Commercial Law
  - 2.1.4 Econometrics
  - 2.1.5 Economics
  - 2.1.6 Finance
  - 2.1.7 Government and International Relations
  - 2.1.8 Industrial Relations and Human Resource Management
  - 2.1.9 International Business
  - 2.1.10 Management
  - 2.1.11 Management Decision Sciences
  - 2.1.12 Marketing
  - 2.1.13 Political Economy, and
- 2.2 may also include any major offered by another Faculty of the University, as approved by the Faculty of Economics and Business.
- 2.3 The Bachelor of Science, will be awarded in the following majors:
  - 2.3.1 Agricultural Chemistry
  - 2.3.2 Anatomy and Histology
  - 2.3.3 Biochemistry
  - 2.3.4 Biology
  - 2.3.5 Cell Pathology
  - 2.3.6 Chemistry
  - 2.3.7 Computational Science

- 2.3.8 Computer Science
- 2.3.9 Environmental Studies
- 2.3.10 Financial Mathematics and Statistics
- 2.3.11 Geography
- 2.3.12 Geology
- 2.3.13 Geophysics
- 2.3.14 History and Philosophy of Science
- 2.3.15 Immunobiology
- 2.3.16 Information Systems
- 2.3.17 Marine Science
- 2.3.18 Mathematics
- 2.3.19 Medicinal Chemistry
- 2.3.20 Microbiology
- 2.3.21 Nanoscience and Technology
- 2.3.22 Neuroscience
- 2.3.23 Pharmacology
- 2.3.24 Physics
- 2.3.25 Physiology
- 2.3.26 Plant Science
- 2.3.27 Psychology
- 2.3.28 Soil Science
- 2.3.29 Statistics

### 3. Requirements for the honours degrees

- 3.1 To qualify for the award of the honours degrees a student must complete the requirements specified in the Faculty Resolutions relating to this combined degree.
- 3.2 Both the Bachelor of Commerce and the Bachelor of Science may be awarded with honours.

## Master of Business Graduate Diploma in Business

### 1. Requirements for the Master of Business

- 1.1 To qualify for the award of the pass degree a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 72 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

- 2.1 The award course of Master of Business will be awarded in the following majors:
  - 2.1.1 Accounting
  - 2.1.2 Business and Society
  - 2.1.3 Business Decision Sciences
  - 2.1.4 Business Information Systems
  - 2.1.5 Business Law
  - 2.1.6 Business Statistics
  - 2.1.7 Economics
  - 2.1.8 Employment Relations and Human Resource Management
  - 2.1.9 Entrepreneurship
  - 2.1.10 Finance
  - 2.1.11 Governance
  - 2.1.12 International Business
  - 2.1.13 Marketing
  - 2.1.14 Organisational Analysis and Strategy
  - 2.1.15 Strategic Management
  - 2.1.16 Supply Chain and Logistics Management
  - 2.1.17 Transport Management

### 3. Requirements for the Graduate Diploma in Business

- 3.1 To qualify for the award of the graduate diploma a student must:
  - 3.1.1 complete successfully units of study amounting to a total value of 48 credit points; and
  - 3.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

## Master of Business Information Systems

### 1. Requirements for the Master of Business Information Systems

- 1.1 To qualify for the award of the pass degree a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

## Master of Commerce Graduate Diploma in Commerce Graduate Certificate in Commerce

### 1. Requirements for the Master of Commerce

- 1.1 To qualify for the award of the pass degree a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 72 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

- 2.1 The award course of Master of Commerce will be awarded in the following majors:
  - 2.1.1 Accounting
  - 2.1.2 Banking
  - 2.1.3 Business and Society
  - 2.1.4 Business Decisions Sciences
  - 2.1.5 Business Information Systems
  - 2.1.6 Business Law
  - 2.1.7 Business Statistics
  - 2.1.8 Economics
  - 2.1.9 Employment Relations and Human Resource Management
  - 2.1.10 Entrepreneurship
  - 2.1.11 Finance
  - 2.1.12 Governance
  - 2.1.13 International Business
  - 2.1.14 Marketing
  - 2.1.15 Organisational Analysis and Strategy
  - 2.1.16 Quantitative Finance
  - 2.1.17 Strategic Management
  - 2.1.18 Supply Chain and Logistics Management
  - 2.1.19 Taxation
  - 2.1.20 Transport Management

### 3. Requirements for the honours degree

- 3.1 To qualify for the award of the honours degree, a student must complete the requirements specified in the Faculty Resolutions.

### 4. Requirements for the Graduate Diploma in Commerce

- 4.1 To qualify for the award of the graduate diploma a student must:
  - 4.1.1 complete successfully units of study amounting to a total value of 48 credit points; and
  - 4.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 5. Requirements for the Graduate Certificate in Commerce

- 5.1 To qualify for the award of the graduate certificate a student must:
  - 5.1.1 complete successfully units of study amounting to a total value of 24 credit points; and
  - 5.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Economics Graduate Diploma in Economics

### 1. Requirements for the Master of Economics

- 1.1 To qualify for the award of the pass degree a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 72 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

- 2.1 The degree of Master of Economics will be awarded in the following majors:
  - 2.1.1 Economics
  - 2.1.2 Econometrics
  - 2.1.3 Financial Economics

### 3. Requirements for the Master of Economics honours degree

- 3.1 To qualify for the award of the honours degree, a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

### 4. Requirements for the Graduate Diploma in Economics

- 4.1 To qualify for the award of the graduate diploma a student must:
  - 4.1.1 complete successfully units of study amounting to a total value of 48 credit points; and

- 4.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### Master of Economics (Social Sciences)

#### 1. Requirements for the Master of Economics (Social Sciences)

- 1.1 To qualify for the award of the pass degree a student must:
- 1.1.1 complete successfully units of study amounting to a total value of 72 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Master of Economics (Social Sciences) honours degree

- 2.1 To qualify for the award of the honours degree, a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

### Master of Economics (Social Sciences) in Australian Political Economy Graduate Diploma in Economics (Social Sciences) in Australian Political Economy Graduate Certificate in Economics (Social Sciences) in Australian Political Economy

#### 1. Requirements for the Master of Economics (Social Sciences) in Australian Political Economy

- 1.1 To qualify for the award of the pass degree a student must:
- 1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Graduate Diploma in Economics (Social Sciences) in Australian Political Economy

- 2.1 To qualify for the award of the graduate diploma a student must:
- 2.1.1 complete successfully units of study amounting to a total value of 30 credit points; and
- 2.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 3. Requirements for the Graduate Certificate in Economics (Social Sciences) in Australian Political Economy

- 3.1 To qualify for the award of the graduate certificate a student must:
- 3.1.1 complete successfully units of study amounting to a total value of 18 credit points; and
- 3.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### Master of Industrial Relations and Human Resources Management

#### 1. Requirements for the Master of Industrial Relations and Human Resources Management Graduate Diploma in Industrial Relations and Human Resource Management Graduate Certificate in Industrial Relations and Human Resource Management

- 1.1 To qualify for the award of the pass degree a student must:
- 1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Graduate Diploma in Industrial Relations and Human Resource Management

- 2.1 To qualify for the award of the graduate diploma a student must:
- 2.1.1 complete successfully units of study amounting to a total value of 36 credit points; and
- 2.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 3. Requirements for the Graduate Certificate in Industrial Relations and Human Resource Management

- 3.1 To qualify for the award of the graduate certificate a student must:

- 3.1.1 complete successfully units of study amounting to a total value of 24 credit points; and
- 3.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Master of Industrial Relations and Human Resources Management honours degree

- 2.1 To qualify for the award of the honours degree of the Master of Industrial Relations and Human Resources Management, a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

### Master of International Business Graduate Diploma in International Business Graduate Certificate in International Business

#### 1. Requirements for the Master of International Business

- 1.1 To qualify for the award of the pass degree a student must:
- 1.1.1 complete successfully units of study amounting to a total value of 72 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Master of International Business honours degree

- 2.1 To qualify for the award of the honours degree, a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

#### 3. Requirements for the Graduate Diploma in International Business

- 3.1 To qualify for the award of the graduate diploma a student must:
- 3.1.1 complete successfully units of study amounting to a total value of 48 credit points; and
- 3.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 4. Requirements for the Graduate Certificate in International Business

- 4.1 To qualify for the award of the graduate certificate a student must:
- 4.1.1 complete successfully units of study amounting to a total value of 24 credit points; and
- 4.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### Master of International Business and Law

#### 1. Requirements for the Master of International Business and Law

- 1.1 To qualify for the award of the Master of International Business and Law a student must:
- 1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### Master of International Studies Graduate Diploma in International Studies Graduate Certificate in International Studies

#### 1. Requirements for the Master of International Studies

- 1.1 To qualify for the award of the Master of International Studies a student must:
- 1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and
- 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Master of International Studies honours degree

- 2.1 To qualify for the award of the honours degree, a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

#### 3. Requirements for the Graduate Diploma in International Studies

- 3.1 To qualify for the award of the graduate diploma a student must:
- 3.1.1 complete successfully units of study amounting to a total value of 36 credit points; and

3.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **4. Requirements for the Graduate Certificate in International Studies**

4.1 To qualify for the award of the graduate certificate a student must:

4.1.1 complete successfully units of study amounting to a total value of 24 credit points; and

4.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### **Master of Logistics Management Graduate Diploma in Logistics Management Graduate Certificate in Logistics Management**

#### **1. Requirements for the Master of Logistics Management**

1.1 To qualify for the award of the pass degree a student must:

1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and

1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **2. Requirements for the Graduate Diploma in Logistics Management**

2.1 To qualify for the award of the graduate diploma a student must:

2.1.1 complete successfully units of study amounting to a total value of 36 credit points; and

2.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **3. Requirements for the Graduate Certificate in Logistics Management**

3.1 To qualify for the award of the graduate certificate a student must:

3.1.1 complete successfully units of study amounting to a total value of 24 credit points; and

3.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### **Master of Organisational Coaching Graduate Diploma in Organisational Coaching**

#### **1. Requirements for the Master of Organisational Coaching**

1.1 To qualify for the award of the Master of Organisational Coaching a student must:

1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and

1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **2. Requirements for the Graduate Diploma in Organisational Coaching**

2.1 To qualify for the award of the graduate diploma a student must:

2.1.1 complete successfully units of study amounting to a total value of 36 credit points; and

2.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### **Master of Professional Accounting**

#### **1. Requirements for the Master of Professional Accounting**

1.1 To qualify for the award of the Master of Professional Accounting a student must:

1.1.1 complete successfully units of study amounting to a total value of seventy two (72) credit points; and

1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### **Master of Public Affairs Graduate Diploma in Public Affairs Graduate Certificate in Public Affairs**

#### **1. Requirements for the Master of Public Affairs**

1.1 To qualify for the award of the Master of Public Affairs a student must:

1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and

1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **2. Requirements for the Graduate Diploma in Public Affairs**

2.1 To qualify for the award of the graduate diploma a student must:

2.1.1 complete successfully units of study amounting to a total value of 36 credit points; and

2.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **3. Requirements for the Graduate Certificate in Public Affairs**

3.1 To qualify for the award of the graduate certificate a student must:

3.1.1 complete successfully units of study amounting to a total value of 24 credit points; and

3.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### **Master of Public Policy Graduate Diploma in Public Policy Graduate Certificate in Public Policy**

#### **1. Requirements for the Master of Public Policy**

1.1 To qualify for the award of the Master of Public Policy a student must:

1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and

1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **2. Requirements for the Master of Public Policy honours degree**

2.1 To qualify for the award of the honours degree, a student must complete the requirements specified in the Faculty Resolutions relating to this degree.

#### **3. Requirements for the Graduate Diploma in Public Policy**

3.1 To qualify for the award of the graduate diploma a student must:

3.1.1 complete successfully units of study amounting to a total value of 36 credit points; and

3.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **4. Requirements for the Graduate Certificate in Public Policy**

4.1 To qualify for the award of the graduate certificate a student must:

4.1.1 complete successfully units of study amounting to a total value of 24 credit points; and

4.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### **Master of Transport Management**

#### **1. Requirements for the Master of Transport Management Graduate Certificate in Transport Management**

1.1 To qualify for the award of Master of Transport Management a student must:

1.1.1 complete successfully units of study amounting to a total value of 48 credit points; and

1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

#### **2. Requirements for the Graduate Certificate in Transport Management**

2.1 To qualify for the award of the graduate certificate a student must:

2.1.1 complete successfully units of study amounting to a total value of 24 credit points; and

2.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### **Master of Philosophy in Economics and Business**

#### **1. Award of the degree**

1.1 The degree of Master of Philosophy in Economics and Business shall be awarded in one grade only.

## 2. Eligibility for admission

- 2.1 An application for admission to candidature for the degree of Master of Philosophy in Economics and Business shall, except as provided for in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999*, be a graduate of the University of Sydney with first-class or second-class (division 1) honours in the area of study in which the candidate intends to undertake the degree.

## 3. Areas of study

- 3.1 There shall be one area of study for the degree in each of the Disciplines located within the Schools of the Faculty:
- 3.1.1 Accounting
  - 3.1.2 Business Law
  - 3.1.3 Business Information Systems
  - 3.1.4 Econometrics and Business Statistics
  - 3.1.5 Economics
  - 3.1.6 Finance
  - 3.1.7 Government and International Relations
  - 3.1.8 Work and Organisational Studies
  - 3.1.9 Marketing
  - 3.1.10 Political Economy
  - 3.1.11 Transport and Logistics Studies
  - 3.1.12 International Business

## 4. Method of progression

- 4.1 An applicant for admission to candidature for the degree of Master of Philosophy in Economics and Business shall proceed by thesis.
- 4.2 A candidate may be required to complete additional work as specified by the Postgraduate Research Coordinator or the Supervisor.

## 5. Credit

- 5.1 It may be deemed that time spent or work done towards any other postgraduate degree in the University of Sydney by a candidate before admission to candidature for the degree of Master of Philosophy in Economics and Business to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the other degree.

## 6. Probationary admission

- 6.1 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- 6.2 In the case of a candidate being accepted on a probationary basis, the candidature shall be deemed to have commenced from the first date of the probationary period.

## 7. Time limits

- 7.1 A candidate shall engage in the University of Sydney either in full-time study for not less than three semesters or in part-time study for not less than six semesters.
- 7.2.1 A full-time candidate shall complete the requirements for the degree within two years from the date of first enrolment.
- 7.2.2 In exceptional circumstances the Faculty may consider extending this period by one further semester.
- 7.3.1 A part-time candidate shall complete the requirements for the degree within four years from the date of first enrolment.
- 7.3.2 In exceptional circumstances this period may be extended by two further semesters.

## 8. Supervision and progress

- 8.1.1 A full-time member of the academic staff of the relevant discipline shall be appointed to act as supervisor of the candidate.
- 8.1.2 An associate supervisor may also be appointed.
- 8.2 Postgraduate Research Coordinator shall report to the Faculty the thesis or essay subject approved in respect of each candidate.
- 8.3 The Faculty will assess the candidates progress toward the completion of the requirements of the degree on an annual basis.

## 9. Requirements for the degree

- 9.1 A candidate shall carry out an original investigation on a topic approved by the Faculty and write a thesis of up to 50,000 words embodying the result of this investigation.
- 9.2 A candidate shall lodge with the Registrar three copies of the thesis.

- 9.3.1 The thesis may be submitted for examination in a temporary binding which should nonetheless be strong enough to withstand ordinary handling and postage.

- 9.3.2 The degree will not, however, be awarded until the candidate has caused at least two copies of the thesis, containing any amendments or corrections that may be required, to be bound in permanent form.

- 9.4 A thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

- 9.5 The candidate shall state in the thesis, generally in a preface, and specifically in notes, the sources from which the information was derived, the extent to which the work of others has been used, and the portions of the thesis claimed as original.

- 9.6 The candidate shall not lodge as the thesis any work previously submitted for a degree of this or any other university, but as such work may be incorporated in the thesis, provided that the candidate indicates the work so incorporated.

## 10. Examination

- 10.1 The Faculty shall appoint at least two examiners for the thesis, of whom one would normally be external.

- 10.2 The examiners shall report to the Faculty which shall determine the result of the examination.

- 10.3 The Faculty shall ensure that the result is in accordance with University policy as stipulated in the University's publication Postgraduate Studies Handbook.

## 11. Termination

- 11.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## Master of Commerce and Master of Transport Management

### 1. Requirements for the Master of Commerce and Master of Transport Management

- 1.1 To qualify for the award of the pass degrees a student must:
- 1.1.1 complete successfully units of study amounting to a total value of 96 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

- 2.1 The award course of Master of Commerce and Master of Transport Management will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Banking
- 2.1.3 Business and Society
- 2.1.4 Business Decision Sciences
- 2.1.5 Business Information Systems
- 2.1.6 Business Law
- 2.1.7 Business Statistics
- 2.1.8 Economics
- 2.1.9 Employment Relations and Human Resource Management
- 2.1.10 Entrepreneurship
- 2.1.11 Finance
- 2.1.12 Governance
- 2.1.13 International Business
- 2.1.14 Marketing
- 2.1.15 Organisational Analysis and Strategy
- 2.1.16 Quantitative Finance
- 2.1.17 Strategic Management
- 2.1.18 Supply Chain and Logistics Management, and
- 2.1.19 Taxation

## Master of Commerce and Master of Logistics Management

### 1. Requirements for the Master of Commerce and Master of Logistics Management

- 1.1 To qualify for the award of the pass degrees a student must:
- 1.1.1 complete successfully units of study amounting to a total value of 96 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## 2. Majors

2.1 The award course of Master of Commerce and Master of Logistics Management will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Banking
- 2.1.3 Business Decision Sciences
- 2.1.5 Business Law
- 2.1.6 Business Statistics
- 2.1.7 Economics
- 2.1.8 Employment Relations and Human Resource Management
- 2.1.9 Entrepreneurship
- 2.1.10 Finance
- 2.1.11 Governance
- 2.1.12 International Business
- 2.1.13 Marketing
- 2.1.14 Organisational Analysis and Strategy
- 2.1.15 Quantitative Finance
- 2.1.16 Strategic Management
- 2.1.17 Taxation, and
- 2.1.18 Transport Management

## Master of Commerce and Master of Facilities Management

### 1. Requirements for the Master of Commerce and Master of Facilities Management

- 1.1 To qualify for the award of Master of Commerce and Master of Facilities Management a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 96 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

2.1 The degree of Master of Commerce will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Banking
- 2.1.3 Business and Society
- 2.1.4 Business Decisions Sciences
- 2.1.5 Business Information Systems
- 2.1.6 Business Law
- 2.1.7 Business Statistics
- 2.1.8 Economics
- 2.1.9 Employment Relations and Human Resource Management
- 2.1.10 Entrepreneurship
- 2.1.11 Finance
- 2.1.12 Governance
- 2.1.13 International Business
- 2.1.14 Marketing
- 2.1.15 Organisational Analysis and Strategy
- 2.1.16 Quantitative Finance
- 2.1.17 Strategic Management
- 2.1.18 Supply Chain and Logistics Management
- 2.1.19 Taxation
- 2.1.20 Transport Management

## Master of International Business and Master of Commerce

### 1. Requirements for the Master of International Business and Master of Commerce

- 1.1 To qualify for the award of Master of International Business and Master of Commerce a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 96 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

2.1 The award course of Master of International Business and Master of Commerce will be awarded in the following majors:

- 2.1.1 Accounting
- 2.1.2 Banking
- 2.1.3 Business and Society
- 2.1.4 Business Decision Sciences
- 2.1.5 Business Information Systems
- 2.1.6 Business Law
- 2.1.7 Business Statistics
- 2.1.8 Economics

- 2.1.9 Employment Relations and Human Resource Management
- 2.1.10 Entrepreneurship
- 2.1.11 Finance
- 2.1.12 Governance
- 2.1.13 Marketing
- 2.1.14 Organisational Analysis and Strategy
- 2.1.15 Quantitative Finance
- 2.1.16 Strategic Management
- 2.1.17 Supply Chain and Logistics Management
- 2.1.18 Taxation, and
- 2.1.19 Transport Management

## Master of International Business and Master of Logistics Management

### 1. Requirements for the Master of International Business and Master of Logistics Management

- 1.1 To qualify for the award of Master of International Business and Master of Logistics Management a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 96 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

## Master of International Business and Master of Transport Management

### 1. Requirements for the Master of International Business and Master of Transport Management

- 1.1 To qualify for the award of Master of International Business and Master of Transport Management a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 96 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

## Master of Transport Management and Master of Logistics Management

### 1. Requirements for the Master of Transport Management and Master of Logistics Management

- 1.1 To qualify for the award of Master of Transport Management and Master of Logistics Management a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 72 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

## Master of Transport Management and Master of Urban and Regional Planning

### 1. Requirements for the Master of Transport Management and Master of Urban and Regional Planning

- 1.1 To qualify for the award of Master of Transport Management and Master of Urban and Regional Planning a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 96 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

## Graduate Certificate in Innovation and Enterprise

### 1. Requirements for the Graduate Certificate in Innovation and Enterprise

- 1.1 To qualify for the award of the graduate certificate a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 24 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Certificate in Marketing

### 1. Requirements for the Graduate Certificate in Marketing

- 1.1 To qualify for the award of the graduate certificate a student must:
  - 1.1.1 complete successfully units of study amounting to a total value of 24 credit points; and
  - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.

# Faculty of Education and Social Work

*Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>*

## Constitution of the Faculty of Education and Social Work

The Faculty of Education and Social Work shall comprise the following persons:

- 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time or fractional (half-time or greater), whether permanent or temporary (contract), members of the teaching staff of the Faculty of Education and Social Work;
- 1.2 such other persons, if any, being full-time members of the research staff of the Faculty holding appointments of research fellow and above;
- 1.3 the Dean of the Faculty of Arts, or the Dean's nominee, and not more than four members of the academic staff of the Faculty of Arts nominated by the Faculty of Arts;
- 1.4 the Dean of the Faculty of Economics and Business, or the Dean's nominee, and not more than two members of the academic staff of the Faculty of Economics and Business nominated by the Faculty of Economics and Business;
- 1.5 the Dean of the Faculty of Science, or the Dean's nominee, and not more than three members of the academic staff of the Faculty of Science nominated by the Faculty of Science;
- 1.6 the Director of the Sydney Conservatorium of Music or the Director's nominee;
- 1.7 the Director of the Sydney College of the Arts or the Director's nominee;
- 1.8 the Director of the Koori Centre or the Director's nominee;
- 1.9 subject to section 1.1, not more than five members of the part-time teaching staff Faculty appointed by the Faculty of Education and Social Work;
- 1.10 not more than five persons with appropriate experience in the field of education and/or social work, being persons other than members of the Faculty, as may be appointed by the Faculty and for such period as it may determine;
- 1.11 four persons, being members of the administrative staff of the Faculty of Education and Social Work, who, in the opinion of the Faculty, have a close and appropriate association with its work of teaching and research;
- 1.12 four additional persons, being members of the administrative staff of the Faculty of Education and Social Work, to be elected by the administrative staff to serve as members of the Faculty;
- 1.13 not more than five students elected annually in the manner prescribed by resolution of the Senate; and
- 1.14 the Dean of the Faculty of Education at the University of Melbourne, or the Dean's nominee.
- 2.1.1 Subject to section 1.4, the members appointed in accordance with sections 1.3 to 1.15 inclusive shall hold office for a maximum period of two years, in the first instance, commencing on 1 January following their appointment.
- 2.1.2 All appointments shall cease on 31 December 2003, and then every two years after that date.
- 2.2 Members shall be eligible for re-appointment or re-election.
- 2.3 A person shall cease to hold office if that person ceases to hold the qualifications by virtue of which that person was eligible to hold office.
- 2.4 If a vacancy occurs in the office of a member appointed in accordance with Sections 1.4 to 1.15, the vacancy may be filled

in like manner to the appointment, and the person so appointed shall hold office for the balance of the term of the person being replaced.

## Schools

1. The Schools referred to in the Resolutions, which the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Education and Social Work are:
  - 1.1 School of Development and Learning
  - 1.2 School of Policy and Practice
  - 1.3 School of Social Work and Policy Studies

## Degrees, diplomas and certificates in the Faculty of Education and Social Work

1. The degrees in the Faculty of Education and Social Work shall be:
  - 1.1 Bachelor of Education (BEEd)
  - 1.2 Bachelor of Social Work (BSW)
  - 1.3 Bachelor of Teaching (BTeach)
  - 1.4 Master of Teaching (MTeach)
  - 1.5 Master of Education (Research) (MEd (Research))
  - 1.6 Master of Education (MEd)
  - 1.7 Master of Learning Science & Technology (MLS&T)
  - 1.8 Master of Social Work (MSW)
  - 1.9 Master of Social Work (International) (MSW (International))
  - 1.10 Master of Philosophy in Social Work (MPhilSW)
  - 1.11 Master of Philosophy in Education (MPhilEd)
  - 1.12 Master of Policy Studies (MPS)
  - 1.13 Doctor of Philosophy (PhD)
  - 1.14 Doctor of Education (EdD)
  - 1.15 Doctor of Social Work (DSW)
  - 1.16 Doctor of Letters in Education (DLittEd)
  - 1.17 Doctor of Letters in Social Work (DLittSW)
  - 2.1.1 The degree of Bachelor of Education shall be awarded in the following fields and the certificates for the degrees shall state the respective specifications for which the degree has been awarded:
    - 2.1.1.1 Bachelor of Education (Primary Education)
    - 2.1.1.2 Bachelor of Education (Secondary Education: Human Movement and Health Education)
    - 2.1.1.3 Bachelor of Education (Secondary Education: Humanities and Social Sciences)/Bachelor of Arts
    - 2.1.1.4 Bachelor of Education (Secondary Education: Science/Bachelor of Science or Bachelor of Science (Advanced))
    - 2.1.1.5 Bachelor of Education (Secondary Education: Mathematics/Bachelor of Science or Bachelor of Science (Advanced Mathematics))
    - 2.1.1.6 Bachelor of Education (Secondary Education: Humanities and Social Sciences)
    - 2.1.1.7 Bachelor of Education (Secondary Education: Mathematics)
    - 2.1.1.8 Bachelor of Education (Secondary Education: Science)
    - 2.1.1.9 Bachelor of Education (Secondary Education: Design and Technology)
    - 2.1.1.10 Bachelor of Education (Secondary)/Bachelor of Science (Psychology)
    - 2.1.1.11 Bachelor of Education (Secondary)/Bachelor of Arts (Psychology)
    - 2.1.1.12 Bachelor of Education (Secondary Education: Aboriginal Studies)
  - 2.1.2 The degree of Master of Education may be awarded in the following designated areas of study:
    - 2.1.2.1 Management and Human Resource Development
    - 2.1.2.2 Teaching English to Speakers of other Languages/Languages
    - 2.1.2.3 Teaching and Curriculum Studies

- 2.1.2.4 Information Technology in Education
- 2.1.2.5 Special Education
- 2.1.2.6 Educational Psychology
- 2.1.2.7 English and Literacies in Education
- 2.1.2.8 Health Education
- 2.1.2.9 Research Methodology
- 2.1.2.10 Higher Education
- 2.1.2.11 International Education
- 2.1.2.12 Coach Education
- 2.1.2.13 Human Movement
- 2.2 The certificates for the degrees shall specify the area of study in which the degrees have been awarded.
- 3.1 The diplomas and certificates in the Faculty of Education and Social Work shall be:
  - 3.1.1 Graduate Diploma in Educational Studies (GradDipEdStud)
  - 3.1.2 Graduate Diploma in Learning Science and Technology (GradDipLS&T)
  - 3.1.2 Graduate Diploma in Policy Studies (GradDipPS)
  - 3.1.3 Graduate Diploma in Professional Studies (Education) (GradDipProfStud(Education))
  - 3.1.4 Graduate Diploma in Social Work (GradDipSW)
  - 3.1.5 Graduate Certificate in Educational Studies (GradCertEdStud)
  - 3.1.6 Graduate Certificate in Learning Science and Technology (GradCertLS&T)
  - 3.1.6 Graduate Certificate in Mental Health Policy and Practice (GradCertMHPolicyandPractice)
  - 3.1.7 Graduate Certificate in Policy Studies (GradCertPS)
  - 3.1.8 Graduate Certificate in Teaching English as a Foreign Language (GradCertTEFL)
  - 3.1.9 Graduate Certificate in Social Work: Professional Practice Supervision (GradCertSW:PPS)
  - 3.1.10 Graduate Certificate in Social Work: Dying, Death and Palliative Care (GradCertSW:DDPC)
- 3.2 The Graduate Diploma and Graduate Certificate in Educational Studies may be awarded in the following designated areas of study:
  - 3.2.1 Aboriginal Education
  - 3.2.2 Management and Human Resource Development
  - 3.2.3 Teaching English to Speakers of other Languages/Languages
  - 3.2.4 Teaching and Curriculum Studies
  - 3.2.5 Information Technology in Education
  - 3.2.6 Special Education
  - 3.2.7 Educational Psychology
  - 3.2.8 English and Literacies in Education
  - 3.2.9 Health Education
  - 3.2.10 Research Methodology
  - 3.2.11 Higher education
  - 3.2.12 International Education
  - 3.2.13 Coach Education
  - 3.2.14 Human Movement
- 3.3 The certificate for the diploma and certificate shall specify the area of study in which the diploma or certificate has been awarded.

## Bachelor of Education

1. **Requirements for the pass degree of the Bachelor of Education**
  - 1.1 To qualify for award of the pass degree candidates must:
    - 1.1.1 unless otherwise stated in these resolutions, complete successfully units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Streams**
  - 2.1 The degree of Bachelor of Education will be awarded in the following specialisations:
    - 2.1.1 Primary Education
    - 2.1.2 Secondary Education: Humanities and Social Sciences
    - 2.1.3 Secondary Education: Human Movement and Health Education
    - 2.1.4 Secondary Education: Mathematics
    - 2.1.5 Secondary Education: Science
    - 2.1.6 Secondary Education: Design and Technology
    - 2.1.7 Secondary Education: Aboriginal Studies
  - 2.2 The degree of Bachelor of Education will also be awarded as a combined course with the degrees listed as follows:

- 2.2.1 Secondary Education: Humanities and Social Sciences/Bachelor of Arts
- 2.2.2 Secondary Education: Science/Bachelor of Science
- 2.2.3 Secondary Education: Mathematics/Bachelor of Science
- 2.2.4 Secondary Education/Bachelor of Arts (Psychology)
- 2.2.5 Secondary Education/Bachelor of Science (Psychology)

### 3. Requirements for the Bachelor of Education honours degree

- 3.1 To qualify for award of the honours degree candidates must complete the honours requirements published in the Faculty resolutions relating to the course.

### 4. Requirements for the Bachelor of Education combined degrees

- 4.1 To qualify for award of the two degrees in a combined degree course, candidates must complete the requirements published in these and other relevant faculty resolutions relating to the course.

## Bachelor of Social Work

### 1. Requirements for the pass degree of the Bachelor of Social Work

- 1.1 To qualify for the award of the pass degree candidates must:
  - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University

### 2. Requirements for the Bachelor of Social Work honours degree

- 2.1 To qualify for the award of the honours degree candidates must complete the honours requirements published in the Faculty resolutions relating to the course.

### 3. Requirements for the Bachelor of Social Work combined degrees

- 3.1 The degree of Bachelor of Social Work will be awarded as a combined course with the degree listed as follows:
  - 3.1.1 Bachelor of Social Work/Bachelor of Arts
- 3.2 To qualify for award of the two degrees in a combined degree course, candidates must complete the requirements published in these and other relevant Faculty resolutions relating to the course.

## Master of Teaching Bachelor of Teaching Graduate Diploma in Professional Studies (Education)

### 1. Requirements for the pass degree of Master of Teaching

- 1.1 To qualify for the award of the degree a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 72 credit points, including the internship; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the award of the Bachelor of Teaching

- 2.1 To qualify for the award of the degree a student must:
  - 2.1.1 complete successfully units of study giving credit for a total of 72 credit points; and
  - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 3. Requirements for the award of the Graduate Diploma in Professional Studies (Education)

- 3.1 To qualify for the award of the diploma a student must:
  - 3.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 4. Requirements for the honours degree

- 4.1 To qualify for the award of the honours degree students must complete the requirements published in the Faculty resolutions relating to the course.

## Master of Education (Research)

### 1. Requirements for the Master of Education (Research)

- 1.1 To qualify for the award of the Master of Education (Research) a student must:
  - 1.1.1 carry out supervised research leading to a thesis of 28,000 words; or
  - 1.1.2 carry out supervised research leading to a thesis of 20,000 words; and
  - 1.1.3 successfully complete postgraduate units of study prescribed by the Faculty giving credit for 12 credit points.

## Master of Education

### 1. The degree of Master of Education will be awarded with the following designations:

- 1.1 Management and Human Resource Development
- 1.2 Teaching English to Speakers of other Languages/Languages
- 1.3 Teaching and Curriculum Studies
- 1.4 Information Technology in Education
- 1.5 Special Education
- 1.6 Educational Psychology
- 1.7 English and Literacies in Education
- 1.8 Health Education
- 1.9 Research Methodology
- 1.10 Higher Education
- 1.11 International Education
- 1.12 Coach Education
- 1.13 Human Movement

### 2. Requirements for the Master of Education

- 2.1 To qualify for award of the Master of Education a candidate must:
  - 2.1.1 complete successfully units of study giving credit for a total of 48 credit points; or
  - 2.1.2 complete successfully units of study giving credit for a total of 36 credit points and a dissertation with an upper word limit of 15,000 words; and
  - 2.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Learning Science and Technology

### 1. Requirements for the Master of Learning Science and Technology

- 1.1 To qualify for award of the Master of Learning Science and Technology a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Social Work

### Master of Social Work (International)

### Master of Philosophy in Social Work

#### 1. Admission to the Master of Social Work

- 1.1 An applicant for admission to candidature for the degree of Master of Social Work shall:
  - 1.1.1 hold a four-year Bachelor of Social Work degree or equivalent, recognised by the Australian Association of Social Workers; and
  - 1.1.2 have been in full-time employment in Social Work for a minimum of one year.
- 2.1 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and, on completion of this probationary period, the Faculty shall:
  - 2.1.1 review the candidate's work; and
  - 2.1.2 shall either confirm or terminate the candidature.
- 2.2 The candidature of a candidate accepted in accordance with section 2.1 shall be deemed to have commenced from the date of such acceptance.

#### 3. Degree requirements for the Master of Social Work

- 3.1 A candidate shall attend such units of study and pass such examinations in each unit of study as the Faculty shall prescribe.

#### 4. Admission to the Master of Social Work (International)

- 4.1 An applicant for admission to candidature for the degree of Master of Social Work (International) shall:

- 4.1.1 hold a four-year Bachelor of Social Work degree or equivalent, recognised by the Australian Association of Social Workers; and

- 4.1.2 have been in full-time employment in Social Work for a minimum of one year.

- 5.1 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and, on completion of this probationary period, the Faculty shall:

- 5.1.1 review the candidate's work; and
- 5.1.2 shall either confirm or terminate the candidature.

- 5.2 The candidature of a candidate accepted in accordance with section 2.1 shall be deemed to have commenced from the date of such acceptance.

#### 6. Degree requirements for the Master of Social Work (International)

- 6.1 A candidate shall attend such units of study and pass such examinations in each unit of study as the Faculty shall prescribe.

#### 7. Admission to Master of Philosophy in Social Work

- 7.1 An applicant for admission to candidature for the degree of Master of Philosophy in Social Work shall:

- 7.1.1.1 hold a four-year Bachelor of Social Work degree or equivalent with first or second class honours, or
- 7.1.1.2 being a Bachelor of Social Work without first class or second class honours, either produce evidence to the satisfaction of the Faculty of having completed equivalent work or complete, to the satisfaction of the Faculty, a period of probationary candidature: or

- 7.1.1.3 be a Master of Social Work with merit; and

- 7.1.2 have been in full-time employment in Social Work for a minimum of one year.

#### 8. Degree requirements for the Master of Philosophy in Social Work

- 8.1 A candidate shall:

- 8.1.1 carry out supervised research on a topic approved by the Faculty on the recommendation of the Head of the School of Social Work and Policy Studies;

- 8.1.2 write a thesis embodying the results of this research; and
- 8.1.3 lodge with the Faculty three copies of the thesis, typewritten and bound in accordance with the resolutions of the Faculty.

- 8.2 The Faculty shall appoint, on the recommendation of the Head of the School of Social Work and Policy Studies, a full-time member of the University academic staff to act as the supervisor of the candidate.

- 8.3 In any thesis lodged by the candidate, the candidate shall state generally in a preface and specifically in notes:

- 8.3.1 the source from which the information in the thesis was taken;
- 8.3.2 the extent to which the candidate has made use of the work of others; and

- 8.3.3 the proportion of the thesis which is claimed as original.

- 8.4 A thesis lodged by a candidate shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

- 8.5 The Faculty, on the recommendation of the Head of the School of Social Work and Policy Studies, shall appoint a least two examiners of the thesis, of whom at least one shall be external to the University.

- 8.6 The examiners shall report to the Dean who shall determine the result of the examination.

- 8.7 In special cases the Dean, on the recommendation of the Head of the School of Social Work and Policy Studies, may require the candidate to take an examination in the area of the thesis.

## General provisions relating to all degrees of Master

- 1.1 A full-time candidate for the degree of Master shall present for examination for the award not earlier than the end of the first year of candidature and not later than the end of the third year of candidature, except with the permission of the Dean on the recommendation of the Head of the School of Social Work and Policy Studies.

- 1.2 A part-time candidate for the degree of Master shall present for examination for the award:

- 1.2.1 not earlier than the end of the second year of candidature; and

- 1.2.2 not later than the end of the sixth year of candidature, except with the permission of the Dean, on the recommendation of the Head of the School of Social Work and Policy Studies.
- 1.3 Time spent by a candidate in advanced study in the University of Sydney, or in another university, or in another equivalent institution, before admission to candidature, may be deemed by the Faculty to be time spent after such admission, provided that it represents no more than half of the total candidature.
- 2. Unsatisfactory progress**
- 2.1 The Faculty may on the recommendation of the Head of the School of Social Work and Policy Studies, call upon any candidate for the degree of Master to show cause why the candidature should not be terminated by reason of unsatisfactory progress towards completion of the course; and where the candidate does not show good cause, terminate the candidature.
- 3. Grade of award**
- 3.1 The award of Master of Social Work, Master of Social Work (International) and Master of Philosophy in Social Work shall be made in one grade only.
- 3.2 An outstanding candidate may receive the award with merit.
- 3.3 If the Faculty is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.
- 4. Consultation**
- 4.1 Where the Head of the School of Social Work and Policy Studies is required to make a recommendation under the sections **Degree requirements, General provisions relating to all degrees of Master, and Unsatisfactory progress** above, the Head shall do so only after consultation with the supervisor, if there is one of the candidate concerned.

## Master of Philosophy in Education

- 1. Requirements for the Master of Philosophy in Education**
- 1.1 To qualify for award of the Master of Philosophy in Education a candidate must:
- 1.1.1 complete successfully such seminars and/or units of study as may be required by the supervisor of the candidature; and
- 1.1.2 carry out supervised research on a topic approved by the Faculty; and
- 1.1.3 complete successfully a thesis embodying the results of the research with an upper word limit of 30,000 words; and
- 1.1.4 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Policy Studies

- 1. Requirements for the Master of Policy Studies**
- 1.1 To qualify for award of the Master of Policy Studies a candidate must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Doctor of Education

- 1. Requirements for the award of the Doctor of Education**
- 1.1 To qualify for award of the degree a candidate must:
- 1.1.1 complete successfully six units of study giving credit for a total of 36 credit points; and
- 1.1.2 complete successfully a thesis of 50,000 words; and
- 1.1.3 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

## Doctor of Social Work

- 1.1 An applicant for admission to candidature shall:
- 1.1.1 lodge an application with the Faculty;
- 1.1.2 submit with the application an outline of the proposed course of advanced study and research, including:
- 1.1.2.1 the area of the proposed thesis;
- 1.1.2.2 proposals for the practicum; and
- 1.1.2.3 proposals for related coursework units of study; and
- 1.1.3 have been in full-time employment in Social Work for a minimum of four years.

- 1.2 An applicant for admission to part-time candidature shall submit with the application a written undertaking that the applicant will:
- 1.2.1 have sufficient time available to complete the requirements for the degree in accordance with section 9.2 of these resolutions; and
- 1.2.2 be able to attend at the University at such times and on such occasions for purposes of consultation and participation in departmental activities, as may be required by the Faculty on the recommendation of the Head of the School of Social Work and Policy Studies.
- 2. Admission to candidature**
- 2.1 The Faculty may admit an applicant to candidature for the degree if:
- 2.1.1 the candidate's application complies with section 1; and
- 2.1.2 (except as provided in section 3 of these resolutions) the applicant holds or has fulfilled the requirements for:
- 2.1.2.1 the degree of Bachelor of Social Work of the University of Sydney with First Class Honours or Second Class Honours, Division 1; or
- 2.1.2.2 the degree of Master of Social Work with Merit or the degree or Master of Philosophy in Social Work of the University of Sydney.
- 3. Admission to candidature by the Academic Board**
- 3.1 On the recommendation of the Faculty, the Academic Board may admit to candidature for the degree an applicant whose application complies with section 1, and who is either:
- 3.1.1.1 a social work graduate of another university or tertiary education institution; or
- 3.1.1.2 a person accepted by the Faculty and by the Academic Board as having standing equivalent to that required of a social work graduate of the University who is qualified for admission to candidature for the degree; and
- 3.1.2 is recommended by the Faculty as being suitably prepared in the particular field of study in which the applicant proposes to be a candidate.
- 4. Studies during the candidature**
- 4.1 Except with the permission of the Faculty, a candidate will pursue an approved course of advanced study, professional practice and research, comprising:
- 4.1.1 eight graduate semester units of study at the doctoral degree level including:
- 4.1.1.1 a unit of study examining aspects of current social work professional theory and practice;
- 4.1.1.2 a unit of study dealing with research methods appropriate to examining social work practice;
- 4.1.1.3 a unit of study dealing with social policy;
- 4.1.1.4 an additional unit of study in one of the areas contained in sections 4.1.1.1–3; and
- 4.1.1.5 two units of study related to the areas of the proposed practice development research and the thesis; and
- 4.1.2 a thesis of approximately 50,000 words (or equivalent) in length investigating a specific aspect or specific aspects of social work professional practice:
- 4.1.2.1 related to the practice development research; and
- 4.1.2.2 approved by the Faculty.
- 4.2 The Faculty may grant credit for a maximum of three postgraduate course units for units of study undertaken elsewhere at this University or at another university which are considered to be equivalent to units of study to be undertaken in accordance with section 4.1.1, provided that:
- 4.2.1 no unit of study for which credit is granted has been a basis for the award of any other award;
- 4.2.2 each unit of study is passed at a level, or with such additional assessment or other requirements, as may be determined by the Faculty in each case; and
- 4.2.3 each unit of study was completed within the four years immediately preceding the commencement of candidature for the degree of Doctor of Social Work.
- 4.3 The Faculty may approve a variation in a candidate's units of study and research.
- 5. Credit for previous studies**
- 5.1 *Coursework degrees*
- 5.1.2 The Faculty may grant a candidate credit for:
- 5.1.2.1 up to three postgraduate coursework units of study, and two postgraduate research units of study in respect of units of study completed for the degree of Master of Social Work in this University; or

- 5.1.2.2 up to two postgraduate coursework units of study in respect of units of study completed elsewhere in this University or at another university, provided that:
- 5.1.2.2.1 no unit of study for which credit is granted has been a basis for the award of any other award;
- 5.1.2.2.2 the units of study were passed at a level or with such additional assessment or other requirements as may be determined by the Faculty in each case;
- 5.1.2.2.3 the units of study were completed within six years immediately preceding the commencement of candidature for the degree of Doctor of Social Work; and
- 5.1.2.2.4 each unit of study falls within the scope of the approved course of study and research under section 4.
- 5.2 **Research degrees**
- 5.2.1 The Faculty may grant credit for the whole or any part of a period of candidature undertaken for the degree of Master of Philosophy in Social Work or the degree of Doctor of Philosophy in the Faculty of Arts provided that:
- 5.2.2.1 the candidate has abandoned candidature for the degree for which credit is sought; and
- 5.2.2.2 the period of candidature for which credit is sought:
- 5.2.2.2.1 involved a course of advanced study and research related to the candidate's proposed course of advanced study and research for the degree of Doctor of Social Work; and
- 5.2.2.2.2 was taken within six years immediately preceding the commencement of candidature for the degree of Doctor of Social Work.
6. **The thesis**
- 6.1 The candidate shall present a thesis of approximately 50,000 words (or equivalent) in length, which shall be a substantial and original contribution to the subject concerned.
- 6.2 The candidate shall state:
- 6.2.1 the sources from which the information is derived;
- 6.2.2 the extent to which the work of others has been made use of; and
- 6.2.3 the portion of the work the candidate claims as original.
- 6.3 The topic of the thesis shall be approved by the Faculty.
- 6.4.1 The Faculty, on the recommendation of the Head of the School of Social Work and Policy Studies, shall appoint a supervisor who shall be a member of the academic staff of the Faculty.
- 6.4.2 In appropriate cases the Faculty may appoint an associate supervisor.
- 6.5 A candidate may not present as the thesis any work which has been presented for a degree at this or another university; but
- 6.5.1 the candidate will not be precluded from incorporating such work in the thesis;
- 6.5.2 provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.
- 6.6 A candidate shall submit to the Faculty four copies of the thesis in a form prescribed by the Faculty.
- 6.7 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 6.8 When the degree has been awarded, a copy of the thesis incorporating any required emendations and revisions shall be lodged in the University Library.
7. **Appointment of examiners**
- 7.1 On receiving the thesis and having considered the certificate of the supervisor, the Associate Dean (Graduate Studies) shall:
- 7.1.1 consult with the Head of the School of Social Work and Policy Studies; and
- 7.1.2 if he or she thinks fit, appoint examiners.
- 7.2 The supervisor may not be an examiner.
- 7.3 If the Associate Dean, after consultation with the Chair of the Department of Social Work, Social Policy and Sociology, resolves to appoint examiners she or he shall appoint three examiners, at least one of whom shall be external to the University.
- 7.4 The Associate Dean shall report the names of the examiners appointed to the Academic Board, which may appoint one or more additional examiners.
- 7.5 In any case where the Associate Dean, having received the thesis and having considered the report of the supervisor, resolves not to appoint examiners, he or she shall report the circumstances for this decision to the Academic Board.

## 8. Degree result

- 8.1.1.1 Upon the completion of the coursework at the level prescribed by the Faculty, after consideration of the report of the supervisor of the practicum; and after consideration of the reports of the examiners on the thesis, the Head of the School of Social Work and Policy Studies shall submit the reports together with a recommendation concerning the award of the degree, to the Academic Board which shall determine the result of the candidature.

## 9. Time limits

- 9.1 Subject to section 9.2 a candidate may proceed either on a full-time or part-time basis.
- 9.2 Except in special circumstances and with the approval of the Faculty, a candidate shall complete:
- 9.2.1 a minimum of 30 weeks of full-time candidature taken over such a period of time and in such a manner as may be approved by the Faculty;
- 9.2.2 all the requirements for the degree;
- 9.2.2.1 not earlier than the end of the third; and
- 9.2.2.2 not later than the end of the sixth year of candidature;
- 9.2.2.3 excluding any period of approved suspended candidature.
- 9.3.1 A candidate shall prepare annually, before enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree; and
- 9.3.2 submit it to the appointed supervisor in accordance with Academic Board policy.
- 9.4.1 The supervisor shall also prepare a report on the work done by the candidate, which shall be shown to the candidate for comment; and
- 9.4.2 the candidate shall sign the report as having sighted the contents.
- 9.5 Both reports shall then be forwarded to the Chairperson.
- 9.6 Where, in the opinion of the Faculty, a candidate has not made satisfactory progress towards completing the requirements for the degree the Faculty may call upon the candidate to show cause why the candidature should not be terminated for the lack of satisfactory progress.

## Graduate Diploma in Educational Studies

1. The Graduate Diploma in Educational Studies may be awarded with the following designations:
- 1.1 Management and Human Resource Development
- 1.2 Teaching English to Speakers of other Languages/Languages
- 1.3 Teaching and Curriculum Studies
- 1.4 Information Technology in Education
- 1.5 Special Education
- 1.6 Educational Psychology
- 1.7 English and Literacies in Education
- 1.8 Health Education
- 1.9 Research Methodology
- 1.10 Higher Education
- 1.11 International Education
- 1.12 Coach Education; and
- 1.13 Human Movement.

## 2. Requirements for the Graduate Diploma in Educational Studies

- 2.1 To qualify for award of the Graduate Diploma in Educational Studies a candidate must:
- 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Learning Science and Technology

## Graduate Certificate in Learning Science and Technology

### 1. Requirements for the Graduate Diploma in Learning Science and Technology

- 1.1 To qualify for award of the Graduate Diploma in Learning Science and Technology a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## 2. Requirements for the Graduate Certificate in Learning Science and Technology

- 2.1 To qualify for award of the Graduate Certificate in Learning Science and Technology a student must:
- 2.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Policy Studies

### 1. Award of degree

1. The Graduate Diploma in Policy Studies shall be awarded in one grade only, namely pass, provided that an outstanding candidate may be awarded the diploma with merit.

### 2. Eligibility for admission to candidature

- 2.1 Except as provided in Part 9, Section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* the Dean of the Faculty of Education and Social Work may admit to candidature for the diploma:
- 2.1.1 graduates who hold a Bachelor of Education degree from the University of Sydney; or
- 2.1.2 graduates who hold a four year Bachelor of Social Work degree, or equivalent, recognised by the Australian Association of Social Workers; or
- 2.1.3 graduates who hold a bachelor's degree in any relevant discipline and have submitted evidence to the Faculty of relevant work experience, normally of at least three years duration, in the human services field; or
- 2.1.4 graduates who have successfully completed the Graduate Certificate of Policy Studies at the University of Sydney.
- 2.2 Such graduates should apply in writing to the Faculty for admission to candidature.

### 3. Probationary admission

- 3.1.1 A candidate may be admitted to candidature by the Faculty on a probationary basis for a period not exceeding one semester; and
- 3.1.2 upon completion of this probationary period, Faculty shall review the candidate's work and either confirm the candidate's status or terminate the candidature.
- 3.2 In the case of a candidate admitted on a probationary basis specified in section 3.1, the candidature shall be deemed to have commenced from the date of admission to probationary candidature.

### 4. Availability of admission

- 4.1 Admission to candidature for the degree may be limited by quota.
- 4.2 In determining the quota the University will take into account:
- 4.2.1 availability of resources, including space, library equipment and computing facilities; and
- 4.2.2 availability of adequate and appropriate supervision and coordination of candidatures.
- 4.3 In considering an applicant for admission to candidature the Faculty, in taking account of the quota, will select in preference applicants who are most meritorious in terms of admission criteria.

### 5. Method of progression

- 5.1 A candidate for the Graduate Diploma of Policy Studies shall proceed by coursework as prescribed and specified by the Faculty and in accordance with section 6.

### 6. Requirements for the degree

- 6.1 A candidate for the graduate diploma is required to satisfactorily complete:
- 6.1.1 six semester length units of study, equivalent to 36 credit points, as prescribed by the Faculty, of which;
- 6.1.1.1 two units of study, equivalent to 12 credit points, shall be core units of study offered and prescribed by Faculty; and
- 6.1.1.2 four units of study, equivalent to 24 credit points, shall be elective units of study, of which;
- 6.1.1.2.1 a minimum of three units of study, equivalent to 18 credit points, shall be units offered by the Faculty of Education and Social Work; and
- 6.1.1.2.2 a further unit of study, equivalent to six credit points, may be selected from units of study offered by other faculties as prescribed by the Faculty of Education and Social Work.
- 6.2 In these resolutions, 'to complete a unit of study' or any derivative expression means:

- 6.2.1 to attend the lectures, and the meetings, if any, for seminars or tutorial instruction, or other modes of delivery;
- 6.2.2 to complete satisfactorily the essays, exercises and practical work, if any; and
- 6.2.3 to pass any other examinations of the unit of study that may apply.

### 7. Credit

- 7.1 The Faculty may grant to a candidate credit towards award of the degree of Graduate Diploma of Policy Studies under the following conditions:
- 7.1 Where a candidate who, before admission to candidature, has spent time in advanced graduate study at the University of Sydney or another university or equivalent institution and has completed coursework considered by the Faculty to be equivalent to units of study prescribed for the course, such credit may not exceed 50 per cent of the total requirements for award of the degree, or 18 credit points.
- 7.2 Subject to section 7.1.2, a candidate may be eligible to be granted credit for all units of study completed for the Graduate Certificate, having successfully completed the requirements for award of the Graduate Certificate; and electing to proceed to candidature for the Graduate Diploma in Policy Studies.
- 7.3 Unless otherwise permitted by the Faculty, units of study or equivalent work as specified in section 7.1.1; and on the basis of which a candidate makes an application for credit, must have been completed not more than six years prior to admission to candidature for the Graduate Diploma in Policy Studies.
- 7.4 Unless otherwise permitted by the Faculty a candidate shall not be granted credit for, or on the basis of, any unit or units of study, or equivalent work, which was counted in order to satisfy requirements for award of a course other than the Graduate Diploma in Policy Studies.

### 8. Examination

- 8.1 A candidate shall:
- 8.1.1 attend such units of study, in whatsoever format or mode offered; and
- 8.1.2 pass such examinations in each unit of study, as the Faculty shall prescribe for award of the graduate diploma.

### 9. Time limits

- 9.1 A candidate may proceed on either a full-time or on a part-time basis.
- 9.2.1 A full-time candidate undertaking the Graduate Diploma in Policy Studies shall complete the requirements for award of degree in not less than two semesters;
- 9.2.2 A part-time candidate undertaking the Graduate Diploma in Policy Studies shall complete the requirements for award of degree in not less than three semesters;
- 9.2.3 Except with the permission of the Faculty, a full-time candidate shall complete all requirements for the degree in not more than three semesters from the date of first enrolment;
- 9.2.4 Except with the permission of the Faculty, a part-time candidate shall complete all requirements for the degree in not more than five semesters from the date of first enrolment;
- 9.2.5 The earliest and latest dates for completion of requirements for award of degree shall be adjusted for those candidates wishing to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.
- 9.2.6 Time spent by a candidate in advanced study before admission to candidature at the University of Sydney, or at another University, or at another institution which may be deemed by the Faculty to be equivalent, may be deemed by the Faculty to be time spent after such admission.

### 10. Progress

- 10.1 The Faculty may call upon any candidate to show cause why their candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and terminate the candidature where the candidate does not show good cause.
- 10.2 Candidates who have satisfactorily completed four units of study, as prescribed by the Faculty, equivalent to 24 credit points, and who choose not to proceed further with their candidature, may apply to the Dean to be awarded the Graduate Certificate in Policy Studies.
- 10.3 The Graduate Certificate in Policy Studies awarded in accordance with section 10.1 and the Resolutions of the Senate relating to the Graduate Certificate in Policy Studies shall be

awarded at pass grade only, providing that an outstanding candidate may be awarded the certificate with merit.

#### 11. Consultation with Faculty officers

- 11.1 Where the Associate Dean concerned is required to make a recommendation to the Faculty in respect of any person's candidature, the recommendation shall be made only after consultation with the course convener and the relevant postgraduate studies coordinator.

#### 12. Suspension of candidature

- 12.1 Unless suspension of candidature has been approved by the Faculty and subject to section 9.2, a candidate for the Diploma is required to re-enrol each calendar year;
- 12.2 Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

#### 13. Lapse of candidature

- 13.1 Unless the Faculty otherwise determines in any particular case, a candidature will be deemed to have lapsed if a candidate has:
- 13.1.1 not completed all the requirements for award of the degree in accordance with sections 6 and/or 9.2; or
- 13.1.2 not re-enrolled for the degree as required in accordance with section 13.
- 13.2 A candidate whose candidature has been deemed to have lapsed in accordance with section 13.1 shall not re-enrol as a candidate for the degree unless again selected for admission.

### Graduate Diploma in Social Work

#### 1. Eligibility for admission

- 1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, admission to candidature for the Graduate Diploma in Social Work is restricted to applicants:
- 1.1.1 in the case of nationals or permanent Australian residents:
- 1.1.1.1 with a four-year Bachelor of Social Work award or equivalent, recognised by the Australian Association of Social Workers; and
- 1.1.1.2 who have been in full-time employment in Social Work for a minimum of one year;
- 1.1.2 in the case of overseas students:
- 1.1.2.1 not intending to practise in Australia; and
- 1.1.2.2 with the recognised equivalent of a four-year Bachelor of Social Work award.

#### 2. Availability

- 2.1 Admission to the Graduate Diploma in Social Work may be limited by quota.
- 2.2 In determining the quota the University will take into account:
- 2.2.1 availability of resources including space, library, equipment and computing facilities; and
- 2.2.2 availability of adequate and appropriate supervision.
- 2.3 In considering an application for admission to candidature, the Board of Studies in Social Work shall take account of the quota and will select in preference candidates who are most meritorious in terms of

#### 3. Method of progression

- 3.1 A candidate for the Graduate Diploma in Social Work shall proceed primarily by coursework.

#### 4. Time limits

- 4.1 A candidate may proceed on a full-time or a part-time basis.
- 4.2 A full-time candidate shall complete the requirements for the Graduate Diploma in Social Work:
- 4.2.1 not earlier than the end of the second semester of candidature; and
- 4.2.2 unless otherwise determined by the Faculty, not later than the end of the fourth semester of candidature.
- 4.3 A part-time candidate shall complete the requirements for the Graduate Diploma in Social Work:
- 4.3.1 not earlier than the end of the fourth semester of candidature; and
- 4.3.2 unless otherwise determined by the Faculty, not later than the end of the sixth semester of candidature.

#### 5. Credit

- 5.1 A candidate who before admission to candidature has spent time in advanced study at the University of Sydney or at another University or institution; and has completed work considered

by the Faculty to be equivalent to work prescribed for the Graduate Diploma, may receive credit towards satisfying the requirements for the graduate diploma, provided that no more than half the requirements are so met, except as provided for in section 5.2 below.

- 5.2 A candidate who has been enrolled at the University of Sydney as a candidate for the Master of Social Work may receive credit towards satisfying up to all of the requirements for the Graduate Diploma in Social Work, provided that the candidate ceases to be a candidate for that Master of Social Work degree.

#### 6. Requirements for the Graduate Diploma in Social Work

- 6.1 A candidate for the Graduate Diploma in Social Work shall complete six units of study proscribed by the Faculty.

#### 7. Examination

- 7.1 A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.
- 7.2 On completion of the requirements for the Graduate Diploma in Social Work the results of the examination of coursework shall be reported to the Board of Examiners which shall determine the result of the candidature.
- 7.3 The Graduate Diploma in Social Work shall be awarded in one grade only, provided that an outstanding candidate may be awarded the Graduate Diploma in Social Work with merit.

#### 8. Progress

- 8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Diploma in Social Work; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### 9. Transfer of candidature to the Master of Social Work

- 9.1 The Faculty may permit candidates in the Graduate Diploma in Social Work who achieve a result of Credit or above in their completed units of study to transfer candidature to the Master of Social Work.

### Graduate Certificate in Educational Studies

1. The Graduate Certificate in Educational Studies may be awarded with the following designations:

- 1.1 Aboriginal Education
- 1.2 Management and Human Resource Development
- 1.3 Teaching English to Speakers of other Languages/Languages
- 1.4 Teaching and Curriculum Studies
- 1.5 Information Technology in Education
- 1.6 Special Education
- 1.7 Educational Psychology
- 1.8 English and Literacies in Education
- 1.9 Health Education
- 1.10 Research Methodology
- 1.11 Higher Education
- 1.12 International Education
- 1.13 Human Movement, and
- 1.14 Coach Education

#### 2. Requirements for the Graduate Certificate in Educational Studies

- 2.1 To qualify for award of the Graduate Certificate in Educational Studies a candidate must:
- 2.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Certificate in Mental Health Policy and Practice

#### 1. Requirements for the Graduate Certificate in Mental Health Policy and Practice

- 1.1 To qualify for award of the Graduate Certificate in Mental Health Policy and Practice a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Certificate in Teaching English as a Foreign Language

1. Admission to candidature for the Graduate Certificate in Teaching English as a Foreign Language may be granted to a person who:
  - 1.1 is a graduate of the University of Sydney or, in accordance with Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, is a graduate of another university or a person with equivalent qualifications; or
  - 1.2 holds other academic and teaching qualifications acceptable to the Faculty and the Academic Board for the purposes of the certificate; and
  - 1.3 has had, normally for at least one year, such teaching experience as the Faculty considers satisfactory; and
  - 1.4 has satisfied the Faculty, by means of such tests as it may require, of the person's competence in written and spoken English.
2. A unit of study shall consist of lectures, together with such seminars, tutorial instruction, essays, exercises or practical work as may be prescribed.
3. In these resolutions 'to complete a unit of study' and derivative expressions mean:
  - 3.1 to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
  - 3.2 to complete satisfactorily the essays, exercises and practical work, if any; and
  - 3.3 to pass the examinations of the unit of study.
4. A candidate for the certificate is required to complete any two units of study from the *Table of units of study* for the Graduate Diploma and Graduate Certificate in Teaching English as a Foreign Language, in a period of not less than three months.

## Graduate Certificate in Social Work: Professional Practice Supervision

1. **Eligibility for admission**
  - 1.1 Admission to candidature for the Graduate Certificate in Social Work: Professional Practice Supervision is restricted, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, to applicants:
    - 1.1.1 with a four-year Bachelor of Social Work degree or equivalent, recognised by the Australian Association of Social Workers; and
    - 1.1.2 who have been in full-time employment in Social Work for a minimum of one year.
2. **Availability**
  - 2.1 Admission to the Graduate Certificate in Social Work: Professional Practice Supervision may be limited by quota.
  - 2.2 In determining the quota the University will take into account:
    - 2.2.1 availability of resources including space, library, equipment and computing facilities; and
    - 2.2.2 availability of adequate and appropriate supervision.
  - 2.3 In considering an application for admission to candidature, the Faculty:
    - 2.3.1 shall take account of the quota; and
    - 2.3.2 will select in preference candidates who are most meritorious in terms of section 1 above.
3. **Method of progression**
  - 3.1 A candidate for the Graduate Certificate in Social Work: Professional Practice Supervision shall proceed by coursework.
4. **Time limits**
  - 4.1 A candidate may proceed on a full-time or a part-time basis.
    - 4.2.1 A full-time candidate shall complete the requirements for the Graduate Certificate in Social Work: Professional Practice Supervision:
      - 4.2.1.1 not earlier than the end of the first semester of candidature; and
      - 4.2.1.2 unless otherwise determined by the Faculty, not later than the end of the second semester of candidature.
    - 4.2.2 A part-time candidate shall complete the requirements for the Graduate Certificate in Social Work: Professional Practice Supervision:
      - 4.2.2.1 not earlier than the end of the second semester of candidature; and
      - 4.2.2.2 unless otherwise determined by the Faculty, not later than the end of the fourth semester of candidature.

## 5. Credit

- 5.1 Except as provided for in section 5.2 below, no credit towards the Graduate Certificate in Social Work: Professional Practice Supervision shall be given for work completed prior to admission for the Graduate Certificate in Social Work: Professional Practice Supervision.
- 5.2.1 A candidate who has been enrolled at the University of Sydney as a candidate for the Master of Social Work or the Graduate Diploma in Social Work may receive credit towards satisfying up to all of the requirements for the Graduate Certificate in Social Work: Professional Practice Supervision; provided that the candidate ceases to be a candidate for that Master of Social Work or Graduate Diploma in Social Work degree.

## 6. Requirements for the Graduate Certificate in Social Work: Professional Practice Supervision

- 6.1 A candidate for the Graduate Certificate in Social Work: Professional Practice Supervision shall complete the following four units:
  - 6.1.1 Theory of Professional Practice Supervision;
  - 6.1.2 Practice Development; and
  - 6.1.3 Two units of study prescribed by the Faculty.

## 7. Examination

- 7.1 A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.
- 7.2 On completion of the requirements for the Graduate Certificate in Social Work: Professional Practice Supervision the results of the examination of coursework shall be reported to the Board of Studies in Social Work which shall determine the result of the candidature.
- 7.3 The Graduate Certificate in Social Work: Professional Practice Supervision shall be awarded in one grade only, provided that an outstanding candidate may be awarded the Graduate Certificate in Social Work: Professional Practice Supervision with Merit.

## 8. Progress

- 8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate in Social Work: Professional Practice Supervision; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## 9. Transfer of candidature to the Graduate Diploma in Social Work

- 9.1 The Faculty may permit candidates in the Graduate Certificate in Social Work: Professional Practice Supervision who have achieved a result of Credit or above in their completed certificate units to transfer candidature to the Graduate Diploma in Social Work.

## Graduate Certificate in Social Work: Dying, Death and Palliative Care

### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature for the Graduate Certificate in Social Work: Dying, Death and Palliative Care shall:
  - 1.1.1 hold a four-year Bachelor of Social Work degree or equivalent, recognised by the Australian Association of Social Workers; and
  - 1.1.2 have been in full-time employment in Social Work for a minimum of one year.

### 2. Availability

- 2.1 Admission to the graduate certificate may be limited by quota.
- 2.2 In determining the quota the University will take into account:
  - 2.2.1 availability of resources including space, library, equipment and computing facilities; and
  - 2.2.2 availability of adequate and appropriate supervision.
- 2.3 In considering an application for admission to candidature, the Faculty shall take account of the quota and will select in preference candidates who are most meritorious in terms of section 1 above.

### 3. Method of progression

- 3.1 A candidate for the graduate certificate shall proceed by coursework.

**4. Time limits**

- 4.1 A candidate shall proceed on a part-time basis.
- 4.2 A candidate shall complete the requirements for the graduate certificate:
- 4.2.1 not earlier than the end of the second semester of candidature; and
- 4.2.2 unless otherwise determined by the Faculty, not later than the end of the fourth semester of candidature.

**5. Credit**

- 5.1 No credit towards the graduate certificate shall be given for work completed prior to admission to candidature.

**6. Requirements for the Graduate Certificate in Social Work: Dying, Death and Palliative Care**

- 6.1 A candidate for the graduate certificate shall complete the following four units:
- 6.1.1 Death, Dying and Mourning
- 6.1.2 Palliative Care: Policies and Practices
- 6.1.3 Social Work Practice: Theory Development
- 6.1.4 Dying: Ethics, Policy and Politics.

**7. Examination**

- 7.1 A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these, as prescribed by the Faculty.
- 7.2 The candidate's results in each unit of study will be reported to the Board of Examiners who shall determine the result of the candidature.

**8. Progress**

- 8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate certificate; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**Graduate Certificate in Policy Studies****1. Award of degree**

- 1.1 The Graduate Certificate in Policy Studies shall be awarded in one grade only, namely pass, provided that an outstanding candidate may be awarded the certificate with merit.

**2. Eligibility for admission to candidature**

- 2.1 Except as provided in Part 9, Section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* the Dean of the Faculty of Education and Social Work may admit to candidature for the degree:
- 2.1.1 graduates who hold a Bachelor of Education degree from the University of Sydney; or
- 2.1.2 graduates who hold a four year Bachelor of Social Work degree, or equivalent, recognised by the Australian Association of Social Workers; or
- 2.1.3 graduates who hold a bachelor's degree in any relevant discipline and have submitted evidence to the Faculty of relevant work experience, normally of at least three years duration, in the human services field; or
- 2.1.4 graduates who have successfully completed the Graduate Diploma of Policy Studies at the University of Sydney.
- 2.2 Such graduates should apply in writing to the Faculty for admission to candidature.
- 2.3 An applicant for admission to candidature for the Graduate Certificate must be eligible for admission as a local student.

