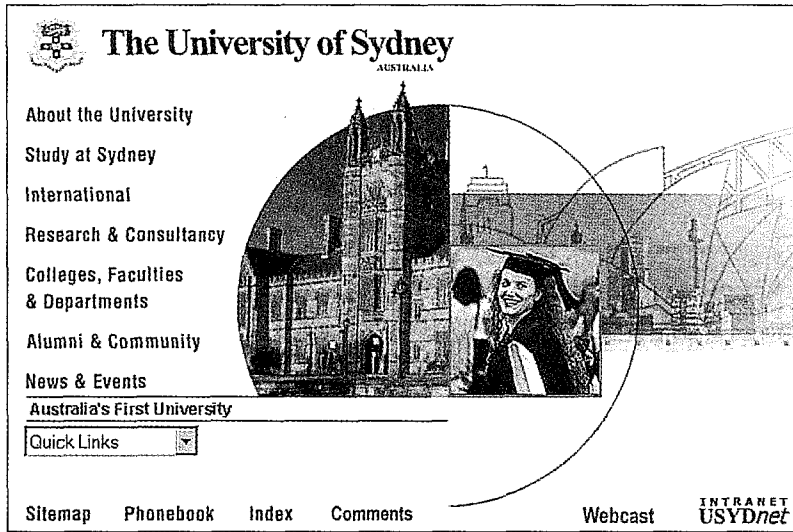




The University of Sydney

Sydney College of the Arts Handbook 2000



The University's homepage tells you all about courses at Sydney, some careers they can lead to, and what university life is like. The interactive website, with video and sound clips, has links to the University's faculties and departments.

You can explore the University of Sydney on the web at <http://www.usyd.edu.au/>.

Communications should be addressed to:

The University of Sydney, NSW 2006.
Phone: (02) 9351 2222

Sydney College of the Arts phone: (02) 9351 1000
Sydney College of the Arts fax: (02) 9351 1199

University semester and vacation dates 2000

Academic year information (Academic Board policy and dates 1998-2002) is available at:
http://www.usyd.edu.au/su/planning/policy/acad/3_0aca.html

	Day	Date (2000)
First Semester lectures begin	Monday	28 February
Easter recess		
Last day of lectures	Thursday	20 April
Lectures resume	Monday	1 May
Study vacation: 1 week beginning	Monday	5 June
Examinations commence	Monday	12 June
First Semester ends	Saturday	24 June
Second Semester lectures begin	Monday	10 July
Mid-semester recess		
Last day of lectures	Friday	8 September
Lectures resume	Monday	9 October
Study vacation: 1 week beginning	Monday	6 November
Examinations commence	Monday	13 November
Second Semester ends	Saturday	2 December

Last dates for withdrawal or discontinuation 2000

	Day	Date
<i>Semester 1 units of study</i>		
Last day to add a unit	Friday	10 March
Last day for withdrawal	Friday	31 March
Last day to discontinue with permission	Friday	14 April
Last day to discontinue	Friday	2 June
<i>Semester 2 units of study</i>		
Last day to add a unit	Friday	28 July
Last day for withdrawal	Thursday	31 August
Last day to discontinue with permission		Not applicable in 2000 <i>(there are 7 weeks to withdraw until 31 August)</i>
Last day to discontinue	Friday	3 November
<i>Full Year units of study</i>		
Last day for withdrawal	Friday	31 March
Last day to discontinue with permission	Friday	14 July
Last day to discontinue	Friday	3 November

The University of Sydney
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The information in this handbook is subject to approval and/or change by the appropriate faculty or the University. Students should always check the accuracy of the information with faculty staff.

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Message from the Director

A warm welcome to Sydney College of the Arts.

Meaningful and innovative responses to future, unpredictable situations require flexibility and focus, informed intuition, an appreciation of the possible, as well as the confidence to challenge preconceptions. Sydney College of the Arts endeavours to provide access to skills and knowledge to support this outcome. Working in a wide range of media and with different approaches, many SCA graduates, through their professional activities, are influencing the shape of contemporary art, object design and new media. They are, like this institution, ambitious and global in their outlook.

Over the past two years, SCA has initiated a new undergraduate degree program that offers greater flexibility of learning and access to study programs, but requires self-motivation.

The Bachelor of Visual Arts degree may be undertaken with three outcomes - Fine Arts, Media Arts and Object Art and Design, with each of these BVA major study streams representing a different approach to visual arts.

- The BVA (Fine Arts) degree is designed for those who wish to be primarily gallery exhibiting artists and includes all eight areas of concentration at SCA.
- The BVA (Media Arts) focuses on the mediated processes of Electronic Art (video, digital multimedia, film and sound), Photomedia and Printmedia and is principally for those who will seek employment in a related field.
- The BVA (Object Art and Design) includes Ceramics, Glass, Jewellery and Sculpture and focuses on small and large-scale object design in various media.

The first year of the course is a Foundation year offering an introduction to the visual arts, including to specialised facilities. From the second year on, each student chooses a studio option and has an Academic Advisor who supervises studio work and who is also available to advise them on their overall academic progress.

The organisation of the course delivery is in four groups; Art, Object, Media and Theory, each overseen by a Program Coordinator who is equally available to students for advice. However, whether in the Art group (Painting, Sculpture, Printmedia), in Object (Ceramics, Glass, Jewellery+Metal) in Media (Photomedia, Electronic Art) or in Theory (Theories of Art Practice and Studio Theory) the emphasis of SCA is on educating in the context of contemporary visual art.

Whether in the Fine Arts, Media Arts or Object Art and Design, teaching at SCA reflects the nature of current visual culture and material production which challenges traditional discipline distinctions. The courses are structured to allow an interdisciplinary approach within SCA and, by extension, into other disciplines of the University of Sydney. This flexibility of the course structure enables students to design their own program of work, guided by staff. Digital processes, as an end in themselves or as an adjunct to other specific practices, informs many students' work and is supported through the SCA Computer Laboratory.

Studio workspaces are provided to each full-time student in the undergraduate course and the postgraduate research degree so that students may continue their work outside specified class times.

For this reason, in selecting students, SCA seeks those who are self-motivated, responsive and possess the capacity for independent study. The full potential of the SCA educational experience requires a high level of commitment and participation in an intensive studio-based program of learning, including significant levels of history and theory.



SCA has been unique in maintaining the fundamental relationship between practice and theory through its Studio Theory unit offered by the studio teachers. This establishes a context for the acquisition and critical assessment of studio skills through the knowledge of artworks and objects already made and the potential uses of materials and processes.

Theories of Art Practice is the core program for history and theory. It is intended to complement studio-based learning by challenging, informing and by suggesting ways of working that are not fully contained within the bounds of the particular areas of concentration. In this unit of study, students develop written, verbal and critical skills and extend their knowledge of art, multimedia, object art and design history and theory and their relationships.

Although students bear a responsibility for their attendance and contact with staff and for seeking discussion and views with regard to their progress, each student's Academic Adviser is available for guidance through one-to-one critiques and to assist in developing the most appropriate study path. Academic studio staff are chosen because of their active careers as artists and their teaching will stem from this engagement. Students who get the most from their time at SCA will seek the knowledge and experience of the academic staff, utilise the technical and information resources of SCA workshops and facilities, and the broader resources of the University of Sydney. Information on the interests and approaches of staff is contained in this handbook.

Sydney College of Arts campus is an outstanding learning environment, located in Kirkbride, Australia's most substantial nineteenth century building complex, recently converted in an award winning project to serve the needs of a modern art school. The facilities, workshops and equipment are of international standard, located in harbourside parkland close to Sydney's centre and not far from the main campus of Australia's first University.

Art school is challenging, sometimes confusing, as well as informing and stimulating. If you have concerns, please express them. If you require assistance, seek it. Your learning depends on your participation and your receptivity to developing knowledge of the debates and the contradictions of the context in which you will practice as developing artists. I am always pleased to meet students, to discuss their concerns and hear of their successes. You may make an appointment to meet with me through Marlene Troha, Executive Assistant to the Director on (02) 9351 1002. You will see the campus so please take the opportunity to speak with the.

Professor Richard Dunn

Profile of SCA

History of SCA

Sydney College of the Arts, The University of Sydney, was the first College of its kind in New South Wales. The basic concepts and ideals of what was to become the Sydney College of the Arts were first made explicit in the Gleeson Report of 1970, which drew attention to the need for the establishment in Sydney of "... a corporate college of advanced education ... for the purpose of providing tertiary education for persons preparing for professional careers in art and design". As no such institution existed in Sydney at the time, the report concluded that "an excellent opportunity exists to develop such an institution by grouping together resources for advanced education in art, design, art education, dramatic art, film and television, with the possible addition of other appropriate study areas". Sydney College of the Arts was established on the recommendation of the Gleeson Report.

Of further influence upon the ultimate concepts behind the Sydney College of the Arts was the comprehensive report, "The Crafts in Australia", made by a Committee of Enquiry under the auspices of the Australia Council. This committee found that "... training in the Crafts, particularly at a tertiary level, is the area of greatest need identified by the Crafts Enquiry. In nearly every capital city in the country, a young person can obtain training for the career of his choice; he cannot do this in the crafts".

Sydney College of the Arts was constituted under Section 5 of the Colleges of Advanced Education Act, 1975, No. 11, (as amended). In 1976 SCA enrolled its first students when it took over responsibility for Design Diploma Courses previously conducted by the Department of Technical and Further Education. The Visual Arts Program commenced the following year.

Sydney College of the Arts, as originally constituted, was dissolved in January, 1988. The courses of the School of Design are now in the Faculty of Design, Architecture and Building at the University of Technology, Sydney. The School of Visual Art, retaining the name Sydney College of the Arts, became a semi-autonomous component of the New South Wales Institute of the Arts, under the NSW Institute of the Arts Act, 1987.

This was an interim phase in the Governance of SCA which, on 1 January 1990, led to its becoming an academic college of The University of Sydney with status equivalent to a faculty of the university. The founding concepts, ideals and ambitions, as well as the name are retained by SCA.

The provision of an inter-disciplinary approach to education and training in the arts, focusing on practice and theory, is wholly appropriate to the University and context.

SCA mission

The mission of the Sydney College of the Arts is to educate and train those who will practice as makers or interpreters of contemporary art, craft, and design (the visual arts) to be skilled and knowledgeable, innovative and resourceful in their practice.

SCA is international in outlook and will be responsive to changing needs and developments at local, national and international levels appropriate to visual arts theory and practice and, through teaching, scholarship, research, and creative practice; exercising an independent role at the forefront of art education.

SCA Gallery

Sydney College of the Arts launched the SCA Gallery in April 1997 and since then there have been 20 exhibitions in a

program from Australia and overseas. The Gallery is physically and functionally at the centre of the campus in the SCA Hall which also houses the Auditorium and the Lecture Theatre. This provides a major facility for faculty programs, public interface and a venue for national and international conferences, symposia and exhibitions. SCA Gallery aims to become one of Sydney's most vibrant public contemporary art spaces. Exhibitions of an international standard present the best in contemporary art, craft and design. Projects of an innovative and experimental nature are encouraged.

Sydney College of the Arts has two smaller galleries, two foyer spaces and a number of installation spaces each with their own unique character and features. These are used in addition to the SCA Gallery for large exhibitions and on then-own for student or lower profile exhibitions. The SCA Gallery and the various exhibition spaces contribute to the public profile of The University of Sydney and are a major asset.

Visiting artist accommodation

There is on-campus accommodation available for artists, curators, preparators and lecturers who may be visiting SCA as part of the SCA Gallery exhibition program or who are contributing to the academic program by conducting specialised workshops, tutorials and lectures. The artist flat is fully self contained and conveniently located. At this time SCA can only provide accommodation, there is no per diem or special allowances available for visiting artists.

SCA committees

SCA Board

The SCA Board determines all matters concerning the degrees at SCA. Detailed terms of reference are included in the University of Sydney Statutes and Regulations. These can be obtained through the Faculty Manager. The Chair of SCA Board is elected by the Board every 2 years.

There are three student members elected to the SCA Board - two undergraduate students and one postgraduate. The election is conducted by the University in October each year for membership in the following year, to end after the teaching year.

There are four subcommittees of the SCA Board: Teaching, Learning & Undergraduate Studies Committee, Research and Postgraduate Studies Committee, Information Technology Committee, and the Library Committee.

Teaching, Learning & Undergraduate Studies Committee

This Committee is responsible for advising and overseeing the development and delivery of undergraduate programs and monitoring of standards. Membership comprises the three undergraduate Year Convenors, the Postgraduate Convenor and one undergraduate student. The Director is an ex-officio member.

Research & Postgraduate Studies Committee

This Committee advises on research and research training and the allocation of research funds. This Committee acts also as the Board of Postgraduate Studies dealing with student matters in the postgraduate courses. Membership comprises the Postgraduate Convenor as Chair, 3 members elected by SCA Board and one postgraduate student. The Director is an ex-officio member. The Coordinator of the Centre for Innovation in Contemporary Art and Design is also a member.

Coordinators and Convenors Committee

The Coordinators and Convenors Committee advises the Director on matters concerning the implementation of the Teaching Program and is a vehicle for consultation and discussion for matters concerning the academic program.

Management Advisory Committee

This Committee advises the Director on the management of the resources allocated to SCA, consistent with its specific academic policies and with the plans of the University. Membership comprises the Chairs of the Teaching, Learning & Undergraduate Studies and Research & Postgraduate Studies Committees, the Chair of SCA Board, the Faculty Manager and the Facilities Manager. The Committee is chaired by the Director.

Directorate

Director

Professor Richard Dunn, (02) 9351 1002

Director's Office

Marlene Troha, Executive Assistant to the Director,
(02) 9351 1002

Cathy Herrera, Administrative Assistant, (02) 9351 1126

Deborah Kirby-Parsons, Assistant Faculty Manager,
(02) 9351 1008

Faculty Manager

Position vacant

Year convenors

Postgraduate

Dr Eril Baily, (02) 9351 1033

BVA(Hons) & Third Year

Steven Lojewski, (02) 9351 1048

Second Year

Richard Whiteley, (02) 9351 1076

First Year

Mathys Gerber, (02) 9351 1063

Program Coordinators

The disciplines are grouped into four organisational units, each with a Program Coordinator. The units and disciplines are:

Art

Program Coordinator: Mirabel FitzGerald, (02) 9351 1060

- Painting
- Printmedia
- Sculpture

Media

Program Coordinator: Rebecca Cummins, (02) 9351 1050

- Electronic & Temporal Art
- Photomedia

Object

Program Coordinator: Mark Edgoose, (02) 9351 1071

- Ceramics
- Glass
- Jewellery+Metal

Theory

Program Coordinator: Christina Davidson, (02) 9351 1032

Centre for Innovation in Contemporary Art and Design

The Centre was established in late 1998 for promoting and advancing research activity at SCA.

Coordinator: Dr Ann Elias, (02) 9351 1031

SCA Gallery

The gallery was opened in April 1997.

Coordinator: Tom Arthur, (02) 9351 1083

Campus enquiries

Admissions & Courses

Philip Gissing (Manager), (02) 9351 1013

Jennifer King (Undergraduate), (02) 9351 1012

Christina Forte (Undergraduate), (02) 9351 1010

Deborah Saxelby (Postgraduate), (02) 9351 1103

Helen Sharpe (International), (02) 9351 1106

Campus Services

George Steel (Officer), (02) 9351 1014

Christine Atkinson (Assistant), (02) 9351 1021

Brett Bentley (Attendant), (02) 9351 1026

Marie Fergusson (Attendant), (02) 9351 1025

Disabilities Liaison Officer

Gudrun Klix, (02) 9351 1045

Facilities Manager

Rod Murray, (02) 9351 1007 (on leave Semester One)

Finance Officer

Jeanette Frost, (02) 9351 1004

Elizabeth Quilty (Assistant), (02) 9351 1005

International Student Coordinator

Maureen Cahill, (02) 9351 1075

SASCA (Sydney College of the Arts Student Association)

Office, (02) 9351 1027

SCA Gallery

Deborah Kirby-Parsons, (02) 9351 1008

SCA Library

Front Desk, (02) 9351 1036

Degree Show Coordinator

Steven Lojewski, (02) 9351 1048

Summer School

Associate Professor Brad Buckley, (02) 9351 1061

Visiting Lecturer Program

Mathys Gerber, (02) 9351 1063

Counselling

The Students' Representative Council provides the following services on campus for students of Sydney College of the Arts:

Counsellor

Gabrielle Meegan (Tuesday's only). Phone Counselling Unit for appointment, (02) 9351 2228

A student counsellor is available and can assist students with personal problems such as performance anxiety, depression or relationship difficulties. The Counsellor's office is located near the main pedestrian entrance to SCA.

Should you require counselling assistance or advice outside scheduled times please contact the Counselling Unit on the main campus, (02) 9351 2228.

Welfare Liaison Officer

Brigid Boman (days and times advised at the beginning of each semester), (02) 9351 1006 (at SCA), (02) 9351 0691 (at Mallet Street). Fax (02) 9351 0692.

Email b.boman@src.usyd.edu.au

The Welfare Liaison Officer provides advise and/or referrals to the appropriate person and can assist undergraduate students in the following: Academic Grievances, Austudy/Youth Allowance, Childcare, Compensation, Course Curricula, Discrimination, Government Departments, Legal problems, HECS, Misconduct Allegations, Racial/Sexual/Sexuality/Harassment, Show Cause/Exclusions, Social Security, SRC Interest Free Loans, SRC Emergency Loans, Tenancy/Housing and University Interest Free Loans.

Student information

Definition of terms

Academic year

The period during which teaching takes place, from March to November. The academic year is divided into two semesters.

Academic Adviser

The member of academic staff assigned to a student at the beginning of an academic year to supervise the student's progress, advise the student on decisions regarding academic choices and participate in the student's assessment.

Convenors

There is a Year Convenor elected for each undergraduate year and a Postgraduate Convenor. Year Convenors liaise with individual staff members, representatives or groups of staff in the studios to ensure the provision of classes and support for the students in each year of SCA program. The Convenors also act as student advisers in regard to course difficulties.

Convenors are elected for a period of two years. The Chair of the Teaching and Learning Committee is chosen from these four people.

Core

A Unit of Study that is compulsory for the course or subject area.

Corequisite

A Unit of Study that must be taken with a given Unit. If a corequisite is not successfully completed, it becomes a prerequisite for further study in that subject area.

Creditpoint

The term credit point is used to indicate the relative quantitative contribution of a unit of study to a course of study. Units of study shared across courses are examined with a view to achieving uniformity in credit point allocations. The means by which student effort is equated with allocated credit points in individual units of study will be articulated and defined within the context of a course of study. Undergraduate courses have 24 credit points per semester.

Critique (crit session)

Forum for student/instructor discussions of an individual student's work, usually with the participation of other students.

Cross-Credit Study

Enrolment in a unit or units is not normally included in the degree course for which a student is enrolled. These units are to be credited toward the degree and may be offered by another faculty or another institution.

Dissertation

The written output from a supervised student project that is undertaken as a unit of study (or multiples of units of study) within a coursework postgraduate program. Word limit: should not normally exceed 20,000 words.

Entry requirement

The level of knowledge and/or experience required for entry to a particular unit of study.

Essay

The written output from an unsupervised student project that is an assessment requirement for a unit of study within a coursework postgraduate program. Word limit: should not normally exceed 8000 words.

Lecture

Formal presentation of new material prepared specifically for a group of students facilitating the acquisition of theory and criticism.

Prerequisite

Unit of study you must have completed in order to be able to enrol in the next level of study.

Seminar

Structured group discussion facilitating further exploration and application of techniques, concepts and theories.

Thesis

The written output from a supervised student project that is undertaken towards a majority coursework degree for which some coursework and some research work are examinable components. Word limit: should not normally exceed 80,000 words.

Tutorial

Single or small group discussion of work in progress facilitating exploration of techniques, concepts and theories.

Treatise

The written output from a supervised student project that is undertaken towards a majority coursework degree for which some coursework and some research work are examinable components. Word limit: should not normally exceed 20,000.

Procedures & requirements

Any enquiries about procedures or requirements should be directed to the Admissions & Courses Office. Please do not hesitate to ask questions if any information contained in this Handbook is unclear or does not cover your particular situation.

Correspondence

All official correspondence with SCA should be addressed to SCA Faculty Manager, Locked Bag 15, Rozelle NSW 2039.

Minimum time for completion

The minimum time in which you may become eligible for the Bachelor of Visual Arts is six (6) semesters unless this is adjusted for advanced standing.

Maximum time for completion

The maximum number of semesters which you may take to complete requirements for the Bachelor of Visual Arts is eight (8) semesters (excluding periods of leave) unless this is adjusted for advanced standing. Requirements for a pass degree must be completed within eight (8) years of initial enrolment, including periods of leave.

Prerequisites and corequisites

You need to ensure you are enrolled correctly and that you take into account any prerequisites and corequisites specified as this will affect your progression through the course. All prerequisites and corequisites are indicated in the detailed units of study chapter.

Progression

You must successfully complete at least twelve (12) credit points each semester before being eligible to proceed to the next level of study.

Show Cause

The Sydney College of the Arts Board may require you to show good cause why you should be allowed to re-enrol in the degree if, in the opinion of the Board, you have not made satisfactory progress towards fulfilling the requirements.

A student who:

- has failed to gain at least twelve (12) units in a semester where twelve (12) units or more are attempted; or
- has failed to gain all units in a semester where less than twelve (12) units are attempted;
- has failed the same unit of study for the second time shall be deemed not to have made satisfactory progress.

Special Consideration

Special Consideration for Illness or Misadventure

Students who feel that their academic performance will be adversely affected by serious illness or misadventure can seek special consideration. Although it is impossible to outline in advance all the circumstances that would lead to decisions to allow latitude in submitting assignments or attending assessment reviews, it should be noted that only well-attested serious illness or misadventure during a semester or occurring at the time of assessment will warrant special consideration. Occasional brief or trivial illness would not normally be regarded as sufficient to explain an absence or a poor performance. The exact nature of misadventure will vary, but serious illness or death of a close family member, particularly at the time of assessment, would clearly warrant consideration.

Application procedure for Special Consideration

Special consideration forms are available from the Admissions & Courses Office, and should be submitted to that office with all appropriate documentation. Any information provided in support of an application for special consideration is held in strict confidence, and only made available to the examiners, coordinator and Dean. In the first instance, if you because of serious illness or adverse circumstances, are prevented from attending classes for prolonged periods, you should seek an interview with the member of academic staff concerned and/or the relevant Year Convenor.

Important Note: Even if the duration of your anticipated absence does not exceed any specified permitted length of time, you may need to consider whether your best academic interests are served by discontinuing with permission from the course until you are able to resume studies effectively.

What is satisfactory documentation?