**3. Probationary admission**

- 3.1.1 A candidate may be admitted to candidature by the Faculty on a probationary basis for a period not exceeding one semester; and
- 3.1.2 upon completion of this probationary period, Faculty shall review the candidate's work and either confirm the candidate's status or terminate the candidature.
- 3.2 In the case of a candidate admitted on a probationary basis specified in section 3.1, the candidature shall be deemed to have commenced from the date of admission to probationary candidature.

**4. Availability of admission**

- 4.1 Admission to candidature for the degree may be limited by quota.
- 4.2 In determining the quota the University will take into account:
- 4.2.1 availability of resources, including space, library equipment and computing facilities; and

- 4.2.2 availability of adequate and appropriate supervision and coordination of candidatures.

- 4.3 In considering an applicant for admission to candidature the Faculty, in taking account of the quota, will select in preference applicants who are most meritorious in terms of admission criteria.

**5. Method of progression**

- 5.1 A candidate for the Graduate Certificate in Policy Studies shall proceed by coursework as prescribed and specified by the Faculty and in accordance with section 6.

**6. Requirements for the degree**

- 6.1 A candidate for the certificate is required to satisfactorily complete:
- 6.1.1 four semester length units of study, equivalent to 24 credit points, as prescribed by the Faculty, of which;
- 6.1.1.1 two units of study, equivalent to 12 credit points, shall be core units of study offered and prescribed by the Faculty; and
- 6.1.1.2 two units of study, equivalent to 12 credit points, shall be elective units of study offered by the Faculty of Education and Social Work.
- 6.2 In these resolutions, 'to complete a unit of study' or any derivative expression means:
- 6.2.1 to attend the lectures, and the meetings, if any for seminars or tutorial instruction or other mode of delivery;
- 6.2.2 to complete satisfactorily the essays, exercises and practical work, if any; and
- 6.2.3 to pass any other examinations of the unit of study that may apply.

**7. Credit**

- 7.1 The Faculty may grant to a candidate credit towards award of the Graduate Certificate in Policy Studies under the following conditions:

- 7.1.1 Where a candidate who, before admission to candidature:
- 7.1.1.1 has spent time in advanced graduate study at the University of Sydney or another university or equivalent institution; and
- 7.1.1.2 has completed coursework considered by the Faculty to be equivalent to units of study prescribed for the course;
- 7.1.2 such credit may not exceed 50 per cent of the total requirements for award of the degree, or 12 credit points.
- 7.2 Subject to Section 7.1.2, a candidate may be eligible to be granted credit for all units of study completed for the graduate diploma:
- 7.2.1 having successfully completed the requirements for award of the graduate certificate; and
- 7.2.2 electing to proceed to candidature for the Graduate Diploma in Policy Studies.
- 7.3 Unless otherwise permitted by the Faculty, units of study or equivalent work, as specified in Section 7.1.1 and on the basis of which a candidate makes an application for credit, must have been completed not more than six years prior to admission to candidature for the Graduate Certificate in Policy Studies.
- 7.4 Unless otherwise permitted by the Faculty a candidate shall not be granted credit for, or on the basis of, any unit or units of study, or equivalent work, which was counted in order to satisfy requirements for award of a degree other than the Graduate Certificate in Policy Studies.

**8. Examination**

- 8.1 A candidate shall attend such units of study, in whatsoever format or mode offered, and pass such examinations in each unit of study, as the Faculty shall prescribe for award of the degree.

**9. Time limits**

- 9.1 A candidate may proceed on a part-time basis.
- 9.2 A part-time candidate undertaking the Graduate Diploma in Policy Studies shall complete the requirements for award of degree in not less than two semesters.
- 9.3 Except with the permission of the Faculty, a part-time candidate shall complete all requirements for the degree in not more than three semesters from the date of first enrolment.
- 9.4 Time spent by a candidate in advanced study before admission to candidature at the University of Sydney, or at another University, or at another institution which may be deemed by the Faculty to be equivalent, may be deemed by the Faculty to be time spent after such admission.

**10. Progress**

- 10.1 The Faculty may call upon any candidate to show cause why their candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where the candidate does not show good cause, terminate the candidature.

**11. Consultation with Faculty Officers**

- 11.1 Where the Associate Dean concerned is required to make a recommendation to the Faculty in respect of any person's candidature, the recommendation shall be made only after consultation with the course convenor and the relevant postgraduate studies coordinator.

**12. Suspension of candidature**

- 12.1 Unless suspension of candidature has been approved by the Faculty and subject to Section 9.2, a candidate for the degree is required to re-enrol each calendar year.
- 12.2 Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

**13. Lapse of candidature**

- 13.1 Unless the Faculty otherwise determines in any particular case, a candidature will be deemed to have lapsed if a candidate has:
- 13.1.1 not completed all the requirements for award of the certificate in accordance with sections 6 and/or 9.2; or
- 13.1.2 not re-enrolled for the certificate as required in accordance with section 12.
- 13.2 A candidate whose candidature has been deemed to have lapsed in accordance with section 13.1 shall not re-enrol as a candidate for the degree unless again selected for admission.

# Faculty of Engineering and Information Technologies

For Undergraduate Faculty Resolutions see the Undergraduate Faculty Handbook; for Postgraduate Faculty Resolutions please consult the faculty office.

## Constitution of the Faculty of Engineering and Information Technologies

1. The Faculty of Engineering and Information Technologies shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers in the departments and school in the Faculty of Engineering and Information Technologies, being full-time permanent or full-time temporary members of the teaching staff;
  - 1.2 the Heads of the Schools of Mathematics and Statistics, Physics and Chemistry;
  - 1.3 the Heads of the Departments of Geology and Geophysics and Computer Science;
  - 1.4 one full-time member of the academic staff of each of the schools and departments mentioned in sections 1.2 and 1.3 nominated by the respective head from time to time;
  - 1.5 two persons being full-time members of the academic staff in the Faculty of Architecture nominated by the Faculty of Architecture;
  - 1.6 such Fellows of the Senate as are graduates in engineering;
  - 1.7 not more than three persons distinguished in the field of engineering appointed by the Senate on the nomination of the Dean with the approval of the Faculty;
  - 1.8 not more than five students elected in the manner prescribed by resolution of the Senate;
  - 1.9 such other persons, if any, being full-time members of the senior administrative or senior research staff in the Faculty as may be appointed from time to time by the Senate on the nomination of the Faculty;
  - 1.10 the Executive Director of the Australian Centre for Innovation and International Competitiveness.
- 2.1 The persons nominated under section 1.5 shall hold office for a period of two years from 1 January in the year following their nomination and shall be eligible for renomination;
- 2.2 The persons appointed under section 1.7 shall be appointed for a period of three years and shall be eligible for reappointment for one further period of three years;
- 2.3 The persons, if any, appointed under section 1.9 shall be members of the Faculty for so long as they remain full-time members of the senior administrative or senior research staff in the Faculty.

## Degrees, diplomas and certificates in the Faculty of Engineering and Information Technologies

1. The degrees in the Faculty of Engineering and Information Technologies shall be:
  - 1.1 Bachelor of Engineering (BE)
  - 1.2 Bachelor of Engineering/Bachelor of Medical Science (BMedSci)
  - 1.3 Bachelor of Engineering (Electronic Commerce) (BE (Electronic Commerce))
  - 1.4 Bachelor of Engineering (Electronic Commerce)/Bachelor of Commerce (BE (Electronic Commerce)/BCom)

- 1.5 Master of Engineering (ME)
- 1.6 Master of Engineering Studies (MES)
- 1.7 Master of Engineering (Research) (ME(Res))
- 1.8 Master of Engineering Practice (MEP)
- 1.9 Master of Environmental Engineering Practice (MEEP)
- 1.10 Master of Mechatronic Engineering (MMtE)
- 1.11 Master of Project Management (MPM)
- 1.12 Master of Automation in Field Robotics (MAFR)
- 1.13 Doctor of Philosophy (PhD)
- 1.14 Doctor of Engineering (DEng)
- 1.15 Doctor of Engineering Practice (DEngPrac)
2. The diplomas in the Faculty of Engineering shall be:
  - 2.1 Graduate Diploma in Telecommunications (GradDipTelecomm)
  - 2.2 Graduate Diploma in Power Engineering (GradDipPowEng)
  - 2.3 Graduate Diploma in Computer Systems Engineering (GradDipCompSystEng)
  - 2.4 Graduate Diploma in Environmental Engineering (GradDipEnvironEng)
  - 2.5 Graduate Diploma in Process Systems Engineering (GradDipProcessSystems Eng)
  - 2.6 Graduate Diploma in Project Management (GradDipPM)
  - 2.7 Graduate Diploma in Structural Engineering (GradDipStructEng)
  - 2.8 Graduate Diploma in Structural and Foundation Engineering (GradDipStruct FoundEng)
  - 2.9 Graduate Diploma in Technology Venture Creation (GradDipTechVentureCreation)
  - 2.10 Graduate Diploma in Automation in Field Robotics (GradDipAFR)
  - 2.11 Graduate Diploma of Engineering Studies (GradDip)
3. The certificates in the Faculty of Engineering shall be:
  - 3.1 Graduate Certificate in Automation in Field Robotics (GradCertAFR)
  - 3.2 Graduate Certificate in Electrical Energy Systems (GradCertElecEnergySyst)
  - 3.3 Graduate Certificate in Greenhouse Gas Mitigation (GradCertGHGMit)
  - 3.4 Graduate Certificate in Integrated Systems (GradCertIntegSystems)
  - 3.5 Graduate Certificate in Photonics (GradCertPhotonics)
  - 3.6 Graduate Certificate in Project Management (GradCertPM)
  - 3.7 Graduate Certificate in Signal Processing (GradCertSigProc)
  - 3.8 Graduate Certificate in Technology Commercialisation (GradCertTechComm)
  - 3.9 Graduate Certificate in Wireless Communications (GradCerWirelessComms)
  - 3.10 Graduate Certificate of Engineering Studies (GradCert)

## Bachelor of Engineering

### 1. Specialisations

- 1.1 The BE degree is awarded in the following specialisations:
  - 1.1.1 *School of Aerospace, Mechanical and Mechatronic Engineering*
    - 1.1.1.1 Aeronautical Engineering
    - 1.1.1.2 Aeronautical Engineering (Space)
    - 1.1.1.3 Mechanical Engineering
    - 1.1.1.4 Mechanical Engineering (Biomedical)
    - 1.1.1.5 Mechanical Engineering (Space)
    - 1.1.1.6 Mechatronic Engineering
    - 1.1.1.7 Mechatronic Engineering (Space)
  - 1.1.2 *Department of Chemical Engineering*
    - 1.1.2.1 Chemical Engineering
  - 1.1.3 *Department of Civil Engineering*
    - 1.1.3.1 Civil Engineering
    - 1.1.3.2 Civil Engineering (Construction Management)
    - 1.1.3.3 Civil Engineering (Environmental)
    - 1.1.3.4 Civil Engineering (Geomechanics)
    - 1.1.3.5 Civil Engineering (Structures)
    - 1.1.3.6 Project Engineering and Management (Civil)

1.1.4 *School of Electrical and Information Engineering*

- 1.1.4.1 Computer Engineering
- 1.1.4.2 Electrical Engineering
- 1.1.4.3 Electrical Engineering (Power)
- 1.1.4.4 Software Engineering
- 1.1.4.5 Telecommunications Engineering

2. **Combined degree courses**

2.1 The BE degree is offered in the following combined degree courses:

- 2.1.1 Bachelor of Engineering/Bachelor of Arts
- 2.1.2 Bachelor of Engineering/Bachelor of Commerce
- 2.1.3 Bachelor of Engineering/Bachelor of Laws
- 2.1.4 Bachelor of Engineering/Bachelor of Medical Science
- 2.1.5 Bachelor of Engineering/Bachelor of Science

3. **Requirements for the degree at pass level**

3.1 *Single degree course*

3.1.1 To qualify for the award of the BE degree at pass level, a student must:

- 3.1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 3.1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

3.2 *Combined degree course*

3.2.1 To qualify for the award of the BE degree at pass level in a combined degree course, a student must complete the requirements published in the Resolutions of the Faculty of Engineering and in the Joint Resolutions of the Faculty of Engineering and the Faculties of Arts, Economics and Business, Law or Science, as the case may be.

4. **Requirements for the degree with honours**

4.1 To qualify for the award of the BE degree with honours, both in the single degree and the combined degree courses, a student must:

- 4.1.1 complete the requirements for the pass degree;
- 4.1.2 complete the honours requirements published in the Resolutions of the Faculty of Engineering relating to the BE degree; and
- 4.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**Bachelor of Engineering, Bachelor of Medical Science combined degree**

1. **Requirements for the BE/BMedSc Course**

1.1 To qualify for the award of the BE/BMedSc combined degree a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 240 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

2. **Specialisations, streams or majors**

2.1 The combined award course, BE/BMedSc, will be awarded in all of the Engineering specialisations that are available for the BE degree and all majors as are applicable under the resolutions of the Faculty of Science.

3. **Requirements for the honours degree**

3.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Engineering Faculty Resolutions relating to the combined award course.

**Bachelor of Engineering, Bachelor of Science combined degree**

1. **Requirements for the BE/BSc Course**

1.1 To qualify for the award of the BE/BSc combined degree a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 240 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

2. **Specialisations, streams or majors**

2.1 The combined award course, BE/BSc, will be awarded in all of the Engineering specialisations that are available for the BE degree and all majors as are applicable under the resolutions of the Faculty of Science.

3. **Requirements for the honours degree**

3.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Engineering Faculty Resolutions relating to the combined award course.

**Bachelor of Engineering, Bachelor of Science double degree**

1. **Requirements for the BE/BSc double degree course**

1.1 To qualify for the award of the BE/BSc double degree a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 240 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

2. **Specialisations, streams or majors**

2.1 The BE will be awarded in one of the Engineering specialisations that are available for the BE degree and the BSc will cover all majors as are applicable under the resolutions of the Faculty of Science.

3. **Requirements for the honours degree**

3.1 To qualify for the award of the honours degree in BE a student must complete the honours requirements published in the Engineering Faculty Resolutions relating to the course.

3.2 To qualify for the award of honours in BSc a student must complete the requirements as set out in the Science Faculty Resolutions.

**Master of Engineering**

1. An applicant for admission to candidature for the degree of Master of Engineering shall:

- 1.1 be a Bachelor of Engineering or a Bachelor of Science in Chemical Engineering of the University of Sydney;
- 1.2 apply in writing to the Registrar for such admission to candidature and for the approval of the Faculty of the proposed subject of a thesis.

2.1.1 Unless the candidate is a Bachelor of Engineering or a Bachelor of Science in Chemical Engineering, in either case with first-class or second-class honours in the branch of engineering in which candidature for the degree of Master of Engineering is to be undertaken; or

2.1.2 unless exempted by the Faculty;

2.2 the candidate shall pass a preliminary examination prescribed by the Faculty;

2.2.1 not less than one year after obtaining the degree of Bachelor of Engineering or Bachelor of Science in Chemical Engineering; and

2.2.2 not less than one year before submitting a thesis as required in section 5.

3. A candidate shall be required to produce to the Faculty evidence of having pursued the science and/or practice of engineering during four years after graduation as a Bachelor of Engineering or a Bachelor of Science in Chemical Engineering, or three years after graduation as a Bachelor of Engineering or a Bachelor of Science in Chemical Engineering in either case with first-class or second-class honours.

4. The Faculty shall appoint a member of the staff of the University to act as adviser to the candidate, or in the case of a full-time candidate, a supervisor.

5.1.1 A candidate shall submit a thesis embodying the results of an original investigation or design of academic merit carried out by the candidate in some branch of engineering.

5.1.2 The candidate may be required in addition, at the discretion of the Faculty, to pass an advanced examination in the branch or branches of Engineering which are most closely related to the work of the thesis.

5.2 A candidate shall state in the thesis, generally in a preface and specifically in notes;

5.2.1 the sources from which the information was derived;

5.2.2 the extent to which the work of others has been made use of; and

5.2.3 the portion of the thesis claimed as original.

5.3 A candidate shall not present as a thesis any work previously submitted for a degree of this or any other university, but the candidate may incorporate such work in the thesis, provided that the work so incorporated is indicated.

- 5.4 A candidate shall lodge with the Registrar four copies (printed or typewritten) of the thesis.
- 6.1 The Faculty shall appoint three examiners, of whom at least one shall be an external examiner.
- 6.2 The examiners shall report to the Faculty, which shall determine the result of the examination.
7. The degree shall not be conferred until after the expiration of four academic years from the conferring of the pass degree of either Bachelor of Engineering or Bachelor of Science in Chemical Engineering, or three academic years from the conferring of the Honours degree of either Bachelor of Engineering or Bachelor of Science in Chemical Engineering.

## Master of Engineering Studies

- 1.1 An applicant for admission to candidature for the degree of Master of Engineering Studies shall have a four-year Bachelor of Engineering degree from the University of Sydney or an equivalent qualification from the University of Sydney or another tertiary institution.
- 1.2 An applicant for admission to candidature shall apply in writing to the relevant Department of the Faculty of Engineering for such admission to candidature.
2. A candidate shall:
  - 2.1 if required by the head of the department or school concerned, produce evidence of such engineering experience as the Committee for Postgraduate Studies shall consider satisfactory; unless exempted by the Committee, pass a preliminary examination prescribed by the Committee;
  - 2.2 unless granted an extension by the Committee, engage in such study in engineering as the Committee shall prescribe for one year of full-time candidature or two years of part-time candidature.
3. Except with the special permission of the Committee, a candidate may not attempt more than one preliminary examination.
4. The Committee may credit time spent or work done towards the degree of Master of Engineering Science or any of the diplomas of the Faculty towards the degree of Master of Engineering Studies, provided the applicant has ceased to be a candidate for such degree or diploma.
- 5.1 The Committee shall review the progress of each candidate at the end of each calendar year; and
- 5.2 on the recommendation of the head of the department or school concerned, may terminate any candidature on the grounds of insufficient progress.
6. A candidate shall proceed either:
  - 6.1 by coursework and project, in accordance with sections 7 to 10; or
  - 6.2 by coursework only, in accordance with section 11.
7. A candidate proceeding by coursework and project shall:
  - 6.1 complete coursework prescribed by the Committee to a total value of 24 credit points if carrying out a major project, or 36 credit points if carrying out a project;
  - 6.2 carry out under supervision a major project in a field of study approved by the Committee and submit for examination a report on this major project (if doing 24 credit points of coursework);
    - 6.3.1 carry out under supervision a project in a field of study approved by the Committee; and
    - 6.3.2 submit for examination a report on such a project (if doing 36 credit points of coursework);
  - 6.4 lodge with the department/school three copies (typewritten or printed) of the project report.
8. The Committee shall appoint a person who is a full-time member of the staff of the University to act as supervisor in respect of the candidate's project.
9. The department shall nominate at least two examiners of the project report for approval by the Committee.
10. The results of the coursework and the examiners' reports on the project report, together with a recommendation from the head of department, shall be considered by the Committee which shall determine the outcome of the candidature.
11. A candidate proceeding by coursework only shall complete, to the satisfaction of the Committee, coursework prescribed by the Committee to a total value of 48 credit points.
12. Provided that at least half of the credit points required for any candidate shall be completed from among the postgraduate units of study offered within the Faculty of Engineering, the Committee may permit any candidate to include within the prescribed coursework:

- 12.1 up to six credit points of approved undergraduate units of study at the University;
- 12.2 up to 18 credit points and a maximum of three units of study of approved postgraduate units of study from other faculties of the University of Sydney or other institutions;
- 12.3 up to 18 credit points and a maximum of three units of study of approved business related units of study.
13. The degree of Master of Engineering Studies may be awarded in the following subject areas and the testamur for the degree shall specify the subject area:
  - 13.1 Chemical Engineering
  - 13.2 Civil Engineering
  - 13.3 Electrical Engineering
  - 13.4 Environmental Engineering
  - 13.5 Mechanical and Mechatronic Engineering
  - 13.6 Automation and Manufacturing Systems
  - 13.7 Manufacturing Knowledge Integration and Project Management
  - 13.8 Manufacturing Commerce and Business Management
  - 13.9 New Materials Technology
  - 13.10 Sustainable Processing
  - 13.11 Wireless Engineering
  - 13.12 Network Engineering
  - 13.13 Aerospace Engineering
  - 13.14 Biophysical Processes
  - 13.15 Structural Engineering
  - 13.16 Geotechnical Engineering
  - 13.17 Fluid and Wind Engineering
  - 13.18 Environmental Fluids
  - 13.19 Structural and Foundation Engineering (existing)

## Master of Engineering (Research)

- 1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, an applicant for admission to candidature for the degree of Master of Engineering (Research) shall:
  - 1.1.1 be a graduate in Engineering of the University of Sydney; or
    - 1.1.2.1 be a graduate of any other Faculty of the University of Sydney; and
    - 1.1.2.2 have completed courses acceptable to the Faculty of Engineering.
  - 1.2 An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
- 2.1 A candidate who is a graduate in Engineering and has been admitted in accordance with section 1.1.1 shall:
  - 2.1.1 unless exempted by the Faculty under sections 2.2 or 2.3, pass such preliminary examinations as the Faculty may prescribe; and
  - 2.1.2 engage in a course of advanced study and research in some branch of Engineering in the University of Sydney either full-time for not less than one year or part-time for not less than two years.
- 2.2 Graduates with first or second class honours (or of equivalent standard as the Faculty may determine) in the same branch of Engineering in which they are candidates for the degree shall be exempt from the preliminary examination prescribed in section 2.1.1.
- 2.3 Graduates with first or second class honours (or of equivalent standard as the Faculty may determine) in a branch of Engineering other than that in which they are candidates for the degree, may be exempted from the preliminary examination prescribed in section 2.1.1.
3. A candidate who is a graduate of any other Faculty and has been admitted with the qualifications referred to in section 1.1.2 shall:
  - 3.1 unless exempted by the Faculty pass, not less than one year after obtaining the qualification by which admission to candidature was permitted, such preliminary examination as the Faculty may prescribe; and
  - 3.2 engage in a course of advanced study and research in some branch of Engineering in the University of Sydney either full-time for not less than one year or part-time for not less than two years.
- 4.1 A candidate shall, unless special permission is granted by the Faculty, complete the requirements of the degree, in the case of a full-time student not later than two years, and in the case of a part-time student not later than three years, after the commencement of candidature or completion of any preliminary examination under these resolutions.

- 4.2 The Faculty may include in the minimum period of candidature time spent in advanced study and research in the University of Sydney prior to the application for admission to candidature, but shall not include any time spent towards any preliminary examination prescribed by the Faculty in accordance with these resolutions.
- 5.1 The Faculty shall appoint a person who is a full-time member of the University staff to act as supervisor of the candidate.
- 5.2 A report on the progress towards completion of the requirements for the degree shall be submitted annually in respect of each candidate through the head of department or school concerned to the Faculty by the supervisor of that candidate.
- 5.3 The Faculty, on the recommendation of the head of the department or school concerned, may terminate the candidature of any candidate who has not shown evidence of sufficient progress towards the degree.
- 6.1 A candidate shall submit a thesis embodying the results of the advanced study and research.
- 6.2 A candidate may be required, at the discretion of the Faculty, to pass an advanced examination in the branch or branches of Engineering which are most closely related to the work of the thesis.
- 6.3 A candidate shall state in the thesis, generally in a preface and specifically in notes:
- 6.3.1 the sources from which the information was derived;
- 6.3.2 the extent to which the work of others has been used; and
- 6.3.3 the portion of the work claimed as original.
- 6.4 The candidate shall not present as the thesis any work previously submitted for a degree of this or any other institution, but may incorporate such work in the thesis, provided that the work so incorporated is indicated.
- 6.5 A candidate shall lodge with the Registrar three copies (printed or typewritten) of the thesis.
- 6.6 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 7.1 Having considered the certificate of the supervisor, the Faculty shall, if it thinks fit, appoint two examiners.
- 7.2 The examiners shall report to the Faculty which shall determine the result of the examination.
8. The degree shall not be conferred upon a candidate until after the expiration of two academic years from the conferring of the degree which qualified the student for candidature if that degree was awarded at pass standard, or one academic year from the conferring of the degree which qualified the student for candidature if that degree was awarded at honours standard.
9. The Faculty may deem time spent or work done towards the degree of Doctor of Philosophy by a candidate before admission to candidature to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the degree of Doctor of Philosophy.
10. These resolutions took effect on and from 1 January 1987 provided that candidates for the degree of Master of Engineering Science who were admitted to candidature before this date may complete in accordance with the by-laws and resolutions existing at the time they commenced.

## Master of Engineering Practice

### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature for the degree of Master of Engineering Practice shall be a graduate of an approved tertiary institution and shall have a minimum three years' relevant professional experience in a technology based enterprise to the satisfaction of the Committee for Postgraduate Studies.

### 2. Availability

- 2.2 Admission to candidature for the degree may be limited by quota.
- 2.3 In determining the quota the University will take into account:
- 2.3.1 availability of resources, including space, library, equipment and computing facilities; and
- 2.3.2 availability of adequate and appropriate supervision.
- 2.4 In considering an applicant for admission to candidature the Committee for Postgraduate Studies may take account of the quota and will select in preference applicants who are most meritorious in terms of the eligibility for admission criteria.

### 3. Probationary admission

- 3.1.1 A candidate may be accepted by the Committee for Postgraduate Studies on a probationary basis for a period not exceeding 12 months; and
- 3.1.2 upon completion of this period the Committee for Postgraduate Studies shall:
- 3.1.2.1 review the candidate's work; and
- 3.1.2.2 shall either confirm the candidate's status or terminate the candidature.
- 3.2 In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

### 4. Method of progression

- 4.1 A candidate for the degree shall proceed by completing coursework and project work.

### 5. Subject areas

- 5.1 The degree of Master of Engineering Practice may be awarded in the following subject areas and the testamur for the degree shall specify the subject area:
- 5.1.1 Engineering Management
- 5.1.2 Innovation Management
- 5.1.3 Technology Management
- 5.1.4 Engineering Business Management.

### 6. Degree requirements

- 6.1 A candidate for the degree shall complete:
- 6.1.1 approved courses to the value of 20 credit points as defined in section 10; and
- 6.1.2 a project with the value of 10 credit points.
- 6.2 The project is to involve the practice of engineering in industry.

### 7. Time limits

- 7.1 A candidate for the degree shall complete the requirements within three years of part-time study following admission unless granted an extension by the Committee for Postgraduate Studies.

### 8. Progress

- 8.1 The Committee for Postgraduate Studies:
- 8.1.1 shall review the progress of each candidate at the end of each calendar year; and
- 8.1.2 on the recommendation of the head of the department or school concerned, may terminate any candidature on the grounds of insufficient progress.

### 9. Credit

- 9.1 The Committee for Postgraduate Studies may credit courses that have been approved by the Faculty in accordance with section 10 completed before admission to candidature for the degree towards the requirements for the degree up to a maximum of 20 credit points, which shall not include the project, provided that these courses are not being credited towards another qualification.
- 9.2 The Committee for Postgraduate Studies may credit time spent or work done towards a degree or diploma at another university or tertiary institution towards the requirements for the degree up to a maximum of 15 credit points, which shall not include the project, provided the applicant has ceased to be a candidate for such degree or diploma.

### 10. Approved courses and short courses

- 10.1 The Faculty shall determine from time to time which courses offered by the Faculty at the postgraduate level shall be eligible for inclusion in the degree of Master of Engineering Practice, under what conditions and at what unit value.
- 10.2 The Faculty shall determine from time to time which courses offered elsewhere within the University shall be eligible for inclusion in the degree of Master of Engineering Practice, under what conditions and at what unit value.
- 10.3 The Faculty shall determine from time to time which courses offered by other universities shall be eligible for inclusion in the degree of Master of Engineering Practice, under what conditions and at what unit value.
- 10.4.1 The Faculty shall determine from time to time the requirements for recognition of short courses or other non award courses offered by such institutions as the Faculty shall from time to time recognise in order for the courses to be eligible for inclusion in the degree of Master of Engineering Practice; and
- 10.4.2 the Committee for Postgraduate Studies shall then authorise the eligibility and unit value of particular courses or groups of courses.

**11. Project requirements**

- 11.1 The Committee for Postgraduate Studies shall appoint a person who is a full-time member of the staff of the University to act as supervisor in respect of the candidate's project and will normally also appoint an associate supervisor.
- 11.2 The candidate shall carry out under supervision a project in a field of study approved by the Committee for Postgraduate Studies and submit for examination a project report on the project in accordance with the requirements defined by the Committee for Postgraduate Studies and lodge with the Faculty three copies of the thesis.
- 11.3 The Committee for Postgraduate Studies shall appoint at least two examiners of the thesis or project report of whom at least one may be an external examiner.
- 11.4 The results of the coursework and the examiners' reports on the thesis shall be considered by the Committee for Postgraduate Studies which shall determine the outcome of the candidature.

**Master of Environmental Engineering Practice****1. Eligibility for admission**

- 1.1 An applicant for admission to candidature for the degree shall:
- 1.1.1 be a graduate of an approved tertiary institution; and
- 1.1.2 shall have a minimum of three years' relevant professional engineering experience, to the satisfaction of the Committee for Postgraduate Studies;
- 1.2.1 or hold an honours degree from an approved tertiary institution; and
- 1.2.2 be currently employed as a practising engineer.

**2. Availability**

- 2.1 Admission to candidature for the degree may be limited by quota.
- 2.2 In determining the quota the University will take into account:
- 2.2.1 availability of resources, including space, library, equipment and computing facilities; and
- 2.2.2 availability of adequate supervision.
- 2.3 In considering an applicant for admission to candidature the Committee for Postgraduate Studies:
- 2.3.1 may take account of the quota; and
- 2.3.2 will select in preference applicants who are most meritorious in terms of their eligibility criteria.

**3. Probationary admission**

- 3.1.1 A candidate may be accepted by the Committee for Postgraduate Studies on a probationary basis for a period not exceeding 12 months; and
- 3.1.2 upon completion of this period the Committee for Postgraduate Studies:
- 3.1.2.1 shall review the candidate's work; and
- 3.1.2.2 shall either confirm the candidate's status or terminate the candidature.

- 3.2 In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

**4. Method of progression**

- 4.1 A candidate for the degree shall proceed by completing coursework and project work.

**5. Degree requirements**

- 5.1 A candidate for the degree shall complete:
- 5.1.1 approved coursework to the value of 21 units as defined in section 9;
- 5.1.2 a project with the value of nine units.
- 5.2 The project is to involve the application of engineering fundamentals to environmental practice.

**6. Time limits**

- 6.1 A candidate for the degree shall complete the requirements within three years of admission unless granted an extension by the Committee for Postgraduate Studies.

**7. Progress**

- 7.1 The Committee for Postgraduate Studies:
- 7.1.1 shall review the progress of each candidate at the end of each calendar year and; on
- 7.1.2 the recommendation of the head of the department or school concerned, may terminate any candidature on the grounds of insufficient progress.

**8. Credit**

- 8.1 The Committee for Postgraduate Studies may credit courses that have been approved by the Faculty in accordance with section 9 completed before admission to candidature for the degree toward the requirements for the degree up to a maximum of 21 credit points, which shall not include the project.
- 8.2 The Committee for Postgraduate Studies may credit time spent on work done toward a degree or diploma at another University or tertiary institution toward the requirements for the degree up to a maximum of 15 credit points, which shall not include the project, provided the applicant has ceased to be a candidate for such degree or diploma.

**9. Approved courses and short courses**

- 9.1 The Faculty shall determine from time to time which courses offered by the Faculty at the postgraduate level shall be eligible for inclusion in the degree of Master of Environmental Engineering Practice, under what conditions and at what unit value.
- 9.2 The Faculty shall determine from time to time which courses offered elsewhere within the University shall be eligible for inclusion in the degree of Master of Environmental Engineering Practice, under what conditions and at what unit value.
- 9.3 The Faculty shall determine from time to time which courses offered by other universities shall be eligible for inclusion in the degree, under what conditions and at what unit value.
- 9.4.1 The Faculty shall determine from time to time the requirements for recognition of short courses or other non-award courses offered by such institutions as the Faculty shall from time to time recognise in order for the courses to be eligible for inclusion in the degree of Master of Environmental Engineering Practice; and
- 9.4.2 the Committee for Postgraduate Studies shall then authorise the eligibility and unit value of particular courses and inform the Committee for Graduate Studies.

**10. Project requirements**

- 10.1 The Committee for Postgraduate Studies:
- 10.1.1 shall appoint a person who is a member of the staff of the University to act as a supervisor in respect of the candidate's project; and
- 10.1.2 will normally also appoint an associate supervisor.
- 10.2 The candidate shall:
- 10.2.1 carry out under supervision a project in a field of study and location approved by the Committee for Postgraduate Studies; and
- 10.2.2 submit for examination a project report on the project in accordance with the requirements defined by the Committee for Postgraduate Studies; and
- 10.2.3 lodge with the Faculty three copies of the project report.
- 10.3 The Committee for Postgraduate Studies shall appoint at least two examiners of the project report of whom at least one should be an external examiner.
- 10.4 The result of the coursework and the examiners' reports on the project report shall be considered by the Committee for Postgraduate Studies which shall determine the outcome of the candidature.

**Master of Mechatronic Engineering**

- 1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, an applicant for admission to candidature for the degree of Master of Mechatronic Engineering shall:
- 1.1.1 be a graduate of Engineering at the University of Sydney; or
- 1.1.2.1 be a graduate of any other Faculty of the University of Sydney; and
- 1.1.2.2 have completed courses acceptable to the Faculty of Engineering.
- 1.2 An applicant for admission to candidature shall apply in writing to the Faculty for such admission to candidature.
2. A candidate shall:
- 2.1 if required by the head of department or school concerned, produce evidence of such Engineering experience as the Committee for Postgraduate Studies shall consider satisfactory; unless exempted by the Committee, pass a preliminary examination prescribed by the Committee;
- 2.2 engage in such study in Engineering as the Committee shall prescribe for not less than one year of full-time candidature or two years of part-time candidature;

- 2.4 unless granted an extension by the Committee, complete the requirements for the degree within three years of admission or satisfying a preliminary examination under section 2.2.
3. Except with the special permission of the Committee, a candidate may not attempt more than one preliminary examination.
4. The Committee may credit time spent or work done towards the degree of Master of Engineering Studies or any of the diplomas of the Faculty towards the degree of Master of Mechatronic Engineering, provided the applicant has ceased to be a candidate for such degree or diploma.
5. The Committee:
  - 5.1 shall review the progress of each candidate at the end of each calendar year; and
  - 5.2 on the recommendation of the head of the department or school concerned, may terminate any candidature on the grounds of insufficient progress.
6. A candidate shall complete, to the satisfaction of the Committee, coursework prescribed by the Committee to a total value of at least 30 units, consisting of 18 units of core courses, and at least 12 units of elective courses.
7. Provided that at least half of the units required for any candidate shall be completed from the coursework prescribed by the Committee, the Committee may permit any candidate to include up to 15 units and a maximum of five courses of approved postgraduate courses which complement the courses undertaken in the Faculty of Engineering.
8. Any candidate who has completed equivalent courses in an approved first degree may be exempted without credit from some of the core courses.

**Master of Automation in Field Robotics  
Graduate Diploma in Automation in Field Robotics  
Graduate Certificate in Automation in Field Robotics**

1. **Award of the degree/graduate diploma and graduate certificate in Automation in Field Robotics**
  - 1.1 The Master of Automation in Field Robotics (MARF), Graduate Diploma in Automation in Field Robotics (GradDipAFR) and Graduate Certificate in Automation in Field Robotics (GradCertAFR) shall be awarded in one grade, namely pass.

**Master of Automation in Field Robotics**

1. **Eligibility for admission**
    - 1.1 Admission to candidature for the Master of Automation in Field Robotics may be granted:
      - 1.1.1 to an applicant who has completed the requirements for a degree of Bachelor of the University of Sydney; or
      - 1.1.2 to a graduate of another university or tertiary institution; or
      - 1.1.3 to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed units of study in the subject matter of the degree concerned\*.
- \*Achievement of at least Credit average (65 per cent weighted average mark, WAM) in the Graduate Diploma in Automation in Field Robotics is considered sufficient qualifications for admission to candidature for the Master of Automation in Field Robotics.
2. **Availability**
    - 2.1 Admission to the degree may be limited by quota.
    - 2.2 In determining the quota the University will take into account:
      - 2.2.1 availability of resources, including space, library, equipment and computing facilities; and
      - 2.2.2 availability of adequate and appropriate supervision.
    - 2.3.1 In considering an application for admission to candidature the Faculty will take account of any quota; and
    - 2.3.2 will select in preference applicants who are most meritorious in terms of past academic and professional achievements.
  3. **Method of progression**
    - 3.1 A candidate for the Master of Automation in Field Robotics shall proceed primarily by coursework.
  4. **Time limits**
    - 4.1 A candidate shall complete the requirements of the Master of Automation in Field Robotics within a minimum length of candidature of 12 months and a maximum length of candidature of 48 months.

- 4.2.1 This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted; but
- 4.2.2 under no circumstances can the candidature period be less than 12 months.

**5. Credit**

- 5.1 A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Master of Automation in Field Robotics, may receive credit towards satisfying the requirements for the Master of Automation in Field Robotics, provided that no more than half the requirements are so met.

**6. Requirements for the Master of Automation in Field Robotics**

- 6.1 A candidate shall complete such units of study and such essay or other written work as may be prescribed by the Department.
- 6.2 For the Master of Automation in Field Robotics 48 credit points are required to be completed from Table 1.
- 6.3 A candidate may undertake some or all of his or her studies in approved distance and/or off-campus study provided
  - 6.3.1 that University staff are able to give adequate direction to the candidate's work; and
  - 6.3.2 that the candidate carries out such work under the control of the University.

**7. Examination**

- 7.1 A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.
- 7.2 On completion of the requirements for the Master of Automation in Field Robotics the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

**8. Progress**

- 8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Master of Automation in Field Robotics.
- 8.2 Where, in the opinion of the Faculty, the candidate does not show good cause, the candidature may be terminated.

**Graduate Diploma in Automation in Field Robotics**

1. **Eligibility for admission**
  - 1.1 Admission to candidature for the Graduate Diploma in Automation in Field Robotics may be granted:
    - 1.1.1 to an applicant who has completed the requirements for a degree of bachelor of the University of Sydney; or
    - 1.1.2 to a graduate of another university or tertiary institution; or
    - 1.1.3 to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed units of study in the subject matter of the Graduate Diploma concerned.
2. **Availability**
  - 2.1 Admission to the Graduate Diploma in Automation in Field Robotics may be limited by quota.
  - 2.2 In determining the quota the University will take into account:
    - 2.2.1 availability of resources, including space, library, equipment and computing facilities; and
    - 2.2.2 availability of adequate and appropriate supervision.
  - 2.3.1 In considering an application for admission to candidature the Faculty will take account of the quota; and
  - 2.3.2 will select in preference applicants who are most meritorious in terms of past academic and professional achievements.
3. **Method of progression**
  - 3.1 A candidate for a Graduate Diploma in Automation in Field Robotics shall proceed primarily by coursework.
4. **Time limits**
  - 4.1 A candidate shall complete the requirements of the Graduate Diploma in Automation in Field Robotics within a minimum length of candidature of 12 months and a maximum length of candidature of 36 months.
    - 4.2.1 This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted, but

4.2.2 under no circumstances can the candidature period be less than 12 months.

### 5. Credit

5.1 A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Graduate Diploma in Automation in Field Robotics, may receive credit towards satisfying the requirements for the Graduate Diploma in Automation in Field Robotics, provided that no more than half the requirements are so met.

### 6. Requirements for the Graduate Diploma in Automation in Field Robotics

6.1 A candidate shall complete such units of study and such essay or other written work as may be prescribed by the Faculty.

6.2 For the Graduate Diploma in Automation in Field Robotics 36 credit points are required to be completed from Table 1 (appended to these resolutions).

6.3 A candidate may undertake some or all of his or her studies in approved distance and or off-campus study provided

6.3.1 that University staff are able to give adequate direction to the candidate's work; and

6.3.2 that the candidate carries out such work under the control of the University.

### 7. Examination

7.1 A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.

7.2 On completion of the requirements for the Graduate Diploma in Automation in Field Robotics the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

### 8. Progress

8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Diploma in Automation in Field Robotics.

8.2 Where, in the opinion of the Faculty, the candidate does not show good cause, the candidature may be terminated.

## Graduate Certificate in Automation in Field Robotics

### 1. Eligibility for admission

1.1 Admission to candidature for the Graduate Certificate in Automation in Field Robotics may be granted:

1.1.1 to an applicant who has completed the requirements for a degree of bachelor of the University of Sydney; or

1.1.2 to a graduate of another university or tertiary institution; or

1.1.3 to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed units of study in the subject matter of the Graduate Certificate concerned.

### 2. Availability

2.1 Admission to the Graduate Certificate in Automation in Field Robotics may be limited by quota.

2.1.1 In determining the quota the University will take into account:

2.1.1.1 availability of resources, including space, library, equipment and computing facilities; and

2.1.1.2 availability of adequate and appropriate supervision.

2.1.2 In considering an application for admission to candidature the Faculty will take account of the quota and will select in preference applicants who are most meritorious in terms of past academic and professional achievements.

### 3. Method of progression

3.1 A candidate for the Graduate Certificate in Automation in Field Robotics shall proceed primarily by coursework.

### 4. Time limits

4.1 A candidate shall complete the requirements of the Graduate Certificate in Automation in Field Robotics within a minimum length of candidature of 12 months and a maximum length of candidature of 18 months.

4.2.1 This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted; but

4.2.2 under no circumstances can the candidature period be less than 12 months.

### 5. Credit

5.1 A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Graduate Certificate in Automation in Field Robotics, may receive credit towards satisfying the requirements for the Graduate Certificate in Automation in Field Robotics, provided that no more than half the requirements are so met.

### 6. Requirements for the Graduate Certificate in Automation in Field Robotics

6.1 A candidate shall complete such units of study and such essay or other written work as may be prescribed by the Faculty. For the Graduate Certificate in Automation in Field Robotics 24 credit points are required to be completed from Table 1, all of which are core requirements, as specified in Table 1 (appended to these resolutions).

6.2 A candidate may undertake some or all of his or her studies in approved distance and or off-campus study provided that University staff are able to give adequate direction to the candidate's work and that the candidate carries out such work under the control of the University.

### 7. Examination

7.1 A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.

7.2 On completion of the requirements for the Graduate Certificate in Automation in Field Robotics the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

### 8. Progress

8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate in Automation in Field Robotics.

8.2 Where, in the opinion of the Faculty, the candidate does not show good cause, the candidature may be terminated.

## Master of Project Management Graduate Diploma in Project Management Graduate Certificate in Project Management

### 1. Award of the degree/graduate diploma/graduate certificate in project management

1.1 The Master of Project Management (MPM), Graduate Diploma in Project Management (GradDipPM) and Graduate Certificate in Project Management (GradCertPM) shall be awarded in one grade; namely pass.

## Master of Project Management

### 1. Eligibility for admission

1.1 Admission to candidature for the degree of Master of Project Management may be granted:

1.1.1 to an applicant who has completed the requirements for a degree of Bachelor of the University of Sydney; or

1.1.2 to a graduate of another university or tertiary institution; or

1.1.3 to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed units of study in the subject matter of the degree\*.

\*Achievement of at least Credit average (65 per cent weighted average mark, WAM) in the Graduate Diploma in Project Management is considered sufficient qualifications for admission to candidature for the Master of Project Management.

### 2. Availability

2.1 Admission to candidature may be limited by quota.

2.2 In determining the quota the University will take into account:

2.2.1 availability of resources, including space, library, equipment and computing facilities; and

2.2.2 availability of adequate and appropriate supervision.

2.3 In considering an application for admission to candidature the Faculty will take account of any quota and will select in preference applicants who are most meritorious in terms of past academic and professional achievements.

### 3. Method of progression

3.1 A candidate shall proceed by coursework.

#### 4. Time limits

4.1 A candidate shall complete the requirements for the degree within a minimum length of candidature of 12 months and a maximum length of candidature of 48 months.

4.2.1 This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted; but

4.2.2 under no circumstances can the candidature period be less than 12 months.

#### 5. Credit

5.1 A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Master of Project Management degree may receive credit towards satisfying the requirements for the degree, provided that no more than half the requirements are so met.

#### 6. Requirements for degree

6.1 A candidate shall complete units of study totalling 48 credit points chosen from units of study approved by the Faculty, of which no less than 18 credit points are core and the remainder are electives, subject to the conditions specified by the Faculty.

6.2 A candidate may undertake some or all of his or her studies in approved distance and or off-campus study provided:

6.2.1 that University staff are able to give adequate direction to the candidate's work; and

6.2.2 that the candidate carries out such work under the control of the University.

#### 7. Examination

7.1 A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.

7.2 On completion of the requirements for the degree the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

#### 8. Progress

8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the requirements for the degree; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### Graduate Diploma in Project Management

#### 1. Eligibility for admission

1.1 Admission to candidature for the Graduate Diploma in Project Management may be granted:

1.1.1 to an applicant who has completed the requirements for a degree of bachelor of the University of Sydney; or

1.1.2 to a graduate of another university or tertiary institution; or

1.1.3 to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed units of study in the subject matter of the Graduate Diploma\*.

\*Achievement of at least Credit average (65 per cent weighted average mark, WAM) in the Graduate Certificate in Project Management is considered sufficient qualification for admission to candidature for the Graduate Diploma in Project Management.

#### 2. Availability

2.1 Admission to candidature may be limited by quota.

2.2 In determining the quota the University will take into account:

2.2.1 availability of resources, including space, library, equipment and computing facilities; and

2.2.2 availability of adequate and appropriate supervision.

2.3 In considering an application for admission to candidature the Faculty will take account of the quota and will select in preference applicants who are most meritorious in terms of past academic and professional achievements.

#### 3. Method of progression

3.1 A candidate shall proceed by coursework.

#### 4. Time limits

4.1 A candidate shall complete the requirements of the graduate diploma within a minimum length of candidature of 12 months and a maximum length of candidature of 36 months.

4.2.1 This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted; but

4.2.2 under no circumstances can the candidature period be less than 12 months.

#### 5. Credit

5.1.1 A candidate who before admission to candidature:

5.1.1.1 has spent time in advanced study in the University of Sydney or in another university or institution; and

5.1.1.2 has completed work considered by the Faculty to be equivalent to units of study prescribed for the Graduate Diploma in Project Management;

5.1.2 may receive credit towards satisfying the requirements for the graduate diploma; provided that no more than half the requirements are so met.

#### 6. Requirements for the graduate diploma

6.1 A candidate shall complete units of study totalling 36 credit points chosen from units of study approved by the Faculty, of which no less than 18 credit points are core and the remainder are electives, subject to the conditions specified by the Faculty.

6.2 A candidate may undertake some or all of his or her studies in approved distance and or off-campus study provided that:

6.2.1 University staff are able to give adequate direction to the candidate's work; and

6.2.2 the candidate carries out such work under the control of the University.

#### 7. Examination

7.1 A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.

7.2 On completion of the requirements for the Graduate Diploma the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

#### 8. Progress

8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### Graduate Certificate in Project Management

#### 1. Eligibility for admission

1.2 Admission to candidature for the Graduate Certificate in Project Management may be granted:

1.2.1 to an applicant who has completed the requirements for a degree of bachelor of the University of Sydney; or

1.2.2 to a graduate of another university or tertiary institution; or

1.2.3 to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed units of study in the subject matter of the graduate certificate.

#### 2. Availability

2.1 Admission to candidature may be limited by quota.

2.2 In determining the quota the University will take into account:

2.2.1 availability of resources, including space, library, equipment and computing facilities; and

2.2.2 availability of adequate and appropriate supervision.

2.3 In considering an application for admission to candidature the Faculty will take account of the quota and will select in preference applicants who are most meritorious in terms of past academic and professional achievements.

#### 3. Method of progression

3.1 A candidate shall proceed by coursework.

#### 4. Time limits

4.1 A candidate shall complete the requirements of the graduate certificate within a minimum length of candidature of six months and a maximum length of candidature of 36 months.

4.2.1 This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted; but

4.2.2 under no circumstances can the candidature period be less than six months.

#### 5. Credit

5.1.1 A candidate who before admission to candidature has:

5.1.1.1 spent time in advanced study in the University of Sydney or in another university or institution; and

- 5.1.1.2 has completed work considered by the Faculty to be equivalent to units of study prescribed for the Graduate Certificate in Project Management;
- 5.1.2 may receive credit towards satisfying the requirements for the Graduate Certificate;
- 5.1.3 provided that no more than half the requirements are so met.
- 6. Requirements for the Graduate Certificate**
- 6.1 A candidate shall complete units of study totalling 24 credit points, chosen from units of study approved by the Faculty, of which no less than 18 credit points are core and the remainder are electives, subject to the conditions specified by the Faculty.
- 6.2 A candidate may undertake some or all of his or her studies in approved distance and or off-campus study provided:
- 6.2.1 that University staff are able to give adequate direction to the candidate's work; and
- 6.2.2 that the candidate carries out such work under the control of the University.
- 7. Examination**
- 7.1 A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.
- 7.2 On completion of the requirements for the Graduate Certificate the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.
- 8. Progress**
- 8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## Doctor of Engineering Practice

### 1. Definitions

- 1.1 In these Resolutions:
- 1.1.1 **Committee** – means the Committee for Postgraduate Studies of the Faculty of Engineering;
- 1.1.2 **Dean** – means the Dean of the Faculty of Engineering;
- 1.1.3 **degree** – means the degree of Doctor of Engineering Practice;
- 1.1.4 **department** – means the department or school in the Faculty of Engineering in which the candidate is proceeding;
- 1.1.5 **embedded program** – is a program of study in the graduate certificate/graduate diploma/master's degree by coursework sequence which allows unit of study credit points to count in more than one of the awards;
- 1.1.6 **Faculty** – means the Faculty of Engineering;
- 1.1.7 **unit of study or unit** – is the smallest stand-alone component of a candidate's course that is recordable on a candidate's transcript;
- 1.1.8 **University** – means the University of Sydney.

### 2. Admission to candidature

- 2.1 An applicant for admission to candidature shall:
- 2.1.1 apply in writing to the Dean;
- 2.1.2.1 hold, or have fulfilled the requirements for the award of, the degree of Bachelor of Engineering of the University of Sydney with First or Second Class Honours; or
- 2.1.2.2 hold, or have fulfilled the requirements for the award of, a Master's degree of the Faculty of Engineering of the University of Sydney that has been completed by research; or
- 2.1.2.3 hold, or have fulfilled the requirements for the award of, a master's degree of the Faculty of Engineering of the University of Sydney that has been completed by coursework with at least a Credit grade average; or
- 2.1.2.4 hold qualifications from another faculty of the University of Sydney or from another tertiary institution considered by the Dean to be the equivalent of those prescribed in sections 2.1.2.1–2.1.2.3 above;
- 2.1.3 submit with the application:
- 2.1.3.1 an outline of the proposed course of advanced study and research, including the general area of the proposed thesis;
- 2.1.3.2 evidence of at least three years' recent, full-time experience in Engineering or Project Management as the Dean shall consider appropriate for postgraduate study at this level; and

- 2.1.3.3 such evidence of adequate training and ability to pursue the proposed program of study as the Dean may require.
- 2.2 An applicant for admission to either part-time candidature or candidature by distance education/flexible learning shall, in addition to the above, also submit with the application a written undertaking that he or she:
- 2.2.1 will have sufficient time available to complete the requirements for the degree in accordance with these Resolutions; and
- 2.2.2 will be able to attend at the University at such times and on such occasions for purposes of consultation and participation in departmental activities as may be required by the head of the relevant department or the Dean.
- 3. Probationary acceptance**
- 3.1 A candidate shall be accepted on a probationary basis for a period not exceeding two semesters, and, upon completion of this probationary period, the Dean
- 3.1.1 shall review the candidate's work; and
- 3.1.2 shall either confirm the candidate's status or terminate the candidature.
- 3.2 In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of such acceptance.
- 4. Availability**
- 4.1 Admission to candidature may be limited by quota.
- 4.2 In determining the quota the University will take into account:
- 4.2.1 availability of resources, including space, library, equipment and computing facilities; and
- 4.2.2 availability of adequate and appropriate supervision.
- 4.3 In considering an applicant for admission to candidature, the Dean may take account of the quota and will select in preference applicants who are most meritorious in terms of the eligibility for admission criteria.
- 5. Degree requirements**
- 5.1 In order to complete the requirements for the degree, a candidate shall complete a total of 144 credit points comprising the following advanced coursework and research:
- 5.1.1 approved postgraduate units of study totalling 48 credit points; and
- 5.1.2 a doctoral seminar program and a thesis totalling 96 credit points.
- 6. Units of study**
- 6.1 The postgraduate units of study approved by the Committee are those offered for the coursework master's degrees in the Faculty.
- 6.2 The Dean may permit a candidate to include within the required 48 credit points of units of study up to a maximum of 24 credit points for postgraduate units of study offered by another faculty in the University or by another tertiary institution, subject to the approval of that other body.
- 6.3 Notwithstanding any permission to include units of study offered by another faculty in accordance with section 2 above or any credit granted for previous study in accordance with section 10.1.2 below, a candidate must complete at least 24 credit points of units of study offered for the coursework master's degrees in the Faculty.
- 7. Seminar program and supervised research**
- 7.1 In the doctoral seminar program a candidate must present three research colloquia to his or her peers in the form of a thesis proposal and two 'work in progress' seminars, one of which might be analogous to an oral defence of the nearly-completed thesis.
- 7.2.1 A candidate must carry out, under supervision, a research project in a field of study approved by the Dean.
- 7.2.2 The research project will normally comprise the investigation of a specific aspect or specific aspects of either the candidate's own and/or others' professional practice.
- 7.2.3 While normally only one research project is undertaken, the Dean may permit a candidate to undertake research in a series of different projects that must be related and form a coherent body of research.
- 8. The thesis**
- 8.1 On completing the course of advanced study and research, a candidate shall present a thesis embodying the results of the work undertaken in the research project, that shall be a substantially original contribution to the subject concerned.

- 8.2 The candidate shall state, generally in the preface and specifically in notes;
- 8.2.1 the sources from which the information is derived;
- 8.2.2 the extent to which use has been made of the work of others; and
- 8.2.3 the portion of the work the candidate claims as original.
- 8.3 The thesis shall normally be approximately 60,000 words (that is, about 200 pages) and shall in no circumstances be longer than 80,000 words.
- 8.4 The topic of the thesis must have the prior approval of the Dean.
- 8.5.1 A candidate may also submit in support of the candidature any publication of which the candidate is the sole or joint author.
- 8.5.2 In such a case the candidate must produce evidence to identify satisfactorily the sections of the work for which the candidate is responsible.
- 8.6 A candidate may not present as the thesis any work that has been presented for a degree or diploma at this or another university, but the candidate will not be precluded from incorporating such in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.
- 8.7 The thesis shall be written in English.
- 8.8 A candidate shall submit to the relevant department four copies of the thesis and four copies of a summary of about 300 words in length.
- 8.9 The copies of the thesis submitted for examination will be either printed copies or, where prior approval has been obtained from the relevant head of department, in the form of CDs, as provided in the Resolutions of the Academic Board relating to the form of the thesis for the degree of Doctor of Philosophy.
- 8.10 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 8.11 When the degree has been awarded, a hard copy of the thesis printed on archival paper and incorporating any required emendations and revisions shall be lodged in the University Library, except as provided in section 20 below.
- 9. Length of candidature**
- 9.1 A candidate may proceed either on a full-time or part-time basis.
- 9.2 Except with the express approval of the Dean:
- 9.2.1 a full-time candidate shall complete the degree requirements:
- 9.2.1.1 no earlier than the end of the sixth semester of candidature; and
- 9.2.1.2 no later than the end of the eighth semester of candidature; and
- 9.2.2 a part-time candidate shall complete the degree requirements:
- 9.2.2.1 no earlier than the end of the eighth semester of candidature; and
- 9.2.2.2 no later than the end of the sixteenth semester of candidature.
- 9.3 Where a candidate is granted credit for previous studies in accordance with section 10 below, the candidate's minimum and maximum length of candidature may be adjusted accordingly.
- 9.4 Where a candidate is granted a period of suspension of candidature, this period will not count as part of the time-limits prescribed above in section 9.2.
- 9.5 Where a candidate is granted permission to change from full-to part-time candidature, or the reverse, the minimum and maximum lengths of candidature will be amended pro-rata.
- 10. Credit transfer**
- 10.1 Coursework component
- 10.1.1 A candidate who, at the date of admission to candidature, has completed postgraduate coursework (whether a degree for that work has been awarded or not) may apply for credit transfer towards the degree.
- 10.1.2 On the recommendation of the relevant head of department, the Dean may grant a candidate credit for previous studies provided that:
- 10.1.2.1 the coursework for which credit is sought is deemed by the Dean to have been completed with a high level of competency and to be relevant to the candidate's total program of study; and
- 10.1.2.2 no more than 24 credit points shall normally be so credited, unless the units of study for which credit is sought were completed in an embedded program at this University, in which case there shall be no restriction on the amount of credit that may be granted.
- 10.2 Research component
- 10.2.1 A candidate who, at the date of admission to candidature, has completed not less than one semester as a candidate for a degree of master in the Faculty of Engineering or in another faculty in the University of Sydney, may be permitted by the Dean to transfer credit for the whole or any part of that candidature towards the DEngPrac degree, provided that:
- 10.2.1.1 the period of candidature for the degree of master for which credit is sought shall have been in a program of full-time or part-time advanced study and research under a supervisor appointed by the faculty and directly related to the candidate's proposed course of advanced study and research for the DEngPrac degree; and
- 10.2.1.2 the candidate shall have abandoned candidature for that degree of master.
- 10.2.2 A candidate who, at the date of admission to candidature, has completed not less than one semester as a candidate for the degree of Doctor of Philosophy in the University of Sydney may be permitted by the Dean to transfer credit for the whole or any part of that candidature towards the DEngPrac degree, provided that:
- 10.2.2.1 the period of candidature for the PhD degree for which credit is sought shall have been in a program directly related to the candidate's proposed course of advanced study and research for the DEngPrac degree; and
- 10.2.2.2 the candidate shall have abandoned candidature for the PhD degree.
- 10.2.3 A candidate who, at the date of admission, has completed not less than one semester as a candidate for a higher degree in another university or institution may be credited for the whole or any part of that period of candidature towards the DEngPrac degree, provided that:
- 10.2.3.1 the period of candidature for the higher degree for which credit is sought shall have been in a program of full-time or part-time advanced study and research under a supervisor appointed by the other university or institution concerned and is directly related to the candidate's proposed course of advanced study and research for the DEngPrac degree;
- 10.2.3.2 the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought; and
- 10.2.3.3 the amount of credit which may be so granted shall not exceed two semesters.
- 11. Control of candidature**
- 11.1 Each candidate shall pursue his or her course of advanced study and research wholly under the control of the University.
- 11.2 Where a candidate is employed by an institution other than the University, the Dean may require a statement from that employer acknowledging that the candidature will be under the control of the University.
- 12. Location of candidature**
- 12.1 Subject to the approval of the supervisor, relevant head of department and the Dean, a candidate shall pursue the program of advanced study and research:
- 12.1.1 within the University, including its research centres;
- 12.1.2 on fieldwork either in the field or in libraries, museums or other repositories;
- 12.1.3 within industrial laboratories or research institutions or other institutions considered by the Dean to provide adequate facilities for that candidature; or
- 12.1.4 within a professional working environment considered to be appropriate by the Dean.
- 12.2 A candidate shall be regarded as engaging in work within the University if he or she is undertaking approved distance and/or off-campus study, this being a mode of study in which the student would not be in regular physical attendance on a designated campus of the University.
- 12.3 A candidate must, however, be able to attend the University at such times and on such occasions for the purposes of consultation and participation in prescribed academic and educational activities, as may be required by the relevant head of department.

- 12.4 Except in respect of a candidate undertaking approved distance and/or off-campus study, a candidate pursuing candidature outside Australia must also complete a cumulative minimum period of two semesters of candidature within the University.
- 13. Supervision**
- 13.1 Appointment of supervisor**
- 13.1.1 The Dean, on the recommendation of the relevant head of department, shall appoint a suitably qualified supervisor for each candidate to take primary responsibility for the conduct of the candidature.
- 13.1.2 The Dean, on the recommendation of the relevant head of department, shall normally appoint one or more associate supervisors for each candidate to assist in the supervision of that candidature.
- 13.2 Qualifications of supervisors**
- 13.2.1 A person appointed as a supervisor must be:
- 13.2.1.1 a member of the academic staff;
- 13.2.1.2 a member of the senior research staff;
- 13.2.1.3 a person upon whom the Senate has conferred an academic title or a clinical academic title; or
- 13.2.1.4 such other member of the staff of the University as may be considered appropriate in a particular case by the Graduate Studies Committee of the Academic Board.
- 13.3 Qualifications of associate supervisors**
- 13.3.1 A person appointed as an associate supervisor must:
- 13.3.1.1 hold the qualifications referred to in section 13.2; or
- 13.3.1.2 have been appointed as an honorary associate of the University.
- 14. Progress**
- 14.1 Annual review**
- 14.1.1 At the end of each year of candidature, each candidate shall complete and submit an annual progress report form to provide evidence of progress to the satisfaction of the supervisor, the relevant head of department and the Dean.
- 14.1.2 The supervisor shall comment on the candidate's report, and the form will then be referred back to the candidate who shall sign the report to indicate that he or she has sighted the supervisor's comments.
- 14.1.3.1 The form shall then be referred to the head of the relevant department, who, on the basis of the evidence provided, shall recommend the conditions of candidature to apply for the following year.
- 14.1.3.2 The head may require the candidate to provide further evidence of progress at the end of one semester or such other period as the head considers appropriate.
- 14.1.4 The progress report form is then forwarded to the Dean for consideration and comment.
- 14.2 Interview at the end of the first year of candidature**
- 14.2.1 In addition to the requirement for the submission of an annual progress report, at the end of the first year of candidature each candidate's progress will be reviewed at an interview to be organised by the relevant department.
- 14.2.2.1 The review shall include an assessment of the research project including the resources being made available, the candidate's progress (including seminar performance) and the supervisory arrangements.
- 14.2.2.2 If both the supervisor and the relevant head of department participate in the review, another member of staff – usually the departmental postgraduate coordinator – shall normally also participate in the review.
- 14.2.2.3 There shall also be a segment where the candidate has the opportunity to discuss in confidence his or her progress in the absence of the supervisor.
- 14.2.3.1 An outcome will be considered by the head of department, if not directly involved, and the Dean.
- 14.3.1.2 Where difficulties have been identified, the report will include an agreed course of action which may include discontinuation of candidature.
- 14.3 Lack of evidence of satisfactory progress**
- 14.3.1 If a candidate fails to submit evidence of progress or if the relevant head of department considers that the evidence submitted does not indicate satisfactory progress, the Dean may, on the head's recommendation:
- 14.3.1.1 call upon the candidate to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- 14.3.1.2 where, in the opinion of the Dean, the candidate does not show good cause, the Dean may terminate that candidature or may impose conditions on the continuation of that candidature.
- 14.3.2.1 For the purposes of these Resolutions, good cause means circumstances beyond the reasonable control of a candidate, which may include serious ill-health or misadventure, but does not include demands of employers, pressure of employment or time devoted to non-University activities, unless these are relevant to serious ill health or misadventure.
- 14.3.2.2 In all cases the onus is on the candidate to provide the University with satisfactory evidence to establish good cause.
- 15. Discontinuation of enrolment**
- 15.1 A candidate who wishes to discontinue enrolment in the degree or in a unit of study must apply to the relevant head of department and will be presumed to have discontinued enrolment from the date of that application, unless evidence is produced showing:
- 15.1.1 that the discontinuation occurred at an earlier date; and
- 15.1.2 that there was good reason why the application could not be made at the earlier time.
- 15.2 A candidate who discontinues enrolment in a unit of study shall have that discontinuation recorded as Withdrawn (W) or Discontinued not to count as failure (DNF) where that discontinuation occurs within the time-frames specified by the University or where the candidate meets other conditions as specified by the relevant head of department.
- 15.3 A candidate who discontinues candidature for the degree shall have that discontinuation recorded as Withdrawn (W) or Not enrolled or Not continuing where that discontinuation occurs:
- 15.3.1 within the time-frames specified by the University or
- 15.3.2 where the candidate meets other conditions as specified by the relevant head of department.
- 15.4 A candidate who discontinues candidature and who seeks to re-enrol as a candidate for the degree must apply for re-admission in accordance with procedures determined by the Committee.
- 16. Suspension of candidature**
- 16.1 A candidate must be enrolled in each semester in which he or she is actively completing the requirements for the degree.
- 16.2 A candidate who wishes to suspend candidature must first obtain approval from the Dean.
- 16.3 The candidature of a candidate who has not re-enrolled and who has not obtained approval from the Dean for suspension will be deemed to have lapsed.
- 16.4.1 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Committee.
- 16.4.2 If re-admitted to candidature, the candidate shall complete the degree requirements under such conditions as determined by the Dean.
- 16.5 A candidate who enrolls after suspending candidature shall complete the requirements for the degree under such conditions as determined by the Dean.
- 17. Examination**
- 17.1 Except as prescribed in these resolutions, the examination procedures shall be in accordance with the policies and procedures prescribed by the Academic Board for the degree of Doctor of Philosophy.
- 18. Appointment of Examiners**
- 18.1 On receiving the thesis and having considered the certificate of the supervisor, the Dean shall consult with the relevant head of department and, if the Dean sees fit, appoint examiners.
- 18.2 If the Dean resolves to appoint examiners, three independent examiners shall be appointed.
- 18.3 Of the examiners so appointed:
- 18.3.1 at least two examiners shall be external to the University;
- 18.3.2 the supervisor may not be appointed as an examiner;
- 18.3.3 an industry-based associate supervisor may not be appointed as an external examiner; and
- 18.3.4 each examiner shall hold a professional doctorate or PhD-level qualification and/or be a member of staff at a recognised university at the level of professor or associate professor.
- 18.4 The Dean shall report the names of the examiners appointed to the PhD Award Subcommittee of the Graduate Studies

Committee of the Academic Board, which may appoint one or more additional examiners.

18.5 In any case where the Dean, having received the thesis and having considered the report of the supervisor, resolves not to appoint examiners, the Dean shall report the circumstances to the PhD Award Subcommittee of the Graduate Studies Committee of the Academic Board.

#### 19. Determination of the result of the candidature

19.1 The Head of Department will refer the results of the coursework and the examiners' reports on the thesis, together with a recommendation concerning the award of the degree, to the Faculty Board.

19.2 The Head's recommendation for the thesis shall then be treated as for a PhD (section 3 of the Resolutions for PhD), in that the award of the degree can be made if the Head recommends typographical corrections or minor emendations.

19.3 If the Head recommends that changes asked for by the examiners not be carried out, or there is disagreement among the examiners, then the Faculty shall forward a report (along with the Head's report and the student's comments on the examiner's reports) to the PhD Award Subcommittee of the Academic Board's Graduate Studies Committee, which shall determine the result of the candidature.

#### 20. Public availability of thesis

20.1 It is the policy of the Senate that a candidate for a higher degree should not normally be permitted to undertake a program of advanced study and research which is likely to result in the lodgement of a thesis that cannot be available for use immediately, to be read, photocopied or microfilmed, except as provided in sections 20.3 and 20.4 below.

20.2 An applicant for admission to candidature for a higher degree shall be required to acknowledge awareness of this policy when applying for such admission.

20.3 Use of confidential material and access to a restricted thesis

20.3.1 If, at any time between application for admission to candidature and the lodgement of the thesis, it shall appear to the supervisor and to the relevant head of department that successful prosecution of the candidature will require the use of confidential material which the candidate would not be at liberty fully to disclose in the thesis, the matter shall be reported as soon as practicable to the Dean.