Medical Certificates submitted in support of applications for special consideration should comply with the following conditions:

The certificate should be submitted and signed by your own medical practitioner or a practitioner from the University Health Service. The practitioner must have seen you during an illness or immediately afterwards, when it was first possible to seek help. Certificates signed by family members are not acceptable.

The certificate should indicate the date on which you first sought attention and further information about the duration of an illness or the after effects of an accident, and/or further visits if appropriate. Within the limits of confidentiality, the certificate should describe the nature and seriousness of your problem, so that an assessment of the possible effects of the illness or accident on performance can be made. The certificate should indicate the degree of incapacity and its duration or probable duration.

Certificates submitted in connection with assessment reviews should be submitted before the scheduled date of the review (or within one week of the scheduled date if the nature of the illness and the timing of its occurrence prevented submission of the certificate beforehand).

Other documentation will depend on the nature of the misadventure, but it should be provided to support your account of the circumstances and indicate the likely duration and the effect of the problem on the student's performance.

Exclusion

In accordance with the Senate Resolutions relating to 'Restrictions upon re-enrolment', students will be excluded from re-enrolment for a period of two (2) years if they are deemed by SCA Board to have failed to establish a cause for the continuance of their course of study.

Students who have been required to show cause and who fail to do so, shall be automatically excluded.

Students who have been excluded and wish to re-enrol may re-apply for admission after a period of two (2) years.

External coursework and cross credit study

You may request to undertake units other than those specifically prescribed for the course either:

- in addition to the normal requirements (up to a max. of 32 credit points); **or**
- in place of some electives indicated (up to a max. of 32 credit points).

Please Note: this is not an option if you are undertaking an interdisciplinary major study involving units from another faculty.

These units may be offered by the University of Sydney or another institution. If credit is required, then approval must be obtained beforehand for the substitution or addition. You are advised to consider carefully the timetable implications and work requirements of study undertaken in other faculties or institutions. You will need to complete the appropriate form from Admissions & Courses and attach course outlines of the intended study, in the semester prior to intended study. It is your responsibility to ensure you comply with any requirements of the other faculty or institution.

Census dates, withdrawal and discontinuation

There are two *census dates* set by the Department of Education, Training & Youth Affairs (DETYA) in each year. These are 31 March and 31 August. You may withdraw from full-year and March Semester units before 31 March and from July Semester units before 31 August and not incur a HECS liability or academic penalty for the unit of study. After these dates, discontinuing your study in a unit will not delete the HECS liability and your academic transcript will show:

- 'Discontinued with Permission' when the discontinuation occurs after the relevant withdrawal period and up to the last day of the seventh week of teaching. The Director will determine that a discontinuation of enrolment should be recorded as 'Discontinued with Permission' after this date only on the grounds of serious ill-health or misadventure.
- 'Discontinued' when the discontinuation occurs after the last day of the seventh week of teaching in a one-semester course.

If you discontinue enrolment in all units during first year, you may not re-enrol for the Course unless the Director has agreed that you may re-enrol without reapplying for admission.

Absence

Students who, for medical or other reasons, are unable to attend for a period of five days or more, are asked to provide the Admissions & Courses Office with medical certificates, or other documentation where appropriate, within seven days of their return. All information is held in absolute confidence. It is best to advise your lecturers directly by telephone if you are missing classes. All staff have voicemail facilities on their telephone extension so messages can be left at any time.

Students are discouraged from submitting certificates for absences totalling less than one week (although frequently recurrent short absences would need documentation).

While it is important to ask for a medical certificate for illness of longer than a few days duration at the time of the first visit, there is no need to submit it unless the illness becomes prolonged or further frequent absences are required.

Attendance requirements

You are required to attend 90 percent of classes. If you have been absent without approval or explanation, such as a medical certificate, from more than ten percent of the classes in any one semester in a particular unit, you may be considered to have failed to complete requirements and consequently to have failed the units of study.

Leave

Leave during semester

If for reasons such as illness, family or financial difficulties or misadventure, you cannot attend classes and undertake course work during a particular period within the semester, you should apply for Special Leave of up to four (4) weeks. Work missed during the period of absence will need to be made up on your return.

Leave for a semester or longer

Leave of Absence (sometimes referred to as Suspension of Candidature) may be granted at the conclusion of a semester for a maximum of 2 semesters, provided you have successfully completed at least one semester of study. Applications for leave of absence may be lodged up to the first two (2) weeks of the semester.

Extensions

Extensions of time for submission of work must be approved in writing, on the appropriate form, with a signature from your lecturer. A penalty of 1 percent per day will apply to late submissions with no approval.

Extensions can only be granted by your lecturer up to a certain date (the Admissions & Courses Office can advise you of this date). In cases of illness or for some other genuine reason you cannot attend your summation assessment meeting, you should notify the Admissions & Courses Office immediately and provide medical certificates or other appropriate documentation. A new time must be made to complete assessment **before expiry of the above date**. You must discuss completion of assessment with your academic advisor as soon as possible.

Plagiarism

Plagiarism can be broadly defined as knowingly presenting another person's ideas, findings or written work as one's own by copying or reproducing them without due acknowledgement of the source.

Within this general definition, plagiarism may take several different forms. At its worst, plagiarism is theft. Plagiarism may involve copying the work of another student, or it may involve paraphrasing or copying a published author's text or argument without giving a reference.

Procedures for dealing with plagiarism will be consistent with the University Policy/Code of Practice and be consistent with the nature and severity of the alleged offence. (Please refer the Policy on Plagiarism on the University website.)

Students who plagiarise will receive substantial penalties and be referred to the Director.

Finalising of results

Assessments for all units of study will be finalised at the end of each semester except where:

- The Unit is a full year study;
- an examiner is not able to recommend that an incomplete result becomes a Pass or Fail grade, the Board of Examiners may, in exceptional circumstances, extend the period for finalising the result;
- a student who has already completed six (6) semesters of full-time study towards the degree and is completing an outstanding unit to qualify for the award. If the examiner is not able to recommend that an incomplete result becomes a Pass or Fail grade, the Board of Examiners may extend the period for finalising the result.

Grade queries and appeals

Following receipt of your results you may wish to discuss, query or appeal your grade.

In the first instance you should arrange a time to meet with your Year Convenor. These staff will have specified particular times for this purpose, normally in the case of first semester courses, during the first two weeks of the second semester or in case of the second semester courses, between the beginning of February and the end of second week of first semester the following year. You can make an appointment through the Admissions & Courses Office. The review will not mean a re-examination of your work, but a detailed check of the assessment process to ensure that due academic process has taken place and that no part of your performance or circumstances have been overlooked.

At this meeting you should clarify:

- the basis of your query and reason for the requested amendment if applicable
- whether there was an oversight or mistake in grading

- the criteria used to determine the grade.

The staff member will advise Admissions & Courses in writing if the grade is to be changed and you will receive a copy of the advice. If there is no amendment and you wish to appeal the decision then you will need to lodge a Grade Appeal with the Admissions & Courses officer.

The appeal will then be considered by the Grade Appeals Committee (which is appointed each year by the Undergraduate and Teaching Committee), as soon as possible. This is a more formal process and you must be sure of documenting sufficient grounds for your case to be heard.

The Chair of the Appeals Committee will request from your Academic Adviser and Year Convenor:

- the relevant course outline
- written explanation of how the grade was determined
- any other relevant material

The Committee will convene and will interview all parties separately. You do not have to appear if you do not wish to.

The Committee will make a decision which will be communicated in writing to you including the reasons for the decision.

Keeping records of work

Students are required to maintain a workbook and to keep a visual record of work, both of which must be made available at assessment.

Variation of enrolment

Students should carefully check the statements of enrolment posted to the semester address registered with the University. All variations of enrolments must be made through the Admissions & Courses office.

Advising the lecturer is not sufficient. Students have sometimes found themselves with an unwelcome result of Absent Fail or with an unnecessary HECS liability because they either did not check their enrolment carefully or forgot to advise the Admissions & Courses office of a new semester address. Students are encouraged to check without delay if they believe their formal enrolment may not be correct.

Students wishing to vary their enrolment must do so at the Admissions & Courses office by:

- the end of second week first semester (for first semester units of study)
- the end of second week of second semester (for second semester units of study)

You may vary your major study provided:

- You have successfully completed Foundation Studies;
- There is space and facilities available in the discipline you wish to study;
- The discipline to which you wish to change is satisfied that you have appropriate skills for study in the particular discipline. This may be determined at an interview to discuss your work.

You will need to submit to the appropriate program coordinator, a Variation of Enrolment form which must be approved (in the case of major study), prior to the commencement of the semester for which the variation is to be effective - or by the end of the second week of any semester, in the case of other units.

Scholarships & grants

Sydney College of the Arts offers a number of scholarships to visual arts students each year.

The number of scholarships awarded each year will be at the discretion of Sydney College of the Arts, taking into account funds provided and the standard of merit of applicants.

The scholarships are intended to enable holders to assist their studies in the visual arts degree. Scholarships may not be held concurrently.

Dobell Foundation Scholarship

The scholarship is made available annually by a generous donation from the William Dobell Art Foundation. The scholarships are awarded by SCA on the recommendation of the Scholarships and Prizes Committee to 2nd and 3rd Year students on the basis of the assessment of a specific project developed for the award.

Jerome De Costa Memorial Awards

In memory of Jerome De Costa, whose enrolment at SCA was sadly prevented by his untimely death, the De Costa family made funds available for the support of students of SCA.

Funds are awarded on the basis of financial need, and the applicant's dedication and ability as indicated by the student's work submitted for first semester assessment in their major area of study.

The Lisa Gatt Scholarship

Established in 1998 to perpetuate the memory of Lisa Gatt, this scholarship is awarded on an annual basis to an undergraduate student of SCA majoring in Painting and/or Drawing, on the basis of academic merit and need.

Sydney Scholarship

These University scholarships are awarded to continuing undergraduate students at SCA on the recommendation of the Scholarships and Prizes Committee on the basis of academic merit and assessment of a project.

The William Fletcher Trust Grant

Sydney College of the Arts Printmedia and Painting students are also eligible to apply for the William Fletcher Trust Grant which is administered and awarded by the William Fletcher Trust.

Zelda Stedman Scholarship

Funds from the Zelda Stedman Bequest have been allocated to SCA to provide scholarships to further the education of creative artists in subjects related to the visual arts and the development of the visual artistic skills in tertiary level students. There are three scholarships:

Zelda Stedman Young Artist Scholarship

The objective of these scholarships is to give financial assistance to young artists (defined as artists whose professional practice is emerging not established) who have shown talent but have no tertiary qualification. The focus will be to assist the development of artists currently enrolled at SCA in year 2 or 3 or an undergraduate student studying Fine Arts in the Faculty of Arts, University of Sydney and enrolled in interdisciplinary study at SCA. Students must satisfy eligibility criteria for Austudy. Each scholarship shall be awarded on the basis of academic merit and need.

Zelda Stedman Young Student Scholarship

These scholarships will give financial assistance to students accepted into Honours or higher degree studies at SCA or undertaking interdisciplinary study in either of those SCA courses. Students must satisfy eligibility criteria for Austudy. Each scholarship shall be awarded on the basis of academic merit and need. These scholarships may be used towards an international exchange.

Zelda Stedman Young Student Travel Scholarship

These travel scholarships will give financial assistance to students accepted into Honours or higher degree studies at SCA for their further development and broadening of experience through facilitating travel. The scholarships are awarded for international exchange on the basis of academic merit and need.

Fauvette Loureiro Memorial Scholarships

Funds from the estate of the late Renee Fauvette Erds have been allocated to the University of Sydney for the purpose of establishing a travelling scholarship in art in memory of her mother who was the eldest daughter of the artist, Arthur Loureiro. There are two scholarships as follows:

The Fauvette Loureiro Memorial Artists Exchange Scholarship

This scholarship has the objective of providing Financial assistance and encouragement to SCA students who have been accepted, on the basis of merit, into an overseas exchange program for one semester with an institution with which the Faculty or University has a current student exchange agreement.

The Fauvette Loureiro Memorial Artists Travel Scholarship

This scholarship has the objective of providing financial assistance to a recent graduate of SCA being no more than five years out to further enhance their knowledge and skills developed thus far. The scholarship shall be tenable for a period of two years maximum and shall be awarded biennially on the basis of application and visual documentation and juried exhibition.

Please note: Applications for travel/exchange scholarships should be lodged with applications for exchange programs. Closing dates: 30 March for following September term and 31 August for the following January or April term.

Scholarship & grant application procedures

1. Eligibility

- An Applicant must be a current student of Sydney College of the Arts
- Previous holders of Scholarships are not eligible to apply for the same scholarship.

2. Applications

Applications for:

- the Dobell Foundation Scholarship
- the Jerome de Costa Memorial Award
- The Lisa Gatt Scholarship
- Zelda Stedman Scholarship

close on 31 August 2000. Applications for the Sydney Scholarship close on 31 March 2000.

Applications may be sent by post, or delivered in person to the Admissions & Courses office. Facsimiles will not be accepted.

You must ensure that the application form is accompanied by all required supporting documentation, including a maximum of six (6) slides of recent work. You should indicate your major area of study and where you may be contacted by the committee. Include an outline of the project, (maximum of 250 words), where applicable.

Applications can only be made by individual students and cannot be made for a completed project.

Completed applications are to be forwarded to:

The Secretary, Scholarships & Prizes Committee
Admissions & Courses office
Sydney College of the Arts
Locked Bag 15
Rozelle NSW 2039

3. Selection

Successful applicants will be selected by the Scholarships and Prizes Committee which is convened by a member of the Teaching, Learning & Undergraduate Studies Committee with two members appointed by the Teaching, Learning & Undergraduate Studies Committee.

The selection process is based on criteria specified for the particular award and may include:

- quality of the presentation of the application (visual documentation and written proposal)
- relationship of the proposal to the visual documentation
- possibility of successful outcome
- evaluation of the merits of the work
- assessment results.

The Scholarships and Prizes Committee has the right in any year to make no award. The decisions of the Scholarships and Prizes Committee are final and not subject to appeal or review.

4. Presentation

Following the decision of the Scholarship and Prizes Committee:

- You will be notified in writing of the result
- The Scholarships (excluding the Sydney Scholarship) will be presented at a formal ceremony at which students receiving an award will be required to exhibit work
- After completion of the project, applicants may be asked to submit a 250 word report to the Scholarship committee, outlining ways in which the grant contributes to the project.

5. Visual documentation guidelines

The purpose of requiring visual evidence of the applicant's recent work in the visual arts is to demonstrate to the selection committee that the applicant has achieved a level of excellence worthy of encouragement and that his or her work has the potential to benefit from the proposed project. Video can be used as documentation, playing time should not exceed 5 minutes.

The following requirements apply:

- Six (6) 35 mm mounted colour slides of work executed in the past 2 years.
- Slides submitted should be of high technical quality to enable selectors to see the work clearly.
- It is recommended that applicants take time and care in preparing their slides prior to submitting an application. Selection and arrangement of slides should be undertaken with regard to the proposal.
- Slides should be numbered from 1 to 6 in the top right hand corner.
- Each slide must be clearly marked in ink (permanent marker will write on plastic slide mounts) with name, title of work, medium, date and dimensions of work.
- Place an arrow on the right hand side of the slide mount, pointing upwards, indicating the correct way to view your work (not how to put into the projector).
- Do not use sticky labels on slide mounts.
- Send slides in a clear plastic slide envelope marked with name and contact details.
- Video presentations should be cued ready for viewing.

Exchange programs

1. Introduction

An exchange student is one who exchanges places with a student of an overseas institution (host institution), to work under supervision for a stated period of time (normally one semester) without payment of fees. All exchanges require the agreement of both the home and the host institutions. Students remain enrolled at their home institution.

Exchanges are reciprocal and, if possible, simultaneous (ie, one incoming student replacing one outgoing student). Where no reciprocal arrangement exists between institutions, students are not exchange students, but visiting students who are liable to pay tuition fees.

Applicants should have successfully completed at least two years at SCA.

Students may apply for Sydney College of the Arts travelling scholarships. See Admissions & Courses for application forms and closing dates.

2. SCA exchange programs

Sydney College of the Arts has a number of faculty-specific programs. These are only available to students of Sydney College of the Arts after successful completion of one year's study.

Participating institutions are listed below.

Canada

- Alberta College of Art & Design (available to undergraduate and postgraduate students). See www.acad.ab.ca.
- University of Toronto. See www.utoronto.ca

Germany

- Hochschule der Künste, Berlin. Instruction is in German (available to undergraduate and postgraduate students). See www.hdk-berlin.de/indexe.html.
- Kunsthochschule Kassel
Instruction is in German (available to undergraduate and postgraduate students). See www.uni-kassel.de/uk/

Israel

- Bezalel Academy of Art and Design, Jerusalem (available to undergraduate and postgraduate students). See www.bezalel.ac.il/First.html.

Korea

- Seoul National University*

Paris

- Ecole Nationale Supérieure Des-Beaux-Arts, Paris (available to undergraduate and postgraduate students). See www.ensba.fr.

Scotland

- Glasgow School of Art (Honours & Masters students only). See www.civ.ed.ac.uk.

Sweden

- Lund University/Malmö Art Academy*

Thailand

- Chulalongkorn University*
- Silpakorn University See www.su.ac.th/

USA

- University of California (available to undergraduate and postgraduate students):
Berkeley, www.berkeley.edu
Davis, www.ucdavis.edu
Irvine, www.peg.ewis.uci.edu
Los Angeles, www.ucla.edu
Riverside, www.ucr.edu
San Diego, www.ucsd.edu
Santa Barbara, www.ucsb.edu
Santa Cruz, www.ucsc.edu
- University of Illinois at Urbana-Champaign*
- Iowa State University*
- Northeastern University*
- University of Texas at Austin*
- Penn State University*
- Rhode Island School of Design See www.risd.edu/

The University of Sydney offers an extensive range of student exchange programs throughout USA, Canada and Asia. Please enquire at Admissions & Courses.

3. Application procedures

Applications are accepted from Third Year, Honours and MVA students.

Application forms and information sheets are available from Admissions & Courses and should be returned to:

Sydney College of the Arts
Admissions & Courses office
Locked Bag 15
Rozelle NSW 2039

A complete application includes:

- Two application forms
 1. Application from host institution with a passport photograph
 2. Application to be an Exchange Student from the University of Sydney.
- 12 slides/photographs of recent examples of your work
- Curriculum Vitae
- Approval from the Director of Sydney College of the Arts or nominee.

*Please refer to the University of Sydney website at Current Students, Exchange Programs, Exchange Links or directly on: www.usyd.edu.au/homepage/exterel/internet/exchange.htm

SCA students going overseas

The recommended duration of the visits is one term. A guide to term dates follows and specific information regarding each institution can be obtained from Admissions & Courses.

Students need to apply by:

Closing dates

Term 1: 30 March

Term 2/3: 31 August

Terms

Term 1: September to December

Term 2: January to March

Term 3: April to June

A complete application consists of:

- a) Two application forms
 1. Application from host institution with a passport photograph
 2. University of Sydney application to be an Exchange Student.
- b) 12 slides/photographs of recent examples of your own work
- c) Curriculum Vitae
- d) Approval from Director of Sydney College of the Arts or nominee.

Interview

This is a 15-20 minute interview with the Director or nominee and one other appropriate member of academic staff. The applicant will be invited to attend the interview by letter.

Where more than one applicant wishes to be an exchange student at the same host institution, the panel will choose one applicant.

Accommodation

Where possible, a copy of information available on accommodation is available for consultation at Admissions & Courses

When an exchange of accommodation has not been arranged, students are reminded that they will be responsible for securing and financing their own accommodation.

Other information

Students are responsible for making their own travel arrangements, including visas if required, and should inform the Host Institution of their expected date and time of arrival and should enrol at the institution on the first week day after their arrival. While on exchange program students are subject to the same code of conduct as home students and will have access to all school facilities, Library, Students' Union.

Students are responsible for meeting living expenses and the cost of any necessary materials. The Host Institution will comply with requests for documentation such as status letters, certification required for immigration control, etc.

Campus services & facilities

Canteen

A small canteen operates from 9 am to 3 pm in Building 25 located between the Sculpture and Painting areas.

Cashier

The SCA Cashier is located at specific times on the ground floor near the entrance to the Administration Building (B24). Please check noticeboard for opening hours.

Computer laboratory

SCA has a well-equipped facility for undergraduate students, postgraduate and academic visual arts research incorporating the digitising and manipulation of images in different ways. The Computer Laboratory has within it a computer research lab.

The Macintosh computer laboratory is equipped for high end imaging and production of multimedia. Photographic manipulation, painting, illustration and drawing, 3D design, rendering and animation, video digitising and manipulation and interactive presentations, are covered including the internet/world-wide web.

Workshops are held in a variety of different applications, with a technical officer to assist with projects.

Exhibition and installation spaces

There are exhibition spaces on-campus for student work. Booking forms are available from Admissions & Courses and should be lodged with the Gallery Administrator for Gallery One & Two and Assistant Campus Services officer for Installation Rooms 1 & 2.

Notice boards

Official notice boards are in place at the main pedestrian entry point and outside the Admissions & Courses office to communicate important information to students regarding official SCA/ University matters. Please take notice on a regular basis. Other general notice boards are available throughout the campus for matters of general interest.

SCA Library

The SCA Library is part of the University of Sydney Library system. Students have access to any of the many libraries within the system. The student identification card is used for borrowing. The emphasis within the SCA collection is on the visual arts, in both theory and practice areas. The SCA library holds a range of different types of material available for loan, including books, videos, slides and multimedia. The library also holds journals and reference material on the visual arts. Other facilities available include photocopying.

SCA Workshop

SCA has a well-equipped workshop which offers a full range of facilities for woodwork, metalwork, welding and picture framing. It is essential that if using these facilities, students are trained and supervised in the use of the machinery and observe all safety regulations and guidelines.

General campus information

Car parking

No parking is permitted on hospital parkland roadways. There are approximately 100 student parking spaces available on the western side of the campus. SCA Student Parking Permits are available from Campus Services and these entitle the bearer to park in the Western Carpark on campus. These are not valid for parking on any other University Campuses. Cars parked outside designated parking areas will be subject to parking infringement notices.

Children on University premises

The University of Sydney Policy on *Children on University Premises* is intended to ensure equal opportunity for scholarship and employment to those who are responsible for the care of children. The University of Sydney also has responsibility, under Section 16(1) of the NSW Occupational Health and Safety Act, 1983, to provide premises that are free from risk to the health and safety of non-employees which includes children.

Children are not permitted in laboratories, workshops or storerooms, except for those occasions when public displays are mounted and supervised, or other supervised children's activities take place. Other areas not listed above may also pose risks to children and access to them is restricted.

Children brought onto the University's premises must be supervised by a parent or guardian at all times.

SCA recognises the need for dependent children of students to occasionally attend classes. Students should seek permission for a child or children to attend a class with them and when making such requests, should bear in mind the size of the tutorial rooms. Permission is given at the discretion of the lecturer or tutor concerned who must bear in mind the University's legal obligations not to put at risk the health and safety of both the children and the students. Children must be supervised at all times and must not disrupt the class.

Parents taking children into the Library occasionally, or other non-teaching areas, must ensure that other users are not inconvenienced.

Emergency

In the event of an emergency in the studio, immediately advise the Technical Supervisor or an Academic Staff member. After hours there is security staff on campus. They can be contacted via the University emergency number, (02) 9351 3333 or (02) 9351 1026, or by going to Reception at the main pedestrian entrance and using the intercom.

The names of wardens and emergency evacuation procedures are listed in all buildings. Practice emergency evacuations will be carried out at least once a year.

Internal mail

There is a daily mail service between the Rozelle Campus and Camperdown Campus (main University campus). Mail to staff may be left at the Admissions & Courses office or at the mail room near the main pedestrian entrance to the campus.

Lost property

Lost property is located in the attendant's office/mail room located near the main pedestrian entrance to the campus. Enquiries may also be made at the Admissions & Courses office.

Public transport

Public transport to the Rozelle campus includes 500, 501 or 502 buses which run from Circular Quay to Top Ryde via George Street and Victoria Road. The 445 buses travel between Canterbury and Balmain along Balmain Road and Darling Street. The 440 buses from the City to Leichhardt and Rozelle travel along Parramatta Road, Norton Street and then along Balmain Road. The 440 bus links the Rozelle campus to the main campus at Camperdown. Please contact the State Transit Authority for more information.

Student services

SCA Students have access to all University Student Services located at the Camperdown Campus. These services are confidential and free. Following is a selection of the services available to students :

1. **University Counselling Service.** Level 7, Education Building, Manning Road, Camperdown Campus. Phone (02) 9351 2228. A counsellor is available at Rozelle campus each Tuesday. For appointment phone (02) 9351 1104. Walk-ins and telephone counselling is available.
2. **Accommodation/Housing Office.** Education Building. Phone (02) 9351 3312.
3. **Careers & Appointments Service.** Mackie Building. Phone (02) 9351 3481. This service helps students with careers, resumes and casual employment.
4. **The Learning Assistance Centre** is located on Level 7, A35 Education Building (Manning Rd). Phone (02) 9351 3853. Fax (02) 9351 4865, Email lewalker@mail.usyd.edu.au, <http://www.usyd.edu.au/su/lac/>.
The Learning Assistance Centre holds free workshops throughout the calendar year to assist undergraduate and postgraduate students wanting to improve their academic writing and communication skills at University . Workshops are offered on topics such as essay and assignment writing, oral communication skills, studying at university, and conducting research.
5. **International Student Services Unit.** Phone (02) 9351 4749. Offers a wide range of support for international students and their families, including language skills.
6. **Student Loan Scheme.** Phone (02) 9351 2416. Students requiring financial assistance may contact the Financial Assistance Officer, Education Building.
7. **Special Services.** Phone (02) 9351 4554. For assistance for students with disabilities.
8. **Health Service.** Phone (02) 9351 3484 for appointments.
9. **Austudy enquiries.** Phone SRC on (02) 9660 5222. A Welfare Liaison Officer is available on campus at SCA two days each week during semester. For enquiries regarding Austudy/Youth Allowance, HECS, Emergency Loans etc. Please phone (02) 9351 1006 for an appointment.
10. **Koori Centre and Yooroang Garang,** Ground Floor, A22 Old Teachers' College, Phone: (02) 9351 2046 general

enquiries, (02) 9351 7001 Liaison Officer, (02) 9351 7073 student counsellor. Fax (02) 9351 6923, Email adminoff@koori.usyd.edu.au, <http://www.koori.usyd.edu.au/>.

The Koori Centre runs the AEA training program, supports Aboriginal and Torres Strait Islander students on campus and during enrolment. There is also an educational unit which supports Aboriginal studies in the University.

11. **Students' Representative Council,** Level 1, Wentworth G01, The University of Sydney, Phone: (02) 9660 5222 Editors, Honi Soit, (02) 9660 4756 Secondhand Bookshop, (02) 9660 5222 Legal Aid, Fax (02) 9660 4260, Email postmaster@src.usyd.edu.au.
12. **University of Sydney Union.** Box 500 Holme Building, A09 Holme, The University of Sydney, Phone: (02) 9563 6000 Switchboard/Enquiries, (02) 9563 6282 Academic Dress, (02) 9563 6103 ACCESS Centre, Manning, (02) 9563 6269 Campus Store, Holme, (02) 9563 6016 Campus Store, Wentworth, (02) 9563 6160 Clubs and Societies Office, (02) 9563 6010 School Tutoring Coordinator, (02) 9563 6032 Union Broadcasting Studio, 9563 6115 Welfare & Information Services Manager, (02) 9563 6239, Email email@usu.usyd.edu.au, <http://www.usu.usyd.edu.au/>. Provides welfare, social and recreational services to the University community.
13. **Sydney University Sports Union.** G09 Sports and Aquatic Centre, The University of Sydney, Phone (02) 9351 4960, Fax (02) 9351 4962, Email ports_union@susu.usyd.edu.au. Provides services, facilities and clubs for sport, recreation and fitness.
14. **Women's Sports Association.** Room 214, A30 Sports Centre, The University of Sydney, Phone (02) 9660 6355, 9351 2057, Fax (02) 9660 0921, Email secretary@suwsa.usyd.edu.au, <http://www.usyd.edu.au/su/suwsa/welcome.html>. Provides for students, predominantly women, to participate in sport and recreation through the provision of facilities, courses and personnel.

Occupational health & safety policy

Sydney College of the Arts is covered by the University of Sydney Occupational Health and Safety policy. In brief the policy states that: "The University is committed to providing a healthy and safe workplace and to eliminating conditions and incidents which could result in personal injury or ill health. The University requires its activities to conform to relevant state and federal legislation and good, established practices including Australian Standards. The University will provide staff and students with guidelines on, and training in, safe work practices, as well as information on identification and control of hazards in the workplace".

The University recognises that success depends on the commitment and cooperation of staff and students. Participation of and consultation with staff and students takes place through the Zone and Central Occupational Health and Safety (OHS) Committees.

The University expects staff and students to comply with its OHS policies, procedures and guidelines, and to conduct themselves in a safe manner, not placing themselves or others at risk. Members of staff are responsible for the health and safety of staff and students working under their direction.

As a teaching institution, with responsibilities to the wider community, the University is committed to providing its students with appropriate occupational health and safety instruction, practical work and role models.

Responsibility of the individual

Each member of staff and each student is responsible for ensuring that his or her own work environment is conducive to good OHS by:

- complying with occupational health and safety instructions
- taking action to avoid, eliminate or minimise hazards
- making proper use of safety devices and protective equipment
- not wilfully placing at risk the health, safety or well-being of others at the workplace

- seeking information or advice where necessary, particularly before carrying out new or unfamiliar work
- wearing appropriate clothing and protective equipment for the work being done, including protective clothing and footwear whilst on campus or at work
- consuming or storing food and drink in external areas or those areas designated for this purpose (which does not include workshops, laboratories or studios)
- being familiar with emergency and evacuation procedures and the location of and, if appropriately trained, the use of emergency equipment.

Procedure for dealing with OHS issues

OHS issues should be raised first with a Studio Supervisor or Lecturer. If the matter cannot be resolved at this level then contact should be made with the Facilities Manager, Campus Services Officer or the Departmental Safety Officer.

If the matter has still not been resolved it should be referred to the Zone OHS Committee. Students can also refer OHS issues to their representative association for assistance.

First aid

There are a number of first aid officers located throughout the campus. Their names and locations are listed in all buildings. There is a rest room located near the main entrance which is accessible through a First Aid Officer.

Zone 12 OHS Committee

This committee represents both staff and students of SCA. It is the role of this committee to act in an advisory capacity to management to provide a safe working environment for all staff and students. There is provision for a student member of the committee elected by the student body.

Local safety and security conditions apply to all workshops and spaces on campus and are posted in the area.

Smoking is prohibited in all University buildings and in entrance-ways, doorways, and outside windows.

Pets (excluding guide dogs) are not permitted on campus.

Copies of all policies on specific issues, procedures and guidelines may be obtained by contacting the Risk Management Office phone (02) 9351 2222 or via www.usyd.edu.au/su/ohs/index.html.

Student Association

The Student Association of Sydney College of the Arts is the on-campus student organisation. The association provides an avenue of communication between the student body, SCA administration, the University administration and its various student bodies.

SASCA is active in the facilitation of both personal and political representation, and in generating cultural events. The Student Association is the recognised organisation representing the students enrolled at Sydney College of the Arts, and coordinating student services and activities. The membership fee is covered by the compulsory subscription paid by students on enrolment.

The Association is governed by a committee elected by and from the student body. The association has an active executive with studio representatives, and welcomes and encourages students to become involved on all levels and at all times throughout the year. An open program has been established by SASCA to encourage all SCA students to participate in cross-studio and cross-cultural artistic events.

SASCA meetings provide an open forum between the current committee members and students. SASCA is fuelled by student participation and initiatives, and is as active and creative as student participation is willing.

SASCA operates *Newspace*, an off campus gallery in Rozelle to promote the education and professional development of the SCA students.

SASCA also provides services and funds for certain events and activities. More information about SASCA Services, meetings and activities can be obtained from the office in Building 15, phone (02) 9351 1027/8, fax (02) 9351 1085, or

at the SASCA web site at splinter.sca.usyd.edu.au and via email sasca@mail.usyd.edu.au.

Fees and charges 2000

The following fees combine compulsory charges which are subject to GST and tuition fees.

Fee paying courses

Local students

Master of Studio Art	\$6,600
Master of Multimedia Design	\$9,000

International students

Undergraduate year 1	\$11,348
Undergraduate years 2-3	\$11,255
Honours	\$11,255
Master of Visual Arts (new student)	\$12,238
Master of Visual Arts (re-enrolling)	\$12,145
Master of Studio Art (no studio space)	\$8,338
Master of Multimedia Design	\$10,038
Doctor of Philosophy	\$12,000

Permanent residence and refunds

Students who obtain permanent residence by 31 March (March semester) or 31 August (July semester) and become HECS-paying or local fee-paying students by these dates will be refunded 90 percent of the fees paid for that semester. Permanent residence is recognised from the date of the residence stamp on the passport. There will be no refunds for students who obtain permanent residence after these dates.

Non-award study

Units are available for non-award study on a fee-paying basis for persons who wish to pursue a special interest in the visual arts or to further their professional knowledge. No formal credit is given for non-award study.

Further information is available from the Admissions & Courses office.

SCA offers some short courses and discipline specific workshops throughout the year, as part of a continuing education program.

Student exhibition

Students are asked to make a contribution of \$50 for inclusion in the SCA end-of-year Student Exhibition catalogue.

Materials

Students are expected to provide their own materials and should have a small tool set which includes Occupational Health and Safety equipment. Students can expect to spend between \$1200 and \$2500 for materials purchased for studio work, depending on the type of materials, area and level of study.

Due to the individual nature of art education, costs may vary substantially from student to student.

Keys and cards

For Honours and Masters students, after hours access is via a security access card. There is a \$60 charge for access cards and keys and this includes a \$50 refundable deposit. Cards and keys will only be issued after payment has been received. Refunds will be made on the return of keys and cards at the end of the academic year.

Lost keys and cards will be replaced at a cost of \$25 per item.

Summer school and short courses

From time to time SCA offers introductory and advanced courses in a range of specific disciplines. The courses are designed for:

- Those who are seeking preliminary studies to enhance entry prospects into university and other tertiary visual arts programs
- Year 11 and 12 students wishing to further develop their HSC folio

- Artists who wish to further develop specific skills and professional experience
- Those who wish to pursue studies in the Visual Arts for reasons of self-enrichment.

The courses are held on evenings or weekends throughout the year.

The Portfolio Preparation course will be offered during the July school holidays in 2000. These intensive three day workshops are designed for those wishing to develop their curriculum vitae, gain tertiary entrance interview skills and produce a professionally presented folio of their work.

Summer School is held in January/February and is an intensive award level program.

For details please contact:

Admissions & Courses office

Phone: (02) 9351 1000

Fax: (02) 9351 1199

Email: P.Gissing@sca.usyd.edu.au

or visit our website at www.usyd.edu.au/su/sca.

Bachelor of Visual Arts

Academic requirements

The basic academic requirement is the NSW Higher School Certificate or its interstate or overseas equivalent.

The UAI (University Admission Index) is used as an indicator of ability to undertake studies at tertiary level and therefore SCA would not normally accept applicants with a UAI below 65. Mature age (21 by 1 March in the year of admission) applicants who have not satisfied the normal academic requirements may be eligible for admission to the Bachelor of Visual Arts program under provisions for mature age application.

Additional criteria

Applicants fulfilling the requirements above will be selected on merit based on portfolio presentation and interview, (see Selection Process below). Two or three unit Visual Art and HSC English and History are seen to be useful to this course.

Application procedures - local students

There are 3 steps in the application process for undergraduate study as follows:

1. You need to lodge an application listing one or more of the streams within the Bachelor of Visual Arts at Sydney College of the Arts as preferences with the University Admission Centre (UAC) by the due date (see calendar - 14 September for Olympic year only).
2. You need to also complete and submit an SCA Undergraduate Questionnaire to Sydney College of the Arts by the due date (normally the last business day in September in the year before entry). Forms are available from SCA Admissions & Courses office.
3. An interview and portfolio presentation will be arranged on the basis of the questionnaire. This is a requirement. These interviews will take place from mid-November. If you are a current year HSC student, your interview will be during the first two weeks of December following the HSC. If you are from interstate or a country area, or there are other special circumstances which make attendance impossible, you may send your portfolio or slides with a brief commentary on your work.

Special Admission - Educational Disadvantage

The University's *Special Admission Scheme* provides a means of entry for people who have not satisfied the University's normal requirements, due to disadvantage. Applicants in the category will be required to provide evidence of a capacity to succeed at course work at University level and satisfy additional selection criteria outlined below.

Persons applying under the *Educational Disadvantage* entry provisions should contact the Special Admissions Officer, University of Sydney, phone 02 9351 3615.

Selection process - presentation of portfolio

Eligible **local students** are selected on the basis of the interview and portfolio presentation process. This is a single process and a score is given based on assessment of five criteria. It is the overall score out of 50 (10 for each component) that is used to rank applicants.

The interview panels evaluate the applicants based on the following criteria:

- commitment/vocational interest
- cultural awareness
- intellectual/critical skills
- communication and literacy skills
- portfolio.

If you are a mature age applicant, you will also need to provide information about professional or other relevant experience pursued since leaving school.

International students will need to send a portfolio for evaluation with your application.

Portfolio requirements

You should bring up to ten (10) examples of work to the interview. Actual examples are preferred, however, photographs or slides of work are acceptable, particularly for works larger than 56 centimetres by 76 centimetres, or portfolios sent by mail. SCA recognises the differences of opportunity to acquire a body of work and prior experience in the preferred major study is not essential.

Provide items you believe are relevant and representative; not necessarily works which are related to your intended area of major study. School leavers are encouraged to include their Visual Arts Process Diary.

The assessment of the portfolio is based on the following criteria: the potential for skill development, evidence of hand-eye skills, articulation of a sustained idea or concept and the demonstration of a high level of lateral or creative thinking or a high level of creative process.

Admission for Advanced Standing

You may be eligible for advanced standing for relevant tertiary study previously completed and exemption from equivalent SCA units to a maximum of 50 percent of the Course (72 credit points).

If you are granted exemption in units of study to the equivalent of one year of full time study (48 credit points) or more, you will be admitted on the basis of the questionnaire. This is a requirement.

International students

English language requirements for international students

Instruction in the University of Sydney is in English. If it is not your first language, you must demonstrate a proficiency in English before admission can be confirmed. The following are the acceptable language qualifications for Sydney College of the Arts:

- TOEFL: 575 or better plus TWE (Test of Written English) at 4.5+
- IELTS: Overall band score of 6.5 or better
- Cambridge Certificate of Proficiency in English - Grades A or B.

Scores more than two years old cannot be accepted. Please note that if you are taking TOEFL, the TWE must also be taken. Results of the TOEFL examination must be sent directly to the University of Sydney, International Office from TOEFL/TSE Services at Princeton USA. TOEFL results cannot be accepted unless they are sent directly from Princeton.

Application procedures - international students

If you are NOT an Australian citizen, a permanent resident or a citizen of New Zealand, you will be considered as an international student, and can be accepted into the University only on a full-fee basis.

Two applications are required: a current International Students' application form and a SCA Application, indicating the proposed program of study, together with slides of recent work and curriculum vitae.

Applications forms are available from SCA Admissions & Courses office:

Sydney College of the Arts
Locked Bag 15

Rozelle NSW 2039, Australia

Fax: +61 2 9351 1199

Email: H.Sharpe@sca.usyd.edu.au

Phone: Philip Gissing, Admissions & Courses Manager,
+61 2 9351 1013

Application forms for SCA are also available from the University of Sydney International Office. When completed, these forms must be sent to the University of Sydney International Office.

Closing dates for application

- for commencement in March Semester, 31 October (of preceding year)
- for commencement in July Semester, 30 April (same year).

Applications should be lodged with:

The International Office

G12 Services Building

Cnr Abercrombie & Codrington Streets

The University of Sydney NSW 2006 Australia

Phone: + 61 2 9351 4079

Fax: + 61 2 9351 4013

Email: info@io.usyd.edu.au

Enrolment

Commencing students enrol in January/February as detailed in the offer of admission. Continuing students are normally required to pre-enrol in October for the following year.

Enrolment will be confirmed by the University each semester.

It is your responsibility to ensure you are enrolled correctly to complete all requirements of the course. You will not be credited for units in which you are not enrolled and you will incur a liability for all units in which you are enrolled after the applicable census date. Please contact the Admissions & Courses Office if you are unclear about your enrolment status.

Honours

Admission to Honours year

You will need to have qualified for a Pass Degree in Visual Arts or have equivalent qualification. Admission is competitive and not all eligible applicants can be offered candidature. Honours may be undertaken primarily by studio work with a research paper or by dissertation with a studio component.

To be eligible for admission, applicants would normally have a minimum average weighted grade of credit over the first three years of undergraduate study. The formula used can be obtained from the Admissions & Courses office. You can apply up to 3 years after the completion of your Pass degree. You may be interviewed if you are not a current Third Year SCA student. Applicants are selected on the basis of their undergraduate grades and studio and paper project proposal. Application may be made for study in an inter-disciplinary mode, in which case an application may be considered by more than one visual arts discipline. Interviews, if required, will take place in November. If you are offered a place, candidature cannot be deferred.

External applications for Honours

Please contact Admissions & Courses Office (02) 9351 1104 for details.

Honours supervisors

Each student is assigned a supervisor for the general supervision of studio and written work, seminar preparation and other requirements of the course studies, has the responsibility for maintaining regular contact with the appointed course supervisor, maintaining ongoing studies consultation and to a schedule of dates for the presentation of drafts. Meetings are expected to be at least fortnightly.

The supervisor will maintain a record of progress and at the end of first semester a summary of progress will be provided to the candidate and Postgraduate Convenor.

Honours examination

The final examination of candidature for B VA(Hons) will take place at the Degree Show at the end of the course.

Studio work and paper will be examined by a panel of two, one not being a member of SCA staff. The research paper or dissertation is normally assessed at the same time. You will need to include in your submission a supporting visual record of work completed during candidature and a notebook documenting the developmental process in the course.

Students who (by virtue of taking leave, or for any other reason) conclude their studies at mid-year, must submit their research paper or dissertation at that time, but will not be assessed until the Exhibition.

Following approval of examiners, SCA will arrange a meeting of the candidate and the examiner who is not a member of SCA staff, to familiarise the examiner with work to be submitted.

Levels of Honours

Percentages are calculated as weighted average mark (WAM). Admissions & Courses Office can advise the formula. The following levels of Honours apply:

First Class	80-100%
Second Class, Division 1	75-79%
Second Class, Division 2	70-74%
Third Class	65-69%
Honours not to be awarded	less than 65%

BVA course requirements

To become eligible for the award of Bachelor of Visual Arts at pass level, you need to gain one hundred and forty four (144) credit points by the completion of the units of study listed at the end of this section which are creditable to the Degree.

You would normally enrol in courses to the value of 24 credit points each semester except in the following circumstances where:

- You need to repeat or make up credit points before progressing; or
- The Director has granted a variation due to evidence you are genuinely unable to attempt the full load due to ill health or other exceptional circumstances. You will need to obtain formal approval for this through the Admissions & Courses Office.

Course structure

Candidates for the BVA must complete at least 144 units as follows.

1000 level

- 48 units as prescribed

2000 level

- 32 credit points in Major Study (including 4 Credit points in Materials and Methods)
- 16 credit points in Theories of Art Practice

3000 level

- 32 credit points in Major Study
- 16 credit points in Theories of Art Practice.

Minimum time for completion

The minimum time within which you may become eligible for the Bachelor of Visual Arts is six (6) semesters unless this is adjusted for advanced standing.

Maximum time for completion

The maximum number of semesters which you may take to complete requirements for the Bachelor of Visual Arts is eight (8) semesters (excluding periods of leave) unless this is

adjusted for advanced standing. Requirements for a pass degree must be completed within eight (8) years of initial enrolment, including periods of leave.

SCA assessment criteria

The following criteria will be assessable from a student's attendance, participation and responsiveness to the unit of study and to tutorial direction; their essays, studio work and other unit of study work, and from tutorial and seminar team discussion. They are applicable to studio-based learning and to theory units of study.

1. Requirements

Satisfaction of requirements as determined by academic staff, including attendance, communicated to students through SCA Handbook, unit of study outlines, other written notifications and/or verbally through tutorials or seminars.

2. Competence

The development and application of practical and intellectual competency and skills appropriate to the unit of studies.

3. Development

Students are expected to develop the ability to initiate and realise their own objectives for studio practice and theory work within the requirements of the unit of study and their developing knowledge of its historical and theoretical context. Students are expected to improve their abilities, competency and understanding throughout a semester, and in successive semesters.

4. Critical awareness

Students are expected to develop a critical awareness and knowledge of the unit of study, the ability to objectively evaluate their own work, select appropriate methods and materials and to formulate and evaluate ideas/methods.

5. Commitment

Commitment and self-motivation are important to a student's successful study in the unit of study. The level of commitment to study in the academic program is reflected in: the development of self-motivation applied to individual, group or assignment based work; the degree of participation in the group work, project submission, essays or discussion; the development of a consistent work pattern, and the regularity and punctuality of attendance and submissions.