20.3.2 The Dean may, if the Dean thinks fit, recommend to the Graduate Studies Committee of the Academic Board that the candidate be granted:

20.3.2.1 1 permission to include in an appendix to the thesis such material as is essential to the thesis but which, for a limited period, may not be available for general inspection; and

20.3.2.2 exemption, in respect of such an appendix, from the requirement to give the undertaking specified in section 20.2 above.

20.3.3.1 Subject to the provisions in section 20.3.4 below, if the Graduate Studies Committee of the Academic Board resolves to grant such permission and exemption, the University Librarian shall restrict access, for a period to be specified by the Graduate Studies Committee of the Academic Board, to any appendix referred to in section 20.3.2 above.

20.3.3.2 This period of restriction shall not exceed five years unless there are exceptional reasons for an extension of the period.

20.3.4 The University Librarian may grant access to an appendix to a thesis to which access has been restricted in accordance with section 20.3.3 above, to a scholar who:

20.3.4.1 demonstrates bona fide concern with the material in that appendix; and

20.3.4.2 has the written consent of either: the author of the thesis; or the head of the relevant department in a case where the author cannot be contacted, notwithstanding that all reasonable steps have been taken to contact the author.

20.3.5 Notwithstanding any other provision of these resolutions, the examiners of a thesis, including any Faculty committee or any committee of the Academic Board which is directly concerned with the examination of such thesis, shall have access to the thesis and any appendix to the thesis for the purposes of any examination or re-examination.

#### 20.4 Deferment of public availability of thesis

20.4.1 The Senate recognises that there are certain circumstances where deferment of the public availability of the thesis is appropriate.

20.4.2 In a case where a candidate or potential candidate is to be associated with a project in collaboration with industry that has potential for concern over exploitation of intellectual property, the Dean, if satisfied that the circumstances warrant it, may recommend to the Graduate Studies Committee of the Academic Board that:

20.4.2.1 the candidate or prospective candidate be granted exemption from the requirement to give the undertaking specified in section 20.2 above; and

20.4.2.2 authorisation be given to delay lodgement of the thesis in the Library for a period that, except in exceptional circumstances, shall not exceed 18 months from the date of the award of the degree.

20.4.3 The Chair of the Graduate Studies Committee of the Academic Board may approve such applications on behalf of the Graduate Studies Committee, where the Chair is satisfied that they are appropriate.

20.4.4.1 If, at any time between application for admission to candidature and the lodgement of the thesis, it shall appear to the candidate, supervisor and to the relevant head of department that there are reasons to believe that the candidate's interests would be at risk if the thesis were immediately made available, the candidate may apply in writing for deferment of the availability of that thesis in the University Library for a specific period of time.

20.4.4.2 Any such application should set out clearly the reasons for the request and include supporting evidence, as appropriate.

20.4.5 The Dean, if satisfied that such a deferment is necessary to protect the interests of the candidate, may:

20.4.5.1 give authorisation for the thesis not to be lodged in the Library for a period not exceeding six months from the date of award of the degree; and may also

20.4.5.2 recommend to the Graduate Studies Committee of the Academic Board that a longer period of deferment, or an extension of the original deferment, be approved provided that, except in exceptional circumstances, the total period shall not exceed 18 months.

#### 21. Heads of department

21.1 A head of department may delegate to a specified member of the academic staff his or her responsibilities under these resolutions by:

21.1.1 countersigning a specific recommendation in respect of a particular candidature; or

21.1.2 making, and forwarding to the Registrar, a written statement of delegation of those powers.

#### Graduate diplomas

1. The admission and work of candidates and the award of the diplomas shall be the responsibility of the Committee for Postgraduate Studies of the Faculty.

2. Applications for admission to candidature shall be made in writing to the Registrar.

3. Admission to candidature may be granted to:

3.1 a graduate in Engineering of the University of Sydney;

3.2 any other graduate of the University of Sydney who has completed courses acceptable to the Committee;

3.3 a graduate in Engineering of any other university or any college of advanced education;

3.4 a person who has obtained such qualifications or completed such courses in Engineering as are acceptable to the Committee and the Academic Board; or

3.5 a person who furnishes such evidence of special fitness as satisfies the Committee and the Academic Board that such person is qualified to enter upon systematic courses of study in the field of the diploma concerned.

4. A candidate may receive credit for time spent or work done towards any of the diplomas of the Faculty or the degree of Master of Engineering Science or Master of Engineering Studies, provided the candidate has ceased to be a candidate for that other degree or diploma.

5. A candidate shall, either full-time for at least one year or part-time for at least two years, attend such courses of study and pass

such examinations in those courses as the Committee shall from time to time prescribe.

6. Except with the special permission of the Committee, a candidate shall complete all requirements for the award of the diploma within two years (full-time) or three years (part-time) of commencing candidature.
7. A candidate shall complete coursework prescribed by the Committee to a total value of 20 credit points.
8. Provided that at least half of the credit points required for any candidate shall be completed from among the postgraduate units of study offered within the Faculty of Engineering, the Committee may permit any candidate to include within the prescribed coursework:
  - 8.1 up to five credit points of approved undergraduate units of study at the University;
  - 8.2 up to ten credit points of approved postgraduate units of study in other faculties of the University of Sydney or at other institutions.
9. The diplomas shall be awarded in three grades, namely distinction, credit and pass.
10. On the recommendation of the head of the department or school concerned, the Committee may terminate any candidature on the grounds of insufficient progress.

### Graduate certificates

1. The admission and work of candidates and the award of the graduate certificates shall be the responsibility of the Committee for Postgraduate (Coursework) Studies of the Faculty (the 'Committee').
2. Applications for admission to candidature shall be made to the nominated director of studies for the specific graduate certificate concerned.
3. The Committee may, on the recommendation of the head of department or director of studies concerned, admit to candidature for a graduate certificate within the Faculty an applicant who is:
  - 3.1 a graduate in engineering of the University of Sydney;
  - 3.2 any other graduate of the University of Sydney who has completed courses acceptable to the Committee;
  - 3.3 a graduate of any other university who has obtained such qualifications or completed such courses as are acceptable to the Committee;
  - 3.4 a person who furnishes such evidence of special fitness as satisfies the Committee that such person is qualified to enter upon systematic courses of study in the field of the graduate certificate concerned.
4. Except with the special permission of the Committee, a candidate shall complete all requirements for the award of the certificate within two years.
5. A candidate for the graduate certificate shall complete courses to a total value of ten credit points as prescribed by the Faculty and set out in the tables of units of study for that certificate.
  - 6.1 Provided that at least five of the credit points required for any certificate are completed from among the units in the table of units of study specified for that certificate, a candidate may receive credit for work:
    - 6.1.1 completed in programs of study recommended by the head of the department or school concerned; and
    - 6.1.2 approved by the Committee as equivalent to the units of study of the certificate concerned;
  - 6.2 provided that such work has not previously been credited towards award of any other certificate, diploma or degree.
7. On the completion of the requirements for the graduate certificate the head of the department or director of studies concerned shall report the results of the assessment to the Committee which shall determine the result of the candidature.
8. On the recommendation of the head of department or director of studies concerned, the Committee may terminate any candidature on the grounds of insufficient progress.

### Graduate Certificate in Greenhouse Gas Mitigation

#### 1. Eligibility for admission

- 1.1 Admission to candidature for the Graduate Certificate in Greenhouse Gas Mitigation may be granted:
  - 1.1.1 to an applicant who has completed the requirements for a degree of Bachelor of Engineering or other appropriate degree at the University of Sydney; or

- 1.1.2 to a graduate in an appropriate discipline of another university or tertiary institution.

#### 2. Availability

- 2.1 Admission to the Graduate Certificate in Greenhouse Gas Mitigation may be limited by quota.
- 2.2 In determining the quota the University will take into account:
  - 2.2.1 availability of resources, including space, library, equipment and computing facilities; and
  - 2.2.2 availability of adequate and appropriate supervision.
- 2.3 In considering an application for admission to candidature the Faculty will take account of the quota and will select in preference applicants who are most meritorious in terms of past academic and professional achievements.

#### 3. Method of progression

- 3.1 A candidate for the Graduate Certificate in Greenhouse Gas Mitigation shall proceed by coursework.

#### 4. Time limits

- 4.1 A candidate shall complete the requirements of the Graduate Certificate in Greenhouse Gas Mitigation within a minimum length of candidature of six months and a maximum length of candidature of 24 months.
  - 4.2.1 This period excludes the periods during which the candidature is suspended and is shorter when credit for prior learning is granted; but
  - 4.2.2 under no circumstances can the candidature period be less than six months.

#### 5. Credit

- 5.1 A candidate who before admission to candidature has spent time in postgraduate study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Graduate Certificate in Greenhouse Gas Mitigation, may receive credit towards satisfying the requirements for the Graduate Certificate in Greenhouse Gas Mitigation, provided that no more than half the requirements are so met.

#### 6. Requirements for the Graduate Certificate in Greenhouse Gas Mitigation

- 6.1 A candidate shall complete such units of study as may be prescribed by the Faculty.
- 6.2 For the Graduate Certificate in Greenhouse Gas Mitigation 24 credit points are required to be completed from Table 1, appended to these resolutions.

#### 7. Examination

- 7.1 A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.
- 7.2 On completion of the requirements for the Graduate Certificate in Greenhouse Gas Mitigation the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

#### 8. Progress

- 8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate in Greenhouse Gas Mitigation; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### Minimum and maximum completion times

1. The minimum time for completion of the BE degree shall be two years and the maximum shall be eight years.

### Joint Resolutions of the Faculties of Engineering and Economics and Business (BE/BCom)

1. Candidature for this combined degree program is a minimum of five years of full-time study.
2. Candidates qualify for the two degrees of the combined program (a separate testamur being awarded for both the BE and the BCom) by completing the following:
  - 2.1 the units of study prescribed for the BE specialisation undertaken (totalling 160–162 credit points, depending on the specialisation) – These units of study are set out in the tables appended to the Senate Resolutions relating to the BE degree;
  - 2.2 units of study in the Faculty of Economics and Business worth at least 100 credit points including:

- 2.2.1 12 credit points in Accounting;
- 2.2.2 12 credit points in Economics or Political Economy;
- 2.2.3 12 credit points in Econometrics;
- 2.2.4 no more than 48 credit points at first-year level; and
- 2.2.5 a major in each of two subject areas as given in Table A of the Bachelor of Commerce degree, or one major and one minor from subjects listed in Table A.
- 2.3.1 Note that a major is a sequence of 44 credit points as described for each subject in Table A;
- 2.3.2 a minor in a subject comprises a sequence of not less than 28 credit points, including:
  - 2.3.2.1 12 credit points in the subject at first-year level; and
  - 2.3.2.2 16 credit points from later year units of study required to complete a major in that subject.
- 2.4 Candidates will be exempt from taking first-year level Econometrics for the purpose of taking a major or minor sequence in this subject by taking a combination of junior and intermediate Mathematics and Statistics units of study as prescribed by the Faculty of Economics and Business.
3. Candidates may not enrol in any unit of study which is substantially the same as one they have already passed (or in which they are currently enrolled).
  - 4.1 Candidates will be under the general supervision of the Faculty of Engineering.
  - 4.2 General supervision covers all areas of policy and procedures affecting candidates, such as combined degree program rules and enrolment procedures.
  - 4.3 Candidates will be under the supervision of the Faculty of Economics and Business regarding enrolment and progression within the BCom component of the combined degree program, as defined in section 2.2.
5. Candidates may qualify for the award of the BE degree with honours.
6. Candidates who complete the combined degree program may qualify for admission to an honours year in the Faculty of Economics.
7. Candidates who abandon the combined degree program may elect to complete the BE degree or the BCom degree in accordance with the appropriate Senate resolutions.
8. The deans of the Faculties of Engineering and Economics and Business shall jointly exercise authority in any matter concerning this combined degree program not otherwise dealt with in the Senate Resolutions or these joint resolutions.

## Master of Engineering

1. With regard to the presentation of thesis, candidates shall lodge four copies of the thesis properly bound in a form required by the Faculty of Engineering.
2. Whenever possible, theses should be printed, or typed in double space, with wide margins, on A4 size paper.
3. The candidate's name, title of thesis and the year of presentation should be printed on the cover and, if possible, on the spine.

## Committee for Postgraduate Studies

1. Pursuant to the Resolutions of Senate, the Faculty appoints the following Committee for Postgraduate Studies:
  - 1.1 the Dean (who shall be chairperson),
  - 1.2 the Pro-Dean,
  - 1.3 the professors of Engineering,
  - 1.4 the Heads of the Departments or Schools of Aeronautical, Chemical, Civil and Mining, Electrical and Mechanical Engineering;
  - 1.5 five other members of the Faculty:
    - 1.5.1 one being elected from each of the above departments or schools; and
    - 1.5.2 up to three members of staff co-opted by the abovementioned members.

## Resolutions of the Committee for Postgraduate Studies

1. The Committee for Postgraduate Studies of the Faculty of Engineering has prescribed the following courses which may be taken by candidates for the degree of Master of Engineering Studies and by candidates for graduate diplomas within the Faculty.

# Faculty of Health Sciences

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Health Sciences

1. The Faculty of Health Sciences shall comprise the following persons:
  - 1.1 the professors, associate professors, heads of schools, readers, senior lecturers, lecturers and associate lecturers who are full-time or fractional (40 per cent or greater), continuing or fixed-term members of the teaching staff of the schools placed under the supervision of the Faculty of Health Sciences;
  - 1.2 the Deans of the Faculties of Arts, Dentistry, Medicine, Nursing and Midwifery, Pharmacy and Science or their nominees and the Head of the Department of Sociology and Social Policy or nominee;
  - 1.3 seven student members, namely:
    - 1.3.1 five students enrolled as candidates for an undergraduate degree or diploma offered by the Faculty; and
    - 1.3.2 one student enrolled as a candidate for a postgraduate coursework degree or diploma or certificate offered by the Faculty; and
    - 1.3.3 one student enrolled as a candidate for a postgraduate research degree offered by the Faculty;
  - 1.4 full-time and fractional (40 per cent or greater) continuing or fixed-term members of the staff of the schools and centres of the Faculty who are appointed as research-only staff;
  - 1.5 not more than three persons who are distinguished in a field of Health Science, appointed by the Faculty on the nomination of the Dean of the Faculty;
  - 1.6 the Faculty Manager and Health Sciences Librarian;
  - 1.7 four persons, being members of the general staff employed at Cumberland Campus having a close and appropriate association with the Faculty's work of teaching and research.
2. In addition to the above, the following persons are *ex officio* members:
  - 2.1 the Chancellor, the Deputy Chancellor, the Vice-Chancellor, the Deputy Vice-Chancellors and the University Librarian (or nominee of the University Librarian).
  - 3.1 The Faculty shall encourage teaching, scholarship and research in the schools; and
    - 3.1.1 centres that the Vice-Chancellor has determined;
      - 3.1.1.1 shall be placed under the supervision of the Faculty of Health Sciences; and
      - 3.1.1.2 shall have the same powers and functions as are specified for faculties by resolution of the Senate.

## Degrees, diplomas and certificates in the Faculty of Health Sciences

1. The degrees in the Faculty of Health Sciences shall be:
  - 1.1 Bachelor of Applied Science (BAppSc)
  - 1.2 Bachelor of Health Science (BHLthSc)
  - 1.3 Bachelor of Health Sciences (BHLthSci)
  - 1.4 Bachelor of Behavioural Health Science (BBHSc)\*
  - 1.5 Master of Applied Science (MAppSc)
  - 1.6 Master of Clinical Vision Sciences (MclinVisSci)
  - 1.7 Master of Communication Disorders (MCommDis)
  - 1.8 Master of Diagnostic Radiography (MDR)
  - 1.9 Master of Exercise and Sport Science (MEXpSci)

- 1.10 Master of Health Information Management (MHIM)
- 1.11 Master of Health Science (MHLthSc)
- 1.12 Master of Nuclear Medicine (MNM)
- 1.13 Master of Occupational Therapy (MOT)
- 1.14 Master of Orthoptics (MOrth)
- 1.15 Master of Physiotherapy (MPhty)
- 1.16 Master of Radiation Therapy (MRT)
- 1.17 Master of Rehabilitation Counselling (MRehabClng)
- 1.18 Master of Speech Language Pathology (MSLP)\*\*
- 1.19 Doctor of Philosophy (PhD)
- 1.20 Doctor of Health Science (HScD)

\* The last intake of new students was in 2006.

\*\* May be awarded in the grade of pass degree or honours degree. There shall be one level of honours.

2. The combined degrees in the Faculty of Health Sciences shall be:
  - 2.1 Bachelor of Applied Science (Exercise and Sport Science) and Bachelor of Science (Nutrition) [BappSc (Ex&SpSc) and BSc (Nutr)]
  - 2.2 Bachelor of Health Sciences and Master of Clinical Vision Sciences (BhlthSci/MclinVisSci)
  - 2.3 Bachelor of Health Sciences and Master of Health Information Management (BhlthSci/MHIM)
  - 2.4 Bachelor of Health Sciences and Master of Rehabilitation Counselling (BhlthSci/Mrehab Clng)
3. The diplomas in the Faculty of Health Sciences shall be:
  - 3.1 Diploma of Health Science (DipHlthSc)
  - 3.2 Graduate Diploma of Health Science (GradDipHlthSc)
  - 3.3 Graduate Diploma in Rehabilitation Counselling (GradDipRehabClng)
  - 3.4 Graduate Diploma in Communication Disorders (GradDipCommDis)
4. The certificates in the Faculty of Health Sciences shall be:
  - 4.1 Graduate Certificate of Health Science (GradCertHlthSc)
5. The Faculty, acting on the recommendation of the head of school concerned, may refuse permission to a candidate for any of the above degrees, diplomas or certificates, to undertake or continue the clinical education (fieldwork/professional experience) component of the award; in circumstances where the candidate has not demonstrated satisfactory progress toward fulfilling the clinical requirements of the award.
6. The Faculty delegates authority to the Associate Dean (Undergraduate Studies)/Associate Dean (Graduate Studies) to act on behalf of Faculty in relation to section 3 above; and that the Dean be the first point of appeal for students in relation to actions taken in this matter.

## Bachelor of Applied Science

### 1. Requirements for the Bachelor of Applied Science

- 1.1 To qualify for the award of the Bachelor of Applied Science students must:
  - 1.1.1 complete successfully units of study giving credit for the total of credit points for the pass degree or the honours degree set out in section 3; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Programs of study

- 2.1 The degree of Bachelor of Applied Science may be awarded in:

Program of study	Credit points	
	Pass degree	Honours degree
Exercise and Sport Science	144	192
Medical Radiation Sciences	144	192
Occupational Therapy	192	192
Physiotherapy	192	192

Program of study	Credit points	
Speech Pathology	192	192

2.2 The degree of Bachelor of Applied Science may be awarded in the combined degree:

Program of study	Credit points	
	Pass degree	Honours degree
Exercise and Sport Science and Bachelor of Science (Nutrition)	240	240

### 3. Requirements for the Bachelor of Applied Science honours degree

3.1 To qualify for the award of the Bachelor of Applied Science honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Health Science

### 1. Requirements for the Bachelor of Health Science

1.1 To qualify for the award of the Bachelor of Health Science students must:

- 1.1.1 complete successfully units of study giving credit for the total of credit points for the pass degree or the honours degree set out in section 3; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Programs of study

2.1 The degree of Bachelor of Health Science may be awarded in:

Program of study	Credit points	
	Pass degree	Honours degree
<i>Full programs</i>		
Aboriginal Health and Community Development	192	192
Hearing and Speech	144	192
<i>Off-shore (Singapore-based) Conversion programs</i>		
Medical Radiation Sciences	24	N/A
Nursing	48	N/A
Physiotherapy	24	N/A
Occupational Therapy	24	N/A
<i>Off-shore (Sydney-based) Conversion programs</i>		
Medical Radiation Sciences	48	N/A
Physiotherapy	30	N/A
Occupational Therapy	24	N/A

### 3. Requirements for the Bachelor of Health Science honours degree

3.1 To qualify for the award of the Bachelor of Health Science honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Health Sciences

### 1. Requirements for the Bachelor of Health Sciences

1.1 To qualify for the award of the Bachelor of Health Sciences students must:

- 1.1.1 complete successfully units of study giving credit for a total of:
  - 1.1.1.1 144 credit points for the pass degree; and
  - 1.1.1.2 192 credit points for the honours degree; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Specialisations, streams or majors

2.1 The award course, Bachelor of Health Sciences will be awarded in the following streams:

- 2.1.1 Health System and Services
- 2.1.2 Health and Wellbeing

2.1.3 Healthcare Science

### 3. Requirements for the Bachelor of Health Sciences honours degree

3.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Behavioural Health Science

The last intake of new students was in 2006.

### 1. Requirements for the Bachelor of Behavioural Health Science

1.1 To qualify for the award of the Bachelor of Behavioural Health Science students must:

- 1.1.1 complete successfully units of study giving credit for a total of:
  - 1.1.1.1 144 credit points for the pass degree; and
  - 1.1.1.2 192 credit points for the honours degree; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Majors

2.1 The degree of Bachelor of Behavioural Health Science may be awarded in Health Psychology or Health Sociology.

### 3. Requirements for the Bachelor of Behavioural Health Science honours degree

3.1 To qualify for the award of the Bachelor of Behavioural Health Science honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Health Sciences and Master of Clinical Vision Sciences

### 1. Requirements for the Bachelor of Health Sciences and Master of Clinical Vision Sciences

1.1 To qualify for the award of the Bachelor of Health Sciences and Master of Clinical Vision Sciences a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University and the Faculty.

### 2. Requirements for the Bachelor of Health Sciences and Master of Clinical Vision Sciences honours degree

2.1 To qualify for the award of the honours degree students must successfully complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Health Sciences and Master of Health Information Management

### 1. Requirements for the Bachelor of Health Sciences and Master of Health Information Management

1.1 To qualify for the award of the Bachelor of Health Sciences and Master of Health Information Management a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University and the Faculty.

### 2. Requirements for the Bachelor of Health Sciences and Master of Health Information Management honours degree

2.1 To qualify for the award of the honours degree students must successfully complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Health Sciences and Master of Rehabilitation Counselling

### 1. Requirements for the Bachelor of Health Sciences and Master of Rehabilitation Counselling

1.1 To qualify for the award of the Bachelor of Health Sciences and Master of Rehabilitation Counselling a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University and the Faculty.

## 2. Requirements for the Bachelor of Health Sciences and Master of Rehabilitation Counselling honours degree

- 2.1 To qualify for the award of the honours degree students must successfully complete the honours requirements published in the faculty resolutions relating to the course.

## Master's degrees

1. The following information should be read in conjunction with the Senate Resolutions in the University of Sydney Calendar and the relevant entry in the chapter of the presenting school/centre. The Faculty of Health Sciences offers the following master's degrees:

### 1.1 Master of Applied Science

- 1.1.1 The degree of Master of Applied Science is available in the following areas:

- 1.1.1.1 Behavioural Science
- 1.1.1.2 Biomedical Sciences
- 1.1.1.3 Communication Sciences and Disorders
- 1.1.1.4 Education
- 1.1.1.5 Exercise and Sport Science
- 1.1.1.6 Gerontology
- 1.1.1.7 Health Information Management
- 1.1.1.8 Indigenous Community Health
- 1.1.1.9 Medical Radiation Sciences
- 1.1.1.10 Occupational Therapy
- 1.1.1.11 Orthoptics
- 1.1.1.12 Physiotherapy
- 1.1.1.13 Rehabilitation
- 1.1.1.14 Rehabilitation Counselling
- 1.1.1.15 Stuttering

### 1.2 Master of Health Science

- 1.2.1 The degree of Master of Health Science may be awarded in the grade of pass degree or honours\* degree in the following subject areas:

- 1.2.1.1 Augmentative and Alternative Communication
- 1.2.1.2 Behavioural Science
- 1.2.1.3 Cardiopulmonary Physiotherapy
- 1.2.1.4 Child and Adolescent Health
- 1.2.1.5 Clinical Data Management
- 1.2.1.6 Development Disability
- 1.2.1.7 Education
- 1.2.1.8 Exercise and Sport Science
- 1.2.1.9 Gerontology
- 1.2.1.10 Health Informatics
- 1.2.1.11 Indigenous Community Health
- 1.2.1.12 Management
- 1.2.1.13 Manipulative Physiotherapy
- 1.2.1.14 Medical Radiations Sciences
- 1.2.1.15 Medical Sonography
- 1.2.1.16 Neurological Physiotherapy
- 1.2.1.17 Occupational Therapy
- 1.2.1.18 Paediatric Physiotherapy
- 1.2.1.19 Physiotherapy
- 1.2.1.20 Sexual Health
- 1.2.1.21 Speech-Language Pathology
- 1.2.1.22 Sports Physiotherapy

\* There shall be one level of honours.

### 1.3 Master of Communication Disorders (by research only)

### 1.4 Master of Diagnostic Radiography\*

### 1.5 Master of Exercise and Sport Science\*

- 1.5.1 The degree Master of Exercise and Sport Science will be awarded in the following specialisations:

- 1.5.1.1 Master of Exercise and Sport Science (Clinical Exercise Science)\*
- 1.5.1.2 Master of Exercise and Sport Science (Sports Performance)\*

### 1.6 Master of Health Information Management\*

### 1.7 Master of Nuclear Medicine\*

### 1.8 Master of Occupational Therapy

### 1.9 Master of Orthoptics

### 1.10 Master of Physiotherapy

### 1.11 Master of Radiation Therapy\*

### 1.12 Master of Rehabilitation Counselling

### 1.13 Master of Speech Language Pathology\*

\*May be awarded in the grade of pass degree or honours degree. There shall be one level of honours.

### 1.14 The combined degrees of:

- 1.14.1 Master of Health Science (Sports Physiotherapy) and Master of Health Science (Manipulative Physiotherapy)
- 1.14.2 Bachelor of Health Sciences and Master of Clinical Vision Sciences
- 1.14.3 Bachelor of Health Sciences and Master of Health Information Management
- 1.14.4 Bachelor of Health Sciences/Master of Rehabilitation Counselling

## 2. Eligibility for admission

- 2.1 The Faculty may, on the recommendation of the head of the department or centre concerned, admit to candidature for a degree of master within the Faculty, an applicant:

2.1.1.1 who is a graduate of the University of Sydney and has completed courses appropriate to the area of study in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or

2.1.1.2 who has submitted evidence of general and professional qualifications to satisfy the Faculty that the applicant possesses the educational preparation and capacity to pursue graduate studies; and

2.1.2 who, in addition, meets any other requirements for admission to a particular program that has been prescribed by Faculty.

2.2 Notwithstanding section 2.1, the Academic Board may admit a person to candidature in accordance with the provisions of Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*.

## 3. Availability

3.1 Admission to candidature for any master's degree or any program within a master's degree may be limited by quota.

3.2 In determining any quota the University will take into account:

3.2.1 availability of resources including space, library, equipment and computing facilities; and

3.2.2 availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.

3.3.1 In considering an application for admission to candidature the Faculty shall take account of any quota; and

3.3.2 will select in preference applicants who are most meritorious in terms of section 2 above.

3.4 Before recommending the admission of any applicant the head of the school or centre concerned shall ensure that the extent of the resources and supervision available:

3.4.1 is known to and understood by the applicant; and

3.4.2 is appropriate to the applicant's proposed area of study and research.

## 4. Preliminary studies

4.1 An applicant may be required to:

4.1.1 undertake preliminary or qualifying studies; and

4.1.2 complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.

4.2 Such an applicant shall complete the preliminary studies:

4.2.1 in not less than one semester; and

4.2.2 in not greater time than the Faculty may prescribe but in any case in not longer than two years.

## 5. Probationary admission

5.1 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months; and upon completion of this period the Faculty shall review the candidate's work; and

5.1.1 either confirm the candidate's status with effect from the date of the original acceptance; or

5.1.2 terminate the candidature.

## 6. Method of progression

6.1 A candidate shall proceed:

6.1.1 primarily by research and thesis; or

6.1.2 by coursework and thesis; or

6.1.3 primarily by coursework.

## 7. Time limits

7.1 A candidate may be admitted to proceed on either a full-time basis or a part-time basis.

7.2 Except with the permission of the Faculty as provided in section 7.4 below:

- 7.2.1 a full-time candidate proceeding primarily by research and thesis shall complete the requirements:
- 7.2.1.1 not earlier than the end of the fourth semester; and
- 7.2.1.2 not later than the end of the sixth semester of candidature;
- 7.2.2 a full-time candidate proceeding primarily by coursework shall complete the requirements:
- 7.2.2.1 not earlier than the end of the second semester; and
- 7.2.2.2 not later than the end of the sixth semester of candidature;
- 7.2.2.1 except in the case of candidates proceeding to the award of the degrees of Master of Occupational Therapy and Master of Orthoptics;
- 7.2.2.2 where the minimum period of candidature is four semesters and the maximum period of candidature is eight semesters;
- 7.2.3 a part-time candidate proceeding primarily by research and thesis shall complete the requirements:
- 7.2.3.1 not earlier than the end of the sixth semester; and
- 7.2.3.2 not later than the end of the tenth semester of candidature;
- 7.2.3 a part-time candidate proceeding by coursework shall complete the requirements:
- 7.2.3.1 not earlier than the end of the fourth semester; and
- 7.2.3.2 not later than the end of the tenth semester of candidature.
- 7.3 The Faculty may in special circumstances:
- 7.3.1 extend a candidate's maximum period of candidature; and
- 7.3.2 prescribe special conditions to be fulfilled by the candidate.
- 7.4 The Faculty, at the time of admission to candidature, may permit a candidate proceeding primarily by research and thesis who holds a bachelor's degree with first or second class honours from the University of Sydney or an equivalent qualification, to complete the requirements:
- 7.4.1 not earlier than the end of the first year of candidature if a full-time candidate; and
- 7.4.2 not earlier than the end of the second year of candidature if a part-time candidate.
- 8. Credit**
- 8.1 The Faculty may, in respect of a candidate who before admission to candidature has spent time in advanced study or research in the University of Sydney or in another university or institution:
- 8.1.1 deem such time to have been time spent after admission to candidature; and
- 8.1.2 grant credit towards the degree on the basis of a course or courses regarded as equivalent in workload and academic standard; provided that:
- 8.1.2.1 the time recognised or the credit granted represents no more than half of the total candidature; and
- 8.1.2.2 any attendance requirements as may be prescribed by resolution of the Faculty are met.
- 8.2 The Faculty may, under specific conditions prescribed by resolution of the Faculty, grant credit additional to that specified in section 8.1.2 to holders of graduate diplomas awarded by the Faculty.
- 9. Supervision**
- 9.1.1 The Faculty shall appoint, on the recommendation of the head of the school or centre concerned, a full-time member of the academic staff of the Faculty to act as supervisor of each candidate proceeding primarily by research and thesis or by coursework and thesis; and
- 9.1.2 may appoint, for each such candidate, an advisory committee.
- 9.2 The Faculty shall appoint, on the recommendation of the head of the school or centre concerned, a full-time member of the academic staff of the Faculty to act as supervisor or adviser, as thought most appropriate for each candidate proceeding primarily by coursework.
- 9.3 The Faculty may appoint, on the recommendation of the head of the school or centre concerned, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.
- 10. Enrolment**
- 10.1 A candidate shall, unless otherwise permitted by the Faculty, enrol each year until the requirements for the degree are completed or the candidature terminated.
- 10.2 A candidate readmitted to candidature after an absence of more than one year shall complete the degree under such conditions as the Faculty shall determine.
- 11. Requirements for the degree**
- 11.1 A candidate for the degree proceeding primarily by coursework shall complete the courses for the degree:
- 11.1.1 as prescribed by the Faculty; and
- 11.1.2 set out in tables of units of study.
- 11.2 A candidate for the degree proceeding primarily by research and thesis or by coursework and thesis shall:
- 11.2.1 complete the units of study for the degree as prescribed by the Faculty and set out in tables of units of study;
- 11.2.2 carry out supervised research on a topic which has been approved by the Faculty on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the third semester of part-time candidature;
- 11.2.3 write a thesis embodying the results of the research; and
- 11.2.3.1 in completion of the requirements for the degree, lodge with the Registrar three copies of the thesis, typewritten and bound in either a temporary or permanent form.
- 11.3 Theses submitted in a temporary binding should be strong enough to withstand ordinary handling and postage;
- 11.3.1 the preferred form of temporary binding is the 'perfect binding' system;
- 11.3.2 ring-back or spiral binding is not acceptable.
- 11.4 Theses submitted in a temporary form shall have fixed to the cover a label clearly identifying:
- 11.4.1 the name of the candidate;
- 11.4.2 the title of the thesis; and
- 11.4.3 the year of submission.
- 11.5 Theses submitted in a bound form shall normally be on international standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric.
- 11.6 The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page.
- 11.7 The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated.
- 11.8 Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.
- 11.9 The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.
- 11.10 The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.
- 11.11 The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 11.12.1 A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis;
- 11.12.2 provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
- 11.13 On completion of the requirements for the degree by a candidate proceeding primarily by research and thesis or by coursework and thesis, the Faculty, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Faculty, to examine and report on the thesis.
- 11.14.1 All examiners shall be furnished with a copy of the course description and course requirements as published in the Faculty Postgraduate Study booklet; and
- 11.14.2 be required to award marks/grades of fail, pass, credit, distinction and high distinction according to the criteria demanded by the Faculty, which is available from Student Administration (Cumberland).
- 11.15 the reports of the examiners shall be made available to the head of the school or centre concerned, who shall consult with the supervisor.
- 11.16 The head of the school or centre concerned shall report the result of the examination of the candidature together with a recommendation concerning the award of the degree (mark/grade) to the Faculty which shall determine the final result and its grade.
- 11.17 In special cases the Faculty may, on the recommendation of the head of the school or centre concerned, require the candidate to take a further examination in the area of the thesis

which may be an oral examination to be held at the Faculty or at such other location as may be determined by the Faculty.

- 11.18 The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis for re-examination if, in the opinion of the head of the school or centre concerned, the candidate's work is of sufficient merit and may prescribe special conditions to be fulfilled by the candidate.
- 11.19 On the completion of the requirements for the degree by a candidate proceeding primarily by coursework the head of school concerned shall report the results of the examination of the coursework to the Faculty which shall determine the result of the candidature.
- 12. Progress**
- 12.1 A report on the progress towards completion of the requirements for the degree shall be prepared by the appointed supervisor at least annually in respect of each candidate proceeding primarily by research and thesis or by coursework and thesis.
- 12.2 The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.
- 12.3 The report, after signature by the candidate, shall be forwarded to the Faculty through the head of the school or centre concerned.
- 12.4.1 The Faculty may, on the recommendation of the head of the school or centre concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Faculty, the candidate does not show good cause, the Faculty may terminate the candidature.

## Master of Exercise and Sport Science

### 2. Requirements for the Master of Exercise and Sport Science

- 2.1 To qualify for the award of the Master of Exercise and Sport Science a student must:
- 2.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 3. Specialisations, streams or majors**
- 3.1 The award course, Master of Exercise and Sport Science, will be awarded in the following specialisations/streams/majors:
- 3.1.1 Sports Performance
- 3.1.2 Clinical Exercise Science
- 4. Requirements for the honours degree**
- 4.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.
- 4.2 These include the completion of 60 credit points with credit grade point average, including 12 credit points in the form of 'Dissertation'.
- 4.3 There shall be one level of honours award.

## Doctor of Health Science

### 1. Admission to Candidature

- 1.1 *General admission requirements*
- 1.1.1 An applicant for admission to candidature shall:
- 1.1.1.1 apply in writing to the Dean; and
- 1.1.1.2 submit with the application an outline of the proposed course of advanced study and research, including the general area of the proposed thesis.
- 1.1.2 Subject to the approval of the supervisor, head of academic unit, and the Dean, a candidate shall pursue the program of advanced study and research either:
- 1.1.2.1 within the University including research stations and teaching hospitals;
- 1.1.2.2 on fieldwork either in the field or in libraries, museums or other repositories;
- 1.1.2.3 within industrial laboratories or research institutions or other institutions considered by the Faculty to provide adequate facilities for that candidature; or
- 1.1.2.4 within a professional working environment.
- 1.1.2.4.1 A candidate shall be regarded as engaging in work within the University if he or she is undertaking approved distance and/or off-campus study, this being a mode of

study in which the student would not be in regular physical attendance on a designated campus of the University.

- 1.1.3 An applicant for admission to part-time candidature, in addition to the above, shall also submit with the application a written undertaking that the applicant will:
- 1.1.3.1 have sufficient time available to complete the requirements for the degree in accordance with these Senate Resolutions, and within the maximum time period prescribed in section 8 of these Resolutions, and
- 1.1.3.2 be able to attend the University at such time and on such occasions for the purposes of consultation and participation in prescribed academic and educational activities, as may be required on the recommendation of the Dean, Pro-Dean, Associate Dean (graduate research) or head of academic unit in which the research is being supervised.
- 1.1.4 An applicant may be admitted to candidature in the off-campus mode as either a full-time or part-time candidate and will comply with the above regulations.
- 1.1.5 A candidate pursuing candidature outside Australia must also complete a cumulative minimum period of two semesters of candidature within the University.
- 1.2 Admission to candidature by the Faculty**
- 1.2.1 The Dean may admit an applicant to candidature for the degree if:
- 1.2.1.1 the candidate's application complies with the general requirements in section 1.1 above, and
- 1.2.1.2 the applicant holds or has fulfilled the requirements for:
- 1.2.1.2.1 the degree of Bachelor with First or Second Class Honours from the University of Sydney, or
- 1.2.1.2.2 an undergraduate degree deemed to be equivalent to that in 1.2.1.2.1, or
- 1.2.1.2.3 the degree of Master by research from the University of Sydney, or
- 1.2.1.2.4 the degree of Master by coursework from the University of Sydney with a credit average, or
- 1.2.1.2.5 a postgraduate degree deemed to be equivalent to either that in 1.2.1.2.3 or 1.2.1.2.4; and
- 1.2.1.3 the applicant has a minimum of three years' recent, full-time experience in the health field.
- 1.3 Admission to candidature by the Academic Board**
- 1.3.1 On the recommendation of the Faculty of Health Sciences the Academic Board may admit to candidature for the degree an applicant whose application complies with section 1.1 above and who:
- 1.3.1.1 possesses such qualifications as a deemed equivalent to those described in section 1.2; and
- 1.3.1.2 is recommended by the Faculty of Health Sciences as being suitably prepared to pursue graduate studies at this level.
- 2. Studies during the candidature**
- 2.1 Except with the permission of Faculty, candidates will pursue an approved course of advanced study and research comprising a total of 144 credit points as follows:
- 2.1.1 postgraduate units of study at a grade level as prescribed by Faculty of which no more than 48 credit points can be credited towards the award; and
- 2.1.2 a thesis and doctoral seminar program together worth 96 credit points.
- 2.1.2.1 In the doctoral seminar program students will be expected to present three research colloquia to their peers in the form of a thesis proposal and two 'work in progress' seminars, one of which might be analogous to an oral defence of the nearly-completed thesis.
- 2.1.2.2 Candidates must complete a thesis of 60,000 words (or equivalent) investigating a specific aspect or specific aspects of either their own and/or others' professional practice within the course of advanced study and research approved by Faculty.
- 2.2.1 An applicant applying for credit transfer will have:
- 2.2.1.1 satisfied the admission criteria listed above; and
- 2.2.1.2 demonstrated a high level of competency in the completed graduate coursework for which credit transfer is requested.
- 2.2.2 Approval for credit transfer will be granted by the Graduate Studies Committee of the Faculty of Health Sciences on the recommendation of the relevant Head of Academic Unit.
- 2.2.3 Normally, credit transfer will only be granted for previously completed units of study which can be demonstrated as

- contributing to the candidate's total program of study in the Doctor of Health Science degree.
- 2.2.4 In exceptional circumstance up to a maximum of 48 credit points (the coursework component of the degree) may be granted as credit transfer.

### 3. Supervisors – appointment

- 3.1 The Faculty, on the recommendation of the Head of Academic Unit concerned, shall appoint a suitably qualified supervisor for each candidate:
- 3.1.1 to take primary responsibility for the conduct of the candidature; and
- 3.1.2 to be responsible for the progress of the candidature to the Head of Academic Unit concerned and the Faculty.
- 3.2 The Faculty, on the recommendation of the Head of Academic Unit concerned, shall normally appoint one or more associate supervisors for each candidate to assist in the supervision of that candidate.

### 4. Supervisors qualifications

- 4.1 A person appointed as a supervisor must be either:
- 4.1.1 a member of the academic staff;
- 4.1.2 a member of the senior research staff;
- 4.1.3 a person upon whom the Senate has conferred an academic title or a clinical academic title; or
- 4.1.4 such other member of the staff of the University as may be considered appropriate in a particular case by the Graduate Studies Committee.
- 4.2 A person appointed as an associate supervisor must:
- 4.2.1 hold the qualifications referred to in section 4.1; or
- 4.2.2 have been appointed as an honorary associate of the University; or
- 4.2.3 have been appointed as an associate supervisor within the Faculty by the Dean.

### 5. Progress

- 5.1 At the end of each year each candidate shall provide evidence of progress to the satisfaction of the supervisor and Head of Academic Unit concerned and any Unit or Faculty Postgraduate Review Committee.
- 5.2.1 On the basis of evidence provided, the Head of Academic Unit shall recommend the conditions of candidature to apply for the following year; and
- 5.2.2 may require the candidate to provide further evidence of progress at the end of one semester or such other period as the Head of Academic Unit considers appropriate.
- 5.3 If a candidate fails to submit evidence of progress or if the Head of Academic Unit concerned considers that the evidence submitted does not indicate satisfactory progress:
- 5.3.1 the Faculty may, on the Head's recommendation, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree: and
- 5.3.2 where, in the opinion of the Faculty, the candidate does not show good cause, the Faculty may:
- 5.3.2.1 terminate that candidature; or
- 5.3.2.2 impose conditions on the continuation of that candidature

### 6. The thesis

- 6.1 The candidate shall present a thesis of 60,000 words (or equivalent), which shall be a substantial and original contribution to the subject concerned.
- 6.2 The thesis shall carry a value of 96 credit points.
- 6.3 The candidate shall state:
- 6.3.1 the sources from which the information is derived;
- 6.3.2 the extent to which the work of others has been made use of; and
- 6.3.3 the portion of the work that the candidate claims as original.
- 6.4 The topic of the thesis shall be approved by Faculty.
- 6.5.1 The dean, on the recommendation of the Head of Academic Unit, shall appoint a supervisor who shall be a member of the academic staff of the Faculty.
- 6.5.2 In appropriate cases the Dean may appoint an associate supervisor.
- 6.6 A candidate may not present as the thesis any work which has been presented for a degree at this or any other university, but the candidate will not be precluded from incorporating such work in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been incorporated.
- 6.7 A candidate shall submit to the Registrar four copies of the thesis in a form prescribed by the Faculty.

- 6.8 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 6.9 When the degree has been awarded, a copy of the thesis incorporating any required emendations and revisions shall be lodged in the University Library.

### 7. Examination process

- 7.1 The HScD examination process will be conducted according to the procedures for the PhD.

### 8. Time limits

- 8.1 Subject to section 1.1 a candidate may proceed either on a full-time or part-time basis.
- 8.2 Except in special circumstances and with the approval of the Dean all candidates shall complete a minimum of six semesters of candidature taken over a period of time and in such manner as approved by the Dean.

## Diploma of Health Science

### 1. Requirements for the diploma

- 1.1 To qualify for the award of the diploma students must complete successfully units of study giving credit for 96 credit points, and satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Programs of study

- 2.1 The Diploma of Health Science may be awarded in Aboriginal Health and Community Development.

## Graduate diplomas and graduate certificates

### 1. Subject areas

- 1.1 The Graduate Diploma of Health Science may be taken in the following subject areas:
- 1.1.1 Augmentative and Alternative Communication
- 1.1.2 Behavioural Science
- 1.1.3 Child and Adolescent Health
- 1.1.4 Education
- 1.1.5 Exercise and Sport Science
- 1.1.6 Gerontology
- 1.1.7 Health Information Management\*
- 1.1.8 Indigenous Community Health
- 1.1.9 Manipulative Physiotherapy\*
- 1.1.10 Medical Radiation Sciences
- 1.1.11 Medical Sonography
- 1.1.12 Physiotherapy\*
- 1.1.13 Sexual Health
- 1.1.14 Sports Physiotherapy\*

Note: \*No commencing students

- 1.2 A Graduate Diploma may be taken in the following subject areas:

- 1.2.1 Rehabilitation Counselling
- 1.2.2 Communication Disorders

- 1.3 The Graduate Certificate of Health Science may be taken in the following areas:

- 1.3.1 Augmentative and Alternative Communication
- 1.3.2 Behavioural Science
- 1.3.3 Casemix
- 1.3.4 Child and Adolescent Health
- 1.3.5 Clinical Data Management
- 1.3.6 Developmental Disability
- 1.3.7 Education
- 1.3.8 Exercise and Sports Science
- 1.3.9 Indigenous Community Health
- 1.3.10 Medical Radiation Sciences
- 1.3.11 Medical Sonography
- 1.3.12 Occupational Therapy
- 1.3.13 Physiotherapy\*
- 1.3.14 Sexual Health

Note: \*No commencing students

### 2. Eligibility for admission

- 2.1 The Faculty may, on the recommendation of the head of the school concerned, admit to candidature for a graduate diploma or a graduate certificate within the Faculty an applicant:
- 2.1.1.1 who is a graduate of the University of Sydney and has completed courses appropriate to the area of study in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or

- 2.1.1.2 who has submitted evidence of general and professional qualifications to satisfy the Faculty that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
- 2.1.2 who, in addition, meets any other requirements for admission to a particular program that has been prescribed by Faculty.
- 2.2 Notwithstanding section 2.1, the Academic Board may admit a person to candidature for a graduate diploma or a graduate certificate in accordance with the provisions of Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*.
- 3. Availability**
- 3.1 Admission to candidature for any graduate diploma or graduate certificate or for any program within a graduate diploma or graduate certificate may be limited by quota.
- 3.2 In determining any quota the University will take into account:
- 3.2.1 availability of resources including space, library, equipment and computing facilities; and
- 3.2.2 availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.
- 3.3 In considering an application for admission to candidature the Faculty shall take account of any quota and will select in preference applicants who are most meritorious in terms of section 2 above.
- 3.4 Before recommending the admission of any applicant the head of the school concerned shall ensure that the extent of the resources and supervision available:
- 3.4.1 is known to and understood by the applicant; and
- 3.4.2 is appropriate to the applicant's proposed area of study and research.
- 4. Preliminary studies**
- 4.1 An applicant may be required to undertake preliminary or qualifying studies, and complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.
- 4.2 Such an applicant shall complete the preliminary studies in not less than one semester and in not greater time than the Faculty may prescribe.
- 5. Probationary admission**
- 5.1 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months, and upon completion of this period the Faculty shall review the candidate's work and shall:
- 5.1.1 either confirm the candidate's status with effect from the date of the original acceptance; or
- 5.1.2 terminate the candidature.
- 6. Time limits**
- 6.1 A candidate may be admitted to proceed on either a full-time basis or a part-time basis.
- 7. Credit**
- 7.1 The Faculty may, in respect of a candidate who before admission to candidature has spent time in advanced study or research in the University of Sydney or in another university or institution:
- 7.1.1 deem such time to have been time spent after admission to candidature; and
- 7.1.2 grant credit towards the graduate diploma on the basis of a course or courses regarded as equivalent in workload and academic standard provided that:
- 7.1.2.1 the time recognised or the credit granted represents no more than half of the total candidature; and
- 7.1.2.2 any attendance requirements as may be prescribed by resolution of the Faculty are met.
- 8. Enrolment**
- 8.1 A candidate shall, unless otherwise permitted by the Faculty, enrol each year until the requirements for the graduate diploma are completed or the candidature terminated.
- 8.2 A candidate readmitted to candidature after an absence of more than one year shall complete the graduate diploma under such conditions as the Faculty shall determine.
- 9. Requirements for the graduate diploma**
- 9.1 A candidate for the graduate diploma or graduate certificate shall complete the courses as prescribed by the Faculty and set out in tables of courses.
- 9.2 On the completion of the requirements for the graduate diploma or graduate certificate the head of school concerned shall report
- the results of the examination of the coursework to the Faculty which shall determine the result of the candidature.
- 10. Progress**
- 10.1 The Faculty may, on the recommendation of the head of the school concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma or graduate certificate; and where, in the opinion of the Faculty, the candidate does not show good cause, the Faculty may terminate the candidature.



# Faculty of Law

*Faculty Resolutions and tables of units of study appear in the relevant faculty handbook.*

## Constitution of the Faculty of Law

1. The Faculty of Law shall comprise the following persons:
    - 1.1 the full-time permanent and fractional permanent members of the academic staff;
    - 1.2 members of academic staff employed on fixed term contracts of fraction 0.5 and above;
    - 1.3 such Fellows of the Senate as are graduates in law;
    - 1.4 a barrister appointed by the Senate on the nomination of the New South Wales Bar Association;
    - 1.5 a solicitor appointed by the Senate on the nomination of the Law Society of New South Wales;
    - 1.6 the Deans of the Faculties of Arts, Economics and Business and Science at the University of Sydney, provided that each of the deans may appoint a member of the respective faculty to attend meetings of the Faculty of Law in the Dean's place, either for a particular meeting or for any length of time not exceeding the Dean's term of office as Dean and with full power to speak and vote at such meeting or meetings on the Dean's behalf;
    - 1.7 the President, for the time being, of the Sydney University Law Society (so long as that Society is recognised by the University) provided that the President is either a graduate in law or a candidate for the degree of Bachelor of Laws in the Faculty;
    - 1.8 the Law Librarian;
    - 1.9 not more than five students elected in the manner prescribed by resolution of the Senate, being:
      - 1.9.1 a student enrolled as a candidate for a postgraduate coursework degree or diploma in the Faculty, elected by candidates enrolled for a postgraduate coursework degree or diploma in the Faculty;
      - 1.9.2 a student enrolled as a candidate for a postgraduate research degree in the Faculty, elected by candidates enrolled for a postgraduate research degree in the Faculty;
      - 1.9.3 two students enrolled as candidates for the degree of Bachelor of Laws in the Faculty, but not including a candidate referred to in paragraph 1.9.4, elected by candidates enrolled for the degree of Bachelor of Laws;
      - 1.9.4 a student enrolled as a candidate for the degree of Bachelor of Arts, Bachelor of Economics or Bachelor of Economics (Social Sciences) \*, Bachelor of Economic and Social Sciences, Bachelor of Commerce, Bachelor of Science or Bachelor of Engineering and enrolled in any one or more of the units of study in Combined Law I, II or III elected by candidates for the degree of Bachelor of Arts, Bachelor of Economics or Bachelor of Economics (Social Sciences), Bachelor of Economic and Social Science, Bachelor of Commerce, Bachelor of Science or Bachelor of Engineering who are enrolled in any one or more of the units of study in Combined Law I, II or III;
- \* The last intake was in 2002.
- 1.10 the Directors of Faculty centres and institutes (who are otherwise not members of the Faculty); and
  - 1.11 such other persons as may be appointed by the Senate on the nomination of the Dean of the Faculty of Law with the approval of the Faculty and the Academic Board;

- 1.12 Three members of general staff, who have close and appropriate associations with the work of the Faculty, to be appointed by the Faculty on the nomination of the Dean.
- 2.1 If a person elected as a member of the Faculty under section 1.9.3 of these resolutions subsequently ceases to be a candidate for one of the degrees specified in that section, not having become a graduand or a graduate in the degree concerned, or if that person as a consequence of failure to enrol or discontinuation of enrolment is not enrolled in any one of the units of study in Combined Law I, II or III, that person's membership shall thereupon terminate.
- 2.2 Should a person who is a member of the Faculty elected under section 1.9 of these resolutions subsequently become a member of the Faculty by virtue of the operation of section 1.7 of these Resolutions, that person's membership under section 1.9 shall immediately terminate.
- 2.3 Should a person who is a member of the Faculty under section 1.7 of these resolutions subsequently become a member of the Faculty by virtue of the operation of section 1.9 of these resolutions and should that person continue to be a member by virtue of both sections for a period of four months, that person's membership under section 1.9 shall terminate at the expiry of that period.

## Degrees and graduate diplomas in the Faculty of Law

1. The degrees in the Faculty of Law shall be:
  - 1.1 Bachelor of Laws (LLB)
  - 1.2 Master of Laws (LLM)
  - 1.3 Master of Administrative Law and Policy (MALP)
  - 1.4 Master of Asian and Pacific Legal Systems (MAPLS)
  - 1.5 Master of Business Law (MBL)
  - 1.6 Master of Criminology (MCRim)
  - 1.7 Master of Environmental Law (MEL)
  - 1.8 Master of Environmental Science and Law (MEnvSciLaw)
  - 1.9 Master of Health Law (MHL)
  - 1.10 Master of International Business and Law (MIntBus&L)
  - 1.11 Master of International Law (MIL)
  - 1.12 Master of International Taxation (MIntTax)
  - 1.13 Master of Jurisprudence (MJur)
  - 1.14 Master of Labour Law and Relations (MLLR)
  - 1.15 Master of Taxation (MTax)
  - 1.16 Doctor of Juridical Studies (SJD)
  - 1.17 Doctor of Philosophy (PhD)
  - 1.18 Doctor of Laws (LLD).
2. The graduate diplomas in the Faculty of Law shall be:
  - 2.1 Graduate Diploma in Law (GradDipLaw)
  - 2.2 Graduate Diploma in Commercial Law (GradDipCommLaw)
  - 2.3 Graduate Diploma in Corporate, Securities and Finance Law (GradDipCorpLaw)
  - 2.4 Graduate Diploma in Criminology (GradDipCrim)
  - 2.5 Graduate Diploma in Environmental Law (GradDipEnvLaw)
  - 2.6 Graduate Diploma in Health Law (GradDipHL)
  - 2.7 Graduate Diploma in International Business Law (GradDiplntBusL)
  - 2.8 Graduate Diploma in International Law (GradDipIL)
  - 2.9 Graduate Diploma in Jurisprudence (GradDipJur)
  - 2.10 Graduate Diploma in Public Health Law (GradDipPubHL)
  - 2.11 Graduate Diploma in Taxation (GradDipTax).

## Bachelor of Laws

Including the Combined Law programs:  
 Bachelor of Arts/Bachelor of Laws (BA/LLB)  
 Bachelor of Commerce/Bachelor of Laws (BCom/LLB)  
 Bachelor of Economics/Bachelor of Laws (BEc/LLB)  
 Bachelor of Economic and Social Sciences/Bachelor of Laws (BEcSocSc/LLB)  
 Bachelor of Engineering/Bachelor of Laws (BE/LLB)

Bachelor of International Studies/ Bachelor of Laws (BIntS/LLB)  
 Bachelor of Science/Bachelor of Laws (BSc/LLB)

1. **Requirements for the pass degree of Bachelor of Laws**
  - 1.1 To qualify for the award of the pass degree students must:
    - 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the honours degree of Bachelor of Laws**
  - 2.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.
3. **Requirements for the combined degrees**
  - 3.1 To qualify for the award of the two degrees in a combined degree course, students must complete the requirements published in the Faculty Resolutions relating to the course.

**Master of Administrative Law and Policy**

1. **Requirements for the Master of Administrative Law and Policy**
  1. To qualify for the award of the Master of Administrative Law and Policy a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Administrative Law and Policy honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.

**Master of Asian and Pacific Legal Systems**

1. **Requirements for the Master of Asian and Pacific Legal Systems**
  1. To qualify for the award of the Master of Asian and Pacific Legal Systems a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Asian and Pacific Legal Systems honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.

**Master of Business Law**

1. **Requirements for the Master of Business Law**
  1. To qualify for the award of the Master of Business Law a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Criminology  
 Graduate Diploma in Criminology**

1. **Requirements for the Master of Criminology**
  - 1.1 To qualify for the award of the Master of Criminology a candidate must elect to complete the degree as either:
    - 1.1.1 a master's degree by coursework, or
    - 1.1.2 a master's degree by thesis.
  - 1.2.1 In the case of a master's degree by coursework a candidate must complete units of study giving credit for a total of 48 credit points, and
  - 1.2.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
  - 1.3.1 In the case of a master's degree by thesis a candidate must complete the requirements published in section 4 of the Faculty Resolutions relating to the master's degree, and
  - 1.3.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

2. **Requirements for the Master of Criminology honours degree**

- 2.1 To qualify for the award of the honours degree in both the master's degree by coursework and the master's degree by thesis, a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.
3. **Requirements for the Graduate Diploma in Criminology**
  - 3.1 To qualify for the award of the Graduate Diploma in Criminology a candidate must:
    - 3.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Environmental Law  
 Graduate Diploma in Environmental Law**

1. **Requirements for the Master of Environmental Law**
  1. To qualify for the award of the Master of Environmental Law a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Environmental Law honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.
3. **Requirements for the Graduate Diploma in Environmental Law**
  - 3.1 To qualify for the award of the graduate diploma in Environmental Law a candidate must:
    - 3.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Environmental Science and Law**

1. **Requirements for the Master of Environmental Science and Law**
  1. To qualify for the award of the Master of Environmental Science and Law a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Environmental Science and Law honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.

**Master of Health Law  
 Graduate Diploma in Health Law**

1. **Requirements for the Master of Health Law**
  1. To qualify for the award of the Master of Health Law a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Health Law honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.
3. **Requirements for the Graduate Diploma in Health Law**
  - 3.1 To qualify for the award of the graduate diploma a candidate must:
    - 3.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of International Business and Law Graduate Diploma in International Business Law

1. **Requirements for the Master of International Business and Law**
  1. To qualify for the award of the Master of International Business and Law a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Diploma in International Business Law**
  - 3.1 To qualify for the award of the Graduate Diploma in International Business Law a candidate must:
    - 3.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of International Law Graduate Diploma in International Law

1. **Requirements for the Master of International Law**
  1. To qualify for the award of the Master of International Law a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma in International Law**
  - 2.1 To qualify for the award of the Graduate Diploma in International Law a candidate must:
    - 2.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of International Taxation

1. **Requirements for the Master of International Taxation**
  1. To qualify for the award of the Master of International Taxation a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of International Taxation honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.

## Master of Jurisprudence Graduate Diploma in Jurisprudence

1. **Requirements for the Master of Jurisprudence**
  1. To qualify for the award of Master of Jurisprudence a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Jurisprudence honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.
3. **Requirements for the Graduate Diploma in Jurisprudence**
  - 3.1 To qualify for the award of the Graduate Diploma in Jurisprudence a candidate must:
    - 3.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Labour Law and Relations

1. **Requirements for the Master of Labour Law and Relations**
  1. To qualify for the award of Master of Labour Law and Relations a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Labour Law and Relations honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.

## Master of Laws

1. **Requirements for the Master of Laws**
  - 1.1 To qualify for the award of the Master of Laws a candidate must elect to complete the degree as either:
    - 1.1.1 a master's degree by coursework, or
    - 1.1.2 a master's degree by thesis.
  - 1.2.1 In the case of a master's degree by coursework a candidate must complete units of study giving credit for a total of 48 credit points, and
  - 1.2.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
  - 1.3.1 In the case of a master's degree by thesis a candidate must complete the requirements published in section 4 of the Faculty Resolutions relating to the master's degree, and
  - 1.3.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Laws honours degree**
  - 2.1 To qualify for the award of the honours degree in both the master's degree by coursework and the master's degree by thesis, a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.

## Master of Taxation Graduate Diploma in Taxation

1. **Requirements for the Master of Taxation**
  1. To qualify for the award of the Master of Taxation a candidate must:
    - 1.1 complete units of study giving credit for a total of 48 credit points; and
    - 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Master of Taxation honours degree**
  - 2.1 To qualify for the award of the honours degree a candidate must complete the honours requirements published in section 4 of the Faculty Resolutions relating to this degree.
3. **Requirements for the Graduate Diploma in Taxation**
  - 3.1 To qualify for the award of the graduate diploma a candidate must:
    - 3.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Commercial Law

1. **Requirements for the Graduate Diploma in Commercial Law**
  - 1.1 To qualify for the award of the Graduate Diploma in Commercial Law a candidate must:
    - 1.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Corporate, Securities and Finance Law

1. **Requirements for the Graduate Diploma in Corporate, Securities and Finance Law**
  - 1.1 To qualify for the award of the Graduate Diploma in Corporate, Securities and Finance Law a candidate must:
    - 1.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Law

1. **Requirements for the Graduate Diploma in Law**
  - 1.1 To qualify for the award of the Graduate Diploma in Law a candidate must:
    - 1.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Public Health Law

1. **Requirements for the graduate diploma in Public Health Law**
  - 1.1 To qualify for the award of the Graduate Diploma in Public Health Law a candidate must:
    - 1.1.1 complete units of study giving credit for a total of 24 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Doctor of Juridical Studies

1. **Application**
  - 1.1 An applicant for admission to candidature shall:
    - 1.1.1 lodge an application with the Faculty; and
    - 1.1.2 submit with the application an outline of the proposed course of advanced study and research, including both the area of the proposed thesis and proposals for related coursework units of study.
  - 1.2 An application for admission to part-time candidature shall submit with the application a written undertaking that the applicant will:
    - 1.2.1 have sufficient time available to complete the requirements for the degree in accordance with section 10.2 and within the maximum period prescribed in section 10.2.2 of these resolutions; and
    - 1.2.2 be able to attend at the University at such times and on such occasions for purposes of consultation and participation in departmental activities, as may be required on the recommendation of the head of department concerned or the Associate Dean of Postgraduate Studies.
2. **Admission to candidature by the Board**
  - 2.1 The Postgraduate Studies Committee of the Faculty (hereafter referred to as the Committee) may admit an applicant to candidature for the degree if:
    - 2.1.1 the candidate's application complies with section 1, and
    - 2.1.2 (except as provided in section 3 of these resolutions) the applicant holds or has fulfilled the requirements for:
      - 2.1.2.1 the degree of Bachelor of Laws of the University of Sydney with First or Second Class Honours, or
      - 2.1.2.2 the degree of Master of Laws of the University of Sydney by coursework at a level of attainment prescribed by the resolution of the Postgraduate Studies Committee of the Faculty of Law.
3. **Admission to candidature by the Academic Board**
  - 3.1 On the recommendation of the Faculty, the Academic Board may admit to candidature for the degree an applicant whose application complies with section 1, and who:
    - 3.1.1.1 is either a law graduate of another university or college of advanced education; or
    - 3.1.1.2 a person accepted by the Faculty and by the Academic Board as having standing equivalent to that required of a law graduate of the University who is qualified for admission to candidature for the degree; and

- 3.1.2 is recommended by the Faculty as being suitably prepared in the particular field of study in which the applicant proposes to be a candidate.

## 4. Studies during candidature

- 4.1.1 Candidates shall pursue an approved course of advanced study and research comprising:
  - 4.1.1.1 three postgraduate coursework units of study offered for the degree of Master of Laws at the University of Sydney which relate to the thesis referred to in 4.1.2 below and completed in accordance with the resolutions relating to that degree;
  - 4.1.1.2 three postgraduate research units of study which until the Faculty otherwise prescribes shall be:
    - 4.1.1.2.1 Legal Research 1
    - 4.1.1.2.2 Legal Research 2
    - 4.1.1.2.3 Legal Research 3; and
  - 4.1.2 a thesis.
- 4.2 With the approval of the Committee a candidate may complete up to two of the postgraduate coursework units of study referred to in section 4.1.1.1 in another faculty of this University or at another University, provided that:
  - 4.2.1 no unit of study for which credit is granted is the basis for the award of any other degree;
  - 4.2.2 the unit or units of study are passed at a level, or with such additional assessment or other requirements, as may be determined by the Committee in each case.
- 4.3 With the approval of the Committee a candidate may in exceptional circumstances complete one unit of study referred to in section 4.1.1.1 in either an undergraduate course offered by this Faculty or in another faculty of this University or at another university, provided that:
  - 4.3.1 no unit of study for which credit is granted is the basis for the award of any other degree;
  - 4.3.2 the unit of study is passed at a level, or with such additional assessment or other requirements, as may be determined by the Committee in each case.
- 4.4 The Committee may approve a variation in a candidate's course of study and research.

## 5. Studies during candidature for candidates enrolled before 1996

- 5.1 Candidates who enrolled for the degree before 1996, or who were enrolled in the Master of Laws degree before 1996 and prior to enrolling for the Doctor of Juridical Studies degree had completed six coursework units of study at an approved level by 1995, shall pursue an approved course of advanced study and research comprising:
  - 5.1.1.1 eight postgraduate coursework units of study offered for the degree of Master of Laws at the University of Sydney, six of which relate to the thesis referred to in 5.1.2 below and completed in accordance with the resolutions relating to that degree;
  - 5.1.1.2 a unit of study in either Legal Education or Legal Research; and
  - 5.1.2 a thesis.
- 5.2 With the approval of the Committee a candidate who enrolled for the degree before 1996 may complete up to 4 of the postgraduate coursework units of study referred to in section 5.1.1.1 in another faculty of this University or at another university, provided that:
  - 5.2.1 no unit of study for which credit is granted is the basis for the award of any other degree;
  - 5.2.2 the unit or units of study are passed at a level, or with such additional assessment or other requirements, as may be determined by the Committee in each case.
- 5.3 With the approval of the Committee a candidate may in exceptional circumstances complete one unit of study referred to in section 5.1.1.1 in either an undergraduate course offered by this Faculty or in another faculty of this University or at another university, provided that:
  - 5.3.1 no units of study for which credit is granted is the basis for the award of any other degree;
  - 5.3.2 the unit of study is passed at a level, or with such additional assessment or other requirements, as may be determined by the Committee in each case.
  - 5.3.3 The Committee may approve a variation in a candidate's course of study and research.

## 6. Credit for previous studies

### 6.1 Coursework degrees

- 6.1.1 The Committee may grant a candidate credit for:
- 6.1.1.1 up to three postgraduate coursework units of study, and two postgraduate research units of study in respect of units of study completed for the degree of Master of Laws in this Faculty; or
- 6.1.1.2 up to two postgraduate coursework units of study in respect of units of study completed in another faculty of this University or at another university, provided that:
- 6.1.1.2.1 no unit of study for which credit is granted has been a basis for the award of any other degree;
- 6.1.1.2.2 the units of study were passed at a level or with such additional assessment or other requirements as may be determined by the Board in each case;
- 6.1.1.2.3 the units of study were completed within six years immediately preceding the commencement of candidature for the degree of Doctor of Juridical Studies; and
- 6.1.1.2.4 each unit of study falls within the scope of the approved course of study and research under section 4.

### 6.2 Research degrees

- 6.2.1 The Board may grant credit for the whole or any part of a period of candidature undertaken for the degree of Master of Laws by thesis or the degree of Doctor of Philosophy in this Faculty provided that the candidate has abandoned candidature for the degree for which credit is sought and the period of candidature for which credit is sought:
- 6.2.1.1 involved a course of advanced study and research related to the candidate's proposed course of advanced study and research for the degree of Doctor of Juridical Studies; and was taken within six years immediately preceding the commencement of the degree of Doctor of Juridical Studies.
- 6.2.1.2 and was taken within six years immediately preceding the commencement of the degree of Doctor of Juridical Studies.

## 7. The thesis

- 7.1 The candidate for the SJD shall present a thesis which is a substantially original contribution to the subject concerned.
- 7.2 The thesis shall have an upper limit of 75,000 words of text that may be exceeded only with permission from the Associate Dean (Postgraduate Research).
- 7.3 The candidate shall state:
- 7.3.1 the sources from which the information is derived;
- 7.3.2 the extent to which the work of others has been made use of; and
- 7.3.3 the portion of the work the candidate claims as original.
- 7.4 The topic of the thesis shall be approved by the Committee.
- 7.5.1 The Committee on the recommendation of the Associate Dean (Postgraduate Research) shall appoint a supervisor who shall be a member of the academic staff of the Faculty.
- 7.5.2 In appropriate cases the Committee may appoint an associate supervisor.
- 7.6 A candidate may not present as the thesis any work which has been presented for a degree at this or another university, but the candidate will not be precluded from incorporating such work in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.
- 7.7 A candidate shall submit to the Faculty three copies of the thesis in a form prescribed by the Committee.
- 7.8 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 7.9 When the degree has been awarded, a copy of the thesis incorporating any required emendations and revisions shall be lodged in the University Library.