6. Innovation

Innovative and imaginative thinking, appropriate to the unit of study, is a measure of the quality of ideas underlying a student's work and of development in their studies.

Essays and other written work

Essays will be assessed according to the following criteria:

- Structural clarity, with concise introduction outlining both sequence and content
- Clear development of discussion and clear focus on the topic throughout
- Inclusion of relevant research material and demonstration that it is understood
- Demonstration of ability to process and order ideas/information
- Critical evaluation of material
- Formal bibliography that reflects the scope of research contained in the essay
- Accurate documentation of sources in footnotes
- Grammatical correctness and spelling
- Avoidance of unnecessary repetition.

Undergraduate study

Bachelor of Visual Arts (BVA)

The Sydney College of the Arts academic program is focused on achieving flexibility of study options leading to career choice by encouraging students to explore their potential in an interdisciplinary learning environment. Career outcome is fostered through the learning process and built on the premise that SCA is educating for a role in art and design through the teaching of skills, knowledge and practice rather than by providing narrow vocational preparation. Inventive and committed visual arts practice will arise from self-directed and motivated learners, able to negotiate more than one art discipline or to import relevant skills to a specific practice. In this sense the traditional boundaries between art disciplines that used to separate art practice are irrelevant to contemporary practice, as are strict separation between art, design, craft, and so on.

The Bachelor of Visual Arts is a three year course with a fourth, Honours year offered in three major study streams - Fine Arts, Media Arts and Object Art and Design. In each semester students undertake study in 2 broad areas: Studio and Theory, supported by Technics in the first two years. The Foundation Year introduces students to contemporary visual arts study, its theories, histories and studio practices and generic skills. Foundation Studies include an introduction to visual arts studio discipline, 2D, 3D and 4D fundamentals (colour, drawing, representation, building, carving, constructing, time-based processes of sound and video); the language of the two dimensional surface and means for constructing ideas in space and time. During the first year of the course students are introduced to more specialist facilities at SCA.

In years Two and Three, except for the core theory component of Theories of Art Practice, students undertake specialist study in an area of concentration or interdisciplinary study within the faculty, or with other parts of the University, to pursue the development of supervised individual work through structured group or self-directed projects and undertake studio practice related study in Studio Theory.

Units of study and options are subject to quotas at each level of study. While SCA will attempt to meet preferences, this may affect choice of a discipline concentration in second and third year.

The BVA degree major study streams

The three major study streams offered in the Bachelor of Visual Arts degree are intended to identify course outcomes that students wish to aim towards as their career ambitions. Each represents a different set of approaches and attitudes in the use of knowledge and skills gained in the BVA program. Each has a set of areas of concentration appropriate to it. A number of these are shared by different streams of the degree.

BVA (Fine Arts)

Painting, Printmedia, Sculpture, Electronic & Temporal Art, Photomedia, Ceramics, Glass, Jewellery+Metal

This stream provides an opportunity for the specialist or interdisciplinary study of contemporary fine arts for those predominantly interested in becoming practising, exhibiting contemporary artists. Although a number of outcomes are possible through a fine arts education, for most who wish to establish careers as artists, resourcefulness and motivation are essential as it may take some period of dedicated studio work and exhibiting after graduation, and of exercising business skills, to establish a profile sufficient to live from the sale of

art works alone. The BVA (Fine Arts) is offered in all the areas of concentration of Sydney College of the Arts: Painting, Printmedia, Sculpture, Electronic & Temporal Art, Photomedia, Ceramics, Glass, Jewellery+Metal. It is also possible to combine study with other studio courses at SCA, or with other Units of Study available through the many departments of the University of Sydney.

BVA (Media Arts)

Photomedia, Electronic & Temporal Art and Printmedia

This stream provides access to skills and knowledge applicable to various career outcomes in the visual media, gained within a broad arts context, such as in visual communication, broadly defined photo-journalism, film and video, and multimedia design and other digital processes. Areas of concentration in the BVA (Media Arts) stream are Photomedia, Electronic & Temporal Art and Printmedia. Students may focus on one area of concentration or explore multidisciplinary study within the Media Arts or to combine study with other studio courses at SCA, or with other Units of Study available through the many departments of the University of Sydney.

BVA (Object Art and Design)

Ceramics, Glass, Jewellery+Metal and Sculpture

This stream focuses on contemporary visual arts in object design practice leading to a career as an artist/craftsperson, maker of hand-made functional objects or object designer for manufacture. Areas of concentration included in the BVA (Object Art and Design) stream are Ceramics, Glass, Jewellery+Metal and Sculpture. This program provides an opportunity for specialist or integrated study in Ceramics, Glass and Jewellery+Metal or with Sculpture. As for Media Arts and Object Art and Design it is also possible to combine study with other studio courses at SCA, or with other Units of Study available through the many departments of the University of Sydney. Students are encouraged to develop their ideas, to make objects or images in the context of contemporary art, craft and design practice and to gain an appreciation of the historical development of ceramics, glass, jewellery and the designed object.

Areas of concentration

The areas of concentration at SCA are Ceramics, Electronic & Temporal Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia, Sculpture. Quotas will be applied to access to Areas of Concentration as study options.

Ceramics

A concentration in Ceramics embraces a diverse range of processes through which students express their ideas in clay. These include the design and production of one-off pieces, production work, sculpture, and work for architectural spaces. What is common to these diverse approaches is a particular focus on the use of clay. Clay provides a means of incorporating issues of personal and human significance into objects relevant to contemporary society and art, or working collaboratively in a design context.

Studies in Ceramics are supported by well-equipped workshops and are primarily 'hands-on' giving students the opportunity to develop a visual vocabulary through exploration of concepts and form. Tuition covers a wide range of ceramic techniques including: hand building, throwing, slip casting, clay and glaze formulation and application, decoration and firing techniques. Idea development is emphasised at all levels. Students who work in a sculptural mode will further develop an understanding of this context through access to teaching in fine arts and Sculpture.

Glass

The program in Glass exposes students to an exciting diversity of approaches to the use of glass and its unique qualities. Glass includes object-making, design, production-based work, and architectural glass. Students are encouraged to employ

glass as a sole material or as a component material in an expanded field for object-making or sculpture, thus Glass studies can also intersect with more broadly based sculptural or design issues. As students progress, they identify key areas of thematic or technical exploration and, in conjunction with staff, follow a personal area of exploration.

Students can gain an understanding of the material qualities of glass and the application of skills through a diversity of thematic projects and technical training in the following areas: mould making, casting, fused glass, slumping, grinding, polishing, and several areas of hot glass working and production.

As students move through the program, they select paths of exploration that best serve their ideas and individual interests, working solely within the medium or in conjunction with other materials and processes. Potential career outcomes include practicing artists, designers or crafts people who work with glass as a sole material or in conjunctions with other materials. Graduates of the program often establish studio based practices and produce exhibition works, production lines, work with commissioned projects, work as designer/makers or go on to work in a combination of several of these activities.

Jewellery+Metal

Jewellery+Metal incorporates studies in the disciplines of contemporary jewellery and object design from small-scale work to larger objects. The program in Jewellery+Metal is aimed at people who wish to become practising artists and object designers. Whilst many graduates establish studio/workshops, whether individually or on a cooperative basis, from which to design and make their work, opportunities exist to develop broader-scale design involvement. The work itself may take the form of one-off pieces, small runs of production work to be placed in galleries and shops, design for manufacture, or commission work.

Light and heavy machine shops, facilities for metalsmithing, enamelling, polishing, stone cutting, electroforming, soldering and casting are provided adjacent to studios.

Electronic & Temporal Art

Electronic & Temporal Art includes the time-based art practices and technologies of Video, Film, Sound and Multimedia/Computer-generated Art. These practices have wide application and may form a basis for further career development. A general grounding is offered in preparation for the specialised practice in a particular medium, or for work utilising two or more technologies, or of work made in conjunction with other visual arts disciplines at SCA. The program focuses on the use of electronic and mechanical means for the production of time-based works of art. The orientation of the course is towards work appropriate in scale and means to the art context, incorporating skills and concepts that may have much broader applications.

Facilities include film editing, sound and video recording and editing rooms; film/video and sound recording studios and a computer laboratory to support multimedia, digital production.

Photomedia

In Photomedia, students may explore a variety of approaches to photography as a medium. The program emphasises conceptual and practical investigations through specific projects designed to promote the acquisition of technical skills and foster individual interpretations and aesthetic development.

Photomedia program includes chemical photography and electronic photomedia. It offers a wide range of theoretical and practical skills as a basis for contemporary art, gallery, advertising or editorial photography practice. A number of study options are offered from the second year of the course covering a cross-section of photographic investigation: photo-installation, extended and alternative processes, photo-illustration, documentary photography and digital imaging: each dealing with specialised theoretical concerns and techniques. Whilst students are encouraged to explore a

variety of approaches to the medium initially through assignments followed by self-initiated projects, an increasing degree of specialisation is expected of senior students. Facilities and instruction are available in B/W and colour developing and printing, mural enlarging, alternative processes and digital imaging.

Studies in Photomedia are supported by black/white and colour darkrooms, mural and copy rooms and a well-equipped lighting studio. The SCA Computer Laboratory augments the computer resources to support digital photography.

Painting

Painting is addressed in its historical continuum and as a category of contemporary art. It is broadly defined as an extended practice with a broad range of representational and non-objective, material, spatial and intellectual possibilities. The object, colour and surface, installation and arrangement, the readymade, the role of typography, photography, digital processes and printmaking may each profoundly impact on painting as a contemporary practice. In the course these are explored through focused and self-initiated projects. As their studies progress, students are encouraged to develop their own approaches and set their own parameters to create a valid studio practice.

Whilst the studio is the primary site for the practice of painting, paint and stretcher preparation areas and an epidiascope and projection room are adjacent to the studios. The faculty workshops for wood and metal and other facilities, including the SCA Computer Laboratory, support the work of students focusing on painting.

Printmedia

Printmedia is based on the traditions of printmaking and includes newer digital processes. It is an area of practice defined by the concept of the multiple example. It is a practice which is located at the intersection of the creative imagination and technology and as such is critically engaged with the tension existing between the gestural mark and its mechanical reproduction.

The program aims to provide students with both the appropriate technical skills and the broad theoretical understandings necessary for the successful translation of their ideas into a contemporary art context. Within the studio, students are encouraged to work in an independent and exploratory way, developing their own ideas through a process of on-going experimentation, research, and creative intuition.

Technical skills are taught through a series of studio-based workshops which cover the key print processes of etching, screen printing, digital imaging, relief printing, and lithography. Group and individual tutorials are designed to help students locate and integrate such processes into the broader contexts of contemporary art. Excellent facilities support relief printing, etching and intaglio, lithography, screen printing and photo-processes. The faculty Computer Laboratory is a significant support facility for the work of students focusing on an expanded approach to the possibilities of printmaking.

Sculpture

Sculpture is taught on the premise that it addresses the language of three-dimensional space through the manipulation of materials and objects and thus addresses a relationship between the body, the object and space. Consequently sculpture may include temporal as well as spatial approaches such as installation and performance, the use of sounds and images, and can intersect with other facilities of SCA. Sculpture includes concepts and processes central to its history - casting, carving, welding - the processes of building and assembling objects in space or objects that may articulate space. Graduates within this concentration continue to work as exhibiting artists or develop practices in design and planning and public art.

Whilst a plaster/clay workshop and forge, stone and wood carving areas are available, the SCA Wood and Metal Workshop is the major facility to support the production of objects. Other facilities of the faculty, including the computer facilities will aid students in their work.

Group organisational structure and the areas of concentration

Four organisational groups or teams include areas of concentration with common interests where specialist and interdisciplinary developments are encouraged - Art (Painting, Printmedia and Sculpture), Object (Ceramics, Glass and Jewellery+Metal), Media (Electronic & Temporal Art and Photomedia), Theory (Theories of Art Practice, including Studio Theory). The groups are designed to foster a team-based approach to course delivery focused of a particular visual arts direction, and cooperation between related visual art fields. In particular, the groups assist in coordinating aspects of the BVA program in Studio Theory, Foundation studio options, Technics and technical facilities. The groups are an essential part of the faculty communication process to focus the academic program, particularly through the Program Coordinators as group leaders.

Studio units of study

Studio Major

Students undertake Studio Major study in one of two studio-based area/s of concentration of their choice from second year on, supervised by an Academic Adviser. Assessment is focused by the Academic Adviser, but will normally include other academic staff. From the second year of the course onward work is increasingly directed towards independent study critically discussed in group tutorials working towards a student-identified course outcome in Fine Arts, Media Arts or Object Art & Design. In the studio, individual work is pursued through group structured or self-directed projects. Studio-based study includes regular group and individual tutorials and from the second year of the course onward, is increasingly directed towards independent study critically discussed in group tutorials or juries.

Cross-disciplinary study Studio (Minor)

Work in one of the eight Areas of Concentration may be combined with study in a unit of study offered by another faculty of the University of Sydney from the second year of the BVA onwards. This allows students to further tailor their study to their desired outcomes. A Studio (Minor) may be undertaken by students from other parts of the University of Sydney subject to the availability of facilities.

Theory units of study

The Theories of Art Practice program provides an introduction to contemporary and modern art, media, craft and object design history & theory. Theories of Art Practice is designed to be supportive of studio work. The program includes Core and Studio components which extend over the full four years of the undergraduate course.

Core Theory addresses **History, Criticism and Theory of Art and Design Practice, Critical Theory, and History of Ideas** and provides the central theoretical and historical framework of visual arts study.

Studio Theory addresses contemporary concerns particular to studio practices in Fine Arts, Media Arts and Object Art and Design. The focus of Studio Theory is on objects and artworks and the actions of artists. Consequently Studio Theory has a practical and actual aspect which bridges between studio practice and Theories of Art Practice.

The program is designed to develop students' written, verbal and critical skills through essays, class discussions and other projects. Students from all areas of concentration come together in lecture, tutorial and seminar programs. From time to time, the regular teaching program is augmented by field trips to art museums and galleries. Visits to exhibitions and other special events take advantage of SCA's proximity to Sydney's active contemporary art scene.

Each strand is individually assessed.

Technical units of study

Technics

Technics - the technical skills, processes, systems, or art of using tools to manipulate materials - is a kind of 'prosthetics'. Technics extends the capabilities of the body to achieve an outcome whether through machinery or technology. Technics is an essential component of the undergraduate program at SCA. In the Foundation program skills and techniques related tuition relevant to foundation projects and SCA facilities is provided. From the second year on, students will undertake workshops in Technics as instructed relating to their studio-based area/s of concentration to which a student wishes access, or by student choice. The components of Technics are comprised of short-term technical workshops imparting specific 'core' or 'generic' skills and processes which may be developed by students in studio work, in their practice or through studio projects, Technics will be acknowledged only in terms of competency and the completion of requirements. No grades will be offered in the Technics program. Technics involves technical workshops in specific core skills and processes and related occupational health and safety, to be further developed in studio-based learning. Foundation Technics includes skills and techniques related tuition, relevant to projects and facilities. In the second year of the course, students undertake workshops in Technics as advised or by choice to support studio-based study and provide practical skills relevant to the disciplines chosen. These may relate to an area of concentration or to other disciplines to which access may be required for particular projects.

BVA Honours: 4th year of study

The objective of the Honours year is to provide students who have qualified for or been awarded an undergraduate pass degree in visual arts (not more than three years previously) the opportunity to extend their potential in studio work and research skills. Students may continue to work in the area of their undergraduate study or undertake research in a different area. Honours study allows students to prepare for higher degree study by research in the field of creative practice. The course is pursued predominantly through studio-based work, supported by a Research Paper of 5,000 words. It is also possible to undertake the course predominantly by dissertation of 15,000 words. In this case the program will provide an opportunity to develop a deeper understanding of the theoretical and critical issues that affect art making to prepare students for higher degree study in art history, theory or criticism. Students are expected to have developed a focus and direction in their work and be prepared for working in a tutorial environment with a supervisor. They also participate in seminars and attend lectures as required. Students are examined at the end of the course at the Degree Show. Entry to the Honours program is based on a minimum academic requirement of credit average and is competitive by proposal, interview and portfolio. Candidates nominate study by Studio Project and Research Paper or Dissertation and Minor Studio Project.

Notebooks and visual diaries

Students at all levels are expected to maintain notebooks recording ideas and references relevant to their work in the course and a visual diary in which is kept a record of studio work undertaken. These will be available for assessment at the end of each semester.

Rules and requirements

Admission

Selection of candidates will be by BVA stream as follows:

BVA (Fine Arts) may be undertaken in Ceramics, Electronic & Temporal Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture. Fine Arts applicants indicate the area/s in which they intend to concentrate their study.

BVA (Media Arts) requires a major focus in Electronic & Temporal Art, Photomedia or Printmedia with applicants indicating the area/s in which they intend to concentrate their study.

BVA (Object Art and Design) requires a major focus in Ceramics, Glass, Jewellery+Metal, or Sculpture with applicants indicating the area/s in which they intend to concentrate their study.

All applicants will be interviewed by interdisciplinary panels. Each panel should include a representative of an applicant's major discipline interest, if this is indicated. Although the UAI is not the only criterion, it is still used as an indicator of ability to undertake studies at tertiary level, and therefore SCA will not normally accept recent HSC graduates with a UAI below 65.0.

Requirements for the award

Candidates for the BVA must complete at least 144 credit points as follows:

Foundation year

48 credit points as prescribed (24 credit points per semester)

2000 level

48 credit points as prescribed (24 credit points per semester).

A maximum of 16 credit points may be undertaken in another Faculty with approval.

32 credit points in Studio (including 4 Credit points in Technics). Up to 16 credit points may be undertaken in another Faculty with approval.

8 credit points in Theories of Art Practice and

8 credit points in Studio Theory or 8 credit points may be undertaken in another Faculty with approval from the July Semester.

3000 level

48 credit points as prescribed (24 credit points per semester).

A maximum of 16 credit points may be undertaken in another Faculty with approval.

32 credit points in Studio up to 16 credit points may be undertaken in another Faculty with approval.

8 credit points in Theories of Art Practice and

8 credit points in Studio Theory or 8 credit points may be undertaken in another Faculty with approval.

Progression

All units in Foundation year

12 credit points required each semester at 2000 level

12 credit points in February Semester at 3000 level.

Prerequisites and corequisites

Studio and Studio (Minor)

Prerequisites: successful completion of the preceding semester Studio or Studio (Minor), in the order determined at enrolment.

Corequisites: relevant Studio Theory and Technics at March 2000 level.

Theories of Art Practice

Prerequisites: successful completion of the preceding Theories of Art Practice units, in the order determined at enrolment.

Studio Theory

Prerequisites: successful completion of the preceding Studio Theory units, in the order determined at enrolment.

Corequisites: relevant Studio or Studio (Minor) at February Semester 2000 level.

Technics

Prerequisites: none

Corequisites: Studio or Studio (Minor) at February Semester 2000 level.

Units of study

Foundation Year February Semester

MSTD 1101 **Foundation Studio**

10 credit points

Offered: February.

In the March semester Foundation Studio will include an introduction to tertiary visual arts education and culture, addressing concepts and approaches to form, space, material and making within a single studio-based study addressing ideas and skills. Building on previous experience and knowledge Foundation Studio will be aimed at developing a knowledge of the language of two, three and four dimensions and a sense of the possibilities of the studio as a site for experimentation and for disciplined and constructive 'play'. Tuition will be provided through project-based studio work. Activities will be project-based.

MDRW 1011 **Foundation Drawing**

4 credit points

Offered: February.

Project-based drawing addressing various approaches to drawing including skills needed to visually communicate and record an idea. For example, expressive/non-representational, representational drawing (still-life, life, landscape/exterior), formal systems of representation such as perspective and orthographic. Notebooks and independent drawing will be included as a component of the unit of study.

FMTD 1301 **Foundation Technics**

2 credit points

Offered: February.

An introduction to SCA workshops, Foundation Technics addresses core skills for the visual arts relevant to Foundation Studio, for example, forming, carving, building in various materials; basic darkrooms and reproductive techniques; basic computer skills. Health and safety relevant to workshops will be introduced.

THAP 1201 **Theories of Art Practice**

4 credit points

Offered: February.

Studies in the history, theory and criticism of contemporary art and design practice focussed on history of artworks. This unit focuses on contemporary art. Involves lectures seminars and essays from a list of topics.

THAP 1211 **Studio Theory**

4 credit points

Offered: February.

Studies in the history, theory and criticism of contemporary art and design practice focussed on history of artworks relevant to Foundation studio projects. This unit focuses on contemporary art. Involves lectures seminars and essays from a list of topics.

Foundation Year July Semester

MSTD 1102 **Foundation Studio**

10 credit points

Offered: July.

In the July semester Foundation Studio will continue the introduction to the visual arts, addressing concepts and approaches to form, space, material and making within a single studio-based study addressing ideas and skills; the language of two, three and four dimensions and a sense of the possibilities of the studio as a site for experimentation and for disciplined and constructive 'play'. Tuition will be provided through project-based studio work. Activities will be project-based

MDRW 1012 **Foundation Drawing**

4 credit points

Offered: July.

Project-based drawing addressing various approaches to drawing including skills needed to visually communicate and record an idea. For example, expressive/non-representational, representational drawing (still-life, life, landscape/exterior), formal systems of representation such as perspective and orthographic. Notebooks and independent drawing will be included as a component of the unit of study.

FMTD 1302 **FoundationTechnics**

2 credit points

Offered: July.

An introduction to SCA workshops, Foundation Technics addresses core skills for the visual arts relevant to Foundation Studio, for example, forming, carving, building in various materials; basic darkrooms and reproductive techniques; colour in pigment and light. Health and safety relevant to workshops will be introduced.

THAP 1202 **Theories of Art Practice**

4 credit points

Offered: July.

Studies in the history, theory and criticism of contemporary art and design practice focussed on history of artworks. This unit focuses on contemporary art. Involves lectures seminars and essays from a list of topics.

THAP 1212 **Studio Theory**

4 credit points

Offered: July.

Studies in the history, theory and criticism of contemporary art and design practice focussed on history of artworks. This unit focuses on contemporary art. Involves lectures seminars and essays from a list of topics.

Year 2 February Semester

MSTD 2191 **Studio**

14 credit points

Offered: February. **Corequisite:** FMID 2301 Technics.

Study may be undertaken in one or two strands in the following areas of concentration: Ceramics, Electronic Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture.

Project-based studio work under the supervision of an academic adviser from the student's major area of concentration, focussing on specialist study in student's chosen discipline. Students may undertake work and access facilities and staff in other areas apart from their major area. With permission of the Year Convenor, students can choose an Academic Advisor from an area of concentration other than that identified as their major.