## 8. Appointment of examiners

- 8.1 On receiving the thesis and having considered the certificate of the supervisor, the Committee shall, if it thinks fit, appoint examiners.
- 8.2 If the Committee resolves to appoint examiners it shall appoint at least two examiners, one of whom shall be external.
- 8.3 The Committee shall report the names of the examiners appointed to the Academic Board, which may appoint one or more additional examiners.
- 8.4 In any case where the Committee, having received the thesis and having considered the report of the supervisor, resolves

not to appoint examiners, it shall report the circumstances for its decision to the Academic Board.

## 9. Degree result

- 9.1 Upon completion of the coursework at the level prescribed by the Board and after consideration of the reports of the examiners on the thesis, the Committee shall submit the reports, together with a recommendation concerning the award of the degree, to the Academic Board which shall determine the result of the candidature.

## 10. Time limits

- 10.1 Subject to section 10.2 a candidate may proceed either on a full-time or part-time basis.
- 10.2 Except in special circumstances and with the approval of the Committee:
- 10.2.1 the maximum length of candidature for a full time candidate shall be eight semesters (excluding any period of approved suspended candidature);
- 10.2.2 the maximum length of part time candidature shall be 16 semesters (excluding any period of approved suspended candidature).
- 10.3 A candidate shall prepare annually, before enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree and submit it to the appointed supervisor.
- 10.4 The supervisor shall also prepare annually a report on the work done by the candidate, which shall be shown to the candidate for comment, and the candidate shall sign the report as having sighted the contents.
- 10.5 Both reports shall then be forwarded to the Associate Dean.
- 10.6 Where, in the opinion of the Committee, a candidate has not made satisfactory progress towards completing the requirements for the degree, the Committee may call upon the candidate to show cause why the candidature should not be terminated for lack of satisfactory progress.

## 11. PhD thesis length

- 11.1 The candidate for a PhD shall present a thesis which is a substantially original contribution to the subject concerned.
- 11.2 The thesis shall have an upper limit of 100,000 words of text that may be exceeded only with permission from the Associate Dean (Postgraduate Research).

## 1. Committees of examiners

- 1.1 The Faculty shall establish:
- 1.1.1 an Undergraduate Committee of Examiners to advise the Pro-Dean (Teaching Programs) concerning the approval of results in all units of study, determine the award of honours, decide upon the award of prizes and determine the award of the University Medal.
- 1.1.1.1 The committee shall consist of the Pro-Dean (Teaching Programs) as Chair, Associate Dean (Undergraduate Studies), a professor and four other members elected by the Faculty; and
- 1.1.1.2 a Postgraduate Committee of Examiners to advise the Pro-Dean (Teaching Programs) concerning the approval of results in all Units of Study and decide upon the award of prizes.
- 1.1.2.2 The committee shall consist of the Pro-Dean (Teaching Programs) as Chair, Associate Dean (Postgraduate Coursework), a professor and two other members elected by Faculty.

## 2. Postgraduate studies committee

- 2.1 Pursuant to the resolutions of the Senate, the Faculty appoints the following Postgraduate Studies Committee:
- 2.1.1 the Dean, the Associate Dean (Postgraduate Research),
- 2.1.2 the Associate Dean (Postgraduate Coursework), and
- 2.1.3 such other members as Faculty should from time to time appoint to the Postgraduate Research Committee and the Postgraduate Coursework Committee.
- 2.2 Pursuant to the Faculty restructure with effect from 1 January 1999, the power and responsibilities of the Postgraduate Studies Committee are delegated to the Postgraduate Coursework Committee and Postgraduate Research Committee, in relation to Postgraduate Coursework and Postgraduate Research matters respectively.

## 3. Readmission to postgraduate candidature

- 3.1 Subject to the contrary resolution of the Postgraduate Studies Committee:

- 3.1.1 where an applicant for admission to candidature for a postgraduate degree or graduate diploma has been granted admission to candidature; and
- 3.1.2 has not enrolled in the year of admission or has withdrawn from his or her candidature in the first year,
- 3.1.3 such applicant shall not be re-admitted subsequently to a postgraduate course.

4. **Proficiency in English**

- 4.1 The Faculty may require the production of evidence to its satisfaction of a proposed candidate's proficiency in English before it accepts such a candidate for enrolment in a postgraduate degree or in any graduate diploma offered in the Faculty, and it
- 4.2 may require a proposed candidate to undertake a specified course of study in English successfully as a prerequisite to enrolment.

# Faculty of Medicine

*Faculty Resolutions and tables of units of study appear in the relevant faculty handbook.*

## Constitution of the Faculty of Medicine

1. The Faculty of Medicine shall comprise the following persons:
  - 1.1 the Dean of the Faculty;
  - 1.2 associate lecturers, being full-time members of the teaching staff in the following Schools and Units:
    - 1.2.1 Canberra Clinical School;
    - 1.2.2 Central Clinical School;
    - 1.2.3 Children's Hospital at Westmead Clinical School;
    - 1.2.4 Northern Clinical School;
    - 1.2.5 Office of Teaching and Learning in Medicine;
    - 1.2.6 School of Medical Sciences;
    - 1.2.7 School of Public Health;
    - 1.2.8 School of Rural Health; and
    - 1.2.9 Western Clinical School;
  - 1.3 the professors, readers, associate professors, senior lecturers, lecturers, and associate lecturers, being fractional members of the teaching staff of half-time or greater of the schools and units included in section 1.2;
  - 1.4 persons upon whom the university has conferred the title of professor, reader, associate professor, senior lecturer, lecturer or associate lecturer and who are members of the schools and units included in section 1.2;
  - 1.5 persons upon whom the Senate has conferred the title of Visiting Professor and who are members of the schools and units included in section 1.2;
  - 1.6 persons upon whom the University has conferred the title of Adjunct Associate Lecturer, Adjunct Lecturer, Adjunct Senior Lecturer, Adjunct Associate Professor and Adjunct Professor; and who are members of the Schools and Units included in section 1.2;
  - 1.7 persons upon whom the University has conferred the title of Clinical Professor, Clinical Associate Professor, Clinical Senior Lecturer, Clinical Lecturer or Clinical Associate Lecturer; and who are members of the schools and units included in section 1.2;
  - 1.8 the Pro-Vice-Chancellor of the College of Health Sciences and the Director of Research and Development of the College of Health Sciences;
  - 1.9 the Director of the Electron Microscope Unit;
  - 1.10 full-time members of the research staff of the Schools and Units included in section 1.2 holding University appointments of Research Fellow and above;
  - 1.11 persons upon whom the University has conferred the title of Research Fellow, Senior Research Fellow, Principal Research Fellow and Senior Principal Research Fellow and who are members of the Schools and Department included in section 1.2;
  - 1.12 the Deans of the Faculties of Arts, Dentistry, Health Sciences, Nursing, Pharmacy, Science and Veterinary Science and the Professors in the Faculties of Dentistry, Health Sciences, Nursing and Pharmacy;
  - 1.13 the Director General of the NSW Health Department and the Chief Health Officer of New South Wales;
  - 1.14 the Chief Executive Officer or nominee of the following Area Health Services: Greater Western Area Health Service; Northern Sydney/Central Coast Area Health Service; Sydney West Area Health Service;

- 1.15 the Chief Executive Officer of the ACT Health and Community Care Service;
  - 1.16 the Chairman of the Board and the Chief Executive or nominee of the Royal Alexandra Hospital for Children;
  - 1.17 former members of the Faculty upon whom the University has conferred the title of Emeritus Professor;
  - 1.18 persons upon whom the University has conferred Honorary degrees in the Faculty;
  - 1.19 the President of the Medical Foundation and the President of the Medical Graduates' Association;
  - 1.20 medically qualified Fellows of Senate;
  - 1.21 not more than six students elected in the manner prescribed by resolution of the Senate;
  - 1.22 such other persons as may be appointed by the Faculty on the nomination of the Dean.
2. A person appointed pursuant to section 1.21 shall be appointed for a period of two years and shall be eligible for reappointment.
  3. The Faculty may elect persons to honorary membership of the Faculty in accordance with resolutions adopted by the Faculty at its meeting on 21 May 1992.

## Degrees and diplomas in Medicine

1. The degrees in the Faculty of Medicine shall be:
  - 1.1 Bachelor of Medicine (MB)
  - 1.2 Bachelor of Surgery (BS)
  - 1.3 Bachelor of Science (Medical)(Honours) (BSc (Med)(Hons))
  - 1.4 Doctor of Medicine (MD)
  - 1.5 Doctor of Philosophy (PhD)
  - 1.6 Doctor of Public Health (DPH)
  - 1.7 Master of Bioethics (MBEth)
  - 1.8 Master of Bioethics (Honours) (MBEthHon)
  - 1.9 Master of Biostatistics (MStat)
  - 1.10 Master of Health Economics (MHEC)
  - 1.11 Master of Medical Education (MMedEd)
  - 1.12 Master of International Public Health (MIntPH)
  - 1.13 Master of Medicine (MM)
  - 1.14 Master of Medicine (Imaging) (MMedImaging)
  - 1.15 Master of Medicine (Topic) (MMed) (Topic)
  - 1.16 Master of Medicine (Topic) (Honours) (MMed)(Topic)(Hons)
  - 1.17 Master of Medicine in Physical Medicine(Musculoskeletal) (MMPHysMed(Mu.sk))
  - 1.18 Master of Philosophy (MPhil)
  - 1.19 Master of Public Health (MPH)
  - 1.20 Master of Science in Medicine (MScMed)
  - 1.21 Master of Surgery (MS)
  - 1.22 Master of Health Policy (MHPol)
2. The combined degrees in the Faculty of Medicine shall be:
  - 2.1 Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery (BA(Advanced)(Hons)/MBBS)
  - 2.2 Bachelor of Medical Science/Bachelor of Medicine and Bachelor of Surgery (BMedSc/ MBBS)
  - 2.3 Bachelor of Music Studies/Bachelor of Medicine and Bachelor of Surgery (BMusSt/MBBS)
  - 2.4 Bachelor of Science (Advanced)/Bachelor of Medicine and Bachelor of Surgery (BSc(Advanced)/MBBS)
3. The diplomas in the Faculty of Medicine shall be:
  - 3.1 Advanced Diploma in Indigenous Primary Health Care (AdvDipIndigPrimHC)
  - 3.2 Diploma in Indigenous Primary Health Care (DipIndigPrimHC)
  - 3.3 Graduate Diploma in Bioethics (GradDipBEth)
  - 3.4 Graduate Diploma in Biostatistics (GradDipBiostat)
  - 3.5 Graduate Diploma in Health Economics (GradDipHlthEcon)
  - 3.6 Graduate Diploma in Indigenous Health Promotion (GradDipIndigHProm)
  - 3.7 Graduate Diploma in International Public Health (GradDipIntPH)
  - 3.8 Graduate Diploma in Medical Education (GradDipMedEd)
  - 3.9 Graduate Diploma in Medicine (GradDipMed)
  - 3.10 Graduate Diploma in Medicine (Topic) (GradDipMed) (Topic)

- 3.11 Graduate Diploma in Physical Medicine (Musculoskeletal) (GradDipPhysMed)
- 3.12 Graduate Diploma in Public Health (GradDipPH)
- 3.13 Graduate Diploma of Science in Medicine (GradDipScMed)
- 3.14 Graduate Diploma in Medicine (Imaging) (GradDipMedImag)
- 3.15 Graduate Diploma in Health Policy (GradDipHPol)
- 3.16 Graduate Diploma in Infection and Immunity (GradDipInfImm)
- 3.17 Graduate Diploma in Surgery (GradDipSurg)
- 4. The certificates in the Faculty of Medicine shall be:
  - 4.1 Graduate Certificate in Bioethics (GradCertBEth)
  - 4.2 Graduate Certificate In Bioethics (Biotechnology) (GradCertBEthBTech)
  - 4.3 Graduate Certificate in Biostatistics (GradCertBiostat)
  - 4.4 Graduate Certificate in Clinical Epidemiology (GradCertClinEpi)
  - 4.5 Graduate Certificate in Health Economics (GradCertHEC)
  - 4.6 Graduate Certificate in Health Policy (GradCertHPol)
  - 4.7 Graduate Certificate in Infection and Immunity (GradCertInfImm)
  - 4.8 Graduate Certificate in Medical Education (GradCertMedEd)
  - 4.9 Graduate Certificate in Medicine (Topic) (GradCertMed) (Topic)
  - 4.10 Graduate Certificate in Pain Management (GradCertPainMgt)
  - 4.11 Graduate Certificate in Population Health Research Methods (GradCertPHRM)
- 5. The degree of Master of Medicine shall be awarded in the following streams:
  - 5.1 Clinical Epidemiology
  - 5.2 Infection and Immunity
  - 5.3 Ophthalmic Science
  - 5.4 Pain Management
  - 5.5 Psychotherapy
  - 5.6 Reproductive Health Sciences and Human Genetics
  - 5.7 Sexually Transmitted Diseases/HIV
  - 5.8 Sleep Medicine
- 6. The degree of Master of Medicine in the Sydney Professional Master of Medicine Program shall be awarded in the following streams:
  - 6.1 Anaesthesia and Perioperative Medicine
  - 6.2 Cardiology
  - 6.3 Dermatology
  - 6.4 Endocrinology
  - 6.5 Intensive Care Medicine
  - 6.6 Interdisciplinary Medicine
  - 6.7 Liver Disease
  - 6.8 Neonatal Medicine
  - 6.9 Paediatric Medicine
  - 6.10 Pathology
  - 6.11 Renal Medicine
  - 6.12 Respiratory Medicine
- 7. The degree of Master of Science in Medicine shall be awarded in the following streams:
  - 7.1 Clinical Epidemiology
  - 7.2 Infection and Immunity
  - 7.3 Ophthalmic Science
  - 7.4 Pain Management
  - 7.5 Psychotherapy
  - 7.6 Reproductive Health Sciences and Human Genetics
  - 7.7 Sexually Transmitted Diseases/HIV
  - 7.8 Sleep Medicine
- 8. The degree of Master of Surgery by coursework and treatise shall be awarded in the surgical stream in which the candidate enrolls and completes a dissertation.
- 9. The testamur for the degree shall specify the specialty in which the degree is awarded.
- 10. The Graduate Diploma in Medicine shall be awarded in the following streams:
  - 10.1 Clinical Epidemiology
  - 10.2 Ophthalmic Science
  - 10.3 Pain Management
  - 10.4 Sexually Transmitted Diseases/HIV
  - 10.5 Sleep Medicine
- 11. The Graduate Diploma of Science in Medicine in the Sydney Professional Master of Medicine Program shall be awarded in the following streams:
  - 11.1 Anaesthesia and Perioperative Medicine
  - 11.2 Cardiology
  - 11.3 Dermatology
  - 11.4 Endocrinology
  - 11.5 Intensive Care Medicine
  - 11.6 Interdisciplinary Medicine

- 11.7 Liver Disease
- 11.8 Neonatal Medicine
- 11.9 Paediatric Medicine
- 11.10 Pathology
- 11.11 Renal Medicine
- 11.12 Respiratory Medicine
- 12. The Graduate Diploma of Science in Medicine shall be awarded in the following streams:
  - 12.1 Clinical Epidemiology
  - 12.2 Ophthalmic Science
  - 12.3 Pain Management
  - 12.4 Sexually Transmitted Diseases/HIV
  - 12.5 Sleep Medicine
- 13. The Graduate Diploma in Surgery shall be awarded in the surgical stream in which the candidate enrolls.
- 14. The certificate for the graduate diplomas shall specify the specialty in which the graduate diploma is awarded.

## Bachelor of Medicine and Bachelor of Surgery

### 1. Requirements for the pass degree

- 1.1 To qualify for the award of the pass degree, candidates must:
  - 1.1.1 complete successfully 31 units of study giving credit for a total of 192 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree, candidates must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Science (Medical) (Honours)

- 1.1 A candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery:
  - 1.1.1 who has completed the courses of study in Stages 1 and 2 for the degrees of Bachelor of Medicine and Bachelor of Surgery as specified in the Faculty Resolutions relating to the degrees of Bachelor of Medicine and Bachelor of Surgery; and
  - 1.1.2 who is considered by the head of the appropriate department to be a suitable candidate for advanced work; and
  - 1.1.3 whose academic work is deemed by the Faculty for the degree to be of special merit; and
  - 1.1.4 whose project is considered appropriate by the Faculty for the degree,
- 1.2 may be permitted by the Faculty to interrupt candidature for the degrees and attend an approved course of advanced study in any department of the Faculty.
- 2.1 On completion of the course such a candidate may be recommended by the Faculty for admission to the degree of Bachelor of Science (Medical)(Honours).
- 2.2 The degree shall only be awarded with honours.
- 2.3 There shall be two classes of honours, namely Class I and Class II.

## Bachelor of Arts (Advanced) (Honours) and Bachelor of Medicine and Bachelor of Surgery

### 1. Requirements for the Bachelor of Arts (Advanced) (Honours)/Bachelor of Medicine and Bachelor of Surgery

- 1.1 To qualify for the award of the Bachelor of Arts (Advanced) (Honours) and Bachelor of Medicine and Bachelor of Surgery a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 336 credit points;
  - 1.1.2 maintain a distinction average in the Bachelor of Arts (Advanced) (Honours);
  - 1.1.3 complete the relevant five SMTP units of study;
  - 1.1.4 complete 18 junior credit points in designated Science units of study; and
  - 1.1.5 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## 2. Requirements for the Bachelor of Arts (Advanced) (Honours) and Bachelor of Medicine and Bachelor of Surgery honours degree

- 2.1 To qualify for the award of the Arts Advanced honours degree a student must complete the honours requirements published in the Faculty Resolutions.

## Bachelor of Music Studies and Bachelor of Medicine and Bachelor of Surgery

### 1. Requirements for the Bachelor of Music Studies and Bachelor of Medicine and Bachelor of Surgery

- 1.1 To qualify for the award of the Bachelor of Music Studies, Bachelor of Medicine and Bachelor of Surgery degrees a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 336 credit points; and
- 1.1.2 maintain a distinction average in the Bachelor of Music Studies;
- 1.1.3 complete the relevant five SMTP units of study;
- 1.1.4 complete 18 junior credit points in designated Science units of study; and
- 1.1.5 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Diploma in Indigenous Primary Health Care Advanced Diploma in Indigenous Primary Health Care

### 1. Requirements of the Diploma in Indigenous Primary Health Care

- 1.1 To qualify for the award of the diploma in Indigenous Primary Health Care a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 96 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements of the Advanced Diploma in Indigenous Primary Health Care

- 2.1 To qualify for the award of the advanced diploma in Indigenous Primary Health Care a student must:
- 2.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Doctor of Public Health

### 1. Requirements for the Doctor of Public Health

- 1.1 To qualify for the award of the Doctor of Public Health a student must:
- 1.1.1 complete all coursework requirements as prescribed for the Master of Public Health and any other units of study, at an average level of 70 per cent or higher, or seminar course or practical work as may be prescribed by the Head of the School of Public Health;
- 1.1.2 carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the School of Public Health;
- 1.1.3 write a thesis embodying the results of this research that passes examination; and
- 1.1.4 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Surgery Graduate Diploma in Surgery

### 1. Requirements for the Master of Surgery

- 1.1 To qualify for the award of the Master of Surgery a student must:
- 1.1.1 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University, and
- 1.1.2.1 *by research:*
- 1.1.2.2 carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the Discipline of Surgery and write a thesis embodying the results of this research that passes examination; or

### 1.1.3.1 *by coursework:*

- 1.1.3.2 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned, enrol for and successfully complete units of study giving credit for a total of 48 credit points.

- 1.2 The head of the Discipline of Surgery shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

### 2. Requirements for the Graduate Diploma in Surgery

- 2.1 To qualify for the award of the Graduate Diploma in Surgery a candidate must:
- 2.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the Discipline of Surgery;
- 2.1.2 enrol for and successfully complete units of study giving credit for a total of 36 credit points; and
- 2.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2.2 The head of the Discipline of Surgery shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

## Master of Philosophy

### 1. Requirements for the Master of Philosophy

- 1.1 To qualify for the award of the Master of Philosophy a student must:
- 1.1.1 complete a 6 credit point unit of study on research methods plus such courses or units of study, if any, as may be prescribed by the head of the discipline concerned;
- 1.1.2 carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the discipline concerned;
- 1.1.3 write a thesis embodying the results of this research that passes examination; and
- 1.1.4 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Public Health Graduate Diploma in Public Health

### 1. Requirements for the Master of Public Health

- 1.1 To qualify for the award of the Master of Public Health a candidate must:
- 1.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
- 1.1.2 enrol for and successfully complete units of study giving credit for a total of 48 credit points; and
- 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 1.2 The head of the School of Public Health shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the Master of Public Health with honours a candidate must:
- 2.1.1 fulfil all of the requirements for the Master of Public Health as outlined in section 1 of these resolutions; and
- 2.1.2 enrol for and successfully completed 48 credit points of coursework and 12 credit points of research resulting in a successfully completed dissertation; and
- 2.1.3 obtain a weighted average mark of at least 70 per cent in the coursework component of the degree.

### 3. Requirements for the Graduate Diploma in Public Health

- 3.1 To qualify for the award of the Graduate Diploma in Public Health a candidate must:
- 3.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
- 3.1.2 enrol for and successfully complete units of study giving credit for a total of 36 credit points; and
- 3.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

- 3.2 The head of the School of Public Health shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

## Master of International Public Health Graduate Diploma in International Public Health

### 1. Requirements for the Master of International Public Health

- 1.1 To qualify for the award of the Master of International Public Health a candidate must:
- 1.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
- 1.1.2 enrol for and successfully complete units of study giving credit for a total of 48 credit points, and
- 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the Master of International Public Health with honours a candidate must:
- 2.1.1 fulfil all of the requirements for the Master of International Public Health as outlined in section 1 of these resolutions; and
- 2.1.2 enrol for and successfully complete 48 credit points of coursework and 12 credit points of research resulting in a successfully completed dissertation; and
- 2.1.3 obtain a weighted average mark of at least 70 per cent in the coursework component of the degree.

### 3. Requirements for the Graduate Diploma in International Public Health

- 3.1 To qualify for the award of the Graduate Diploma in International Public Health a candidate must:
- 3.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
- 3.1.2 enrol for and successfully complete units of study giving credit for a total of 36 credit points; and
- 3.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 3.2 The head of the School of Public Health shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

## Master of Medicine Master of Science in Medicine Graduate Diploma in Medicine Graduate Diploma of Science in Medicine

### 1. Requirements for the Master of Medicine, Master of Science in Medicine

- 1.1 To qualify for the award of the Master of Medicine or the Master of Science in Medicine a student must:
- 1.1.1 complete such units of study and such treatise or dissertation as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
- 1.1.2 complete the specified number of credit points as detailed in the Resolutions of the Faculty of Medicine;
- 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 1.2 The head of the discipline concerned shall report the result of the examination of the coursework and treatise or dissertation and other work, if any, to the Faculty which shall determine the results of the candidature.

### 2. Specialisations, streams or majors

- 2.1 A candidate for the Master of Medicine or Master of Science in Medicine shall proceed:
- 2.1.1 by coursework and treatise; or
- 2.1.2 by coursework and dissertation; or
- 2.1.3 by coursework only.
- 2.2 The degree of Master of Medicine or Master of Science in Medicine by coursework and treatise shall be awarded in the following specialties:
- 2.2.1 Ophthalmic Science
- 2.2.2 Psychotherapy
- 2.2.3 Reproductive Health Sciences and Human Genetics

- 2.2.4 Sexually Transmitted Diseases/HIV
- 2.2.5 Sleep Medicine
- 2.3 The degree of Master of Medicine or Master of Science in Medicine by coursework and dissertation or by coursework only shall be awarded in the following specialties:

- 2.3.1 Clinical Epidemiology
- 2.3.2 Infection and Immunity
- 2.3.3 Pain Management
- 2.3.4 The testamur for the degree shall specify the specialty in which the degree is awarded in parentheses.

### 3. Requirements for the honours degree

- 3.1 A candidate of the Master of Medicine or Master of Science in Medicine may be awarded the degree with honours at graduation where the candidate:
- 3.1.1 is enrolled in one of the following specialties:
- 3.1.1.1 Clinical Epidemiology
- 3.1.1.2 Infection and Immunity
- 3.1.1.3 Pain Management; and
- 3.1.2 has enrolled for and successfully completed 48 credit points of coursework and 12 credit points of research resulting in a successfully completed dissertation; and
- 3.1.3 has obtained a weighted average mark of at least 70 per cent in the coursework component of the degree.

### 4. Requirements for the Graduate Diploma of Medicine, Graduate Diploma of Science in Medicine

- 4.1 To qualify for the award of the Graduate Diploma of Medicine or the Graduate Diploma of Science in Medicine a student must:
- 4.1.1 complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned.
- 4.1.2 complete the specified number of credit points as detailed in the Resolutions of the Faculty of Medicine;
- 4.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 4.2 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

### 5. Specialisations, streams or majors

- 5.1 The degree of Graduate Diploma of Medicine or Graduate Diploma of Science in Medicine shall be awarded in the following specialties:
- 5.1.1 Clinical Epidemiology
- 5.1.2 Ophthalmic Science
- 5.1.3 Pain Management
- 5.1.4 Sexually Transmitted Diseases/HIV
- 5.1.5 Sleep Medicine
- 5.2 The certificate for the diploma shall specify the speciality in which the diploma is awarded in parentheses.

## Master of Medicine (Topic) Master of Medicine (Topic) (Honours) Graduate Diploma in Medicine (Topic) Graduate Certificate in Medicine (Topic)

### 1. Award of the master, graduate diploma and graduate certificate and master (honours)

- 1.1 The Master of Medicine (Topic) and Master of Medicine (Topic, Honours) shall be awarded in one grade only, namely pass.
- 1.2 The Graduate Diploma in Medicine (Topic) and Graduate Certificate in Medicine (Topic) shall be awarded in one grade only, namely pass.
- 1.3 Testamurs shall specify the specialty topic in which the master's, graduate diploma and graduate certificate is awarded.

### 2. Eligibility for admission

- 2.1 An applicant for admission to candidature for the Master of Medicine (Topic) shall normally:
- 2.1.1 have successfully completed a Bachelor of Medicine or Bachelor of Surgery at the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, or
- 2.1.2 have successfully completed a degree of bachelor of the University of Sydney or another approved institution and whose academic and professional backgrounds demonstrate their ability to pursue postgraduate studies in medicine as determined by the Dean (or nominee) on the recommendation of the head of the discipline concerned; or

- 2.1.3 have completed the Graduate Diploma in Medicine (Topic) or its equivalent.
- 2.2 An applicant for admission to candidature for the Graduate Diploma in Medicine shall normally:
- 2.2.1 have successfully completed a Bachelor of Medicine or Bachelor of Surgery at the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, or
- 2.2.2 have successfully completed a degree of bachelor of the University of Sydney or another approved institution and whose academic and professional backgrounds demonstrate their ability to pursue postgraduate studies in medicine as determined by the Dean (or nominee) on the recommendation of the head of the discipline concerned; or
- 2.2.3 have completed the Graduate Certificate in Medicine or its equivalent.
- 2.3 An applicant for admission to candidature for the Graduate Certificate in Medicine (Topic) shall normally:
- 2.3.1 have successfully completed a Bachelor of Medicine or Bachelor of Surgery at the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, or
- 2.3.2 have successfully completed a degree of bachelor of the University of Sydney or another approved institution and whose academic and professional backgrounds demonstrate their ability to pursue postgraduate studies in medicine as determined by the Dean (or nominee) on the recommendation of the head of the discipline concerned.
- 2.4 An applicant for admission to candidature for the Master of Medicine (Topic, Honours) shall normally:
- 2.4.1 have secured an Honours supervisor in their discipline who is willing to supervise their research project, and
- 2.4.2 obtain approval from the course coordinator in the discipline in which the independent research project is to be completed.
- 3. Method of progression**
- 3.1 A candidate for the degree of Master of Medicine (Topic) shall proceed by coursework;
- 3.2 A candidate for the degree of Master of Medicine (Topic, Honours) shall proceed by coursework for eight units and two units of independent research;
- 3.3 A candidate for the Graduate Diploma in Medicine (Topic) or Graduate Certificate in Medicine (Topic) shall proceed solely by coursework.
- 4. Requirements for the degree, diploma, certificate and degree with honours**
- 4.1 To be eligible for the award of the Master of Medicine (Topic), a candidate must complete units of study totalling 48 credit points, including any core units of study, specified by the Faculty.
- 4.2 To be eligible for the award of the Graduate Diploma in Medicine (Topic), a candidate must complete units of study totalling 36 credit points, including any core units of study, specified by the Faculty.
- 4.3 To be eligible for the award of the Graduate Certificate in Medicine (Topic), a candidate must complete units of study totalling 24 credit points, including any core units of study, specified by the Faculty.
- 4.4 To be eligible for the award of the Master of Medicine (Topic, Honours), a candidate must complete units of study totalling 48 credit points, including any core units of study, specified by the Faculty, and must attain at least a credit-level average in their Professional Master of Medicine units of study. In addition a candidate must complete a two unit of study supervised independent research project.
- 4.5 Enrolment in units additional to course requirements is subject to Faculty permission.
- 5. Probationary admission**
- 5.1 A candidate for the Master of Medicine (Topic) or the Graduate Diploma in Medicine (topic) will be accepted by the Faculty on a probationary basis for a period not exceeding one semester (or one semester FTE for part-time students).
- 5.2 On completion of the probationary period, the Faculty shall:
- 5.2.1 review the candidate's work; and
- 5.2.2 either confirm the candidate's status or terminate the candidature.
- 5.3 In the case of a candidate accepted following a probationary period, the candidature shall be deemed to have commenced from the commencement of the probationary period.
- 6. Time limits**
- 6.1 A candidate shall be enrolled in the University of Sydney, either in full-time or in part-time study, for not less than:
- 6.1.1 two semesters for the master and graduate diploma;
- 6.1.2 one semester for the graduate certificate; and
- 6.1.3 three semesters for the master (honours).
- 6.2 A full-time candidate shall complete the requirements within:
- 6.2.1 a minimum three semesters and maximum six semesters for the master (honours); and
- 6.2.2 a minimum two semesters and maximum four semesters for master; and
- 6.2.3 a minimum two semesters and maximum four semesters for the graduate diploma; and
- 6.2.4 a minimum one semester and maximum two semesters for the graduate certificate from the first date of enrolment.
- 6.3 A part-time candidate shall complete the requirements within:
- 6.3.1 a minimum five semesters and maximum ten semesters for the master (honours)
- 6.3.2 a minimum four semesters and maximum eight semesters for master;
- 6.3.3 a minimum three semesters and maximum six for the graduate diploma; and
- 6.3.4 a minimum two semesters and maximum four semesters for the graduate certificate from the date of first enrolment.
- 6.4 In special circumstances the Faculty may extend these periods.
- 7. Progress**
- 7.1 A candidate shall, on the basis of assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.
- 8. Assessment**
- 8.1 The Course Coordinator shall be responsible for overseeing assessment in all units counted towards the master, graduate diploma, graduate certificate and master (honours).
- 8.2 The Course Coordinator will report to the Faculty of Medicine, which shall determine the results of the final assessments in each unit of study.
- 9. Termination**
- 9.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated, by reason of unsatisfactory progress towards completion of the master, graduate diploma, graduate certificate or master (honours).
- 9.2 Where, in the opinion of the Faculty, the candidate does not show good cause, the candidature may be terminated.
- 10. Availability**
- 10.1 The Faculty reserves the right to impose quotas on the admission to the master, graduate diploma, graduate certificate or master (honours) or to any units that count towards them.
- 10.2 The Faculty reserves the right not to offer particular units in any one semester.
- 10.3 In determining quotas and availability of units, the Faculty will take into account:
- 10.3.1 University policies on quotas;
- 10.3.2 availability of resources, including space, library and computing facilities;
- 10.3.3 availability of staff; and
- 10.3.4 level of enrolments.
- 10.4 In considering applicants for admission to candidature where quotas apply, the Faculty shall give preference to applicants judged on merit according to the eligibility requirements in section 10.2 above.
- Master of Medical Education  
Graduate Diploma in Medical Education  
Graduate Certificate in Medical Education**
- 1. Requirements for the Master of Medical Education**
- 1.1 To qualify for the award of the Master of Medical Education a candidate must:
- 1.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
- 1.1.2 enrol for and successfully complete units of study giving credit for a total of 48 credit points; and
- 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

- 1.2 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

**2. Requirements for the Graduate Diploma in Medical Education**

- 2.1 To qualify for the award of the Graduate Diploma in Medical Education a candidate must:
  - 2.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 2.1.2 enrol for and successfully complete units of study giving credit for a total of 36 credit points, and
  - 2.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2.2 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

**3. Requirements for the Graduate Certificate in Medical Education**

- 3.1 To qualify for the award of the Graduate Certificate in Medical Education a candidate must:
  - 3.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 3.1.2 enrol for and successfully complete units of study giving credit for a total of 24 credit points, and
  - 3.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 3.2 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

**Master of Medicine in Physical Medicine (Musculoskeletal)**

1. An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
2. On the recommendation of the Faculty of Medicine, the Academic Board in accordance with Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* may admit to candidature for the degree of Master of Medicine in Physical Medicine (Musculoskeletal) an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery, or equivalent, and is a registered medical practitioner.
3. A candidate shall proceed as a part-time candidate but will be required to undertake eight weeks of full-time attendance at practical units of study which will have a duration of one week each.
  - 3.1 These will be held on three occasions each, during the first and second year of the program in the Department of Anatomy and Histology.
  - 3.2 There will be in the third and final year, two attendances, each of one week duration, at Royal North Shore Hospital.
4. A candidate shall be admitted to the Faculty on a probationary basis for a period not exceeding two semesters; and upon completion of this period the Faculty shall:
  - 4.1 review the candidate's work; and
  - 4.2 either confirm or terminate the candidature.
- 5.1 A candidate shall complete the requirements for the degree not earlier than the end of the sixth semester of candidature; and
- 5.2 except with the permission of the Faculty, on the recommendation of the Head of the Department of Anatomy and Histology, not later than the end of the twelfth semester of candidature.
6. A candidate for the degree shall proceed by coursework only.
  - 7.1 A candidate shall complete such units of study as may be prescribed by the Faculty on the recommendation of the Head of the Department of Anatomy and Histology.
  - 7.2 The Head of the Department of Anatomy and Histology shall report the result of the examination of the coursework to the Faculty who shall determine the result of the candidature.
8. The Faculty may, on the recommendation of the Head of the Department of Anatomy and Histology call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**Master of Medicine (Imaging)**

1. Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, the Faculty of Medicine may, on the recommendation of the Head of a Department in the Faculty:
  - 1.1 admit to candidature for the degree of Master of Medicine (Imaging) an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery of the University of Sydney or equivalent institution.
  - 2.1 A candidate for the degree shall proceed by coursework and treatise.
  - 2.2 A candidate shall proceed either as a full-time candidate or as a part-time candidate and shall so advise the Faculty.
  - 2.3 A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney, or in another university, or in another institution whose units of study are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission to candidature.
  - 2.4 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding two semesters; and upon completion of this probationary period the Faculty shall:
    - 2.4.1 review the candidate's work; and
    - 2.4.2 either confirm the candidate's status or terminate the candidature.
  - 2.5 In the case of a candidate accepted on a probationary basis under section 2.4, the candidature shall be deemed to have commenced from the date of such acceptance.
  - 3.1 A candidate proceeding by coursework and treatise shall complete such units of study and such treatise as may be prescribed by the Faculty on the recommendation of the Head of the Department concerned.
  - 3.2 The Head of the Department concerned shall report the result of the examination of the coursework and treatise and other work, if any, to the Faculty which shall determine the results of the candidature.
    - 4.1 A full-time candidate shall complete the requirements for either degree not earlier than two semesters after the commencement of candidature; and
    - 4.2 except with the permission of the Faculty on the recommendation of the Head of the Department concerned, not later than six semesters after commencement of candidature.
    - 5.1 A part-time candidate shall complete the requirements for either degree not earlier than four semesters after the commencement of candidature; and
    - 5.2 except with the permission of the Faculty on the recommendation of the Head of the Department concerned, not later than six semesters after commencement of candidature.
  6. The Faculty may on the recommendation of the Head of the Department concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of either degree; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**Master of Health Economics**

1. **Eligibility for admission**
  - 1.1 An applicant for admission to candidature for the Master of Health Economics shall:
    - 1.1.1 be a graduate of the University of Sydney, or of any other University or academic institution approved by the Dean; or
    - 1.1.2 be persons who have obtained such qualifications and completed such courses as are acceptable to the Dean.
  - 1.2 An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.
2. **Availability**
  - 2.1.1 Admission to Candidature may be limited by a quota.
  - 2.1.2 In determining the quota the Faculty will take into account:
    - 2.1.2.1 availability of resources;
    - 2.1.2.2 availability of adequate and appropriate supervision.
  - 2.2.1 In considering an application for admission the Dean will take into account the quota; and
  - 2.2.2 entrance will be based on the applicants who are most meritorious in terms of section 2.1 above.

**3. Method of progression**

- 3.1 A candidate for the Master of Health Economics shall proceed by completing units of study as prescribed by Faculty in addition to a treatise.
- 3.2 A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- 3.3 In these resolutions to complete a unit of study means:
- 3.3.1 to attend lectures, tutorials and seminars, if any
- 3.3.2 to complete satisfactorily the assignments and practical work, if any
- 3.3.3 to pass the examinations of the units of study, if any.

**4. Time limits**

- 4.1 A candidate will proceed on a part-time basis and shall complete the requirements for the Master of Health Economics not earlier than the end of the sixth semester and not later than the end of the eighth semester, unless otherwise determined by the Dean.
- 4.2 A candidate may be accepted by the Dean on a probationary basis for a period not exceeding one semester; and upon completion of this period the Dean shall:
- 4.2.1 review the candidate's work; and
- 4.2.2 either confirm or terminate the candidature.
- 4.3 A candidate accepted in accordance with section 4.2, if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

**5. Requirements for the Master of Health Economics**

- 5.1 Candidates for the Master of Health Economics shall:
- 5.1.1 satisfactorily complete 32 credit points of coursework covering new material to the candidate, selected from units of study satisfying the conditions approved by the Faculty;
- 5.2 write a treatise on a supervised project approved by the Head of the Department of Public Health and Community Medicine;
- 5.3 lodge with the Faculty three copies of the treatise, typewritten and bound in accordance with University requirements.

**6. Examination**

- 6.1 After receipt of the treatise by Faculty, on the recommendation of the Head of the Department of Public Health and Community Medicine, shall appoint at least two examiners for the treatise, of whom at least one shall be an external examiner.
- 6.2 The reports of the examiners shall be transmitted to the Head of the Department of Public Health and Community Medicine who shall make a recommendation concerning the award of the degree, and the Dean shall determine the result of candidature.

**7. Progress**

- 7.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the Master of Health Economics; and where the candidate does not show good cause, terminate the candidature.
- 7.3 A candidate who has completed the requirements but has not qualified for the award of the degree of Master of Health Economics may, upon the recommendation of the Head of the Department of Public Health and Community Medicine, be awarded the Graduate Diploma of Health Economics or the Graduate Certificate in Health Economics.

**8. Credit**

- 8.1 A candidate who, before admission to candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within five years except with the permission of the Dean, considered by the Dean to be equivalent to work prescribed for the master's, may receive credit, as recommended by the Head of the Department of Public Health and Community Medicine, towards the requirements for the Master of Health Economics.

**Master of Bioethics****Graduate Diploma in Bioethics****Graduate Certificate in Bioethics****Graduate Certificate In Bioethics (Biotechnology)****1. Requirements for the Master of Bioethics**

- 1.1 To qualify for the award of the Master of Bioethics by coursework a student must:
- 1.1.1 complete such units of study as may be prescribed by the Faculty of Science as detailed in the Faculty of Science Handbook;

- 1.1.2 complete the specified number of credit points as detailed in the Faculty of Science Handbook;
- 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**2. Requirements for the Master of Bioethics honours degree**

- 2.1 To qualify for the award of the honours degree, candidates must complete the honours requirements published in the Faculty of Science Handbook relating to the course.

**3. Requirements for the Graduate Diploma in Bioethics**

- 3.1 To qualify for the award of the Graduate Diploma in Bioethics by coursework a student must:
- 3.1.1 complete such units of study as may be prescribed by the Faculty of Science as detailed in the Faculty of Science Handbook;
- 3.1.2 complete the specified number of credit points as detailed in the Faculty of Science Handbook;
- 3.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**4. Requirements for the Graduate Certificate in Bioethics**

- 4.1 To qualify for the award of the Graduate Certificate in Bioethics by coursework a student must:
- 4.1.1 complete such units of study as may be prescribed by the Faculty of Science as detailed in the Faculty of Science Handbook;
- 4.1.2 complete the specified number of credit points as detailed in the Faculty of Science Handbook;
- 4.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**5. Requirements for the Graduate Certificate in Bioethics (Biotechnology)**

- 5.1 To qualify for the award of the Graduate Certificate in Bioethics (Biotechnology) by coursework a student must:
- 5.1.1 complete such units of study as may be prescribed by the Faculty of Science as detailed in the Faculty of Science Handbook;
- 5.1.2 complete the specified number of credit points as detailed in the Faculty of Science Handbook;
- 5.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Biostatistics****Diploma in Biostatistics****Graduate Certificate in Biostatistics****1. Requirements for the Master of Biostatistics**

- 1.1 To qualify for the award of the Master of Biostatistics a candidate must:
- 1.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
- 1.1.2 enrol for and successfully complete units of study, covering material new to the candidate, giving credit for a total of 72 credit points; and
- 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 1.2 The head of the School of Public Health shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

**2. Requirements for the Diploma in Biostatistics**

- 2.1 To qualify for the award of the Graduate Diploma of Biostatistics a candidate must:
- 2.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
- 2.1.2 enrol for and successfully complete units of study, covering material new to the candidate, giving credit for a total of 48 credit points; and
- 2.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2.2 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

### 3. Requirements for the Graduate Certificate in Biostatistics

- 3.1 To qualify for the award of the Graduate Certificate in Biostatistics a candidate must:
  - 3.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 3.1.2 enrol for and successfully complete units of study, covering material new to the candidate, giving credit for a total of 24 credit points; and
  - 3.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 3.2 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

### Master of Health Policy Graduate Diploma in Health Policy Graduate Certificate in Health Policy

#### 1. Requirements for the Master of Health Policy

- 1.1 To qualify for the award of the Master of Health Policy a candidate must:
  - 1.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 1.1.2 enrol for and successfully complete units of study giving credit for a total of 48 credit points, and
  - 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 1.2 The head of the School of Public Health shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

#### 2. Requirements for the Graduate Diploma in Health Policy

- 2.1 To qualify for the award of the Graduate Diploma in Health Policy a candidate must:
  - 2.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 2.1.2 enrol for and successfully complete units of study giving credit for a total of 36 credit points; and
  - 2.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2.2 The head of the School of Public Health shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

#### 3. Requirements for the Graduate Certificate in Health Policy

- 3.1 To qualify for the award of the Graduate Certificate in Health Policy a candidate must:
  - 3.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 3.1.2 enrol for and successfully complete units of study giving credit for a total of 24 credit points; and
  - 3.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 3.2 The head of the School of Public Health shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

### Graduate Diploma in Physical Medicine (Musculoskeletal)

1. An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
2. Admission to candidature may be granted to an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery and is a registered medical practitioner.
3. A candidate shall proceed as a part-time candidate but would be required to undertake six weeks of full-time attendance at practical units of study which would have a duration of one week each, held on three occasions in each of the two years of the program.

4. A candidate shall be admitted to the Faculty on a probationary basis for a period not exceeding 12 months; and upon completion of this period the Faculty shall:
  - 4.1 review the candidate's work; and
  - 4.2 either confirm or terminate the candidature.
- 5.1 A candidate shall complete such courses as may be prescribed by the Faculty on the recommendation of the Head of the Department of Anatomy and Histology.
- 5.2 The Head of the Department of Anatomy and Histology shall report the result of the examination of the coursework to the Faculty who shall determine the result of the candidature.
6. A part-time candidate shall complete the requirements for the graduate diploma:
  - 6.1 not earlier than the end of the second year of candidature; and
  - 6.2 except with the permission of the Faculty, on the recommendation of the Head of the Department of Anatomy and Histology, not later than the end of the fourth year of candidature.
7. The Faculty may, on the recommendation of the Head of the Department of Anatomy and Histology, terminate the candidature of a candidate who, in the opinion of the Faculty, has not made satisfactory progress towards fulfilling the requirements for the graduate diploma.

### Graduate Diploma in Indigenous Health Promotion

#### 1. Requirements for the Graduate Diploma in Indigenous Health Promotion

- 1.1 To qualify for the award of the Graduate Diploma in Infection and Immunity a student must:
  - 1.1.1 successfully complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 1.1.2 enrol for and successfully complete units of study giving credit for a total of 48 credit points; and
  - 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2.2 The head of the School of Public Health shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

### Graduate Diploma in Health Economics

1. An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
2. Subject to section 3, admission to candidature may be granted to:
  - 2.1 graduates of the University of Sydney, or of any other University or academic institution approved by the Faculty of Medicine and the Academic Board, who have completed courses acceptable to the Head of Department of Public Health and Community Medicine; or
  - 2.2 persons who have obtained such qualifications and completed such courses as are acceptable to the Faculty of Medicine and the Academic Board; or
  - 2.3 persons who furnish such evidence of special fitness to enter upon systematic courses of study in Health Economics as are acceptable to the Faculty of Medicine and the Academic Board.
3. An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.
  - 4.1 A candidate shall proceed either as a full-time candidate or a part-time candidate and shall so advise the Faculty.
  - 4.2 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding one year; and upon completion of this period the Faculty shall:
    - 4.2.1 review the candidate's work; and
    - 4.2.2 either confirm or terminate the candidature.
  - 4.3 A candidate accepted in accordance with section 4.2, if confirmed, shall be deemed to have commenced from the date of commencement of coursework.
- 5.1 A candidate shall complete such units of study as may be prescribed by the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine.
- 5.2 The Head of the Department of Public Health and Community Medicine shall report the result of the examination of the coursework to the Faculty which shall determine the results of the candidature.

- 6.1 A full-time candidate shall complete the requirements for the diploma not earlier than the end of the first year of candidature; and
- 6.2 except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the second year of candidature.
- 7.1 A part-time candidate shall complete the requirements for the diploma not earlier than the end of the second year of candidature; and
- 7.2 except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the fourth year of candidature.
8. The Faculty may, on the recommendation of the Head of the Department of Public Health and Community Medicine, terminate the candidature of a candidate who, in the opinion of the Faculty, has not made satisfactory progress towards fulfilling the requirements for the diploma.

## Graduate Diploma in Medicine (Imaging)

### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature for the graduate diploma shall hold the degrees of Bachelor of Medicine and Bachelor of Surgery (MBBS) from the University of Sydney, or from any other University or academic institution approved by the Dean.
- 1.2 An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.

### 2. Availability

- 2.1.1 Admission to Candidature may be limited by a quota.
- 2.1.2 In determining the quota the Faculty will take into account:
  - 2.1.2.1 availability of resources;
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2.1 In considering an application for admission the Dean will take into account the quota; and
- 2.2.2 entrance will be based on the applicants who are most meritorious in terms of section 2.1 above.

### 3. Method of progression

- 3.1 A candidate for the graduate diploma shall proceed by completing units of study as prescribed by Faculty.
- 3.2 A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- 3.3 In these resolutions to complete a unit of study means:
  - 3.3.1 to attend lectures, tutorials and seminars, if any;
  - 3.3.2 to complete satisfactorily the assignments and practical work, if any;
  - 3.3.3 to pass the examinations of the units of study, if any.

### 4. Time limits

- 4.1 A candidate will proceed on a part-time basis and shall complete the requirements for the graduate Diploma not earlier than the end of the eighth semester and not later than the end of the twelfth semester, unless otherwise determined by the Dean.
- 4.2 A candidate may be accepted by the Dean on a probationary basis for a period not exceeding one semester; and upon completion of this period the Dean shall:
  - 4.2.1 review the candidate's work; and
  - 4.2.2 either confirm or terminate the candidature.
- 4.3 A candidate accepted in accordance with section 4.2, if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

### 5. Requirements for the graduate diploma

- 5.1 Candidates for the graduate diploma are required to satisfactorily complete 48 credit points of coursework covering new material to the candidate, selected from units of study satisfying the conditions approved by the Faculty.

### 6. Examination

- 6.1 On completion of the requirements for the graduate diploma, the Dean shall determine the result of the candidature.

### 7. Progress

- 7.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the Graduate Diploma, and where the candidate does not show good cause, terminate the candidature.

## 8. Credit

- 8.1 A candidate who, before admission to candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework within five years, except with the permission of the Dean, considered by the Dean to be equivalent to work prescribed for the graduate diploma, may receive credit, as recommended by the Head of the Department of Radiology, towards the requirements for the Graduate Diploma in Medicine (Imaging).

## Graduate Diploma in Infection and Immunity Graduate Certificate in Infection and Immunity

### 1. Requirements for the Graduate Diploma in Infection and Immunity

- 1.1 To qualify for the award of the Graduate Diploma in Infection and Immunity a student must:
  - 1.1.1 complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned.
  - 1.1.2 complete the specified number of credit points as detailed in the Resolutions of the Faculty of Medicine;
  - 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 1.2 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

### 2. Requirements for the Graduate Certificate in Infection and Immunity

- 2.1 To qualify for the award of the Graduate Certificate in Infection and Immunity a student must:
  - 2.1.1 complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 2.1.2 complete the specified number of credit points as detailed in the Resolutions of the Faculty of Medicine;
  - 2.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2.2 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

## Graduate Certificate in Pain Management

### 1. Requirements for the Graduate Certificate in Pain Management

- 1.1 To qualify for the award of the Graduate Certificate in Pain Management a student must:
  - 1.1.1 complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 1.1.2 complete the specified number of credit points as detailed in the Resolutions of the Faculty of Medicine.
  - 1.1.3 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.
  - 1.1.4 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Certificate in Population Health Research Methods

### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature for the graduate certificate shall:
  - 1.1.1 be a graduate of the University of Sydney, or of any other University or academic institution approved by the Dean; or
  - 1.1.2 be persons who have obtained such qualifications and completed such courses as are acceptable to the Dean; or
  - 1.1.3 be persons who furnish such evidence of special fitness to enter upon systematic courses of study in Population Health as are acceptable to the Dean.
- 1.2 An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.

### 2. Availability

- 2.1.1 Admission to candidature may be limited by a quota.

- 2.1.2 In determining the quota the Faculty will take into account:
- 2.1.1 availability of resources;
  - 2.1.2 availability of adequate and appropriate supervision.
- 2.2.1 In considering an application for admission the Dean will take into account the quota; and
- 2.2.2 entrance will be based on the applicants who are most meritorious in terms of section 2.1 above.
- 3. Method of progression**
- 3.1 A candidate for the graduate certificate shall proceed by completing units of study as prescribed by Faculty.
- 3.2 A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- 3.3 In these resolutions to complete a unit of study means:
- 3.3.1 to attend lectures, tutorials and seminars, if any;
  - 3.3.2 to complete satisfactorily the assignments and practical work, if any;
  - 3.3.3 to pass the examinations of the units of study, if any.
- 4. Time limits**
- 4.1 A candidate will proceed on a part-time basis and shall complete the requirements for the graduate certificate:
- 4.1.1 not earlier than the end of the second semester; and
  - 4.1.2 not later than the end of the fourth semester, unless otherwise determined by the Dean.
- 4.2 A candidate may be accepted by the Dean on a probationary basis for a period not exceeding one semester; and upon completion of this period the Dean shall:
- 4.2.1 review the candidate's work; and
  - 4.2.2 either confirm or terminate the candidature.
- 4.3 A candidate accepted in accordance with section 4.2, if confirmed, shall be deemed to have commenced from the date of commencement of coursework.
- 5. Requirements for the graduate certificate**
- 5.1 Candidates for the graduate certificate are required to satisfactorily complete 24 credit points of coursework covering new material to the candidate, selected from units of study satisfying the conditions approved by the Faculty.
- 6. Examination**
- 6.1 On completion of the requirements for the graduate certificate, the Dean shall determine the result of the candidature.
- 7. Progress**
- 7.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the graduate certificate; and where the candidate does not show good cause, terminate the candidature.
- 8. Credit**
- 8.1 A candidate who, before admission to candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within five years except with the permission of the Dean, considered by the Dean to be equivalent to work prescribed for the graduate certificate, may receive credit, as recommended by the Head of the Department of Public Health and Community Medicine, towards the requirements for the Graduate Certificate in Population Health Research Methods.

## Graduate Certificate in Health Economics

- 1. Eligibility for admission**
- 1.1 An applicant for admission to candidature for the graduate certificate shall:
- 1.1.1 be a graduate of the University of Sydney, or of any other University or academic institution approved by the Dean; or
  - 1.1.2 be persons who have obtained such qualifications and completed such courses as are acceptable to the Dean; or
  - 1.1.3 be persons who furnish such evidence of special fitness to enter upon systematic courses of study in health economics as are acceptable to the Dean.
- 1.2 An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.
- 2. Availability**
- 2.1.1 Admission to candidature may be limited by a quota.
- 2.1.2 In determining the quota the Faculty will take into account:
- 2.1.1.1 availability of resources;
  - 2.1.1.2 availability of adequate and appropriate supervision.

- 2.2.1 In considering an application for admission the Dean will take into account the quota; and
- 2.2.2 entrance will be based on the applicants who are most meritorious in terms of section 2.1 above.
- 3. Method of progression**
- 3.1 A candidate for the graduate certificate shall proceed by completing units of study as prescribed by Faculty.
- 3.2 A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- 3.3 In these resolutions to complete a unit of study means:
- 3.3.1 to attend lectures, tutorials and seminars, if any;
  - 3.3.2 to complete satisfactorily the assignments and practical work, if any;
  - 3.3.3 to pass the examinations of the units of study, if any.
- 4. Time limits**
- 4.1 A candidate will proceed on a part-time basis and shall complete the requirements for the graduate certificate:
- 4.1.1 not earlier than the end of the fourth semester; and
  - 4.1.2 not later than the end of the sixth semester, unless otherwise determined by the Dean.
- 4.2 A candidate may be accepted by the Dean on a probationary basis for a period not exceeding one semester; and upon completion of this period the Dean shall:
- 4.2.1 review the candidate's work; and
  - 4.2.2 either confirm or terminate the candidature.
- 4.3 A candidate accepted in accordance with section 4.2, if confirmed, shall be deemed to have commenced from the date of commencement of coursework.
- 5. Requirements for the graduate certificate**
- 5.1 Candidates for the graduate certificate are required to satisfactorily complete 24 credit points of coursework covering new material to the candidate, selected from units of study satisfying the conditions approved by the Faculty.
- 6. Examination**
- 6.1 On completion of the requirements for the graduate certificate, the Dean shall determine the result of the candidature.
- 7. Progress**
- 7.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the graduate certificate; and where the candidate does not show good cause, terminate the candidature.
- 8. Credit**
- 8.1 A candidate who, before admission to candidature
- 8.1.1 has spent time in graduate study in the University of Sydney or another university; and
  - 8.1.2 has completed within five years except with the permission of the Dean, coursework considered by the Dean to be equivalent to work prescribed for the graduate certificate;
- 8.2 may receive credit, as recommended by the Head of the Department of Public Health and Community Medicine, towards the requirements for the Graduate Certificate in Health Economics.

## Graduate Certificate in Clinical Epidemiology

- 1. Requirements for the Graduate Certificate in Clinical Epidemiology**
- 1.1 To qualify for the award of the Graduate Certificate in Clinical Epidemiology a student must:
- 1.1.1 complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the discipline concerned;
  - 1.1.2 complete the specified number of credit points as detailed in the Resolutions of the Faculty of Medicine;
  - 1.1.4 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 1.1.3 The head of the discipline concerned shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

## Boards of Postgraduate Studies

Pursuant to the resolutions of the Senate, the Faculty of Medicine has resolved to be a member of the following Board of Postgraduate Studies:

## Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy

1. The Faculty shall be a member of the Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy:
  - 1.1 which shall be appointed by the College of Health Sciences; and
  - 1.2 which shall exercise the powers and functions of the Faculty in respect of candidates for postgraduate degrees and diplomas.
2. Biennially, the head of each department of the Faculty shall appoint a member of the academic staff of that department (who may be the head of department) to serve as Coordinator of Postgraduate Studies for that department and shall notify the name of that person to the Faculty.
3. In addition to those members appointed by the Faculties of Dentistry and Pharmacy in accordance with relevant faculty resolutions, the Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy shall consist of:
  - 3.1 the coordinators of postgraduate studies appointed for each department; and
  - 3.2 where appropriate, of the heads or a member of staff of appropriate academic or research status of the following research units:
    - 3.2.1 AIHW National Perinatal Statistics Unit
    - 3.2.2 Army Malaria Research Unit
    - 3.2.3 Breast Research Institute
    - 3.2.4 Centre for Health Economics Research and Evaluation
    - 3.2.5 Children's Medical Research Institute
    - 3.2.6 Department of Nuclear Medicine at Royal Prince Alfred Hospital
    - 3.2.7 Department of Radiology
    - 3.2.8 Endocrinology Institute at Royal Prince Alfred Hospital
    - 3.2.9 Heart Research Institute
    - 3.2.10 Institute of Clinical Neurosciences at Royal Prince Alfred Hospital
    - 3.2.11 Institute for Magnetic Resonance Research
    - 3.2.12 Institute of Paediatric Endocrinology, Diabetes and Metabolism
    - 3.2.13 Institute of Respiratory Medicine
    - 3.2.14 Kanematsu Laboratories
    - 3.2.15 Kolling Institute of Medical Research
    - 3.2.16 Menzies School of Health Research
    - 3.2.17 NHandMRC Clinical Trials Centre
    - 3.2.18 Pain Management and Research Centre at Royal North Shore Hospital
    - 3.2.19 The Sydney Melanoma Unit
4. The Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy shall have a Chair and two Deputy Chairs, with one position being nominated by each Faculty.
5. The Dean or a member of Faculty nominated by each Dean shall be recommended for election by the College.
6. The Pro-Vice-Chancellor (Health Sciences) shall determine which nomination shall be appointed as the Chair of the Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy.

## Coppleson Committee for Continuing Medical Education

1. The Faculty of Medicine shall establish a Committee for the promotion of postgraduate continuing education, study, work and research in medicine and the advancement of the art and science of medicine which, in recognition of the contribution made by Dr Victor Coppleson to postgraduate medical education for a period of over 30 years from 1929, shall be known as the Coppleson Committee for Continuing Medical Education.
2. In particular, the objectives of the Committee shall be as follows:
  - 2.1 to foster the development of postgraduate and continuing education in cooperation with the Health Department of New South Wales, clinical schools and teaching hospitals of the University of Sydney, learned colleges and other institutions;
  - 2.2 to maintain the role of the Victor Coppleson Memorial Institute of Postgraduate Medical Studies in furthering continuing education in the community and in supporting medical research and postgraduate training;
  - 2.3 to encourage awareness among medical students and graduates of the need for postgraduate and continuing education.

3. The Committee shall administer the Victor Coppleson Memorial Institute of Postgraduate Medical Studies and undertake such duties and responsibilities as are prescribed by the resolutions of the Senate governing the activities of the Institute.
4. All moneys received by or on behalf of the Committee shall be:
  - 4.1 paid to the University forthwith; and
  - 4.2 set apart as a separate fund to be used to support the work of the Committee or postgraduate or continuing medical education as the Faculty or the Committee may determine from time to time.
5. The Dean of the Faculty shall chair the Committee ex officio; in the absence of the Dean the Honorary Director shall chair the Committee.
6. The Committee shall comprise:
  - 6.1 the Honorary Director elected by the Faculty on the nomination of the Dean;
  - 6.2 Head, Department of Medical Education;
  - 6.3 Manager, Coppleson Committee for Continuing Medical Education;
  - 6.4 other members as elected by Faculty on the recommendation of the Dean.
7. The Committee may be assisted by a Committee Forum consisting of:
  - 7.1 the Committee;
  - 7.2 Members of the Faculty appointed by the Honorary Director on account of their expertise in areas relevant to the activities of the Committee, e.g. in educational program design and delivery, educational needs assessment, clinical teaching and expertise and program sponsorship/funding;
  - 7.3 Program Advisory Groups appointed by the Honorary Director to provide expertise for individual programs or activities of the Committee.
- 8.1 Membership of the Committee is for terms of two years.
- 8.2 No member of the Committee shall serve for more than two consecutive terms unless Faculty so determines by specific resolution.
9. Any vacancy occurring by the death, disqualification or resignation of an elected or co-opted member of the Committee may be filled by the Faculty on the nomination of the Dean, to hold office for the balance of the term of the member being replaced.
10. Meetings shall be chaired by the Honorary Director or a nominee of the Honorary Director.
11. For any meeting, attendance by 50 per cent of those eligible to attend shall constitute a quorum.
12. The Committee shall lay before the Faculty of Medicine a report of its proceedings at least once each year.



# Faculty of Nursing and Midwifery

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Nursing and Midwifery

1. The Faculty of Nursing and Midwifery shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers, associate lecturers and postgraduate fellows who are full-time or at least half-time members of the academic staff in the Departments of Clinical Nursing and Family and Community Nursing, and the Research Centre for Adaptation in Health and Illness;
  - 1.2 the professors, readers, associate professors, senior lecturers, lecturers, associate lecturers and postgraduate fellows being members of the academic staff who are on continuing or fixed term appointments (of at least two years) in the departments and research centres included in section 1.1;
  - 1.3 the Dean, or a nominee of the Dean, of each of the Faculties of Arts, Health Sciences, Medicine, Pharmacy and Science;
  - 1.4 the Executive Officer who shall act as Faculty Secretary;
  - 1.5 the Librarian of the Mallett Street library;
  - 1.6 full-time members of research staff of the departments and research centres included in section 1.1 who hold appointments of research fellow and above;
  - 1.7 not more than five students, i.e. three students enrolled in an undergraduate pre-registration (Master of Nursing (graduate entry) or post-registration degree and one student enrolled in a postgraduate coursework degree or diploma offered by the Faculty, and one from among the postgraduate research students elected in the manner prescribed by resolutions of Senate;
  - 1.8 four of the directors of nursing of health care agencies associated with the Faculty and up to five other members of the nursing profession appointed by the Faculty on the nomination of the Dean;
  - 1.9 not more than five persons, who have teaching, research or other appropriate associations with the work of the Faculty, appointed by the Faculty on the nomination of the Dean;
  - 1.10 two persons, being members of the general staff employed by the Faculty of Nursing and Midwifery having a close and appropriate association with the Faculty's work of teaching and research, to be appointed by the Dean.
2. A person appointed in accordance with sections 1.9 or 1.10 shall hold office for a period of two years unless otherwise specified at the time of appointment and shall be eligible for reappointment.

## Degrees, diplomas and certificates in the Faculty of Nursing and Midwifery

1. The degrees in the Faculty of Nursing and Midwifery shall be:
  - 1.1 Bachelor of Nursing (BN)
  - 1.2 Bachelor of Nursing (Honours) (BN (Hons))
  - 1.3 Bachelor of Nursing (Indigenous Australian Health) (BN(IAH))
  - 1.4 Master of Cancer Nursing (MCA<sub>N</sub>)
  - 1.5 Master of Cancer Nursing (Honours) (MCA<sub>N</sub> (Hons))
  - 1.6 Master of Clinical Education (MClinEd)
  - 1.7 Master of Clinical Education (Honours) (MClinEd (Hons))
  - 1.8 Master of Clinical Nursing (MClinN)
  - 1.9 Master of Clinical Nursing (Honours) (MClinN (Hons))

- 1.10 Master of Emergency Nursing (MEmergN)
  - 1.11 Master of Emergency Nursing (Honours) (MEmergN (Hons))
  - 1.12 Master of Gerontic Nursing (MGerN)
  - 1.13 Master of Gerontic Nursing (Honours) (MGerN (Hons))
  - 1.14 Master of Intensive Care Nursing (MIntCarN)
  - 1.15 Master of Intensive Care Nursing (Honours) (MIntCarN (Hons))
  - 1.16 Master of Mental Health Nursing (MMHlthN)
  - 1.17 Master of Mental Health Nursing Honours (MMHlthN (Hons))
  - 1.18 Master of Midwifery (MMid)
  - 1.19 Master of Midwifery Research (MMidRes)
  - 1.20 Master of Midwifery Research (Honours) (MMidRes (Hons))
  - 1.21 Master of Nursing (MN)
  - 1.22 Master of Nursing (Honours) (MN (Hons))
  - 1.23 Master of Nursing Research (MNRes)
  - 1.24 Master of Nursing Research (Honours) (MNRes (Hons))
  - 1.25 Master of Philosophy (Nursing) (MPhil(Nurs))
  - 1.26 Doctor of Philosophy (PhD)
2. The diplomas in the Faculty of Nursing and Midwifery shall be:
    - 2.1 Graduate Diploma in Cancer Nursing (GradDipCaN)
    - 2.2 Graduate Diploma in Clinical Education (GradDipClinEd)
    - 2.3 Graduate Diploma in Clinical Nursing (GradDipClinN)
    - 2.4 Graduate Diploma in Emergency Nursing (GradDipEmergN)
    - 2.5 Graduate Diploma in Health Services Management (GradDipHSM)
    - 2.6 Graduate Diploma in Gerontic Nursing (GradDipGerN)
    - 2.7 Graduate Diploma in Intensive Care Nursing (GradDipICN)
    - 2.8 Graduate Diploma in Mental Health Nursing (GradDipMHN)
    - 2.1 Graduate Diploma in Midwifery (GradDipMid)
  3. The certificates in the Faculty of Nursing and Midwifery shall be:
    - 3.1 Graduate Certificate in Cancer Nursing (GradCertCaN)
    - 3.2 Graduate Certificate in Clinical Education (GradCertClinEd)
    - 3.3 Graduate Certificate in Clinical Nursing (GradCertClinN)
    - 3.4 Graduate Certificate in Emergency Nursing (GradCertEmergN)
    - 3.5 Graduate Certificate in Gerontic Nursing (GradCertGerN)
    - 3.6 Graduate Certificate in Intensive Care Nursing (GradCertIntCareN)
    - 3.7 Graduate Certificate in Mental Health Nursing (GradCertMHlthN)

## Bachelor of Nursing Bachelor of Nursing (Block Mode)

1. **Requirements for the pass degree of Bachelor of Nursing (Pre-Registration)**
  - 1.1 To qualify for the award of the pass degree, candidates must:
    - 1.1.1 complete the units of study giving credit for a minimum of 144 credit points by successfully undertaking all the units of study set out in Table 1 of the Faculty Resolutions in the prescribed order;
    - 1.1.2 complete satisfactorily such clinical requirements as the Faculty may prescribe; and
    - 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the pass degree (Post-Registration)**
  - 2.1 To qualify for the award of the pass degree, candidates must complete the requirements published in the Faculty Resolutions relating to the course.
3. **Requirements for the combined degree**
  - 3.1 To qualify for the award of the two degrees in a combined degree course, candidates must complete the requirements published in the Faculty Resolutions relating to the course.
4. **Requirements for the honours degree**
  - 4.1 To qualify for the award of the honours degree of a student must complete the requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Nursing (Indigenous Australian Health)\* Bachelor of Nursing (Indigenous Australian Health) Block Mode

### 1. Requirements for the pass degree

- 1.1 To qualify for the award of the pass degree a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

\* No intake from 2006.

## Master of Nursing (Graduate Entry)

### 1. Requirements for the Master of Nursing (graduate entry)

- 1.1 To qualify for the award of the Master of Nursing (graduate entry) a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 96 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

### 3. Requirements for the combined degrees

- 3.1 To qualify for the award of the combined degree a student must successfully complete the requirements published in the Faculty Resolutions relating to the combined degree course.

## Bachelor of Arts/Master of Nursing (Graduate Entry)

### 1. Requirements for the Bachelor of Arts/Master of Nursing (Graduate Entry)

- 1.1 To qualify for the award of the Bachelor of Arts/Master of Nursing (graduate entry) a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the combined award course.
- 2.2 Honours will be awarded in either award course covered by the resolutions.

## Bachelor of Science/Master of Nursing (Graduate Entry)

### 1. Requirements for the Bachelor of Science/Master of Nursing (Graduate Entry)

- 1.1 To qualify for the award of the Bachelor of Science/Master of Nursing (graduate entry) a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the combined award course.
- 2.2 Honours will be awarded in either award course covered by the resolutions.

## Bachelor of Health Sciences/Master of Nursing (Graduate Entry)

### 1. Requirements for the Bachelor of Health Sciences/Master of Nursing (graduate entry)

- 1.1 To qualify for the award of the Bachelor of Health Sciences/Master of Nursing (graduate entry) a student must:

- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the combined award course.
- 2.2 Honours will be awarded in either award course covered by the resolutions.

## Bachelor of Behavioural Health Science/Master of Nursing (Graduate Entry)

### 1. Requirements for the Bachelor of Behavioural Health Science/Master of Nursing (Graduate Entry)

- 1.1 To qualify for the award of the Bachelor of Behavioural Health Science/Master of Nursing (graduate entry) a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the combined award course.
- 2.2 Honours will be awarded in either award course covered by the resolutions.

## Bachelor of Applied Science (Exercise and Sport Science)/Master of Nursing

### 1. Requirements for the Bachelor of Applied Science (Exercise and Sport Science)/Master of Nursing (Graduate Entry)

- 1.1 To qualify for the award of the Bachelor of Applied Science (Exercise and Sport Science)/Master of Nursing (graduate entry) a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the combined award course.
- 2.2 Honours will be awarded in either award course covered by the resolutions.

## Master of Nursing

### 1. Admission requirements

- 1.1 An applicant for admission to candidature for the degree of Master of Nursing shall:
- 1.1.1 hold the degree of Bachelor of Nursing, of the University of Sydney, or hold qualifications deemed by the Dean to be the equivalent; and
- 1.1.2 have completed any additional requirements at a standard acceptable to the Faculty as set out in the Resolutions of the Faculty.

### 2. Requirements for the course

- 2.1 To qualify for the award of the degree of Master of Nursing, a candidate must:
- 2.1.1 complete successfully units of study totalling 48 credit points; and
- 2.1.2 complete successfully such clinical and/or field experience requirements as designated by the Faculty; and
- 2.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 3. Time limits

- 3.1 A full-time candidate shall complete the requirements for the degree no later than at the end of the sixth semester of candidature.
- 3.2 A part-time candidate shall complete the requirements for the degree no later than at the end of the tenth semester of candidature.
- 3.3 All candidates must complete the requirements for the degree within five calendar years of first enrolment.

#### 4. Award of the degree

- 4.1 The degree shall be awarded in one grade only, namely the pass degree.
- 4.2 An outstanding candidate in the pass degree may be admitted to the degree with merit.
- 4.3 *Specialisation*
- 4.3.1 The degree may be taken in the following major areas of study, which will be specified on the testamur:
  - 4.3.1.1 Aged Care
  - 4.3.1.2 Clinical Studies
  - 4.3.1.3 Critical Care
  - 4.3.1.4 Health Services
  - 4.3.1.5 Mental Health
  - 4.3.1.6 Nursing Humanities and Healing
  - 4.3.1.7 Rural and Remote
  - 4.3.1.8 Urban Health

### Master of Nursing (Honours)

#### 1. Admission requirements

- 1.1 An applicant for admission to candidature for the degree of Master of Nursing (Honours) shall:
  - 1.1.1 have qualified for the award of an appropriate graduate course with a weighted average mean (WAM) of 65 or above; or
  - 1.1.2 hold qualifications deemed by the Dean to be the equivalent.

#### 2. Requirements for the course

- 2.1 To qualify for the award of the degree of Master of Nursing (Honours) a candidate must:
  - 2.1.1 complete successfully units of study totalling 24 credit points, and
  - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 3. Time limits

- 3.1 A candidate for the degree may proceed on either a full-time or part-time basis.
  - 3.1.1 A full-time candidate shall complete the requirements for the degree no later than at the end of the first semester of candidature.
  - 3.1.2 A part-time candidate shall complete the requirements for the degree no later than at the end of the second semester of candidature.

#### 4. Award of the degree

- 4.1 There shall be three classes of honours awarded, namely Class I, Class II, and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.
- 4.2 The class of honours shall be determined by the weighted marks achieved.
- 4.3 The honours grade will be reported in percentages and the grades for the award shall be:
  - 4.3.1 First Class 80–100
  - 4.3.2 Second Class: Division 1 75–79
  - 4.3.3 Second Class: Division 2 70–74
  - 4.3.4 Third Class 65–69
  - 4.3.5 Honours not awarded <65

### Master of Midwifery

#### 1. Requirements for the Master of Midwifery Graduate Diploma in Midwifery

- 1.1 To qualify for the award of the Master of Midwifery a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University and the Faculty.

#### 2. Requirements for the Graduate Diploma in Midwifery

- 2.1 To qualify for the award of the Graduate Diploma in Midwifery a student must:
  - 2.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University and the Faculty.

### Master of Philosophy (Nursing)

- 1.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
  - 1.1.1 be a Bachelor of Nursing (Honours) of the University of Sydney; or
  - 1.1.2 in special cases, be a graduate with honours of another Faculty or Board of Studies of the University; and
    - 1.1.2.1 have obtained honours in the subject area in which the applicant seeks to proceed; or
    - 1.1.2.2 hold the degree of Master of Nursing awarded with merit in an appropriate subject area; or
    - 1.1.2.3 hold such other relevant qualifications, including clinical experience, considered by the Faculty to be equivalent to those specified in section 1.1.2.1–2; and
  - 1.1.3 be registered with the NSW Nurses Registration Board or for international applicants be registered in their own country; and
  - 1.1.4 have such post-registration clinical experience as may be specified by the Faculty.
- 1.2 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months; and
  - 1.2.1 upon completion of this period the Faculty shall review the candidate's work and shall either:
    - 1.2.1.1 confirm the candidate's status; or
    - 1.2.1.2 terminate the candidature; and
  - 1.2.2 in the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.
- 2.1 An applicant may be required to undertake preliminary or qualifying studies; and
- 2.2 complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.
  - 3.1 Admission to any subject area may be limited by quota.
  - 3.2 In determining the quota the University will take into account:
    - 3.2.1 availability of resources including space, library, equipment and computing facilities; and
    - 3.2.2 availability of adequate and appropriate supervision.
  - 3.3 In considering an application for admission to candidature the Faculty:
    - 3.3.1 shall take account of the quota; and
    - 3.3.2 will select in preference applicants who are most meritorious in terms of section 1 above.
4. A candidate may be admitted to proceed on either a full-time basis or a part-time basis.
5. A candidate for the degree shall proceed by research and thesis.
6. The degree shall be awarded in a pass grade only.
7. Except with the permission of the Faculty and under such special conditions as it may prescribe:
  - 7.1 a full-time candidate shall complete all the requirements for the degree:
    - 7.1.1 not earlier than the end of the fourth semester of candidature; or
    - 7.1.2 later than the end of the sixth semester of candidature;
  - 7.2 a part-time candidate shall complete all the requirements for the degree:
    - 7.2.1 not earlier than the end of the sixth semester of candidature; or
    - 7.2.2 later than the end of the tenth semester of candidature;
  - 7.3.1 a qualifying student shall not be eligible to be enrolled as a research degree candidate until a period of at least one semester has elapsed from initial enrolment;
  - 7.3.2 a qualifying student shall complete the prescribed qualifying program within two years.
8. A candidate who, before admission to candidature, has completed advanced study in a university which includes work considered by the Faculty to be equivalent to units of study prescribed for the degree may receive credit towards satisfying the requirements for the degree provided no more than one-third of the requirements are so met.
9. A candidate shall complete:
  - 9.1 the units of study prescribed by the Faculty; and
  - 9.2 a thesis of a maximum length of 60,000 words in the form prescribed by the Faculty.
10. On the recommendation of the head of department concerned the Faculty:
  - 10.1 shall appoint a supervisor, being a member of the academic staff of the University; and

- 10.2 may appoint an appropriately qualified associate supervisor for each candidate in respect of the thesis component.
11. A candidate is required to:
  - 11.1 complete an annual report on his/her work to the Faculty each year; and
  - 11.2 maintain satisfactory progress.
12. The candidate shall give two months' notice in writing of their intention to submit the thesis to their supervisor who shall so advise the head of department concerned.
13. On the recommendation of the head of department concerned the Faculty shall appoint two examiners of the thesis, at least one of whom shall be external to the Faculty.
14. On receipt of the examiners' reports, the head of department shall report the results of the examination together with a recommendation concerning the award of the degree to the Faculty which shall determine the result.
15. In special cases the Faculty may, on the recommendation of the head of the department concerned, require the candidate to take a further examination in the area of the thesis.
16. The Faculty may:
  - 16.1 permit an unsuccessful candidate to revise and resubmit the thesis for re-examination if, in the opinion of the head of the department concerned, the candidate's work is of sufficient merit; and
  - 16.2 prescribe special conditions to be fulfilled by the candidate.
17. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

Master of Cancer Nursing  
Master of Clinical Education  
Master of Clinical Nursing  
Master of Emergency Nursing  
Master of Gerontic Nursing  
Master of Intensive Care Nursing  
Master of Mental Health Nursing

**1. Requirements for the degree**

- 1.1.1 To qualify for the award of the Master of Cancer Nursing, Master of Clinical Education, Master of Clinical Nursing, Master of Emergency Nursing, Master of Gerontic Nursing, Master of Intensive Care Nursing, or the Master of Mental Health Nursing a student must:
- 1.1.2 complete successfully units of study giving credit for a minimum total of 72 credit points; and
- 1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**2. Requirements for the honours degree**

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

Graduate Diploma in Cancer Nursing  
Graduate Diploma in Clinical Education  
Graduate Diploma in Clinical Nursing  
Graduate Diploma in Emergency Nursing  
Graduate Diploma in Gerontic Nursing  
Graduate Diploma in Intensive Care Nursing  
Graduate Diploma in Mental Health Nursing

**1. Requirements for the diploma**

- 1.1 To qualify for the award of the Graduate Diploma in Cancer Nursing, the Graduate Diploma in Clinical Education, Graduate Diploma in Clinical Nursing, Graduate Diploma in Emergency Nursing, Graduate Diploma in Gerontic Nursing, Graduate Diploma in Intensive Care Nursing or the Graduate Diploma in Mental Health Nursing a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

Graduate Certificate in Cancer Nursing  
Graduate Certificate in Clinical Education  
Graduate Certificate in Clinical Nursing  
Graduate Certificate in Emergency Nursing  
Graduate Certificate In Gerontic Nursing  
Graduate Certificate in Intensive Care Nursing  
Graduate Certificate in Mental Health Nursing

**1. Requirements for the certificate**

- 1.1 To qualify for the award of the Graduate Certificate in Cancer Nursing, Graduate Certificate in Clinical Education, Graduate Certificate in Clinical Nursing, Graduate Certificate in Emergency Nursing, Graduate Certificate in Gerontic Nursing, Graduate Certificate in Intensive Care Nursing or the Graduate Certificate in Mental Health Nursing a student must:
  - 1.1.1 complete successfully units of study giving credit for a minimum total of 24 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

# Faculty of Pharmacy

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Pharmacy

1. The Faculty of Pharmacy shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers being full-time or fractional (50 per cent full-time equivalent or greater), continuing or fixed term members of the academic staff in the Faculty of Pharmacy;
  - 1.2 the Dean or a nominee of the Dean of each of the Faculties of Health Sciences, Dentistry, Medicine, Nursing and Midwifery, and Science;
  - 1.3 the head or a nominee of the head of each of the departments or schools teaching units of study in the courses offered by the Faculty;
  - 1.4 the professors, readers and associate professors, being full-time or fractional (50 per cent full-time equivalent or greater) continuing or fixed term members of the academic staff in the Department of Pharmacology;
  - 1.5 not more than five persons, being full-time or fractional (50 per cent full-time equivalent or greater) research staff in the Faculty of Pharmacy holding appointments of Research Fellow and above;
  - 1.6 not more than four students (two undergraduate, two postgraduate), elected in the manner prescribed by the Resolutions of Senate;
  - 1.7 not more than three persons, being members of the general or technical staff of the Faculty of Pharmacy, who, in the opinion of the Faculty, have a close and appropriate association with its work of teaching and research, on the nomination of the Dean of the Faculty with the approval of the Faculty;
  - 1.8 the President of the Pharmacy Practice Foundation;
  - 1.9 the President of the Pharmacy Board of New South Wales;
  - 1.10 the Chief Pharmacist of the NSW Department of Health (or nominee);
  - 1.11 not more than five persons distinguished in pharmacy professional associations on the nomination of the Dean of the Faculty with the approval of the Faculty;
  - 1.12 not more than two persons distinguished in the pharmaceutical industry on the nomination of the Dean of the Faculty with approval of the Faculty;
  - 1.13 persons associated with the Faculty upon whom the University has conferred the title of Clinical or Adjunct Professor, Clinical or Adjunct Associate Professor, Clinical or Adjunct Senior Lecturer, and Clinical or Adjunct Lecturer;
  - 1.14 not more than three persons, being associates, clinical associates, clinical supervisors, research associates, professional associates and teaching associates of the Faculty, on the nomination of the Dean of the Faculty with the approval of the Faculty, with not more than two members coming from any one discipline;
  - 1.15 one representative of the Directors of Pharmacy of the Teaching Hospitals of the Faculty on the nomination of the Dean of the Faculty with the approval of Faculty;
  - 1.16 the Chief Executive Officers of the teaching hospitals of the Faculty;
  - 1.17 such other persons as may be appointed by the Faculty on the nomination of the Dean of the Faculty.
2. The members appointed under sections 1.1, 1.2, 1.3, 1.4, 1.5, 1.8, 1.9, 1.10, 1.13, 1.16 or 1.17 shall be members of the Faculty

for so long as they retain the positions that led to their appointment as members of Faculty.

3. The members appointed under sections 1.6, 1.7, 1.11 and 1.15 shall be appointed at the first meeting of Faculty in first semester each year, or as soon as practicable thereafter, and shall hold office until the first meeting of Faculty in the first semester of the following year.
4. The members referred to in sections 1.11 and 1.14 shall be appointed for two years, or until their association with the Faculty of Pharmacy ceases, whichever is the sooner.

## Degrees, diplomas and certificates in the Faculty of Pharmacy

1. The degrees in the Faculty of Pharmacy shall be:
  - 1.1 Bachelor of Pharmacy (BPharm)
  - 1.2 Bachelor of Pharmacy (Rural) (BPharm(Rural))
  - 1.3 Master of Pharmacy (MPharm)
  - 1.4 Master of Herbal Medicines (MHerbMed)
  - 1.5 Master of Philosophy
  - 1.7 Doctor of Philosophy (PhD)
2. The diplomas and certificates in the Faculty of Pharmacy shall be:
  - 2.1 Graduate Diploma in Herbal Medicines (GradDipHerbMed)
  - 2.2 Graduate Certificate in Herbal Medicines (GradCertHerbMed)

### Bachelor of Pharmacy

1. **Requirements for the pass degree of the Bachelor of Pharmacy**
  - 1.1 To qualify for the pass degree candidates must:
    - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the honours degree of the Bachelor of Pharmacy**
  - 2.1 To qualify for the award of the honours degree candidates must complete the honours requirements published in the Faculty Resolutions relating to the course.

### Bachelor of Pharmacy (Rural)

1. **Requirements for the pass degree of the Bachelor of Pharmacy (Rural)**
  - 1.1 To qualify for the award of the pass degree students must:
    - 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
2. **Requirements for the honours degree of the Bachelor of Pharmacy (Rural)**
  - 2.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

### Master of Herbal Medicines

1. **Eligibility for admission**
  - 1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, the Faculty may admit to candidature an applicant who has successfully completed a bachelor's degree in Pharmacy, Medicine, Nursing, Chinese Medicine, Complementary Medicine, Science, Veterinary Science, Agriculture or other appropriate disciplines from approved universities or have equivalent qualifications subject to approval by the Dean.
2. **Availability**
  - 2.1 Admission to candidature may be limited by a quota.

- 2.1.1 In determining the quota the Faculty will take into account:
  - 2.1.1.1 availability of resources;
  - 2.1.1.2 availability of adequate and appropriate supervision.
- 2.1.2 In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 2.1.1 above.

### 3. Probationary admission

- 3.1 A candidate will be accepted by the Faculty on a probationary basis for a period of six months.
- 3.2 Upon completion of this probationary period the Faculty shall review the candidate's work; and
  - 3.2.1 either confirm the candidate's status;
  - 3.2.2 extend the probation for one semester; or
  - 3.2.3 terminate the candidature.
- 3.3 In the case of a candidate accepted on a probationary basis under section 3.2, the candidature shall be deemed to have commenced from the date of such acceptance.

### 4. Enrolment

- 4.1 A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course.
- 4.2 The candidature of a student who has not re-enrolled and who has not obtained approval from the Faculty for a suspension of candidature for the relevant semester will be deemed to have lapsed.

### 5. Discontinuation of enrolment

- 5.1.1 A candidate who wishes to discontinue enrolment from the Master of Herbal Medicines must notify the Faculty in writing; and
- 5.1.2 will be presumed to have discontinued enrolment from the date of that notification, unless evidence is produced showing:
  - 5.1.2.1 that the discontinuation occurred at an earlier date; and
  - 5.1.2.2 that there was good reason why the notification could not be made at the earlier time.
- 5.2 A discontinuation of enrolment may be recorded as Withdrawn (W) or Discontinued not to count as failure (DNF):
  - 5.2.1 where that discontinuation occurs within the time-frames specified by the University and published by the Student Centre; or
  - 5.2.2 where the student meets other conditions as specified by the Faculty.

### 6. Suspension of candidature

- 6.1 A candidate who wishes to suspend their candidature must apply, in writing, to the Faculty.
- 6.2 The application must be received by the Faculty prior to the commencement of the relevant semester.
  - 6.3.1 A candidate may only apply for a period of suspension for one semester at any one time.
  - 6.3.2 Should a candidate wish to suspend their candidature for more than one semester another application must be made to the Faculty for each subsequent semester, prior to the commencement of the relevant semester.
- 6.4 Late applications may be considered at the Faculty's discretion.
- 6.5 Where a student has previously enrolled for the relevant semester, a suspension of enrolment may be recorded as Withdrawn (W) or Discontinued Not To Count As Failure (DNF):
  - 6.5.1 where that application is received within the time-frames specified by the University and published by the Student Centre; or
  - 6.5.2 where the student meets other conditions as specified by the Faculty.
- 6.6 Where the candidate has previously had two semesters of suspension the application will be considered by the Board of Postgraduate Studies for the Faculty.

### 7. Re-enrolment after an absence

- 7.1 A student must enrol in the semester following a period of approved suspension.
- 7.2 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Faculty.

### 8. Satisfactory progress

- 8.1 The Faculty may on the recommendation of the head of the discipline concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of either degree;

and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### 9. Method of progression

- 9.1 A candidate for the degree shall proceed by completing units of study as prescribed by Faculty.
  - 9.1.1 A unit of study shall consist of lectures, tutorials, assignments, practical work and supervised research as may be prescribed.
- 9.2 Successful completion of a unit of study requires candidates to:
  - 9.2.1 formally enrol in the unit of study and pay associated tuition fees, if any; and
  - 9.2.2 attend lectures, tutorials, practical sessions, seminars, Web forums or conduct research, if any; and
  - 9.2.3 satisfactorily complete assignments, practical work, treatise or dissertations, if any; and
  - 9.2.3 pass the written and practical examinations of the unit of study, if any.

### 10. Time limits

- 10.1 A part-time candidate shall complete the requirements for the Master of Herbal Medicines pass degree:
  - 10.1.1 not earlier than the end of the fourth semester; and
  - 10.1.2 not later than the end of the eighth semester, unless otherwise determined by the Faculty.
- 10.2 A part-time candidate shall complete the requirements for the Master of Herbal Medicines honours degree:
  - 10.2.1 not earlier than the end of the fifth semester; and
  - 10.2.2 not later than the end of the eighth semester, unless otherwise determined by the Faculty.
- 10.3 A full-time candidate shall complete the requirements for the Master of Herbal Medicines pass degree:
  - 10.3.1 not earlier than the end of the second semester; and
  - 10.3.2 not later than the end of the fourth semester, unless otherwise determined by the Faculty.
- 10.4 A full-time candidate shall complete the requirements for the Master of Herbal Medicines honours degree:
  - 10.4.1 not earlier than the end of the third semester; and
  - 10.4.2 not later than the end of the fifth semester, unless otherwise determined by the Faculty.

### 11. Requirements for the degree

- 11.1 A candidate for the Master of Herbal Medicines proceeding by coursework only shall:
  - 11.1.1 successfully complete 48 credit points of coursework covering material new to the candidate, selected from units of study prescribed by the Faculty; and
  - 11.1.2 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
- 11.2 No more than 6 credit points shall be counted towards the degree total for units of study in which the grade of PCON was awarded.
- 11.3 The course coordinator shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.
- 11.2 A candidate for the Master of Herbal Medicines proceeding by coursework and dissertation shall:
  - 11.2.1 successfully complete 48 credit points of coursework covering material new to the candidate, selected from Units of Study prescribed by the Faculty;
  - 11.2.2 have achieved a minimum weighted average mark of 70 in at least 24 credit points of the degree prior to being permitted by the course coordinator to enrol in and undertake the dissertation;
  - 11.2.3 successfully carry out a supervised research project and complete the Dissertation on a topic approved by the course coordinator;
  - 11.2.4 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

### 12. Candidates enrolled before 2006

- 12.1 A student who has enrolled as a candidate for the Master of Herbal Medicines before 2006 may complete the requirements for the degree in accordance with the resolutions in force at the time the candidate commenced that degree provided that the candidate completes the requirements of the degree by 31 December 2006.
- 12.2 Where a candidate proceeding pursuant to section 12.1 failed to complete the requirements for the degree before 31 December 2006 the candidate shall complete the requirements

of the degree in accordance with the resolutions in force from 2006.

### 13. Examination

13.1 On completion of the requirements for the degree, the Faculty shall determine the result of candidature.

#### 13.2 *Examination of treatise/dissertation*

13.2.1 The Faculty shall appoint two examiners, of whom at least one shall be an external examiner, who is not a member of the Faculty or a member of the part-time teaching staff of the Faculty.

13.2.2 The reports of the examiners shall be transmitted to the course coordinator who shall make them available to the supervisor.

13.2.3 The head of the discipline shall transmit these reports to the Faculty, together with a recommendation concerning the award of the degree; and the Faculty shall determine the result of the candidature.

13.2.4 In special cases the Faculty, on the recommendation of the head of the discipline concerned, may require the candidate to take a further examination in the area of the treatise/dissertation.

13.2.5 The Faculty may permit an unsuccessful candidate to revise and resubmit the treatise/dissertation if, in the opinion of the head of the discipline concerned, the candidate's work:

13.2.5.1 is of sufficient merit to warrant this concession; and

13.2.5.2 may prescribe special conditions to be fulfilled by the candidate.

### 14. Award of the Master of Herbal Medicines

14.1 The degree of Master of Herbal Medicines shall be awarded in either a pass grade or honours grade.

#### 14.2 *Honours*

14.2.1 A candidate may be awarded the degree with honours at graduation where the candidate:

14.2.1.1 has enrolled for and successfully completed 48 credit points of coursework and 12 credit points of research resulting in a successfully completed dissertation; and

14.2.1.2 has obtained a weighted average mark of at least 70 per cent in the coursework component of the degree.

#### 14.3 *Pass with merit*

14.3.1 A candidate may be awarded pass with merit at graduation where the candidate has achieved a minimum weighted average mark of 75 per cent upon completion of all units of study.

14.3.2 If a pass level degree has already been awarded, the testamur will be replaced by the honours level degree testamur after completing all requirements.

14.3.3 Not more than five years shall have elapsed between being awarded the pass level degree and beginning requirements for the honours level degree.

### 15. Credit

15.1 A candidate who, before admission to the candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within five years except with permission of the Dean, considered by the Faculty to be equivalent to work prescribed for the graduate certificate, may receive credit towards the requirements for the degree.

15.2 The credit granted normally should not exceed one third of the overall award course requirements.

15.3.1 Master of Herbal Medicines, Graduate Diploma in Herbal Medicines, and Graduate Certificate in Herbal Medicines courses are embedded academic sequences.

15.3.2 A student may be granted credit for all or some of the units of study completed in one award of the sequence towards any other award in the sequence, irrespective of whether or not the award has been conferred.

## Master of Pharmacy

### 1. Requirements for the Master of Pharmacy

1.1 To qualify for the award of the Master of Pharmacy a student must:

1.1.1 complete successfully units of study giving credit for a total of 96 credit points; and

1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Philosophy

### 1. Requirements for the Master of Philosophy

1.1 To qualify for the award of the Master of Philosophy a student must:

1.1.1 complete a 6 credit point unit of study on research methods plus such courses or units of study, if any, as may be prescribed by the head of the discipline concerned;

1.1.2 carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the discipline concerned;

1.1.3 write a thesis embodying the results of this research that passes examination; and

1.1.4 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Graduate Diploma in Herbal Medicines

### 1. Eligibility for admission

1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, the Faculty may admit to candidature an applicant who has successfully completed a bachelors degree in Pharmacy, Medicine, Nursing, Chinese Medicine, Complementary Medicine, Science, Veterinary Science, Agriculture or other appropriate disciplines from approved universities or have equivalent qualifications subject to approval by the Dean.

### 2. Availability

2.1.1 Admission to candidature may be limited by a quota.

2.1.2 In determining the quota the Faculty will take into account:

2.1.2.1 availability of resources;

2.1.2.2 availability of adequate and appropriate supervision.

2.2.1 In considering an application for admission the Dean will take into account the quota; and

2.2.2 entrance will be based on the applicants who are most meritorious in terms of section 2.1 above.

### 3. Probationary admission

3.1 A candidate will be accepted by the Faculty on a probationary basis for a period of six months.

3.2 Upon completion of this probationary period the Faculty shall review the candidate's work; and shall either:

3.2.1 confirm the candidate's status,

3.2.2 extend the probation for one semester, or

3.2.3 terminate the candidature.

3.3 In the case of a candidate accepted on a probationary basis under section 3.1, the candidature shall be deemed to have commenced from the date of such acceptance.

### 4. Enrolment

4.1 A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course.

4.2 The candidature of a student who has not re-enrolled and who has not obtained approval from the Faculty for a suspension of candidature for the relevant semester will be deemed to have lapsed.

### 5. Discontinuation of enrolment

5.1 A candidate who wishes to discontinue enrolment from the Master of Herbal Medicines must notify the Faculty in writing and will be presumed to have discontinued enrolment from the date of that notification, unless evidence is produced showing:

5.1.1 that the discontinuation occurred at an earlier date; and

5.1.2 that there was good reason why the notification could not be made at the earlier time.

5.2 A discontinuation of enrolment may be recorded as Withdrawn (W) or Discontinued not to count as failure (DNF):

5.2.1 where that discontinuation occurs within the time-frames specified by the University and published by the Student Centre; or

5.2.2 where the student meets other conditions as specified by the faculty.

### 6. Suspension of candidature

6.1 A candidate who wishes to suspend their candidature must apply, in writing, to the Faculty.

6.2 The application must be received by the Faculty prior to the commencement of the relevant semester.

6.3.1 A candidate may only apply for a period of suspension for one semester at any one time.

- 6.3.2 Should a candidate wish to suspend their candidature for more than one semester another application must be made to the Faculty for each subsequent semester, prior to the commencement of the relevant semester.
- 6.4 Late applications may be considered at the Faculty's discretion.
- 6.5 Where a student has previously enrolled for the relevant semester, a suspension of enrolment may be recorded as Withdrawn (W) or Discontinued not to count as failure (DNF):
- 6.5.1 where that application is received within the time-frames specified by the University and published by the Student Centre; or
- 6.5.2 where the student meets other conditions as specified by the Faculty.
- 6.6 Where the candidate has previously had two semesters of suspension the application will be considered by the Board of Postgraduate Studies for the Faculty.
- 7. Re-enrolment after an absence**
- 7.1 A student must enrol in the semester following a period of approved suspension.
- 7.2 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Faculty.
- 8. Satisfactory progress**
- 8.1 The Faculty may on the recommendation of the head of the discipline concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of either degree; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.
- 9. Method of progression**
- 9.1 A candidate for the degree shall proceed by completing units of study as prescribed by Faculty.
- 9.2 A unit of study shall consist of lectures, tutorials, assignments, practical work and supervised research as may be prescribed.
- 9.3 Successful completion of a unit of study requires candidates to:
- 9.3.1 formally enrol in the unit of study and pay associated tuition fees, if any; and
- 9.3.2 attend lectures, tutorials, practical sessions, seminars, Web forums or conduct research, if any; and
- 9.3.3 satisfactorily complete assignments, practical work, treatise or dissertation, if any; and
- 10. Time limits**
- 10.1 A part-time candidate shall complete the requirements for the Graduate Diploma in Herbal Medicines degree:
- 10.1.1 not earlier than the end of the third semester; and
- 10.1.2 not later than the end of the sixth semester, unless otherwise determined by the Faculty.
- 10.2 A full-time candidate shall complete the requirements for the Graduate Diploma in Herbal Medicines degree:
- 10.2.1 not earlier than the end of the second semester; and
- 10.2.2 not later than the end of the third semester, unless otherwise determined by the Faculty.
- 11. Requirements for the degree**
- 11.1 A candidate for the Graduate Diploma in Herbal Medicines proceeding by coursework only shall:
- 11.1.1 successfully complete 36 credit points of coursework covering material new to the candidate, selected from units of study prescribed by the Faculty;
- 11.1.2 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
- 11.2 No more than six credit points shall be counted towards the degree total for units of study in which the grade of PCON was awarded.
- 11.3 The course coordinator shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.
- 11.4 *Candidates enrolled before 2006*
- 11.4.1 A student who enrolled as a candidate for the Master of Herbal Medicines before 2006 may complete the requirements for the degree in accordance with the resolutions in force at the time the candidate commenced that degree, provided that the candidate completed the requirements of the degree by 31 December 2006.
- 11.4.2 Where a candidate proceeding pursuant to section 11.4.1 failed to complete the requirements for the degree before 31 December 2006 the candidate shall complete the

requirements of the degree in accordance with the resolutions in force from 2006.

## 12. Examination

- 12.1 On completion of the requirements for the degree, the Faculty shall determine the result of candidature.

## 13. Credit

- 13.1.1 A candidate who, before admission to the candidature:
- 13.1.1.1 has spent time in graduate study in the University of Sydney or another university; and
- 13.1.1.2 has completed coursework, within five years except with permission of the Dean, considered by the Faculty to be equivalent to work prescribed for the graduate certificate;
- 13.1.2 may receive credit towards the requirements for the degree.
- 13.2 The credit granted normally should not exceed one third of the overall award course requirements.
- 13.3.1 Master of Herbal Medicines, Graduate Diploma in Herbal Medicines, and Graduate Certificate in Herbal Medicines courses are embedded academic sequences.
- 13.3.2 A student may be granted credit for all or some of the units of study completed in one award of the sequence towards any other award in the sequence, irrespective of whether or not the award has been conferred.

## Graduate Certificate in Herbal Medicines

### 1. Eligibility for admission

- 1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, the Faculty may admit to candidature an applicant who has successfully completed a bachelors degree in Pharmacy, Medicine, Nursing, Chinese Medicine, Complementary Medicine, Science, Veterinary Science, Agriculture or other appropriate disciplines from approved universities or have equivalent qualifications subject to approval by the Dean.

### 2. Availability

- 2.1 Admission to candidature may be limited by a quota.
- 2.2 In determining the quota the Faculty will take into account:
- 2.2.1 availability of resources;
- 2.2.2 availability of adequate and appropriate supervision.
- 2.3 In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 3.2 above.

### 3. Probationary admission

- 3.1 A candidate will be accepted by the Faculty on a probationary basis for a period of six months.
- 3.2 Upon completion of this probationary period the Faculty shall review the candidate's work and shall either:
- 3.2.1 confirm the candidate's status,
- 3.2.2 extend the probation for one semester, or
- 3.2.3 terminate the candidature.
- 3.3 In the case of a candidate accepted on a probationary basis under section 3.1, the candidature shall be deemed to have commenced from the date of such acceptance.

### 4. Enrolment

- 4.1 A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course.
- 4.2.1 The candidature of a student: who has not re-enrolled; and who has not obtained approval from the Faculty for a suspension of candidature for the relevant semester; will be deemed to have lapsed.

### 5. Discontinuation of enrolment

- 5.1 A candidate who wishes to discontinue enrolment from the Master of Herbal Medicines must notify the Faculty in writing; and will be presumed to have discontinued enrolment from the date of that notification, unless evidence is produced showing:
- 5.1.1 that the discontinuation occurred at an earlier date; and
- 5.1.2 that there was good reason why the notification could not be made at the earlier time.
- 5.2 A discontinuation of enrolment may be recorded as Withdrawn (W) or Discontinued not to count as failure (DNF):
- 5.2.1 where that discontinuation occurs within the time-frames specified by the University and published by the Student Centre; or
- 5.2.2 where the student meets other conditions as specified by the Faculty.

**6. Suspension of candidature**

- 6.1 A candidate who wishes to suspend his or her candidature must apply, in writing, to the Faculty.
- 6.2 The application must be received by the Faculty prior to the commencement of the relevant semester.
- 6.3.1 A candidate may only apply for a period of suspension for one semester at any one time.
- 6.3.2 Should a candidate wish to suspend his or her candidature for more than one semester another application must be made to the Faculty for each subsequent semester, prior to the commencement of the relevant semester.
- 6.4 Late applications may be considered at the Faculty's discretion.
- 6.5 Where a student has previously enrolled for the relevant semester, a suspension of enrolment may be recorded as Withdrawn (W) or Discontinued not to count as failure (DNF):
- 6.5.1 where that application is received within the time-frames specified by the University and published by the Student Centre; or
- 6.5.2 where the student meets other conditions as specified by the Faculty.
- 6.6 Where the candidate has previously had two semesters of suspension the application will be considered by the Board of Postgraduate Studies for the Faculty.

**7. Re-enrolment after an absence**

- 7.1 A student must enrol in the semester following a period of approved suspension.
- 7.2 A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Faculty.

**8. Satisfactory progress**

- 8.1 The Faculty may on the recommendation of the head of the discipline concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of either degree; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**9. Method of progression**

- 9.1 A candidate for the degree shall proceed by completing units of study as prescribed by Faculty.
- 9.2 A unit of study shall consist of lectures, tutorials, assignments, practical work and supervised research as may be prescribed.
- 9.3 Successful completion of a unit of study requires candidates to:
- 9.3.1 formally enrol in the unit of study and pay associated tuition fees, if any; and
- 9.3.2 attend lectures, tutorials, practical sessions, seminars, Web forums or conduct research, if any; and
- 9.3.3 satisfactorily complete assignments, practical work, treatise or dissertation, if any; and
- 9.3.4 pass the written and practical examinations of the unit of study, if any.

**10. Time limits**

- 10.1 A part-time candidate shall complete the requirements for the Graduate Certificate in Herbal Medicines degree:
- 10.1.1 not earlier than the end of the second semester; and
- 10.1.2 not later than the end of the fourth semester, unless otherwise determined by the Faculty.
- 10.2 A full-time candidate shall complete the requirements for the Graduate Certificate in Herbal Medicines degree:
- 10.2.1 not earlier than the end of the first semester; and
- 10.2.2 not later than the end of the second semester, unless otherwise determined by the Faculty.

**11. Requirements for the degree**

- 11.1 A candidate for the Graduate Certificate in Herbal Medicines proceeding by coursework only shall:
- 11.1.1 successfully complete 24 credit points of coursework covering material new to the candidate, selected from units of study prescribed by the Faculty.
- 11.1.2 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
- 11.2 No more than 6 credit points shall be counted towards the degree total for units of study in which the grade of PCON was awarded.
- 11.3 The course coordinator shall report the result of the examination of the coursework and other work, if any, to the Faculty which shall determine the results of the candidature.

**11.4 Candidates enrolled before 2006**

- 11.4.1.1 A student who enrolled as a candidate for the Master of Herbal Medicines before 2006 may complete the requirements for the degree in accordance with the resolutions in force at the time the candidate commenced that degree, provided that the candidate completed the requirements of the degree by 31 December 2006.
- 11.4.2 Where a candidate proceeding pursuant to section 11.4.1 failed to complete the requirements for the degree before 31 December 2006, the candidate shall complete the requirements of the degree in accordance with the resolutions in force from 2006.

**12. Examination**

- 12.1 On completion of the requirements for the degree, the Faculty shall determine the result of candidature.

**13. Credit**

- 13.1 A candidate who, before admission to the candidature has spent time in graduate study in the University of Sydney or another university; and has completed coursework, within five years except with permission of the Dean, considered by the Faculty to be equivalent to work prescribed for the graduate certificate, may receive credit towards the requirements for the degree.
- 13.2 The credit granted normally should not exceed one third of the overall award course requirements.
- 13.3.1 Master of Herbal Medicines, Graduate Diploma in Herbal Medicines, and Graduate Certificate in Herbal Medicines courses are embedded academic sequences.
- 13.3.2 A student may be granted credit for all or some of the units of study completed in one award of the sequence towards any other award in the sequence, irrespective of whether or not the award has been conferred.



# Faculty of Science

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Science

1. The Faculty of Science shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, directors, senior lecturers, lecturers and associate lecturers, whose appointment is at the level of 60 per cent or above, being members of the teaching staff in the schools, departments and units which offer honours units of study for the degrees of Bachelor of Science, Bachelor of Medical Science, Bachelor of Psychology or Bachelor of Computer Science and Technology, including the members of the teaching staff in these categories in the History and Philosophy of Science Unit;
  - 1.2 the research staff assigned to the schools, departments and units in the Faculty of Science;
  - 1.3 the Deans of the Faculties of Architecture, Arts, Agriculture, Food and Natural Resources, Education, Engineering, Health Sciences, Law, Nursing, Pharmacy, Rural Management and Veterinary Science or their nominees;
  - 1.4 the Director of the Electron Microscope Unit and, on the nomination of the Dean with the approval of the Faculty, those members of the staff of the Unit who have teaching or research responsibilities in the Faculty of Science;
  - 1.5 the Curator of the Macleay Museum;
  - 1.6 the Officer-in-Charge of the Mathematics Learning Centre and the members of the full-time teaching staff in the Centre;
  - 1.7 the members of the full-time teaching staff seconded to the Centre for Mathematics and Science Teacher Education;
  - 1.8 not more than three persons distinguished in the field of Science and its teaching appointed by the Faculty on the nomination of the Dean;
  - 1.9 not more than six students, undergraduate or postgraduate, enrolled as candidates for a degree offered by the Faculty of Science elected in the manner prescribed by resolution of the Senate;
  - 1.10 not more than five persons, who have teaching, research or other appropriate associations with the work of the Faculty, appointed by the Faculty on the nomination of the Dean; and
  - 1.11 such other full-time members of the teaching staff of departments offering units of study, but not offering honours units of study, for the degrees of Bachelor of Science, Bachelor of Science in Media and Communications, Bachelor of Information Technology, Bachelor of Medical Science, Bachelor of Psychology or Bachelor of Computer Science and Technology, as may be annually appointed by the Faculty at a meeting in July semester each year.
- 2.1 The persons appointed under section 1.8 shall be appointed for a period of three years and shall be eligible for reappointment for one further period of three years.
- 2.2 The persons appointed under section 1.10 shall be appointed for a period of three years and shall be eligible for reappointment.

## Departments and Schools within the Faculty

1. For the purposes of sections 1.1 of the constitution of the Faculty, the following are the departments, schools and units which offer honours units of study for the degrees of Bachelor of Science,

- Bachelor of Science in Media and Communications, Bachelor of Information Technology, Bachelor of Medical Science, Bachelor of Psychology, or Bachelor of Computer Science and Technology:
- 1.1 Agricultural Chemistry and Soil Science
  - 1.2 Anatomy and Histology
  - 1.3 Biological Sciences
  - 1.4 Chemistry
  - 1.5 Computer Science
  - 1.6 Geosciences
  - 1.7 Mathematics and Statistics
  - 1.8 Molecular and Microbial Biosciences
  - 1.9 Pathology
  - 1.10 Pharmacology
  - 1.11 Physics
  - 1.12 Physiology
  - 1.13 Psychology

## Degrees, graduate diplomas and graduate certificates in the Faculty of Science

1. The degrees in the Faculty of Science shall be:
  - 1.1 Bachelor of Science (BSc)
    - 1.1.1 which shall also incorporate the streams:
      - 1.1.1.1 Bachelor of Science (Molecular Biology & Genetics) (BSc(Molecular Biology & Genetics))
      - 1.1.1.2 Bachelor of Science (Environmental) (BSc(Environmental))
      - 1.1.1.3 Bachelor of Science (Bioinformatics) (BSc(Bioinformatics))
      - 1.1.1.4 Bachelor of Science (Advanced) (BSc(Advanced))
      - 1.1.1.5 Bachelor of Science (Advanced Mathematics) (BSc(Advanced Mathematics))
      - 1.1.1.6 Bachelor of Science (Nutrition) (BSc (Nutrition))
      - 1.1.1.7 Bachelor of Science (Marine Science) (BSc(Marine Science))
      - 1.1.1.8 Bachelor of Science (Molecular Biotechnology) (BSc(Molecular Biotechnology))
    - 1.2 Bachelor of Information Technology (BIT)
    - 1.3 Bachelor of Medical Science (BMedSc)
    - 1.4 Bachelor of Psychology (BPsych)
    - 1.5 Bachelor of Computer Science and Technology (BCST)
      - 1.5.1 which shall also incorporate the stream:
        - 1.5.1.1 Bachelor of Computer Science and Technology (Advanced) (BCST(Advanced))
    - 1.6 Bachelor of Science and Technology (BST)
    - 1.7 Master of Science (MSc)
    - 1.8 Master of Science (Environmental Science) (MSc(EnvironSc))
    - 1.9 Master of Science (Microscopy and Microanalysis) (MSc(Micro&An))
    - 1.10 Master of Applied Science (MAppSc)
      - 1.10.1 which shall also incorporate the streams:
        - 1.10.1.1 Master of Applied Science (Environmental Science) (MAppSc(EnvSc))
        - 1.10.1.2 Master of Applied Science (Health Psychology) (MAppSc(HealthPsych))
        - 1.10.1.3 Master of Applied Science (Molecular Biotechnology) (MAppSc(MBT))
        - 1.10.1.4 Master of Applied Science (Wildlife Health and Population Management) (MAppSc(Wild Hlth Pop Man))
        - 1.10.1.5 Master of Applied Science (Neuroscience) (MAppSc(NeuroSc))
        - 1.10.1.6 Master of Applied Science (Photonics) (MAppSc(Photonics))
        - 1.10.1.7 Master of Applied Science (Bioinformatics) (MAppSc(Bioinf))
        - 1.10.1.8 Master of Applied Science (Microscopy and Microanalysis) (MAppSc (Microsc & Micronal))
        - 1.10.1.9 Master of Applied Science (Coastal Management) (MAppSc(CoastalMgt))
      - 1.11 Master of Nutrition and Dietetics (MNutrDiet)
      - 1.12 Master of Nutritional Science (MNutrSc)

- 1.13 Master of Psychology (MPsych)
- 1.14 Master of Information Technology (MInfTech)
- 1.15 Master of Information Technology Management (MInfTechMan)
- 1.16 Master of Applied Information Technology (MApplIT)
- 1.17 Master of Environmental Science and Law (MEnvSciLaw)
- 1.18 Master of Medical Physics (MMedPhys)
- 1.19 Doctor of Philosophy (PhD)
- 1.20 Doctor of Science (DSc)
- 1.21 Doctor of Clinical Psychology/Master of Science DCP/MSc
- 1.22 Doctor of Clinical Psychology/Doctor of Philosophy (DCP/PhD)
- 1.23 Doctor of Clinical Neuropsychology/Master of Science (DCN/MSc)
- 1.24 Doctor of Clinical Neuropsychology/Doctor of Philosophy (DCN/PhD)
2. The combined degrees in the Faculty of Science shall be:
  - 2.1 Bachelor of Applied Science (Exercise and Sport Science)/Bachelor of Science (Nutrition)
  - 2.2 Bachelor of Science and Bachelor of Arts (BSc/BA)
  - 2.3 Bachelor of Engineering and Bachelor of Science (BE/BSc)
  - 2.4 Bachelor of Science and Bachelor of Commerce (BSc/Bcom)
  - 2.5 Bachelor of Nursing and Bachelor of Science (BN/BSc)
  - 2.6 Bachelor of Education (Secondary:Science) and Bachelor of Science BEd(Secondary:Science)/BSc)
  - 2.7 Bachelor of Education (Secondary:Mathematics)
  - 2.8 Bachelor of Science (BEd(Secondary:Mathematics)/BSc)
  - 2.8 Bachelor of Education (Secondary:Science) and Bachelor of Science (BEd(Secondary)/BSc(Psychology))
  - 2.9 Bachelor of Engineering and Bachelor of Medical Science (BE/BmedSc)
3. The degrees in the Faculty of Science offered in conjunction with other faculties shall be:
  - 3.1 Bachelor of Liberal Studies (BlibStud)
  - 3.2 Bachelor of Liberal Studies (International) (BlibStud(International))
  - 3.3 Bachelor of Liberal Studies (Advanced) (BlibStud(Advanced))
  - 3.4 Bachelor of Arts and Sciences (BAS)
5. The diplomas in the Faculty of Science shall be:
  - 5.1 Graduate Diploma in Science (GradDipSc)
  - 5.2 Graduate Diploma in Science (Microscopy and Microanalysis) (GradDipSc(Micr&An))
  - 5.3 Graduate Diploma in Science (Psychology) (GradDipSc(Psych))
  - 5.4 Graduate Diploma in Applied Science (GradDipApplSc)
    - 5.4.1 which shall also incorporate the streams:
      - 5.4.1.1 Graduate Diploma in Applied Science (Environmental Science) (GradDipApplSc(EnvSc))
      - 5.4.1.2 Graduate Diploma in Applied Science (Health Psychology) (GradDipApplSc(HealthPsych))
      - 5.4.1.3 Graduate Diploma in Applied Science (Molecular Biotechnology) (GradDipAppSc(MBT))
      - 5.4.1.4 Graduate Diploma in Applied Science (Wildlife Health and Population Management) (GradDipApplSc(Wild Hlth Pop Man))
      - 5.4.1.5 Graduate Diploma in Applied Science (Neuroscience) (GradDipApplSc(Neuroscience))
      - 5.4.1.6 Graduate Diploma in Applied Science (Bioinformatics) (GradDipApplSc(Bioinf))
      - 5.4.1.7 Graduate Diploma in Applied Science (Microscopy and Microanalysis) (GradDipApplSc(Microsc&Micronal))
      - 5.4.1.8 Graduate Diploma in Applied Science (Psychology of Coaching) (GradDipApplSc(PsychCoach))
      - 5.4.1.9 Graduate Diploma in Applied Science (Coastal Management) (GradDipApplSc(CoastalMgt))
  - 5.5 Graduate Diploma in Psychology (GradDipPsych)
  - 5.6 Graduate Diploma in Information Technology (GradDipIT)
  - 5.7 Graduate Diploma in Information Technology Management (GradDipITMan)
  - 5.8 Graduate Diploma in Applied Information Technology (GradDipApplIT)
  - 5.9 Graduate Diploma in Medical Physics (GradDipMedPhys)
  - 5.10 Graduate Diploma in Computing (GradDipComp)
6. The certificates in the Faculty of Science shall be:
  - 6.1 Graduate Certificate in Science (History and Philosophy in Science) (GradCert(HPS))
  - 6.2 Graduate Certificate in Science (Microscopy & Microanalysis) (GradCertSC(Micr&An))
  - 6.3 Graduate Certificate in Applied Science (GradCertApplSc)
  - 6.4 Graduate Certificate in Bioethics (Clinical Ethics) (GradCertBEth (ClinEth))
- 6.3.1 which shall also incorporate the streams:
  - 6.3.1.1 Graduate Certificate in Applied Science (Environmental Science) (GradCertApplSc(EnvSc))
  - 6.3.1.2 Graduate Certificate in Applied Science (Health Psychology) (GradCertApplSc(HealthPsych))
  - 6.3.1.3 Graduate Certificate in Applied Science (Psychology of Coaching) (GradCertApplSc(PsychCoach))
  - 6.3.1.4 Graduate Certificate in Applied Science (Molecular Biotechnology) (GradCertAppSc(MBT))
  - 6.3.1.5 Graduate Certificate in Applied Science (Wildlife Health and Population Management) (GradCertApplSc(Wild Hlth Pop Man))
  - 6.3.1.6 Graduate Certificate in Applied Science (Neuroscience) (GradCertApplSc(Neuroscience))
  - 6.3.1.7 Graduate Certificate in Applied Science (Bioinformatics) (GradCertApplSc(Bioinf))
  - 6.3.1.8 Graduate Certificate in Applied Science (Microscopy and Microanalysis) (GradCertApplSc(Microsc&Micronal))
  - 6.3.2.9 Graduate Certificate in Applied Science (Coastal Management) (GradCertApplSc(CoastalMgt))
- 6.4 Graduate Certificate in Information Technology (GradCertIT)
- 6.5 Graduate Certificate in Information Technology Management (GradCertITMan)
- 6.6 Graduate Certificate in Applied Information Technology (GradCertApplIT)
7. The testamurs for the Bachelor of Science and Bachelor of Computer Science and Technology shall specify the stream for which the degree is being awarded.

## Bachelor of Science

- Bachelor of Science  
 Bachelor of Science (Advanced)  
 Bachelor of Science (Advanced Mathematics)  
 Bachelor of Science (Bioinformatics)  
 Bachelor of Science (Environmental)  
 Bachelor of Science (Marine Science)  
 Bachelor of Science (Molecular Biology and Genetics)  
 Bachelor of Science (Molecular Biotechnology)  
 Bachelor of Science (Nutrition)  
 and the combined degree courses:  
 Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Laws  
 Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Arts  
 Bachelor of Arts/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Commerce  
 Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]/Bachelor of Engineering  
 Bachelor of Engineering/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]  
 Bachelor of Education (Secondary: Science)/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]  
 Bachelor of Education (Secondary: Mathematics)/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]  
 Bachelor of Education (Secondary: Science)/Bachelor of Science (Psychology)  
 Bachelor of Nursing/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]  
 Bachelor of Applied Science (Exercise and Sports Science)/Bachelor of Science (Nutrition)
1. **Requirements for the pass degree**
    - 1.1 To qualify for the award of the pass degree students must:
      - 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
      - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
  2. **Requirements for the honours degree**
    - 2.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.
  3. **Requirements for the combined degrees**
    - 3.1 To qualify for the award of the two degrees in a combined degree course students must complete the requirements published in these and the other relevant faculty resolutions relating to the course.

## Bachelor of Information Technology

### 1. Requirements for the pass degree

- 1.1 To qualify for the award of the pass degree students must:
- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Liberal Studies

Bachelor of Liberal Studies

Bachelor of Liberal Studies (International)

Bachelor of Liberal Studies (Advanced)

### 1. Requirements for the degree

- 1.1 To qualify for the award of the degree students must:
- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Medical Science

Bachelor of Engineering/Bachelor of Medical Science

### 1. Requirements for the pass degree

- 1.1 To qualify for the award of the pass degree students must:
- 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

### 3. Requirements for the combined degrees

- 3.1 To qualify for the award of the two degrees in the combined degree course students must complete the requirements published in these and the other relevant faculty resolutions relating to the course.

## Bachelor of Psychology

### 1. Requirements for the degree

- 1.1 To qualify for the award of the degree students must:
- 1.1.1 complete successfully units of study giving credit for a total of 192 credit points; including 48 credit points from the fourth year (honours) units of study in the Science subject area of Psychology; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Bachelor of Computer Science and Technology

Bachelor of Computer Science and Technology

Bachelor of Computer Science and Technology (Advanced)

### 1. Requirements for the pass degree

- 1.1 To qualify for the award of the pass degree students must:
- 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## Bachelor of Science and Technology

### 1. Requirements for the Bachelor of Science and Technology

- 1.1 To qualify for the award of the Bachelor of Science and Technology a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Specialisations, streams or majors

- 2.1 The following majors will be awarded in the Bachelor of Science and Technology:

- 2.1.1 Agricultural Chemistry
- 2.1.2 Anatomy and Histology
- 2.1.3 Biochemistry
- 2.1.4 Biology
- 2.1.5 Cell Pathology
- 2.1.6 Chemistry
- 2.1.7 Computational Science
- 2.1.8 Computer Science
- 2.1.9 Design Technology\*
- 2.1.10 Electronic Engineering\*
- 2.1.11 Environmental Studies
- 2.1.12 Financial Mathematics and Statistics
- 2.1.13 General Engineering\*
- 2.1.14 Geography
- 2.1.15 Geology
- 2.1.16 Geophysics
- 2.1.17 History and Philosophy of Science
- 2.1.18 Immunobiology
- 2.1.19 Information Systems
- 2.1.20 Information Technology\*
- 2.1.21 Marine Science
- 2.1.22 Mathematics
- 2.1.23 Medicinal Chemistry
- 2.1.24 Microbiology
- 2.1.25 Nanoscience and Technology
- 2.1.26 Neuroscience
- 2.1.27 Pharmacology
- 2.1.28 Physics
- 2.1.29 Physiology
- 2.1.30 Psychology
- 2.1.31 Soil Science
- 2.1.32 Statistics

\*Honours not available in these subject areas

### 3. Requirements for the honours degree

- 3.1 Candidates who qualify may enrol in the Bachelor of Science and Technology (Honours) course.
- 3.2 To qualify for the award of the BST (Honours) degree a student must complete the honours requirements published in the Faculty Resolutions relating to the Bachelor of Science and Technology.

## Bachelor of Science and Bachelor of Arts combined degree

### 1. Requirements for the Bachelor of Science and Bachelor of Arts combined degree

- 1.1 To qualify for the award of the Bachelor of Science and Bachelor of Arts degrees a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 240 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Specialisations, streams or majors

- 2.1 The Bachelor of Science/Bachelor of Arts combined degree, will be awarded in the following streams:

- 2.1.1 Bachelor of Science
- 2.1.2 Bachelor of Science (Advanced)
- 2.1.3 Bachelor of Science (Advanced Mathematics)
- 2.1.4 Bachelor of Arts

- 2.2 The testamur for the Bachelor of Science (Advanced) and Bachelor of Science (Advanced Mathematics) shall specify the stream for which it is awarded.

- 2.3 The following majors will be awarded in the Bachelor of Science, Bachelor of Science (Advanced) and Bachelor of Science (Advanced Mathematics):

- 2.3.1 Agricultural Chemistry
- 2.3.2 Anatomy and Histology
- 2.3.3 Biochemistry
- 2.3.4 Biology
- 2.3.5 Cell Pathology
- 2.3.6 Chemistry
- 2.3.7 Computational Science
- 2.3.8 Computer Science
- 2.3.9 Financial Mathematics and Statistics
- 2.3.10 Geography
- 2.3.11 Geology
- 2.3.12 Geophysics
- 2.3.13 History and Philosophy of Science
- 2.3.14 Immunobiology
- 2.3.15 Information Systems
- 2.3.16 Marine Science
- 2.3.17 Mathematics
- 2.3.18 Medicinal Chemistry
- 2.3.19 Microbiology
- 2.3.20 Nanoscience and Technology
- 2.3.21 Neuroscience
- 2.3.22 Pharmacology
- 2.3.23 Physics
- 3.3.24 Physiology
- 3.3.25 Psychology
- 3.3.26 Soil Science
- 3.3.27 Statistics

4. The following majors will be awarded in the Bachelor of Arts: Subjects in Part A of the *Table of units of study* offered by the Departments of the Faculty of Arts.

At least one major must come from this group:

- 4.1 Aboriginal Studies
- 4.2 Ancient History
- 4.3 Anthropology
- 4.4 Arabic Language and Literature
- 4.5 Arab World, Islam and the Middle East
- 4.6 Archaeology (Classical)
- 4.7 Archaeology (Near Eastern)
- 4.8 Archaeology (Prehistoric and Historical)
- 4.9 Art History and Theory
- 4.10 Asian Studies
- 4.11 Australian Literature
- 4.12 Australian Studies
- 4.13 Biblical Studies
- 4.14 Chinese Studies
- 4.15 Classical Civilisation
- 4.16 English
- 4.17 European Studies
- 4.18 Film Studies
- 4.19 French Studies
- 4.20 Gender Studies
- 4.21 Germanic Studies
- 4.22 Greek (Ancient)
- 4.23 Greek and Roman Literature
- 4.24 Hebrew (Classical)
- 4.25 Hebrew (Modern)
- 4.26 Heritage Studies
- 4.27 Hindi-Urdu
- 4.28 History
- 4.29 Indonesian and Malay Studies (no guarantee of continuing availability of units)
- 4.30 International and Comparative Literary Studies
- 4.31 Italian Studies
- 4.32 Japanese Studies
- 4.33 Jewish Civilisation, Thought and Culture
- 4.34 Korean Studies
- 4.35 Latin
- 4.36 Linguistics
- 4.37 Medieval Studies
- 4.38 Modern Greek Studies
- 4.39 Music
- 4.40 Performance Studies
- 4.41 Philosophy
- 4.42 Sanskrit
- 4.43 Social Policy
- 4.44 Sociology
- 4.45 Spanish
- 4.46 Studies in Religion
- 4.47 Thai (major may not be available)

4.48 Yiddish (no guarantee of continuing availability of units) Subjects in Part B of the *Table of units of study* offered by Departments in faculties other than Arts.

Unless indicated otherwise, a major may be completed from this group in addition to the major required from Part A above:

- 4.49 Economics
- 4.50 Education
- 4.51 Government and International Relations
- 4.52 Industrial Relations and Human Resource Management
- 4.53 Management
- 4.54 Political Economy

#### 4. Requirements for the honours degree

- 4.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the combined award course.
- 4.2 Honours will be awarded in the Bachelor of Science and the Bachelor of Arts.

### Master of Science

1.1.1 The Faculty of Science may, on the recommendation of the head of the department concerned, admit to candidature for the degree of Master of Science an applicant who:

1.1.1.1 is a graduate of the University of Sydney; and  
 1.1.1.2 has, in the opinion of the Faculty, reached a first or second class honours standard:

- 1.1.1.2.1 in the final year of an honours unit of study for the degree of Bachelor of Science, or
- 1.1.1.2.2 in a unit of study considered by the Faculty to be equivalent to a unit of study referred to in section 1.1.1.2.1; or

1.1.2 has, in some other manner, acquired a standard of knowledge considered by the Faculty to be equivalent to a first or second class honours standard in a unit of study referred to in section 1.1.1.2.1.

1.2 Notwithstanding section 1, the Academic Board may admit a person to candidature for the degree in accordance with the provisions of Part 9 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*.

2. Subject to the approval of the head of the department, a candidate for the degree shall elect to proceed:

- 2.1 either as a full-time or as a part-time candidate;
- 2.2 either by research and thesis in accordance with section 7 or by coursework and essay in accordance with section 8; and
- 2.3 except in the case of a candidate proceeding in accordance with Part 9 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, either within the University of Sydney or elsewhere.

3.1 A candidate to be full-time:

- 3.1.1 shall not keep the normal semesters; but
- 3.1.2 shall pursue candidature continuously throughout the year, except for a period of recreation leave; and
- 3.1.3 shall not have any substantial employment during the day.

3.2 A candidate who does not comply with section 3.1 shall be regarded as a part-time candidate.

4.1 A candidate shall not present for examination for the degree earlier than one year after commencement of candidature.

4.2 Except with the permission of the Faculty, a full-time candidate proceeding by research and thesis or any candidate proceeding by coursework and essay shall complete the requirements for the degree not later than two years after the commencement of candidature.

4.3 Except with the permission of the Faculty, a part-time candidate proceeding by research and thesis shall complete the requirements for the degree not later than four years after the commencement of candidature.

5. Time spent by a candidate in advanced study in the University of Sydney before admission to candidature may be deemed by the Faculty to be time spent after such admission.

6.1 The Dean of the Faculty, on the recommendation of the head of the department concerned, shall appoint a full-time member of the academic staff or research staff of the University to act as supervisor of each candidate.

6.2 Where the supervisor is a member of the research staff, the Dean of the Faculty, on the recommendation of the head of the department concerned, shall also appoint a member of the full-time academic staff as associate supervisor. Any person so appointed as associate supervisor must be capable of acting

- as supervisor in the event that the supervisor is no longer able to act.
- 6.3 The Dean of the Faculty, on the recommendation of the head of the department concerned, may appoint a full-time member of the academic staff of the University or other appropriately qualified person to act as associate supervisor.
- 6.4 The supervisor shall report annually to the Faculty, through the head of department, on the progress towards completion of the requirements for the degree of each candidate under his or her supervision.
- 6.5 The Faculty, on the recommendation of the head of the department concerned, may terminate the candidature of any candidate who has not shown evidence of sufficient progress, in the opinion of the Faculty.
- 7.1 A candidate proceeding by research and thesis shall:
- 7.1.2 carry out an original investigation on a topic approved by the head of the department concerned;
- 7.1.3 write a thesis embodying the results of this investigation and state in the thesis generally in a preface and specifically in notes:
- 7.1.3.1 the sources from which the information was taken;
- 7.1.3.2 the extent to which the work of others has been used; and
- 7.1.3.3 the proportion of the thesis claimed as original;
- 7.1.4 lodge with the Registrar three copies of the thesis, typewritten and bound;
- 7.1.5 if required by the examiners, sit for an examination in the branch or branches of science to which the thesis relates.
- 7.2 The thesis shall be accompanied by a certificate from the supervisor stating whether in the supervisor's opinion the form of presentation of the thesis is satisfactory.
- 7.3 The Dean of the Faculty of Science on the recommendation of the head of department concerned, shall appoint two, or where the Dean considers it appropriate, more than two examiners of whom at least one shall be external to the University, i.e. not being a member of the staff of the University or holding a clinical academic title, and of whom one may be the person appointed to act as supervisor of the candidate.
- 7.4 The examiners shall report to the Faculty which shall determine the result of the examination.
- 7.5 A candidate may not present as the thesis any work which has been presented for a degree or diploma at this or another tertiary institution; but the candidate shall not be precluded from incorporating such work in the thesis, provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
- 7.6 The Registrar shall lodge one copy of the thesis with the Librarian if the degree is awarded.
- 8.1 A candidate proceeding by course work and essay shall:
- 8.1.1 attend such course of study and pass such examinations in each unit of study as the Faculty, on the recommendation of the department concerned, shall by resolution prescribe;
- 8.1.2 write a substantial essay on a topic approved by the head of the department concerned and state in the essay, generally in a preface and specifically in notes:
- 8.1.2.1 the sources from which the information was taken; and
- 8.1.2.2 the extent to which the work of others has been used;
- 8.1.3 lodge with the Registrar two typewritten copies of the essay.
- 8.2.1 The Dean of the Faculty, on the recommendation of the head of the department concerned, shall appoint two examiners to examine the essay.
- 8.2.2 One may be the person appointed to act as supervisor of the candidate.
- 8.3 The examiners shall report to the Faculty which shall determine the result of the examination.
- 8.4.1 The candidate may not present as the essay any work which has been presented for an award course at this or another tertiary institution; but
- 8.4.2 the candidate will not be precluded from incorporating such in the essay, provided that in presenting the essay the candidate indicates the part of work which has been so incorporated.
- 5.1.2 graduates who have completed the requirements for a graduate diploma majoring in a Science discipline that has a significant environmental emphasis, or in Environmental Science, or equivalent as per section 8; or
- 5.1.3 graduates who have completed prior postgraduate study in a Science discipline that has a significant environmental emphasis, or in Environmental Science.
- 2. Availability**
- 2.1 Admission to candidature may be limited by a quota.
- 2.2 In determining the quota the University will take into account:
- 2.2.1 availability of resources including space, laboratory and computing facilities; and
- 2.2.2 availability of adequate and appropriate supervision.
- 2.3 In considering an application for admission to candidature the Program Committee for Environmental Science and the Faculty:
- 2.3.1 shall take account of the quota; and
- 2.3.2 will select, in preference, applicants who are most meritorious in terms of section 1 above.
- 3. Method of progression**
- 3.1 A candidate for the degree shall proceed by research and thesis in accordance with section 5.
- 3.2 A candidate for the degree must complete all other requirements for the degree as dictated by the Chair of the Program Committee for Environmental Science and in accordance with section 5.
- 4. Time limits**
- 4.1 A candidate may proceed on either a full-time or a part-time basis.
- 4.2.1 A full-time candidate shall complete the requirements for the degree:
- 4.2.1.1 not earlier than the end of the third semester; and
- 4.2.1.2 not later than the end of the fourth semester of candidature, except as described in Section 8.3 or unless otherwise determined by the Faculty.
- 4.2.2 A full-time candidate shall not keep the normal semesters but shall pursue candidature continuously throughout the year, except for periods of leave approved by the candidate's supervisor, and shall not have any substantial employment during the day.
- 4.3 A part-time candidate shall complete the requirements for the degree:
- 4.3.1 not earlier than the end of the third semester; and
- 4.3.2 not later than the end of the eighth semester of candidature, except as described in Section 8.3 or unless otherwise determined by the Faculty.
- 4.4 Any candidate who does not comply with section 4.2 shall be deemed to be a part-time candidate.
- 5. Requirements for the degree**
- 5.1 A candidate for the degree is required to:
- 5.1.1 carry out an original investigation on a topic approved by the Chair of the Program Committee for Environmental Science, and
- 5.1.2 write a thesis embodying the results of this investigation, stating in the thesis:
- 5.1.2.1 the sources from which the information was taken;
- 5.1.2.2 the extent to which the work of others has been used; and
- 5.1.2.3 the proportion of the thesis claimed as original work.
- 5.2 Candidates for the degree must prove to the satisfaction of the Program Committee for Environmental Science a breadth of knowledge in environmental issues.
- 5.3.1 Candidates for the degree must satisfactorily complete any coursework requirements prescribed by the Chair of the Program Committee for Environmental Science.
- 5.3.2 This can include up to 24 credit points of coursework covering material new to the candidate and selected from units of study approved from time to time by the Faculty.
- 5.4 A unit of coursework study shall consist of such lectures, seminars, tutorial instruction, essays, exercises or practical work as may be prescribed.
- 5.5 In these resolutions, 'to complete a unit of study' or any derivative expression means:
- 5.5.1 to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
- 5.5.2 to complete satisfactorily the essays, exercises and practical work if any; and
- 5.5.3 to pass any other examination of the unit of study that may apply.
- Master of Science (Environmental Science)**
- 1. Eligibility for admission**
- 1.1 The Dean of the Faculty of Science may admit to candidature:
- 1.1.1 graduates who have completed an honours degree majoring in a Science discipline that has a significant environmental emphasis, or in Environmental Science, or equivalent; or

## 6. Examination

- 6.1 A candidate shall:
- 6.1.1 attend such course of study and pass such examinations in each unit of study as the Faculty, on the recommendation of the Chair of the Program Committee – Environmental Science, shall by resolution prescribe;
- 6.1.2 carry out an original investigation on a topic approved by Chair of the Program Committee – Environmental Science;
- 6.1.3 write a thesis embodying the results of this investigation and state in the thesis generally in a preface and specifically in notes:
- 6.1.3.1 the sources from which the information was taken;
- 6.1.3.2 the extent to which the work of others has been used; and
- 6.1.3.3 the proportion of the thesis claimed as original;
- 6.1.4 lodge with the Registrar three copies of the thesis, typewritten and bound;
- 6.1.5 if required by the examiners, sit for an examination in the branch or branches of science to which the thesis relates.
- 6.2 The thesis shall be accompanied by a certificate from the supervisor stating whether in the supervisor's opinion the form of presentation of the thesis is satisfactory.
- 6.3 The Dean of the Faculty of Science on the recommendation of the head of department concerned, shall appoint two, or where the Dean considers it appropriate, more than two examiners of whom at least one shall be external to the University, i.e. not being a member of the staff of the University or holding a clinical academic title, and of whom one may be the person appointed to act as supervisor of the candidate.
- 6.4 The examiners shall report to the Faculty which shall determine the result of the examination.
- 6.5.1 A candidate may not present as the thesis any work which has been presented for a degree or diploma at this or any another tertiary institution; but
- 6.5.2 the candidate shall not be precluded from incorporating such work in the thesis, provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
- 6.6 The Registrar shall lodge one copy of the thesis with the Librarian if the degree is awarded.
- ## 7. Progress
- 7.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where the candidate does not show good cause, terminate the candidature.
- ## 8. Admission from a Graduate Diploma of Science
- 8.1 A candidate may seek admission into the MSc(Environmental Science) from any of the Graduate Diploma of Science programs, including those of Applied Science and Environmental Science, as follows:
- 8.1.1 A candidate who has fully completed the requirements for a Graduate Diploma of Science or Applied Science is eligible to apply for admission into the MSc(Environmental Science).
- 8.1.2 Candidates who are considered not to have the required breadth of knowledge in environmental issues may need to complete some further coursework as per section 5.
- 8.2.1 A candidate who has completed 24 credit points of Environmental Science coursework at credit grade or above towards the requirements for a postgraduate qualification in Science or Applied Science may apply for admission into the MSc(Environmental Science).
- 8.2.2 Candidates who gain admission in this manner may still need to complete some further coursework as per section 5.
- 8.3 For a candidate who gains admission into the MSc(Environmental Science) from a Graduate Diploma of Science or Applied Science, the duration of candidature is as follows:
- 8.3.1 Where a full-time candidate has completed the requirements for a Graduate Diploma of Science or Applied Science immediately prior to admission into the MSc(Environmental Science), the minimum duration for completion of the requirements of the MSc(Environmental Science) is two semesters.
- 8.3.2 Where a part-time candidate has completed the requirements for the Graduate Diploma of Science or Applied Science immediately prior to admission into the MSc(Environmental Science), the minimum duration for completion of the

requirements of the MSc(Environmental Science) is three semesters.