Studio is studio-based activity in identified areas/s of concentration addressing ideas, approached and skills, focussing on specialist study of a particular interdisciplinary approach. Building on previous experience and knowledge developed in First Year, studio will develop a focus on studio work, its discipline and potential. Study will normally be through small groups which will address methods of making and conceptualising in a studio-based context.

MSTD 2401 **Studio (Minor)**

7 credit points

Offered: February. **Corequisite:** FMID 2311 Technics (Minor).

Study may be undertaken in up to two strands in the following areas of concentration: Ceramics, Electronic Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture.

The Studio (Minor) unit of study is for students who wish to undertake an approved 8 cp unit of study offered by another faculty of the University of Sydney or other university study. A Studio Minor may be undertaken, with appropriate approvals, by a student enrolled in another degree program of the University-

The Studio Minor unit of study is project-based studio work under the supervision of an Academic Adviser from the student's

major area of concentration, focussing on specialist study in student's chosen discipline.

MTMD 2301 **Technics**

2 credit points

Offered: February.

Short duration skills/process-based workshops to introduce students to particular processes and skills supportive of studio practice open to all students at 2000 level or above. Technics will be offered within the areas of concentration at scheduled programmed times. Classes will be introductory in nature, normally offered in 2 hour sessions, subject to quotas. Classes will be linked to the major areas of concentration for major students, some undertaken as a component of the Studio Major as a requirement or as options.

MTMD 2311 **Technics (Minor)**

1 credit point

Offered: February.

Where a student is undertaking a Studio (Minor), enrolment in the relevant Technics (Minor) is compulsory.

Short duration skills/process-based workshops to introduce students to particular processes and skills supportive of studio practice open to all students at 2000 level or above. Technics will be offered within the areas of concentration at scheduled programmed times. Classes will be introductory in nature.

THAP 2211 **Theories of Art Practice**

4 credit points

Offered: February.

Studies in the history, theory and criticism of contemporary art and design. This unit focuses on early modernism, the avant garde and postmodernism.

THAP 2111 **StudioTheory**

4 credit points

Offered: February.

In history, theory and criticism, students complete one of the following units:

Strands offered in THAP - Studio Theory are: Fine Arts, Media Arts, Object Design and Craft.

Year 2 July Semester

MSTD 2192 **Studio**

14 credit points

Offered: July. **Corequisite:** FMID 2302 Technics.

Study may be undertaken in up to two strands in the following areas of concentration: Ceramics, Electronic Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture.

Project-based studio work under the supervision of an academic adviser from the student's area of concentration, focussing on specialist study in student's chosen discipline. Students may undertake work and access facilities and staff in other areas apart from their major area/s. With permission of the Year Convenor, a student can choose an Academic Advisor from an area of concentration other than that identified as their major.

Studio is a single unified studio-based activity in an identified area of concentration addressing ideas, approaches and skills, focussing on specialist study or a particular interdisciplinary approach. Building on previous experience and knowledge developed in first year, Studio will develop a focus on studio work, its discipline and potential. Study will normally be through small group, project-based work, which may address methods of making, technical skills and conceptualising in a studio-based context, with a greater or lesser study emphasis on any of these three foci. Projects will be undertaken within the context of purposeful work - that is, a student's imaginative response to a project.

MSTD 2402 **Studio (Minor)**

7 credit points

Offered: July. **Corequisite:** FMTD 2312 Technics (Minor).

Study may be undertaken in up to two strands in the following areas of concentration: Ceramics, Electronic Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture.

The Studio (Minor) unit of study is for students who wish to undertake an approved 8 cp unit of study offered by another faculty of the University of Sydney or other university study. A Studio Minor may be undertaken, with appropriate approvals, by a student enrolled in another degree program of the University-

The Studio Minor unit of study is project-based studio work under the supervision of an Academic Adviser from the student's major area of concentration, focussing on specialist study in student's chosen discipline.

MTMD 2302 **Technics**

2 credit points

Offered: July.

Short duration skills/process-based workshops to introduce students to particular processes and skills supportive of studio practice open to all students at 2000 level or above. Technics will be offered within the areas of concentration at scheduled programmed times. Classes will be introductory in nature, normally offered in 2 hour session, subject to upper and lower quotas. Classes will be linked to the major areas of concentration for major students, some undertaken as a component of the Studio Major as a requirement or as options.

MTMD 2012 **Technics (Minor)**

1 credit point

Offered: July.

Where a student is undertaking a Studio Minor, enrolment in the relevant Technics (Minor) is compulsory.

Short duration skills/process-based workshops to introduce students to particular processes and skills supportive of studio practice open to all students at 2000 level or above. Technics will be offered within the areas of concentration at scheduled programmed times. Classes will be introductory in nature, normally offered in 2 hour sessions, subject to upper and lower quotas.

THAP 2202 **Theories of Art Practice**

4 credit points

Offered: July.

Studies in the history, theory and criticism of contemporary art and design. This unit focuses on early modernism, the avant garde and postmodernism.

THAP 2262 **Studio Theory**

4 credit points

Offered: July.

Studio related studies in history, theory and criticism. Students complete an option for Fine Arts, Media Arts or Object Art and Design.

Year 3 February Semester

MSTD 3101 **Studio**

16 credit points

Offered: February.

Study may be undertaken in one or two strands in the following areas of concentration: Ceramics, Electronic Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture.

Project-based studio work under the supervision of an academic adviser from the student's major area of concentration, focussing on specialist study in student's chosen discipline. Students may undertake work and access facilities and staff in other areas apart from their major area. With permission of the Year Convenor, students can choose an Academic Advisor from an area of concentration other than that identified as their major.

Studio is studio-based activity in identified area/s of concentration addressing ideas, approaches and skills, focussing on specialist study or a particular interdisciplinary approach. Build-

ing on previous experience and knowledge developed in first year, Studio will develop a focus on studio work, its discipline and potential. Study will normally be through small groups which will address methods of making and conceptualising in a studio-based context.

MSTD 3401 **Studio (Minor)**

8 credit points

Offered: February.

Study may be undertaken in up to two strands in the following areas of concentration: Ceramics, Electronic Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture.

The Studio (Minor) unit of study is for students who wish to undertake an approved 8 cp unit of study offered by another faculty of the University of Sydney or other university study. A Studio Minor may be undertaken, with appropriate approvals, by a student enrolled in another degree program of the University-

The Studio Minor unit of study is project-based studio work under the supervision of an Academic Adviser from the student's major area of concentration, focussing on specialist study in student's chosen discipline.

THAP 3201 **Theories of Art Practice**

4 credit points

Offered: February.

Studies in the history, theory and criticism of contemporary art and design practice. This unit focuses on early modernism and the avant garde.

THAP 3211 **Studio Theory**

4 credit points

Offered: February.

Studio related studies in history, theory and criticism. Students complete an option for Fine Arts, Media Arts or Object Art and Design.

Year 3 July Semester

MSTD 3102 **Studio**

16 credit points

Offered: July.

Study may be undertaken in up to two strands in the following areas of concentration: Ceramics, Electronic Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture.

Project-based studio work under the supervision of an academic adviser from the student's area of concentration, focussing on specialist study in student's chosen discipline. Students may undertake work and access facilities and staff in other areas apart from their major area/s. With permission of the Year Convenor, a student can choose an Academic Advisor from an area of concentration other than that identified as their major.

Studio is a single unified studio-based activity in an identified area of concentration addressing ideas, approaches and skills, focussing on specialist study or a particular interdisciplinary approach. Building on previous experience and knowledge developed in first year, Studio will develop a focus on studio work, its discipline and potential. Study will normally be through small group, project-based work, which may address methods of making, technical skills and conceptualising in a studio-based context, with a greater or lesser study emphasis on any of these three foci. Projects will be undertaken within the context of purposeful work - that is, a student's imaginative response to a project.

MSTD 3402 **Studio (Minor)**

8 credit points

Offered: July.

Study may be undertaken in up to two strands in the following areas of concentration: Ceramics, Electronic Art, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia and Sculpture.

The Studio (Minor) unit of study is for students who wish to undertake an approved 8 cp unit of study offered by another faculty of the University of Sydney or other university study. A Studio Minor may be undertaken, with appropriate approvals, by a student enrolled in another degree program of the University-

The Studio (Minor) unit of study is project-based studio work under the supervision of an Academic Adviser from the student's major area of concentration, focussing on specialist study in student's chosen discipline.

THAP 3272 **Theories of Art Practice**

4 credit points

Offered: July.

Studies in the history, theory and criticism of contemporary art and design practice. This unit focuses on early modernism and the avant garde.

THAP 3282 **Studio Theory**

4 credit points

Offered: July.

Discipline/studio related studies in history, theory and criticism. Students complete one of the following units. Students may substitute units from another faculty.

Year 4 February Semester

MSTD4101 **Studio A**

16 credit points

Offered: February.

Supervised and independent studio work on a nominated project. In the March semester Studio will be ungraded.

THAP 4251 **Honours Seminar**

4 credit points

Offered: February. **Classes:** 2 hrs contact, 2 hrs independent study.

Lecture series/reading groups and 2000 word essay.

THAP 4241 **Research Paper A**

4 credit points

Offered: February.

Supervised and independent study including research for, and first draft of Research Paper.

Year 4 July Semester

MSTD 4102 **Studio B**

16 credit points

Offered: July.

Supervised and independent studio work on a nominated project. Body of work presented in exhibition.

MDRW 4112 **Research Paper B**

8 credit points

Offered: July.

Supervised 5000 word Dissertation.

Year 4 February Semester (by thesis)

THAP 4231 **Honours Dissertation A**

16 credit points

Offered: February.

Supervised and independent studio work on a nominated project. In the March semester Dissertation will be ungraded.

MSTD4111 **Studio Minor A**

4 credit points

Offered: February.

Studio project for Honours by Dissertation candidates.

THAP 4251 **Honours Seminar**

4 credit points

Offered: February. **Classes:** 2 hrs contact, 2 hrs independent study.

Lecture series/reading groups and 2000 word essay.

Year 4 July Semester (by thesis)

THAP 4222 **Honours Dissertation B**

16 credit points

Offered: July.

Supervised and independent studio work on a nominated project. In the July semester Dissertation will be ungraded.

MSTD 4112 **Studio Minor B**

Offered: July.

Studio project for Honours by Dissertation candidates.

Resolutions of the Senate

Bachelor of Visual Arts

1. (1) The degree of Bachelor of Visual Arts may be awarded in two grades, namely the Pass degree and the degree with Honours.
(2) There shall be three classes of Honours, namely, Class 1, Class 11 and Class 111. Within Class 11 there shall be two divisions, namely, Division 1 and Division 11.
2. Streams
(1) The degree of Bachelor of Visual Arts shall be awarded in the following streams:
 - i. Fine Arts
 - ii. Media Arts
 - iii. Object Art and Design
(2) The testamur for the degree of Bachelor of Visual Arts shall specify the stream for which it is awarded.
(3) A candidate for the BVA Degree in any stream may apply to the Sydney College of the Arts Board (hereafter referred to as SCA Board) for permission to transfer candidature to any other stream.
3. (1) A unit of study shall consist of lectures, and/or such studio instruction, seminars and tutorials, practical work, exercises and essays as may be prescribed by Sydney College of the Arts.
(2) The words 'to complete a unit' and derivative expressions mean:
 - (a) to attend the lectures, seminars tutorials and other prescribed meetings or instruction; and
 - (b) to attend studio for self directed work; and
 - (c) to obtain a passing grade for that unit in accordance with the assessment criteria prescribed by SCA Board.
(3) A candidate permitted to re-enrol in a unit which has previously not been satisfactorily completed shall again complete all the work of the course or satisfactorily complete such work as prescribed by SCA Board.
4. Where in these resolutions a power is given to SCA Board, subject to any express indication to the contrary or resolution passed by SCA Board, SCA Board may, in their discretion, in any particular case
 - (a) exercise the power,
 - (b) exercise the power conditionally, or
 - (c) decline to exercise the power.
5. A candidate for the degree shall complete 144 credit points from units of study set out in the associated table.
6. (1) A candidate readmitted to candidature for the degree after an absence of more than one year shall complete the degree under such conditions as SCA Board shall determine.
(2) Except with the permission of SCA Board, a candidate shall not enrol in a unit unless entry requirements prescribed for that unit have been satisfied and any required concurrent enrolments are met.
(3) Except with the permission of SCA Board, a candidate shall normally enrol in 24 credit points in each semester and may not enrol in more than 32.
(4) Except with the permission of SCA Board a candidate may not enrol in any units at 2000 or 3000 level unless all foundation year units are successfully completed.
(5) Except with the permission of SCA Board a candidate may not progress at 2000 level unless at least 12 credit points of study from the immediately preceding semester have been satisfactorily completed.
7. (1) A candidate may be granted credit towards the degree on the basis of courses, regarded by SCA Board as equivalent in workload and academic standard, successfully completed at another university or other tertiary institution, provided that the maximum credit granted shall not exceed 72 credit points.
(2) A candidate may be permitted by SCA Board to enrol in another course, that SCA Board deems to be equivalent, in another faculty of the University or in another institution, in place of a unit specified in the associated table, or may enrol in another unit in addition to the

courses specified subject to 6(3) with the permission of SCA Board.

8. Except with the permission of SCA Board, a candidate must complete all the requirements for the Pass degree within 10 semesters of enrolment and within 8 calendar years of admission to candidature.

Satisfactory progress

9. Candidates are expected to satisfactorily complete at least 50 per cent of the credit points in which they are enrolled each semester. Candidates, other than those who are completing their degree, who do not complete sufficient credit points, or who fail the same unit of study twice, may be asked by SCA Board to show cause why they should be allowed to re-enrol in the following year. If they are allowed to re-enrol, SCA Board may impose additional conditions on their re-enrolment.

If SCA Board does not accept a candidate's explanation for failure to complete the required number of credit points, SCA Board can exclude the student for a minimum of two years. After two years, the candidate can apply to SCA Board for re-admission and, if re-admitted, will be bound by the regulations then in force.

Qualifications for Honours

- 10.(1) SCA Board may permit a candidate who has qualified for a pass degree of Bachelor of Visual Arts at the University of Sydney or equivalent degree at another recognised institution to take the fourth year Honours course.
(2) A candidate who has qualified for the pass degree with a weighted average grade of Credit, and satisfies discipline entry requirements, shall qualify for the award of the degree with Honours by completing a fourth year Honours course at an appropriate standard.
(3) Except with the permission of SCA Board, a candidate who is otherwise eligible to enter a fourth year Honours course shall not do so:
 - (a) more than three years after having satisfied the entry requirement for that course;
 - (b) if the candidate is in breach of any time limit imposed under section 8.

Honours conversion

11. A candidate who is otherwise eligible to enter a fourth year Honours course shall not be precluded from doing so on the ground that the pass degree has been awarded. The pass degree shall not be awarded whilst a candidate is enrolled in a fourth year Honours course.

Postgraduate study

Degrees by research

Postgraduate study may be undertaken in any of the disciplines offered by Sydney College of the Arts: Ceramics, Electronic & Temporal Arts, Glass, Jewellery+Metal, Painting, Photomedia, Printmedia, Sculpture and Theories of Art Practice.

Doctor of Philosophy (PhD)

This degree is awarded for the successful completion of an approved program of supervised advanced research which constitutes an original contribution to knowledge. Undertaken by thesis or predominantly by thesis with supporting creative work.

At the completion of the PhD, you will have investigated and evaluated or critically studied an approved topic over not less than three years of full-time study resulting in an original contribution to knowledge. You will have demonstrated an understanding of research methods appropriate to the field, and will have presented the thesis perhaps with supporting creative work, to the satisfaction of the examiners.

Entry requirements

For admission to candidature, you should hold:

- the degree of Master; or
- the degree of Bachelor of Visual Arts with first or second class Honours, or equivalent, as provided by subsections 1(2) and 1(3) of the Resolutions of Senate relating to the degree of Doctor of Philosophy.

In addition to the academic qualifications, the SCA Research Committee must be assured that you have the necessary training and ability to pursue the proposed course of study and research, and that sufficient supervisory and other resources and facilities are available to enable successful completion of the program.

If English is not your First language you must also satisfy the SCA Research Committee that you can express yourself (in both written and spoken English) sufficiently well to pursue your research satisfactorily.

Application procedure

Applications should be submitted to the SCA Admissions and Courses Office on the appropriate application form and should include a detailed synopsis of your proposed program of research, your proposed methods of investigation, an indication of source material already consulted, and evidence of your ability to carry out research.

Course structure

The course is offered over three years full-time; or six years part-time. (International students may only study on a full-time basis.)

If you are prevented from making progress with your program of research (because of ill-health or other circumstances), enrolment may be suspended with the agreement of the Research Committee, but not for more than one year at a time.

The SCA degree program gives emphasis to structured knowledge-based research expressed through a thesis of a substantial length, not normally exceeding 80,000 words, which may be supported by research in a studio discipline, comprising works of art, design or communication in the form of originals, prototypes, models, drawings, photographs, films, sound or vision recordings, or digital information. The exact

relationship between the primary work of the thesis and the supporting creative work will vary depending on the Field of research as described in your research proposal.

Supervision and attendance

You will have a supervisor who will take primary responsibility for the conduct of your candidature and be responsible for the progress of your candidature. It is also usual for associate supervisors to be appointed.

It is the responsibility of the supervisors to submit a progress report at the completion of each semester.

The nature and amount of supervision will be discussed with you.

Submission of work and examination

On completion of the program you will submit to the Registrar four copies of the thesis (in a form prescribed by the Academic Board), and four copies of a summary of the thesis (about 300 words in length).

The thesis may be submitted for examination with supportive creative studio work in a form agreed with the Postgraduate Convener. A submission must be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the submission is satisfactory.

You will be examined by at least three appropriately qualified examiners, at least one of whom is external to the University.

Master of Visual Arts (MVA)

The Master of Visual Arts by research provides an opportunity for graduates and professionally qualified visual artists to pursue studio and theoretical studies in depth and extend their knowledge, understanding and competence within their major field of endeavour.

Work is undertaken in a tutorial environment under the guidance of a supervisor and through participation in a seminar program. It is assumed that those entering this unit of study are trained and competent in their particular field and are seeking to extend their practice at a higher level. The Unit emphasises an individual mode of advanced research in a particular studio discipline or across studio disciplines.

As an applicant you will need to have achieved a level of proficiency, direction and focus to sustain self-directed study and produce work of an original and speculative nature in one of the forms described in the Unit Requirements.

Full-time/part-time study

The Master of Visual Arts is normally undertaken full-time. As a full time candidate, you will be allocated a studio space at Rozelle Campus and will be expected to complete in 2 (two) years. Generally speaking, you will be expected to devote the equivalent of 35 hour week to your research. Part-time candidature is available on a limited basis. Priority will be given to mid-career candidates who have a demonstrated professional practice over 5 or more years. Part-time candidates must complete requirements in 3 years and may not be allocated studio space within SCA.

1. Admission requirements

Applicants are expected to hold one of the following academic qualifications:

- An honours degree in Visual Arts
- Bachelor of Visual Arts and a Graduate Diploma in Visual Arts; or
- Other qualifications considered by SCA Board to be equivalent to 4 years tertiary study in visual arts.

In some circumstances, applicants without the above qualifications may be admitted provided there is evidence to the satisfaction of SCA Board of the possession of equivalent professional skills and experience and the capacity to successfully undertake higher degree study. This would include having actively practised and achieved at a high level for a significant time in the professional field.

As there are some limitations on places and space, not all eligible applicants can be offered candidature. Selection is competitive based on your study proposal, slides of recent work and resume.

Probationary admission

You may be admitted on a probationary basis for a period not exceeding one year. Upon completion of this probationary period, your work will be reviewed and your candidature confirmed or terminated.

Postgraduate qualifying/preliminary study

SCA may admit you to a period of preliminary study if the normal entry requirements have not been met. This may involve completing specified courses or carrying out a particular piece of research. A further application to the degree must then be made on completion of the preliminary program.

2. Requirements

You will be required to nominate one of the following methods:

- Studio Practice and Research Paper (10,000-12,000 words), culminating in a substantial exhibition, performance or installation of works in a joint show of candidates at the end of candidature, together with the Research Paper and oral presentation.
- Thesis (35,000-50,000 words) in the fields of art theory, art history, cultural studies or professional studies in visual art.

Over the first two semesters you will be required to attend a series of seminars. Part-time candidates must attend the seminars within the first two years, and in consecutive semesters. At the end of each semester you must submit a 2,000 word paper prescribed by the academic staff members coordinating the seminar series. In the first two semesters, you may also be required to undertake study in research and professional practice. In the third and fourth semesters of the unit, you will complete your research paper. You may also be required to undertake other units of study or produce certain work as directed.

3. Supervision of study

You will be assigned a supervisor to be responsible for supervision of your studio and written research. This supervisor will be a member of SCA academic staff. There is also provision for associate supervision if appropriate. You will be expected to meet with your supervisor on a monthly basis during semester; that is, no less than 4 meetings each semester. It is your responsibility to maintain contact with your supervisor.

4. Annual review

There will be a review of your work at the end of each academic year. Provided your progress in the unit is satisfactory, you will be permitted to proceed. The minimum composition for a Review Panel will be:

- the Director
- relevant studio staff
- your supervisor
- the Postgraduate Convenor

An opportunity will be provided for the candidate to comment without the supervisor present.

Where 2 or more of the categories are filled by one person, the substitution of nominees will be approved by SCA Research Committee.

If your work is considered unsatisfactory by the panel, the panel may recommend that you be set a specific program of work to be submitted for assessment not later than 1 March of the following year. If this work is not satisfactory, your enrolment may be terminated. A candidate whose progress at any time during the year is unsatisfactory may be subject to the review process as described above.

Submission and examination

By *studio practice and research*

You must mount/submit for examination:

- 1) a substantial exhibition, performance or installation of the work or works with supporting visual material of work completed during candidature and an explanation of the structure and mode of exhibition and developmental process, and;
- 2) a Research Paper in English, relevant to your work and its development, its cultural, historical or theoretical references.

The work or works of art and the Research Paper will be the result of original investigation in the approved study area.

By thesis

You must submit for examination:

- A thesis of between 35,000 and 50,000 words which is the result of an original investigation in the fields of art theory, art history, cultural studies or professional studies in visual art. You must identify those components of assessable work which are respectively your own, and that of others.

You need to advise of your expected submission date in writing (form is available from the Admissions & Courses office) approximately 14 weeks in advance, so that appropriate examiners can be considered and other arrangements can be made in good time.

You will be examined by an examination panel consisting of at least two persons, who have not been your supervisor during your candidature. The Examination Panel will examine the exhibition, performance or installation and the associated written work at a meeting chaired in a non-voting capacity by the Director or member of staff appointed by the Director.