- 8.4 In these resolutions, the term 'immediately' means that the graduate diploma requirements were completed in the previous semester.

## Master of Science (Microscopy and Microanalysis)

### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
- 1.1.1 have completed a degree in Science, Engineering or equivalent; or
- 1.1.2 have completed the requirements for the Graduate Diploma of Science (Microscopy and Microanalysis) at credit level.

### 2. Availability

- 2.1 Admission to candidature may be limited by a quota.
- 2.2 In determining the quota the University will take into account:
- 2.2.1 availability of resources including space, laboratory and computing facilities; and
- 2.2.2 availability of adequate and appropriate supervision.
- 2.3 In considering an application for admission to candidature the Faculty shall take account of the quota; and will select, in preference, applicants who are most meritorious in terms of section 1 above.

### 3. Method of progression

- 3.1 A candidate for the degree shall proceed by completing units of study and a project as prescribed by the Faculty.
- 3.2 A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises or practical work as may be prescribed.
- 3.3 In these resolutions, 'to complete a unit of study' or any derivative expression means:
- 3.3.1 to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
- 3.3.2 to complete satisfactorily the essays, exercises and practical work if any; and
- 3.3.3 to pass any other examination of the unit of study that may apply.

### 4. Time limits

- 4.1 A candidate may proceed on either a full-time or a part-time basis.
- 4.2 A full-time candidate shall complete the requirements for the degree:
- 4.2.1 not earlier than the end of the third semester; and
- 4.2.2 not later than the end of the fifth semester of candidature, unless otherwise determined by the Faculty.
- 4.3 A part-time candidate shall complete the requirements for the degree:
- 4.3.1 not earlier than the end of the fourth semester; and
- 4.3.2 not later than the end of the eighth semester of candidature, unless otherwise determined by the Faculty.

### 5. Requirements for the degree

- 5.1 Candidates for the degree are required to complete satisfactorily:
- 5.1.1 units of coursework granting a minimum of 48 credit points selected from units of study satisfying the conditions approved from time to time by the Faculty; and
- 5.1.2 supervised projects and essays worth 24 credit points.

### 6. Examination

- 6.1 On completion of requirements for the degree, the Faculty shall determine the results of the candidature, on the recommendation of the Head of the School of Physics.

### 7. Progress

- 7.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where the candidate does not show good cause, terminate the candidature.

### 8. Credit

- 8.1 A candidate who, before admission to candidature, has spent time in graduate study and has completed coursework considered by the Faculty to be equivalent to units of study prescribed for the degree, may receive credit of up to 48 credit points towards the requirements for the degree, provided that

the completed work was not counted towards the requirements of another degree.

## Master of Applied Science Graduate Diploma in Applied Science Graduate Certificate in Applied Science

1. The Graduate Certificate in Applied Science, the Graduate Diploma in Applied Science, and the Master of Applied Science will be offered in subject areas as determined by the Faculty of Science.
2. Subject to Faculty approval, candidates may choose:
  - 2.1 to take units of study over a number of different subject areas offered by the Faculty of Science; or
  - 2.2 to specialise in one of the areas listed below, in which case the testamur shall specify the subject area.
    - 2.2.1 Bioinformatics
    - 2.2.2 Coastal Management
    - 2.2.3 Environmental Science
    - 2.2.4 Microscopy and Microanalysis
    - 2.2.5 Molecular Biotechnology
    - 2.2.6 Neuroscience
    - 2.2.7 Nutrition and Dietetics
    - 2.2.8 Psychology of Coaching
    - 2.2.9 Spatial Information Science
    - 2.2.10 Wildlife Health and Population Management
3. **Eligibility for admission**
  - 3.1 The Dean of the Faculty of Science may admit to candidature for:
    - 3.1.1 *the Graduate Certificate in Applied Science*
      - 3.1.1.1 graduates of the University of Sydney holding the degree of Bachelor of Science or any other equivalent award of the University of Sydney;
      - 3.1.1.2 graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in section 3.1.1.1; or
      - 3.1.1.3 persons who have experience which is considered to demonstrate the knowledge and aptitude required to undertake the units of study;
    - 3.1.2 *the Graduate Diploma in Applied Science*
      - 3.1.2.1 graduates of the University of Sydney holding the degree of Bachelor of Science or any other equivalent award of the University of Sydney;
      - 3.1.2.2 graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in section 3.1.2.1; or
      - 3.1.2.3 persons who have completed requirements for the Graduate Certificate in Applied Science, or equivalent;
    - 3.1.3 *the Master of Applied Science*
      - 3.1.3.1 graduates of the University of Sydney holding the degree of Bachelor of Science or any other equivalent award of the University of Sydney;
      - 3.1.3.2 graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in section 3.1.3.1; or
      - 3.1.3.3 persons who have completed requirements for the Graduate Diploma in Applied Science, or equivalent.
  - 3.2 In relation to particular subject areas the Dean may require applicants to satisfy additional specific requirements relating to that subject area.
4. **Availability**
  - 4.1 Admission to candidature may be limited by a quota.
  - 4.2 In determining the quota, the University will take into account:
    - 4.2.1 availability of resources including space, laboratory and computing facilities; and
    - 4.2.2 availability of adequate and appropriate supervision.
  - 4.3 In considering an application for admission to candidature the Dean shall take account of the quota and will select, in preference, applicants who are most meritorious in terms of section 3 above.
5. **Method of progression**
  - 5.1 A candidate for the course shall proceed by completing units of study as prescribed by the Faculty.
  - 5.2 A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work

as may be prescribed. In these resolutions, 'to complete a unit of study' or any derivative expression means:

- 5.2.1 to attend the lectures and the meetings, if any, for seminars or tutorial instruction;
  - 5.2.2 to complete satisfactorily the essays, exercises, practical and project work if any; and
  - 5.2.3 to pass any other examination of the unit of study that may apply.
6. **Availability of units of study**
    - 6.1 All units of study for a particular subject area may not be available every semester.
    - 6.2 The Dean may allow substitution of any unit of study by another unit of study, including units of study from other postgraduate coursework programs in the Faculty or elsewhere in the University.
  7. **Time limits**
    - 7.1 A candidate may proceed on either a full-time or a part-time basis.
    - 7.2 A candidate for the Graduate Certificate in Applied Science shall complete the requirements for the award:
      - 7.2.1 in a minimum of one semester and a maximum of four semesters; and
      - 7.2.2 except with permission of the Dean within three calendar years of admission to candidature.
    - 7.3 A candidate for the Graduate Diploma in Applied Science shall complete the requirements for the award:
      - 7.3.1 in a minimum of two semesters and a maximum of eight semesters; and
      - 7.3.2 except with permission of the Dean within six calendar years of admission to candidature.
    - 7.4 A candidate for the Master of Applied Science shall proceed complete the requirements for the award:
      - 7.4.1 in a minimum of two semesters and a maximum of 12 semesters; and
      - 7.4.2 except with permission of the Dean within nine calendar years of admission to candidature.
  8. **Requirements for the course**
    - 8.1 Candidates for the Graduate Certificate in Applied Science are required to complete satisfactorily units of study granting a minimum of 24 credit points selected from units of study approved from time to time by the Faculty.
    - 8.2 Candidates for the Graduate Diploma in Applied Science are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved from time to time by the Faculty.
    - 8.3 Candidates for the Master of Applied Science are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from units of study approved from time to time by the Faculty.
    - 8.4 Candidates for the Master of Applied Science can only enrol in project units of study after successful completion of four units of study.
  9. **Examination**
    - 9.1 On completion of the requirements for the course, the Faculty shall determine the results of the candidature.
  10. **Progress**
    - 10.1 The Dean may:
      - 10.1.1 advise a student when their performance has been such that a rule would normally be applied; and
      - 10.1.2 call upon that student to show good cause why the rule should not be applied; and
      - 10.1.3 where the student does not show good cause, apply the rule.
    - 10.2 Candidates for the Master of Applied Science, the Graduate Diploma in Applied Science, and the Graduate Certificate in Applied Science, shall be governed by the rules as follows:
      - 10.2.1.1 A student who has failed a cumulative total of 12 credit points at any stage of enrolment in the Master of Applied Science will be required to show good cause why he or she should be allowed to re-enrol; and
      - 10.2.1.2 if good cause has not been established, the student's enrolment will be transferred to the Graduate Diploma in Applied Science.
      - 10.2.2.1 A student who has failed a cumulative total of 18 credit points at any stage of enrolment in the Master of Applied Science and/or the Graduate Diploma in Applied Science will be required to show good cause why he or she should be allowed to re-enrol; and

- 10.2.2.2 if good cause has not been established, the student's enrolment will be transferred to the Graduate Certificate in Applied Science.
- 10.2.3.1 A student who has failed a cumulative total of more than 18 credit points in the Master of Applied Science and/or the Graduate Diploma in Applied Science and/or the Graduate Certificate in Applied Science will be required to show good cause why he or she should be allowed to re-enrol; and
- 10.2.3.2 if good cause has not been established, the student will not be permitted to re-enrol.
- 10.2.4.1 A student who has failed a core unit at the second attempt in the Master of Applied Science and/or the Graduate Diploma in Applied Science and/or the Graduate Certificate in Applied Science will be deemed to have failed to complete course requirements and will be required to show good cause why he or she should be allowed to re-enrol.
- 10.2.4.2 If good cause has not been established, the student will not be permitted to re-enrol.

#### 11. Credit

- 11.1 Credit is not available in the Graduate Certificate in Applied Science, Graduate Diploma in Applied Science and Master of Applied Science for postgraduate study which has not been undertaken in these award courses within the previous three years, except at the discretion of the Dean.
- 11.2 A candidate who has qualified for the award of the Graduate Certificate in Applied Science may transfer, within three years, to the Graduate Diploma in Applied Science and receive credit for up to 24 credit points from the Graduate Certificate in Applied Science.
- 11.3 A candidate who has qualified for the award of the Graduate Diploma in Applied Science may transfer, within three years, to the Master of Applied Science and receive credit for up to 36 credit points from the Graduate Diploma in Applied Science.
- 11.4 A candidate who has completed units of study in the Applied Science program within the previous three years, but has not qualified for an award, may transfer to another award within the same Applied Science program and receive credit for the units of study completed.

### Master of Applied Science (Health Psychology) Graduate Certificate in Applied Science (Health Psychology) Graduate Diploma in Applied Science (Health Psychology)

#### 1. Requirements for the Master of Applied Science (Health Psychology)

- 1.1 To qualify for the award of the Master of Applied Science (Health Psychology) a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 2. Requirements for the Graduate Diploma in Applied Science (Health Psychology)

- 2.1 To qualify for the award of the Graduate Diploma in Applied Science (Health Psychology) a student must:
- 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 3. Requirements for the Graduate Certificate in Applied Science (Health Psychology)

- 3.1 To qualify for the award of the Graduate Certificate in Applied Science (Health Psychology) a student must:
- 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### 4. Specialisations, streams or majors

- 4.1 The award course will be awarded in the following specialisations/streams/majors:
- 4.1.1 Research stream

## Nutritional Science Program Committee

### Constitution

#### 1. Membership

##### 1.1 *Ex officio:*

- 1.1.1 Dean, Faculty of Science
- 1.1.2 Pro-Dean, Faculty of Science

##### 1.2 *Honorary:*

- 1.2.1 Mrs B Boden
- 1.3 *One representative from each of the following:*
- 1.3.1 Human Nutrition Unit, Department of Biochemistry
- 1.3.2 Department of Biochemistry
- 1.3.3 Department of Physiology, and
- 1.3.4 any other person whom the Dean may appoint from time to time including a representative of the NSW Branch of the Dietitians' Association of Australia

#### 2. Office holders

##### 2.1 *Chair:*

- 2.1.1 One of the above representatives chosen by the Dean

##### 2.2 *Deputy Chair:*

- 2.2.1 Pro-Dean, Faculty of Science

#### 3. Terms of reference

- 3.1 The Committee, which shall be established generally in line with Resolutions of the Senate relating to Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees shall be responsible for:
- 3.1.1 considering and making recommendations to the Dean on such matters as the Dean requires; and
- 3.1.2 considering and making recommendations to the Dean on:
- 3.1.2.1 the structure of the BSc(Nutrition), MNutDiet and MNutSc degree programs;
- 3.1.2.2 the application of the degree resolutions as they affect candidates.
- 3.2 The Chair of the Program Committee shall hold the following responsibilities which are generally equivalent to those held by Heads of Department as provided for by Resolution of the Senate:
- 3.2.1 consulting from time to time with students on units of study, teaching and examining and reporting annually to the Faculty on those arrangements;
- 3.2.2 consulting and informing members of the Program Committee at least once each semester on matters of policy and administration relevant to the operation of the Programs;
- 3.2.3 submitting proposals relating to units of study and examinations to the Faculty;
- 3.2.4 organising the operation of the Program Committee including the teaching and examining arrangements for interdepartmental units of study, the allocation of administrative duties and the delegation of appropriate responsibilities to individual staff; subcommittees or working parties;
- 3.2.5 representing the views and concerns of the Program Committee to the Faculty, Academic Board and other University bodies as necessary;
- 3.2.6 providing the Dean with information on the activities of the Program Committee, including providing data required by the Dean to meet the reporting obligations of the Dean, the Faculty and the University; and
- 3.2.7 to maintain the quality and the integrity of the teaching program for the BSc(Nutrition), MNutDiet and MNutSc.

### Master of Bioethics

### Master of Bioethics (Honours) Graduate Diploma in Bioethics Graduate Certificate in Bioethics Graduate Certificate in Bioethics (Biotechnology)

#### 1. Requirements for the Master of Bioethics

- 1.1 To qualify for the award of the Master of Bioethics by coursework a student must:
- 1.1.1 complete such units of study as may be prescribed by the Faculty of Science as detailed in the Faculty of Science Handbook;
- 1.1.2 complete the specified number of credit points as detailed in the Faculty of Science Handbook;

1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## 2. Requirements for the Master of Bioethics honours degree

2.1 To qualify for the award of the honours degree, candidates must complete the honours requirements published in the Faculty of Science Handbook relating to the course.

## 3. Requirements for the Graduate Diploma in Bioethics

3.1 To qualify for the award of the Graduate Diploma in Bioethics by coursework a student must:

3.1.1 complete such units of study as may be prescribed by the Faculty of Science as detailed in the Faculty of Science Handbook;

3.1.2 complete the specified number of credit points as detailed in the Faculty of Science Handbook;

3.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## 4. Requirements for the Graduate Certificate in Bioethics

4.1 To qualify for the award of the Graduate Certificate in Bioethics by coursework a student must:

4.1.1 complete such units of study as may be prescribed by the Faculty of Science as detailed in the Faculty of Science Handbook;

4.1.2 complete the specified number of credit points as detailed in the Faculty of Science Handbook;

4.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## 5. Requirements for the Graduate Certificate in Bioethics (Biotechnology)

5.1 To qualify for the award of the Graduate Certificate in Bioethics (Biotechnology) by coursework a student must:

5.1.1 complete such units of study as may be prescribed by the Faculty of Science as detailed in the Faculty of Science Handbook;

5.1.2 complete the specified number of credit points as detailed in the Faculty of Science Handbook;

5.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Nutrition and Dietetics

### 1. Award of the degree

1.1 The degree of Master of Nutrition and Dietetics shall be awarded in two grades, namely pass and, in the case of an outstanding candidate, pass with merit.

### 2. Eligibility for admission

2.1 The Faculty of Science, on the recommendation of the Nutritional Science Program Committee, may admit to candidature for the degree:

2.1.1 graduates of the University of Sydney who have, unless exempted by the Nutritional Science Program Committee, completed acceptable units of study in Biochemistry and Physiology;

2.1.2 persons who have satisfied the requirements for the award of the Diploma in Nutrition and Dietetics.

### 3. Method of progression and degree requirements

3.1 A candidate for the degree shall proceed full-time and, except with the permission of the Faculty of Science, shall complete the requirements for the degree no later than two years from the date of first enrolment.

3.2.1 Entry to the second year of candidature shall be subject to satisfactory progress in the first year.

3.2.2 If progress is not considered satisfactory, a candidate may be asked by the Faculty to show cause why he or she should be permitted to re-enrol.

3.3 A candidate for the degree who has been admitted on the basis of having satisfied the requirements for the award of the Diploma in Nutrition and Dietetics, may elect to proceed as a full-time or part-time candidate and shall complete the requirements for the degree:

3.3.1 not later than six months from the date of first enrolment, in the case of a full-time candidate; and

3.3.2 not later than 12 months from the date of enrolment, in the case of a part-time candidate.

3.4 A unit of study shall consist of lectures together with such tutorial instruction, essays, exercises or practical work as may be prescribed.

3.5 A candidate shall complete in the first year of candidature such courses as may be prescribed by the Nutritional Science Program Committee in: Nutritional Biochemistry, Nutritional Science, Foods and Food Science, Nutrition in Individuals, Nutrition in Populations, Principles of Dietetic Practice, Clinical Nutrition, Nutrition Management, Communications.

3.6 In the second year of candidature a candidate will:

3.6.1 undertake training in the dietetics departments of primary health care settings;

3.6.2 complete further units of study as prescribed by the Nutritional Science Program Committee; and

3.6.3.1 undertake a project approved by the Head of the Human Nutrition Unit.

3.6.3.2 The result of this project shall be presented for examination in the form of a long essay.

3.7.1 A candidate admitted under section 2.1.2 may be granted credit for up to three semesters towards the degree; and will undertake a project approved by the Head of the Human Nutrition Unit.

3.7.2 The result of this project shall be presented for examination in the form of a long essay.

## 4. Examination

4.1 On completion of the requirements for the degree, the Faculty shall determine the result of the candidature, on the recommendation of the Nutritional Science Program Committee, acting on a report from the Head of the Human Nutrition Unit.

## Master of Nutritional Science

### 1. Award of the degree

1.1 The degree of Master of Nutritional Science shall be awarded in two grades, namely pass and, in the case of an outstanding candidate, pass with merit.

### 2. Eligibility for admission

2.1 The Faculty of Science, on the recommendation of Nutritional Science Program Committee, may admit to candidature for the degree graduates of the University of Sydney, who have, unless exempted by the Nutritional Science Program Committee, completed acceptable units of study in Biochemistry and Physiology.

2.2 The Academic Board, on the recommendation of the Nutritional Science Program Committee and of the Faculty, may admit to candidature for the degree graduates of other universities who have qualifications equivalent, in the opinion of the Academic Board, to those specified in section 2.1, and on such conditions as the Nutritional Science Program Committee may prescribe.

### 3. Method of progression and degree requirements

3.1 A candidate for the degree shall proceed full-time and, except with the permission of the Faculty of Science, shall complete the requirements for the degree no later than two years from the date of first enrolment.

3.2 Entry to the second year of candidature shall be subject to satisfactory progress in the first year.

3.2.1 If progress is not considered satisfactory, a candidate may be asked by the Faculty to show cause why he or she should be permitted to re-enrol.

3.2.2 A unit of study shall consist of lectures together with such tutorial instruction, essays, exercises or practical work as may be prescribed.

3.3 A candidate shall complete in the first year of candidature such units of study as may be prescribed by the Nutritional Science Program Committee in:

3.3.1 Functions of the Nutrients

3.3.2 Nutritional Biochemistry

3.3.3 Food Science and Technology

3.3.4 Applied Nutrition

3.3.5 Therapeutic Dietetics

3.3.6 Medicine

3.3.7 Food Production and Economics

3.3.8 Management

3.3.9 Public Health Nutrition

3.3.10 Food Habits and Principles of Communication

3.3.11 Education and Sociology.

3.4.1 A candidate in the second year of candidature shall proceed by research and thesis.

3.4.2 A candidate shall:

3.4.2.1 carry out an original investigation on a topic approved by the Head of the Human Nutrition Unit;

- 3.4.2.2 write a short thesis embodying the results of the investigation and state in the thesis, generally in a preface and specifically in notes:
- 3.4.2.2.1 the sources from which the information was taken;
- 3.4.2.2.2 the extent to which the work of others has been made use of; and
- 3.4.2.2.3 the proportion of the thesis which the student claims as original;
- 3.4.2.3 lodge with the Registrar three copies of the thesis, typewritten and bound.
- 3.5 The thesis shall be accompanied by a certificate from the supervisor stating whether in his or her opinion the form of the presentation of the thesis is satisfactory.
- 3.6 A candidate may not present as the thesis any work which has been presented for a degree at this or another tertiary institution, but shall not be precluded from incorporating such work in the thesis, provided that in presenting the thesis indications are given to the part of the work which has been so incorporated.
- 3.7 The Registrar shall lodge one copy of the thesis with the Librarian if the degree is awarded.
- 4. Supervision**
- 4.1 The Faculty of Science shall appoint, on the recommendation of the Head of the Human Nutrition Unit, a full-time member of the teaching staff of the University to act as the supervisor for each candidate.
- 5. Examination**
- 5.1 The Dean of the Faculty, on the recommendation of the Head of the Human Nutrition Unit, shall appoint two or, where the Dean considers it appropriate, more than two examiners of whom one may be the person appointed to act as supervisor of the candidate.
- 5.2 On completion of the requirements for the degree, the Faculty shall determine the results of the candidature, on the recommendation of the Nutritional Science Program Committee, acting on a report from the Head of the Human Nutrition Unit.

## Master of Psychology

### 1. Award of the degree

- 1.1 The degree of Master of Psychology shall be awarded in two grades, namely pass and, in the case of an outstanding candidate, pass with merit.

### 2. Eligibility for admission

- 2.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
- 2.1.1 have completed units of study in Abnormal Psychology acceptable to the Faculty; and
- 2.1.2 be a Bachelor of Arts or Bachelor of Science of the University of Sydney; and
- 2.1.3 have obtained fourth year honours in Psychology; or
- 2.1.4 be a graduate of the University other than as specified in 2.1.2 and hold qualifications considered by the Faculty to be equivalent to fourth year honours in Psychology at the University of Sydney; or
- 2.1.5 have completed the requirements for the degree of Master of Science in Psychology or Master of Arts (Honours) or Master of Philosophy in Psychology of the University of Sydney; and
- 2.1.6.1 have satisfied the Faculty of their personal suitability for the practice of clinical psychology.
- 2.1.6.2 When evaluating personal suitability the Faculty may take into account previous relevant experience, reports of the referees and the outcome of selection interviews.

### 3. Method of progression

- 3.1 A candidate for the degree shall proceed by completing units of study as prescribed by the Faculty.
- 3.2 A unit of study shall consist of lectures, together with such seminars, tutorial instruction, essays, exercises or practical work as may be prescribed.
- 3.3 In these resolutions the expression 'to complete a unit of study' means:
- 3.3.1 to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
- 3.3.2 to complete satisfactorily the essays, exercises and practical work if any; and
- 3.3.3 to pass the examinations of the unit of study.

## 4. Time limits

- 4.1 A candidate may proceed on either a full-time or a part-time basis.
- 4.2 A full-time candidate shall complete the requirements for the degree not later than the end of the second year of candidature, unless otherwise determined by the Faculty.
- 4.3 A part-time candidate shall complete the requirements for the degree not later than the end of the fourth year of candidature, unless otherwise determined by the Faculty.

## 5. Requirements for the degree

- 5.1 The following are the requirements for the degree of Master of Psychology.
- 5.1.1 Candidates for the degree are required to complete satisfactorily:
- 5.1.1.1 a coursework component according to the syllabus approved by the Faculty;
- 5.1.1.2 a practicum component involving both training in therapeutic and assessment techniques and field placements; and
- 5.1.1.3 a research project and submit a dissertation on that project.
- 5.2 The requirements for the degree shall be completed in two parts, namely Part I and Part II.
- 5.3 A candidate must complete Part I to the satisfaction of the Faculty before proceeding to Part II.
- 5.4 Full-time candidates are required, except with permission of the Faculty, to complete the requirements of Part I of the course within one year of first enrolment and to complete Part II of the course within two years of first enrolment.
- 5.5 Part-time candidates are required, except with the permission of the Faculty, to complete the requirements of Part I within two years of first enrolment and to complete Part II within four years of first enrolment.

## 6. Master of Psychology/Doctor of Philosophy

- 6.1 A person may proceed concurrently as a candidate for the degrees of Master of Psychology and Doctor of Philosophy.
- 6.2 For further details refer to the resolutions of the Senate for the combined award course for the degrees of Master of Psychology and Doctor of Philosophy.

## 7. Examination

- 7.1 On completion of requirements for the degree, the Faculty shall determine the results of the candidature, on the recommendation of the Head of the Department of Psychology.

## 8. Progress

- 8.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where the candidate does not show good cause, terminate the candidature.

## Master of Psychology/Doctor of Philosophy

The resolutions of the Senate relating to candidature for the degrees of Master of Psychology and Doctor of Philosophy shall apply to the combined award course for the degrees of Master of Psychology and Doctor of Philosophy except for sections 1, 4, 5 and 6 of the resolutions of the Senate relating to the degree of Master of Psychology; and sections 7 and 8 of the resolutions of the Senate relating to the degree of Doctor of Philosophy, which are replaced by the following:

### 1. Award of the degrees

- 1.1 The degree of Master of Psychology shall be awarded in two grades, namely pass and, in the case of an outstanding candidate, pass with merit.
- 1.2 The degree of Master of Psychology shall only be awarded on satisfactory completion of the requirements for the degree of Doctor of Philosophy, except as provided by section 15 of the resolutions of the Academic Board relating to the degree of Doctor of Philosophy.

### 2. Time limits

- 2.1 A full-time candidate shall complete the requirements for both degrees:
- 2.1.1 not earlier than the end of the fourth year of candidature; and,
- 2.1.2 unless otherwise determined by the Faculty, not later than the end of the sixth year of candidature.
- 2.2 A part-time candidate shall complete the requirements for both degrees:
- 2.2.1 not earlier than the end of the fourth year of candidature; and

- 2.2.2 unless otherwise determined by the Faculty, not later than the end of the seventh year of candidature.
- 2.3 Notwithstanding sections 3.1 and 3.2, a candidate who meets the requirements of sections 7(2) and (3) of the resolutions of the Senate relating to the degree of Doctor of Philosophy may be permitted to complete the requirements at an earlier date.

### 3. Requirements for the degrees

The following are the requirements for the combined award course for the degrees of Master of Psychology and Doctor of Philosophy:

- 3.1. Candidates for the degrees are required to:
- 3.1.1 complete satisfactorily a coursework component according to the syllabus approved by the Faculty;
- 3.1.2 complete satisfactorily a practicum component involving both training in therapeutic and assessment techniques and field placements; and
- 3.1.3 pursue a course of advanced study and research leading to the submission of a thesis in an area of clinical research as approved by the Head of the Department of Psychology.
- 3.2 The requirements for both degrees shall be completed in three parts, namely Part I, Part IIA and Part III.
- 3.3 A candidate must complete Part I to the satisfaction of the Faculty before proceeding to Part IIA.
- 3.4 Full-time candidates are required, except with permission of the Faculty, to:
- 3.4.1 complete the requirements of Part I within one year of first enrolment;
- 3.4.2 complete Part IIA within two years of first enrolment; and
- 3.4.3 complete Part III within six years of first enrolment.
- 3.5 Part-time candidates are required, except with the permission of the Faculty, to:
- 3.5.1 complete the requirements of Part I within two years of first enrolment;
- 3.5.2 complete Part IIA within four years of first enrolment; and
- 3.5.3 complete Part III within seven years of first enrolment.
- 3.6 Part III of the requirements for the degree of Master of Psychology is satisfied under section 3.1.1.3 above.

### 4. Transfer to Master of Psychology candidature

- 4.1 The Head of the Department of Psychology may recommend that a candidate:
- 4.1.1 withdraw from candidature for the combined degrees; and
- 4.1.2 complete the requirements for the degree of Master of Psychology under such conditions as the Faculty may determine.

### 5. Examination

- 5.1 The procedures for the examination and award of the degree of Doctor of Philosophy (including the provision for transfer to master's candidature if the degree is not awarded) shall be as prescribed in the resolutions of the Senate and of the Academic Board relating to that degree.
- 5.2 On completion of Parts I, IIA and III of the requirements for the degree, and following the award of the degree of Doctor of Philosophy, the Faculty shall determine the results of the candidature for the degree of Master of Psychology, on the recommendation of the Head of the Department of Psychology.

## Master of Information Technology

- 1.1 Candidates for the Graduate Certificate in Information Technology are required to complete satisfactorily units of study granting a minimum of 24 credit points selected from units of study, excluding INFO5990 and IT project units of study, approved for the Master of Information Technology.
- 1.2.1 Candidates for the Graduate Diploma in Information Technology are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved for the Master of Information Technology.
- 1.2.2 Of the 36 credit points, a maximum of 24 credit points can be selected from Foundational units of study; and at least 12 credit points should come from Specialist units of study, excluding INFO5990 and IT project units of study.
- 1.3.1 Candidates for the Master of Information Technology are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from the units of study approved for the Master of Information Technology, satisfying the conditions approved from time to time by the Faculty.

- 1.3.2 Of the 48 credit points, a maximum of 24 credit points can be selected from Foundational units; and at least 24 credit points should come from Specialist units or IT projects.
- 1.3.3 Enrolment in IT projects will be approved only for those students who have completed at least 24 credit points from Foundational or Specialist units at credit average or above and may be limited by quota.
- 1.4.1 To qualify for the award of Master of Information Technology students must complete one of the defined majors:
- 1.4.2 The defined majors for the Master of Information Technology are:
- 1.4.2.1 Software Engineering
- 1.4.2.2 Multimedia Technology
- 1.4.2.3 Database Management Systems
- 1.4.2.4 E-Business Technologies
- 1.4.2.5 Business Information Systems
- 1.4.2.6 Telecommunications Engineering
- 1.4.2.7 Computer Engineering
- 1.4.2.8 Computer Science
- 1.4.2.9 Financial Modelling
- 1.4.2.10 Project Management
- 1.4.2.11 Computer Networks, and
- 1.4.2.12 Health Informatics.
- 1.4.3 The testamur for the Master of Information Technology shall specify the major completed in order to qualify for the award.

## Master of Information Technology Management

### 1. Eligibility for admission

- 1.1 The Dean of the Faculty of Science may admit to candidature:
- 1.1.1 graduates who have completed a bachelor's degree, with results equivalent to credit average or above; or
- 1.1.2 persons who have completed the GradDipITMan at The University of Sydney, with credit average results or above; or
- 1.1.3 persons who have completed the GradDipComp at the University of Sydney.
- 1.2.1 The bachelor's degree does not have to be an Information Technology degree, but it should contain a significant amount of technical subjects related to computing, as typically found in an IT, Science, or Engineering degree.
- 1.2.2 Applicants holding a bachelor's degree in other areas, such as Finance, Commerce, Health Sciences, and Social Sciences, who have completed relevant IT subjects will also be eligible.
- 1.2.3 Applicants holding a bachelor's degree in any discipline and who have worked in Information Technology for more than five years are eligible.

### 2. Availability

- 2.1.1 Admission to the Master of Information Technology Management may be limited by a quota.
- 2.1.2 In determining the quota the University will take into account:
- 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
- 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select, in preference, applicants who are most meritorious in terms of section 2 above.

### 3. Time limits

- 3.1 A candidate may proceed on either a full-time or a part-time basis.
- 3.2 A full-time candidate shall complete the requirements for the award:
- 3.2.1 not earlier than the end of the second semester of candidature; and
- 3.2.2 not later than the end of the fourth semester of candidature, unless otherwise determined by the Dean.
- 3.3 A part-time candidate shall complete the requirements of the award:
- 3.3.1 not earlier than the end of the fourth semester of candidature; and
- 3.3.2 not later than the end of the eighth semester of candidature, unless otherwise determined by the Dean.

## Master of Applied Information Technology

### 1. Eligibility for admission

- 1.1 The Dean of the Faculty of Science may admit to candidature:

- 1.1.1 graduates who have completed a bachelor's degree in Physical Science or Engineering, or a bachelor's degree with some background in Information Technology or Mathematics; or
- 1.1.2 persons who have completed the GradDipApplIT at the University of Sydney, with credit average results or above.
- 2. Availability**
- 2.1 Admission to the Master of Applied Information Technology may be limited by a quota.
- 2.1.1 In determining the quota, the University will take into account:
- 2.1.1.1 availability of resources including space, laboratory and computing facilities; and
- 2.1.1.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.
- 3. Time limits**
- 3.1 A candidate may proceed on either a full-time or a part-time basis.
- 3.2 In determining the length of candidacy below, the Dean shall include time previously spent as a candidate for the GradCertApplIT or the GradDipApplIT course.
- 3.3.1 A full-time candidate shall complete the requirements for the award:
- 3.3.1.1 not earlier than the end of the third semester of candidature; and
- 3.3.1.2 not later than the end of the sixth semester of candidature, unless otherwise determined by the Dean.
- 3.4.1 A part-time candidate shall complete the requirements of the award:
- 3.4.1.1 not earlier than the end of the sixth semester of candidature; and
- 3.4.1.2 not later than the end of the tenth semester of candidature, unless otherwise determined by the Dean.

## Master of Environmental Science and Law

- 1. Eligibility for admission**
- 1.1 The Dean of the Faculty of Science may admit to candidature:
- 1.1.1 graduates of the University of Sydney holding the degree of Bachelor of Science or Bachelor of Laws.
- 1.1.2 graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in section 1.1.1.
- 2. Availability**
- 2.1.1 Admission to candidature may be limited by a quota.
- 2.1.2 In determining the quota, the Dean will take into account:
- 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
- 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2.1 In considering an application for admission to candidature the Dean shall take account of the quota; and
- 2.2.2 will select, in preference, applicants who are most meritorious in terms of section 1 above.
- 3. Availability of units of study**
- 3.1 All units of study for a particular subject area may not be available every semester.
- 3.2 The Dean may allow substitution of any unit of study by another unit of study, including units of study from other postgraduate coursework programs in the Faculties of Science and Law, or elsewhere in the University.
- 4. Time limits**
- 4.1 A candidate may proceed on either a full-time, or a part-time basis.
- 4.2 A candidate for the Master of Environmental Science and Law shall complete the requirements for the award:
- 4.2.1 in a minimum of two semesters and a maximum of ten semesters; and
- 4.2.2 except with permission of the Faculty within six calendar years of admission to candidature.
- 5. Authority of the Deans**
- 5.1 The Deans of Science and Law shall jointly exercise authority in any matter concerning the course not otherwise dealt with in these resolutions.

## Master of Medical Physics Graduate Diploma in Medical Physics

- 1. Eligibility for admission**
- 1.1 The Faculty may, on the recommendation of the Head of the School of Physics, admit to candidature for:
- 1.1.1 *the Graduate Diploma in Medical Physics*
- 1.1.1.1 an applicant who is the holder of a bachelor's degree in Science or Engineering from the University of Sydney provided the applicant has achieved a major in physics, or equivalent;
- 1.1.1.2 a graduate of another university or appropriate institution who has equivalent qualifications to those specified in section 1.1.1.1;
- 1.1.2 *the Master of Medical Physics*
- 1.1.2.1 a person who has the qualifications specified in section 1.1.1.1, or a person who has completed requirements for the Graduate Diploma in Medical Physics.
- 2. Availability**
- 2.1.1 Admission to either course may be limited by quota.
- 2.1.2 In determining the quota the University will take into account:
- 2.1.2.1 availability of resources including space, library, equipment, laboratory and computing facilities; and
- 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature the Head of Department and the Faculty:
- 2.2.1 shall take account of the quota; and
- 2.2.2 will select in preference applicants who are most meritorious in terms of section 1 above.
- 3. Time limits**
- 3.1 A candidate may proceed on either a full-time or part-time basis.
- 3.2 *For the graduate diploma:*
- 3.2.1 A full-time candidate shall complete the requirements for the graduate diploma:
- 3.2.1.1 not earlier than the end of the second semester of candidature; and
- 3.2.1.2 not later than the fourth semester of candidature.
- 3.2.2 A part-time candidate shall complete the requirements for the graduate diploma:
- 3.2.2.1 not earlier than the end of the fourth semester of candidature; and
- 3.2.2.2 not later than the eighth semester of candidature.
- 3.3 *For the master's:*
- 3.3.1 A full-time candidate shall complete the requirements for the master's degree:
- 3.3.1.1 not earlier than the end of the third semester of candidature; and
- 3.3.1.2 not later than the fourth semester of candidature.
- 3.3.2 A part-time candidate shall complete the requirements for the master's degree:
- 3.3.2.1 not earlier than the end of the fourth semester of candidature; and
- 3.3.2.2 not later than the eighth semester of candidature.
- 4. Method of progression**
- 4.1 A candidate for the graduate diploma or master's shall proceed by completing units of study as prescribed by the Faculty.
- 4.2.1 A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed.
- 4.2.2 In these resolutions, 'to complete a unit of study' or any derivative expression means:
- 4.2.2.1 to attend lectures and meetings, if any, for seminars and tutorial instruction;
- 4.2.2.2 complete satisfactorily the essays, exercises, practical and project work if any; and
- 4.2.2.3 to pass any other examination of the unit of study that may apply.
- 5. Examination**
- 5.1 On completion of the requirements for the course, the Faculty shall determine the results of the candidature, on the recommendation of the Head of the School of Physics.
- 6. Progress**
- 6.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the course; and where the candidate does not show good cause, terminate the candidature.

## Doctor of Clinical Psychology/Master of Science

### 1. Award of the degrees

1.1 The degrees of Doctor of Clinical Psychology and Master of Science shall only be awarded on satisfactory completion of the requirements for both degrees, except as provided by the Resolutions of the Senate relating to the degree of Master of Science.

### 2. Eligibility for admission

2.1 The Dean of the Faculty of Science may admit to candidature:

- 2.1.1 graduates of the University of Sydney holding the degree of Bachelor of Psychology, Bachelor of Science (Honours), Bachelor of Arts (Honours), Bachelor of Economics (Social Sciences) (Honours), or Bachelor of Liberal Studies (Honours) in Psychology with a result of 2:1 or better or any other equivalent award of the University of Sydney; or
- 2.1.2 graduates of other universities who have qualifications equivalent to those specified in section 2.1.1; and who have satisfied the Department of their personal suitability for the practice of clinical psychology determined by personal interview and by analysis of units of study completed.

### 3. Availability

- 3.1.1 Admission to candidature may be limited by a quota.
- 3.1.2 In determining the quota, the University will take into account:
- 3.1.2.1 availability of resources including space, laboratory and computing facilities; and
- 3.1.2.2 availability of adequate and appropriate supervision.
- 3.1.2 In considering an application for admission to candidature, the Head of Department, the Director of Clinical Training and the Dean:
- 3.1.2.1 shall take account of the quota; and
- 3.1.2.2 shall select, in preference, applicants who are most meritorious in terms of section 2 above.

### 4. Method of progression

4.1 A candidate for the combined award course shall proceed by completing units of study, clinical internships, research and thesis in accordance with sections 6.3 and 7.

### 5. Time limits

- 5.1 A candidate may proceed on either a full-time or a part-time basis.
- 5.1.1 A candidate shall complete the requirements for the combined award course in a minimum of six semesters and a maximum of 12 semesters, and except with permission of the Dean within nine calendar years of admission to candidature.
- 5.1.2 The Director of Clinical Training in consultation with the members of the Clinical Psychology Unit shall approve any period of absence.

### 6. Requirements for the combined award course

- 6.1 Candidates for the combined award course are required to:
- 6.1.1 complete satisfactorily all units of study listed in Table A;
- 6.1.2 pursue a course of advanced study and research leading to the submission of a thesis in an area of clinical research;
- 6.1.3 complete satisfactorily clinical internships in accordance with sections 6.3 and 7.
- 6.2 A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed.
- 6.2.1 In these resolutions, 'to complete a unit of study' or any derivative expression means:
- 6.2.2 to attend all the lectures and the meetings, if any, for seminars or tutorial instruction;
- 6.2.3 to complete satisfactorily the essays, exercises, practical and project work if any; and
- 6.2.4 to pass any other examination of the unit of study that may apply.
- 6.3 The following are the requirements for the combined award course. The structure of the course is arranged to cover areas from five key topics, namely: **Therapy knowledge and skills, Assessment knowledge and skills, Clinical internships, Ethics and professional practice** and **Research** arranged as follows:

Year, Sem	Therapy knowledge and skills	Assessment knowledge and skills	Clinical internships	Ethics and professional practice	Research
1,1	Adult Psychological Disorders	Psychological Assessment of Adults	Clinical Internships 1	Ethics and Professional Practice Case Seminars 1	Research 1
1,2	Child Psychological Disorders Family Therapy	Psychological Assessment of Children	Clinical Internships 2	Case Seminars 2	Research 2
2,1	Advanced Adult Psychological Disorders Adult Health Psychology	Adult Neuropsychology	Clinical Internships 3	Case Seminars 3	Research 3
2,2	Advanced Seminars	Developmental Disorders	Clinical Internships 4	Case Seminars 4	
3,1	Nil	Nil	Clinical Internship and Case Seminars 5		
3,2	Nil	Nil	Clinical Internship and Case Seminars 5		

### 7. Examination

- 7.1 The procedures for the examination and award of the Master of Science shall be prescribed in the Resolutions of the Senate relating to that degree.
- 7.2 On completion of the requirements for the combined award course, the Faculty, on the recommendation of the Head of Department and the Director of Clinical Training, shall determine the results of the candidature.

### 8. Progress

- 8.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the combined award course; and where the candidate does not show good cause, terminate the candidature.
- 8.2 *Satisfactory progress is prescribed as follows:*
- 8.2.1 A candidate for the combined award course must complete satisfactorily (at a pass level) all units of study.
- 8.2.2.1 If a candidate fails to complete satisfactorily a unit of study at the first attempt, he/she can make a second attempt at completing that unit of study.
- 8.2.2.2 The candidate may not begin the next unit of study within the same key topic area until the previous unit of study has been satisfactorily completed.
- 8.2.2.3 Any candidate who fails to complete satisfactorily a unit of study at the second attempt will normally be deemed to have failed to complete the course requirements and his/her candidature will be terminated by the Dean.
- 8.2.2.4 If a candidate fails to complete satisfactorily two units of study within the same key topic area at the first attempt, he/she will normally be deemed to have failed to complete the course requirements and his/her candidature will be terminated by the Dean.

### 9. Credit

- 9.1 A candidate who, before admission to candidature, has spent time in graduate study and, within the previous three years, has completed coursework considered by the Dean to be equivalent to units of study prescribed for the combined award course, may receive credit of up to 48 credit points towards the requirements for the Doctor of Clinical Psychology provided that the completed work was not counted toward the requirements of another degree.

### 10. Transfer to Master of Science candidature

- 10.1 The Director of Clinical Training in consultation with the Head of Department may recommend that a candidate withdraw from candidature for the combined award course and complete requirements for the degree of Master of Science under such conditions as the Dean may determine.

## Doctor of Clinical Psychology/Doctor of Philosophy

### 1. Award of the degrees

1.1 The degrees of Doctor of Clinical Psychology and Doctor of Philosophy shall only be awarded on satisfactory completion of the requirements for both degrees, except as provided by the Resolutions of the Academic Board relating to the degree of Doctor of Philosophy.

### 2. Eligibility for admission

2.1 The Dean of the Faculty of Science may admit to candidature:

2.1.1 graduates of the University of Sydney holding the degree of Bachelor of Psychology, Bachelor of Science (Honours), Bachelor of Arts (Honours), Bachelor of Economics (Social Sciences) (Honours), or Bachelor of Liberal Studies (Honours) in Psychology with a result of 2:1 or better or any other equivalent award of the University of Sydney; or

2.1.2.1 graduates of other universities who have qualifications equivalent to those specified in section 2.1.1; and

2.1.2.2 who have satisfied the Department of their personal suitability for the practice of clinical psychology determined by personal interview and by analysis of units of study completed.

### 3. Availability

3.1.1 Admission to candidature may be limited by a quota.

3.1.2 In determining the quota, the University will take into account:

3.1.2.1 availability of resources including space, laboratory and computing facilities; and

3.1.2.2 availability of adequate and appropriate supervision.

3.2.1 In considering an application for admission to candidature, the Head of Department, the Director of Clinical Training and the Dean shall take account of the quota; and

3.2.2 shall select, in preference, applicants who are most meritorious in terms of section 2 above.

### 4. Method of progression

4.1 A candidate for the combined award course shall proceed by completing units of study, clinical internships, research and thesis in accordance with sections 6.3 and 7.

### 5. Time limits

5.1 A candidate may proceed on either a full-time or a part-time basis.

5.2 A candidate shall complete the requirements for the combined award course in a minimum of nine semesters and a maximum of 15 semesters, and except with permission of the Dean within nine calendar years of admission to candidature.

5.3 The Director of Clinical Training in consultation with the members of the Clinical Psychology Unit shall approve any period of absence.

### 6. Requirements for the combined award course

6.1 Candidates for the combined award course are required to:

6.1.1 complete satisfactorily 96 credit points from approved units of study;

6.1.2 pursue a course of advanced study and research leading to the submission of a thesis in an area of clinical research;

6.1.3 complete satisfactorily clinical internships in accordance with sections 6.3 and 7;

6.1.4 complete satisfactorily two specialist seminars in clinical psychology.

6.2.1 A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed.

6.2.2 In these resolutions, 'to complete a unit of study' or any derivative expression means:

6.2.2.1 to attend all the lectures and the meetings, if any, for seminars or tutorial instruction;

6.2.2.2 to complete satisfactorily the essays, exercises, practical and project work if any; and

6.2.2.3 to pass any other examination of the unit of study that may apply.

6.3 The following are the requirements for the combined award course. The structure of the course is arranged to cover areas from five key topics, namely: **Therapy knowledge and skills**, **Assessment knowledge and skills**, **Clinical internships**, **Ethics and professional practice** and **Research** arranged as follows:

Year, Sem	Therapy knowledge and skills	Assessment knowledge and skills	Clinical internships	Ethics and professional practice	Research
1,1	Adult Psychological Disorders I: Theory and Practice	Psychological Assessment of Adults: Theory and Practice	Clinical Internships 1	Ethics and Professional Practice 1	Research 1
1,2	Child and Family Psychology: Theory and Clinical Practice	Psychological Assessment of Children: Theory and Practice	Clinical Internships 2	Ethics and Professional Practice 2	Research 2
2,1	Adult and Health Psychology: Theory and Clinical Practice	Cognitive Neuropsychology in Clinical Practice	Clinical Internships 3	Ethics and Professional Practice 3	Research 3
2,2	Specialist Seminars in Clinical Psychology	Neuropsychological Disorders	Clinical Internships 4	Ethics and Professional Practice 4	Research 4
3,1	Advanced Seminars in Clinical Psychology	Nil	Clinical Internships 5	Ethics and Professional Practice 5	Research 5
3,2	Nil	Nil	Clinical Internships 6	Ethics and Professional Practice 6	Research 6
4,1					Research 7
4,1					Research 8
5,1					Research 9
5,2					Research 10

### 7. Examination

7.1 The procedures for the examination and award of the Doctor of Philosophy (including the provision for transfer to Master's candidature if the degree is not awarded) shall be prescribed in the Resolutions of the Academic Board and Senate relating to that degree.

7.2 On completion of the requirements for the combined award course, the Faculty, on the recommendation of the Head of Department and the Director of Clinical Training, shall determine the results of the candidature.

### 8. Progress

8.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the combined award course; and where the candidate does not show good cause, terminate the candidature.

8.2 *Satisfactory progress is prescribed as follows:*

8.2.1 A candidate for the combined award course must complete satisfactorily (at a pass level) all units of study.

8.2.1.1 If a candidate fails to complete satisfactorily a unit of study at the first attempt, he/she can make a second attempt at completing that unit of study.

8.2.1.2 The candidate may not begin the next unit of study within the same key topic area until the previous unit of study has been satisfactorily completed.

8.2.1.3 Any candidate who fails to complete satisfactorily a unit of study at the second attempt will normally be deemed to have failed to complete the course requirements and his/her candidature will be terminated by the Dean.

8.2.1.4 If a candidate fails to complete satisfactorily two units of study within the same key topic area at the first attempt, he/she will normally be deemed to have failed to complete the course requirements and his/her candidature will be terminated by the Dean.

### 9. Credit

9.1 A candidate who, before admission to candidature, has spent time in graduate study and, within the previous three years, has completed coursework considered by the Dean to be equivalent to units of study prescribed for the combined award course, may receive credit of up to 48 credit points towards the requirements for the Doctor of Clinical Psychology provided that the completed work was not counted toward the requirements of another degree.

## 10. Transfer to Doctor of Philosophy candidature

- 10.1 The Director of Clinical Training in consultation with the Head of Department may recommend that a candidate withdraw from candidature for the combined award course and complete requirements for the degree of Doctor of Philosophy under such conditions as the Dean may determine.

## Doctor of Clinical Neuropsychology/Master of Science

### 1. Award of the degrees

- 1.1 The degrees of Doctor of Clinical Neuropsychology and Master of Science shall only be awarded on satisfactory completion of the requirements for both degrees, except as provided by the Resolutions of the Academic Board relating to the degree of Master of Science.

### 2. Eligibility for admission

- 2.1 The Dean of the Faculty of Science may admit to candidature:

- 2.1.1 graduates of the University of Sydney holding the degree of Bachelor of Psychology, Bachelor of Science (Honours), Bachelor of Arts (Honours), Bachelor of Economics (Social Sciences) (Honours), or Bachelor of Liberal Studies (Honours) in psychology with a result of 2:1 or better or any other equivalent award of the University of Sydney; or
- 2.1.2.1 graduates of other universities who have qualifications equivalent to those specified in section 2.1.1; and
- 2.1.2.2 who have satisfied the Department of their personal suitability for the practice of clinical psychology determined by personal interview and by analysis of units of study completed.

### 3. Availability

- 3.1.1 Admission to candidature may be limited by a quota.
- 3.1.2 In determining the quota, the University will take into account:
- 3.1.2.1 availability of resources including space, laboratory and computing facilities; and
- 3.1.2.2 availability of adequate and appropriate supervision.
- 3.2.1 In considering an application for admission to candidature, the Head of Department, the Director of Clinical Training and the Dean shall take account of the quota; and
- 3.2.2 shall select, in preference, applicants who are most meritorious in terms of section 2 above.

### 4. Method of progression

- 4.1 A candidate for the combined award course shall proceed by completing units of study, clinical internships, research and thesis in accordance with sections 6.3 and 7.

### 5. Time limits

- 5.1 A candidate may proceed on either a full-time or a part-time basis.
- 5.2 A candidate shall complete the requirements for the combined award course in a minimum of six semesters and a maximum of nine semesters, and except with permission of the Dean within nine calendar years of admission to candidature.
- 5.3 The Director of Clinical Training in consultation with the members of the Clinical Psychology Unit shall approve any period of absence.

### 6. Requirements for the combined award course

- 6.1 Candidates for the combined award course are required to:
- 6.1.1 complete satisfactorily all units of study listed in Table C in section 6.4;
- 6.1.2 pursue a course of advanced study and research leading to the submission of a thesis in an area of clinical Neuropsychology research;
- 6.1.3 complete satisfactorily clinical internships in accordance with sections 6.3 and 7.
- 6.2.1 A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed.
- 6.2.2 In these resolutions, 'to complete a unit of study' or any derivative expression means:
- 6.2.2.1 to attend all the lectures and the meetings, if any, for seminars or tutorial instruction;
- 6.2.2.2 to complete satisfactorily the essays, exercises, practical and project work if any; and
- 6.2.2.3 to pass any other examination of the unit of study that may apply.
- 6.3 The following are the requirements for the combined award course. The structure of the course is arranged to cover areas

from five key topics, namely: **Assessment knowledge and skills, Therapy knowledge and skills, Clinical internships, Ethics and professional practice** and **Research** arranged as follows:

Year, Sem	Therapy knowledge and skills	Assessment knowledge and skills	Clinical internships	Ethics and professional practice	Research
1,1	Psychological Assessment of Adults	Adult Psychological Disorders	Clinical Neuropsychology Internships 1	Ethics and Professional Practice Case Seminars 1	Research 1
1,2	Psychological Assessment of Children	Family Therapy	Clinical Neuropsychology	Neuropsychology Case Seminars 2	Research 2
2,1	Neuroanatomy Adult Neuropsychological Disorders	Neuropsychological Disorders	Internships 2 Clinical Neuropsychology Internships 3	Neuropsychology Case Seminars 3	Research 3
2,2	Paediatric Neuropsychological Disorders	Paediatric Neuropsychological Disorders	Clinical Neuropsychology Internships 4	Neuropsychology Case Seminars 4	
3,1	Nil	Nil	Clinical Neuropsychology Internships and Seminars 5		
3,2	Nil	Nil	Neuropsychology Internships and Seminars 6		

### 7. Examination

- 7.1 The procedures for the examination and award of the Master of Science shall be prescribed in the Resolutions of the Academic Board and Senate relating to that degree.
- 7.2 On completion of the requirements for the combined award course, the Faculty, on the recommendation of the Head of Department and the Director of Clinical Training, shall determine the results of the candidature.

### 8. Progress

- 8.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the combined award course; and where the candidate does not show good cause, terminate the candidature.
- 8.2 *Satisfactory progress is prescribed as follows:*
- 8.2.1 A candidate for the combined award course must complete satisfactorily (at a pass level) all units of study.
- 8.2.2.1 If a candidate fails to complete satisfactorily a unit of study at the first attempt, he/she can make a second attempt at completing that unit of study.
- 8.2.2.2 The candidate may not begin the next unit of study within the same key topic area until the previous unit of study has been satisfactorily completed.
- 8.2.2.3 Any candidate who fails to complete satisfactorily a unit of study at the second attempt will normally be deemed to have failed to complete the course requirements and his/her candidature will be terminated by the Dean.
- 8.2.2.4 If a candidate fails to complete satisfactorily two units of study within the same key topic area at the first attempt, he/she will normally be deemed to have failed to complete the course requirements and his/her candidature will be terminated by the Dean.

### 9. Credit

- 9.1 A candidate who, before admission to candidature, has spent time in graduate study and, within the previous three years, has completed coursework considered by the Dean to be equivalent to units of study prescribed for the combined award course, may receive credit of up to 48 credit points towards the requirements for the Doctor of Clinical Psychology provided that the completed work was not counted toward the requirements of another degree.

### 10. Transfer to Master of Science Candidature

- 10.1 The Director of Clinical Training in consultation with the Head of Department may recommend that a candidate withdraw from candidature for the combined award course and complete requirements for the degree of Master of Science under such conditions as the Dean may determine.

## Doctor of Clinical Neuropsychology/Doctor of Philosophy

### 1. Award of the degrees

1.1 The degrees of Doctor of Clinical Neuropsychology and Doctor of Philosophy shall only be awarded on satisfactory completion of the requirements for both degrees, except as provided by the Resolutions of the Academic Board relating to the degree of Doctor of Philosophy.

### 2. Eligibility for admission

2.1 The Dean of the Faculty of Science may admit to candidature:

2.1.1 graduates of the University of Sydney holding the degree of Bachelor of Psychology, Bachelor of Science (Honours), Bachelor of Arts (Honours), Bachelor of Economics (Social Sciences) (Honours), or Bachelor of Liberal Studies (Honours) in psychology with a result of 2:1 or better or any other equivalent award of the University of Sydney; or

2.1.1.2 graduates of other universities who have qualifications equivalent to those specified in section 2.1.1; and

2.1.2.2 who have satisfied the Department of their personal suitability for the practice of clinical psychology determined by personal interview and by analysis of units of study completed.

### 3. Availability

3.1.1 Admission to candidature may be limited by a quota.

3.1.2 In determining the quota, the University will take into account:

3.1.2.1 availability of resources including space, laboratory and computing facilities; and

3.1.2.2 availability of adequate and appropriate supervision.

3.2.1 In considering an application for admission to candidature, the Head of Department, the Director of Clinical Training and the Dean shall take account of the quota; and

3.2.2 shall select, in preference, applicants who are most meritorious in terms of section 2 above.

### 4. Method of progression

4.1 A candidate for the combined award course shall proceed by completing units of study, clinical internships, research and thesis in accordance with Sections 6.3 and 7.

### 5. Time limits

5.1 A candidate may proceed on either a full-time or a part-time basis.

5.2 A candidate shall complete the requirements for the combined award course in a minimum of nine semesters and a maximum of 12 semesters, and except with permission of the Dean within nine calendar years of admission to candidature.

5.3 The Director of Clinical Training in consultation with the members of the Clinical Psychology Unit shall approve any period of absence.

### 6. Requirements for the combined award course

6.1 Candidates for the combined award course are required to:

6.1.1 complete satisfactorily 96 credit points from approved units of study;

6.1.2 pursue a course of advanced study and research leading to the submission of a thesis in an area of clinical neuropsychology research;

6.1.3 complete satisfactorily clinical internships in accordance with sections 6.3 and 7;

6.1.4 complete satisfactorily two specialist seminars in clinical neuropsychology.

6.2.1 A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed.

6.2.2 In these resolutions, 'to complete a unit of study' or any derivative expression means:

6.2.2.1 to attend all the lectures and the meetings, if any, for seminars or tutorial instruction;

6.2.2.2 to complete satisfactorily the essays, exercises, practical and project work if any; and

6.2.2.3 to pass any other examination of the unit of study that may apply.

6.3 The following are the requirements for the combined award course. The structure of the course is arranged to cover areas from five key topics, namely: **Assessment knowledge and skills, Therapy knowledge and skills, Clinical internships, Ethics and professional practice** and **Research** arranged as follows:

Year, Sem	Therapy knowledge and skills	Assessment knowledge and skills	Clinical internships	Ethics and professional practice	Research
1,1	Psychological Assessment of Adults	Adult Psychological Disorders	Clinical Neuropsychology Internships 1	Ethics and Professional Practice Case Seminars 1	Research 1
1,2	Psychological Assessment of Children Neuroanatomy	Family Therapy	Clinical Neuropsychology Internships 2	Case Seminars 2	Research 2
2,1	Adult Neuropsychological Disorders	Adult Health Psychology	Clinical Neuropsychology Internships 3	Case Seminars 3	Research 3
2,2	Paediatric Neuropsychological Disorders	Specialist Seminars in Clinical Neuropsychology	Clinical Neuropsychology Internships 4	Case Seminars 4	Research 4
3,1	Nil	Advanced Seminars in Clinical Neuropsychology	Clinical Neuropsychology Internships 5	Case Seminars 5	Research 5
3,2	Nil	Nil	Clinical Neuropsychology Internships 6	Case Seminars 6	Research 6

### 7. Examination

7.1 The procedures for the examination and award of the Doctor of Philosophy (including the provision for transfer to master's candidature if the degree is not awarded) shall be prescribed in the Resolutions of the Academic Board and Senate relating to that degree.

7.2 On completion of the requirements for the combined award course, the Faculty, on the recommendation of the Head of Department and the Director of Clinical Training, shall determine the results of the candidature.

### 8. Progress

8.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the combined award course, and where the candidate does not show good cause, terminate the candidature.

8.2 *Satisfactory progress is prescribed as follows:*

8.2.1 A candidate for the combined award course must complete satisfactorily (at a pass level) all units of study.

8.2.2 If a candidate fails to complete satisfactorily a unit of study at the first attempt, he/she can make a second attempt at completing that unit of study.

8.2.3 The candidate may not begin the next unit of study within the same key topic area until the previous unit of study has been satisfactorily completed.

8.2.3 Any candidate who fails to complete satisfactorily a unit of study at the second attempt will normally be deemed to have failed to complete the course requirements and his/her candidature will be terminated by the Dean.

8.2.4 If a candidate fails to complete satisfactorily two units of study within the same key topic area at the first attempt, he/she will normally be deemed to have failed to complete the course requirements and his/her candidature will be terminated by the Dean.

### 9. Credit

9.1 A candidate who, before admission to candidature, has spent time in graduate study and, within the previous three years, has completed coursework considered by the Dean to be equivalent to units of study prescribed for the combined award course, may receive credit of up to 48 credit points towards the requirements for the Doctor of Clinical Psychology provided that the completed work was not counted toward the requirements of another degree.

### 10. Transfer to Doctor of Philosophy candidature

10.1 The Director of Clinical Training in consultation with the Head of Department may recommend that a candidate withdraw from candidature for the combined award course and complete requirements for the degree of Doctor of Philosophy under such conditions as the Dean may determine.

## Graduate Diploma in Science

### 1. Eligibility for admission

- 1.1 The Faculty may, on the recommendation of the head of the department concerned, admit to candidature for the Graduate Diploma in Science an applicant who is a holder of the degree of Bachelor of Science, Bachelor of Computer Science and Technology, Bachelor of Psychology or Bachelor of Medical Science from the University of Sydney.
- 1.2 The Academic Board, in accordance with the provisions of Part 9 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* on the recommendation of the relevant head of department and of the Faculty, may admit to candidature for the graduate diploma graduates of other universities or other appropriate institutions who have qualifications equivalent, in the opinion of the Academic Board, to those specified in section 1.1.

### 2. Availability

- 2.1.1 Admission to the graduate diploma may be limited by quota.
- 2.1.2 In determining the quota the University will take into account:
  - 2.1.2.1 availability of resources including space, library, equipment, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2.1 In considering an application for admission to candidature the head of department and the Faculty shall take account of the quota; and
- 2.2.2 shall select in preference applicants who are most meritorious in terms of section 1 above.

### 3. Method of progression and time limits

- 3.1 A candidate shall engage in a program of work equivalent to that required for completion of the relevant fourth year Bachelor of Science or Bachelor of Medical Science Honours unit of study offered by the department concerned either as a full-time student for a period of one year or, with the approval of the head of the department concerned, as a part-time student for a period of two years.
- 3.2 There shall be units of study in the following subjects:
  - 3.2.1 Agricultural Chemistry
  - 3.2.2 Anatomy
  - 3.2.3 Applied Mathematics
  - 3.2.4 Biochemistry
  - 3.2.5 Biochemistry (Molecular Biology)
  - 3.2.6 Biology
  - 3.2.7 Cell Pathology
  - 3.2.8 Computer Science
  - 3.2.9 Geography
  - 3.2.10 Geology
  - 3.2.11 Geomorphology with Geography
  - 3.2.12 Geophysics
  - 3.2.13 Histology
  - 3.2.14 History and Philosophy of Science
  - 3.2.15 Immunology
  - 3.2.16 Inorganic Chemistry
  - 3.2.17 Marine Sciences
  - 3.2.18 Mathematical Statistics
  - 3.2.19 Microbiology
  - 3.2.20 Organic Chemistry
  - 3.2.21 Pharmacology
  - 3.2.22 Physical Chemistry
  - 3.2.23 Physics
  - 3.2.24 Physiology
  - 3.2.25 Psychology
  - 3.2.26 Pure Mathematics
  - 3.2.27 Soil Science
  - 3.2.28 Theoretical Chemistry.

### 4. Examination

- 4.1 The award of the graduate diploma shall be subject to the completion of the program of work and examinations to the satisfaction of the Faculty.

### 5. Progress

- 5.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## Graduate Diploma in Science (Microscopy and Microanalysis)

## Graduate Diploma in Science (Psychology)

### 1. Eligibility for admission

- 1.1 The Faculty of Science, on the recommendation of the appropriate Interdepartmental Committee, may admit to candidature the following:
  - 1.1.1 *Graduate Diploma in Science (Microscopy and Microanalysis)*
    - 1.1.1.1 an applicant who is a holder of the degree of Bachelor of Science or Bachelor of Engineering, or any other degree of the University of Sydney.
  - 1.1.2 *Graduate Diploma in Science (Psychology)*
    - 1.1.2.1 an applicant who is a holder of a bachelor's degree with a major in Psychology from a recognised tertiary institution within the past ten years and has achieved a minimum of credit\* average in senior (third) year courses which include units in statistics/research methods which meet the requirements of the Department.

\* Students with a near credit average may be considered (at the discretion of the head of department).

- 1.2 The Academic Board, on the recommendation of the appropriate Interdepartmental Committee and of the Faculty, may admit to candidature for the graduate diploma graduates of other universities or other appropriate institutions who have qualifications equivalent, in the opinion of the Academic Board, to those specified in section 1.1.

### 2. Availability

- 2.1.1 Admission to the graduate diploma may be limited by quota.
- 2.1.2 In determining the quota the University will take into account:
  - 2.1.2.1 availability of resources including space, library, equipment, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2.1 In considering an application for admission to candidature the Interdepartmental Committee and the Faculty shall take account of the quota; and
- 2.2.2 will select in preference applicants who are most meritorious in terms of section 1 above.

### 3. Time limits

- 3.1 A candidate for the Graduate Diploma in Science (Psychology) shall proceed:
  - 3.1.1 as a full-time student for a period of two semesters; or
  - 3.1.2 with the approval of the Interdepartmental Committee, as a part-time student for four semesters.
- 3.2 A candidate for the Graduate Diploma in Science (Microscopy and Microanalysis) shall proceed:
  - 3.2.1 as a full-time student for a period of two semesters; or
  - 3.2.2 as a part-time student for up to eight semesters.

### 4. Method of progression

- 4.1 A candidate shall complete coursework for the graduate diploma as prescribed from time to time by resolution of the Faculty.

### 5. Examination

- 5.1 A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.
- 5.2 On completion of the requirements for the graduate diploma the results of the examination of the coursework and participation in the seminar series shall be reported by the Interdepartmental Committee to the Faculty which shall determine the result of the candidature.

### 6. Progress

- 6.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## Graduate Diploma in Psychology

- 1.1 The Faculty of Science may admit to candidature applicants who hold the degree of Bachelor of Science, Bachelor of Arts, Bachelor of Economics (Social Science), or Bachelor of Liberal Studies from the University of Sydney, or an equivalent degree as deemed by the Faculty, who have not previously completed a major in Psychology.

- 1.2 When assessing an applicant, both undergraduate record and UAI (or equivalent) may be taken into account.
- 2.1 Applicants must have already successfully completed 12 credit points of Junior Psychology (currently PSYC1001 and 1002) or equivalent within the last ten years, except that an applicant who has completed six credit points of Junior Psychology at the University of Sydney in the previous 12 months with a grade of Distinction or better, shall be considered for admission.
3. Conditions of candidature are prescribed by Resolution of the Faculty.

## Graduate Diploma in Information Technology

### 1. Eligibility for admission

- 1.1 The Dean of the Faculty of Science may admit to candidature:
  - 1.1.1 graduates who have completed a Bachelor's degree in any aspect of Information Technology; or
  - 1.1.2 graduates who have completed a Bachelor of Engineering degree with a major sequence of study in Computer Engineering, Software Engineering or Telecommunications Engineering; or
  - 1.1.3 persons who have completed the GradCertIT at the University of Sydney, with Credit average results or above.

### 2. Availability

- 2.1.1 Admission to the Graduate Diploma in Information Technology may be limited by a quota.
- 2.1.2 In determining the quota the University will take into account:
  - 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select in preference applicants who are most meritorious in terms of section 1 above.

### 3. Time limits

- 3.1 A candidate may proceed on either a full-time or a part-time basis.
- 3.2 In determining the length of candidacy below, the Dean shall include time previously spent as candidate for the GradCertIT.
- 3.3 A full-time candidate shall complete the requirements for the award:
  - 3.3.1 not earlier than the end of the second semester of candidature; and
  - 3.3.2 not later than the end of the third semester of candidature, unless otherwise determined by the Dean.
- 3.4 A part-time candidate shall complete the requirements of the award:
  - 3.4.1 not earlier than the end of the third semester of candidature; and
  - 3.4.2 not later than the end of the sixth semester of candidature, unless otherwise determined by the Dean.

## Graduate Diploma in Information Technology Management

### 1. Eligibility for admission

- 1.1 The Dean of the Faculty of Science may admit to candidature:
  - 1.1.1 graduates who have completed a bachelor's degree; or
  - 1.1.2 persons who have completed the GradCertTMan at the University of Sydney, with credit average results or above.
- 1.2.1 The bachelor's degree does not have to be an Information Technology degree, but it should contain a significant amount of technical subjects related to computing, as typically found in an IT, Science, or Engineering degree.
- 1.2.2 Applicants holding a bachelor's degree in other areas, such as Finance, Commerce, Health Sciences, and Social Sciences, who have completed relevant IT subjects will also be eligible.
- 1.2.3 Applicants holding a bachelor's degree in any discipline and who have worked in Information Technology for more than five years are eligible.

### 2. Availability

- 2.1.1 Admission to the Graduate Diploma in Information Technology Management may be limited by a quota.
- 2.1.2 In determining the quota the University will take into account:
  - 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.

- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.

### 3. Time limits

- 3.1 A candidate may proceed on either a full-time or a part-time basis.
- 3.2 A full-time candidate shall complete the requirements for the award:
  - 3.2.1 not earlier than the end of the second semester of candidature; and
  - 3.2.2 not later than the end of the third semester of candidature, unless otherwise determined by the Dean.
- 3.3 A part-time candidate shall complete the requirements of the award:
  - 3.3.1 not earlier than the end of the third semester of candidature; and
  - 3.3.2 not later than the end of the sixth semester of candidature, unless otherwise determined by the Dean.

## Graduate Diploma in Applied Information Technology

### 1. Eligibility for admission

- 1.1 The Dean of the Faculty of Science may admit to candidature:
  - 1.1.1 graduates who have completed a bachelor's degree in Physical Science or Engineering, or a bachelor's degree with some background in Information Technology or Mathematics; or
  - 1.1.2 persons who have completed the GradCertApplIT at the University of Sydney, with credit average results or above.

### 2. Availability

- 2.1.1 Admission to the Graduate Diploma in Applied Information Technology may be limited by a quota.
- 2.1.2 In determining the quota, the University will take into account:
  - 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.

### 3. Time limits

- 3.1 A candidate may proceed on either a full-time or a part-time basis.
- 3.2 In determining the length of candidacy below, the Dean shall include time previously spent as a candidate for the GradCertApplIT course.
- 3.3 A full-time candidate shall complete the requirements for the award:
  - 3.3.1 not earlier than the end of the second semester of candidature; and
  - 3.3.2 not later than the end of the fourth semester of candidature, unless otherwise determined by the Dean.
- 3.4 A part-time candidate shall complete the requirements of the award:
  - 3.4.1 not earlier than the end of the fourth semester of candidature; and
  - 3.4.2 not later than the end of the eighth semester of candidature, unless otherwise determined by the Dean.

## Graduate Diploma in Computing

### 1. Eligibility for admission

- 1.1 The Dean of the Faculty of Science may admit to candidature:
  - 1.1.1 graduates who have completed a bachelor's degree, with results equivalent to credit average or above, and who have who have demonstrated significant numeracy skills by completing relevant subjects with a mathematical foundation; or
  - 1.1.2 graduates who have completed a bachelor's degree, with results equivalent to credit average or above, and who have worked in Information Technology for more than five years, and can offer evidence of prior learning which is considered to demonstrate the knowledge and aptitude required to undertake this course.

**2. Availability**

- 2.1.1 Admission to the Graduate Diploma in Computing may be limited by a quota.
- 2.1.2 In determining the quota the University will take into account:
  - 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.

**3. Time limits**

- 3.1 A candidate may proceed on either a full-time or a part-time basis.
- 3.2 A full-time candidate shall complete the requirements for the award:
  - 3.2.1 not earlier than the end of the second semester of candidature; and
  - 3.2.2 not later than the end of the fourth semester of candidature, unless otherwise determined by the Dean.
- 3.3 A part-time candidate shall complete the requirements of the award:
  - 3.3.1 not earlier than the end of the fourth semester of candidature; and
  - 3.3.2 not later than the end of the eighth semester of candidature, unless otherwise determined by the Dean.

**Graduate Certificate in Science (History and Philosophy of Science)****1. Eligibility for admission**

- 1.1 The Dean of the Faculty of Science, on the recommendation of the appropriate committee, may admit to candidature for the Graduate Certificate in Science (History and Philosophy of Science) an applicant who is:
  - 1.1.1 the holder of the degree of Bachelor of Science or Bachelor of Medical Science or Bachelor of Arts or Bachelor of Liberal Studies, or any other award of the University of Sydney; or
  - 1.1.2 a graduate of another university or other appropriate institution who has qualifications equivalent to those specified in section 1.1.1.

**2. Time limits**

- 2.1 A candidate shall proceed as a full-time student for a period of one semester or as a part-time student for up to three semesters.

**3. Requirements**

- 3.1 The requirements for the graduate certificate shall be as prescribed by the Resolution of the Faculty.

**Graduate Certificate in Science (Microscopy and Microanalysis)****1. Eligibility for admission**

- 1.1 The Faculty of Science, on the recommendation of the appropriate Committee, may admit to candidature to the Graduate Certificate in Science (Microscopy and Microanalysis) an applicant who is the holder of the degree of Bachelor of Science or Bachelor of Engineering, or any other award of the University of Sydney.
- 1.2 The Academic Board, on the recommendation of the Faculty, may admit to candidature for the graduate certificate graduates of other universities or other appropriate institutions who have qualifications equivalent, in the opinion of the Academic Board, to those specified in section 1.1.

**2. Availability**

- 2.1.1 Admission to the graduate certificate may be limited by quota.
- 2.1.2 In determining the quota the University will take into account:
  - 2.1.2.1 availability of resources including space, library, equipment, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2.1 In considering an application for admission to candidature the Faculty shall take account of the quota; and
- 2.2.2 will select in preference applicants who are most meritorious in terms of section 1 above.

**3. Time limits**

- 3.1 A candidate shall proceed as a full-time student for a period of one semester or as a part-time student for up to three semesters.

**4. Requirements**

- 4.1 The requirements for the graduate certificate shall be as prescribed by resolution of the Faculty.

**Graduate Certificate in Information Technology****1. Eligibility for admission**

- 1.1 The Dean of the Faculty of Science may admit to candidature:
  - 1.1.1 graduates who have completed a bachelor's degree, with a substantial study of a relevant field of Information Technology; or
  - 1.1.2 graduates who have completed a Bachelor of Engineering degree a major sequence of study in Computer Engineering, Software Engineering or Telecommunications Engineering; or
  - 1.1.3 persons who offer evidence of recognised prior learning which is considered to demonstrate the knowledge and aptitude required to undertake the units of study.

**2. Availability**

- 2.1.1 Admission to the Graduate Certificate in Information Technology may be limited by a quota.
- 2.1.2 In determining the quota the University will take into account:
  - 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select in preference applicants who are most meritorious in terms of section 1 above.

**3. Time limits**

- 3.1 A candidate may proceed on either a full-time or a part-time basis.
- 3.2 A full-time candidate shall complete the requirements for the award:
  - 3.2.1 not earlier than the end of the first semester of candidature; and
  - 3.2.2 not later than the end of the second semester of candidature, unless otherwise determined by the Dean.
- 3.3 A part-time candidate shall complete the requirements of the award:
  - 3.3.1 not earlier than the end of the second semester of candidature; and
  - 3.3.2 not later than the end of the fifth semester of candidature, unless otherwise determined by the Dean.

**4. Progress**

- 4.1 The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the requirements for the Graduate Certificate; and where the candidate does not show good cause, terminate the candidature.

**Graduate Certificate in Information Technology Management****1. Eligibility for admission**

- 1.1 The Dean of the Faculty of Science may admit to candidature:
  - 1.1.1 graduates who have completed a bachelor's degree; or
  - 1.1.2 persons who are able to offer evidence of recognised prior learning which is considered to demonstrate the knowledge and aptitude required to undertake this course.
- 1.2 The bachelor's degree does not have to be an Information Technology degree, but it should contain a significant amount of technical subjects related to computing, as typically found in an IT, Science, or Engineering degree.
- 1.3 Applicants holding a bachelor's degree in other areas, such as Finance, Commerce, Health Sciences, and Social Sciences, who have completed relevant IT subjects will also be eligible.
- 1.4 Applicants holding a bachelor's degree in any discipline and who have worked in Information Technology for more than five years are eligible.

**2. Availability**

- 2.1.1 Admission to the Graduate Certificate in Information Technology Management may be limited by a quota.

- 2.1.2 In determining the quota the University will take into account:
  - 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.
- 3. **Time limits**
  - 3.1 A candidate may proceed on either a full-time or a part-time basis.
  - 3.2 A full-time candidate shall complete the requirements for the award:
    - 3.2.1 not earlier than the end of the first semester of candidature; and
    - 3.2.2 not later than the end of the second semester of candidature, unless otherwise determined by the Dean.
  - 3.3 A part-time candidate shall complete the requirements of the award:
    - 3.3.1 not earlier than the end of the second semester of candidature; and
    - 3.3.2 not later than the end of the fourth semester of candidature, unless otherwise determined by the Dean.

## Graduate Certificate in Applied Information Technology

### 1. Eligibility for admission

- 1.1 The Dean of the Faculty of Science may admit to candidature:
  - 1.1.1 graduates who have completed a bachelor's degree in Physical Science or Engineering, or a bachelor's degree with some background in Information Technology or Mathematics; or
  - 1.1.2 persons who have worked in the area of Information Technology for more than eight years and can offer evidence of recognised prior learning which is considered to demonstrate the knowledge and aptitude required to undertake the units of study.

### 2. Availability

- 2.1.1 Admission to the Graduate Certificate in Applied Information Technology may be limited by a quota.
- 2.1.2 In determining the quota, the University will take into account:
  - 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2 In considering an application for admission to candidature, the Head of the School of Information Technologies and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.

### 3. Time limits

- 3.1 A candidate may proceed on either a full-time or a part-time basis.
- 3.2 A full-time candidate shall complete the requirements for the award:
  - 3.2.1 not earlier than the end of the second semester of candidature; and
  - 3.2.2 not later than the end of the third semester of candidature, unless otherwise determined by the Dean.
- 3.3 A part-time candidate shall complete the requirements of the award:
  - 3.3.1 not earlier than the end of the third semester of candidature; and
  - 3.3.2 not later than the end of the sixth semester of candidature, unless otherwise determined by the Dean.

# Faculty of Veterinary Science

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Faculty of Veterinary Science

- 1.1 The Faculty of Veterinary Science shall comprise the following persons:
  - 1.1.1 the academic staff at levels A, B, C, D and E, being full-time or fractional (50 per cent or greater) members of the tenured, tenurable and fixed term teaching staff within the Faculty;
  - 1.1.2 the Head of the School of Chemistry, and the Head of the Department of Crop Sciences, or one full-time tenured member of the academic staff of each of these units nominated by the Head of that unit;
  - 1.1.3 Deans of non-veterinary faculties in the College of Sciences and Technology;
  - 1.1.4 the Directors of Laboratory Animal Services and the Properties and Investments Office and the Coordinator Library Services (Life Sciences);
  - 1.1.5 up to three persons distinguished in the field of Veterinary Science appointed by the Faculty on the nomination of the Dean of the Faculty;
  - 1.1.6 up to three students (two undergraduates and one postgraduate) elected in the manner prescribed by resolution of the Senate;
  - 1.1.7 up to four members of the general staff elected by the general staff in the manner laid down by the Faculty;
  - 1.1.8 one nominee from each of the Australian College of Veterinary Scientists and the Australian Veterinary Association;
  - 1.1.9 the Directors of the Postgraduate Foundation in Veterinary Science, the Dairy Research Foundation, the Poultry Research Foundation, and the Veterinary Science Foundation;
  - 1.1.10 the research staff of the Faculty, being full-time or fractional (50 per cent or greater), holding the position of Research Fellow or above;
  - 1.1.11 Senior Registrars and Registrars, being full-time or fractional (50 per cent or greater) employed in the University Veterinary Centres at Camden and Sydney;
  - 1.1.12 persons holding adjunct or clinical titles within the Faculty; and
  - 1.1.13 any other persons appointed by the Senate on the nomination of the Dean of the Faculty and with the approval of the Faculty and the Academic Board.
2. All nominees to the Faculty shall be appointed triennially.

## Degrees and diplomas in the Faculty of Veterinary Science

1. The degrees in the Faculty of Veterinary Science shall be:
  - 1.1 Bachelor of Veterinary Science (BVSc)
  - 1.2 Bachelor of Science (Veterinary) (BSc (Vet))
  - 1.3 Bachelor of Animal and Veterinary Bioscience (BANetBioSc)
  - 1.4 Master of Veterinary Science (MVSc)
  - 1.5 Master of Veterinary Clinical Studies (MVetClinStud)
  - 1.6 Master of Science in Veterinary Science (MScVetSc)
  - 1.7 Master of Veterinary Studies (MVetStud)
  - 1.8 Master of Veterinary Studies (Honours) (MVetStud(Hons))
  - 1.8 Master of Veterinary Public Health Management (MVPHMgt)

- 1.9 Master of Animal Science (MAnimSc)
- 1.10 Master of Veterinary Public Health Management (Honours) (MVPHMgt(Hons))
- 1.11 Master of Veterinary Public Health (MVPH)
- 1.12 Master of Veterinary Public Health (Honours) (MVPH(Hons))
- 1.13 Doctor of Philosophy (PhD)
- 1.14 Doctor of Veterinary Science (DVSc)
2. The diplomas in the Faculty of Veterinary Science shall be:
  - 2.1 Graduate Diploma in Veterinary Clinical Studies (GradDipVetClinStud)
  - 2.2 Graduate Diploma in Veterinary Science (GradDipVetSc)
  - 2.3 Graduate Diploma in Veterinary Public Health Management (GradDipVPHMgt)
  - 2.4 Graduate Diploma in Veterinary Public Health (GradDipVPH)
  - 2.5 Graduate Diploma in Veterinary Studies (GradDipVetStud)
  - 2.6 Graduate Diploma in Animal Science (GradDipAnimSc)
3. The certificates in the Faculty of Veterinary Science shall be:
  - 3.1 Graduate Certificate in Veterinary Public Health Management (GradCertVPHMgt)
  - 3.2 Graduate Certificate in Veterinary Public Health (GradCertVPH)
  - 3.3 Graduate Certificate in Veterinary Studies (GradCertVetStud)
  - 3.4 Graduate Certificate in Animal Science (GradCertAnimSc)

## Bachelor of Veterinary Science

1. **Requirements for the Bachelor of Veterinary Science**
  - 1.1 To qualify for the award of the Bachelor of Veterinary Science a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 240 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the honours degree**
  - 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Science (Veterinary)

1. **Requirements for the Bachelor of Science (Veterinary)**
  - 1.1 To qualify for the award of the Bachelor of Veterinary Science a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the honours degree**
  - 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Bachelor of Animal and Veterinary Bioscience

1. **Requirements for the pass degree**
  - 1.1 To qualify for the award of the pass degree candidates must:
    - 1.1.1 complete successfully units of study giving credit for a total of one hundred and ninety two (192) credit points; and
    - 1.1.2 satisfy the requirements of all relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the honours degree**
  - 2.1 To qualify for the award of the honours degree candidates must complete the pass level requirements at the honours level published in the Faculty Resolutions relating to the course.

## Master of Veterinary Science

1. An applicant for admission as a candidate for the degree of Master of Veterinary Science shall:

- 1.1 except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, be a Bachelor of Veterinary Science in the University of Sydney;
- 1.2 apply in writing to the Registrar for such admission to candidature.
- 2.1 After admission by the Faculty a candidate shall:
  - 2.1.1 subject to the provisions of section 2.2 pass a preliminary examination;
  - 2.1.2 apply for the approval of the Faculty of the topic of a thesis.
  - 2.2.1 A candidate who being a graduate of the University of Sydney is a Bachelor of Veterinary Science with First Class or Second Class Honours, or has obtained High Distinction or Distinction in the subject most related to the field in which the candidate is proceeding, may be exempted by the Faculty from the preliminary examination.
  - 2.2.2 A candidate admitted to candidature under Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)* may be exempted from the preliminary examination.
- 3.1 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding one year, and on completion of this probationary period, the Faculty shall review the candidate's work, and shall either:
  - 3.1.1 confirm the candidate's status: or
  - 3.1.2 terminate the candidature.
- 3.2 In the case of a candidate accepted on a probationary basis under section 3.1 the candidature shall be deemed to have commenced from the date of such acceptance.
4. The candidate shall pursue a course of advanced study and research in the University of Sydney except that the Faculty may permit a candidate who is a graduate of the University of Sydney to pursue such a course of advanced study or research or part of it elsewhere.
- 5.1 The Faculty shall appoint a full-time member of the staff of the University of Sydney to act as a candidate's supervisor or, when the course of advanced study and research is pursued elsewhere (i.e. an external candidature), to act as an adviser.
- 5.2 The Faculty may also appoint a member of staff, an honorary associate, or a person similarly qualified in another University or appropriate institution or organisation, to act as an associate supervisor or associate adviser as the case may be.
- 6.1 The Faculty may deem time spent by a candidate in advanced study and research in the University of Sydney before admission to candidature to be time spent after such admission.
- 7.1 A candidate for the degree of Master of Veterinary Science may be required by the Faculty on the recommendation of the Associate Dean, Staff and Students and supervisor or adviser concerned, to undertake work which may include practical work and attendance at lectures and seminar courses in prescribed subjects.
- 7.2 Where a candidate is required to comply with section 7.1 the candidate shall, at the end of each year of candidature, produce evidence of progress with such work to the satisfaction of the Associate Dean, Staff and Students and supervisor or adviser concerned.
- 7.3 Where a candidate fails to produce satisfactory evidence of progress in accordance with section 7.2, the Faculty may, on the recommendation of the Associate Dean, Staff and Students, terminate the candidature.
- 8.1 Not less than one year after passing the preliminary examination, nor less than one year after approval of the topic of a thesis, the candidate shall present a thesis embodying the results of an original investigation by the candidate.
- 8.2 The candidate may be required in addition at the discretion of Faculty, to pass an examination in the branch or branches of Veterinary Science to which the topic of the thesis relates.
- 9.1 Except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, a full-time candidate shall complete the requirements for the degree not later than the end of the second year of candidature.
- 9.2 Except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, a part-time candidate shall complete the requirements for the degree not later than the end of the fifth year of candidature.
- 10.1 A candidate shall lodge with the Registrar three copies (printed or typewritten) of the thesis.
- 10.2 The candidate shall state in the thesis generally in a preface and specifically in notes:
  - 10.2.1 the sources from which the information was derived;

- 10.2.2 the extent to which the work of others has been used; and
- 10.2.3 the portion of the thesis which is claimed as original.
- 10.3 The candidate shall not present as the thesis any work previously submitted for a degree of this or any other university, but the candidate may incorporate such work in the thesis, provided that the candidate indicates the work so incorporated.
- 10.4 The thesis shall be accompanied by a certificate from the supervisor or adviser stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 11.1 On receiving the thesis and having considered the certificate of the supervisor or adviser, the Faculty shall, if it thinks fit, appoint examiners.
- 11.2 If the Faculty resolves to appoint examiners it shall appoint at least two examiners, of whom at least one shall be an external examiner.
- 11.3 The examiners shall report to the Faculty, which shall determine the result of the examination.
- 12.1 The degree shall not be conferred in the case of a Bachelor of Veterinary Science with First Class or Second Class Honours until the candidate is a graduate of one year's standing and in the case of any other candidate, until the candidate is a graduate of two years' standing.

## Master of Veterinary Clinical Studies

1. The degree of Master of Veterinary Clinical Studies may be taken in various subject areas of Veterinary Clinical Studies including Veterinary Anaesthetics, Veterinary Laboratory Medicine, Veterinary Medicine, Veterinary Radiology and Veterinary Surgery and their component specialist areas, and in such other subject areas as may be approved by the Faculty.
- 2.1 Except as provided in section 2.2, an applicant for admission to candidature for the degree shall be a Bachelor of Veterinary Science of the University of Sydney, unless exempted by the Faculty be registrable by the Board of Veterinary Surgeons of New South Wales; and apply in writing to the Registrar for such admission to candidature and for the approval of the Faculty.
- 2.2 On the recommendation of the Faculty, the Academic Board may, in accordance with Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, admit to candidature a graduate of any other university or a person with equivalent qualifications obtained at an appropriate institution, provided that unless exempted by the Faculty the applicant has qualifications registrable by the Board of Veterinary Surgeons of New South Wales.
- 3.1 A candidate may be admitted on a probationary basis for a period not exceeding six months; and upon completion of this probationary period, the Faculty shall review the candidate's work, and either:
  - 3.1.1 confirm the candidate's status; or
  - 3.1.2 terminate the candidature.
- 3.2 In the case of a candidate admitted on a probationary basis under section 3.1, the candidature shall be deemed to have commenced from the date of such admission.
4. A candidate shall, unless exempted in accordance with the provisions of section 5:
  - 4.1 pass such preliminary examination as the Faculty may prescribe;
  - 4.2 engage for a period of at least two years in full-time supervised advanced clinical study and research in the University of Sydney within the subject areas;
  - 4.3 apply for the approval by the Faculty of the topic of a thesis.
5. A candidate may be exempted by the Faculty from the preliminary examination referred to in section 4 if the candidate:
  - 5.1.1 either is a Bachelor of Veterinary Science of the University of Sydney who:
    - 5.1.1.1 graduated with First Class or Second Class Honours; or
    - 5.1.1.2 obtained High Distinction or Distinction in the subject most related to the field in which the candidate is proceeding; or
    - 5.1.1.3 has been awarded a Graduate Diploma in Veterinary Clinical Studies of the University of Sydney; or
  - 5.1.2 was admitted to candidature in accordance with section 2.2 and is deemed by the Faculty to hold a qualification equivalent to one of those set out in section 5.1.
6. A candidate shall not be given any credit towards the requirements for the degree in respect of any work completed for a diploma within the Faculty.

- 7.1 The Faculty shall appoint a full-time member of the academic staff of the University of Sydney to act as supervisor of the candidate.
- 7.2 The Faculty may also appoint a member of staff, an honorary associate, or a person similarly qualified in another university or appropriate institution or organisation, to act as an associate supervisor.
8. Except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, a candidate shall complete the requirements for the degree not later than the end of the third year of candidature.
- 9.1 A candidate shall lodge with the Registrar three bound copies (printed or typewritten) of the thesis which embodies the results of an original investigation by the candidate within the approved field of study.
- 9.2 The candidate shall state in the thesis, generally in the preface and specifically in notes:
- 9.2.1 the sources from which the information was derived;
- 9.2.2 the extent to which the work of others has been used; and
- 9.2.3 the portion of the thesis which is claimed as original.
- 9.3.1 The candidate shall not present as the thesis any work previously submitted for a degree or diploma of this or any other university; but
- 9.3.2 the candidate may incorporate such work in the thesis, provided that the candidate indicates the work so incorporated.
- 9.4 The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 10.1 On receiving the thesis and having considered the certificate of the supervisor, the Faculty shall, if it thinks fit, appoint two examiners, of whom one shall be a member of the Faculty and the other an external examiner.
- 10.2 The examiners shall report to the Faculty, which shall determine the result of the examination.
11. The Faculty shall review the progress of each candidate annually and, on the recommendation of the Associate Dean, Staff and Students, may terminate the candidature of a candidate who, in the opinion of the Faculty, has not shown evidence of sufficient progress towards the degree.

## Master of Veterinary Public Health Management (Honours)

1. **Requirements for the Master of Veterinary Public Health Management (Honours)**
- 1.1 To qualify for the award of the Master of Veterinary Public Health Management (Honours) a student must:
- 1.1.1 complete successfully units of study giving credit to a total of 60 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the honours degree**
- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Master of Science in Veterinary Science

1. **Admission to candidature**
- 1.1 Except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*, the Faculty of Veterinary Science may, on the recommendation of the Associate Dean, Staff and Students, admit to candidature for the degree of Master of Science in Veterinary Science:
- 1.1.1 an applicant who holds the degree of bachelor with First or Second Class Honours; or
- 1.1.2 an applicant:
- 1.1.2.1 who holds the degree of bachelor of the University of Sydney without First or Second Class Honours; and
- 1.1.2.2 who has completed equivalent work or passed a preliminary examination or examinations as prescribed by the Faculty.
- 1.2 A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the Faculty shall review the candidate's work, and either:
- 1.2.1 confirm the candidate's status; or
- 1.2.2 terminate the candidature.
- 1.3 The candidature of a candidate accepted on a probationary basis shall be deemed to have commenced from the date of such acceptance.
- 1.4 A candidate who, before admission to candidature, has spent some time in advanced study in the University of Sydney, or in another university, or in another institution whose courses are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission to candidature.
2. **Method of candidature**
- 2.1 A candidate for the degree shall proceed by research and thesis.
- 2.2 A candidate shall proceed either as a full-time candidate or as a part-time candidate and shall so advise the Faculty.
- 2.3 A full-time candidate shall not keep the normal academic year; but
- 2.3.1 shall pursue candidature for the degree continuously throughout the year except for a period of recreation leave; and
- 2.3.2 shall not have any other substantial employment during the day.
- 2.4 A candidate who does not comply with section 2.3 shall be regarded as a part-time candidate.
- 2.5 The degree may be taken in any of the subject areas in which research and teaching are undertaken by departments in the Faculty of Veterinary Science.
- 2.6 The Faculty shall appoint, on the recommendation of the Associate Dean, Staff and Students, a full-time member of the academic or research staff of the University to act as supervisor of each candidate.
- 2.7 A candidate shall:
- 2.7.1 complete such courses, if any, as may be prescribed by the Associate Dean, Staff and Students;
- 2.7.2 carry out supervised research on a topic approved by the Faculty on the recommendation of the Associate Dean, Staff and Students;
- 2.7.3 write a thesis embodying the results of this research; and
- 2.7.4 lodge with the Registrar three copies of the thesis, typewritten and bound.
- 2.8 The candidate shall state in the thesis:
- 2.8.1 the sources from which the information was derived;
- 2.8.2 the extent to which the work of others has been used; and
- 2.8.3 the portion of the work claimed as original.
- 2.9 Any papers of which the candidate is sole or joint author arising from the work of the thesis may be lodged in support of the thesis.
- 2.10 The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 2.11 A candidate may not present as the thesis work which has been presented for a degree in this or another university.
- 2.12 After the thesis has been lodged with the Registrar, the Faculty, on the recommendation of the Associate Dean, Staff and Students, shall appoint at least two examiners, of whom at least one shall be an external examiner.
- 2.13 The reports of the examiners shall be transmitted to the Associate Dean, Staff and Students who shall make them available to the professor most concerned and the supervisor.
- 2.13.1 The Associate Dean, Staff and Students shall transmit these reports to the Faculty, together with a recommendation concerning the award of the degree; and
- 2.13.2 the Faculty shall determine the result of the candidature.
- 2.14 In special cases the Faculty, on the recommendation of the Associate Dean, Staff and Students, may require the candidate to take a further examination in the area of the thesis.
- 2.15.1 The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the Associate Dean, Staff and Students, the candidate's work is of sufficient merit to warrant this concession; and
- 2.15.2 the Faculty may prescribe special conditions to be fulfilled by the candidate.
3. **Time limits**
- 3.1 A full-time candidate shall complete the requirements for the degree:
- 3.1.1 not earlier than one year after the commencement of candidature; and

- 3.1.2 except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, not later than three years after the commencement of candidature.
- 3.2 A part-time candidate shall complete the requirements for the degree:
  - 3.2.1 not earlier than two years after the commencement of candidature; and
  - 3.2.2 except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, not later than six years after the commencement of candidature.
- 4. **Satisfactory progress**
- 4.1 The Faculty may on the recommendation of the Associate Dean, Staff and Students, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**Master of Veterinary Studies  
Graduate Diploma in Veterinary Studies  
Graduate Certificate in Veterinary Studies**

- 1. **Requirements for the Master of Veterinary Studies**
- 1.1 To qualify for the award of the Master of Veterinary Studies a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2. **Requirements for the Graduate Diploma in Veterinary Studies**
- 2.1 To qualify for the award of the Graduate Diploma in Veterinary Studies a student must:
  - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
  - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 3. **Requirements for the Graduate Certificate in Veterinary Studies**
- 3.1 To qualify for the award of the Graduate Certificate in Veterinary Studies a student must:
  - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
  - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Veterinary Public Health (Honours)  
Master of Veterinary Public Health  
Graduate Diploma in Veterinary Public Health  
Graduate Certificate in Veterinary Public Health**

- 1. **Requirements for the Master of Veterinary Public Health**
- 1.1 To qualify for the award of the Master of Veterinary Public Health a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 2. **Requirements for the Master of Veterinary Public Health (Honours)**
- 2.1 To qualify for the award of the Master of Veterinary Public Health (Honours) a student must:
  - 2.1.1 complete successfully units of study giving credit for a total of 60 credit points; and
  - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
- 3. **Requirements for the Graduate Diploma in Veterinary Public Health**
- 3.1 To qualify for the award of the Graduate Diploma in Veterinary Public Health a student must:
  - 3.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
  - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**4. Requirements for the Graduate Certificate in Veterinary Public Health**

- 4.1 To qualify for the award of the Graduate Certificate in Veterinary Public Health a student must:
  - 4.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
  - 4.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Veterinary Public Health Management  
Graduate Diploma in Veterinary Public Health Management  
Graduate Certificate in Veterinary Public Health Management**

- 1. **Eligibility for admission**
- 1.1 The Dean of the Faculty of Veterinary Science may admit to candidature for:
  - 1.1.1 *Graduate Certificate in Veterinary Public Health Management*
    - 1.1.1.1 an applicant who is the holder of the degree of bachelor's degree in veterinary science, animal science or equivalent; or
    - 1.1.1.2 an applicant who has a minimum of four years work experience in a relevant discipline.
  - 1.1.2 *Graduate Diploma in Veterinary Public Health Management*
    - 1.1.2.1 an applicant who is the holder of the degree of bachelor's degree in veterinary science, animal science or equivalent; or
    - 1.1.2.2 an applicant who has completed the Graduate Certificate in Veterinary Public Health Management.
  - 1.1.3 *Master of Veterinary Public Health Management*
    - 1.1.3.1 an applicant who is the holder of the degree of bachelor's degree in veterinary science, animal science or equivalent; or
    - 1.1.3.2 an applicant who has completed the Graduate Certificate in Veterinary Public Health Management; or
    - 1.1.3.3 an applicant who has completed the Graduate Diploma in Veterinary Public Health Management.
- 2. **Availability**
- 2.1.1 Admission to candidature may be limited by a quota.
- 2.1.2 In determining the quota, the University will take into account:
  - 2.1.2.1 availability of resources including space, laboratory and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate teaching staff.
- 2.2.1 In considering an application for admission to candidature the Dean shall take account of the quota; and
- 2.2.2 will select, in preference, applicants who are most meritorious in terms of section 1 above.
- 3. **Method of progression**
- 3.1.1 A candidate for the course shall proceed by completing units of study as prescribed by the Faculty.
- 3.1.2 A unit of study shall consist of such on campus seminars, online learning activities, assignments, group exercises, practical work, or project work as may be prescribed.
- 3.2 In these resolutions, 'to complete a unit of study' or any derivative expression means:
  - 3.2.1 to participate in all residential and online class activities, if any;
  - 3.2.2 to complete satisfactorily the on campus seminars, online learning activities, assignments, group exercises, practical work, and project work, if any; and
  - 3.2.3 to pass any other examination of the unit of study that may apply.
- 3.3 A candidate for the MVPHMgt must obtain a WAM of 70 or above to proceed to the units of study for the Research Project.
- 4. **Time limits**
- 4.1 A candidate may proceed on either a full-time or a part-time basis.
  - 4.1.1 A full-time candidate for the Graduate Certificate in Veterinary Public Health Management shall complete the requirements for the award in a minimum of one semester and a maximum of two semesters, except with permission of the Dean within three semesters of admission to candidature.

- 4.1.2 A full-time candidate for the Graduate Diploma in Veterinary Public Health Management shall complete the requirements for the award in a minimum of two semesters and a maximum of three semesters, except with permission of the Dean within four semesters of admission to candidature.
- 4.1.3 A full-time candidate for the Master of Veterinary Public Health Management shall complete the requirements for the award in a minimum of two semesters and a maximum of four semesters, except with permission of the Dean within five semesters of admission to candidature.
- 4.2.1 A part-time candidate for the Graduate Certificate in Veterinary Public Health Management shall complete the requirements for the award in a minimum of two semesters and a maximum of four semesters, except with permission of the Dean within five semesters of admission to candidature.
- 4.2.2 A part-time candidate for the Graduate Diploma in Veterinary Public Health Management shall complete the requirements for the award in a minimum of three semesters and a maximum of six semesters, except with permission of the Dean.
- 4.2.3 A part-time candidate for the Master of Veterinary Public Health Management shall complete the requirements for the award in a minimum of four semesters and a maximum of eight semesters, except with permission of the Dean.
- 5. Requirements for the course**
- 5.1 Candidates for the Graduate Certificate of Veterinary Public Health Management are required to complete satisfactorily units of study granting a minimum of 24 credit points selected from units of study approved from time to time by the Faculty.
- 5.2 Candidates for the Graduate Diploma of Veterinary Public Health Management are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved from time to time by the Faculty.
- 5.3 Candidates for the Master of Veterinary Public Health Management are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from units of study approved from time to time by the Faculty.
- 6. Examination**
- 6.1 On completion of the requirements for the course, the Faculty shall determine the results of the candidature.
- 7. Progress**
- 7.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the course; and where the candidate does not show good cause:
- 7.1.1 terminate the candidature;
- 7.1.2 require a candidate of the MVPHMgt to transfer candidature to GradDipVPHMgt if the candidate has not attained a WAM of 70 or more in their first 24 credit point of candidature.
- 8. Credit**
- 8.1 A candidate who, before admission to candidature, has spent time in graduate study and, within the previous three years, has completed coursework considered by the dean to be equivalent to units of study prescribed for the course, may receive credit of up to:
- 8.1.1 6 credit points of the requirements of the Graduate Certificate in Veterinary Public Health Management;
- 8.1.2 9 credit points of the requirements of the Graduate Diploma in Veterinary Public Health Management;
- 8.1.3 12 credit points of the requirements of the Master of Veterinary Public Health Management from within the articulated Veterinary Public Health Management program.

## Master of Veterinary Public Health Management (Honours)

- 1. Requirements for the Master of Veterinary Public Health Management (Honours)**
- 1.1 To qualify for the award of the Master of Veterinary Public Health Management (Honours) a student must:
- 1.1.1 complete successfully units of study giving credit to a total of 60 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

## 2. Requirements for the honours degree

- 2.1 To qualify for the award of the honours degree a student must complete the honours requirements published in the Faculty Resolutions relating to the course.

## Master of Animal Science Graduate Diploma in Animal Science Graduate Certificate in Animal Science

### 1. Requirements for the Master of Animal Science

- 1.1 To qualify for the award of the Master of Animal Science a student must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 2. Requirements for the Master of Animal Science

- 2.1 To qualify for the award of the Graduate Diploma in Animal Science a student must:
- 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 3. Requirements for the Master of Animal Science

- 3.1 To qualify for the award of the Graduate Certificate in Animal Science a student must:
- 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### 4. Specialisations, streams or majors

- 4.1 The award course, Graduate Certificate, Graduate Diploma and Master of Animal Science will be awarded in the following specialisations/streams/majors:
- 4.1.1 Animal Genetics
- 4.1.2 Animal Reproduction
- 4.1.3 Animal Nutrition
- 4.1.4 Animal Breeding Management

## Graduate Diploma in Veterinary Clinical Studies

- 1.1 An applicant for admission to candidature for the graduate diploma shall, except as provided in section 1.2 be a graduate in the Faculty of Veterinary Science of the University of Sydney.
- 1.2.1 An applicant who, being a graduate of any other university or having obtained equivalent qualifications in an appropriate institution, has completed courses in veterinary science acceptable to the Faculty may be admitted as a candidate by the Academic Board on the recommendation of the Faculty;
- 1.2.2 provided that the applicant has qualifications registrable by, or obtains permission to practice under supervision from, the Board of Veterinary Surgeons of New South Wales.
2. A candidate shall:
- 2.1 for a period of not less than one year follow as a full-time student such courses of studies as the Faculty, on the recommendation of the Associate Dean, Staff and Students, prescribes; and
- 2.2 pass examinations in each of the following subjects:
- 2.2.1 Veterinary Medicine
- 2.2.2 Veterinary Surgery
- 2.2.3 Veterinary Anaesthesia
- 2.2.4 Veterinary Radiology
- 2.2.5 Veterinary Clinical Pathology
3. The examination for the Graduate Diploma in Veterinary Clinical Studies shall be held in such manner as the Faculty may from time to time determine.
4. The graduate diploma shall be awarded in three grades, namely distinction, credit and pass.

## Graduate Diploma in Veterinary Science

### 1. Eligibility for admission

- 1.1 The Faculty may admit to candidature for the Graduate Diploma in Veterinary Science an applicant who:
- 1.1.1 is eligible to practise as a veterinarian in a country other than Australia; and

- 1.1.2.1 has submitted evidence of general and professional qualifications and experience to satisfy the Faculty that the applicant possesses the educational preparation and capacity to pursue studies for the diploma; and
- 1.1.2.2 has the appropriate time available and meets any additional requirements for admission that may be prescribed by the Faculty.

## 2. Availability

- 2.1.1 Admission to candidature for the graduate diploma may be limited by quota.
- 2.1.2 In determining any quota the University will take into account:
  - 2.1.2.1 availability of resources including space, library, equipment and computing facilities; and
  - 2.1.2.2 availability of adequate and appropriate supervision.
- 2.2.1 In considering an application for admission to candidature the Faculty shall take account of any quota; and
- 2.2.2 will select in preference applicants who are most meritorious in terms of section 1 above.
- 2.3 Before recommending the admission of any applicant the Dean shall ensure that the requirements for the diploma are known and understood by the applicant.

## 3. Preliminary studies

- 3.1 An applicant may be required to complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.

## 4. Time limits

- 4.1 A candidate shall normally complete the requirements for the diploma in not less than two years of full-time study.
- 4.2 *Requirements for the graduate diploma*
  - 4.2.1 A candidate for the graduate diploma shall complete the courses of study and practical experience as shall be prescribed by the Faculty in respect of each candidature.
  - 4.2.2 On the completion of the requirements for the graduate diploma, the Sub-Dean, Postgraduate Education, shall report the results of the examination of the coursework to the Faculty which shall determine the result of the candidature.

## 5. Progress

- 5.1 The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the diploma; and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## Board of Postgraduate Studies

The Faculty appoints the following Board of Postgraduate Studies: Sub-Dean (Postgraduate Education and Research Training), Sub-Dean (BSc(Vet)), and such other members as Faculty should from time to time elect as postgraduate coordinators including one postgraduate coordinator for coursework.

## Binding of Theses

- 1. The Board of Postgraduate Studies of the Faculty of Veterinary Science has resolved that copies of theses submitted for the degree of Master may be bound in a temporary binding strong enough to withstand ordinary handling.

## Bachelor of Science (Veterinary)

- 1. The responsibility for overseeing the implementation of the Faculty's academic policies concerning the degree is to lie with the Board of Examiners of the Faculty which will act through the Dean on the advice of the Associate Dean, Research.
- 2. The responsibility for supervision of the administrative procedures concerned with the degree will lie with the Associate Dean, Staff and Students, Sub-Dean BSc(VET) and members of the Research Committee, who will act and report through the Dean to the Board of Examiners and, if requested, to the Faculty.
- 3. The minimum acceptable qualifications for the supervisor of a candidate for the degree is an appropriate higher degree.
- 4. In response to an application for candidature, the Associate Dean, Research will, in consultation with the candidate, the proposed supervisor and the head(s) of the department(s) or school(s) in which the work is to be undertaken, ensure that the Faculty's requirements are satisfied in respect of:
  - 4.1 eligibility of the candidate;
  - 4.2 the proposed field of study;
  - 4.3 prerequisite training;

- 4.4 appropriate supervision;
- 4.5 the adequacy of other resources; and
- 4.6 the proposed date of examination.
- 5. Recommendations for approval of each candidature will be made by the Associate Dean, Research through the Dean to the Board of Examiners in a report describing:
  - 5.1 the name of the candidate;
  - 5.2 the field of study;
  - 5.3 the nominated supervisor and, if applicable, the associate supervisor(s);
  - 5.4 where the work will be undertaken; and
  - 5.5 any special circumstances surrounding the candidature.
- 6. The Research Committee will, in respect of all candidatures:
  - 6.1 maintain an overview of the examinations of all candidates;
  - 6.2 organise the implementation of the Faculty's policies on examination of candidates;
  - 6.3 maintain an overview of the standards achieved and the grades awarded in examinations; and
  - 6.4 report, to the Board of Examiners, the grades awarded to all candidates.
- 7. The assessment and examination procedures are defined as follows:
  - 7.1 Each candidate, in the presence of one or more members of the Research Committee, shall give an introductory seminar which outlines the proposed program of study and research.
  - 7.2 Each candidate, in the presence of one or more members of the Research Committee, shall give an open seminar at the end of the program of study to present the results of the research. An assessment of the seminar would normally be given by the members of the Committee who attend.
    - 7.3.1 A dissertation of appropriate style containing an account of the results and conclusions of the program of study should normally be lodged in the year in which the work for the degree is undertaken by a date in November, recommended by the Research Committee and approved by the Board of Examiners.
    - 7.3.2 Late submission will normally disqualify a candidate from consideration for Honours Class I for the BSc(Vet) degree.
    - 7.3.3 The dissertation must be in a form approved by Faculty and must be no longer than 100 A4 pages overall.
    - 7.4.1 The thesis is to include an executive summary of five pages maximum.
    - 7.4.2 The summary is to be sufficiently informative to reflect the research planning, procedures and outcomes of the research conducted by the candidate.
  - 7.5 The dissertation shall be examined by two examiners, neither of whom should normally be a supervisor of the candidate.
  - 7.6.1 The executive summary shall be examined by the Associate Dean, Research, Sub-Dean BSc(Vet), and members of the research committee.
  - 7.6.2 Each member will make an independent assessment and a combined mark from all members will constitute the mark for this written component of the degree.
  - 7.7.1 Each candidate shall be examined on the topic of the dissertation at a viva voce examination conducted by a panel including the Associate Dean, Research, Sub-Dean for BSc(Vet), the principal supervisor of the candidate and one member of the research advisory committee.
  - 7.7.2 The panel will examine the candidate on research skills acquired during the degree rather than technical content.
  - 7.7.3 The panel will also have access to referees reports from the two examiners.
  - 7.7.4 In addition the supervisor will be present and clarify technical issues and procedural issues relevant to the work conducted by the candidate.
  - 7.7.5 The supervisor will also contribute to the assessment of viva voce examination.
  - 7.8.1 The examiners shall separately write reports giving their assessment of the dissertation including a report no less than one page, detailing strengths and weaknesses of the thesis, and an assessment mark.
  - 7.8.2 The examiners make separate recommendations to the Associate Dean concerned with Research.
  - 7.9 The dissertation is to represent 50 per cent, the viva voce examination 30 per cent, the mark for executive summary 10 per cent, and the assessment of the final seminar 10 per cent of the total assessment for the award of the degree.

8. The recommendations of the examiners will normally be considered by the Board of Examiners at the December meeting of the year in which the candidate is enrolled.
9. If a grade is less than 50 per cent, the degree will not be awarded.
10. Matters of policy concerning the degree are to be determined by the Faculty with such advice as it may wish to seek from time to time.
11. Candidates working outside the Faculty, in departments with guidelines and requirements for science Honours or BSc(Med) students, should follow where possible such departmental requirements, except where these conflict with the regulations for the BSc(Vet) degree.

## Postgraduate Committee in Veterinary Science

### 1. Name

- 1.1 The name of the Committee shall be the Postgraduate Committee in Veterinary Science within the University of Sydney.

### 2. Responsibilities

- 2.1 The Committee has delegated responsibility from the Senate for quality assurance of all continuing education courses offered by the Postgraduate Foundation in Veterinary Science. In particular it is required to:
  - 2.1.1 nominate two members of the Faculty of Veterinary Science as members of the Continuing Education Committee of the Foundation;
  - 2.1.2 advise the Foundation on future programs of continuing veterinary education;
  - 2.1.3 consider the detailed future programs prepared by the Foundation; and
  - 2.1.4 review completed programs in terms of their specifically defined goals.

### 3. Membership of the Committee

- 3.1 The Members of the Committee shall be:
  - 3.1.1 the President of the Postgraduate Foundation in Veterinary Science;
  - 3.1.2 the Dean of the Faculty of Veterinary Science;
  - 3.1.3 the Professors of the Faculty of Veterinary Science;
  - 3.1.4 a nominee of the Vice-Chancellor.
- 3.2 The Committee shall elect from amongst themselves a Chair, who shall be Chair of the Committee and whose appointment shall be subject to approval of the Senate.

### 4. Proceedings and powers of the Committee

- 4.1 The Committee shall:
  - 4.1.1.1 receive details of future programs prepared by the Postgraduate Foundation in Veterinary Science; and
  - 4.1.1.2 report to the Council of the Foundation on the specific goals and academic content of these programs;
  - 4.1.2.1 report annually to the Council on the overall quality of completed programs in terms of their specifically defined goals; and
  - 4.1.2.2 provide suggestions for future programs;
  - 4.1.3 submit to the Senate an annual report on the quality of the continuing education courses offered by the Foundation.



# Sydney College of the Arts

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Sydney College of the Arts Board

1. The Sydney College of the Arts Board (hereafter called SCA Board) shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers who are full-time or fractional permanent or temporary members of the teaching staff of the departments placed under the supervision of the Sydney College of the Arts;
  - 1.2 the Director of the Sydney College of the Arts;
  - 1.3 the Dean of the Faculty of Architecture or the Dean's nominee;
  - 1.4 the Dean of the Faculty of Arts or the Dean's nominee;
  - 1.5 the Dean of the Faculty of Education or the Dean's nominee.
  - 1.6 one member of the teaching staff of the Department of Art History and Theory nominated by the Head of the School of English, Art History, Film and Media;
  - 1.7 the Director of the Sydney University Art Workshop;
  - 1.8 the Director of the Museum of Contemporary Art or the Director's nominee;
  - 1.9 not more than three persons distinguished in the field of Visual Arts, at least one of whom shall be a practising artist, appointed by SCA Board on the nomination of the Chairperson of SCA Board;
  - 1.10 not more than three students elected in the manner prescribed by resolution of the Senate;
  - 1.11 the Librarian-in-charge of the Sydney College of the Arts Library;
  - 1.12 all technical/studio supervisors under the supervision of SCA;
- 2.1 The members referred to in sections 1.3 to 1.6 and 1.9 shall hold office for a period of two years commencing on 1 January following their appointment.
- 2.2 A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office.
3. SCA Board shall encourage teaching, scholarship and research in the departments and schools that the Vice-Chancellor has determined:
  - 3.1 shall be placed under the supervision of the Sydney College of the Arts; and
  - 3.2 shall have the same powers and functions as are specified for faculties in the resolutions of the Senate.
- 4.1 SCA Board shall elect from the members referred to in sections 1.1 and 1.2, a Chairperson who shall preside at meetings of SCA Board.
- 4.2 The Chairperson shall hold office for a period of two years from 1 January following the election.
- 4.3 The election of Chairperson is to be held not later than the third Monday in October preceding the year in which the term of office is to commence.
- 4.4.1 If the office of Chairperson becomes vacant by death, resignation or otherwise, a successor is to be elected by SCA Board as soon as convenient after the vacancy occurs; and
- 4.4.2 that successor is to hold office as Chairperson for the remainder of that term.

- 4.5 SCA Board may elect from its members a person to be Acting Chairperson in the event of the absence of the Chairperson through illness or any other cause.
- 5.1 SCA Board shall meet at least once each semester and shall be convened at the discretion of the Vice-Chancellor, the Director or the Chairperson, or on the written request of any five members addressed to the Director.
- 5.2 If the person previously elected or appointed to preside at meetings is absent, a member elected by the members present shall preside.
- 5.3 The person presiding at any meeting shall have a vote and in the case of an equality of votes a second or casting vote.

## Degrees in the Sydney College of the Arts

1. The degrees in the Sydney College of the Arts shall be:
  - 1.1 Bachelor of Visual Arts (BVA)
  - 1.2 Master of Documentary Photography (MDP)
  - 1.3 Master of Multimedia Design (MMDes)
  - 1.4 Master of Film and Digital Image (MFDI)
  - 1.5 Master of Studio Art (MSA)
  - 1.6 Master of Contemporary Art for Educators (MCAE)
  - 1.7 Master of Visual Arts (MVA)
  - 1.8 Doctor of Philosophy (PhD)

### Bachelor of Visual Arts

1. **Requirements for the Bachelor of Visual Arts pass degree**
  - 1.1 To qualify for the award of the pass degree, candidates must:
    - 1.1.1 successfully complete units of study prescribed by the Faculty giving credit for a total of 144 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Streams**
  - 2.1 The degree of Bachelor of Visual Arts shall be awarded in the following streams:
    - 2.1.1 Fine Arts
    - 2.1.2 Media Arts; and
    - 2.1.3 Object Art and Design
3. **Requirements for the Bachelor of Visual Arts honours degree**
  - 3.1 To qualify for the award of the honours degree candidates must complete the honours requirements published in the Faculty resolutions relating to the course.

### Master of Contemporary Art for Educators

1. **Award of the degree**
  - 1.1 The Master of Contemporary Art for Educators shall be awarded in one grade only.
2. **Eligibility for Admission**
  - 2.1 The Director of the Sydney College of the Arts Board may admit to candidature for the Master of Contemporary Art for Educators an applicant who:
    - 2.1.1.1 holds a bachelor's degree; or
    - 2.1.1.2 furnishes evidence which satisfies the Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) that the applicant has equivalent professional skills and experience; and
  - 2.1.2 has demonstrated to the satisfaction of the SCA Board through the presentation of work, their ability to proceed.
3. **Availability**
  - 3.1.1 Admission to candidature for the Master of Contemporary Art for Educators may be limited by quota.
  - 3.1.2 In determining the quota the University will take into account availability of resources, including studio space, library, equipment and computing facilities.

- 3.2.1 In considering an applicant for admission to candidature the Director of the SCA may take account of the quota; and
- 3.2.2 will select in preference candidates who are most meritorious in terms of the admission criteria.

#### 4. Time Limits

- 4.1 Candidates may proceed on a full-time basis only.

#### 5. Credit

- 5.1 As the course is one which is structured towards an interdisciplinary approach in order to increase the integration of skills no credit will be granted for previous study.

#### 6. Supervision

- 6.1 The Director shall appoint a member of the academic staff of the SCA to be responsible for the coordination of the course.
- 6.2 The SCA Board shall appoint, from appropriately qualified persons, a supervisor for each of the disciplines for the supervision of candidature.

#### 7. Requirements for the degree

- 7.1 A candidate shall:
  - 7.1.1.1 complete such units of study;
  - 7.1.1.2 attend such seminars;
  - 7.1.1.3 complete such essay or other written work;
  - 7.1.1.4 carry out such supervised research in the discipline areas as may be prescribed by the SCA Board; and
- 7.1.2 present a minor work for assessment at the end of each of the disciplines covered.

#### 8. Assessment

- 8.1.1 SCA Board shall appoint an Assessment Panel consisting of two academic staff members.
- 8.1.2 The Assessment Panel shall assess the work prescribed in section 7.1.2 and shall assess the written work of the candidate.
- 8.1.3 Having received a report from the Assessment Panel the SCA Board shall determine the result of the candidature.
- 8.4.1 SCA Board may permit an unsuccessful candidate to revise and resubmit work if the candidate's work is of sufficient merit to warrant this concession.
- 8.4.2 The SCA Board may also prescribe special conditions to be filled by the candidate.

#### 9. Progress

- 9.1 SCA Board may on the recommendation of the staff member appointed by the Director to have supervisory responsibility for the Master of Contemporary Art for Educators, call upon any candidate to show cause why that candidature should not be terminated by reason of satisfactory progress towards the completion of the degree; and where, in the opinion of the SCA Board, the candidate does not show good cause, terminate the candidature.

### Master of Documentary Photography

#### 1. Requirements for the Master of Documentary Photography

- 1.1 To qualify for the award of the Master of Documentary Photography a student must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Film and Digital Image

#### 1. Requirements for the Master of Film and Digital Image

- 1.1 The Master of Film and Digital Image shall be awarded in the pass grade only.
- 1.2 To qualify for the award of the Master of Film and Digital Image a student must:
  - 1.2.1 complete successfully units of study giving credit for a total of 48 units
  - 1.2.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Multimedia Design

#### 1. Award of the degree

- 1.1 The Master of Multimedia Design may be awarded with honours.

#### 2. Eligibility for admission

- 2.1 Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) may admit to candidature for the Master of Multimedia Design an applicant who holds a bachelor's degree; or

- 2.1.1 furnishes evidence which satisfies SCA Board that the applicant has equivalent professional skills and experience; and
- 2.1.2 has demonstrated to the satisfaction of SCA Board through the presentation of work, his or her ability to proceed.

#### 3. Availability

- 3.1.1 Admission to candidature for the Master of Multimedia Design may be limited by quota.
- 3.1.2 In determining the quota the University will take into account:
  - 3.1.2.1 availability of resources, including studio space, library, equipment and computing facilities; and
  - 3.1.2.2 availability of adequate and appropriate supervision.
- 3.2.1 In considering an applicant for admission to candidature SCA Board may take account of the quota; and
- 3.2.2 will select in preference applicants who are most meritorious in terms of the criteria for admission.

#### 4. Time limits

- 4.1 A candidate may proceed on either a full-time basis or a part-time basis.
- 4.2 A full-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Multimedia Design at the end of the second semester of candidature.
- 4.3 A part-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Multimedia Design at the end of the fourth semester of candidature.
- 4.4 The dates for completion of requirements for the Master of Multimedia Design shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

#### 5. Credit

- 5.1 A candidate who, before admission to candidature, has spent time in advanced study may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

#### 6. Supervision

- 6.1 SCA Board shall appoint a member of the academic staff of the College to act as supervisor of each candidate.
- 6.2 SCA Board may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

#### 7. Requirements for the Master of Multimedia Design

- 7.1 A candidate shall:
  - 7.1.1.1 complete such units of study;
  - 7.1.1.2 attend such seminars;
  - 7.1.1.3 complete such essay or other written work;
  - 7.1.1.4 carry out such supervised research in the discipline area as may be prescribed by SCA Board; and
- 7.1.2 present for assessment and exhibition:
  - 7.1.2.1 at the end of the first semester of candidature a CD Rom; and
  - 7.1.2.2 at the end of the second semester of candidature a website.

#### 8. Assessment

- 8.1 SCA Board shall appoint an Assessment Panel consisting of two persons.
- 8.2 The Assessment Panel:
  - 8.2.1 shall assess the work prescribed in section 7.1.2; and
  - 8.2.2 shall assess the written work of the candidate.
- 8.3 Having received a report from the Assessment Panel and having received reports on the examination of the coursework the head of department shall report the result of the examination to SCA Board, which shall determine the result of the candidature.
- 8.4 In special cases SCA Board may require the candidate to take a further examination.
- 8.5 SCA may:
  - 8.5.1 permit an unsuccessful candidate to revise and resubmit the work if the candidate's work is deemed to be of sufficient merit to warrant this concession; and
  - 8.5.2 prescribe special conditions to be fulfilled by the candidate.

**9. Progress**

- 9.1 SCA Board may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Master of Multimedia Design; and where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.

**Master of Studio Art****1. Award of the degree**

- 1.1 The Master of Studio Art may be awarded with honours.

**2. Eligibility for admission**

- 2.1 Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) may admit to candidature for the Master of Studio Art an applicant who holds a bachelor's degree in visual art or art education; or furnishes evidence which satisfies SCA Board that the applicant has equivalent professional skills and experience; and has demonstrated to the satisfaction of SCA Board through the presentation of work, his or her ability to proceed.

**3. Availability**

- 3.1.1 Admission to candidature for the Master Studio Art may be limited by quota.
- 3.1.2 In determining the quota SCA Board will take into account:
- 3.1.2.1 availability of resources, including studio space, library, equipment and computing facilities; and
- 3.1.2.2 availability of adequate and appropriate supervision.
- 3.2.1 In considering an applicant for admission to candidature SCA Board may take account of the quota; and
- 3.2.2 will select in preference applicants who are most meritorious in terms of the admission criteria.

**4. Discipline areas**

- 4.1 The Master Studio Art may be taken in the following areas:
- 4.1.1 Ceramics
- 4.1.2 Glass
- 4.1.3 Electronic Art
- 4.1.4 Jewellery and Metal
- 4.1.5 Painting
- 4.1.6 Photomedia
- 4.1.7 Printmedia
- 4.1.8 Sculpture (including Performance and Installation).

**5. Time limits**

- 5.1 A candidate may proceed on either a full-time basis or a part-time basis.
- 5.2.1 A full-time candidate shall except with the permission of SCA Board complete the requirements for the Master of Studio Art at the end of the second semester of candidature.
- 5.2.2 A part-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Studio Art at the end of the fourth semester of candidature.
- 5.2.3 The earliest and latest dates for completion of requirements for the Master of Studio Art shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

**6. Credit**

- 6.1 A candidate, who before admission to candidature has spent time in advanced study may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

**7. Supervision**

- 7.1 SCA Board shall appoint a full-time member of the academic staff of the College to act as supervisor of each candidate.
- 7.2 SCA Board may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

**8. Requirements for the Master of Studio Art**

- 8.1 A candidate shall:
- 8.1.1.1 complete such units of study;
- 8.1.1.2 attend such seminars;
- 8.1.1.3 complete such essay or other written work including a research paper;
- 8.1.1.4 carry out such supervised research in a studio or inter studio area as may be prescribed by SCA Board; and
- 8.1.2 present for examination and exhibition at the end of the final semester of candidature a work or series of works of art.

**9. Examination**

- 9.1 SCA Board shall appoint an Assessment Panel consisting of two persons.
- 9.2 The Assessment Panel:
- 9.2.1 shall examine the exhibition, performance or installation; and
- 9.2.2 shall assess the written work of the candidate.
- 9.3 Having received a report from the Assessment Panel and having received reports on the examination of the coursework the head of department shall report the result of the examination to SCA Board, which shall determine the result of the candidature.
- 9.4 In special cases SCA Board may require the candidate to take a further examination.
- 9.5 SCA Board may permit an unsuccessful candidate to revise and resubmit the work if the candidate's work is of sufficient merit to warrant this concession; and prescribe special conditions to be fulfilled by the candidate.
- 10. Progress**
- 10.1 SCA Board may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of Master of Studio Art; and where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.

**Master of Visual Arts****1. Award of the degree**

- 1.1 The degree of Master of Visual Arts shall be awarded in one grade only.

**2. Eligibility for admission**

- 2.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
- 2.1.1 be a Bachelor of Visual Arts (Honours) of the University of Sydney; or
- 2.1.2 hold the degree of Bachelor of Visual Arts and the Graduate Diploma of Visual Arts of the University of Sydney.
3. An applicant for admission to candidature must in support of the application submit for the approval of the Sydney College of the Arts Board (hereafter in these resolutions referred to as SCA Board) a proposal for a program of study in the discipline area nominated.
4. Applicants may be required to demonstrate to the satisfaction of SCA Board their ability to proceed by the method nominated.

**3. Availability**

- 3.1.1 Admission to candidature for the degree may be limited by quota.
- 3.1.2 In determining the quota the University will take into account:
- 3.1.2.1 availability of resources, including studio space, library, equipment and computing facilities; and
- 3.1.2.2 availability of adequate and appropriate supervision.
- 3.2.1 In considering an applicant for admission to candidature SCA Board may take account of the quota; and
- 3.2.2 will select in preference applicants who are most meritorious in terms of the admission criteria.

**4. Probationary admission**

- 4.1 A candidate may be accepted by SCA Board on a probationary basis for a period not exceeding 12 months, and upon completion of this period SCA Board shall review the candidate's work, and shall either:
- 4.1.1 confirm the candidate's status; or
- 4.1.2 terminate the candidature.
- 4.2 In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

**5. Method of progression**

- 5.1 A candidate for the degree shall proceed:
- 5.1.1 by studio practice and research; or
- 5.1.2 by thesis.

**6. Discipline areas**

- 6.1 The degree may be taken in the following disciplines:
- 6.1.1 Theories of Art Practice
- 6.1.2 Ceramics
- 6.1.3 Glass
- 6.1.4 Electronic Art
- 6.1.5 Jewellery and Metal
- 6.1.6 Painting

- 6.1.7 Photomedia  
 6.1.8 Printmedia  
 6.1.8 Sculpture (including performance and installation).
- 7. Time limits**
- 7.1 A candidate may proceed on either a full-time basis or, with the permission of SCA Board, a part-time basis.
- 7.2.1 A full-time candidate shall complete the requirements for the degree, unless otherwise determined by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, at the end of the second year of candidature.
- 7.2.2 A part-time candidate shall complete the requirements for the degree, unless otherwise determined by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, by the end of the third year of candidature.
- 7.2.3 The dates for completion of requirements for the degree shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.
- 8. Credit**
- 8.1 A candidate, who before admission to candidature has spent time in advanced study in the University of Sydney or in another University or institution, may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.
- 9. Supervision**
- 9.1 SCA Board shall appoint to act as supervisor of each candidate, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, a full-time member of the academic staff of Sydney College of the Arts or a member of the academic staff of Sydney College of the Arts with a fractional appointment of 0.5 or greater.
- 9.2 SCA Board may appoint, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.
- 10. Requirements for the degree**
- 10.1 A candidate proceeding primarily by thesis shall:
- 10.1.1 complete such seminars and such units of study as may be prescribed by SCA Board;
- 10.1.2 carry out supervised research on a topic approved by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts;
- 10.1.3 write a thesis embodying the results of the research; and in completion of requirements for the degree:
- 10.1.4 lodge with the Registrar three copies of this thesis, typewritten and bound in either a temporary or a permanent form.
- 10.2 The degree shall not be awarded until the candidate has caused at least one copy of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.
- 10.3 The candidate shall state in the thesis:
- 10.3.1 the sources from which the information was derived;
- 10.3.2 the extent to which the work of others has been used; and
- 10.3.3 the portion of the work claimed as original.
- 10.3.4 The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 10.4.1 A candidate may not present as the thesis a work which has been presented for a degree in this or another university; but
- 10.4.2 will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
- 10.5 A candidate proceeding by studio practice and research shall:
- 10.5.1.1 complete such units of study;
- 10.5.1.2 attend such seminars; and
- 10.5.1.3 complete such essay or other written work including a research paper; and
- 10.5.1.4 carry out such supervised research in a discipline or disciplines as may be prescribed by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts; and
- 10.5.2 present for exhibition, at a joint exhibition of candidates, and examination at the end of the second year of candidature a substantial exhibition, performance or installation, work or series of works of art.
- 11. Examination: research and thesis**
- 11.1 On completion of requirements for the degree by a candidate proceeding primarily by thesis, the SCA Board shall appoint on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts:
- 11.1.1 a suitably qualified member of staff to chair the examination; and
- 11.1.2 an examination panel consisting of at least two persons who have not been supervisors of the candidate and at least one of whom will be external to SCA.
- 11.2 The reports of the examiners shall be made available to the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts who shall consult with the supervisor.
- 11.3 The Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts shall report the result of the examination of the candidature, together with a recommendation concerning the award of the degree, to SCA Board which shall determine the result.
- 11.4 In special cases SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts may require the candidate to take a further examination in the area of the thesis.
- 11.5 SCA Board may:
- 11.5.1 permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, the candidate's work is of sufficient merit to warrant this concession; and
- 11.5.2 prescribe special conditions to be fulfilled by the candidate.
- 12. Examination: studio practice and research**
- 12.1 On completion of the requirements for the degree by a candidate proceeding primarily by studio practice and research, the SCA Board shall appoint, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts:
- 12.1.1 a suitably qualified member of staff to chair the examination; and
- 12.1.2 an examination panel consisting of at least two persons who have not been supervisors of the candidate and at least one of whom will be external to SCA.
- 12.2 The Examination Panel shall examine the exhibition, performance or installation and the associated written work at a meeting chaired in a non-voting capacity by the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts.
- 12.3 Having received reports from the Examination Panel; and having received reports on the examination of the coursework, the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts shall report the result of the examination to SCA Board, which shall determine the result of the candidature.
- 12.4 In special cases SCA Board, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts may require the candidate to take a further examination.
- 12.5 SCA Board may:
- 12.5.1 permit an unsuccessful candidate to revise and resubmit the work if, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, the candidate's work is of sufficient merit to warrant this concession; and
- 12.5.2 prescribe special conditions to be fulfilled by the candidate.
- 13. Progress**
- 13.1 CA Board may on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.