Degrees by coursework

Master of Multimedia Design

The Master in Multimedia Design is a coursework degree, intended for people with some knowledge of digital media who hold an undergraduate degree or equivalent professional experience, and wish to upgrade and/or consolidate their skills for both personal and/or professional reasons. The program will be offered as 1 year full-time.

Program

The Master of Multimedia Design degree course is offered over two semesters of full-time study. The course combines design theory components and intensive hands-on experience.

First semester - Electronic Publishing

The first semester of study provides you with the opportunity to design, develop and publish an interactive CD-ROM title. You will learn:

- the models of visual communication and design in multimedia production
- the software and hardware tools you will need in the multimedia authoring environment
- the principles of effective screen design
- how to work with digital video, graphics, animation, sound and text
- the principles and psychology of user-interface design
- how to work with navigational architecture and branching narrative structures in the multimedia environment
- the integration of media resources, prototype development and testing
- publishing and interactive CD-ROM.

Second semester - On-line Design

In semester two you will design, develop and publish a Web site. You will learn:

- the models of design and communication for Internet/Web publishing
- the authoring systems, software and scripting tools you will need for Internet/Web design and production
- how to work with HTML in visual design
- the principles of representation, action and communication in screen-surface design
- how to work with digital video, graphics, animation, text and sound in the Web environment

- the principles of interface design metaphors, way-finding strategies and user/human interaction in interface design
- the integration of media resources, prototype testing and the production of a Web site.

Admission requirements

Applicants are expected to hold one of the following academic qualifications:

- a relevant undergraduate qualification or;
- other qualifications considered by SCA Board to be equivalent; **and**
- evidence of ability to undertake the coursework demonstrated through application or interview.

Assessment

Assessment will be based on meeting attendance requirements at compulsory lectures, the completion of practical coursework objectives and a 2000 word essay for each semester. You will be awarded the degree with honours if you achieve a distinction or high distinction for both:

- Electronic Publishing: The Multimedia Canvas (1) and
- Online Design: The Multimedia Canvas (2)

Master of Studio Art

Course overview

The Master of Studio Art by coursework is a one year postgraduate course designed for those engaged in a professional visual arts practice who wish to undertake a further degree based primarily in Studio Practice.

Throughout the year candidates develop a studio project for examination as well as attend weekly Masters Seminars and fortnightly Studio Tutorials. Candidates also have the option of attending Theories of Art Practice lectures, however, this is not a requirement for the degree.

Candidates are appointed an academic supervisor who monitors progress and assists in the development of the project through dialogue and critical feedback. Candidates also have access to technological facilities on the Campus and the support of technical staff.

It is expected that local candidates will already have access to their own studio, however, for international and interstate candidates consideration will be given to the provision of a studio space on Campus.

Candidates working off campus attend an intensive 3 week program in July when they are expected to be on campus from 9 am to 5 pm, five days a week. Studio space on campus will be allocated for that period.

Course objectives

To make available to professional and other suitably qualified visual arts practitioners the opportunity to work and study in an environment dedicated to the practice and theory of the visual arts.

To provide an opportunity for those who want to re-engage with contemporary art practices and critical theory but do not necessarily have the time to commit to a full-time on campus program.

To assist in the development of a visual arts based project that otherwise might not be realised due to the lack of a motivating, critically engaging environment and technical facilities.

Course structure and assessment

Studio Project: One proposed studio project to be developed over the year. **Assessment:** Examination at the end of the year preferably by one examiner internal to SCA and one examiner who has had no supervisory relationship to the candidate and who may be external to SCA.

Masters Seminar: A reading and discussion group attended by MSA and MVA Candidates. A Seminar Reader is made available and candidates undertake to address one paper from the Reader per semester. The Masters Seminar runs for 10 weeks each semester. **Assessment:** 1 x 2000-word essay per semester

Studio Tutorial: An art practice based group in which MVA and MSA candidates (and in some instances Honours students) critically discuss their studio work and theoretical issues related to their discipline with their peers and academic supervisors. Studio Tutorials are every fortnight per 14-week semester. **Assessment:** One per semester scheduled progress report on the rationale and critical development of the candidate's studio project supported by appropriate visual material.

Percentage weightings

Masters Seminar and Studio Tutorial: 30%

Studio Practice: 70%

Candidates must pass in both strands of the course.

Master of Teaching

The University of Sydney Faculty of Education offers a Master of Teaching program. Graduates in Visual Arts are eligible to apply.

Resolutions of the Senate

Master of Visual Arts

Award of the degree

1. The degree of Master of Visual Arts shall be awarded in one grade only.

Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws (a) be a Bachelor of Visual Arts (Honours) of the University of Sydney, *or* (b) hold the degree of Bachelor of Visual Arts and the Graduate Diploma of Visual Arts of the University of Sydney.
3. An applicant for admission to candidature must in support of the application submit for the approval of the Sydney College of the Arts Board (hereafter in these resolutions referred to as SCA Board) a proposal for a program of study in the discipline area nominated.
4. Applicants may be required to demonstrate to the satisfaction of SCA Board their ability to proceed by the method nominated.

Availability

5. Admission to candidature for the degree may be limited by quota.
6. In determining the quota the University will take into account (a) availability of resources, including studio space, library, equipment and computing facilities; *and* (b) availability of adequate and appropriate supervision.
7. In considering an applicant for admission to candidature SCA Board may take account of the quota and will select in preference applicants who are most meritorious in terms of the admission criteria.

Probationary admission

8. (1) A candidate may be accepted by SCA Board on a probationary basis for a period not exceeding twelve months and upon completion of this period SCA Board shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature. (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

Method of progression

9. A candidate for the degree shall proceed: (a) by studio practice and research; *or* (b) by thesis.

Discipline areas

10. The degree may be taken in the following disciplines: Ceramics; Glass; Jewellery+Metal; Electronic Art; Photomedia; Painting; Printmedia; Sculpture (including performance and installation); Theories of Art Practice.

Time limits

11. A candidate may proceed on either a full-time basis or, with the permission of SCA Board, a part-time basis.
- 12.(1) A full-time candidate shall complete the requirements for the degree, unless otherwise determined by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, at the end of the second year of candidature
- (2) A part-time candidate shall complete the requirements for the degree, unless otherwise determined by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, by the end of the third year of candidature.
- (3) The dates for completion of requirements for the degree shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

Credit

13. A candidate, who before admission to candidature has spent time in advanced study in the University of Sydney or in another University or institution, may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

Supervision

- 14.(1) SCA Board shall appoint to act as supervisor of each candidate, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, a full-time member of the academic staff of Sydney College of the Arts or a member of the academic staff of Sydney College of the Arts with a fractional appointment of 0.5 or greater.
- (2) SCA Board may appoint, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

Requirements for the degree

15. (1) A candidate proceeding primarily by thesis shall:
 - (a) complete such seminars and such units as may be prescribed by SCA Board;
 - (b) carry out supervised research on a topic approved by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts;
 - (c) write a thesis embodying the results of the research; and in completion of requirements for the degree-
 - (d) lodge with the Registrar three copies of this thesis, typewritten and bound in either a temporary or a permanent form.
 - (2) The degree shall not be awarded until the candidate has caused at least one copy of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.
 - (3) The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.
 - (4) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
 - (5) A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
16. A candidate proceeding by studio practice and research (1) shall:
 - (a) complete such courses;
 - (b) attend such seminars; *and*
 - (c) complete such essay or other written work including a research paper; *and*

- (d) carry out such supervised research in a discipline or disciplines as may be prescribed by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts; *and*
- (2) present for exhibition, at a joint exhibition of candidates, and examination at the end of the second year of candidature a substantial exhibition, performance or installation, work or series of works of art.

Examination: Research and Thesis

17. On completion of requirements for the degree by a candidate proceeding primarily by thesis, SCA Board shall appoint on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, an examination panel consisting of at least two persons, who have not been supervisors of the candidate;
18. The reports of the examiners shall be made available to the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts who shall consult with the supervisor.
19. The Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts shall report the result of the examination of the candidature, together with a recommendation concerning the award of the degree, to SCA Board which shall determine the result.
20. In special cases SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts may require the candidate to take a further examination in the area of the thesis.
21. SCA Board may permit an unsuccessful candidate to revise and re-submit the thesis if, in the opinion of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

Examination: Studio Practice and Research

- 22.(1) On completion of the requirements for the degree by a candidate proceeding primarily by studio practice and research, SCA Board, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, shall appoint an examination panel consisting of at least two persons, who have not been supervisors of the candidate;
- (2) The Examination Panel shall examine the exhibition, performance or installation and the associated written work at a meeting chaired in a non voting capacity by the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts;
- (3) Having received reports from the Examination Panel and having received reports on the examination of the coursework the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts shall report the result of the examination to SCA Board, which shall determine the result of the candidature.
23. In special cases SCA Board, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts may require the candidate to take a further examination.
24. SCA Board may permit an unsuccessful candidate to revise and re-submit the work if, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

Progress

25. SCA Board may:
- (a) on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, call upon any candidate to show cause why that candidature should not be terminated by reason of satisfactory progress towards completion of the degree; *and*
 - (b) where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.**

Master of Multimedia Design*Award of the degree*

1. The Master of Multimedia Design may be awarded with honours.

Eligibility for admission

2. Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) may admit to candidature for the Master of Multimedia Design an applicant who:
 - (1) (a) holds a bachelor's degree; or
 - (b) furnishes evidence which satisfies SCA Board that the applicant has equivalent professional skills and experience; and
 - (2) has demonstrated to the satisfaction of SCA Board through the presentation of work, his or her ability to proceed.

Availability

3. Admission to candidature for the Master of Multimedia Design may be limited by quota.
4. In determining the quota the University will take into account —
 - (a) availability of resources, including studio space, library, equipment and computing facilities; and
 - (b) availability of adequate and appropriate supervision.
5. In considering an applicant for admission to candidature SCA Board may take account of the quota and will select in preference applicants who are most meritorious in terms of the criteria for admission.

Time limits

6. A candidate may proceed on either a full-time basis or a part-time basis.
7. (1) A full-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Multimedia Design at the end of the second semester of candidature.
- (2) A part-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Multimedia Design at the end of the fourth semester of candidature.
- (3) The dates for completion of requirements for the Master of Multimedia Design shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

Credit

8. A candidate who, before admission to candidature, has spent time in advanced study may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

Supervision

9. (1) SCA Board shall appoint a member of the academic staff of the College to act as supervisor of each candidate.
- (2) SCA Board may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

Requirements for the Master of Multimedia Design

10. A candidate shall-
 - (1) (a) complete such units of study;
 - (b) attend such seminars;
 - (c) complete such essay or other written work;
 - (d) carry out such supervised research in the discipline area as may be prescribed by SCA Board; and

- (2) present for assessment and exhibition:
 - (a) at the end of the first semester of candidature a CD-ROM; and
 - (b) at the end of the second semester of candidature a web site.

Assessment

11. (1) SCA Board shall appoint an Assessment Panel consisting of two persons.
- (2) The Assessment Panel shall assess the work prescribed in section 10(2), and shall assess the written work of the candidate.
- (3) Having received a report from the Assessment Panel and having received reports on the examination of the coursework the head of department shall report the result of the examination to SCA Board, which shall determine the result of the candidature.
12. In special cases SCA Board may require the candidate to take a further examination.
13. SCA may permit an unsuccessful candidate to revise and resubmit the work if the candidate's work is deemed to be of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

Progress

14. SCA Board may:
 - (a) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Master of Multimedia Design; and
 - (b) where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.

Master of Studio Art*Award of the degree*

1. The Master of Studio Art may be awarded with honours.

Eligibility for admission

2. Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) may admit to candidature for the Master of Studio Art an applicant who:
 - (1) (a) holds a bachelor's degree in visual art or art education; or
 - (b) furnishes evidence which satisfies SCA Board that the applicant has equivalent professional skills and experience; and
 - (2) has demonstrated to the satisfaction of SCA Board through the presentation of work, his or her ability to proceed.

Availability

3. Admission to candidature for the Master Studio Art may be limited by quota.
4. In determining the quota SCA Board will take into account-
 - (a) availability of resources, including studio space, library, equipment and computing facilities; and
 - (b) availability of adequate and appropriate supervision.
5. In considering an applicant for admission to candidature SCA Board may take account of the quota and will select in preference applicants who are most meritorious in terms of the admission criteria.

Discipline areas

6. The Master Studio Art may be taken in the following areas:
 - Ceramics
 - Glass
 - Electronic Art
 - Jewellery and Metal
 - Painting
 - Photomedia
 - Printmedia
 - Sculpture (including Performance and Installation).

Time limits

7. A candidate may proceed on either a full-time basis or a part-time basis.

8. (1) A full-time candidate shall except with the permission of SCA Board complete the requirements for the Master of Studio Art at the end of the second semester of candidature.
(2) A part-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Studio Art at the end of the fourth semester of candidature.
(3) The earliest and latest dates for completion of requirements for the Master of Studio Art shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

Credit

9. A candidate, who before admission to candidature has spent time in advanced study may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

Supervision

- 10.(1) SCA Board shall appoint a full-time member of the academic staff of the College to act as supervisor of each candidate.
(2) SCA Board may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

Requirements for the Master of Studio Art

11. A candidate shall -
(1) (a) complete such units of study;
(b) attend such seminars;
(c) complete such essay or other written work including a research paper;
(d) carry out such supervised research in a studio or inter studio area as may be prescribed by SCA Board; and
(2) present for examination and exhibition at the end of the final semester of candidature a work or series of works of art.

Examination

- 12.(1) SCA Board shall appoint an Assessment Panel consisting of two persons.
(2) The Assessment Panel shall examine the exhibition, performance or installation and shall assess the written work of the candidate.
(3) Having received a report from the Assessment Panel and having received reports on the examination of the coursework the head of department shall report the result of the examination to SCA Board, which shall determine the result of the candidature.
13. In special cases SCA Board may require the candidate to take a further examination.
14. SCA Board may permit an unsuccessful candidate to revise and resubmit the work if the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

Progress

15. SCA Board may:
(a) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of Master of Studio Art; and
(b) where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.

CHAPTER 5

Staff

Director

Professor Richard Dunn, MA RCA

Object

Ceramics

Senior Lecturers

Gudrun Klix, MA *George Wash*, MFA *Wisconsin*

Mitsuo Shoji, MFA *Kyoto*

Technical Supervisor

Clive Cooper

Glass

Senior Lecturer

Maureen Cahill, MA NSWIA (SCA)

Lecturer

Richard Whiteley, MFA *Illinois*

Technical Supervisor

Shaelene Murray, BVA(Hons) *Syd*

Jewellery & Metal

Lecturer

Mark Edgoose, MA Ed, PG Dip, Dip *RMIT*

Technical Supervisor

Valerie Odewahn, GD OHM *Uni. of Ballarat*

Media

Electronic Art

Lecturers

Geoffrey Weary, MFA *UNSW*

John Conomos, BA, DipLib. *UNSW*

Associate Lecturer

Mahalya Middlemist, MA *UNSW*

Technical Supervisor

Glen Remington, BVA *SCA*

Photomedia

Senior Lecturer

Steven Lojewski, MA *SCA*

Lecturers

Rebecca Cummins, MA *New Mexico*

Judith Ahern, Grad.Dip. *SCA*, MA *Studio Art NYU*

Associate Lecturer

Simone Douglas, Grad.Dip. *COFA UNSW*, BVA *SCA*

Technical Supervisor

Arthur Georgeson, GradDipEd *SCAE*, Dip AD *VCA*

Art

Painting

Associate Professor

Brad Buckley, MFA *RISD*, GradDipEd *SCAE*

Lecturer

Matthys Gerber, MFA *UNSW*

Technical Supervisor

Terry Burrows GradDip *VisCom SCA*

Printmedia

Senior Lecturer

Mirabel Fitzgerald, MFA *COFA*

Associate Lecturer

Justin Trendall, MVA, Grad.Dip. *SCA*

Technical Supervisor

Glen Conroy, DipFA *SIT*

Sculpture

Senior Lecturers

Tom Arthur, BSc(ArtEd) *Tufts DipFA Boston Mus Sch*

Dr Nigel Helyer, MA *RCA*, PhD *UTS*

Technical Supervisor

Colin Winter

Theory

Senior Lecturer

Dr Ann Elias, MA (Hons), PhD *Auckland*

Lecturers

Dr Eril Baily, PhD *USyd*

Christina Davidson, BA(Hons) *Melbourne*

SCA Workshop

Workshop Supervisor

Tony Mesiti Cert (Boilermaking), *STC*

Technical Supervisor

Colin Winter

Computer Laboratory

Technical Supervisor

Cameron Fargo

Admissions & Courses

Manager

Philip Gissing, BA(Hons) *UNSW PhD (UNSW)*

Administrative Assistants

Christina Forte

Jennifer King

Deborah Saxelby

Helen Sharpe, BA *Syd DipSocStud Syd*

Executive

Executive Assistant to the Director

Marlene Troha, BA *UNSW*

Administrative Assistant

Cathy Herrera

Finance Officer

Jeanette Frost, Acc Cert *STC*

Administrative Assistant Finance

Elizabeth Quilty, BA *Syd*

Faculty Manager

vacant

Assistant Faculty Manager

Deborah Kirby-Parsons, BVA *SCA*, Grad Dip *SCA*

Campus Services

Officer

George Steel

Assistant

Christine Atkinson, BVA *SCA*, MA *SCA*

Attendants

Brett Bentley

Marie Fergusson

Graphic Communications Centre

Manager

Rodney Weier

Design & Publishing

Adele Barnett

SCA Library

Head

Jennifer Hayes, ALIAA, ASTC, BA M.Litt (*Comm*)

Senior Library Technician

Gillian McPherson, LibPracCert *STC*

Library Technician

Claire Gordon, LibTechCert, *STC*

Library Assistant

Lorraine Child, ALIA

Academic staff profiles

Judith Ahem, Lecturer, Photomedia

Judith's interests include photography, writing, film and video. She is represented by Bryon Mapp Gallery in Sydney and exhibits her work there and overseas.

Tom Arthur, Senior Lecturer, Sculpture

A graduate of the School of Boston Museum of Fine Arts and Tufts University, Tom Arthur is principally known as a conceptual installation artist, whose works incorporate a wide range of processes, materials and contextual sitings. Tom's work is included in many private and public collections, has been exhibited in Australia and abroad, including Project and Survey exhibitions in the Art Gallery of NSW, the National Gallery of Victoria, The Australian National Gallery, the Serpentine Gallery in London, and several international Biennales and the Australian Perspecta. Tom is a keen collector and advocate of the indigenous art of Oceania and an active member of the Oceanic Art Society of Australia.

Eril Baily, Lecturer, Theories of Art Practice

Eril Baily combines a pre-academic career in advertising with an academic career in philosophy. Her primary fields of interest and research are analysing the effects of historic symbolic constructs on contemporary visual practice, and the impact of technology on concepts of subjects and culture. In her spare time, Eril writes baroque fictions.

Brad Buckley, Associate Professor, Painting

Brad Buckley was educated in Sydney, London and in 1982 graduated from Rhode Island School of Design with an MFA. He has exhibited widely in Australia and internationally in New Zealand, USA, Germany, Poland, Canada and Israel. His most recent works 'Das Schlachthaus Projekt: Dieser Kreislauf des Begehrens' was shown at the Kunstlerhaus Bethanien, Berlin, Germany and 'The Slaughterhouse Project: On the Edge' at Franklin Furnace, New York, USA during 1997.

Maureen Cahill, Senior Lecturer, Glass

Maureen Cahill has worked in the field of contemporary glass since 1972, specialising in architectural glass. Major large scale permanent glass installations include Parliament House, Canberra and World Congress Centre, Melbourne. Her work is in major national and international collections and she regularly exhibits at S.O.F.A. Chicago and New York, USA. She is currently a director of Craft Australia and is committed to promotions of Australian contemporary glass by curating touring exhibitions for national and international audiences.

John Conomos, Lecturer, Electronic Art

John Conomos is a media artist, critic and a writer. He teaches film and media studies in Electronic Art, Sydney College of the Arts. His research interests include electronic and film autobiography, critical theory, post-colonialism, classic narrative and avant-garde cinema, and electronic art. John's videotapes and installations have been extensively exhibited throughout Australia and overseas. His most recent videotape *Autumn Song* (1997) was awarded an honourable merit award at Berlin's Transmediale Videofest '98. More recently, his last installation *Album Leaves* (1999) was exhibited at the Art Gallery of New South Wales, Sydney. John is a recipient of an Australia Council New Media Fellowship for 2000.

Rebecca Cummins, Lecturer, Photomedia

Rebecca Cummins, a graduate of the University of New Mexico, regularly exhibits nationally and internationally. From a background in photomedia and the history of photography, Rebecca explores the sculptural, experiential and contemplative possibilities of light and optical phenomena in installations which frequently incorporate obsolete technologies (such as camera obscuras, phantasmagoria, rainbow-making machines, periscopes, the pigeon post and the photographic rifle), often in combination with video, photographic and digital technologies.

Christina Davidson, Lecturer, Theories of Art Practice

Christina Davidson has published widely in the field of Contemporary Australian art and is currently researching

contemporary German art. Her special interests include Postcolonial and Transcultural Theory; regional cultural exchange; relations between theory, criticism and practice in contemporary art.

Simone Douglas, Lecturer, Photomedia

Simone Douglas is a graduate of both Sydney College of the Arts and The College of Fine Arts, UNSW. She exhibits nationally and internationally and has also been active curatorially, most recently as a Director with First Draft and as Curator/Project Director for *Picture Sydney: landmarks of a new generation*, an initiative of The Getty Conservation Institute and The Australian Museum. Her studio work acts to destabilise the photographic index and explores the spatial relationship between memory and consciousness. Speculative and temporal ideas of absence and peripheral vision in relation to theories of the sublime underpin her practice. The outcome of her work is essentially photographic but hybrid in formation and moves between an interplay of image, object and light. Her work informs her teaching methodology where students are encouraged to formulate and extend an individual and innovative approach in their area of interest.

Richard Dunn, Director of SCA

Richard Dunn studied architecture at the University of New South Wales, and painting at the Royal College of Art, London. While a student of architecture, part-time study was undertaken in painting with John Olsen and sculpture with Lyndon Dadswell. He lived in Europe for a decade, between London and Paris, and in New York City for a year. His early work responded to the opportunities presented by pop and its opposite, minimalism, through a conceptual filter. Although nominally a painter, Richard's work is responsive to the languages of contemporary art which don't recognise limiting boundaries. He exhibits paintings, installations, constructions, photographs that address the idea and actuality of space and question the nature of personalised vision as something separate from the great influences of history. His art acknowledges the pleasure of looking, then questioning what we are seeing. Richard Dunn's background has prepared him to work with students whose focus is in fine arts, object art and design of media arts. Research interests include architecture and music, and indeed art, as something engaged, that leads to further insights; the interaction and impact between the histories and present manifestations of design, music and fine arts.