# Sydney Conservatorium of Music

Faculty Resolutions and tables of units of study appear in the relevant faculty handbook: <http://www.usyd.edu.au/handbooks>

## Constitution of the Sydney Conservatorium of Music Board

1. The Conservatorium College Board (hereafter called the College Board) shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time or fractional members of the teaching staff in the tertiary program and members of the full-time or fractional research staff, as defined by the Senate, of:
    - 1.1.1 the departments and schools placed under the supervision of the Conservatorium; and
    - 1.1.2 such other departments and schools as may be prescribed from time to time by resolution of the Senate;
  - 1.2 the Principal of the Sydney Conservatorium of Music;
  - 1.3 the part-time members of the teaching staff of the Conservatorium who are currently employed and who have been employed continuously for two or more years in the tertiary program and who teach in the tertiary program for at least six hours per teaching week;
  - 1.4 the Dean of the Faculty of Arts or nominee;
  - 1.5 the Chairperson of the Board of Studies in Music or nominee;
  - 1.6 the Professors of Music in the Department of Music;
  - 1.7 the Dean of the Faculty of Education or nominee;
  - 1.8 not more than two Conservatorium students elected annually in the manner prescribed by resolution of the Senate;
  - 1.9 the Conservatorium Librarian;
  - 1.10 one person, being a member of the staff of the Conservatorium who, in the opinion of the College Board, has a close and appropriate association with its work of teaching and research.
2. A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office.
- 3.1 The College Board shall encourage teaching, scholarship and research in the departments and schools that the Vice-Chancellor has determined shall be placed under the supervision of the Conservatorium; and
- 3.2 shall have the same powers and functions as are specified for faculties in the resolutions of the Senate.
4. The Principal shall preside at meetings of the College Board.
- 5.1 The College Board shall meet at least once each semester and shall be convened at the direction of the Vice-Chancellor, the Principal, or on the written requisition of any five members addressed to the Registrar.
- 5.2 The Principal shall have a vote and in the case of an equality of votes a second or casting vote.

## Membership of the College Board – Schools and Departments

- 1.1 The schools and departments that the Vice Chancellor has determined shall be placed under the supervision of the Conservatorium are:
  - 1.1.1 School of Performance and Academic Studies.

## Degrees, diplomas and certificates in the Sydney Conservatorium of Music

1. *The degrees in Music shall be:*
  - 1.1 Bachelor of Music (BMus)
  - 1.2 Bachelor of Music Studies (BMus Studies)
  - 1.3 Bachelor of Arts/Bachelor of Music Studies (BA/BMus Studies)
  - 1.4 Master of Music (Composition) (MMus(Comp))
  - 1.5 Master of Music (Musicology) (MMus(Musicol))
  - 1.6 Master of Music (Performance) (MMus(Perf))
  - 1.7 Master of Music (Music Education) (MMus(MusEd))
  - 1.8 Master of Music (Applied Research in Music Performance) (MMus(AppResMusPerf))
  - 1.9 Master of Applied Science (Music Performance) (MAppSc(MusPerf))
  - 1.10 Master of Music Studies (Performance) (MMusStudies(Perf))
  - 1.11 Master of Music Studies (Pedagogy) (MMus Studies (Ped))
  - 1.12 Master of Music Studies (Opera) (MMusStudies(Opera))
  - 1.13 Master of Music Studies (Creative Sound Production) (MMus Studies (CrSoundProd))
  - 1.14 Doctor of Philosophy (PhD)
2. *The combined degrees in Music shall be:*
  - 2.1 Bachelor of Arts/Bachelor of Music Studies (BA/BMus Studies)
  - 2.2 Bachelor of Music Studies/Bachelor of Medicine & Bachelor of Surgery (BMus Studies/MBBS)
3. *The diplomas in Music shall be:*
  - 3.1 Diploma of Music (DipMus)
  - 3.2 Diploma of Opera (DipOp)
  - 3.3 Graduate Diploma in Music (Opera) (GradDipMus (Opera))
  - 3.4 Graduate Diploma in Music (Accompaniment) (GradDipMus (Accomp))
  - 3.5 Graduate Diploma in Music (Performance) (GradDipMus (Perf))
  - 3.6 Graduate Diploma in Music (Pedagogy) (GradDipMus (Ped))
  - 3.7 Graduate Diploma in Music (Creative Sound Production) (GradDipMus (CrSoundProd))
4. *The certificates in Music shall be:*
  - 4.1 Graduate Certificate in Music (Pedagogy) (GradCertMus (Ped))
  - 4.2 Graduate Certificate in Music (Creative Sound Production) (GradCertMus (CrSoundProd))

## Bachelor of Music

1. **Specialisations**
  - 1.1 The degree of the Bachelor of Music will be awarded in the following specialisations:
    - 1.1.1 Performance
    - 1.1.2 Composition
    - 1.1.3 Music Education
    - 1.1.4 Musicology
2. **Requirements for the pass degree**
  - 2.1 To qualify for the award of the pass degree candidates must:
    - 2.1.1 complete successfully units of study giving credit for a total of 192 credit points; and
    - 2.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.
3. **Requirements for the honours degree**
  - 3.1 To qualify for the award of the honours degree candidates must complete the honours requirements published in the faculty resolutions relating to the course.
4. **Combined Bachelor of Arts/Bachelor of Music**
  - 4.1 A candidate qualifies for the combined degrees of Bachelor of Arts and Bachelor of Music by completing 240 credit points in the manner prescribed by the Resolutions of the Faculty of Arts and the Board of Studies in Music.

## Bachelor of Music Studies

1. Requirements for the pass degree

- 1.1 To qualify for the award of the pass degree candidates must:
  - 1.1.1 complete successfully units of study giving credit for a total of 144 credit points; and
  - 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.
- 2. Specialisations
  - 2.1 The degree of the Bachelor of Music Studies is not awarded with particular specialisations.

### Bachelor of Arts and Bachelor of Music

- 1. A candidate qualifies for the combined degrees of Bachelor of Arts and Bachelor of Music by completing 240 credit points in the manner prescribed by the Resolutions of the Faculty of Arts and the Board of Studies in Music.\*

### Bachelor of Arts and Bachelor of Music Studies

- 1. Requirements for the pass degree
  - 1.1 To qualify for the award of the pass degree candidates must:
    - 1.1.1 complete successfully units of study giving credit for a total of 240 credit points; and
    - 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.
- 2. Requirements for the honours degree
  - 2.1 To qualify for the award of the honours degree students must:
    - 2.1.1 complete successfully units of study giving credit for a minimum of 288 credit points; and
    - 2.1.2 complete the requirements published in the joint Faculty resolutions relating to the course.

### Bachelor of Music Studies and Bachelor of Medicine and Bachelor of Surgery

- 1. **Requirements for the Bachelor of Music Studies and Bachelor of Medicine and Bachelor of Surgery**
  - 1.1 To qualify for the award of the Bachelor of Music Studies, Bachelor of Medicine and Bachelor of Surgery degrees a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 336 credit points; and
    - 1.1.2 maintain a distinction average in the Bachelor of Music Studies;
    - 1.1.3 complete the relevant five SMTP units of study;
    - 1.1.4 complete 18 junior credit points in designated Science units of study; and
    - 1.1.5 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Master of Music

#### 1. Award of the degree

- 1.1 The degree of Master of Music shall be awarded in the following subject areas:
  - 1.1.1 Performance
  - 1.1.2 Musicology
  - 1.1.3 Music Education
  - 1.1.4 Composition
  - 1.1.5 Applied Research in Music Performance
- 2. **Eligibility for admission**
  - 2.1 An applicant for admission to the Master of Music (Performance) will:
    - 2.1.1 have gained a Bachelor of Music degree with a major in Performance from the Sydney Conservatorium of Music; or have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
    - 2.1.2 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.1.1 or 2.1.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
    - 2.1.3 present a program on their principal instrument in audition at graduating undergraduate recital standard; and
    - 2.1.4 present a 500-word summary of their proposed area of research/creative work and attend an interview.
  - 2.2 An applicant for admission to the Master of Music (Musicology) will:

- 2.2.1 have gained a Bachelor of Music degree from the Sydney Conservatorium of Music; or
- 2.2.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.2.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.2.1 or 2.2.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.2.4 present a 500-word summary of their proposed area of research and attend an interview.
- 2.3 An applicant for admission to the Master of Music (Music Education) will:
  - 2.3.1 have gained a Bachelor of Music degree with a major in Music Education from the Sydney Conservatorium of Music; or
  - 2.3.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
  - 2.3.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.3.1 or 2.3.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
  - 2.3.4 present a 500-word summary of their proposed area of research and attend an interview.
- 2.4 An applicant for admission to the Master of Music (Composition) will:
  - 2.4.1 have gained a Bachelor of Music degree with a major in Composition from the Sydney Conservatorium of Music; or
  - 2.4.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
  - 2.4.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.4.1 or 2.4.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
  - 2.4.4 submit a folio of original compositions; and
  - 2.4.5 present a 500-word summary of their proposed area of research / creative work and attend an interview.
- 2.5 An applicant for admission to the Master of Music (Applied Research in Music Performance) will:
  - 2.5.1 have gained a Bachelor of Music degree from the Sydney Conservatorium of Music; or
  - 2.5.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
  - 2.5.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.5.1 or 2.5.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
  - 2.5.4 submit a 500-word summary of their proposed area of research; and
  - 2.5.5 attend an interview.
- 3. **Availability**
  - 3.1.1 Admission to candidature for any master's degree or any program within a master's degree may be limited by quota. In determining any quota the University will take into account:
    - 3.1.2.1 availability of resources including space, library, equipment and computing facilities; and
    - 3.1.2.2 availability of adequate and appropriate supervision.
  - 3.2.1 In considering an application for admission to candidature the Conservatorium shall take account of any quota; and will select in preference applicants who are most meritorious in terms of the admission criteria.
  - 3.2.2
  - 3.3 Before recommending the admission of any applicant the Conservatorium shall ensure that the extent of the resources and supervision available is known to and understood by the applicant and is appropriate to the applicant's proposed area of study and research.

#### 4. Preliminary studies

- 4.1.1 An applicant may be required to undertake preliminary or qualifying studies; and
- 4.1.2 complete such preliminary examinations as the Conservatorium may prescribe, before admission to candidature.
- 4.2 Such an applicant shall complete the preliminary studies:
- 4.2.1 in not less than one semester; and
- 4.2.2 in not greater time than the Conservatorium may prescribe; but
- 4.2.3 in any case in not longer than four semesters.

#### 5. Probationary admission

- 5.1 A candidate may be accepted by the Conservatorium on a probationary basis for a period not exceeding two semesters (full-time or part-time); and upon completion of this period the Conservatorium shall review the candidate's work, and either:
- 5.1.1 confirm the candidate's status with effect from the date of the original acceptance; or
- 3.1.2 terminate the candidature.

#### 6. Method of progression

- 6.1 Candidates shall proceed primarily by research; incorporating performances, creative work and portfolios in composition; and thesis; as set out in the Conservatorium Handbook.
- 6.2 Candidates may be required to undertake coursework as determined by the Assistant principal on the advice of the relevant postgraduate coordinator.

#### 7. Time limits

- 7.1 A candidate may be admitted to proceed on either a full-time basis or a part-time basis.
- 7.2 Except with the permission of the Conservatorium as provided in section 7.4 below:
- 7.2.1 a full-time candidate shall complete the requirements:
- 7.2.1.1 not earlier than the end of the fourth semester; and
- 7.2.1.2 not later than the end of the fourth semester of candidature;
- 7.2.2 a part-time candidate shall complete the requirements:
- 7.2.2.1 not earlier than the end of the eighth semester; and
- 7.2.2.2 not later than the end of the eighth semester of candidature.
- 7.3 The Conservatorium may, in special circumstances:
- 7.3.1 extend a candidate's maximum period of candidature by one semester for full-time candidates and two semesters for part-time candidates; and
- 7.3.2 prescribe special conditions to be fulfilled by the candidate.
- 7.4 The Conservatorium, at the time of admission to candidature, may permit a candidate proceeding primarily by research and thesis who holds a bachelor's degree with first or second class honours from the University of Sydney or an equivalent qualification, to complete the requirements:
- 7.4.1 not earlier than the end of the second semester of candidature if a full-time candidate; and
- 7.4.2 not earlier than the end of the fourth semester of candidature if a part-time candidate.

#### 8. Credit

- 8.1 The Conservatorium may, in respect of a candidate who before admission to candidature has spent time in advanced study or research in the University of Sydney or in another university or institution:
- 8.1.1 deem such time to have been time spent after admission to candidature; and
- 8.1.2 grant credit towards the degree on the basis of a course or courses regarded as equivalent in workload and academic standard; provided that:
- 8.1.2.1 the time recognised or the credit granted represents no more than half of the total candidature; and
- 8.1.2.2 any attendance requirements as may be prescribed by resolution of the Conservatorium are met.

#### 9. Supervision

- 9.1 The Conservatorium shall appoint a full-time or fractional member of the academic staff of the Conservatorium to act as supervisor of each candidate and may appoint, for each such candidate, an associate supervisor.
- 9.2 The Conservatorium may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

#### 10. Enrolment

- 10.1 A candidate shall, unless otherwise permitted by the Conservatorium, enrol each semester until the requirements

for the degree are completed or the candidature terminated, subject to section 9.1 above.

- 10.2 A candidate readmitted to candidature after an absence of more than two semesters shall complete the degree under such conditions as the Conservatorium shall determine.

#### 11. Requirements for the degree

- 11.1 A candidate for the degree of Master of Music (Performance) shall, unless otherwise permitted by the Conservatorium:
- 11.1.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.1.2.1 prepare performances and/or recordings for each semester of the degree in the case of a full-time candidate, and proportionately for a part-time candidate; and
- 11.1.2.2 carry out research on a thesis topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 11.1.3 give performances on their principal instrument; and
- 11.1.4 write a thesis embodying the results of the research and/or recordings.
- 11.2 A candidate for the degree of Master of Music (Composition) shall, unless otherwise permitted by the Conservatorium:
- 11.2.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.2.2 carry out composition and research on a thesis topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 11.2.3 compose a substantial portfolio of works; and
- 11.2.4 write a thesis embodying the results of the research.
- 11.3 A candidate for the degree of Master of Music (Music Education) shall, unless otherwise permitted by the Conservatorium:
- 11.3.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.3.2 carry out supervised research on a topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 11.3.3 write a thesis embodying the results of the research.
- 11.4 A candidate for the degrees of Master of Music (Musicology) and Master of Music (Applied Research in Music Performance) shall, unless otherwise permitted by the Conservatorium:
- 11.4.1 complete units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.4.2 carry out supervised research on a topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 11.4.3 write a thesis embodying the results of the research.
- 11.5 All theses, and the portfolios for Composition, must be submitted in the format prescribed by the Conservatorium from time to time.
- 11.6 The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form and lodged in the library (except in the case of Performance candidates in which case the thesis shall be lodged with the Conservatorium).
- 11.7 The candidate shall state in the thesis:
- 11.7.1 the sources from which the information was derived;

- 11.7.2 the extent to which the work of others has been used; and  
 11.7.3 the portion of the work claimed as original.

11.8 The thesis and portfolio for Composition shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the portfolio and thesis is satisfactory.

11.9.1 A candidate may not present as the thesis a work which has been presented for a degree in this or another university;

11.9.2 but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.

## 12. Examination

12.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:

### 12.1.1 *Master of Music (Performance)*

12.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel to assess the candidate's performance and/or recording.

12.1.1.2 For the concluding performance or recording at least one of the examiners shall not be a member of the academic staff of the Conservatorium.

12.1.1.3 On completion of the requirements for the degree, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the thesis.

### 12.1.2 *Master of Music (Composition)*

12.1.2.1 On completion of the requirements for the thesis, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the portfolio and thesis.

### 12.1.3 *Master of Music (Musicology), Master of Music (Music Education) and Master of Music (Applied Research in Music Performance)*

12.1.3.1 On completion of the requirements for the thesis, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the thesis.

12.2 All examiners shall be furnished with a copy of the course description and course requirements as published in the Conservatorium Handbook, and be required to award marks/grades of Fail, Pass, Credit, Distinction and High Distinction for the thesis, portfolio, performance or recording according to the criteria prescribed by the Conservatorium.

12.3 The reports of the examiners shall be made available to the head of the school or centre concerned who shall consult with the supervisor.

12.4 The head of the school or centre concerned shall report the result of the examination of the candidature together with a recommendation concerning the award of the degree to the Conservatorium which shall determine the final result.

12.5 In special cases the Conservatorium may, on the recommendation of the Head of School or centre concerned, require the candidate to make emendations as specified by examiners and advised by the Conservatorium.

12.6 The Conservatorium may permit an unsuccessful candidate to revise and resubmit the thesis (and portfolio for Composition) for re-examination if, in the opinion of the Head of School, the candidate's work is of sufficient merit and may prescribe special conditions to be fulfilled by the candidate.

## 13. Progress

13.1 The Conservatorium will assess the progress of candidates as follows:

### 13.1.1 *Master of Music (Performance)*

13.1.1.1 A report on the progress towards completion of the requirements for the degree of Master of Music (Performance) shall be prepared by the appointed examination panel each semester and by the assigned supervisor at least annually.

13.1.1.2 The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.

13.1.1.3 The report, after signature by the candidate, shall be forwarded to the Dean.

### 13.1.2 *Master of Music (Musicology), Master of Music (Music Education), Master of Music (Composition) and Master of Music (Applied Research in Music Performance)*

13.1.2.1 A report on the progress towards completion of the requirements for the degree shall be prepared by the appointed supervisor at least annually for each candidate.

13.1.2.2 The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.

13.1.2.3 The report, after signature by the candidate, shall be forwarded to the Dean.

13.2 The Conservatorium may, on the recommendation of the Dean, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

## Master of Applied Science (Music Performance)

### 1. Admission

1.1 An applicant may gain admission to the Master of Applied Science (Music Performance):

1.1.1 upon successful completion of a degree at the University of Sydney, having completed courses appropriate to the area of study in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or

1.1.2 upon successful completion of an undergraduate degree program at another institutions deemed by the Board to be equivalent; or

1.1.3 in exceptional circumstances, if the Board determines that such applicant, although not meeting the requirements of 1.1.1 and 1.1.2, upon presenting evidence of exceptional qualifications and experience and evidence of aptitude required for undertaking the award; and

1.2 after submission of a 500-word summary of their proposed area of research and attending an interview.

### 2. Availability

2.1.1 Admission to candidature for any master's degree or any program within a master's degree may be limited by quota.

2.1.2 In determining any quota the University will take into account:  
 2.1.2.1 availability of resources including space, library, equipment and computing facilities; and

2.1.2.2 availability of adequate and appropriate supervision.

2.2.1 In considering an application for admission to candidature the Conservatorium shall take account of any quota; and  
 2.2.2 will select in preference applicants who are most meritorious in terms of section 1 above.

2.3 Before recommending the admission of any applicant the Conservatorium shall ensure that the extent of the resources and supervision available is known to and understood by the applicant and is appropriate to the applicant's proposed area of study and research.

### 3. Preliminary studies

3.1 An applicant may be required to undertake preliminary or qualifying studies, and complete such preliminary examinations as the Conservatorium may prescribe, before admission to candidature.

3.2 Such an applicant shall complete the preliminary studies in not less than one semester and in not greater time than the Conservatorium may prescribe but in any case in not longer than two years.

### 4. Probationary admission

4.1 A candidate may be accepted by the Conservatorium on a probationary basis for a period not exceeding two semesters (full-time or part-time); and upon completion of this period the Conservatorium shall review the candidate's work and shall either confirm the candidate's status with effect from the date of the original acceptance or terminate the candidature.

### 5. Method of progression

5.1 Candidate shall proceed primarily by research and thesis.

5.2 In addition, candidates may be required to undertake preparatory coursework as determined by the Assistant Principal, on the advice of the relevant postgraduate coordinator.

**6. Time limits**

- 6.1 A candidate may be admitted to proceed on either a full-time basis or a part-time basis.
- 6.2 Except with the permission of the Conservatorium as provided in section 6.4 below:
- 6.2.1 a full-time candidate shall complete the requirements:
- 6.2.1.1 not earlier than the end of the fourth semester; and
- 6.2.1.2 not later than the end of the fourth semester of candidature;
- 6.2.2 a part-time candidate shall complete the requirements:
- 6.2.2.1 not earlier than the end of the eighth semester; and
- 6.2.2.2 not later than the end of the eighth semester of candidature;
- 6.3 The Conservatorium may in special circumstances:
- 6.3.1 extend a candidate's maximum period of candidature by one semester for full-time candidates and two semesters for part-time candidates; and
- 6.3.2 prescribe special conditions to be fulfilled by the candidate.
- 6.4 The Conservatorium, at the time of admission to candidature, may permit a candidate proceeding primarily by research and thesis who holds a bachelor's degree with first or second class honours from the University of Sydney or an equivalent qualification, to complete the requirements:
- 6.4.1 not earlier than the end of the second semester of candidature if a full-time candidate; and
- 6.4.2 not earlier than the end of the fourth semester of candidature if a part-time candidate.

**7. Credit**

- 7.1 The Conservatorium may, in respect of a candidate who before admission to candidature has spent time in advanced study or research in the University of Sydney or in another university or institution:
- 7.1.1 deem such time to have been time spent after admission to candidature; and
- 7.1.2 grant credit towards the degree on the basis of a course or courses regarded as equivalent in workload and academic standard; provided that:
- 7.1.2.1 the time recognised or the credit granted represents no more than half of the total candidature; and
- 7.1.2.2 any attendance requirements as may be prescribed by resolution of the Conservatorium are met.

**8. Supervision**

- 8.1 The Conservatorium shall appoint a full-time member of the academic staff of the Conservatorium to act as supervisor of each candidate and may appoint, for each such candidate, an associate supervisor.
- 8.2 The Conservatorium may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

**9. Enrolment**

- 9.1 A candidate shall, unless otherwise permitted by the Conservatorium, enrol each semester until the requirements for the degree are completed or the candidature terminated, subject to section 7 above.
- 9.2 A candidate readmitted to candidature after an absence of more than two semesters shall complete the degree under such conditions as the Conservatorium shall determine.

**10. Requirements for the degree**

- 10.1 A candidate for the degree shall:
- 10.1.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook; and
- 10.1.2 carry out supervised research on a topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 10.1.3 write a thesis embodying the results of the research.
- 10.2 All theses must be submitted in the format prescribed by the Conservatorium from time to time.
- 10.3 The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form and lodged in the library.
- 10.4 The candidate shall state in the thesis:
- 10.4.1 the sources from which the information was derived;
- 10.4.2 the extent to which the work of others has been used; and
- 10.4.3 the portion of the work claimed as original.

- 10.4.4 The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- 10.4.5 A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.

**11. Examination**

- 11.1 On completion of the requirements for the degree, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the thesis.
- 11.2 All examiners shall be furnished with a copy of the course description and course requirements as published in the Conservatorium Handbook, and be required to award marks/grades of Fail, Pass, Credit, Distinction and High Distinction according to the criteria demanded by the Conservatorium.
- 11.3 The reports of the examiners shall be made available to the head of the school or centre concerned who shall consult with the supervisor.
- 11.4 The head of the school or centre concerned shall report the result of the examination of the candidature together with a recommendation concerning the award of the degree (mark/grade) to the Conservatorium which shall determine the final result and its grade.
- 11.5 In special cases the Conservatorium may, on the recommendation of the head of the school or centre concerned, require the candidate to take a further examination in the area of the thesis which may be an oral examination to be held at the Conservatorium or at such other location as may be determined by the Conservatorium.
- 11.6 The Conservatorium may permit an unsuccessful candidate to revise and resubmit the thesis for re-examination if, in the opinion of the Head of School, the candidate's work is of sufficient merit and may prescribe special conditions to be fulfilled by the candidate.

**12. Progress**

- 12.1 The Conservatorium will assess the progress of candidates as follows:
- 12.1.1 A report on the progress towards completion of the requirements for the degree shall be prepared by the appointed supervisor at least annually for each candidate.
- 12.1.2 The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.
- 12.1.3 The report, after signature by the candidate, shall be forwarded to the Assistant Principal.
- 12.2 The Conservatorium may, on the recommendation of the Assistant Principal, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

**Master of Music Studies (Performance)****1. Award of the degree**

- 1.1 The degree of Master of Music Studies (Performance) shall be awarded in one grade, namely the pass degree.

**2. Eligibility for admission**

- 2.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
- 2.1.1 be a Bachelor of Music of the Sydney Conservatorium of Music; or
- 2.1.2 have completed studies deemed by the Graduate Studies Committee of the Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or
- 2.1.3 submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
- 2.1.4 successfully complete an audition at a level determined by the Graduate Studies Committee.

### 3. Probationary acceptance

- 3.1 A candidate may be accepted by the Graduate Studies Committee on a probationary basis for a period not exceeding one year; and upon completion of this probationary period, the Graduate Studies Committee shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.
- 3.2 In the case of a candidate accepted on a probationary basis under section 3.1, the candidature shall be deemed to have commenced from the date of such acceptance.

### 4. Time limits

- 4.1 The normal length of candidature shall be three semesters from the date of enrolment for a full-time candidate and six semesters from the date of enrolment for a part-time candidate.
- 4.2 Permission to vary the length of candidature may be granted by the Graduate Studies Committee.

### 5. Supervision

- 5.1 The Graduate Studies Committee shall appoint a full-time member of the academic staff of the Conservatorium to act as supervisor of each candidate.

### 6. Requirements for the degree

- 6.1 A candidate shall:
  - 6.1.1 complete such seminars as may be prescribed by the Graduate Studies Committee; and
  - 6.1.2 complete the practical (performance) and other requirements including a minimum of 36 credit points, as prescribed by the Graduate Studies Committee.
- 6.2 A candidate shall be required to perform in graduate seminars and in concerts at the Conservatorium and elsewhere.

### 7. Progress

- 7.1 The Graduate Studies Committee may, in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Graduate Studies Committee, the candidate does not show good cause, terminate the candidature.

### 8. Credit

- 8.1 A candidate:
  - 8.1.1 who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution; and
  - 8.1.2 who has completed work considered by the Graduate Studies Committee to be equivalent to courses prescribed for the degree;
- 8.2 may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.

### 9. Examination

- 9.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:
  - 9.1.1 *Master of Music Studies (Performance)*
    - 9.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.
    - 9.1.1.2 The candidate is required to pass all components to be granted the degree.

### 10. Transitional arrangements

- 10.1 These resolutions apply to all candidates for the degree enrolling after 1 January 2006.
- 10.2 Candidates who enrolled for the degree of Master of Performance may until December 2006 choose to qualify for that degree under the old resolutions.
- 10.3 Alternatively, such candidates may elect to transfer to the Master of Music Studies (Performance).

## Master of Music Studies (Pedagogy)

### 1. Requirements for the degree

- 1.1 To qualify for the award of the pass degree candidates must:
  - 1.1.1 complete successfully units of study giving credit for a total of 72 credit points; and
  - 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

## Master of Music Studies (Opera)

### 1. Award of the degree

- 1.1 The degree of Master of Music Studies (Opera) shall be awarded in one grade, namely the pass degree.

### 2. Eligibility for admission

- 2.1 An applicant for admission to candidature for the degree shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
  - 2.1.1 be a Bachelor of Music of the Sydney Conservatorium of Music; or
  - 2.1.2 have completed studies deemed by the Graduate Studies Committee of the Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or
  - 2.1.3 submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
  - 2.1.4 successfully complete an audition at a level determined by the Graduate Studies Committee.

### 3. Probationary acceptance

- 3.1 A candidate may be accepted by the Graduate Studies Committee on a probationary basis for a period not exceeding one year; and upon completion of this probationary period, the Graduate Studies Committee shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.
- 3.2 In the case of a candidate accepted on a probationary basis under section 3.1, the candidature shall be deemed to have commenced from the date of such acceptance.

### 4. Time limits

- 4.1 The normal length of candidature shall be three semesters from the date of enrolment for a full-time candidate and six semesters from the date of enrolment for a part-time candidate.
- 4.2 Permission to vary the length of candidature may be granted by the Graduate Studies Committee.

### 5. Supervision

- 5.1 The Graduate Studies Committee shall appoint a fulltime member of the academic staff of the Conservatorium to act as supervisor of each candidate.

### 6. Requirements for the degree

- 6.1 A candidate shall:
  - 6.1.1 complete such seminars as may be prescribed by the Graduate Studies Committee; and
  - 6.1.2 complete the practical (performance) and other requirements including a minimum of 36 credit points, as prescribed by the Graduate Studies Committee.
- 6.2 A candidate shall be required to perform in graduate seminars and in concerts at the Conservatorium and elsewhere.

### 7. Progress

- 7.1 The Graduate Studies Committee may, in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Graduate Studies Committee, the candidate does not show good cause, terminate the candidature.

### 8. Credit

- 8.1 A candidate who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution; and who has completed work considered by the Graduate Studies Committee to be equivalent to courses prescribed for the degree; may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.

### 9. Examination

- 9.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:
  - 9.1.1 *Master of Music Studies (Opera)*
    - 9.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members

(excluding the Principal Study teacher) to assess the candidate's performance.

- 9.1.1.2 The candidate is required to pass all components to be granted the degree.

#### 10. Transitional arrangements

- 10.1 These resolutions apply to all candidates for the degree enrolling after 1 January 2006.
- 10.2 Candidates who enrolled for the degree of Master of Performance may until December 2006 choose to qualify for that degree under the old resolutions.
- 10.3 Alternatively, such candidates may elect to transfer to the Master of Music Studies (Opera).

### Master of Music Studies (Creative Sound Production)

#### 1. Requirements for the degree

- 1.1 To qualify for the award of the pass degree candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### Diploma of Music

#### 1. Requirements for the diploma

- 1.1 To qualify for the award of the diploma candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 96 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### Diploma of Opera

#### 1. Eligibility for admission

- 1.1 An applicant shall:
- 1.1.1 satisfy audition and interview requirements as determined by the Undergraduate Studies Committee; and
- 1.1.2 meet general entry requirements for undergraduate courses at the Conservatorium.

#### 2. Requirements

- 2.1 A candidate shall complete units of study and other requirements as prescribed by the Undergraduate Studies Committee over a period of six semesters full-time.

### Graduate Diploma in Music (Opera)

#### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
- 1.1.1 be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or
- 1.1.2 have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; and
- 1.1.3 successfully complete an audition and interview.

#### 2. Requirements

- 2.1 A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time.

### Graduate Diploma in Music (Accompaniment)

#### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
- 1.1.1 be a Bachelor of Music or Bachelor of Music Education of the Conservatorium of Music; or
- 1.1.2 have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; and
- 1.1.3 successfully complete an audition and interview.

#### 2. Requirements

- 2.1 A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time or four semesters part-time.

### Graduate Diploma in Music (Performance)

#### 1. Eligibility for admission

- 1.1 An applicant for admission to candidature shall, except as provided in Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999 (as amended)*:
- 1.1.1 be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or
- 1.1.2 have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or
- 1.1.3 have completed a Diploma of Music of the Sydney Conservatorium of Music in an appropriate specialist area; and
- 1.1.4 successfully complete an audition and interview.

#### 2. Requirements

- 2.1 A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time or four semesters part-time.

#### 3. Examination

- 3.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:
- 3.1.1 *Graduate Diploma in Performance*
- 3.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.
- 3.1.1.2 The candidate is required to pass all components to be granted the degree.

### Graduate Diploma of Music (Pedagogy)

#### 1. Requirements for the graduate diploma

- 1.1 To qualify for the award of the graduate diploma candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Diploma of Music (Creative Sound Production)

#### 1. Requirements for the graduate diploma

- 1.1 To qualify for the award of the graduate diploma candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Certificate of Music (Pedagogy)

#### 1. Requirements for the graduate certificate

- 1.1 To qualify for the award of the Graduate Certificate candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Certificate of Music (Creative Sound Production)

#### 1. Requirements for the graduate certificate

- 1.1 To qualify for the award of the graduate certificate candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 24 credit points; and

- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

# Board of Studies in Indigenous Studies

## Constitution of the Board of Studies in Indigenous Studies

1. The Board of Studies in Indigenous Studies shall comprise the following persons:
  - 1.1 the Director, professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, and research staff being full-time or fractional permanent and full-time or fractional temporary members of the teaching staff of the Koori Centre;
  - 1.2 the College Pro-Vice-Chancellors, or nominees;
  - 1.3 the Pro-Vice-Chancellor (Teaching and Learning);
  - 1.4 the Head of Yooroang Garang, School of Indigenous Health Studies, Faculty of Health Sciences, or nominee;
  - 1.5 the Dean of the Faculty of Education and Social Work, or nominee;
  - 1.6 the President of the NSW Aboriginal Education Consultative Group or nominee;
  - 1.7 an Indigenous external member of the Policy Advisory Group;
  - 1.8 not more than two Indigenous Australian students of the University elected annually in a manner prescribed by Resolution of the Senate.
2. **Terms of office**
  - 2.1 The Chair of the Board of Studies in Indigenous Studies shall be the Director of the Koori Centre.
  - 2.2 In the event of the absence of the Chair through illness or any other cause, the person to be Acting Chair shall be nominated by the Chair from the members of the Board of Studies in Indigenous Studies, and be deemed to have the powers and duties of the Chair.
3. **Quorum**
  - 3.1 At any meeting of the Board of Studies in Indigenous Studies, eight members shall form a quorum.
  - 3.2 At least four of these members must be Indigenous Australians.
4. **Functions of the Board of Studies in Indigenous Studies**
  - 4.1 The Board of Studies in Indigenous Studies shall supervise the award of the degrees, diplomas and other academic programs of the Koori Centre.
  - 4.2 In particular, the Board:
    - 4.2.1 shall supervise the teaching and examining in such units of study as may be provided by the Koori Centre;
    - 4.2.2 shall be responsible for the conduct of examinations in those units with the assistance of such examiners as the Board may from time to time appoint;
    - 4.2.3 shall take cognisance of and encourage scholarship and research in those subjects;
    - 4.2.4 may consider and report to the Academic Board on all matters relating to the degrees, diplomas and other courses of the Centre;
    - 4.2.5 shall consider and report upon all matters referred to it by the Senate, the Academic Board or the Vice-Chancellor.

## Degrees, diplomas and other programs in Aboriginal and Indigenous Studies

1. The degrees, diplomas and other programs in the Koori Centre shall be:
  - 1.1 Diploma in Education (Aboriginal) (DipEd(Aboriginal))
  - 1.2 Cadigal Program – Academic Skills I and II.

- 1.3 Master of Indigenous Languages Education (MIndigenous LanguagesEd)
- 1.4 Graduate Diploma of Indigenous Languages Education (GradDipIndigLangEd)
- 1.5 Graduate Certificate of Indigenous Languages Education (GradCertIndigLangEd)

## Diploma in Education (Aboriginal)

1. Admission to candidature for the diploma may be granted to an Aboriginal or Torres Strait Islander person who:
  - 1.1 holds qualifications acceptable to the Board of Studies;
  - 1.2 has completed the Koori Centre, Tertiary Preparation Certificate or equivalent; or
  - 1.3 is currently employed as an Aboriginal Education Assistant appointed to a school or has Aboriginal Education Assistant experience or equivalent experience.
2. Except with the permission of the Board of Studies, a candidate shall complete the following courses:
  - 2.1 **Education Studies:**
    - 2.1.1 Aboriginal Educators in Australian Education
    - 2.1.2 History of Aboriginal Education
    - 2.1.3 Computer Studies 1
    - 2.1.4 Curriculum Studies
    - 2.1.5 Australian Education and Society
    - 2.1.6 Human Development 1 and 2
    - 2.1.7 Education Theories and Practice
    - 2.1.8 Social Perspectives in Education
    - 2.1.9 20th Century Aboriginal History
  - 2.2 **Professional Studies:**
    - 2.2.1 Introduction to Teaching 1 and 2
    - 2.2.2 Student Support and Welfare
    - 2.2.3 Aboriginal Perspectives in Curriculum
    - 2.2.4 Community Studies
    - 2.2.5 Teaching Aboriginal Studies
    - 2.2.6 Teaching and Learning
    - 2.2.7 Introduction to Teaching History
    - 2.2.8 Practicum
  - 2.3 **Communications:**
    - 2.3.1 Reading/Writing for Academic Purposes 1 and 2
    - 2.3.2 Computer Studies 2
    - 2.3.3 Presentation Skills
  - 2.4 **Aboriginal Studies:**
    - 2.4.1 Introduction to Indigenous Australia
    - 2.4.2 Indigenous Australia, Health and Community in Aboriginal Australia
    - 2.4.3 Introduction to Research
3. The Diploma in Education (Aboriginal) may be awarded in two grades: pass, and in the case of outstanding candidates, pass with merit.
4. **Time limits**
  - 4.1 Except with the permission of the Board of Studies, a candidate shall complete the requirements for the diploma in not less than two years of enrolment and not more than five years of enrolment.
  - 4.2 Notwithstanding the provisions of 4.1 above, the Board of Studies may reduce the time limit for the completion of the diploma dependent on previous experience and education.
5. **Credit**
  - 5.1 A candidate may be granted credit towards the diploma on the basis of a subject or subjects completed at another university or other tertiary institution, regarded by the Koori Centre, on the recommendation of staff involved in programs concerned, as equivalent in work load and academic standard;
  - 5.2 provided that the maximum credit granted does not exceed the equivalent of two thirds of the degree or diploma requirements.

## Cadigal Program – Academic Skills

1. The Cadigal Program is an access and support program for Aboriginal and Torres Strait Islanders wishing to undertake undergraduate award level studies at the University of Sydney.
2. The academic support component is known as Academic Skills.
3. This course of study consists of a number of components including literacy, critical thinking and reading, analytical skills, research skills, oral communication, referencing, numeracy, exploration of epistemologies, specific content and/or discipline areas such as chemistry, biology, anthropology, psychology, etc.
4. Admission to Academic Skills is a requirement of some applicants admitted to an undergraduate award program through the Cadigal Program.
5. Individual programs of study are determined on the basis of:
  - 5.1 assessment of literacy/language and study needs; and
  - 5.2 preparatory and/or concurrent support needs in specific content areas.
6. The definition for completing this course is satisfactory completion of all components, requirements and assessments as agreed on a contract basis with individual students at the beginning of Semester 1 and Semester 2.
  - 7.1 Academic Skills is offered on both a full-time and part-time basis.
  - 7.2 Full-time Academic Skills students normally undertake a reduced award program load, whilst part-time students normally undertake a full- or part-time award program load.

## Master of Indigenous Languages Education Graduate Diploma of Indigenous Languages Education Graduate Certificate of Indigenous Languages Education

1. Requirements for the Master of Indigenous Languages Education
  - 1.1 To qualify for the award of the Master of Indigenous Languages Education a student must:
    - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
    - 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
2. **Requirements for the Graduate Diploma of Indigenous Languages Education**
  - 2.1 To qualify for the award of the Graduate Diploma of Indigenous Languages Education a student must:
    - 2.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
    - 2.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Certificate of Indigenous Languages Education**
  - 3.1 To qualify for the award of the Graduate Certificate of Indigenous Languages Education a student must:
    - 3.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
    - 3.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

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# Abbreviations for institutions





# Abbreviations for institutions

This list contains abbreviations for some commonly used institutions. The style is set by the Association of Commonwealth Universities (ACU). Please see the Degrees section of the University of Sydney Style Guide for conditions and style of usage for these abbreviations: <http://www.usyd.edu.au/staff/styleguide/>.

For abbreviations of other universities contact the Publications Office.

## A

Aberdeen	Aberd	Amravati	not abbreviated
Abertay Dundee	Abertay	Anambra State University of Technology (now Enugu State University of Science and Technology and Nnamdi Azikiwe)	Anambra SUT
Abia State	not abbreviated	Andhra	And
Abubakar Tafawa Balewa (formerly Abubakar Tafawa Balewa UT)	AT Balewa	Andhra Pradesh Agricultural (now Acharya N G Ranga Agricultural)	AP Ag
Abubakar Tafawa Balewa University of Technology	AT Balewa	Andhra Pradesh Open (now Doctor B R Ambedkar Open)	AP Open
Abuja	not abbreviated	Andhra Pradesh University of Health Sciences (became Health Sciences (Andhra Pradesh), now N T R University of Health Sciences)	AP Health Scis
Acadia	Acad	Anglia Polytechnic University	Anglia PU
Acharya N G Ranga Agricultural (formerly Andhra Pradesh Agricultural)	ANG Ranga Ag	Anglia Ruskin (formerly Anglia Polytechnic University)	not abbreviated
Adelaide	Adel	Anna	not abbreviated
Ado Ekiti	not abbreviated	Annamalai	Annam
Africa (Zimbabwe)	Africa(Z'bw)	Arid Agriculture, Rawalpindi	Arid Ag
Aga Khan University of Health Sciences (now Aga Khan)	AK Health Scis	Arts, University of the (formerly London Institute)	Arts(Lond)
Aga Khan (Pakistan)	Aga Khan(P'stan)	Arunachal	not abbreviated
Agra (now Doctor Bhim Rao Ambedkar)	not abbreviated	Assam	not abbreviated
Agricultural (Udaipur)	Ag(Udaipur)	Assam Agricultural	Assam Ag
Agricultural Sciences (Bangalore)	B'loreAgScis	Assumption (federated with Windsor)	Assum
Agricultural Sciences (Dharwad)	Dharwad AgScis	Aston	not abbreviated
Agriculture, Abeokuta	Abeokuta Ag	Atal Behari Vajpayee Indian Inst of Information Technol & Management	Atal Behari
Agriculture, Faisalabad	Faisalabad	Athabasca	Athab
Agriculture, Makurdi	Makurdi Ag	Auckland	Auck
Agriculture, Malaysia (now Putra University, Malaysia)	AgUMalaysia	Auckland University of Technology	AuckUT
Ahmadu Bello	ABello	Augustana University College (Alberta) (formerly Camrose Lutheran University College)	Augustana(Alta)
Ajmer (now Maharshi Dayanand Saraswati University)	not abbreviated	Australian Catholic	AustCath
Akure, Federal University of Technology	Akure	Australian Maritime College	AustMaritime
Alagappa	not abbreviated	Australian National	ANU
Alberta	Alta	Avadh (now Doctor Ram Manohar Lohia Awadh)	not abbreviated
Aligarh Muslim	Alig	Avinashilingam Institute for Home Science and Higher Education for Women	AvinaHome Sci
Al-Khair University AJK	Al-Khair	Avondale College	Avondale
All India Institute of Medical Sciences	All India IMS	Awadhesh Pratap Singh	APS
Allahabad	Alld		
Allahabad Agricultural Institute	AlldAg		
Allama Iqbal Open	Alqbal Open		
Ambrose Alli (formerly Edo State)	not abbreviated		





Doctor Babasaheb Ambedkar Technological (Maharashtra)	Dr BAT	Fakir Mohan	not abbreviated
Doctor Balasaheb Sawant Konkan Krishi Vidyapeeth (formerly Konkan Krishi Vidyapeeth)	Dr BSKKV	Falmouth, University College	Falmouth UC
Doctor Bhim Rao Ambedkar (Agra) (formerly Agra)	Dr BRA(Agra)	Fatima Jinnah Women's	FJ Women's
Doctor B R Ambedkar Open (Hyderabad) (formerly Andhra Pradesh Open)	Dr BRA Open	Federal University of Agriculture, Umudike	Umudike
Doctor Harisingh Gour Vishwavidyalaya, Sagar	Dr HGV	Federal University of Technology, Akure	Akure
Doctor M G R Medical (now Tamil Nadu Doctor M G R Medical)	Dr MGR	Federal University of Technology, Minna	Minna
Doctor Panjabrao Deshmukh Krishi Vidyapeeth (formerly Panjabrao KV)	Dr PDKV	Federal University of Technology, Owerri	Owerri
Doctor Ram Manohar Lohia (now Doctor Ram Manohar Lohia Awadh)	Dr RM Lohia	Federal University of Technology, Yola	Yola
Doctor Ram Manohar Lohia Awadh	Dr RML Awadh	Flinders University of South Australia	Flin
Doctor Yashwant Singh Parmar University of Horticulture and Forestry	Dr YS Parmar	Forest Research Institute (India)	Forest RI
Douala	not abbreviated	Fort Hare	not abbreviated
Dravidian	Drav	Foundation (Pakistan)	Foundation(P'stan)
Dschang	not abbreviated	Fraser Valley, University College of the Free State (formerly Orange Free State)	Fraser V
Dundee	Dund		not abbreviated
Dundee Institute of Technology (now Abertay Dundee)	DundIT		
Durban-Westville	Durban-W		
Durham	Durh		

## E

East Africa (now dissolved)	EAF
East Anglia	EAnglia
East London	ELond
East Pakistan (now Bangladesh) Agricultural	EPakAg
East Pakistan (now Bangladesh) University of Engineering and Technology	EPakEng
Eastern Africa, Baraton	EAFBaraton
Eastern, Sri Lanka	Eastern(SLanka)
Ebonyi State	not abbreviated
Edinburgh	Edin
Edith Cowan	ECowan
Edo State (formerly Bendel State, now Ambrose Alli)	not abbreviated
Eduardo Mondlane	EMondlane
Education (Mozambique)	Educn(Mozambique)
Education, Winneba (formerly University College of Education, Winneba)	Winneba
Egerton	not abbreviated
Emily Carr College of Art and Design	Emily Carr
Engineering and Technology, Lahore	Lahore UET
Engineering and Technology, Taxila	Taxila UET
Enugu State University of Science and Technology (formerly Anambra State University of Technology)	Enugu SUST
Essex	not abbreviated
Exeter	Exe

## F

Faisalabad, University of Agriculture	Agric, Faisalabad
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## G

Gandhigram Rural Institute	GRI
Gandhiji (now Mahatma Gandhi)	not abbreviated
Garhwal (now Hemwati Nandan Bahuguna Garhwal)	Garh
Gauhati	Gauh
General Sir John Kotelawala Defence Academy	Kotelawala DA
Ghana	not abbreviated
Ghulam Ishaq Khan Institute of Science and Technology	Ghulam IKIST
Glamorgan	Glam
Glasgow	Glas
Glasgow Caledonian	GCaledonian
Gloucestershire (formerly Cheltenham and Gloucester College of Higher Education)	Glouc
Goa	not abbreviated
Gokhale Institute of Politics and Economics	Gokhale IPE
Gomal	not abbreviated
Gorakhpur	Gorak
Goroka	not abbreviated
Govind Ballabh Pant University of Agriculture and Technology	GBP
Great Zimbabwe	Great Z'bwe
Greenwich	not abbreviated
Griffith	Griff
Guelph	not abbreviated
Gujarat	Gujar
Gujarat Agricultural	GujAg
Gujarat Ayurved	GujAyurved
Gujarat Vidyapith	GujVid
Gulbarga	Gulb
Guru Ghasidas	Gghasidas
Guru Gobind Singh Indraprastha University	GGG Indra
Guru Jambheshwar	Gjamb
Guru Nanak Dev	GND
Gurukula Kangri Vishwavidyalaya	GKV
Guyana	Guy

## H



Kalyani	Kal	Lalit Narayan Mithila	LN Mith
Kameshwara Singh Darbhanga Sanskrit Vishwavidyalaya (now University)	KSDSV	Lambeth†	not abbreviated
Kameshwar Singh Darbhanga Sanskrit	KSDS	Lampeter, Saint David's University College (now federated with Wales)	Lampeter
Kampala	not abbreviated	Lancaster	Lanc
Kannada	not abbreviated	Laurentian University of Sudbury	Laur
Kannur (formerly Malabar)	not abbreviated	Laval	not abbreviated
Kano University of Technology, Wudil (formerly Bagauda University of Science and Technology)	Kano UT	Leeds	not abbreviated
Kanpur (now Chhatrapati Shahu Ji Maharaj)	not abbreviated	Leeds Metropolitan	Leeds Met
Karachi	not abbreviated	Leicester	Leic
Karnatak	Karn	Lethbridge	Leth
Karnataka State Open University	Karnataka	Liaquat University of Medical and Health Sciences	Liaquat
Kashi Vidyapith (now Mahatma Gandhi Kashi Vidyapith)	Kashi V	Limpopo	not abbreviated
Kashmir	not abbreviated	Lincoln (New Zealand)	Lincoln(NZ)
Kavikulaguru Kalidas Sanskrit Vishwavidyalaya	KKSV	Lincoln (United Kingdom) (formerly Lincolnshire and Humberside)	Lincoln(UK)
Keele	not abbreviated	Lincolnshire and Humberside (formerly Humberside)	L&H
Kelaniya, Sri Lanka	Kelaniya	Lingnan College	Lingnan
Kent (United Kingdom) (formerly Kent at Canterbury)	Kent	Liverpool	Liv
Kenyatta	not abbreviated	Liverpool Hope	LivHope
Kerala (formerly Travancore)	not abbreviated	Liverpool John Moores	LivJMoores
Kerala Agricultural	Kerala Ag	London	Lond
Kharagpur, Indian Institute of Technology	Kharagpur	London Business School (now part of London)	LondBus
Khulna	not abbreviated	London Guildhall (now London Metropolitan)	LondGuild
King's University College (Alberta)	King's(Alta)	London Institute (now dissolved)	LondInst
King's College, University of (Nova Scotia)	KCNS	London Metropolitan	LondMet
Kingston (Canada), Queen's University at	Qu	London South Bank	LondSBank
Kingston (United Kingdom)	Kingston(UK)	Loughborough	Lough
Kohat University of Science and Technology	Kohat UST	Lucknow	not abbreviated
Konkan Krishi Vidyapeeth (now Doctor Balasaheb Sawant Konkan Krishi Vidyapeeth)	KKV	Luton	not abbreviated
Kota Open	not abbreviated		
Kumasi, University of Science and Technology (now Kwame Nkrumah University of Science and Technology, Kumasi)	Kumasi	<b>M</b>	
Kumaun	not abbreviated	M L Sultan Technikon	ML Sultan Tech
Kurukshetra	Kuruk	Macquarie	Macq
Kuvempu	not abbreviated	Madhya Pradesh Bhoj	MP Bhoj
Kwame Nkrumah University of Science and Technology, Kumasi	Kwame NUST	Madras	Madr
Kyambogo	not abbreviated	Madurai (now Madurai-Kamaraj)	Madur
		Madurai-Kamaraj	Madurai-K
		Magadh	Mag
		Maharaja Sayajirao University of Baroda	Baroda
		Maharana Pratap University of Agriculture and Technology	MPUAT
		Maharashtra Animal and Fishery Sciences	Maharashtra AFS
		Maharashtra University of Health Sciences	Maharashtra HS
		Maharishi Mahesh Yogi Vedic Vishwavidyalaya	MMYVV
		Maharshi Dayanand	MDU
		Maharshi Dayanand Saraswati (formerly Ajmer)	MDSU
		Mahatma Gandhi (formerly Gandhiji)	MGandhi
		Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha	MGandhi AHV
		Mahatma Gandhi Chitrakoot Gramodaya Vishwavidyalaya (formerly Chitrakoot Gramodaya Vishwavidyalaya)	MGandhi GV
<b>L</b>			
La Trobe	not abbreviated		
Ladoke Akintola University of Technology	LAKinUT		
Lagos	not abbreviated		
Lagos State	not abbreviated		
Lahore, Engineering and Technology	Lahore UET		
Lahore University of Management Sciences	Lahore MS		
Lakehead	Lakehead		
Lakshmbai National College of Physical Education	Lakshmbai PE		

Mahatma Gandhi Kashi Vidyapith (formerly Kashi Vidyapith)	MGandhi KV	Middlesex	Middx
Mahatma Jyotiba Phule Rohilkhand (formerly Rohilkhand)	MJP Rohil	Midlands State	not abbreviated
Mahatma Phule Agricultural (now Mahatma Phule Krishi Vidyapeeth)	MPhule Ag	Mines and Technology, Tarkwa	Mines & Technol, Tarkwa
Mahatma Phule Krishi Vidyapeeth (formerly Mahatma Phule Agricultural)-	MPhule KV	Minna, Federal University of Technology	Minna
Maiduguri	Maid	Mithila (now Lalit Narayan Mithila)	Mith
Makerere	Mak	Mizoram	not abbreviated
Makhanlal Chaturvedi National University of Journalism	MCN Journ	Mohammad Ali Jinnah	MA Jinnah
Makurdi, University of Agriculture	Makurdi Ag	Mohan Lal Sukhadia (formerly Udaipur)	ML Sukh
Malabar (now Kannur)	Malab	Mohanlal Sukhadia (formerly Mohan Lal Sukhadia)	MSukh
Malakand	not abbreviated	Moi	not abbreviated
Malaspina University College	Malaspina	Monash	not abbreviated
Malaviya National Institute of Technology	Malaviya NatnInstTechnol	Moncton	not abbreviated
Malawi	not abbreviated	Montréal	Montr
Malaya	not abbreviated	Moratuwa, Sri Lanka	Moratuwa
Malaysia Sabah	not abbreviated	Mother Teresa Women's	MTeresa Women's
Malaysia Sarawak	not abbreviated	Mount Allison	MtAll
Malaysia, Science and Technology	UST Malaysia	Mount St Vincent	MtStVin
Malta	not abbreviated	Multan (now Bahauddin Zakariya)	not abbreviated
Manawatu Polytechnic	Manawatu P	Multimedia (formerly Telecom)	Multimedia (M'sia)
Manchester, University of	Manc	Mumbai	not abbreviated
Manchester Institute of Science and Technology, University of	UMIST	Murdoch	Murd
Manchester Metropolitan	MancMet	Mysore	Mys
Mangalore	M'lore	Mzumbe	not abbreviated
Mangosuthu, Technikon	Mangosuthu Tech	Mzuzu	not abbreviated
Manipal Academy of Higher Education	Manipal AHE		
Manipur	Manip	<b>N</b>	
Manitoba	Manit	N E DU	University of Engineering and Technology
Manonmaniam Sundaranar	MSund	N T R	University of Health Sciences (formerly Andhra Pradesh University of Health Sciences, and Health Sciences (Andhra Pradesh))
Manukau Institute of Technology	Manukau IT	Nagaland	not abbreviated
Marathwada (now Doctor Babasaheb Ambedkar Marathwada)	Marath	Nagarjuna	Nagar
Marathwada Agricultural (formerly Marathwada Krishi Vidyapeeth)	MarathAg	Nagpur	Nag
Marathwada Krishi Vidyapeeth (now Marathwada Agricultural)	MarathKV	Nairobi	Nair
Maseno University	not abbreviated	Nalanda Open	not abbreviated
Massey	not abbreviated	NALSAR University of Law	NALSAR
Masvingo State	Masvingo	Namibia	not abbreviated
Maulana Azad National Institute of Technology	Maulana Azad NatnIIT	Nanyang (now Nanyang Technological)	Nan
Maulana Azad National Urdu University	Maulana Azad NatnIUrdu	Nanyang Technological (formerly Nanyang)	NanTech
Mauritius	Maur	Napier	not abbreviated
Mawlana Bashani Science and Technology	Mawlana BST	Narendra Deva University of Agriculture and Technology	NDeva Ag
Mbarara University of Science and Technology	Mbarara	Natal	not abbreviated
McGill	McG	Natal, Technikon	Natal Tech
McMaster	McM	National Academy of Legal Studies and Research University	NALSR
Medical University of South Africa	SAfMed	National (Bangladesh)	NU(B'desh)
Meerut (now Chaudhary Charan Singh)	not abbreviated	National Dairy Research Institute (India)	NDRI
Mehran University of Engineering and Technology	Mehran	National Institute of Mental Health and Neuro Sciences (India)	NI Mental Health
Melbourne	Melb	National Institute of Pharmaceutical Education and Research	NI PharmEd
Memorial University of Newfoundland	Nfld	National Institute of Technology, Calicut	NatnIIT, Calicut
Michael Okpara University of Agriculture, Umudike	MOkpara, Umudike	National Institute of Technology, Karnataka	NatnIIT, Karnataka
		National Institute of Technology, Kurukshetra	NatnIIT, Kurukshetra





Abbreviations for institutions

St Dunstan's (now incorporated in University of Prince Edward Island)	St Dun	Sikkim-Manipal University of Health, Medical and Technological Sciences	Sikkim-Manipal
Sainte-Anne	Ste-Anne	Simon Fraser	SFraser
St Francis Xavier	St FX	Sindh (or, as formerly, Sind)	not abbreviated
St Joseph's (now incorporated in Moncton)	St Jos	Sindh Agriculture	Sindh Ag
St Mary's	St Mary's(Can)	Singapore (now part of National University of Singapore)	Sing
St Michael's College, University of (Toronto)	St MCollTor	Sir George Williams (now part of Concordia)	Sir GWms
St Paul (federated with University of Ottawa)	St Paul(Ott)	Sir Syed University of Engineering and Technology	Sir Syed UET
St Thomas (New Brunswick)	St Thomas(NB)	Sokoine University of Agriculture	Sokoine Ag
Salford	Salf	Sokoto (now Usmanu Danfodiyo)	not abbreviated
Sambalpur	Samb	Solusi	not abbreviated
Sampurnanand Sanskrit Vishwavidyalaya (now Sampurnanand Sanskrit University)	SSV	South Africa	SAf
Sampurnanand Sanskrit University	SampSanskrit	South Africa, Medical University of	SAfMed
Sanjay Gandhi Postgraduate Institute of Medical Sciences	SGandhi MedScis	South Australia	SAust
Sant Gadge Baba Amravati	SGB Amravati	South Bank	SBank
Sardar Ballabh Bhai Patel University of Agriculture and Technology	SBBPUAT	South Eastern, Sri Lanka	SE(SLanka)
Sardar Patel	SP	South Gujarat	SGuj
Sardar Vallabhbhai Vidyapeeth (now Sardar Patel)	SVV	South Pacific	SPac
Saskatchewan	Sask	Southampton	S'ton
Satyabama Institute of Science and Technology	Satyabama	Southampton Solent	S'tonSolent
Saugar (now Doctor Harisingh Gour Vishwavidyalaya, Sagar)	Saug	Southern Cross	SCross
Saurashtra	Saur	Southern Queensland, University College of (now Southern Queensland)	UCS Qld
School of Planning and Architecture (Delhi)	SPA Delhi	Southern Queensland	SQld
Science and Technology (Bangladesh)	UST(B'desh)	Sree Chitra Tirunal Institute for Medical Sciences and Technology	SC Tirunal
Science and Technology, Malaysia	UST Malaysia	Sree Sankaracharya University of Sanskrit	SSankarSansk
Science, Malaysia	SciUMalaysia	Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya	SC Saraswathi VM
Setlogelo Technikon	Setlogelo Tech	Sri Jayewardenepura, Sri Lanka	Sri Jay
Shah Abdul Latif	SA Latif	Sri Krishnadevaraya	SKrishna
Shaheed Zulfikar Ali Bhutto Institute of Science and Technology	Bhutto IST	Sri Lanka (formerly Ceylon) (now dissolved)	SLanka
Shahjalal University of Science and Technology	Shahjalal	Sri Padmavati Mahila Visvavidyalayam	SPMV
Shanmugha Arts, Science, Technology and Research Academy	Shanmugha	Sri Ramachandra Medical College and Research Institute	SRamachandra Med
Sheffield	Sheff	Sri Sathya Sai Institute of Higher Learning	SSSIHL
Sheffield Hallam	SheffHallam	Sri Venkateswara	SVenkat
Sherbrooke	Sher	Sri Venkateswara Institute of Medical Sciences	SVenkatIMS
Sher-e-Bangla Agricultural	Sher-e-Bangla Ag	Staffordshire	Staffs
Sher-e-Kashmir University of Agricultural Sciences and Technology (now divided into two separate institutions at Jammu and Kashmir)	Sher-e-Kashmir AgScis	Stellenbosch	Stell
Sher-e-Kashmir University of Agricultural Sciences and Technology, Jammu	Sher-e-Kashmir AST Jammu	Stirling	Stir
Sher-e-Kashmir University of Agricultural Sciences and Technology, Kashmir	Sher-e-Kashmir AST Kashmir	Strathclyde	Strath
Shivaji	Shiv	Sunderland	Sund
Shreemati Nathibai Damodar Thackersey Women's	SNDT	Sunshine Coast, University of the (formerly Sunshine Coast University College)	not abbreviated
Shri Jagannath Sanskrit Vishwavidyalaya	SJagannath SV	Surrey	Sur
Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeeth	SLBSRSV	Surrey Institute of Art and Design, University College	Surrey IAD, UC
Shri Mata Vaishno Devi University	SMVD	Sussex	Sus
Shri Shahu Ji Maharaj (formerly Kanpur)	SSJ Maharaj	Swami Ramanand Teerth Marathwada	SRT Marath
Siddhu Kanhu	SKanhu	Swaziland	Swazi
Sierra Leone	SLeone	Swinburne University of Technology	Swinburne UT
		Sydney	Syd

Symbiosis International Educational Centre Symbiosis  
(India)

## T

Tamil	not abbreviated
Tamil Nadu Agricultural	TN Ag
Tamil Nadu Doctor Ambedkar Law	TN Law
Tamil Nadu Doctor MGR Medical	TN Med
Tamil Nadu Veterinary and Animal Sciences	TN Vet
Tasmania	Tas
Tata Institute of Fundamental Research	Tata InstFundRes
Tata Institute of Social Sciences	Tata InstSocScis
Taxila, University of Engineering and Technology	Taxila UET
Technical University of Nova Scotia	TechUNS
Technikon Mangosuthu	Mangosuthu Tech
Technikon Natal	Natal Tech
Technikon Northern Transvaal	NTransvaal Tech
Technikon OFS	OFS Tech
Technikon Pretoria	PretTech
Technikon SA	SA Tech
Technikon Witwatersrand	WitwTech
Technology, Jamaica	Jamaica UT
Technology Malaysia	TechUMalaysia
Technology MARA	TechnoMARA
Technology, Mauritius	TechnoMaur
Technology, Petronas	TechUPetronas
Technology, Sydney	TechnoSyd
Teesside	Tees
Telecom (Malaysia) (now Multimedia)	Telecom
Telugu (now Potti Sreeramulu Telugu)	not abbreviated
TERI School of Advanced Studies	TERI
Tenaga National	Tenaga Nat
Tezpur	not abbreviated
Thames Valley	Thames V
Thapar Institute of Engineering and Technology	Thapar IET
Thompson Rivers (formerly UC of the Cariboo)	TRivers
Tilak Maharashtra Vidyapeeth	Tilak MV
Tilka Manjhi Bhagalpur (formerly Bhagalpur)	TM Bhagal
Toronto	Tor
Transkei	not abbreviated
Transkei Technikon	Transkei Tech
Travancore (now Kerala)	Trav
Trent	not abbreviated
Trinity College, University of (Toronto)	TrinColl(Tor)
Trinity Western	TrinW
Tripura	not abbreviated
Tumaini	not abbreviated

## U

Udaipur (now Mohan Lal Sukhadia)	Ud
Uganda Christian	not abbreviated

Uganda Martyrs	not abbreviated
Ulster (formerly New University of)	Ulster
Umudike, Federal University of Agriculture	Umudike
UNITEC Institute of Technology	UNITEC IT
United States International (Kenya)	US Internat(Kenya)
U P Rajarshi Tandon Open	UPRT Open
Usmanu Danfodiyo	UDanfodiyo
Utara University, Malaysia	Utara
Utkal	not abbreviated
Utkal University of Culture	Utkal Culture
Uttar Banga Krishi Vishwavidyalaya	UBKV
Uttar Pradesh Agricultural (now Govind Ballabh Pant University of Agriculture and Technology)	UP Ag
Uttar Pradesh Technical	UP Technical
Uyo (formerly Cross River State)	not abbreviated

## V

Vaal Triangle Technikon	Vaal TTech
Vaal University of Technology	Vaal UT
Varanaseya (now Sampurnanand) Sanskrit Vishwavidyalaya	VSV
Vardhaman Mahaveer Open	VM Open
V B S Purvanchal (formerly Purvanchal)	VBS Purv
Veer Kunwar Singh	VK Singh
Veer Narmad South Gujarat	Veer Narmad
Vellore Institute of Technology	Vellore IT
Venda	not abbreviated
Victoria (Australia) (formerly Victoria UT)	Vic(Aust)
Victoria (British Columbia)	Vic(BC)
Victoria (Toronto)	Vic(Tor)
Victoria University of Manchester	Manc
Victoria University of Technology (Australia)	Victoria UT
Victoria University of Wellington	Well
Vidyalankara (later incorporated in Sri Lanka)	Vidyal
Vidyasagar	Vid'gar
Vidyodaya (later incorporated in Sri Lanka)	Vidyod
Vikram	not abbreviated
Vinoba Bhave	VBhave
Vinyaka Mission's Research Foundation	Vinyaka
Vista	not abbreviated
Visva-Bharati	VB
Visvesvaraya National Institute of Technology	VNIT
Visveswaraiah Technological	VTU
Vudal	not abbreviated

## W

Waikato	Waik
Waikato Polytechnic	WaikP
Wales	not abbreviated
Walter Sisulu University of Science and Technology (formerly Transkei)	Walter Sisulu UST
Wanganui Regional Community Polytechnic	Wanganui P

## Abbreviations for institutions

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Warwick	Warw
Waterloo	Wat
Waterloo Lutheran (now Wilfrid Laurier)	WatLuth
Wayamba University of Sri Lanka	Wayamba
Wellington Polytechnic	WellP
Wellington, Victoria University of	Well
West Bengal National University of Juridical Sciences	WBengal NUJS
West Bengal University of Animal and Fishery Sciences	WBengal AFS
West Bengal University of Technology	WBengal UT
West Indies	WI
West of England, Bristol	WEngland
West Pakistan Agricultural (now Agriculture, Faisalabad)	WPakAg
West Pakistan University of Engineering and Technology(now Engineering and Technology, Lahore)	WPakEng
Western Australia	WAust
Western Cape	WCape
Western Ontario	WOnt
Western Sydney	WSyd
Westminster	not abbreviated
Wilfrid Laurier	WLaur
Winchester	Winc
Windsor	not abbreviated
Winneba, University of Education (formerly U College of Education of Winneba)	Winneba
Winnipeg	Winn
Witwatersrand, Johannesburg	Witw
Witwatersrand, Technikon	WitwTech
Wollongong	W'gong
Wolverhampton	Wolv
Women's University of Africa	Women's(Af)
Worcester	not abbreviated

## Y

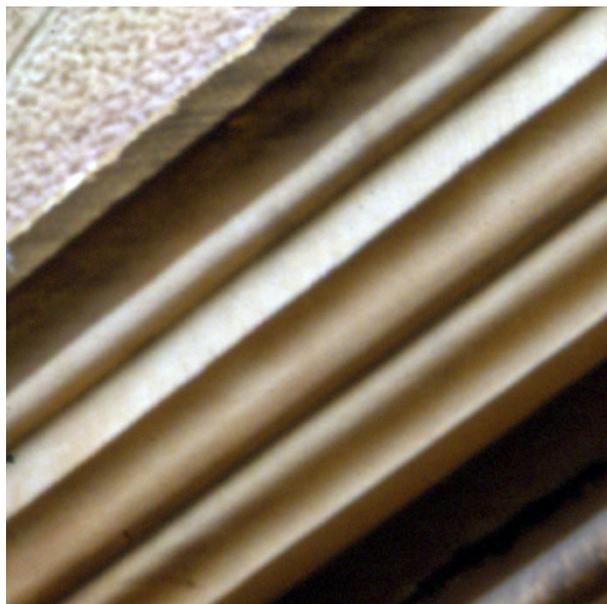
Yaounde	not abbreviated
Yaounde I	not abbreviated
Yaounde II	not abbreviated
Yashwantrao Chavan Maharashtra Open	YCM Open
Yola, Federal University of Technology	Yola
York (Canada)	York(Can)
York (United Kingdom)	York(UK)
York St John University College	York St John UC

## Z

Zambia	not abbreviated
Zanzibar	Zanz
Zanzibar, State University of	ZanzState
Ziauddin Medical	Ziauddin Med
Zimbabwe	Z'bwe
Zimbabwe Open	Z'bweOpen
Zululand	not abbreviated

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