Mark Edgoose, Lecturer, Jewellery+Metal

Through his commitment to teaching and his studio practice, Mark Edgoose has set out to rigorously challenge what constitutes contemporary object design and making. His extensive national and international experience brings an informed, broad and interdisciplinary understanding of the role of the object. Aligned with this is a desire to pursue skill, new and appropriate technology/material and thoughtful (sometimes playful) detail. Mark's applied knowledge of traditional and contemporary object design and making and interests in architecture and the objects location, connection and intervention in today's world allows for an independent and varied approach, where the languages of material and of process are inextricably linked to aesthetic and conceptual concerns.

Ann Elias, Senior Lecturer, Theories of Art Practice

Ann Elias lectures in the core program of Theories of Art Practice. She has helped design undergraduate courses for art practitioners with the intention of demonstrating the connections of theory and practice. Her research concentrates on the area of still life and decorative aesthetics. She has written about objects that have been peripheral to traditional Art History, but have been part of mainstream culture, including flower painting, cake decorating and photography. *Mirabel FitzGerald, Senior Lecturer, Printmedia* Graduated from The Byam Shaw School of Art, London, (NDD) and the UNSW. (MFA), Mirabel FitzGerald has been teaching in the visual arts since 1966 and exhibiting both in Australia and internationally. Her practice seeks to extend the possibilities of prints in relation to scale, surface and drawing.

Her engagement with printmedia is in the exploration of the poetic or subjective image mediated by technology. Influenced by research and travel in Asia, particularly China, her current work employs ink rubbing on paper exploring the architectural fabric of buildings and their implied histories.

Matthys Gerber, Lecturer, Painting

Born in the Netherlands and in Australia since 1971, Matthys is an artist who works primarily with painting and photography. The work tends to hover uncomfortably between abstraction and representation, seeking out the failings of images and superimpositions of contradictory painting techniques. Any technique can be used, from photorealism to geometric abstraction. Matthys regularly exhibits in Australia and overseas and is represented by Sarah Cottier Gallery in Sydney.

Nigel Helyer, Senior Lecturer, Sculpture

For the past decade, Nigel Helyer's practice has undergone a transformation in which discreet conceptual and methodological practices have converged to form a pluri-discipline - a cultural practice which synthesises sculpture with architectural or environmental sites and combines performed soundscapes (textual, musical or electronic) with public radio broadcast. Nigel's initial formation as a sculptor has provided him an orientation which insists upon an experiential, rather than representational means of expression. His practice is broadly intended to redress this apparent lack of awareness of the sonic domain in the fields of design, architecture and art practice with a program of sound-sculpture projects designed to signal and promote the creative, cultural and technological potentials of the aural.

Gudrun Klix, Senior Lecturer, Ceramics

Although born in Germany, Gudrun Klix grew up and was educated in the USA, is a Graduate from the University of Wisconsin-Madison and has been living in Australia since 1981. Her interest in Ceramics is primarily sculptural although she also has a background in throwing. She has exhibited widely nationally and internationally, including New Zealand, Korea, the USA, South America and Europe. Her work includes both individual works in clay, and mixed media installations, addressing issues of the relationship of than to nature, notions of the feminine, migration, alienation, loss of identity, material and space. Personal interests supporting the work include mythology, aboriginal cultures, bushwalking and ecological issues.

Steven Lojewski, Senior Lecturer, Photomedia

Steven Lojewski's photographic practice focuses on an exploration of cultural and geographic environments, attempting, through photography, to make sense of his surroundings. He deals with cultural aspects of Australian society, often depicting the mundane and ordinary in an approach which brings together an anthropological interest and an exploration of visual language. His photographic practice is not fixed on fine art expression, but equally sees its role as archiving and recording issues of historical and cultural significance.

Mahalya Middlemist, Associate Lecturer, Electronic & Temporal Art

Mahalya is completing a CD ROM artwork in collaboration with media artist Justine Cooper. The project has been funded by the New Media Arts Fund of the Australia Council. Mahalya also has a history of collaboration with Sydney-based dancer Sue-Ellen Kohlar, in the production of both dance films and live performance works, which incorporate projected film and video. Mahalya is Academic Advisor to Year 2 in the Electronic Art Studio and is a member of the SCA Research Committee.

Mitsuo Shoji, Senior Lecturer, Ceramics

After graduating from Kyoto University of Arts, Japan, Mitsuo has lectured in Australia, the U.S.A, Europe and Japan. Mitsuo began teaching at SCA in 1978. His work in ceramics is broad, ranging from functional design ware to sculptural objects and experimental work. His main concern is to research traditional ceramics medium and explore his own work, experimenting in

new aspects of ceramics and developing new techniques such as ceramic paintings. For the last four years he has been invited to participate in a series of international symposia to produce his work and exhibit, in the Czech Republic, Lithuanian, Finland and Turkey. He won the purchase award at Faenza in Italy and the prime award at the Fletcher Challenge International ceramics competition, New Zealand. He is also a member of the International Academy of Ceramics.

Justin Trendall, Associate Lecturer, Printmedia

Justin Trendall completed a Master Of Visual Arts at Sydney College of the Arts in 1994. For over a decade he has worked within the various disciplines of Printmedia, exploring the convergence of technology, politics, and cultural identity in the modern world. His current work makes use of digital imaging, screenprinting, photography and Lego. Amongst his influences are Tourism, modularity, concrete poetry, Caucasion flat woven rugs, Modernist Architecture, cardboard, and the urban landscape.

Geoffrey Weary, Lecturer, Electronic Arts

Geoffrey Weary's art practice is based in film and photography in the context of digital media art production. He has exhibited widely in Australia and internationally. His recent work has involved an exploration of the space of the Museum as a psychological, emotional and physical entity. In 1998 he was awarded the Australia Council Rome Studio Residency. Geoffrey Weary is the Academic Advisor for Years 2 and 3 in the Electronic Art Studio. He is also the Coordinator for Postgraduate Coursework Degrees at SCA.

Richard Whiteley, Lecturer, Glass

Whiteley's practice draws from the areas of object making and design. His work explores notions of concrete and suggested space with cast glass forms. Through the high optical quality of the material, negative and positive spaces are conflated as our expectation of the visual is skewed or frustrated. Whiteley has served as an apprentice in commercial glass design and his undergraduate studies were in glass. He received his Masters degree in sculpture.

Visiting Artists in 1999

Simo Alitalo
Nr Rento Brattinga
Arthur Cantrill
Lam Suk Yee Connie
Katherine Dunn
Gillian Dyson
Andreas Exner
Marco Fusinato
David Godbold
Richard Goodwin
Timothy Johnson
Finola Jones
Lindy Lee
Rosangela Renno
Adam Rish
Ivan Smith
Tamris Ustun

General University information

See also the Glossary for administrative information relating to particular terms.

Admissions office

Student Centre
Ground Floor, F07 Carslaw
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 4117 or (02) 9351 4118. Special Admissions (including Mature Age) (02) 9351 3615
Fax: (02) 9351 4869
Email: admissions@records.usyd.edu.au

The Admissions Office is responsible for overseeing the distribution of offers of enrolment and can advise prospective local undergraduate students regarding admission requirements. Applicants without Australian citizenship or permanent residency should contact the International Office. Postgraduate students should contact the appropriate faculty.

Applying for a course

Prospective (intending) students must lodge an application form with the Universities Admissions Centre (UAC) by the last working day of September of the year before enrolment. Note that some faculties, such as Dentistry and Sydney College of the Arts, have additional application procedures.

Assessment

For matters regarding assessment, refer to the relevant Department.

Co-op Bookshop

Sydney University Sports and Aquatic Centre
G09, Cnr Codrington St and Darlington Rd
Phone: (02) 9351 3705 or (02) 9351 2807
Fax: (02) 9660 5256
Email: sydu@mail.coop-bookshop.com.au
<http://www.coop-bookshop.com.au>
Sells textbooks, reference books, general books and software. Special order services available.

Enrolment and pre-enrolment

Students entering first year

Details of the enrolment procedures will be sent with the UAC Offer of Enrolment. Enrolment takes place at a specific time and date, depending on your surname and the Faculty in which you are enrolling, but is usually within the last week of January. You must attend the University in person or else nominate, in writing, somebody to act on your behalf. On the enrolment day, you pay the compulsory fees for joining the Student Union, the Students' Representative Council and sporting bodies. You also choose your first-year units of study, so it's important to consult the Handbook before enrolling.

All other students

A pre-enrolment package is sent to all enrolled students in late September, and contains instructions on the procedure for pre-enrolment.

Examinations

Examinations and Exclusions Office
Student Centre
Level One, F07 Carslaw
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 4005 or (02) 9351 5054
Fax: (02) 9351 7330
Email: exams.office@exams.usyd.edu.au
The Examinations and Exclusions Office looks after exam papers, timetables and exclusions.

Graduations

Ground Floor, Student Centre, F07 Carslaw
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 3199 or (02) 9351 4009.
Protocol (02) 9351 4612
Fax: (02) 9351 5072
Email: k.fizzell@records.usyd.edu.au

(Grievances) Appeals

Many decisions about academic and non-academic matters are made each year and you may consider that a particular decision affecting your candidature for a degree or other activities at the University may not have taken into account all the relevant matters. In some cases the by-laws or resolutions of the Senate (see Calendar Volume 1) specifically provide for a right of appeal against particular decisions; for example, there is provision for appeal against academic decisions, disciplinary decisions and exclusion after failure.

Normally a matter should be resolved by discussing it with the academic staff member concerned, or with a senior member of staff within the department. However, a situation could arise where you wish to have a decision reviewed or to draw attention to additional relevant information. In this case you should put your case in writing to the head of department and if you're still not satisfied with the result you should contact your Dean. Only after following these steps can you appeal to the Senate.

In the case of examination results the appeal may be made to the department.

A document outlining the current procedures for appeals against academic decisions is available at the Student Centre and on the University's web site at: <http://www.usyd.edu.au/su/planning/policy/index.htm>

Parking appeals should be addressed to the Manager, Campus Services.

You may wish to seek assistance or advice from the SRC regarding an appeal; if so, contact the Education/Research Officer, SRC, Level 1, Wentworth Building. Phone (02) 9660 5222 Legal Aid.

HECS & other fees

Student Centre
Ground Floor, F07 Carslaw
The University of Sydney
NSW 2006 Australia
HECS Enquiries
Phone: (02) 9351 2086, (02) 9351 5062, (02) 9351 5499,
(02)93515659
Fax: (02) 9351 5081
Fees Office
K07 Margaret Telfer
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 5222
Fax: (02) 9351 5861

General University information

Library (Fisher)

F03 Fisher Library
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 2993 Enquiries/Information Desk
(02) 9351 3711 Library Hours
(02) 9351 7273 Borrowers* Cards
(02) 9351 6692 Holds Enquiries
(02) 9351 7277 Inter-library Loans
(02) 9351 2265 Loans, overdue enquiries
Fax: (02) 9351 2890 Administration
(02) 9351 7278 Renewals
Email: loanenq@library.usyd.edu.au (loan enquiries)
reqill@library.usyd.edu.au (inter-library loans)
<http://www.library.usyd.edu.au>

Student Centre

Ground Floor
F07 Carlaw Building
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 3023 General Enquiries
(02) 9351 4109 Academic Records
(02) 9351 3023 Discontinuation of Enrolment'
(02) 9351 5057 Handbooks
(02) 9351 5060 Prizes
Fax: (02) 9351 5081; (02) 9351 5350 Academic Records

Part-time, full-time

Students are normally considered as full-time if they have a HECS weighting of at least 0.375 each semester. Anything under this amount is considered a part-time study load. Note that some faculties have minimum study load requirements for satisfactory progress.

Privacy and Freedom of Information

The NSW Freedom of Information (FOI) Act 1989 provides the public with a legally enforceable right of access to University documents, subject to particular exemptions. In addition, the Act enables individuals to ensure that information held about them is accurate, up-to-date and complete. The University has a number of policies permitting access by individuals to information about themselves without recourse to the Freedom of Information Act.

The University necessarily accumulates a great deal of information on individuals; within the University, access to this is restricted to staff who need the information to carry out their duties. As regards external requests for personal information, it is policy that the University will disclose information to a third party if the subject of the information has consented in writing to the disclosure, or if the University has a legal obligation to respond to a request, including a subpoena, and the request is in the appropriate written form. Enquiries should be directed to the: Freedom of Information Coordinator and Privacy Officer c/-Archives, A14 Main Quadrangle
Phone: (02) 9351 4263
Fax: (02) 9351 7304
Email: trobins@mail.usyd.edu.au
<http://www.usyd.edu.au/su/foi>

Student identification cards

For 1999 the University is incorporating a photograph into the student identification card. This will mean that all students will have to provide a colour, passport sized, head and shoulders photograph when they attend on campus sites to have their student ID card laminated. From 1 January 1999, University student ID cards will function as transport concession cards for eligible students. This will eliminate the need for a separate concession card. The endorsement for concession travel will take the form of a hologram sticker attached to the front of the student ID card.

Student Services

Room 711, Level 7
A35 Education Building
The University of Sydney
NSW 2006 Australia
<http://www.usyd.edu.au/su/stuserv/>

Accommodation Service

Phone: (02) 9351 3312
Fax: (02) 9351 8262
Email: larthur@mail.usyd.edu.au
<http://www.usyd.edu.au/su/accom>

Casual Employment

Level 4
A09 Holme Building
The University of Sydney
NSW 2006 Australia
Phone: (02) 9552 2589
Fax: (02) 9552 2589
Email: mross@mail.usyd.edu.au
http://www.usyd.edu.au/su/cas_emp/

Counselling Service

Level 7
A35 Education Building (Manning Road)
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 2228
Fax: (02) 9351 7055
Email: lpoerio@mail.usyd.edu.au

Disability and Welfare Services

Phone: (02) 9351 4554
Fax: (02) 9351 7055
Email: cstuckin@mail.usyd.edu.au
<http://www.usyd.edu.au/su/disability/>

Financial Assistance

Phone: (02) 9351 2416
Fax: (02) 9351 7055
Email: psweet@mail.usyd.edu.au
http://www.usyd.edu.au/su/fin_assist
Refer to the University of Sydney Calendar 1996, Volume 2, for a listing of all undergraduate and postgraduate sources, conditions and benefits or financial support funded by the University.

Learning Assistance Centre

Level 7
A35 Education Building (Manning Road)
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 3853
Fax: (02) 9351 4865
Email: lewalker@mail.usyd.edu.au
<http://www.usyd.edu.au/su/lac/>
Holds free workshops to assist undergraduate and postgraduate students wanting to improve their academic writing and communication skills at university.

Other student assistance

Careers information

Room 147, Ground Level
K01 Mackie Building (Arundel St, Forest Lodge)
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 3481
Fax: (02) 9351 5134
Email: info@careers.usyd.edu.au (general enquiries)
<http://www.usyd.edu.au/homepage/exterel/careers/index.htm>

The Courses & Careers Unit provides careers information, advice and help in finding course-related work both while you're studying and employment when you commence your career.

Centre for Continuing Education (bridging courses)

KOI Mackie
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 2585
Fax: (02) 9351 5022
Email: info@cce.usyd.edu.au
http://www.usyd.edu.au/homepage/exterel/cont_edu/cont_edu.htm

Health Service

Level 3, G01 Wentworth
The University of Sydney
NSW 2006 Australia
Phone: (02) 9351 3484 Wentworth, (02) 9351 4095 Holme
Fax: (02) 9351 4110 Wentworth, (02) 9351 4338 Holme
Email: p.brown@unihealth.usyd.edu.au

Provides full general practitioner services and emergency medical care to the University community

Koori Centre and Yooroang Garang

Ground Floor, A22 Old Teachers' College
The University of Sydney
NSW 2006 Australia

Phone: (02) 9351 2046 General Enquiries
(02) 9351 7001 Liaison Officer
(02) 9351 7073 Student Counsellor

Fax: (02) 9351 6923

Email: adminoff@koori.usyd.edu.au

<http://www.koori.usyd.edu.au/>

The Koori Centre runs the AEA training program, supports Aboriginal and Torres Strait Islander students on campus and during enrolment. There is also an educational unit which supports Aboriginal studies in the University.

Language Centre

Room 312, A19 Griffith Taylor and
Levels 1 and 2

A18 Christopher Brennan

The University of Sydney

NSW 2006 Australia

Phone: (02) 9351 2371

Fax: (02) 9351 4724

Email: Langcent.enquiries@language.usyd.edu.au

<http://www.arts.su.edu.au/Arts/departs/langcent/home.html>

Provides self-access course materials in over 100 languages; beginners and intermediate courses in Spanish language and Culture; beginners and advanced courses in Celtic languages and cultures.

Mathematics Learning Centre

Fourth floor, Room 455

F07 Carlaw

The University of Sydney

NSW 2006 Australia

Phone: (02) 9351 4061

Fax: (02) 9351 5797

Email: MLC@mail.usyd.edu.au

<http://www.usyd.edu.au/su/mlc/>

Scholarships

Research and Scholarships Office
Scholarships Administration Room N410.1,
A14 Main Quadrangle

The University of Sydney

NSW 2006 Australia

Phone: (02) 9351 3250 Enquiries, Scholarships

Fax: (02) 9351 3256

Email: scholars@reschols.usyd.edu.au

<http://www.usyd.edu.au/su/reschols/scholarships>

International students

International Office

Level 2, K07 Margaret Telfer

The University of Sydney

NSW 2006 Australia

Phone: (02) 9351 4161, (02) 9351 4079

Fax: (02) 9351 4013

Email: info@io.usyd.edu.au

http://www.usyd.edu.au/homepage/exterel/international_student_centre.html

International Student Services Unit

Level 2, K07 Margaret Telfer Building

The University of Sydney

NSW 2006 Australia

Phone: (02) 9351 4749

Fax: (02) 9351 4013

Email: info@issu.usyd.edu.au

<http://www.usyd.edu.au/su/issu/>

Provides an advisory and counselling service to international students at the University of Sydney.

Student organisations

Students' Representative Council

Level 1, Wentworth G01

The University of Sydney

NSW 2006 Australia

Phone: (02) 9660 5222 Editors, Honi Soit

(02) 9660 4756 Secondhand Bookshop

(02) 9660 5222 Legal Aid

Fax: (02) 9660 4260

Email: postmaster@src.usyd.edu.au

University of Sydney Union

Box 500 Holme Building

A09 Holme

The University of Sydney

NSW 2006 Australia

Phone: (02) 9563 6000 Switchboard/Enquiries

(02) 9563 6282 Academic Dress

(02) 9563 6103 ACCESS Centre, Manning

(02) 9563 6269 Campus Store, Holme

(02) 9563 6016 Campus Store, Wentworth

(02) 9563 6160 Clubs and Societies Office

(02) 9563 6010 School Tutoring Co-ordinator

(02) 9563 6032 Union Broadcasting Studio

(02) 9563 6115 Welfare & Information Services Manager

Fax: (02) 9563 6239

Email: email@usu.usyd.edu.au

<http://www.usu.usyd.edu.au/>

Provides welfare, social and recreational services to the University community.

Sydney University Sports Union

G09 Sports and Aquatic Centre

The University of Sydney

NSW 2006 Australia

Phone: (02) 9351 4960

Fax: (02) 9351 4962

Email: sports_union@susu.usyd.edu.au

Provides services, facilities and clubs for sport, recreation and fitness.

Women's Sports Association

Room 214, A30 Sports Centre

The University of Sydney

NSW 2006 Australia

Phone: (02) 9660 6355, (02) 9351 2057

Fax: (02) 9660 0921

Email: secretary@suwsa.usyd.edu.au

<http://www.usyd.edu.au/su/suwsa/welcome.html>

Provides for students, predominantly women, to participate in sport and recreation through the provision of facilities, courses and personnel.

Glossary

This glossary both defines terms in common use in the University and gives some useful administrative information.

Enrolment and general terms

Academic year

The period during which teaching takes place, from March to November. The academic year is divided into two semesters.

Advanced standing

(See also: Credit) Recognition of previous experience or studies, meaning that the candidate has satisfied the entry requirements for a unit. Advanced standing does not reduce the number of credit points required to complete the degree course.

Associate Diploma

The undergraduate award granted following successful completion of Associate Diploma course requirements. An Associate Diploma course usually requires less study than a Diploma course.

Assumed knowledge

The level of knowledge expected for entry to a Unit of Study. Unlike prerequisites, levels of assumed knowledge are not compulsory for entry to a Unit. Students who do not have the assumed knowledge may, however, be at a considerable disadvantage and may consider completing a bridging course prior to enrolment. Contact the Learning Assistance Centre, Mathematics Learning Centre, Language Centre or Centre for Continuing Education for further information.

Bachelor's degree

The highest undergraduate award offered at the University of Sydney (other undergraduate awards are Associate Diploma and Diploma). A Bachelor's degree course normally requires three or four years of full-time study (or the part-time equivalent).

Campus

The grounds on which the University is situated. There are eleven campuses of the University of Sydney: Burren Street (Australian Graduate School of Management), Camperdown and Darlington ('Main campus'), Camden (Agriculture and Veterinary Science), Conservatorium (Conservatorium of Music), Cumberland (Health Sciences and Nursing), Mallett Street (Nursing), Orange Agricultural College, Rozelle (Sydney College of the Arts), St James (Law) and Surry Hills (Dentistry).

Chancellor

(See also: Vice-Chancellor) The non-resident head of the University.

Combined degree course

A program consisting of two degree courses taken together, which usually requires less time than if the courses were taken separately.

Core

(See also: Elective/Option) A Unit of Study that is compulsory for the course or subject area.

Corequisite

A Unit of Study that must be taken with a given Unit. If a corequisite is not successfully completed, it becomes a prerequisite for further study in that subject area.

Course

A complete degree or diploma program.

Credit

(See also: Advanced standing) Recognition of previous studies or studies completed at another institution. If credit is granted then the number of credit points required for completion of the degree course is reduced.

Credit point

A measure of value indicating the contribution each Unit of Study provides towards meeting course completion requirements stated as total credit point value.

Dean

The head of a faculty.

Deferment of enrolment

People who have not previously attended a recognised tertiary institution are normally able to defer commencement of their candidature for one year. Applications are handled by the Admissions Office of the University. Application for deferment must be made during the UAC enrolment week at the 'Deferment' desk in MacLaurin Hall and be accompanied by the 'offer of enrolment' card.

Degree

The award conferred following successful completion of a degree course (for example Bachelor's degree or Master's degree).

Department/School

The academic unit responsible for teaching in a given subject area.

Diploma

The award granted following successful completion of Diploma course requirements. A Diploma course usually requires less study than a degree course. Graduate Diploma courses are for graduates only.

Doctorate

(See also: PhD) The Doctorate and the PhD are the highest awards available at the University of Sydney. A Doctorate course normally involves research and coursework; the candidate submits a thesis that is an original contribution to the field of study. Entry to a Doctorate course often requires completion of a Master's degree course. Note that the Doctorate course is not available in all Departments of the University of Sydney.

Elective/Option

(See also: Core) A Unit of Study that may be taken towards, but is not compulsory for, a course or subject area.

Enrolment

The process whereby an applicant officially accepts the offer of a place in a particular course. If UAC application is successful, an 'offer of enrolment' card is mailed to the applicant, along with instructions for enrolment. In most cases, the applicant must attend the University on a particular enrolment day or, if unable to attend, must appoint somebody to enrol on his or her behalf. Units of Study (for March Semester or whole of First Year) must be nominated on enrolment day. Academic records and HECS liability calculations are based on the enrolment details, so students must ensure that the Faculty holds correct enrolment information (see also: Variation of enrolment).

Entry requirement

The level of knowledge and/or experience required for entry to a particular Unit of Study.

Faculty

The administrative unit responsible for overseeing satisfactory progress during a degree or diploma course.

Full-time

A study load usually defined in terms of HECS weighting of at least 0.375 each semester.

Intermediate

Faculty of Science: Second-year level.

Junior

First-year level.

Laboratory practical

See: Practical.

Lecture

(See also: Tutorial) A class given to a large group of students, during which the lecturer speaks or presents audiovisual material and students take notes.

Major

The subject area(s) in which a student specialises at Senior level. Students usually specialise in one (single major) or two (double major) subject areas. In some faculties, the major is recorded on the testamur.

Master's degree

A postgraduate award. Master's degree courses may be offered by coursework, research only or a combination of coursework and research. Entry to the course often requires completion of an Honours year at undergraduate level.

Mature age

A category of Special Admission applicants who are 21 years or older on 1 March of the year in which they want to study and who do not have the high school qualifications normally required for entry into a course.

Minor

Subject areas in which a student studies, but does not specialise at Senior level.

Orientation period

'O Week' takes place during the week prior to lectures in March semester. During O Week, students can join various clubs, societies and organisations, register for courses with Departments and take part in activities provided by the University of Sydney Union.

Part-time

A study load usually defined in terms of HECS weighting of less than 0.375 each semester.

PhD

(See also: Doctorate) The Doctor of Philosophy (PhD) and other Doctorate awards are the highest awards available at the University of Sydney. A PhD course is normally purely research-based; the candidate submits a thesis that is an original contribution to the field of study. Entry to a PhD course often requires completion of a Master's degree course. Note that the PhD course is available in most Departments of the University of Sydney.

Postgraduate

The term used to describe a course leading to an award such as Graduate Diploma, Master's degree or PhD, which usually requires prior completion of a relevant undergraduate degree (or diploma) course. A 'postgraduate' is a student enrolled in such a course.

Practical

Similar to a tutorial, during which experiments or other relevant applied activities are carried out.

Prerequisite

A Unit of Study that must be taken prior to entry to a given Unit.

Prohibition

A Unit of Study that cannot be taken with a given Unit.

Recommended reading

Reading material that is suggested but not compulsory for a Unit of Study.

Registrar

The head of the administrative divisions of the University.

Registration

In addition to enrolling (with the Faculty) in Units of Study, students must register with the Department responsible for teaching each Unit. This is normally done during the Orientation period (O' Week). Note that unlike enrolment, registration is not a formal record of Units attempted by the student.

Resolutions of Senate

Regulations determined by the Senate of the University of Sydney that pertain to degree and diploma course requirements and other academic matters.

School

Similar to a large Department, otherwise a grouping of Departments.

Semester

A period of 14 weeks during which teaching takes place. There are two semesters each year for most faculties. Semesters are named by the month in which they start, typically 'March' and 'July'

Senior

Second-year level or higher.

Faculty of Science: third-year level.

Special Admission

Certain categories of applicants, such as mature-age applicants, students who have experienced educational disadvantage or Aboriginal or Torres Strait Islander applicants, may apply for admission to the University under one of several Special Admission schemes. Contact the Special Admissions office for further information.

Subject area

One or more Units of Study that comprise a particular field of study (eg Japanese or Chemistry).

Textbook

Reading material that the student is expected to own.

Tutorial

(See also: Lecture) A small class consisting of a tutor and up to about 25 students, during which concepts raised in lectures are discussed in detail and may be supplemented with readings, demonstrations and presentations.

UAI

The University Admissions Index (UAI) is the numerical expression of a student's performance in the NSW Higher School Certificate (HSC), which takes into account both assessment and examination results.

UAI cut-off

The UAI of the last student admitted to a course. Some courses have a minimum UAI as an entry requirement.

Undergraduate

The term used to describe a course leading to a diploma or Bachelor's degree. An 'undergraduate' is a student enrolled in such a course.

Unit of Study

A stand-alone component of a degree or diploma course that is recordable on the academic transcript.

Universities Admissions Centre (UAC)

The organisation that processes applications for most NSW undergraduate university and TAFE courses.

Variation of enrolment

The process whereby students officially notify the Faculty of changes regarding the Units of Study they are attending. This must be done by a certain deadline in each semester, to avoid penalties such as 'discontinued' results on the academic transcript (see: Results) or unnecessary HECS charges.

Vice-Chancellor

(See also: Chancellor) The administrative head of the whole University, including academic and administrative divisions.

*Costs**Bursary*

A sum given to a student who has limited resources or is experiencing financial hardship, ranging from \$100 to \$1000.

Fees (full-fee undergraduate/postgraduate)

Tuition, examination or other fees payable to the University by an enrolled or enrolling student in connection with a course of study or attendance at the University and includes fees payable in respect of the granting of a degree, diploma, associate diploma or other award. It does not include annual

Glossary

subscription to organisations such as the Union or SRC, or fees payable in respect of residential accommodation.

HECS

All Australian undergraduate students are currently required to contribute to the cost of tertiary education through the Higher Education Contribution Scheme (HECS), which is administered under the Higher Education Funding Act 1988. Under HECS students pay for part of the cost of their higher education and the Commonwealth pays the rest. The amount payable is determined by the units of study a student chooses to undertake in the case of coursework awards, or the attendance (full-time or part-time) in the case of research students.

Prize

Matriculation, undergraduate and postgraduate funding automatically awarded on academic results in courses, yearly examinations or on the recommendation of the Head of Department. There are also prizes for essay writing and composition by anonymous application. Prize values range from \$100 to \$6250.

Scholarship

Matriculation and undergraduate funding by application awarded on UAI results for students enrolling in the first year of a degree course. Postgraduate funding for full-time candidates enrolled in a research degree course with scholarship conditions and benefits varying according to specific awards. The intention is to encourage and support scholarship at the University in general or in targeted areas.

Assessment, Examination, Satisfactory Progress and Graduation

Academic transcript/record

The official record of results for each student (see: Results).

Appeal

The process whereby a student may raise objections regarding results, Faculty decisions or other academic matters.

Assessment

(See also: Examination) The appraisal of a student's ability throughout the semester, by various means such as essays, practical reports or presentations, which counts towards the final mark or grade.

Candidate

Someone studying for a degree or diploma. The term may also be used to describe someone sitting for an examination.

Examination

(See also: Assessment) The appraisal of a student's ability, usually at the end of semester. Most examinations take place on campus under strictly supervised conditions but some Units make use of take-home or open-book examinations.

Exclusion

A ruling by the Faculty, which declares the student ineligible for further enrolment for reasons such as lack of satisfactory progress. Students who wish to re-enrol must show good cause why they should be allowed to re-enrol (see: Show cause and Satisfactory progress).

Grievances

See Appeals.

Grade

A category into which a student's final mark falls (see: Results).

Graduand

A person who has fulfilled the requirements of a degree but is yet to graduate.

Graduate

(See also: Postgraduate) A person who has graduated. Also a term used to describe a course leading to an award such as Master's degree or PhD or a student enrolled in such as course.

Graduation

The ceremony during which degrees are conferred and diplomas awarded.

Honours degree

A Bachelor's degree for which extra work (course work and/or thesis) has been completed, usually requiring an extra year of study.

Mark

(See also: Grade) The numerical result of assessments and/or examinations for a Unit of Study, which may be converted to a grade.

Pass degree

A Bachelor's degree.

Re-enrolment

The process by which continuing students enrol in Units of Study.

Results

The official statement of the student's performance in each Unit of Study attempted, as recorded on the academic transcript, usually expressed as a grade:

High Distinction

A mark of 85% and above

Distinction

A mark of 75-84%

Credit

A mark of 65-74%

Pass

A mark of 50-64%

Terminating Pass

Whereby the student is deemed to have completed Unit requirements, but is not permitted to re-enrol in order to attempt to achieve a higher grade.

Fail

A mark of less than 50%

Withdrawn

This is the same as if the candidate had not enrolled in the course concerned. Although the University has a record of the withdrawal, the course and result will not appear on the official academic transcript. There is no HECS liability either. In order to have a course recorded as 'withdrawn', notice must be given by the candidate to the Faculty office on or before the deadline. Refer to the section on degree regulations.

Discontinued with Permission

This does not count as an attempt at the particular course, but does appear on the candidate's academic record. A candidate may have enrolment recorded as 'discontinued with permission' where: (1) notice is given to the faculty office on or before the deadline or; (2) after the deadline, evidence is produced of serious illness or misadventure. Refer to the section on degree regulations for deadlines. Discontinuation with permission does not mean that the student's progress is considered to be satisfactory.

Discontinued

This counts as an unsuccessful attempt at the course concerned and appears on the candidate's academic record. Where notice is given after the deadline for 'discontinued with permission' but before the last day of lectures for the course, the result is 'Disc.'. Refer to the section on degree regulations for deadlines.

Absent Fail

If the candidate misses the deadline for 'discontinued' and does not sit the final exam, the result is 'absent fail'.

Satisfactory progress

A minimum standard of performance required for continuation of enrolment. Senate resolutions rule that if a student fails or discontinues a year of candidature or a Unit of Study more than once then he or she is ineligible for re-enrolment (see: Exclusion and Show cause). Note that some faculties may have alternative or additional requirements for satisfactory progress.

Show cause

The Faculty may require a student to show good cause why he or she may be allowed to continue in the degree or diploma

course, where requirements for satisfactory progress have not been met (see: Exclusion and Satisfactory progress).

Special consideration

The process whereby enrolled students who have experienced significant educational disadvantage may have their assessment deadlines or grades revised.

Study Vacation (Stuvac)

The week prior to the examination period in each semester, during which no classes are held.

Supplementary examination

An extra or alternative examination taken by a student who has experienced significant educational disadvantage during semester or the examination period. Note that some faculties do not offer supplementary examinations (see also: Special consideration).

Suspension of candidature

A complete break in the studies of an enrolled student, usually for a period of one year. Applications are handled by the Faculty office. (Those wishing to postpone commencement of a course need to apply for deferment, see: Deferment of enrolment).

Testamur

The document given to the graduand at graduation.

Thesis

A substantial piece of written work (sometimes called a dissertation) by a student, normally a candidate for an Honours degree or a higher award (such as Master's degree or PhD).

Weighted Average Mark (WAM)

A numerical expression of a student's performance throughout his or her degree program, usually assigning more 'weight' to Senior or Honours years. Note that the WAM calculation may differ for purposes such as eligibility for various scholarships and will vary from faculty to faculty.

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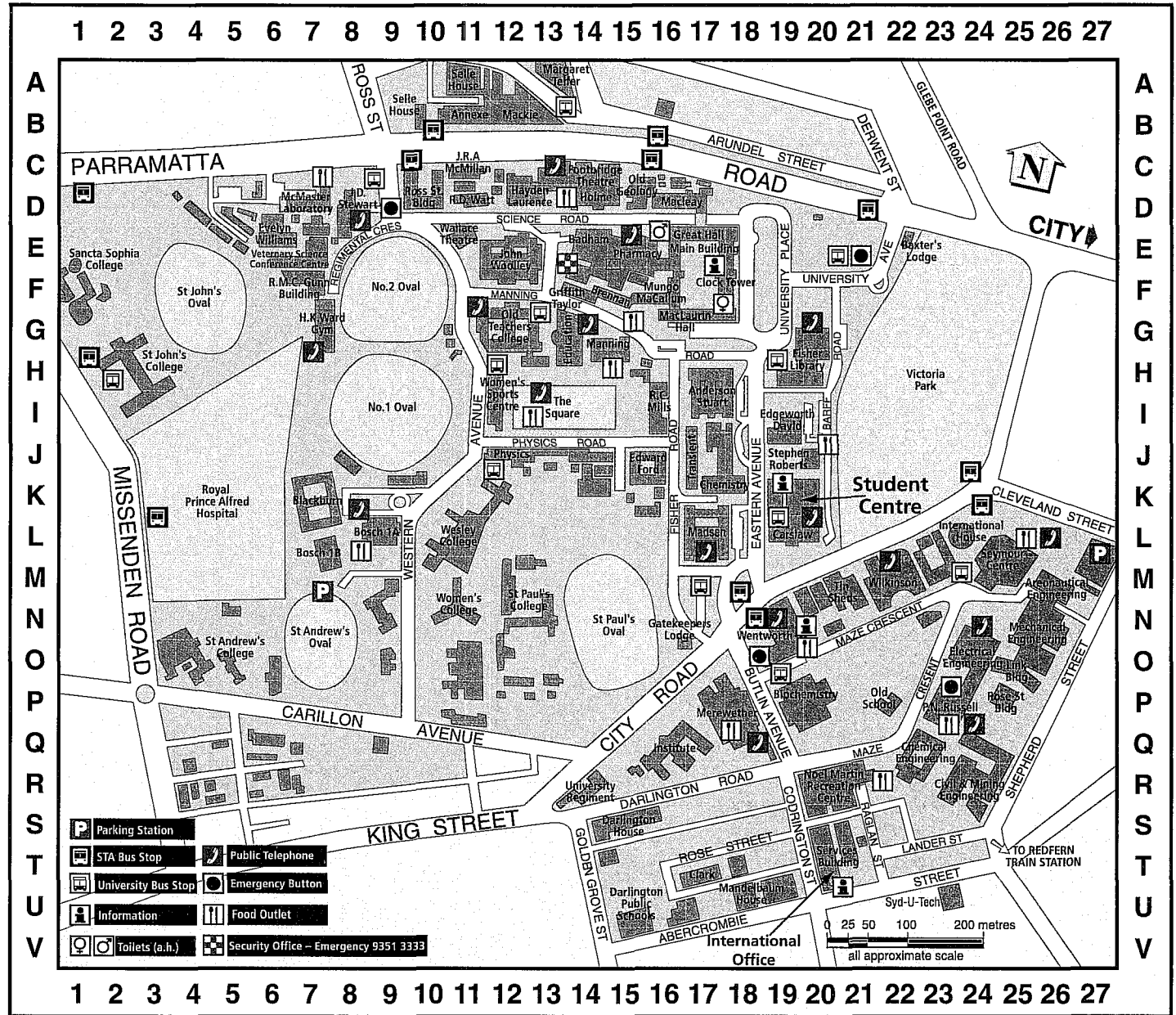
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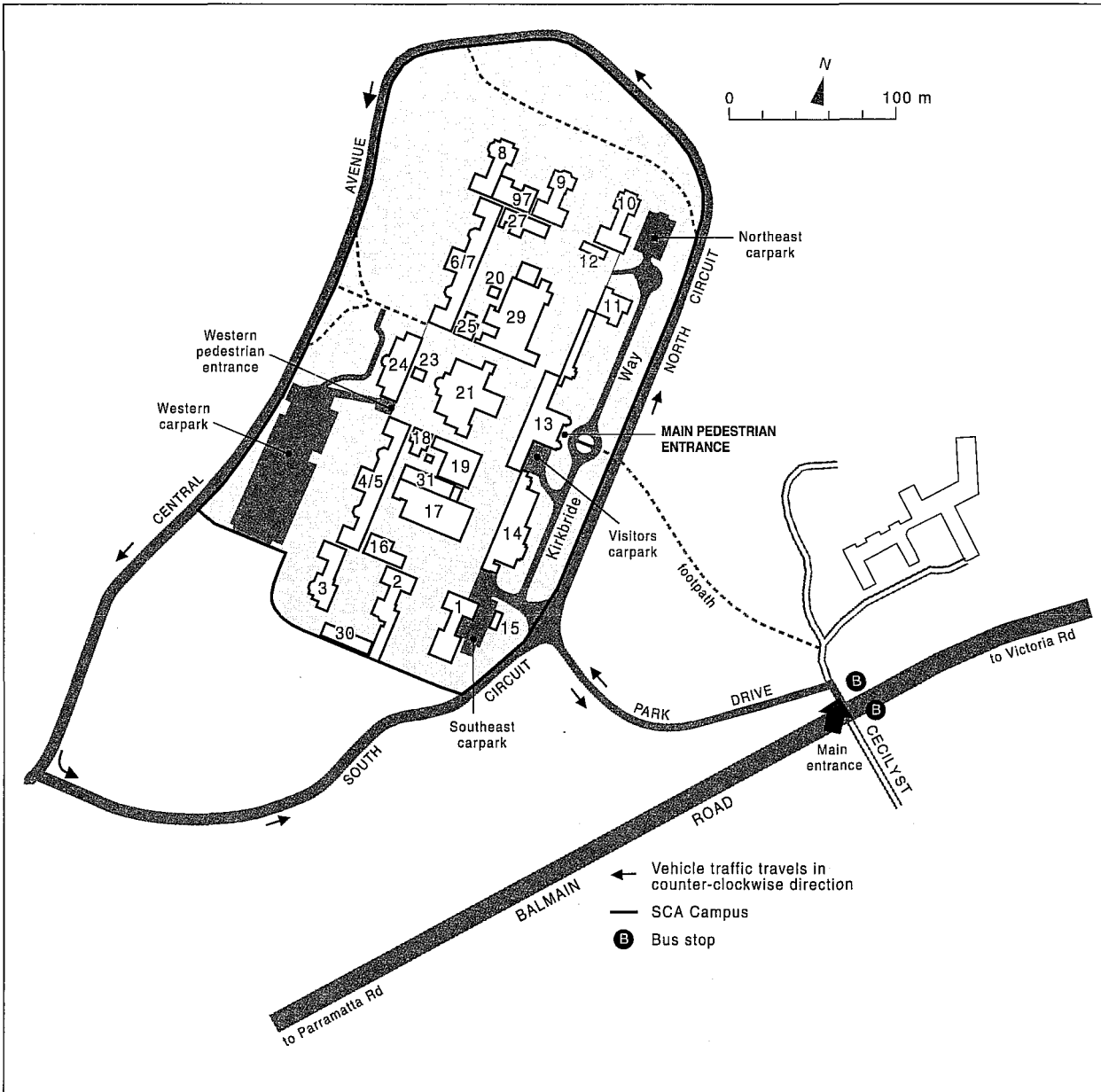
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 Centre for Teaching and Learning **19L**
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 Health Sciences Faculty Office **Cumberland**
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 Holme Bldg **14D**
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 Learning Assistance Centre **13G**
 Life Sciences in Nursing **Mallett St**
 Linguistics **16J**
 Link Bldg **250**
 Lost Property **14F**
 Mackie Bldg **13B**
 MacLaurin Hall **16G**
 Macleay Bldg and Museum **16D**
 Madsen Bldg **17L**
 Mail Room (Internal) **20T**
 Main Bldg **17F**
 Margaret Telfer Bldg **13A**
 Marketing, Dept of **16Q**
 Mathematics and Statistics **19L**
 McMaster Bldg **7D**
 McMillan, J.R.A., Bldg **11C**
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 Mechanical Engineering **25N**
 Media Office **16E**
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 Medicine, Faculty of **15K**
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 Music, Dept of **24M**
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 Nursing Therapeutics **Cumberland**
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 Occupational Therapy **Cumberland**
 Old Geology Bldg **15D**
 Old School Bldg **21P**
 Old Teachers' College Bldg **12G**
 Operations Accounting **13A**
 Orange Agricultural College **Orange**
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 Paediatrics and Child Health **New Children's Ho**
 Pathology **7K**
 Personnel Services **13A**
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 Pharmacy **15E**
 Philosophy **17G**
 Photowise Imaging **20T**
 Physics **13J**
 Physiology **17I**
 Physiotherapy **Cumberland**
 Planning Support Office **16E**
 Post Office **15E**
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 Professional Studies **13G**
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 Prospective Students Unit **12B**
 Psychological Medicine **4K**
 Psychology **14F**
 Purchasing **13A**
 Publications Unit **16E**
 Public Health and Community Medicine **15K**
 Quadrangle **17F**
 Queen Elizabeth II Research Institute **9K**
 Regiment, University **14R**
 Religion, School of Studies in **12E**
 Research and Scholarships **16E**
 Revenue Services **13A**
 Risk Management **13A**
 Rose Street Bldg **24P**
 Ross Street Bldg **10D**
 Russell, Peter Nicol, Bldg **23P**
 St Andrew's College **SO**
 St John's College **3H**
 St Paul's College **12N**
 St Paul's College **12N**
 Sancta Sophia College **IF**

SCA campus

Balmain Road (opposite Cecily Street) Rozelle



NB: Buildings 9, 10, 11, 12 & 23 are not in use.

- | | |
|-----------------------------|------------------------|
| 1 SCA Library | 19 Glass |
| 2 Ceramics | 20 Watertower |
| 3 Photomedia | 21 SCA Lecture Theatre |
| Electronic & Temporal Arts | SCA Auditorium |
| 4/5 Photomedia | SCA Gallery |
| Electronic & Temporal Arts | 24 Administration |
| 6/7 Painting | Computer Laboratories |
| 8 Painting and Printmedia | 25 Cafe |
| 13 Theories of Art Practice | 27 Printmedia |
| 14 Jewellery+Metal | 29 Sculpture |
| 15 SASCA office | 30 Ceramics |
| 16 Drawing | 31 Glass |
| 17 SCA Workshop | 97 Printmedia |
| 18 Glass | |

Public transport

The 500, 502, 503 & 504 Ryde-area buses run from Circular Quay and Druitt Street to Victoria Road and stop at the Balmain Road/Darling Street intersection. The exception is the 501 which travels along from Circular Quay to Parramatta Road, along Harris Street (past the Powerhouse Museum), the Fish Markets and then to Victoria Road.

The 445 buses travel between Canterbury and Balmain along Balmain Road and Darling Street. The 440 buses from the City to Leichhardt and Rozelle travel along Parramatta Road, Norton Street and then along Balmain Road. The 440 bus links the Rozelle campus to the main campus at Camperdown.